



# Ordinary Meeting of the Council

# MINUTES

<b>Date:</b>	<b>Tuesday, 27 June 2017</b>
<b>Time:</b>	<b>7:00pm</b>
<b>Location:</b>	<b>Council Chamber, Civic Centre 699 Doncaster Road, Doncaster</b>

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**MANNINGHAM CITY COUNCIL  
MINUTES OF THE ORDINARY MEETING OF THE COUNCIL  
HELD ON 27 JUNE 2017 AT 7:00PM  
IN COUNCIL CHAMBER, CIVIC CENTRE  
699 DONCASTER ROAD, DONCASTER**

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The meeting commenced at 7:02pm.

**PRESENT:** Mayor Michelle Kleinert (Mayor)  
Councillor Mike Zafiroopoulos (Deputy Mayor)  
Councillor Anna Chen  
Councillor Andrew Conlon  
Councillor Sophy Galbally  
Councillor Geoff Gough  
Councillor Dot Haynes  
Councillor Paul McLeish  
Councillor Paula Piccinini

**OFFICERS PRESENT:** Chief Executive Officer, Mr Warwick Winn  
Director Assets & Engineering, Mr Leigh Harrison  
Director Planning & Environment, Ms Teresa Dominik  
Director Community Programs, Mr Chris Potter  
Director Shared Services, Mr Philip Lee  
Executive Manager People & Governance, Ms Jill Colson

## **1 OPENING PRAYER AND STATEMENTS OF ACKNOWLEDGEMENT**

The Mayor read the Opening Prayer & Statements of Acknowledgement.

## **2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

There were no apologies.

## **3 PRIOR NOTIFICATION OF CONFLICT OF INTEREST**

The Chairman asked if there were any written disclosures of a conflict of interest submitted prior to the meeting and invited Councillors to disclose any conflict of interest in any item listed on the Council Agenda.

The Chief Executive Officer advised that he has received one written disclosure of a conflict of interest, being from:-

- Cr Paula Piccinini for Item 13.1 concerning Consideration of Public Submissions; 2017/18 Annual Budget, Council Plan 2017-2021 and Healthy City Strategy 2017-2021, the interest being an indirect interest due to close association.

#### 4 CONFIRMATION OF MINUTES

**COUNCIL RESOLUTION**

**MOVED: CR SOPHY GALBALLY**  
**SECONDED: CR ANDREW CONLON**

**That the Minutes of Ordinary Meeting of the Council held on 30 May 2017 and the Confidential Minutes of Ordinary Meeting of the Council held on 30 May 2017 be confirmed.**

**CARRIED**

#### 5 VERBAL QUESTIONS FROM THE PUBLIC

There were no questions from the public.

#### 6 PRESENTATIONS

There were no Presentations.

#### 7 PETITIONS

##### 7.1 Petition – Historical Church, 283 Springvale Road, Donvale (Mullum Mullum Ward)

**COUNCIL RESOLUTION**

**MOVED: CR ANNA CHEN**  
**SECONDED: CR GEOFF GOUGH**

**That the supplementary Petition with 308 signatures requesting Council to save the historic church and hall at 283 Springvale Road, Donvale be received and referred to the appropriate Officer for consideration.**

**CARRIED**

#### 8 ADMISSION OF URGENT BUSINESS


There were no items of Urgent Business.

#### 9 PLANNING PERMIT APPLICATIONS

There were no Planning Permit Applications.

## 10 PLANNING & ENVIRONMENT

### 10.1 Municipal Wide Open Space Contribution Rate - Amendment C115 Request for Authorisation

File Number: IN17/315  
Responsible Director: Director Planning and Environment  
Attachments: 1 Attachment 1-Amendment C115 Authorisation docs [↓](#) 

#### EXECUTIVE SUMMARY

*The purpose of this report is to provide an officer recommendation in relation to an appropriate mandatory open space contribution rate(s) that could be applied to the municipality and to seek Council's support to amend the Manningham Planning Scheme to implement those recommendations.*

*The proposal to introduce a mandatory public open space contribution rate into the Manningham Planning Scheme is a result of Action 1.4.1 of the Open Space Strategy (2014).*

*Under the Subdivision Act 1988, a council can request a maximum 5% open space contribution rate. Contributions may be in the form of land, (as a portion of the subdivision), or in the form of money, or a combination of both. This can be applied to residential, commercial and industrial subdivisions. The Schedule to Clause 52.01 of the Manningham Planning Scheme enables a council to set its own contribution rate(s) which can exceed the 5% limit of the Subdivision Act 1988.*

*Presently for Doncaster Hill a mandatory public open space contribution rate of 5 percent is specified in the Schedule to Clause 52.01 of the Manningham Planning Scheme. However for the balance of the municipality, Council applies a sliding scale of contribution to a subdivision application (of three or more lots) ranging from 0 – 5% depending on the number of lots proposed to be created.*

*It is considered that there is strategic justification to introduce two open space rates in the Schedule to Clause 52.01 of the Manningham Planning Scheme; 8% in substantial change areas, where a higher density is encouraged (DDO8, DDO9 and DDO13) and 5% in relation to the balance of the municipality where less change is expected; and to increase the open space contribution rate in Doncaster Hill from 5% to 8%. It is important to note that these rates would apply to land being subdivided into 3 or more lots.*

*The proposed changes to the Schedule to Clause 52.01 require an amendment to the Manningham Planning Scheme.*

**1. COUNCIL RESOLUTION**

**MOVED: CR MIKE ZAFIROPOULOS**  
**SECONDED: CR ANNA CHEN**

**That Council:**

- A. Seek authorisation from the Minister for Planning under section 8A of the *Planning and Environment Act 1987* to prepare an amendment to the Manningham Planning Scheme (Amendment C115), to change the Schedule to Clause 52.01 to specify an open space rate of 8% for Doncaster Hill and identified substantial change areas (being land affected by the DDO8, DDO9 and DDO13 overlays); and 5% for the balance of the municipality, with the exception of the Tullamore Estate (former Eastern Golf Course), as shown in Attachment 1.**
- B. Subject to authorisation being granted by the Minister for Planning, resolve to place Amendment C115 on public exhibition for a period of one month.**
- C. Note that the Planning Scheme provisions proposed to be introduced as part of Amendment C115 will only apply to land being subdivided into three or more lots..**

**CARRIED**

**2. BACKGROUND**

- 2.1 The proposal to introduce a mandatory public open space contribution rate into the Manningham Planning Scheme was initiated in actions in the *Manningham Open Space Strategy* (2014) (Action 1.4.1) and the *Manningham Residential Strategy* (2012) (Action 4.1).
- 2.2 The *Subdivision Act 1988* (the Act) provides the legislative framework for a council to collect an open space contribution. The contribution is intended as compensation for the increased demand for open space that will result from a subdivision.
- 2.3 Under the Act a council can request a maximum 5% open space contribution rate provided that it can be justified. It can be a percentage of the land intended to be used for residential, industrial or commercial purposes, or a percentage of the site value of such land, or a combination of both. For site value the land is required to be valued within 12 months of the date for compliance with the public open space contribution requirement.
- 2.4 The Schedule to Clause 52.01 of the Manningham Planning Scheme is a planning mechanism that enables Council to stipulate a requirement that meets local circumstances, and can exceed the 5% limit of the *Subdivision Act 1988*.
- 2.5 For Doncaster Hill there has been a mandatory 5 % public open space contribution rate specified in a Schedule to Clause 52.01 of the Manningham Planning Scheme since 2005.

- 2.6 In the remainder of the municipality no rate is currently specified in the Schedule to Clause 52.01 and Council applies a sliding scale open space contribution rate to any subdivision, which ranges from 0 – 5% depending on the number of lots proposed to be created. Introducing or changing the existing Schedule to Clause 52.01 requires an amendment to the Manningham Planning Scheme.

**Manningham’s Open Space Contribution Rates (excluding Doncaster Hill)**

No. of Lots	1-2	3	4	5	6+
Open Space contribution	0%	2%	3%	4%	5%

- 2.7 A review has been undertaken of the *Manningham Open Space Strategy* (2014), Council’s public open space capital works program and population projections (prepared by .id Consulting, April 2016) in order to determine an open space rate that could be reasonably justified in the urban areas of the municipality and the current Doncaster Hill open space requirement of 5% has also been reviewed having regard to open space needs, recent development activity and updated population forecasts.

### 3. DISCUSSION / ISSUE

#### Importance of Public Open Space

- 3.1 Community consultation has regularly identified how much public open space is valued. This has most recently been reiterated during the *1000s of Voices* consultation.
- 3.2 The *Manningham Residential Strategy* (2012) and population forecasts identify that a significant level of new development is projected, particularly around existing neighbourhood centres and certain main roads (areas covered by the Design and Development Overlay – Schedules 8, 9 and 13) and in the Doncaster Hill Activity Centre, which will place greater pressure on the municipality’s existing public open space areas.
- 3.3 Whilst Manningham has significant areas of public open space, (whether it be regional, district or local open space) they are not distributed evenly across the municipality and hence there is a high level of variability to a resident’s access to open space.

#### Recommended Open Space Contribution Rates

- 3.4 Manningham’s population is forecast to increase from 116,748 in 2011 to 148,236 in 2036, representing a 27% increase. Manningham’s forecast population, in addition to the projected housing growth and Council’s open space program provides sufficient strategic justification for Council to prepare an amendment to Clause 52.01 (Public Open Space Contribution and Subdivision) of the Manningham Planning Scheme.

- 3.5 It is important that each successive development meets its own open space needs. This is referred to as an 'inclusionary approach'. The inclusionary requirements principle requires all successive projects to incorporate certain design provisions or meet specified planning standards to ensure that cumulatively urban development proceeds in an orderly fashion and within community expectations.
- 3.6 This is different from the 'users pays' logic which underpins the development contributions plan (DCP) provisions of the *Planning and Environment Act 1987*, where the cost of a given program of works is shared across all users in a catchment, including existing development. The DCP option is more onerous in terms of strategic justification and is less flexible in terms of how the generated funds may be spent.
- 3.7 It is proposed that a two-tiered approach be adopted to open space contribution rates: one rate for areas that are forecast to experience a **substantial** level of development; and a different rate for the balance of the municipality where less change is forecast.
- 3.8 It should be noted that these rates would apply to the subdivision of land (in all zones) into three or more lots because the existing *Victoria Planning Provisions* require an open space contribution for three or more lots and exempt a two lot subdivision from providing an open space contribution.

#### *Substantial Change Areas*

- 3.9 Growth is anticipated to be particularly concentrated in areas where a substantial level of change is anticipated, namely around existing activity centres and along nominated main roads where the Design and Development Overlay Schedules 8, 9 and 13 apply (DDO8, DDO9 and DDO13 areas). In these areas an open space rate of **8%** is recommended.

#### *Doncaster Hill*

- 3.10 Doncaster Hill currently has a 5% public open space contribution rate specified in Clause 52.01 of the Manningham Planning Scheme, which is considered inadequate based on the need for future open space upgrades and acquisitions. An open space rate of **8%** is recommended.
- 3.11 An 8% open space contribution rate proposed in the substantial change areas and in Doncaster Hill is derived from a preferred planning standard (10m<sup>2</sup> per capita) that has regard to Council's anticipated high level of development in substantial change areas growth over the next 20 years (and acknowledges the variation in access to open space across the municipality). Such areas cannot be expected to achieve high quality urban environments without a supportive local network of open space.
- 3.12 Importantly, an 8% contribution rate has been applied to other municipalities, including Melbourne and Stonnington that are projected to experience substantial growth. A rate of 8% is considered appropriate given it helps a council to recover a reasonable level of its open space costs, however it is not at a level that places too great a financial imposition on a developer.

#### *Balance of the Municipality*

- 3.13 Based on Council's open space program, a **5%** open space contribution rate has been recommended for the rest of the municipality, except the Tullamore Estate (former Eastern Golf Course site), where a 20% open space contribution in the form of land is already required.
- 3.14 It is noteworthy that in the areas where less change is proposed, whilst variable open space contribution rates could be contemplated, applying a fixed 5% rate over the whole areas is considered fairer and more equitable and simpler to administer. Clause 52.01 is intended to be a straight forward levy to assist a council in recovering open space costs. The 5% rate would allow Council to better address the existing variation and inequity in the current level of access to open space.
- 3.15 The prescription of mandatory rates in the Manningham Planning Scheme will mean that Council will have a clear policy direction to require an open space contribution which will in turn enable Council to better plan for open space provision across the municipality.

### Proposed Planning Scheme Amendment

- 3.16 The related amendment to the Manningham Planning Scheme (C115) will propose to:
- Replace the Schedule to Clause 52.01 Public Open Space Contribution and Subdivision with a new Schedule that specifies a rate of 8% for Doncaster Hill and the substantial change areas being DDO8, DDO9 and DDO13; and 5% for the rest of municipality, except the Eastern Golf Course, for all non-exempt subdivisions, noting that it will only relate to subdivision into three or more lots.
  - Amend Clause 21.09-2 (Activity Centres and Commercial Areas) to delete reference to require a 5% public open space contribution for subdivision in the Doncaster Hill Activity Centre.
  - Amend Clause 21.13 (Open Space and Tourism) to:
    - Add reference the open space contribution rates in the Schedule to Clause 52.01.
    - Replace reference to the *Public Open Space Strategy (2004)* with the *Manningham Open Space Strategy (2014)* and include reference to *Manningham Council Open Space Contributions Plan, SGS Economics*.
  - Amend Clause 21.16 (Key References) to delete reference to the *Public Open Space Strategy (2004)* and insert two reference documents titled *Manningham Open Space Strategy (2014)* and *Manningham Council Open Space Contributions Plan, SGS Economics and Planning, January 2017*. (Refer to **Attachment 1 – Amendment Documentation**)



### Improved Cost Recovery

- 3.17 The contribution rate recommended for the substantial change areas, the proposed increase in the contribution rate in Doncaster Hill and the proposed rate recommended for the balance of the municipality are considered an appropriate means to recover a reasonable share of costs associated with open space provision in Manningham. Importantly, the existing planning tools (known as the Victoria Planning Provisions) specify that the open space contribution would only apply to the subdivision of three or more lots, therefore a two lot subdivision would be exempt from this requirement.
- 3.18 In 2015/16, Council levied \$5,325,050 in open space contributions. If the rates of 8% and 5%, as now proposed, were to be applied to the same subdivisions, Council would have been able to levy a total of \$8,202,420, which represents an increase of \$2,877,370 (54%). It should be noted however that whilst Council may stipulate an open space contribution rate as part of a condition of any planning permit for subdivision, payment is not made until the subdivision occurs. In relation to 2015/16, it is noted that whilst \$5,325,050 was levied, only \$3,515,634 has been collected to date.

## 4. COUNCIL PLAN / STRATEGY

### Council Plan 2013 – 2017

- 4.1 The following themes and goals of the Council Plan 2013-2017 are relevant to Council's consideration of this matter:
- Theme 2: Enjoy and Protect our Natural Spaces
    - Goal 2.2: Our open spaces, bushlands, creeks and rivers are valued and preserved.
    - Goal 2.3: We proactively seek innovative solutions to address the effects of climate change and work together to protect the environment.
  - Theme 3: Getting from Place to Place
    - Goal 3.2: A well connected and accessible community with linked bicycle and walking pathways.
- 4.2 The requirement to introduce a public open space contribution rate into the Manningham Planning Scheme is identified in: *Manningham Open Space Strategy (2014)* (Action 1.4.1); and *Manningham Residential Strategy (2012)* (Action 4.1).

## 5. IMPACTS AND IMPLICATIONS

### Social

- 5.1 The proposal to change the public open space contribution rate through an amendment to the Manningham Planning Scheme will provide positive social benefits. The provision of open space is fundamental to the liveability and identity of Manningham. Access to high quality and diverse open space within walking distance of home and work is important to health (mental and physical), as it provides opportunities for social interaction, recreation, sport and relaxation. The proposal will also allow Council to improve the quality and increase the amount of open space to meet the needs of the existing and future residents.

**Economic**

- 5.2 The proposal to change the public open space contribution rate through an amendment to the Manningham Planning Scheme will also have a positive economic benefit as it will provide a clear and fair policy direction in relation to Council's open space contribution rates. It will also provide a vehicle to generate more funds for Council for public open space than currently occurs and reduce potential challenges from the development community at the subdivision stage.

**Environmental**

- 5.3 The provision of additional funds for provision and improvement of public open space is also likely to improve biodiversity and assist in reducing global warming by facilitating the planting of more trees and shrubs in existing reserves and in new open space areas.

**6. IMPLEMENTATION****Finance / Resource Implications**

- 6.1 As referred to in section 3.17 of this report, the recommended open space rates are expected to generate greater funds for Council than currently.
- 6.2 Council must use any public open space contributions it receives to either buy land for use for public open space or to improve and develop land already set aside for open space. The contributions cannot be used for maintenance of open space.
- 6.3 Council already maintains a resort and recreation reserve account for all monetary contributions that it collects for open space. The value of contribution funds collected is included in its Annual Report. This does not include the value of any open space contributions contributed by way of land transfers to Council.
- 6.4 In relation to specific open space capital works projects, Council's annual budget process also identifies the source of funds to deliver each project including funds from the resort and recreation reserve.
- 6.5 Beyond the data included in the annual reporting and budget process, internal monitoring could also include the following information:
- Contributions spent during the current financial year with some comment on the overall distribution or allocation of expenditure; and
  - The proportion of total open space program budget attributed to contributions.
- 6.6 Planning scheme amendments are prepared and administered by the City Strategy Unit. The Unit will meet the costs of the amendment process in accordance with the *Planning and Environment (Fees) Regulations 2000*.

### Communication and Engagement

- 6.7 Section Clause 19 of the *Planning and Environment Act 1987* outlines the extent to which a council needs to advertise an amendment. Clause 19(1A) of the Act identifies that a Council can notify a selected number of people if it considers that it is impractical to notify all affected owners and occupiers individually. Given the Amendment affects the entire municipality, except the Tullamore Estate, former Eastern Golf Course site, (given a minimum 20% open space contribution rate is stipulated) and the proposed amendment only applies to a proponent of a planning application to subdivide land into three or more lots, it is considered impractical and / or inappropriate to notify all affected owners and occupiers.
- 6.8 Notification is proposed to key development and surveying associations, including Housing Industry Association, Urban Development Industry Association (UDIA), all current applicants with applications for mixed use, multi-unit, and subdivision proposals local developers and applicants who have approved multi-unit, apartment and mixed use development in the last 12 months that are yet to be subdivided; and resident groups, sporting clubs and other relevant organisations.
- 6.9 Given that the Amendment would apply to a proponent of a subdivision rather than directly affecting the planning controls of a property owner or occupier, it is recommended that the Amendment be exhibited for one month in accordance with section 19(4)(b) of the *Planning and Environment Act 1987*.

### Timelines

- 6.10 Depending on the number and nature of submissions, the planning scheme amendment process is expected to take a minimum of 12 to 18 months, and will include the following key stages:
- Council resolution to request the Minister for Planning to authorise Council to prepare the Amendment.
  - Public exhibition for a period of one month, where interested persons have the opportunity to make a submission of support, or objection.
  - Council consideration of any submissions and decision whether to change or abandon the Amendment, or to refer submissions to an independent panel appointed by the Minister for Planning.
  - If submissions are referred to a panel:
    - A panel hearing would be held, where submitters would have an opportunity to present their submission to the independent panel.
    - Council would consider the Panel's report and make a decision whether to adopt, change or abandon the Amendment.
    - If Council adopts the Amendment, the final amendment would be submitted to the Minister for Planning for approval.
  - Approval of the Amendment by the Minister for Planning.

## 7. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

*Planning and Environment Act 1987*

## MANNINGHAM PLANNING SCHEME

### AMENDMENT C115

#### EXPLANATORY REPORT

##### **Who is the planning authority?**

This amendment has been prepared by Manningham City Council, which is the planning authority for this amendment.

The amendment has been made at the request of Manningham City Council.

##### **Land affected by the Amendment**

The amendment applies to the whole municipality of the City of Manningham and will apply to all non-exempt residential, mixed use, commercial and industrial subdivisions within the City.

##### **What the Amendment does**

The Amendment implements Action 1.4.1 of the *Manningham Open Space Strategy (2014)* that seeks to introduce public open space contribution rates across the municipality as a result of increased demand on public open space areas from the existing and future population.

More specifically, the Amendment:

- Amends Clause 21.09-2 (Activity Centres and Commercial Areas) to delete reference to require a 5% public open space contribution for subdivision in the Doncaster Hill Activity Centre.
- Amends Clause 21.13 (Open Space and Tourism) to:
  - Vary the section relating to 'strategy' to add reference to seeking a contribution specified in the Schedule to Clause 52.01.
  - Insert an implementation action to use the Schedule to Clause 52.01 to specify the amount of contribution for public open space for any subdivision of land.
  - Replace reference to the Public Open Space Strategy (2004) with the 'Manningham Open Space Strategy' (2014) and include reference to 'Manningham Council Open Space Contributions Plan, SGS Economics and Planning, January 2017.'
- Amends Clause 21.16 (Key References) to delete reference to the Public Open Space Strategy (2004) and insert two reference documents titled 'Manningham Open Space Strategy' (2014) and 'Manningham Council Open Space Contributions Plan, SGS Economics and Planning, January 2017.'
- Replaces the Schedule to Clause 52.01 Public Open Space Contribution and Subdivision with a new Schedule that specifies a rate of 8% for Doncaster Hill and substantial change areas (being DDO8, DDO9 and DDO13) and 5% levy for the rest of municipality, except the Eastern Golf Course, for all non-exempt subdivisions.

## Strategic assessment of the Amendment

### Why is the Amendment required?

The Amendment is required because projected population growth and increased residential density will place greater demand on existing public open spaces. Council is seeking to expand and improve existing public open space areas to meet the needs of the existing and future population.

The City of Manningham *Open Space Strategy* (2014) is divided into two parts. Part 1 provides the strategic direction for open space planning in the municipality over the next ten years, whilst Part 2 provides an analysis and recommendations of specific open space precincts.

The Strategy refers to a report prepared by Victorian Environmental Assessment Council (VEAC) titled '*Melbourne Metropolitan Investigation*' that identifies that Manningham has a high percentage of open space when compared with other middle ring suburbs, even when only considering the western part of Manningham. However, over half of the open space in the municipality (60 per cent) is owned by the Crown and managed by Parks Victoria, which is provided for the broader population. The Yarra Valley Parklands (Crown Land) is the largest connected area of open space in Manningham and is managed by Parks Victoria.

The Strategy further concludes that whilst open space is provided across the municipality, there is an undersupply in some areas where increased population is expected. Other areas may be relatively close to open space but it is not easily accessible given the presence of main roads, or lack of pedestrian links.

Population experts, .id Consulting, identify that Manningham's population is forecast to increase from 116,748 in 2011 to 148,236 in 2036, representing a 27% increase. Community consultation has regularly identified how much public open space is valued, as it is a key contributor to liveability and community connectedness.

Currently, the *Subdivision Act 1988* (the Act) provides the legislative framework for a council to collect an open space contribution. The contribution is intended as compensation for the increased demand for open space that will result from a subdivision.

Under the Act a council can request a maximum 5% open space contribution rate for land being subdivided into three lots or more, provided that it can be justified. The Schedule to Clause 52.01 of the Manningham Planning Scheme is a planning mechanism that enables Council to stipulate a requirement that meets local circumstances, and can exceed the 5% limit of the Subdivision Act.

Doncaster Hill currently has a mandatory 5 per cent public open space contribution rate specified in a Schedule to Clause 52.01 of the Manningham Planning Scheme in relation to any subdivision.

In the rest of the municipality no rate is currently specified in the Schedule to Clause 52.01 and Council applies a sliding scale open space contribution rate to any subdivision of three or more lots ranging from 0 – 5% depending on the number of lots proposed to be created. This approach makes it difficult to strategically plan for future open space provision and in some instances has led to inconsistent and poor open space outcomes.

Following the adoption of the *Manningham Open Space Strategy* (2014) SGS, Economics and Planning, prepared the Manningham Council Open Space Contributions Plan (March 2017). The report recommends two separate open space rates: 8 per cent for areas that are forecast to experience a substantial level of development, including Doncaster Hill and land covered by Design and Development Overlay Schedules 8, 9 and 13; and a five per cent in the balance of the municipality where less growth is anticipated. These rates are considered fair and equitable, and simple to administer. Furthermore, prescribing rates in the Manningham Planning Scheme means that Council will have a clear policy direction and planning mechanism to require an open space contribution which will enable Council to better plan for open space provision across the municipality

**How does the Amendment implement the objectives of planning in Victoria?**

The Amendment seeks to implement the following objectives outlined in Section 4 of the *Planning and Environment Act 1987*.

- (a) *to provide for the fair, orderly, economic and sustainable use, and development of land;*
- (b) *to provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;*
- (c) *to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria;*
- (g) *to balance the present and future interests of all Victorians'.*

The Amendment helps to implement these objectives by:

- Providing a formal and equitable method to collect contributions for open space based on increased demand;
- Providing certainty as to required open space contributions; and
- Improving public open space areas to enhance the liveability and recreational environment to meet the existing and future needs of residents.

**How does the Amendment address any environmental, social and economic effects?**Social

The Amendment will provide positive social benefits. The provision of open space is fundamental to the liveability and identity of Manningham. Access to high quality and diverse open space within walking distance of home and work is important to health (mental and physical) as it provides opportunities for social interaction, recreation, sport and relaxation. The Amendment will allow Council to improve the quality and increase the amount of open space to meet the needs of the existing and future residents.

Economic

The Amendment will have a positive economic benefit as it will provide a clear and fair policy direction in relation to Council's open space contribution rates. It will also provide a vehicle to generate more funds for Council for public open space than currently occurs.

Environmental

The Amendment will assist in upgrading existing open spaces, including vegetation restoration, leading to increased biodiversity. The increase in area set aside for open space will provide opportunities for the planting of more vegetation, including trees, to assist in reducing global warming.

**Does the Amendment address relevant bushfire risk?**

The Amendment does not have a direct impact on bushfire risk, however planning of open spaces in bushfire risk areas will take into consideration bushfire management issues.

**Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?**

The Amendment is consistent with the:

- Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.
- Ministerial Direction No. 9 Metropolitan Strategy.
- Direction No. 11 Strategic Assessment of Amendments.

Ministerial Direction No. 9 requires that planning scheme amendments in the metropolitan

area have regard to *Plan Melbourne 2017-2050: Metropolitan Planning Strategy* (Department of Environment, Land Water and Planning, 2017).

The Amendment accords with the following:

Outcome 5: Melbourne is a city of inclusive, Vibrant and Healthy neighbourhoods

Direction 5.1 – Create a City of 20 Minute Neighbourhoods

The 20 minute neighbourhood is about 'living locally.' The hallmark of a 20 minute neighbourhood is one that is: safe, accessible and well connected for pedestrians and cyclists; offers high quality public realm and open space; has access to quality public transport that connects people to jobs and higher- order services; and supports vibrant neighbourhood activity centres.

Other relevant directions are:

Direction 5.2 - Create neighbourhoods that support safe communities and healthy lifestyles

Direction 5.4 - Deliver local parks and green neighbourhoods in collaboration with communities

Policy 5.4.1 identifies the need to develop a network of accessible, high-quality, local open spaces that is fair and equitable and provides access for all members of the community.

Outcome 6 - Melbourne is a sustainable and resilient city

Direction 6.4 – Make Melbourne cooler and greener

Policy 6.4.2 'Strengthen the integrated metropolitan open space network' identifies the need to better plan, design and use new and existing open space and to ensure that open space is distributed fairly and equitably so that it is accessible for members of community, regardless of age, gender, ability or a person's location.

**How does the Amendment support or implement the State Planning Policy Framework and any adopted State policy?**

The Amendment is consistent with the following objectives and strategies:

Clause 11 Settlement, in particular Clause 11.04-1 Open Space Planning which includes the objective '*to assist creation of a diverse and integrated network of public open space commensurate with the needs of the community*'. The relevant strategies include the need:

- to set land aside in residential areas for local recreational use and to create pedestrian and bicycle links to commercial and community facilities; and
- to improve the quality and distribution of open space and ensure its long-term protection.

Clause 11.06 Metropolitan Melbourne, in particular Clause 11.06-5 Neighbourhoods: The objective of this Policy is to create a city of inclusive, vibrant and healthy neighbourhoods that promote strong communities, healthy lifestyles and good access to local services and jobs.

A relevant strategy is to create a city of 20 minute neighbourhoods, that give people the ability to meet most of their everyday needs within a 20 minute walk, cycle or local public transport trip of their home. Another strategy is to develop a network of local open spaces that are accessible and of high-quality and include opportunities for new local open spaces through planning for urban redevelopment.

The Amendment is also consistent with Clause 15 Built Form and Heritage, particularly Clause 15.01-3 'Neighbourhood and subdivision design' that has an objective '*to ensure the design of subdivisions achieves attractive, liveable, walkable, cyclable*'. This objective is achieved by '*creating a range of open spaces to meet a variety of needs with links to open space networks and regional parks where possible*'.

The Amendment supports and implements these policies by ensuring new development, resulting in the creation of three or more lots, provides a certain percentage of open space

that will contribute to improving the quality and distribution of open space and ameliorate the under supply of open space in areas. The Amendment will result in the upgrade of existing open space as well as the expansion of the existing open space reserves.

### **How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?**

Clause 21.13 (Open Space and Tourism) of the Municipal Strategic Statement identifies that Council's vision for open space is to provide a range of active and passive recreation opportunities for current and future generations which is readily accessible, conserves and enhances natural and cultural resources, contributes to the local economy, and provides a high quality environment in which to live, work and visit. Clause 21.13-1 identifies that the extension and enhancement of the open space network are vital in meeting the needs of existing and future residents and visitors. A key objectives is 'to identify existing gaps in the public open space network and develop a program for how they can be addressed'. (21.13-2).

The Amendment supports the policy directions of the MSS by providing a vehicle to generate funds for Council to improve the quality and amount of open space in accordance with council's open space program to meet the needs of the existing and future residents.

### **Does the Amendment make proper use of the Victoria Planning Provisions?**

The Amendment makes proper use of the Victoria Planning Provisions (VPPs). The schedule to Clause 52.01 allows councils to establish open space contribution rates appropriate for local circumstances. The Amendment ensures a consistent and fair approach to calculate open space contribution rates across the municipality.

### **How does the Amendment address the views of any relevant agency?**

The views of relevant agencies will be sought through the amendment process.

### **Does the Amendment address relevant requirements of the Transport Integration Act 2010?**

The Amendment is unlikely to have a significant impact on the transport system as defined by Section 3 of the *Transport Integration Act 2010*. It will however, facilitate improved linkages to open space areas.

### **Resource and administrative costs**

#### **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The introduction of this amendment into the Manningham Planning Scheme will result in more efficient use of existing resources, as it clearly specifies the rate for the open space contribution to be applied across the municipal area. By stipulating the amount of contribution required upfront, it will also simplify the process for officers assessing applications for subdivision, in addition to simplifying the process for property owners/applicants.

### **Where you may inspect this Amendment**

The Amendment is available for public inspection, free of charge, during office hours at the following places:

- during office hours, at the office of the planning authority, Manningham City Council, 699 Doncaster Road, Doncaster
- at the Manningham website at [www.yoursaymanningham.com.au](http://www.yoursaymanningham.com.au)



- Manningham Libraries

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at [www.planning.vic.gov.au/planning-schemes/amending-a-planning-scheme/planning-documents-on-exhibition](http://www.planning.vic.gov.au/planning-schemes/amending-a-planning-scheme/planning-documents-on-exhibition)

### **Submissions**

Any person who may be affected by the Amendment may make a submission to the planning authority. Submissions about the Amendment must be received by **[insert submissions due date]**.

A submission must be sent to:

Vivien Williamson  
Manager City Strategy  
Manningham City Council  
P O Box 1  
DONCASTER VIC 3108

### **Panel hearing dates**

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:

- directions hearing: **[insert directions hearing date]**
- panel hearing: **[insert panel hearing date]** ]

## MANNINGHAM PLANNING SCHEME

**21.09 ACTIVITY CENTRES AND COMMERCIAL AREAS**

23/07/2015

~~C108~~

Proposed C115

**21.09-1**19/06/2014  
C105**Overview**

This section applies to all activity centres and commercial areas identified in Framework Plan 5. Activity Centres are generally included within a Commercial 1 Zone or an Activity Centre Zone. Other commercial areas are generally zoned Commercial 1 Zone and Mixed Use Zone.

Manningham's network of activity centres currently comprises one Principal Activity Centre (Doncaster Hill, Doncaster), one Major Activity Centre (The Pines, East Doncaster) and ten Neighbourhood Activity Centres (Donburn, Tunstall Square, Jackson Court, Templestowe Village, Macedon Activity Centre, Bulleen Plaza, Doncaster East / Devon Plaza Activity Centre, Park Orchards, Warrandyte township and Warrandyte Goldfields). There are also a number of local activity centres, and other commercial areas throughout the municipality.

Activity centres are integral to the local economy and local employment generation and are an important focal point for community life and interaction.

Key challenges for Manningham's network of activity centres are to ensure that commercial development is contained within the activity centres and that existing centres remain vibrant, viable and sustainable into the future. These centres will be supported by an enhanced public transport system. The Principal, Major and identified Neighbourhood Activity Centres will be the focus of increased residential growth and development. Other key challenges facing activity centres include changes to industry and social trends (eg, regionalisation of government services to larger centres, internet shopping, lifestyle shopping) as well as the impact of The Pines and Westfield Doncaster expansions on other centres.

Small clusters of commercial development exist throughout Manningham. There is increasing pressure for linear commercial development along main roads and for new commercial development to be located outside of activity centres. These types of developments impact on the viability of the existing activity centres and are often poorly located in terms of access to appropriate services and public transport.

**Principal Activity Centre (Doncaster Hill)**

The Metropolitan Strategy *Melbourne 2030* identifies Doncaster Hill as a Principal Activity Centre.

The Doncaster Hill Activity Centre is a 58 hectare area located in Doncaster, stretching along the major corridors of Doncaster Road, Williamsons Road and Tram Road. It is located approximately 12 kilometres from the Melbourne Central Activities District and is one of the highest points in Melbourne showcasing views of the Dandenongs, Kinglake Ranges and the panoramic Melbourne City skyline.

The Doncaster Hill Activity Centre is regarded as a prime location for redevelopment based on topographic features and existing physical and community infrastructure assets.

To meet changing demographic trends and achieve residential targets identified by Council there is a need to provide a greater diversity of dwelling types. As part of the *Manningham Residential Strategy (2002)*, high and medium density housing densities will be encouraged within identified Activity Centres whilst residential development outside identified Activity Centre areas will be the focus for lower density, detached housing development. The Doncaster Hill Activity Centre has been identified as a focus for high density residential development.

## MANNINGHAM PLANNING SCHEME

Manningham has a commitment to sustainability. The Doncaster Hill Activity Centre is an opportunity to showcase an integrated land-use planning and development framework which:

- challenges mainstream community planning and building design to achieve desired environmental outcomes
- provides more local jobs to reduce journey to work trips
- provides housing where residents may walk to facilities and services
- encourages reduced levels of car ownership and increased public transport usage.

**Vision**

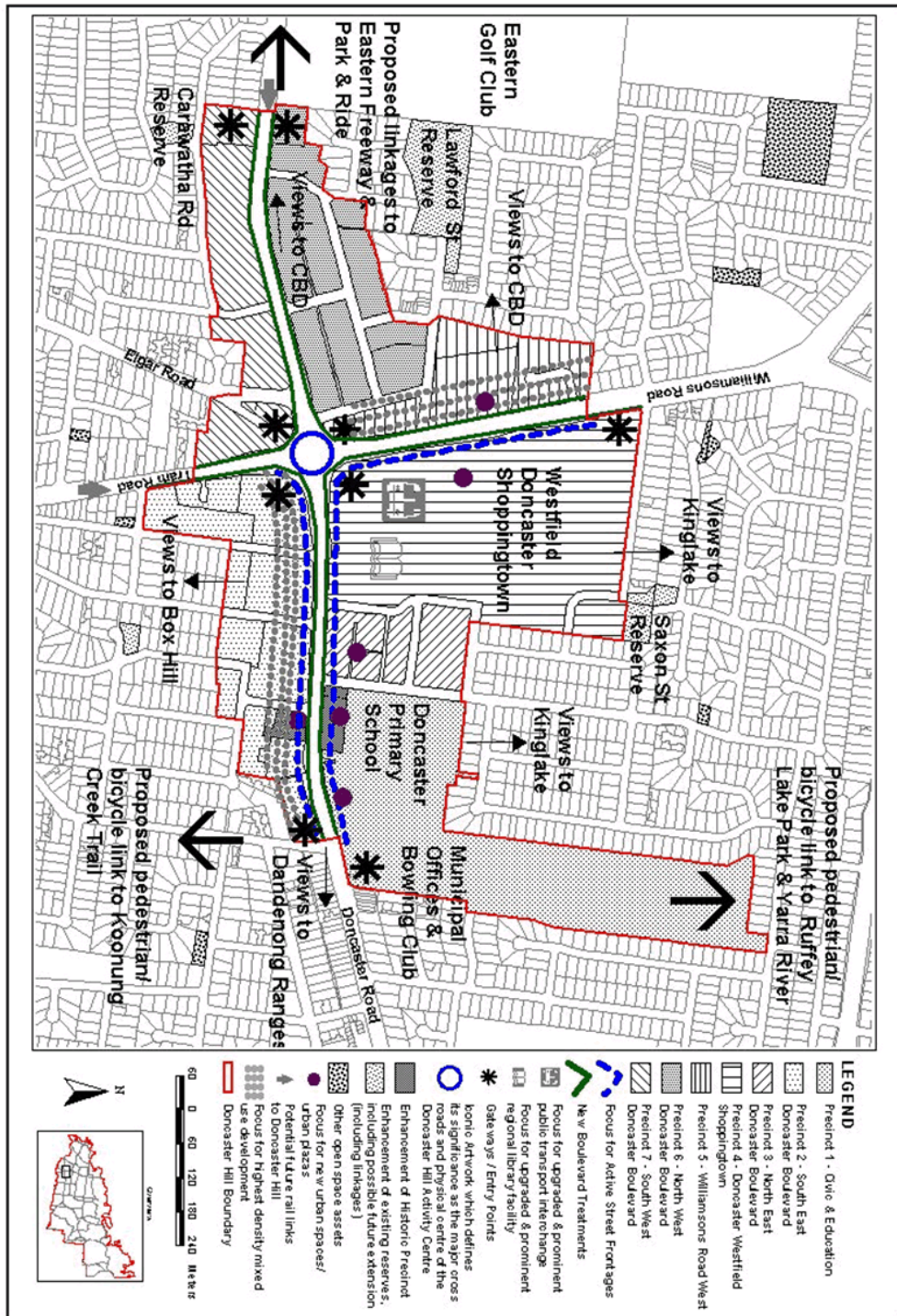
The *Doncaster Hill Strategy* (October 2002) envisages that the Doncaster Hill Activity Centre will be a key destination in Melbourne's East. It will be a high density, sustainable, vibrant, contemporary mixed use urban village with a strong sense of place and civic identity based on the following key vision objectives:

- To implement the objectives of Melbourne 2030 in respect of Principal Activity Centres as a focus for retail, social, commercial, entertainment, civic and residential uses.
- To integrate ecologically sustainable development principles and techniques into every facet of the design, construction and operation/occupancy stages of new development to raise the aspirations of all users, appropriate for a city looking towards a long-term, responsible and sustainable future.
- To ensure that built form outcomes demonstrate the use of contemporary architecture combined with innovative urban design and building techniques that incorporate ecologically sustainable design principles.
- To emphasise the existing dramatic landform of Doncaster Hill through built form that steps down the hill.
- To encourage high density, high rise residential development.
- To provide a greater diversity of dwelling types.
- To alleviate pressure for more intense residential development in established urban areas.
- To reduce travel demand and change travel behaviour.
- To promote the development of sustainable transport options.
- To meet the future infrastructure requirements of Doncaster Hill in a comprehensive, timely and equitable way.
- To develop an integrated mixed-use precinct for Doncaster Hill Activity Centre which provides for an appropriate mix of uses and functions on a location specific level, including the provision of:
  - mixed uses within buildings, particularly along boulevard locations
  - small scale retail opportunities at ground floor level in conjunction with other mixed use developments
  - additional commercial/office floor space
  - flexible floor spaces within buildings to ensure life cycle adaptability.

The key strategic directions for future land-use planning and development are illustrated by the Doncaster Hill Strategy Framework Plan, included as Map 1 to this Clause. This Framework Plan provides the design vision as a stimulus for private and public sector developments.

MANNINGHAM PLANNING SCHEME

Map 1 - Doncaster Hill Strategic Framework Plan



## MANNINGHAM PLANNING SCHEME

**Precincts**

Seven distinctive development precincts have been identified and delineated within the Doncaster Hill Activity Centre. The precincts are delineated in accordance with their topographic orientation and aspect on Doncaster Hill, their relationship to main roads, and their present and future uses.

The precincts provide guidance to the expected outcomes in each area and a framework for the assessment of appropriate mixes of functions, building scale and character to create a distinctive sense of identity and character for each of the precincts.

In addition to the seven precincts, guidance to the expected outcomes for the intersection of Doncaster, Williamsons and Tram Roads is also outlined. The seven precincts of the Doncaster Hill Activity Centre and the intersection are identified on Map 2 to this Clause.

**Precinct 1****Existing conditions**

This precinct contains existing civic, education and art infrastructure for Doncaster Hill Activity Centre, including the defining historic buildings and most of the existing open space. It also features commanding views of the Kinglake ranges to the north and the Dandenong ranges to the east.

**Vision**

The creation of a consolidated, prominent and accessible civic centre with an expanded community and education focus, with gateway presence. It will also include a major urban open space/green spine for Doncaster Hill Activity Centre residents and the wider Manningham community. It is also envisaged to incorporate strong pedestrian links to other areas of Doncaster Hill Activity Centre and enhance the historic/arts sub-precinct.

**Precinct 2****Existing conditions**

This precinct is a north-facing strip on the south side of the Doncaster Road ridgeline, commanding 360-degree panoramic views and already containing a significant component of the commercial development for Doncaster Hill Activity Centre.

**Vision**

The focus for high-density mixed use development on Doncaster Hill, this precinct will include cafes, restaurants and outdoor eating at ground level taking advantage of the north-facing aspect, forming the backbone of a vibrant and active boulevard. It is also envisaged that strong pedestrian links will be established between both sides of Doncaster Road and that the heritage buildings will be retained to reinforce heritage/arts character of the area.

## MANNINGHAM PLANNING SCHEME

**Precinct 3****Existing conditions**

This precinct is the interface zone between the Civic and Education Precinct 1 to the east and Doncaster Shoppingtown (Precinct 4) to the west. It falls away dramatically to the north maximising northern views and exposure. The Precinct presently comprises mainly low-density housing, with several rear lanes, and commercial development abutting Doncaster Road.

**Vision**

In light of its strategic location between Precincts 1 and 4, the future fabric in Precinct 3 will be highly permeable, including well-defined public spaces with linking pathways and with development addressing rear laneways and well designed public plaza(s). Precinct 3 will be well connected to high-density mixed-use development along Doncaster Road and Doncaster Shoppingtown Doncaster. Development will step down the hill and should fully exploit the northerly aspect and commanding views to the northern ranges.

**Precinct 4****Existing conditions**

Doncaster Shoppingtown, is a major regional shopping centre centrally located within the Doncaster Hill Activity Centre. The site has significant frontages to the main roads and occupies the dominant corner of the main intersection. It commands panoramic views to the north and west. The precinct also contains residential and community uses along the northern boundary.

**Vision**

As the Principal retail and entertainment focus of the Doncaster Hill Activity Centre it is envisaged that Westfield Shoppingtown will be better integrated into Doncaster Hill Activity Centre and the surrounding community. Future developments of Westfield Shoppingtown should be consistent with the vision of Doncaster Hill Activity Centre by incorporating activated street frontages and external spaces, a greater mix of uses, pedestrian accessibility, an accessible and prominent public transport interchange and improved engagement with the main intersection.

**Precinct 5****Existing conditions**

This precinct extends along the Williamsons Road ridgeline. It contains the only existing high-density housing development on the Hill and the Doncaster Hotel, the third largest single consolidated site within Doncaster Hill Activity Centre. The precinct features panoramic city skyline views to the west and direct access to open space and parkland along its southern boundary.

**Vision**

It is envisaged that high-density development continues along the Williamsons Road ridgeline, with strong links to Lawford Reserve, Shoppingtown and the public transport



## MANNINGHAM PLANNING SCHEME

interchange. Strategic view corridors are to be created from the west side of Williamsons Road (in the vicinity of the Shoppingtown Hotel site) towards the city skyline, including from public open space abutting Williamsons Road.

**Precinct 6****Existing conditions**

This precinct comprises the northwest area of Doncaster Road and Doncaster Hill Activity Centre. The precinct presently has a strong commercial/light industrial character, and older residential stock along Firth Street. It commands city views from the higher reaches at the east end.

**Vision**

It is envisaged that the mixed-use village character will continue on a smaller scale to that proposed for precincts further east and strong pedestrian links will be created to Lawford Reserve and to the south side of Doncaster Road. Commercial and mixed-uses will be located along Doncaster Road with medium-density residential uses located towards the rear of the precinct. Together with Precinct 7 it forms the major gateway entry to Doncaster Hill Activity Centre along Doncaster Road comprising of a consistent built edge and tree-planting with a gateway building located at west entry point.

**Precinct 7****Existing conditions**

This precinct comprises the south-west area of Doncaster Road and the Doncaster Hill Activity Centre, and is presently characterised by light industrial and commercial uses, including a number of restaurants at the west end and also including some residential land uses to the south. It commands city views from the higher reaches at the east end.

**Vision**

It is envisaged that a mixed-use village will be created on a smaller scale than that proposed for precincts further east. Together with Precinct 6, it forms a major gateway entry to the Doncaster Hill Activity Centre with consistent tapering of the built edge - to preserve the views of the city. It is envisaged that a gateway building be located at west entry point and that boulevard tree planting be located along the length of Doncaster boulevard. Commercial and mixed-uses will be located along Doncaster Road.

**Intersection of Doncaster, Williamsons and Tram Roads****Existing conditions**

This intersection comprises the major cross roads and physical centre of the Doncaster Hill Activity Centre with views to the city skyline and Box Hill. The intersection forms part of the major arterial road networks in the municipality, with access from the intersection to the Eastern Freeway, CBD and Box Hill Activity Centre. Doncaster Road is the municipality's main east-west arterial road and major bus route.

## MANNINGHAM PLANNING SCHEME

**Vision**

The Strategy supports the provision of iconic artwork at the intersection which:

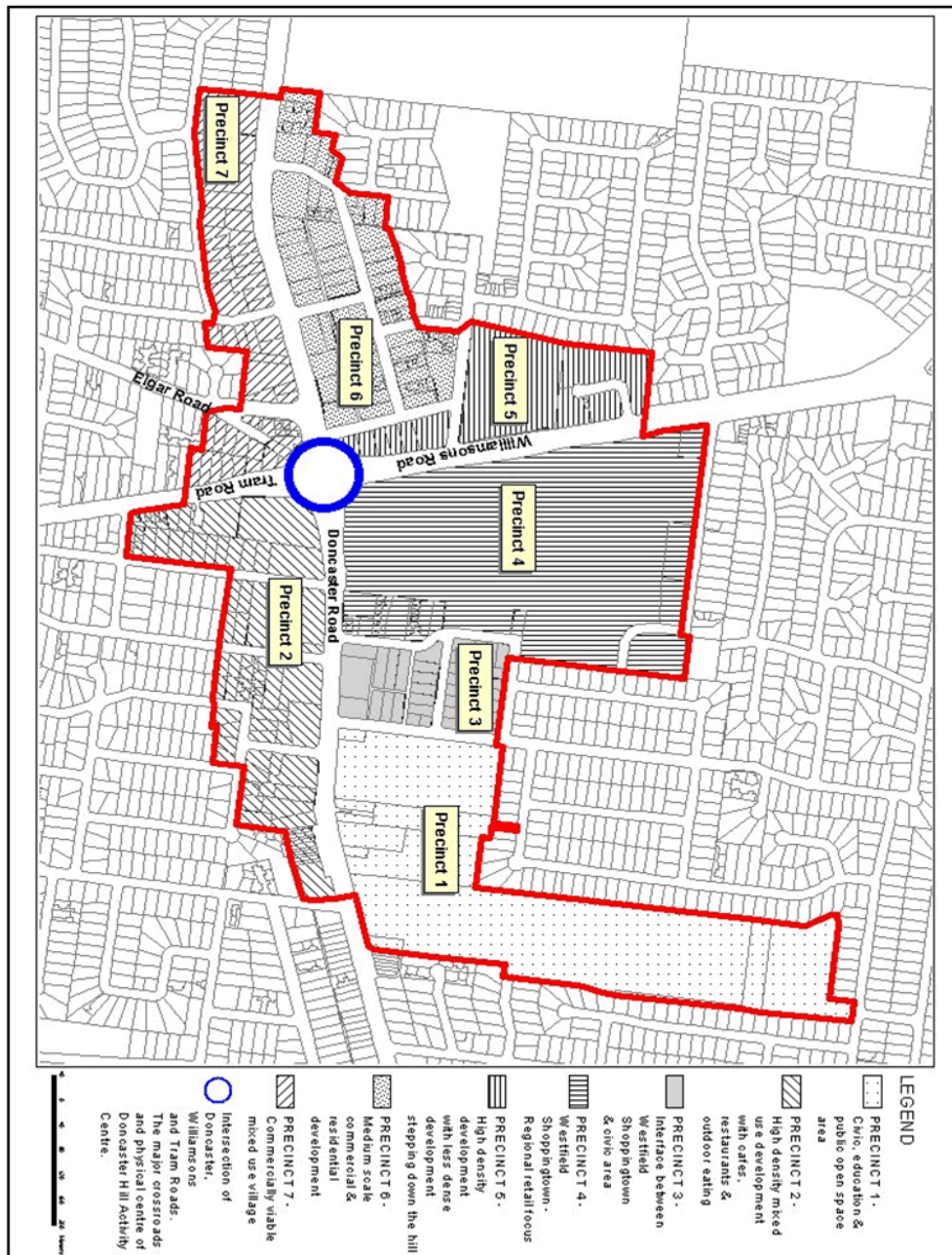
- defines its significance as the major cross roads and physical centre of the Doncaster Hill Activity Centre
- creates a focal point of iconic status for Doncaster Hill Activity Centre visible from all directions
- visually unifies the 4 corners of the intersection
- preserves the street level pedestrian focus and retains views along Doncaster Road.

It is envisaged that this intersection will have greatly increased pedestrian safety and amenity, connecting all precincts abutting the Doncaster Road, Williamsons and Tram Roads intersection.



MANNINGHAM PLANNING SCHEME

Map 2 - Location of Doncaster Hill Activity Centre Precincts



## MANNINGHAM PLANNING SCHEME

**Major Activity Centre (The Pines, Doncaster East)**

The Pines Activity Centre is identified as a Major Activity Centre in *Melbourne 2030*. The Pines Activity Centre is located on Blackburn, Reynolds and Andersons Creek Roads, Doncaster East and occupies an area of approximately 38 hectares and is approximately 19 kilometres north east of Melbourne. The Pines Activity Centre is on the urban fringe of the Melbourne Metropolitan area and situated approximately within one kilometre of Manningham's Green Wedge to the north and low density areas to the east. Although the trade area extends approximately eight kilometres east, the growth forecast for The Pines is limited by the relatively low density of the trade area, lack of passing traffic and the proximity of large regional shopping centres.

The Pines Activity Centre Structure Plan boundary has been applied to include sufficient land to provide for the needs of the local community until 2025 after which time The Pines Activity Centre Structure Plan will need to be reviewed. As a Major Activity Centre, mixed use development, higher density housing and a wider range of arts, community, cultural and entertainment facilities will be encouraged.

**Vision**

The Pines Activity Centre will continue to be a focus for the community and to provide for their retail, community, recreational and entertainment needs as well as providing for a diversity of residential options within its context of being on the fringe of the metropolitan area of Melbourne and its proximity to the Green Wedge.

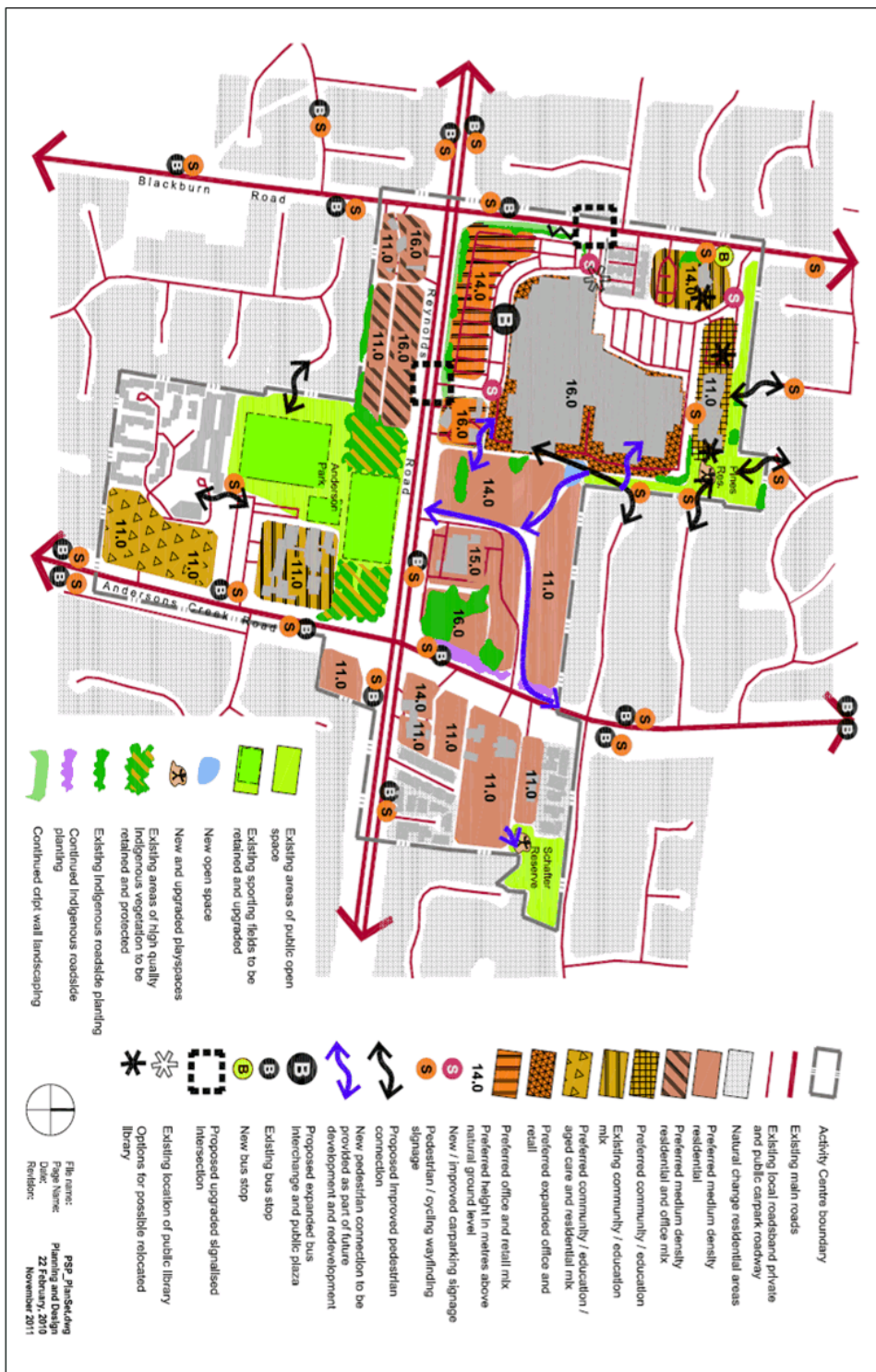
Key Strategic Objectives are:

- Support the development of The Pines Activity Centre which meets the social, recreational and retail needs of the population at the sub-regional level.
- Ensure that any future development in The Pines Activity Centre is in keeping with its location on the fringe of the urban area and its proximity to the Green Wedge.
- Encourage apartment style development within The Pines Activity Centre to maximise the use of the commercial and social facilities provided within and to provide alternative housing options for the locality.
- Encourage greater use of public transport to and from The Pines Activity Centre and advocate for more services and for these services to be provided more frequently.
- Enhance the public realm within The Pines Activity Centre by ensuring that the public spaces meet a range of community needs, are well linked together, are easily accessible, safe and visually pleasing.
- Maximise use of the area's natural strengths such as views to surrounding rural and bushland areas in keeping with the community interest.
- Support housing choices to meet changing demographic trends, especially an ageing population.
- Support a range of health, family and professional services relevant to the role of The Pines Activity Centre.
- Support a range of education and learning activities to meet the needs and aspirations of the local community.
- Provide for well defined vehicular, bicycle and pedestrian access both within and external to all precincts, with strong pedestrian crossing points to be established on main roads.

The key strategic directions for future land-use planning and development are guided by The Pines Activity Centre Structure Plan Framework Plan included as Map 3 to this Clause.

MANNINGHAM PLANNING SCHEME

Map 3 – The Pines Activity Centre Framework Plan



## MANNINGHAM PLANNING SCHEME

**Neighbourhood Activity Centres**

Manningham's Neighbourhood Activity Centres provide a limited mix of uses to meet local convenience needs. A key issue is to ensure that these centres remain viable and can evolve to meet the future needs of the community.

These centres will continue to be community hubs and meeting places for local residents, and opportunities for locating a range of social, community and recreational services within these centres will be encouraged. The activity centres located west of the Mullum Mullum Creek will be a focus for increased medium density development.

Development in the activity centres should improve functionality, accessibility, safety, social interaction, promote sustainability, and address scale and identity through site responsive design.

**Local Activity Centres**

Manningham has a number of Local Activity Centres throughout the municipality. These centres generally comprise only a small number of shops, which serve the convenience needs of immediate residents. These centres tend to experience high levels of vacancy for long periods of time and there is increasing pressure to allow different uses within these centres.

**Commercial areas**

A number of commercial areas exist outside out of Manningham's Activity Centres, in particular along main roads (e.g. Doncaster and Manningham Roads). Future development in existing commercial areas must incorporate the use of high quality urban and sustainable design that addresses and minimises the impact of the development on the existing streetscape and adjoining areas.

**21.09-2 Principal Activity Centre (Doncaster Hill)**

23/07/2015  
C108  
Proposed C115

**Key issues**

- The identification of Doncaster Hill as the civic hub for the municipality.
- The need for mixed use development with a focus on high density residential development in the Doncaster Hill Activity Centre.
- Pressure for commercial and retail development outside the Doncaster Hill Activity Centre.
- Incorporating ecologically sustainable development principles in every facet of design, demolition, construction and operation.
- Achieving innovative contemporary design and built form for all new development that is based on the best of current architectural design practice and sustainability principles.
- Infrastructure requirements in the Doncaster Hill Activity Centre.

**Objectives**

- To provide quality civic community services and facilities.
- To promote mixed use, high density residential development.



## MANNINGHAM PLANNING SCHEME

- To encourage the location of commercial and retail development within the Doncaster Hill Activity Centre.
- To maximise energy conservation and increase use of renewable energy resources.
- To achieve water sensitive urban design that offers a superior alternative to the traditional approach to water management.
- To minimise the environmental impacts of input and output materials as well as any material used in the external construction and development of buildings and works.
- To achieve healthy indoor environment quality.
- To achieve a reduction in waste generated by building occupants that is collected, hauled to and disposed of in landfills.
- To achieve building design which includes accessibility and reduces the need to modify or alter buildings, in response to future changing needs and uses.
- To maximise alternative modes of transport and minimise environmental impacts associated with car parks.
- To minimise environmental impacts associated with site construction practices.
- To achieve innovative contemporary design and built form for all new development that is based on the best of current architectural design practice and sustainability principles.
- To ensure that the future infrastructure requirements of the Doncaster Hill Activity Centre are met in a comprehensive timely and equitable manner.
- To ensure all costs are equitably apportioned between developers and the responsible authority, in the provision of all relevant infrastructure.
- To encourage active uses and pedestrian generating activities at street level.
- To improve pedestrian, bicycle and public transport access to and within Doncaster Hill.
- To minimise adverse impacts associated with the location and operation of gaming venues and machines.

**Strategies**

Strategies to achieve these objectives include:

- Provide a range of social and community services to be located in the Doncaster Hill Activity Centre to meet the needs of the current and future residents and reinforce its role as Manningham's civic centre.
- Provide for high density residential development on individual sites in conjunction with a mix of other uses.
- Discourage the expansion of commercial and retail uses outside the Doncaster Hill Activity Centre.
- Address and incorporate ecologically sustainable design principles into developments at the earliest opportunity as an important design and development consideration, rather than be incorporated once concepts and plans are well advanced.
- Demonstrate the full potential of ecologically sustainable development by incorporating current best practice, using emerging design solutions and technologies and embracing a 'beyond compliance' approach to mandatory standards into proposals.
- Create an Activity Centre of a more human scale and character, which enhances the uniqueness and attractiveness of Doncaster Hill.

## MANNINGHAM PLANNING SCHEME

- Ensure that built form provides a range of building heights stepping with and emphasising the existing landform of the Doncaster Hill Activity Centre.
- Protect and enhance key views and vistas.
- Provide buildings, which are visually diverse and contribute to the public realm through the use of varied, high quality, durable and environmentally appropriate materials.
- Incorporate unique architectural and/or ecologically sustainable design features in identified design element areas so that they substantially contribute to overall building form and appearance.
- Apply appropriate building setbacks for new development, ensuring that building occupants and users of the Doncaster Hill Activity Centre have a high level of amenity in terms of ventilation, daylight access, outlook, view sharing, wind mitigation and privacy.
- Achieve the development of a strong boulevard character along Doncaster Road, Williamsons Road and Tram Road based on creating:
  - a strong sense of place and a safe and comfortable environment
  - active street frontages and mixed uses within buildings along Doncaster and Williamsons Roads (and part of Tram Road) as a focal point for appropriate uses and vibrant pedestrian generating activities including, café, leisure and other entertainment activities
  - a boulevard landscape treatment that comprises of high quality landscape treatment (including boulevard planting, canopy tree planting, screen planting, extensive tree plantings and theme plantings in appropriate locations) to be complemented by appropriate setbacks and built form.
- Apply gateway treatments to signal entry into and to enhance the special identity of the Activity Centre including the main intersection of Doncaster Road, Williamsons Road and Tram Road. Gateway treatments can include buildings showcasing unique contemporary architecture, artwork, lighting, distinctive tree planting and well-designed signage.
- Ensure that signage and displays are well designed and positioned to respect the amenity and safety of users, including the protection and enhancement of view lines and vistas and the boulevard character.
- Ensure that development incorporates high quality public and private open spaces that are useable, accessible, safe, well landscaped and provide opportunities for recreation and social interaction. These spaces should be well linked to major facilities for pedestrian networks to assist with permeability and pedestrianisation.
- Provide high quality pedestrian and bicycle linkages in both public and private areas, which improve the street level environment to create connections that are accessible, safe, interesting and pleasant.
- Provide high quality public art, which significantly contributes to the development of a contemporary and distinctive sense of place by creating an appropriate scale and location marker, defining image and reflecting the character for individual precincts.
- Provide appropriate infrastructure to meet the needs of the Doncaster Hill community, in accordance with the *Doncaster Hill Development Contributions Plan*, Manningham City Council, February 2005.
- Implement the *Doncaster Hill Development Contributions Plan*, Manningham City Council, February 2005 by proportionately allocating identified development contributions, according to projected share of usage.
- Require an economic assessment of the impacts of significant proposed developments/expansions on other activity centres.

## MANNINGHAM PLANNING SCHEME

- Implement Integrated Transport Plans to ensure access to employment, services and housing choices.
- Locate gaming venues and machines so as to discourage convenience gambling and ensure the availability of a range of alternative social and recreational activities.

**Implementation**

These strategies will be implemented by:

**Zones and overlays**

- Applying an Activity Centre Zone.
- Applying the Development Contributions Plan Overlay (DCPO1) for the purpose of levying contributions for the provision of works, services and facilities before development can commence.
- Applying the Public Acquisition Overlay (PAO1) and (PAO7) for the purpose of identifying land that Council proposes to acquire for open space or new road construction purposes.
- Applying an Incorporated Plan Overlay.

**Policy and exercise of discretion**

- Using Local Policy to promote design that addresses public safety (*Safety through urban design policy, Clause 22.08*).
- Using Local Policy to guide the location, design and management of gaming machines and venues (*Gaming, Clause 22.18*).
- Applying the Doncaster Hill Parking Precinct Plan (Doncaster Hill Parking Precinct Plan, GTA Consultants for Manningham City Council, 5 July 2004 Clause 52.06-6).
- ~~Applying the Doncaster Hill Development Contributions Plan, Manningham City Council, February 2005. to require a 5% public open space contribution for subdivision in the Doncaster Hill Activity Centre (*Doncaster Hill Development Contributions Plan, SGS Economics & Planning, February 2005, Clause 52.01*).~~

**Further strategic work**

- Investigating the development of performance standards and the identification of 'beyond compliance' approaches for Sustainability Management Plans.
- Investigating the need for more detailed design guidelines for specific areas and elements.
- Applying the Development Contributions Plan to ensure that the future infrastructure requirements are met in a comprehensive, timely and equitable way.
- Applying appropriate car parking rates, supporting public transport use, creating highly permeable pedestrian networks and providing pedestrian and cyclist links to reduce dependency on private car use.
- Developing a Doncaster Hill Green List for High-Density Development detailing sustainable products, brands and suppliers.

## MANNINGHAM PLANNING SCHEME

**Other actions**

- Regularly review the Activity Centre Zone to ensure it is delivering appropriate land use and development outcomes.
- Requiring applications for new use and development of land to apply the objectives and requirements of the *Doncaster Hill Strategy* (October 2002).
- Requiring applications for new use and development to have regard to the *Manningham Residential Strategy* (2012).
- Promoting and distributing the Doncaster Hill Sustainability Guidelines (2004).
- Continuing to advocate the extension of light rail into Doncaster Hill.
- Considering the views of the Sustainable Design Taskforce on major applications.
- Implementing mechanisms for the collection, disbursement and management of the Development Contributions Plan fund.

**21.09-3**23/07/2015  
C108**Major Activity Centre (The Pines, Doncaster East)****Key issues**

- Long-term viability of The Pines Shopping Centre and limited trade catchment area.
- Providing a suitable range of community facilities and services, infrastructure and accommodation to meet the needs of the changing demographics, in particular, the ageing population.
- Limited land available to provide for additional commercial and residential development.
- Achieving innovative, contemporary built form based on best practice architectural design and sustainability principles.
- Development does not address the streetscape.
- Enhancing the public transport interchange function of The Pines Shopping Centre.
- The topography of The Pines Activity Centre presents challenges for creating pedestrian and bicycle friendly environments.
- High visibility of the Pines Activity Centre from the Green Wedge.
- Establishing an identity and sense of community and place that is unique to this area.
- Preservation of biosites and habitat on Andersons Park and along road reserves.

**Objectives**

- To encourage a mix of uses and activities within The Pines Activity Centre which meets the social, recreational and retail needs of the population at the sub-regional level.
- To deliver a diversity of housing at higher densities to make optimum use of the facilities and services.
- To avoid the fragmentation of land through subdivision.
- To achieve innovative, contemporary design and built form for all new development that is based on the best of architectural design practice and incorporates ecologically sustainable design principles.



## MANNINGHAM PLANNING SCHEME

- To encourage active uses and pedestrian generating activities as part of any future development of The Pines Activity Centre which address the streetscape.
- To ensure that open space areas and community facilities are linked to surrounding residential areas and the Shopping Centre through pedestrian and cycling paths.
- To ensure that public spaces provide a high standard of amenity, convenience, accessibility and safety.
- To improve pedestrian, bicycle and public transport access to The Pines Shopping Centre and within the Activity Centre.
- To ensure that the public transport interchange remains highly accessible and is located in a visually prominent position to promote greater use of public transport.
- To ensure appropriate traffic management and adequate parking provisions.
- To maximise use of views to the surrounding rural and bushland areas.
- To provide landscaping to soften built form incorporating indigenous planting where possible.
- To encourage the development of a distinct theme and sense of place unique to The Pines Activity Centre through landscaping and urban design improvements.
- To minimise adverse impacts associated with the location and operation of gaming venues and machines.

**Strategies**

Strategies to achieve these objectives include:

- Identify opportunities for increased retail and office floor space to meet the future needs of the sub regional population.
- Ensure provision of a greater intensity and diversity of housing.
- Encourage the provision of a bedroom and bathroom on the lower levels of dwellings and encourage the provision of lifts in apartment buildings.
- Provide for a range of health, leisure, recreation, family education and learning and professional activities to meet the needs of the sub regional population and support the role of The Pines as a Major Activity Centre.
- Encourage the provision of an economic assessment of the impacts of significant proposed developments/expansions on other activity centres.
- Ensure that all non-residential uses are designed to protect both existing and future residential amenity from excessive noise and odour.
- Ensure that new residential developments are designed to protect occupants from external noise and not unduly prejudice the operation of surrounding non-residential uses.
- Develop community buildings which adhere to good urban design principles, energy efficiency and which attract a broad range of users.
- Design public spaces to provide a high standard of amenity, convenience, accessibility and safety.
- Require an appropriate transition in height both within the activity centre and to surrounding neighbourhoods.
- Provide buildings which are visually diverse and contribute to the public realm through the use of varied, high quality, durable and environmentally appropriate materials.

## MANNINGHAM PLANNING SCHEME

- Provide pedestrian/bicycle links through The Pines Activity Centre, surrounding areas and open space links.
- Ensure that new commercial uses and development facilitates public transport use, pedestrian flows and bicycle use.
- Require a traffic impact assessment, where appropriate, to be prepared for development which assesses any impacts along Blackburn, Reynolds and Anderson Creek Road, including any mitigation works such as signalisation or other traffic treatments.
- Provide car parks, preferably at basement level, loading facilities and internal roads to service any future commercial or apartment style development.
- Implement Integrated Transport Plans to ensure access to employment, services and housing choices.
- Protect and enhance key views and vistas.
- Minimise massing and bulk of buildings along the ridgeline.
- Encourage built form (including provision of restaurants or public spaces) within The Pines Shopping Centre that capitalises on key views and vistas including views to the Dandenongs and the Kinglake Ranges
- Plant and maintain native vegetation buffers between Council reserves and the residential areas.
- Protect, enhance and maintain the remnant indigenous vegetation in Andersons Park to promote the park's natural conservation areas and informal recreational values.
- Develop a landscaped theme based on the planting of Eucalyptus polyantheromos (Red Box) trees, complemented by indigenous vegetation.
- Locate gaming venues and machines so as to discourage convenience gambling and ensure the availability of a range of alternative social and recreational activities.

**Implementation**

These strategies will be implemented by:

**Zones and overlays**

- Applying the Commercial 1 Zone.
- Applying the Public Use Zone 6.
- Applying the Residential Growth Zone.
- Applying the Public Park and Resource Zone
- Applying a Design and Development Overlay.

**Policy and exercise of discretion**

- Implementing the Manningham Residential Strategy (2012).
- Implementing The Pines Activity Centre Structure Plan (2011).
- Using Local Policy to promote design that addresses public safety (*Safety through urban design policy, Clause 22.08*).
- Using Local Policy to guide the location, design and management of gaming machines and venues (*Gaming, Clause 22.18*).

## MANNINGHAM PLANNING SCHEME

**Further strategic work**

- Preparing a Manningham Development Contributions Plan focusing on key development areas to ensure adequate provision of infrastructure.
- Investigating opportunities for improved accessibility and connectivity within The Pines Activity Centre.

**Other actions**

- Investigating opportunities to improve sustainable business practices at The Pines.
- Continuing to advocate for improvements to access, frequency and hours of operation of public transport to The Pines.
- Considering the views of the Sustainable Design Taskforce on major applications.
- Development of a pedestrian/bicycle plan which includes a focus on the bus interchange.

**21.09-4**

19/06/2014  
C.105

**Neighbourhood Activity Centres****Key issues**

- The long-term viability of Neighbourhood Activity Centres and the impact of the Doncaster Shoppingtown and The Pines expansions.
- Pressure for commercial and retail development outside Neighbourhood Activity Centres.
- The appearance of buildings, car parking and signage.
- Impact of Neighbourhood Activity Centres on adjoining residential areas.
- Lack of suitable community facilities, social services, public spaces and infrastructure to meet future needs.
- Provision of appropriate car parking and traffic management arrangements.

**Objectives**

- To maintain the role of Neighbourhood Activity Centres to meet local convenience needs.
- To achieve active street frontages in Neighbourhood Activity Centres.
- To discourage the location of new commercial and retail development outside Neighbourhood Activity Centres.
- To minimise the negative impact of Neighbourhood Activity Centres on the amenity of adjoining residential areas.
- To achieve high quality urban design which promotes a sense of place, community identity, social interaction and a safe environment.
- To provide landscaping to soften built form.
- To achieve building design which includes accessibility and reduces the need to modify or alter buildings, in response to future changing needs and uses.

## MANNINGHAM PLANNING SCHEME

- To ensure that public spaces provide a high standard of amenity, convenience, accessibility and safety.
- To provide quality community services and facilities in proximity to and within Neighbourhood Activity Centres.
- To ensure that adequate infrastructure is provided as part of any development.
- To improve pedestrian, bicycle and public transport access to Neighbourhood Activity Centres.
- To achieve effective and safe pedestrian movement within Neighbourhood Activity Centres.
- To ensure appropriate traffic management and adequate parking provision.
- To ensure that development provides the highest level of access for all people.

**Strategies**

Strategies to achieve these objectives include:

- Encourage a mix of uses including residential development to ensure the long-term viability and competitiveness of the activity centres.
- Require the location of new commercial and retail uses to be within activity centres.
- Upgrade the appearance of Neighbourhood Activity Centres through the implementation of Urban Design Masterplans.
- Ensure that land use and development within Neighbourhood Activity Centres minimises the impact on residential amenity.
- Encourage high quality and contemporary built form.
- Encourage car parking areas at the rear, side or underneath buildings in a way that responds to landform and surrounding development.
- Encourage the use of landscaping to soften the visual appearance of development.
- Encourage signs which complement the character and amenity of the area, the site and surrounds, built form and streetscape, minimise clutter, are well designed and improve the site's attractiveness and function.
- Encourage the establishment of community based facilities in or adjacent to activity centres to encourage social interaction and to service resident needs.
- Design public spaces to provide a high standard of amenity, convenience, accessibility and safety.
- Require an economic assessment of the impacts of significant proposed developments/expansions on other activity centres.
- Require a traffic and car parking assessment to be prepared for development, where appropriate.
- Maximise opportunities for car parking including consolidation of land (e.g. at the rear of shops).

**Implementation**

These strategies will be implemented by:

## MANNINGHAM PLANNING SCHEME

**Zones and overlays**

- Applying the Commercial 1 Zone to the Neighbourhood Activity Centres.

**Policy and exercise of discretion**

- Implementing the Manningham Activity Centre Strategy (2005).
- Implementing the Manningham Residential Strategy (2012).
- Implementing any existing structure plans.
- Using Local Policy to improve the functionality of commercial developments, including the location and design of car parking areas (*Design and development policy, Clause 22.01; Accommodation premises policy, Clause 22.04; Non-residential uses in residential areas policy, Clause 22.05; Eating and entertainment premises policy, Clause 22.06; and Access for disabled people policy, Clause 22.09*).
- Using Local Policy to guide the location and display of advertising signs (*Outdoor advertising signs policy, Clause 22.07*).
- Using Local Policy to promote design that addresses public safety (*Safety through urban design policy, Clause 22.08*).
- Implementing the Jackson Court Parking Precinct Plan (Jackson Court Shopping Centre Parking Precinct Plan, Arup and Manningham City Council, June 2000 Clause 52.06-6).

**Further strategic work**

- Implementing the Manningham Activity Centres Strategy (2005).
- Preparing guidelines for sustainable business practices to encourage activity centres to operate in a more environmentally responsive manner.

**Other actions**

- Considering the views of the Sustainable Design Taskforce on major applications.
- Developing, implementing and reviewing Urban Design Masterplans for each activity centre to provide landscape and urban design measures to increase public safety, comfort, functionality and achieve a high standard environment.
- Preparing a Manningham Development Contributions Plan focusing on key development areas to ensure adequate provision of infrastructure.
- Preparing Special Rates and Charges Schemes to enhance Neighbourhood Activity Centres in accordance with the *Manningham Activity Centre Strategy* (2005).

**21.09-5**19/06/2014  
C105**Local Activity Centres****Key issues**

- Long-term viability of Local Activity Centres.
- Vacancy rates within Local Activity Centres.
- Redevelopment of these centres for a mix of uses.
- The appearance of buildings and signage.

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- Provision of appropriate car parking and traffic management arrangements.
- Impact of Local Activity Centres on adjoining residential areas.

**Objectives**

- To ensure that Local Activity Centres make a positive visual contribution to the local neighbourhood.
- To minimise the negative impact of Local Activity Centres on the amenity of adjoining residential areas.
- To ensure the adequate provision of car parking within Local Activity Centres.

**Strategies**

Strategies to achieve these objectives include:

- Encourage high quality built form that complements and responds to surrounding developments.
- Improve pedestrian, bicycle and public transport access to Local Activity Centres.
- Achieve effective and safe pedestrian movement within Local Activity Centres.
- Require adequate provision of car parking for new development and uses.
- Encourage signs which complement the character and amenity of the area, the site and surrounds, built form and streetscape, minimise clutter, are well designed and improve the site's attractiveness and function.
- Ensure new use and development within Local Activity Centres minimises the impact on residential amenity.

**Implementation**

These strategies will be implemented by:

**Zones and overlays**

- Applying the Commercial 1 Zone.

**Policy and exercise of discretion**

- Using Local Policy to improve the functionality of commercial developments, including the location and design of car parking areas (*Design and development policy, Clause 22.01; Accommodation premises policy, Clause 22.04; Non-residential uses in residential areas policy, Clause 22.05; Eating and entertainment premises policy, Clause 22.06; and Access for disabled people policy, Clause 22.09*).
- Using Local Policy to guide the location and display of advertising signs (*Outdoor advertising signs policy, Clause 22.07*).
- Using Local Policy to promote design that addresses public safety (*Safety through urban design policy, Clause 22.08*).

## MANNINGHAM PLANNING SCHEME

**Further strategic work**

- Investigating the future role of Local Activity Centres to determine appropriate uses and vision for each centre.

**Other actions**

- Considering the views of the Sustainable Design Taskforce on major applications.

**21.09-6**23/07/2015  
C108**Commercial areas****Key issues**

- Pressure to locate commercial development outside of activity centres and existing commercial areas.
- Pressure to rezone residentially zoned land adjacent to existing commercial areas, particularly along Doncaster Road.
- Impact on the amenity of adjoining uses.
- The design and appearance of new commercial development.

**Objectives**

- To contain commercial development within existing commercial areas or activity centres.
- To minimise the impact of commercial development on the amenity of other adjoining uses.
- To achieve development with a high standard of amenity, functionality and safety.
- To ensure that the range of uses within mixed use developments are compatible.
- To achieve high quality urban design that makes a positive visual contribution to existing commercial areas.
- To reduce the visual impacts of car parking and driveway areas.
- To provide landscaping to soften built form.
- To minimise adverse impacts associated with the location and operation of gaming venues and machines.

**Strategies**

Strategies to achieve these objectives include:

- Require proposals for commercial floorspace to be located within existing commercial areas.
- Ensure that commercial development minimises the impact on residential amenity.
- Require commercial developments to provide a high standard of amenity, convenience, accessibility and safety.
- Ensure high standards of urban design that enhances the appearance of existing commercial areas and activity centres and complements surrounding developments.

## MANNINGHAM PLANNING SCHEME

- Require multi-level development to include stepped heights, articulation, and sufficient setbacks to avoid detrimental impacts to the area's character and amenity.
- Encourage car parking areas at the rear, side or underneath buildings in a way that responds to landform and surrounding development.
- Encourage the use of sustainable landscaping to soften the visual appearance of development.
- Encourage signs which complement the character of the area, the site and surrounds, built form and streetscape, minimise clutter, are well designed and improve the site's attractiveness and function.
- Locate gaming venues and machines so as to discourage convenience gambling and ensure the availability of a range of alternative social and recreational activities.

**Implementation**

These strategies will be implemented by:

**Zones and overlays**

- Applying the Commercial 1 Zone.
- Applying the Mixed Use Zone.
- Applying a Design and Development Overlay.

**Policy and exercise of discretion**

- Using Local Policy to improve the functionality of commercial developments (Design and development policy, Clause 22.01; Accommodation premises policy, Clause 22.04; Non-residential uses in residential areas policy, Clause 22.05; Eating and entertainment premises policy, Clause 22.06; and Access for disabled people policy, Clause 22.09).
- Using Local Policy to guide the location and display of advertising signs (*Outdoor advertising signs policy, Clause 22.07*).
- Using Local Policy to promote design that addresses public safety (*Safety through urban design policy, Clause 22.08*).
- Using Local Policy to guide the location, design and management of gaming machines and venues (*Gaming, Clause 22.18*).

**Further strategic work**

- Investigating the appropriateness of the Mixed Use Zone within existing commercial areas.

**Other actions**

- Considering the views of the Sustainable Design Taskforce on major applications.
- Encouraging collaborative design processes with key stakeholders for significant proposals.



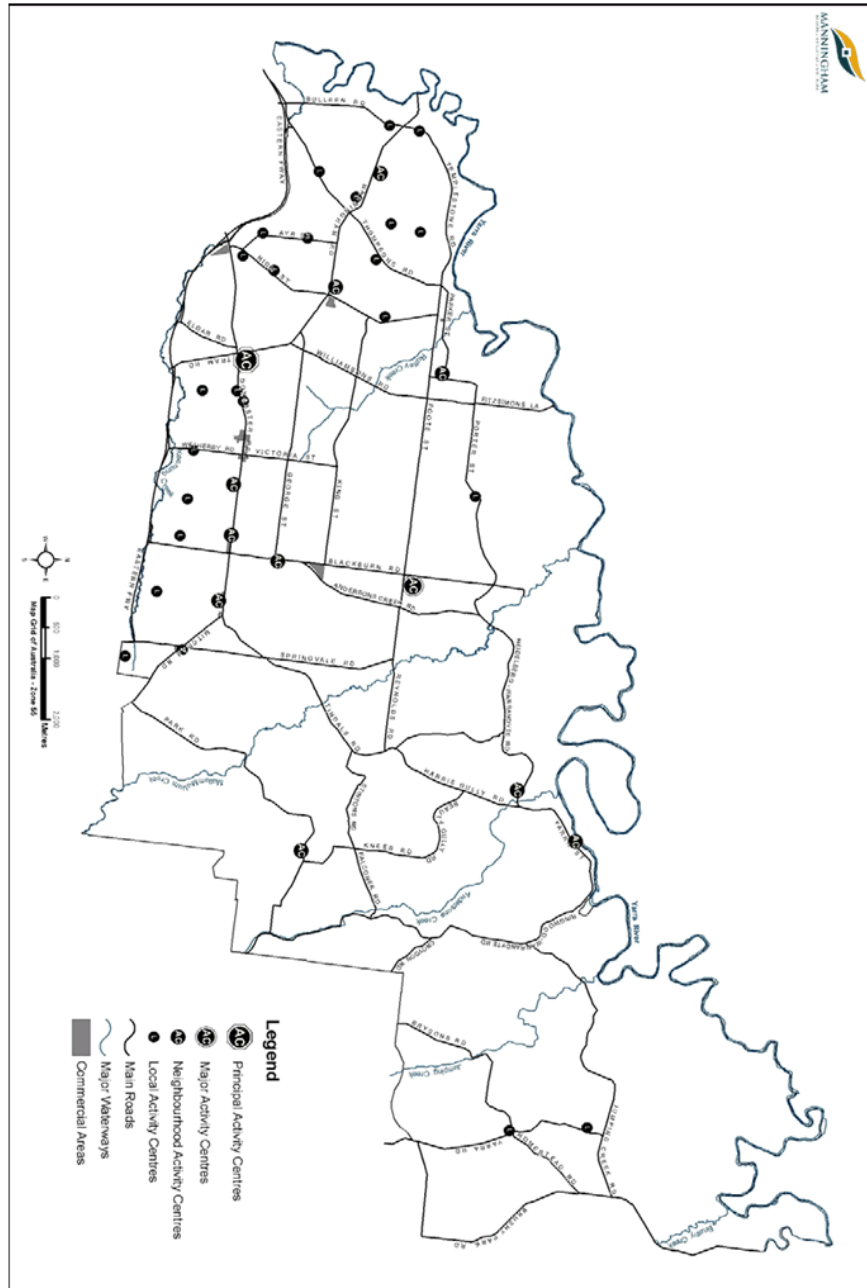
## MANNINGHAM PLANNING SCHEME

**21.09-7 Reference documents**23/07/2015  
C108

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MANNINGHAM PLANNING SCHEME

Activity Centres and Commercial Areas Framework Plan 5



## MANNINGHAM PLANNING SCHEME

**21.13 OPEN SPACE AND TOURISM**02/10/2008  
C52**21.13-1 Overview**02/10/2008  
C52**Open space**

Council's vision for open space is to provide a range of active and passive recreation opportunities in accordance with community needs, which is readily accessible, conserves and enhances natural and cultural resources, contributes to the local economy, and contributes to an amenable environment in which to live, work and visit for current and future generations.

The ~~Public Open Space Strategy (2004)~~ *Open Space Strategy – Parts 1 and 2 (2014)* provides for the effective management of open space assets and provision of future open space opportunities, including sporting, conservation, community use and facility development. The extension and enhancement of the open space network and its linkages is also vital. The use and development of open space assets needs to respond to the cultural, interpretive and ecological values and changing needs of the community. Council will continue to expand the public open space network over time.

Refer to Open Space and Tourism Framework Plan 7 for key open space and tourism assets.

**Tourism**

Tourism in Manningham provides a diverse range of business and employment opportunities for residents and visitors to experience and to enjoy the natural and cultural environments.

Council supports tourism initiatives that maintain and enhance a valuable and sustainable tourism industry and which complement adjoining land uses. Development that protects local environmental features, landscape qualities, local character and cultural heritage will be encouraged. The development of physical and social infrastructure to support the tourism industry in Manningham is critical, including signage, transport linkages and community facilities.

Tourism will focus on project implementation at a local level while retaining marketing at a regional level. A key challenge is to further enhance tourism opportunities at a local level, which will involve working closely with local residents and local businesses.

**21.13-2 Open space**02/10/2008  
C52**Key issues**

- An adequate supply of land to meet the future needs of strategic open space links, natural areas and recreational facilities.
- Pressure for public access to open space areas with conservation values.
- Competing interests between adjoining land use and development on public open space and its user groups.
- Use of public open space and recreational resources for drainage purposes.
- Higher density residential development placing increased pressure on the demand for public open space.
- Developing public open space for more intensive leisure and sporting activities.

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**Objectives**

- To identify existing and future active and passive recreation needs and social trends of residents and visitors.
- To provide a wide range of high quality and accessible public open space areas to encourage physical activity and social interaction to meet the existing and future needs of residents and visitors.
- To identify existing gaps in the public open space network and develop a program for how they can be addressed.
- To minimise the impact of adjoining land use and development on public open space and its users.
- To protect, enhance and increase biodiversity values of public open space.
- To minimise the impact of the use and development of public open space on the surrounding area.
- To protect, enhance and increase landscape values of public open space.
- To recognise the hierarchy of public open space assets, equitably distributing open space resources, access to facilities and a diverse range of opportunities.
- To develop and maintain public open space of regional or municipal significance for the benefit of the whole community.
- To provide and manage comprehensive pedestrian, bicycle and trail networks.
- To incorporate the drainage function in public open space areas without detriment to safety, environmental, visual and recreational values.

**Strategies**

Strategies to achieve these objectives include:

- Prepare and implement Management/Development Plans for public open space.
- Develop biolinks between open space and other areas with high conservation values.
- Develop and continue to consolidate the important recreation, education and conservation role of key public open space areas.
- Require public open space contributions for subdivision that increase the demand for open space and where the provision of a land contribution is not appropriate.
- Accept land as the open space contribution for subdivision if one of the following criteria applies:
  - It provides a link with other areas of public open space
  - It provides a pedestrian/cycle link to commercial areas, residential streets and/or activity centres
  - It contains significant remnant habitat
  - It provides opportunity for community development
  - It meets the planning criteria adopted for the provision of public open space
  - It is situated along a waterway identified within the *Public Open Space Strategy (2004)-Open Space Strategy – Parts 1 and 2 (2014)* as a major or other link
  - It is required for sporting or other community facility.
- Develop bike and pedestrian networks that are linked to the Yarra Valley Parklands and other major public open space areas.

## MANNINGHAM PLANNING SCHEME

- Require applicants to implement land management practices to limit adverse effects of pest plants and pest animals where appropriate.
- Provide a balance between open space requirements and the drainage function of land.
- Facilitate drainage proposals that are implemented in a manner, which enhances recreational resources and the environmental values of public open space.
- Require developments close to, adjoining or in public open space areas to be sympathetic to:
  - identified functions of linear parks
  - natural areas and reserves with flora and fauna values
  - sporting reserves
  - community/recreation reserves
  - neighbourhood parks.
- Require uses and developments to minimise negative impacts on public open space, including flora and fauna habitat, hydrology, water, visual and landscape qualities.
- Require developments close to, adjoining or in significant roadside areas to recognise the flora and fauna values as an important part of the public open space system, and the need to protect and enhance these values.
- Purchase strategic areas of land for the public open space network.
- Sell reserves of minimum open space value to fund the purchase and/or development of more strategic areas of public open space.
- Seek open space contributions from new developments at the time of subdivision for public open space in line with the rates specified in the schedule to Clause 52.01 (Public Open Space Contribution and Subdivision).

**Implementation**

These strategies will be implemented by:

**Zones and overlays**

- Applying the Public Park and Recreation Zone.
- Applying the Public Conservation and Resource Zone.
- Applying an Environmental Significance Overlay.
- Applying a Significant Landscape Overlay.
- Applying the Schedule to Clause 52.01 (Public Open Space Contribution and Subdivision).

**Policy and exercise of discretion**

- Implementing the Public-Open Space Strategy (2004)-Open Space Strategy – Parts 1 and 2 (2014) and relevant Management/Development Plans approved by Council.
- Implementing the *Manningham Bicycle Strategy* (2001) to integrate new development with existing and proposed bicycle and pedestrian networks.
- Implementing the *Manningham Green Wedge Strategy* (2004) that reiterates the importance and value of preserving and enhancing open space.
- Implementing *Manningham Biosites: Sites of (Biological) Significance Review* (2004).

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**Further strategic work**

- Reviewing zone and overlay provisions to achieve greater regional consistency and protection of the Yarra River, its environs and tributaries in conjunction with the Department of Planning and Community Development and other municipalities along the Middle Yarra.
- Preparation of Management/Development Plans in accordance with the ~~Public Open Space Strategy (2004)~~ *Open Space Strategy – Parts 1 and 2 (2014)*.

**Other actions**

- Facilitating and improving communication regarding public open space planning, development and ongoing management between Council, government and statutory authorities, community groups, reserve users and local residents.
- Developing and implementing a system for planning development of public open space areas.
- Developing and implementing responsible and responsive financial planning for the continued development and management of public open space.
- Establishing a system for evaluating whether the objectives of the *Open Space Strategy – Parts 1 and 2 (2014)* ~~Public Open Space Strategy (2004)~~ are being met through its ongoing implementation.
- Investigating the use of revolving funds, including Trust for Nature to purchase and on-sell strategic land parcels.
- Investigating the potential of land swap, community trust, buy back and sale of surplus Council Reserves, to purchase land of particular strategic or environmental significance required for the public open space system.
- Developing programs for the purchase of strategic private land in the priority identified in *Public Open Space Strategy (2004)*, and the funding of either the purchase and/or development of areas of strategic public open space through the sale of Unclassified Reserves.
- Implementing the *Horse Riding Strategy (2001)*.
- Implementing the *Playspace Strategy (2003)*.

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02/10/2008  
C52

**Tourism****Key issues**

- Identifying and developing appropriate tourism opportunities.
- Development of local tourism facilities that enhance local environmental features, landscape qualities, local character and cultural heritage.
- Providing diverse business opportunities.
- Development of appropriate infrastructure to enhance tourism product strengths of the region.
- Balancing visitor needs/demands and the pressure placed on natural resources and local communities.

**Objectives**

- To promote Manningham's competitive strengths including the attraction of investment capital in tourism in the following areas:

## MANNINGHAM PLANNING SCHEME

- links to the Yarra Valley Region
  - historic and modern arts
  - arts/crafts enterprises
  - heritage and cultural assets
  - natural assets
  - Aboriginal culture
  - quality food and wines.
- To encourage accommodation that enhances regional and local tourism without causing detriment to scenic, landscape and environmental resources.
  - To minimise any adverse impacts of tourism activities on local communities, surrounding land uses and natural resources.
  - To ensure tourism development does not impact on the amenity of the area.
  - To improve the quality, capacity and accessibility to key tourism assets.

**Strategies**

Strategies to achieve these objectives include:

- Encourage tourism opportunities that meet the needs of the local and business community.
- Promote, protect and enhance Melbourne's Valley of the Arts region as a tourist destination.
- Promote and enhance Manningham's tourism assets in Framework Plan 7.
- Require the development of tourist activities to respond to land capability (including environmental and servicing constraints).
- Encourage uses such as small-scale bed and breakfast accommodation, matched to land capability (including environmental and servicing constraints).
- Promote tourism developments that complement local communities, surrounding land uses and natural resources.
- Require development proposals to adopt best-practise design and construction techniques to ensure that the proposals have a neutral or positive impact on environmental characteristics and visual landscape quality of surrounding land uses and natural resources.
- Promote sustainable and high quality development of physical infrastructure.
- Promote environmentally sensitive road upgrades.
- Promote key tourism assets with appropriate signage.
- Require developments to demonstrate that traffic impacts will be minimised.

**Implementation**

These strategies will be implemented by:

**Zones and overlays****Policy and exercise of discretion**

## MANNINGHAM PLANNING SCHEME

- Implementing the ~~Public Open Space Strategy (2004)~~ Open Space Strategy – Parts 1 and 2 (2014) to encourage development of appropriate infrastructure to enhance tourism product strengths and to balance visitor needs/demands and the pressure placed on natural resources and local communities.
- Implementing the *Manningham City Council 2003-2006 Economic Development Strategy* (2003).
- Using Local Policy to ensure that signage does not affect the amenity of the area (*Outdoor advertising signs policy, Clause 22.07*).

**Further strategic work**

- Preparation of a Local Tourism Strategy having regard to the Tourism Development Plan for Melbourne Riverlands (1997) and Melbourne's Valley of the Arts Regional Tourism Marketing Board, Marketing and Business Plan 2002-2004.

**Other actions**

- Promoting public transport links to key tourism assets.
- Implementing the *Arterial Road Improvement Strategy* (2004), *Tourist Signing Guidelines* (2001) and the *Manningham Integrated Transport Strategy* (2003), which promote the development of appropriate infrastructure to enhance tourism product strengths of the region.

**21.13.4**02/10/2008  
C52**Reference documents**

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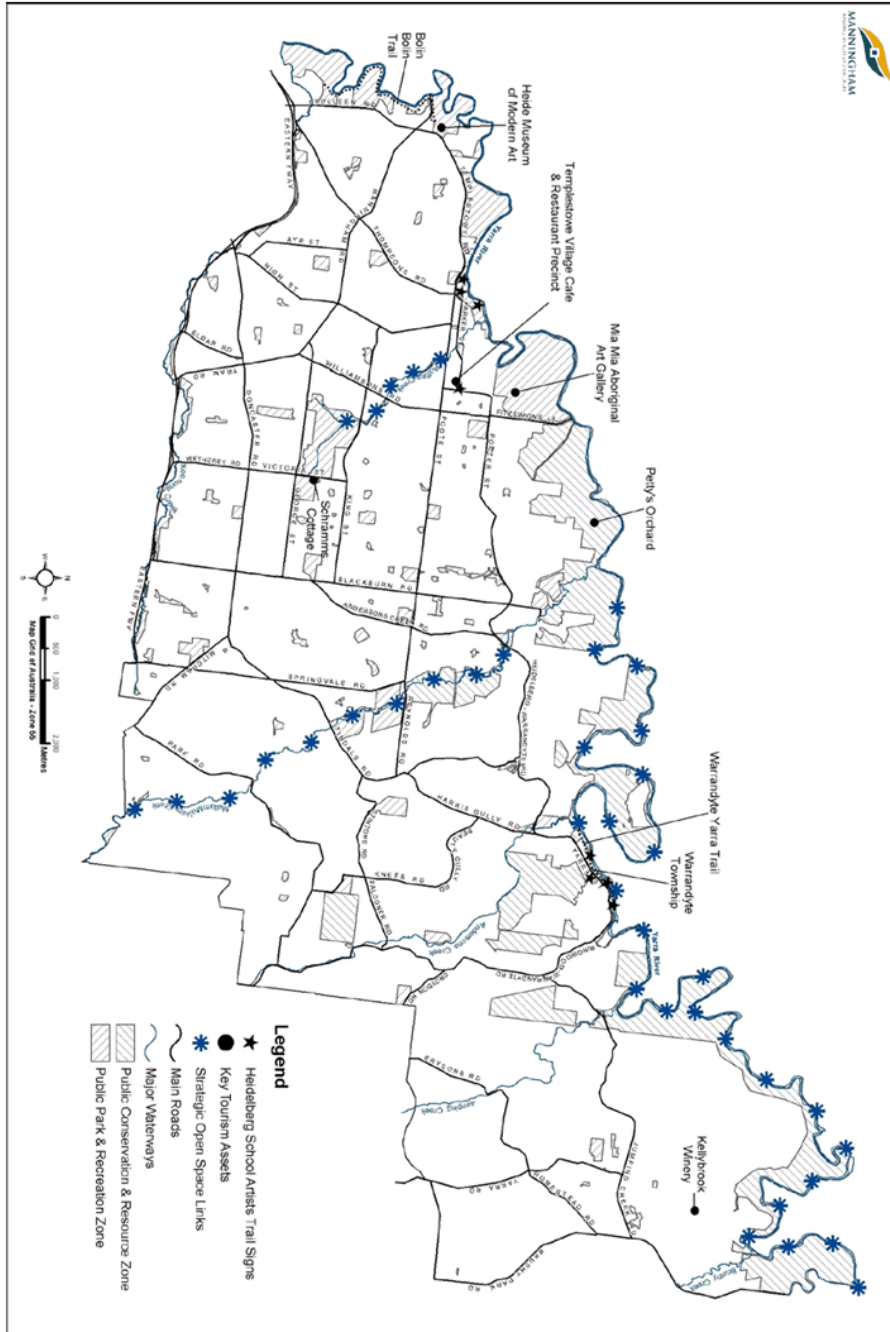


## MANNINGHAM PLANNING SCHEME

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OPEN SPACE AND TOURISM FRAMEWORK PLAN 7



## MANNINGHAM PLANNING SCHEME

**21.16**

03/03/2016

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## MANNINGHAM PLANNING SCHEME

19/01/2006  
VC37  
Proposed  
C115

## SCHEDULE TO CLAUSE 52.01

Type or location of subdivision	Amount of contribution for public open space
Any subdivision of land in the area affected by the <del>Development Contributions Plan Overlay Schedule 1</del> <u>Activity Centre Zone Schedule 1</u> shown on the planning scheme maps as <u>ACZ1DCPO4</u>	58%
<u>Any subdivision of land in the area affected by the Design and Development Overlay Schedule 8 shown on the planning scheme maps as DDO8</u>	8%
<u>Any subdivision of land in the area affected by the Design and Development Overlay Schedule 9 shown on the planning scheme maps as DDO9</u>	8%
<u>Any subdivision of land in the area affected by the Design and Development Overlay Schedule 13 shown on the planning scheme maps as DDO13</u>	8%
<u>All other land, except the Tullamore Estate, (former Eastern Golf Course site) affected by the Development Plan Overlay Schedule 3 shown on the planning scheme map at DPO3</u>	5%

## 10.2 Draft Domestic Animal Management Plan 2017-2021 - Endorsement for Public Exhibition

File Number: IN17/340

Responsible Director: Director Planning and Environment

Attachments: 1 Draft Domestic Animal Management Plan 2017-2021 [↓](#)   
2 Coding and Analysis Initial Submissions [↓](#) 

### EXECUTIVE SUMMARY

*The purpose of this report is to seek Council's endorsement for the public exhibition of the draft Domestic Animal Management Plan for a period of six weeks in order to seek further community feedback prior to finalisation of the Plan.*

*Section 68A of the Domestic Animals Act 1994 (the Act) requires Council to prepare a Domestic Animal Management Plan (DAMP) every four years. The Act also requires Council to publish an evaluation of its implementation of the Plan in its annual report. The current DAMP expires on 2 November 2017 meaning that Council must adopt a new plan prior to this date.*

*The draft Domestic Animal Management Plan has been prepared to guide the future direction of animal management services of Council over the next four year period.*

*Development of the draft Management Plan has been informed by issues that have been documented over the last 4 years and preliminary consultation with the local community, relevant key stakeholders and Animal Management Officers of Council.*

*The main additional actions to the draft Plan includes the development of an online social media lost and found service for missing pets, providing translated material to CALD communities in relation cat and dog matters, providing a new owners information kit with incentives and providing new payment options and online facilities. The Draft Plan also proposes the development of additional educational material for cat owners to reduce instances of stray cats and their impact on the natural environment, the introduction of compulsory cat desexing and investigating the need for compulsory desexing of dogs.*

### 1. COUNCIL RESOLUTION

**MOVED: CR PAULA PICCININI**  
**SECONDED: CR ANDREW CONLON**

**That Council:**

- A. Endorse the Draft Domestic Animal Management Plan 2017-2021 (Attachment 1) for public exhibition for a period of six weeks.**
- B. Note that missing statistics for the 2016/17 financial year within the draft DAMP will be included prior to going out to public.**
- C. Note that, after reviewing the feedback from the public exhibition, a further report will be presented to Council for endorsement of the final Domestic Animal Management Plan.**

**CARRIED**

## 2. BACKGROUND

2.1 A Domestic Animal Management Plan prepared by Council must:

- Set out a method for evaluating whether the animal control services provided by Council in its district are adequate to give effect to the requirements of the Act and the regulations;
- Outline programs for the training of officers;
- Outline programs, services and strategies which the Council intend to pursue in its district;
- To promote and encourage responsible pet ownership;
- To ensure people comply with this Act, the regulations and any related legislation;
- To minimise the risk of attack by dogs on people and animals;
- To address any over-population and high euthanasia rates for dogs and cats;
- To encourage the registration and identification of dogs and cats;
- To minimise the potential for dogs and cats to create a nuisance;
- To identify all declared dogs;
- Provide for the review of existing orders made under this Act with a view to determining whether further orders or local laws dealing with the management of dogs and cats are desirable;
- Provide for the review of any other matters related to dog and cats that it thinks necessary.

2.2 Every Council must

- Review its Domestic Animal management Plan annually and if appropriate amend the plan.
- Provide the secretary with a copy of the Plan and any amendments to the Plan.
- Publish an evaluation of its implementation of the Plan in its annual report

2.3 The Key objectives of the Plan are

- Increase registration numbers and improve accuracy to database
- Reduce the incidence of wandering dogs and stray cats
- Promote responsible dog ownership in public places
- Create a safer community by reducing the number and severity of dog attacks
- Identify and inspect all declared dogs
- Reduce incidence of euthanasia rates
- Ensure all DAB's are registered
- Ensure al staff have the relevant training to perform their duties
- Comply with Section 68A of the Act.



### 3. DISCUSSION / ISSUE

- 3.1 An analysis of the Council's Customer Feedback System (CFS) identified a number of common issues related to domestic animals and pet ownership specific to Manningham:
- Barking dogs complaints
  - Dog containment issues
  - Stray cat complaints
  - Dog attacks
  - Animal welfare issues
- 3.2 Council received 116 responses (refer to Attachment 2 for table of submissions) to its initial consultation, with the major areas of response being;
- Owner education
  - Support for a cat curfew
  - Banning the sale of pets from pet shops
  - Provision of more dog poo bins and bags
  - Increased presence of rangers in parks
- 3.3 The new additional actions to the 2017-2021 DAMP from the 2013-2017 plan are:
- Provide translated material to CALD communities in relation to the registration of cats and dogs and provide translated material for the main nuisance type complaints.
  - Provide new payment options for registration such as Bpay view.
  - Provide a new pet owners kit which includes important information and incentives for the owner.
  - Set up an online facility to request a new registration tag.
  - Increased and targeted education in a range of media forms regarding the responsible ownership of domestic cats to reduce the environmental and nuisance impacts associated with stray cats.
  - To review of the current litter bins to determine if sufficient.
  - Targeted review of the existing dog off lead areas including investigating the need for further enclosed areas within dog off lead reserves.
  - To investigate the need for compulsory and or subsidised dog training.
  - To develop an online social media lost and found service for missing pets.
  - Set up an incentive package for residents to take full ownership of stray cats.
  - Increase in partnerships with rescue organisations
  - Advertise impounded animals on Council's website that are ready for adoption
  - Introduction of compulsory cat desexing.
  - Investigate the need for compulsory desexing for dogs.

#### 4. COUNCIL PLAN / STRATEGY

This report supports the Council Plan goal of a community that feels a greater sense of public safety. The actions contained in the Plan will ensure that Council achieves its objective to improve community health, safety and wellbeing.

#### 5. IMPACTS AND IMPLICATIONS

##### Community

5.1 The actions in the draft DAMP will improve the overall safety of the community by controlling dogs and cats on both private and public land.

##### Environmental

5.2 The DAMP aims to ensure that the ongoing management of dogs and cats improves environmental sustainability while continuing to balance provision of recreational opportunities and experiences and protection of indigenous flora and fauna.

#### 6. IMPLEMENTATION

##### Finance / Resource Implications

6.1 There are no additional financial resources required for the implementation of the Plan. Any additional resources required of increasing compliance will be funded on a cost neutral basis.

##### Communication and Engagement

6.2 It is proposed that following Council's endorsement the draft DAMP, the plan will be placed on public exhibition for a six week period inviting submissions.

6.3 Notices will be also placed in the local newspapers and signage advertising the exhibition of the draft Plan will be placed within popular reserves within Manningham.

6.4 Respondents who registered interest about the development of the draft Plan will also be informed about the exhibition.

6.5 The draft Plan will be also made available on Council's web site via '*Your Say Manningham*'.

6.6 A copy of the draft Plan will also be made available at the Civic Centre and Manningham libraries.

##### Timelines

6.7 It is proposed that the draft Domestic Animal Management Plan be placed on public exhibition for a six week period.

6.8 After the review of feedback received in response to the draft Plan, a further report will be presented to Council for endorsement of the final Management Plan prior to the November 3, 2017 deadline.

**7. DECLARATIONS OF CONFLICT OF INTEREST**

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



# Draft Domestic Animal Management Plan 2017-2021



June 2017  
Manningham City Council

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## DOMESTIC ANIMAL MANAGEMENT PLANS

1

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**Draft Domestic Animal Management Plan 2017-2021****Legal requirement of Council**

Section 68A of the *Domestic Animals Act 1994* (the Act) requires Council to prepare a Domestic Animal Management Plan (DAMP) every four years.

The plan must evaluate whether the animal control services provided are adequate to the Manningham community. Not only does the plan need to outline programs for the training of Animal Management Officers (AMOs) but it must also outline programs, services and strategies that it intends to pursue within Manningham to:

- promote and encourage the responsible ownership of dogs and cats
- ensure that people comply with this Act, the regulations and any related legislation
- minimise the risk of attacks by dogs on people and animals
- address any over-population and high euthanasia rates for dogs and cats
- encourage the registration and identification of dogs and cats
- minimise the potential for dogs and cats to create a nuisance
- effectively identify all declared dogs to ensure that those dogs are kept in compliance with this Act and the regulations
- provide for the review of existing orders made under this Act and local laws with a view to determining whether further orders or local laws dealing with the management of dogs and cats are desirable
- provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary
- provide for the periodic evaluation of any program, service, strategy or review outlined under the Plan.

Once completed, Manningham Council reviews the Domestic Animal Management Plan annually and if appropriate amends the plan. Council must provide the Secretary with a copy of the plan and any amendments made. Council must also publish an evaluation of its implementation of the Plan in its annual report.



## Draft Domestic Animal Management Plan 2017-2021

# INTRODUCTION

## City Profile

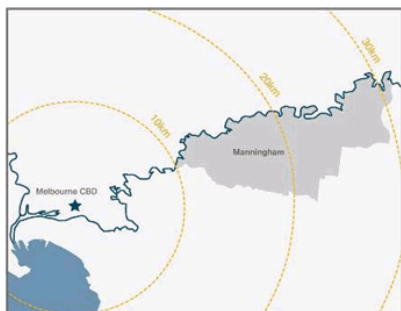
The City of Manningham is located about 12 kilometres east of central Melbourne and covers an area of approximately 114 square kilometres. (see Map 1) The municipality begins at the junction of the Yarra River and Koonung Creek in the west, which forms a natural boundary to the municipality, with the Yarra River to the north and the Koonung Creek to the south. The municipality is divided by the Mullum Mullum Creek into two distinct topographic areas. Land to the west of the Mullum Mullum Creek is highly urbanised, while land to the east is primarily semi-rural in character with vegetation contained in both public and private land and along riparian corridors. The City of Manningham recognises this diverse mix of environments and is often referred to as the municipality that encapsulates a “balance of city and country”.

Residential development is largely focused in areas west of the Mullum Mullum Creek and includes the suburbs of Bulleen, Templestowe, Doncaster, Doncaster East, Donvale and Lower Templestowe. Residential areas located to the east of the creek include Warrandyte, Park Orchards and Wonga Park. The majority of the land to the east of Mullum Mullum Creek consists of the ‘Green Wedge’.

Manningham has one of the largest networks of open space in metropolitan Melbourne covering 17% of the municipality. There are close to 100 off lead reserves for owners to exercise their dog.

The municipality contains significant areas of indigenous vegetation that support a diverse range of indigenous flora and fauna. The remnant indigenous vegetation has been identified, mapped and classified into a number of Biosites and assigned either National, State or Regional significance. A significant amount of Manningham’s biodiversity is located in the green wedge area and along the Yarra River corridor. Within the residential areas in the west of the municipality, the original vegetation was largely removed for orchards and agricultural use and is now replaced by a new tree canopy associated with maturing gardens that contributes to the character of these suburbs.

### Map 1 – Location of the City of Manningham



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## Draft Domestic Animal Management Plan 2017-2021

### Demographics

(It is intended to update demographic information once the new 2016 census data is available.)

#### Estimated Resident Population (ERP)

export reset

City of Manningham

Year (ending June 30)	Number	Change in number	Change in percent
2005	113,432	--	--
2006	113,914	+482	+0.42
2007	114,771	+857	+0.75
2008	115,539	+768	+0.67
2009	116,372	+833	+0.72
2010	116,656	+284	+0.24
2011	116,750	+94	+0.08
2012	117,036	+286	+0.25
2013	117,409	+373	+0.32
2014	118,485	+1,076	+0.92
2015	119,442	+957	+0.81

Source: Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0). Compiled and presented in profile.id by [.id](#), the population experts.

There are approximately 44,000 residential properties with a population of around 120,000 people.

Some other relevant key points from the 2011 ABS Census data about population diversity and people in Manningham include:

- The population of Manningham has increased 1.6% since 2006.
- 36.5% of residents were born overseas
- 38.8% of residents spoke a language other than English at home. (up 3.1% from 2006)
- The top 5 languages spoken at home are Cantonese (7.9%), Greek (7.1%), Mandarin (6.2%), Italian (5.1%) and Arabic (1.6%)
- The top 5 countries of birth other than Australia are China (5.9%), Italy (3.2%), United Kingdom (3.1%), Malaysia (2.9%) and Greece (2.8%).
- The larger proportion of residents speaking Cantonese and Mandarin reflects the increasing Chinese population
- The median age of residents is 42 years of age, up from 40 years in 2006.
- 37% of residents are aged 50 or over.
- The number of residents aged 65 or over has increased 2.7% since 2006.
- 80% of properties are owner occupied.
- 16% of properties are rentals in Manningham as opposed to 27% in Greater Melbourne

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**Draft Domestic Animal Management Plan 2017-2021**

- 48% of properties in Manningham are fully owned, as opposed to 32% in Greater Melbourne

**Plan Context**

The level of cat and dog ownership in Australia is one of the highest in the world. In Manningham (as at 30/06/2017) there are currently 11,500 dogs and 4500 cats registered. There is now considerable evidence to show that pets increase people's sense of safety, they promote social interaction and improve an owner's health. Harnessing these benefits of animal ownership and maintaining the ability of the community to continue to responsibly own cats and dogs will be an ongoing role for Council.

This plan is designed to balance differing community expectations. In developing the Plan, input was sought from the community and identified stakeholders. This will ensure that the actions outlined are representative of the community's expectations.

The purpose of this Plan is to provide Manningham City Council with a strategic framework that delivers policy direction and action plans for animal control services for the next four years.

This will be achieved by:

- encouraging responsible ownership of dogs and cats through educative and enforcement approaches;
- ensuring that officers are adequately trained to fulfil Council's functions;
- enhancing public safety by reducing the number of dog attacks;
- providing for the welfare of domestic animals;
- ensuring Council provides animal management services in an efficient and effective manner;
- analysing historical complaint data, community and sector feedback and local knowledge to determine what are the major issues relevant to Manningham;
- decreasing the number of impounded animals and reducing the numbers of euthanased animals by encouraging owners to confine their pets to their property;
- promoting desexing and microchipping of cats and dogs to reduce unwanted animals and facilitating return of stray animals to their owners;
- registering domestic animal businesses and ensuring they are managed according to the Code of Practice;
- identifying and adequately managing declared animals; and
- registering and identifying all domestic animals.

Most importantly the goal of this Plan is to achieve a balance between meeting the needs of pet owners and the needs of others in the community.

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## Draft Domestic Animal Management Plan 2017-2021

In May 2017, the public was requested to provide their views on the main topics of the Plan. 116 submissions have been received from the community.

The top six issues raised were:

- Better education to be provided to pet owners
- Various views on the possible introduction of a cat curfew
- Greater number of litter bins and bags to be provided in dog parks
- Banning the sale of pets from pet shops
- Provide registration incentives and/or discounts to encourage new registrations
- Increased the presence of ranger patrols in parks and reserves.

This plan was developed by Animal Management Officers (AMOs) of Manningham in consultation with key stakeholders. These AMOs have the responsibility of providing animal control services to the Manningham community.

### Current Programs and Services

Council currently has the following animal management programs and services:

- maintenance of an animal register;
- response to customer service complaints relating to dog attacks, barking dogs, wandering dogs, nuisance cats etc;
- emergency response to dog attacks within 30 minutes;
- providing advice and education to residents on animal management issues;
- promoting responsible animal ownership;
- maintenance of an animal refuge facility (pound) and cat boarding facility;
- pick up and trapping of stray and unwanted dogs and cats;
- prosecution of offences under the *Domestic Animals Act 1994* and other relevant regulations/Local Laws;
- inspection of pet shops, dog trainers, boarding facilities, breeding & rearing establishments and pounds and shelters;
- inspections and declarations of restricted, dangerous and menacing dogs;
- an afterhours emergency service;
- patrol of parks and reserves to ensure dogs are under effective control;
- provision of litter bins in popular dog parks;
- ensuring Council fulfils its legislative duties and functions;
- training and development of AMOs;
- construction and maintenance of a Dog Activity Centre;

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**Draft Domestic Animal Management Plan 2017-2021**



- periodic review of Council Orders made under the Act; and
- supply of desexing and microchipping vouchers to address overpopulation and high euthanasia rates.



## Draft Domestic Animal Management Plan 2017-2021

### SECTION 1 – REGISTRATION AND IDENTIFICATION

Section 68A(2)(c)(v) of the Act states that Council must outline programs, services and strategies to encourage the registration and identification of dogs and cats.

#### Summary

Identifying and registering domestic animals is seen as the cornerstone of a successful animal management program.

Animal registration fees provide the majority of funding for animal management programs therefore registration is an important function of animal management.

Identification of animals is also critical in investigating dog and cat related complaints.

The statistics show that registration numbers are on the decline in Manningham.. It is vital that more is done to address the declining numbers of registered animals in Manningham. It is unknown as to why the numbers have decreased over the life of the 2013-2017 Plan, however the change of demographics and the densification of housing could be influencing factors.

This will be addressed in the action plan using a variety of different available methods and will also attempt to focus on increasing cat registration numbers.

The most common way a pet owner registers their animal within Manningham is by using the online registration form. In 2015, Council implemented an online, first time registration form where the owner could apply and pay at the same time. This method of registration is the preferred method as the majority of the data input is done by the applicant.

#### Current Situation

(numbers for 2016/17 to be updated when available after 30/06/2017)

Registration Numbers	2013/14	2014-15	2015-16	2016-17
Cats	4380	4335	4250	TBC
Dogs	11205	11198	10700	TBC
Total				

As of 1 July 2017, Manningham has **TBC** registered dogs and **TBC** cats.

There has been a pattern of a reduction in registration rates over past four year period.

Cat registration decreased **x%**

Dog registration decreased **x%**



## Draft Domestic Animal Management Plan 2017-2021

### New animal registrations

Animals Added to database	2013/14	2014-15	2015-16	2016-17
Cats	471	752	714	TBC
Dogs	1569	1708	1568	TBC
Total	2040	2460	2282	TBC

Over the period from 1/7/2013 to 30/06/2017, a total of x animals have been added to the database. That is an average of x animals per year or:

- x dogs or per month
- x cats or per month

How animal was registered	2013/14	2014-15	2015-16	2016-17(as of 02/05/17)
Online	895	937	1004	N/A
Identified through microchips database	315	452	338	N/A
Pet shop/Shelter notification	108	243	213	N/A
Impounded Animal	102	84	78	N/A
Other	620	744	649	N/A
Total	2040	2460	2282	N/A

The most common ways for Council to identify an animal is by:

- using Council's registration database;
- identifying the animal through the microchips database;
- the animal being impounded; and
- identifying the animal from a pet shop/shelter sale.

Animals deleted from database	2013/14	2014-15	2015-16	2016-17(as of 02/05/17)
Cats	731	754	680	N/A
Dogs	1897	1897	1807	N/A
Total	2628	2651	2487	N/A

For the four year period up to 2017 (previous DAM plan period), an average of x animals has been deleted from the database due to animals passing away or owners moving address.

From these figures, on average, approximately x animals are reducing from the database each year.



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**Draft Domestic Animal Management Plan 2017-2021****Our current Orders, Local Laws, Council Policies and Procedures****Orders:**

Section 173 agreements – areas where the keeping of animals is prohibited.

**Local Laws:**

Limit of 2 dogs and 2 cats permitted per property without additional approval.

**Council Policies & Procedures:**

The fixed reduced registration fee is currently set for the 2017/18 year at \$49.00 for dogs and \$32.00 for cats. For an animal not meeting the criteria for a reduced fee, the fee is \$147.00 for a dog and \$135.00 for a cat. The registration fee for declared dogs is \$195.00.

For new registrations, half yearly fees apply after 10 October during the second half of the registration period. Fees are half of the yearly registration fee: - Dog \$23.50, Cats \$15.50.

Renewal of registrations that are paid after 10 April are subject to a \$10 administration late fee. (This is to cover reminder notices/text message reminders and additional administration)

**Manningham's Compliance and Law Enforcement Policy**

The objectives of this policy are that compliance and enforcement activities and arrangements:

- help achieve the objectives of legislation and the Council Plan;
- maximise compliance with legislation;
- enhance the Manningham community's capacity to understand and support Council's law enforcement role; and
- are generally accepted as appropriate by stakeholders and the Manningham community.

Council will register a restricted breed dog after conducting an assessment of each individual animal.

**Current Activities**

Council's current educational, promotional and compliance activities, including completed actions from our previous Plan, include:

- Providing for online registration/renewal payments.
- Providing for a range of easy registration payment methods – PostBillPay, BPay, Credit card, etc.
- Promoting the benefits of registration and identification, including being able to reunite a lost animal with its owner, and other services provided.
- Using Council's website to provide information to residents on registration.



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**Draft Domestic Animal Management Plan 2017-2021**

- In conjunction with local vets, providing subsidised desexing and microchipping to encourage appropriate desexing and compulsory microchipping of animals. (To supply owners with desexing and microchipping vouchers.)
- Conducting random door knocking of part of the municipality each year to check for unregistered and unidentified cats and dogs.
- Distributing registration and identification brochures, factsheets and other material to pet owners.
- Issuing registration renewal notices annually and performing follow up to non-renewals – additional letter, call owner, visit property (targeted door knocking).
- Text messaging owners who have not renewed their registration, where a mobile phone contact number is provided.
- Accessing microchip databases and cross referencing with Council's database to determine unregistered animals and then ensure these animals are registered.
- Ensuring that information from Domestic Animal Businesses (pet shops, shelters) of sold/rehoused animals is followed up for registration.
- Patrolling public places, such as streets, reserves and parks, to check that dogs are registered and identified.
- Ensuring that registration and identification compliance is checked as part of the process of dealing with animal complaints. Often people know where the animal they are complaining about resides.
- Ensuring that all authorised officers have access to microchip scanners.
- Ensuring that all authorised officers have handheld computer/other device that can provide owner details from Council's database by entering microchip number or tag number.
- Providing Council's Waste Management Unit with microchip scanners to scan cats and dogs found at large, injured or dead, and to report to animal management staff for follow-up.
- Ensuring that pet shops, breeders, shelters and vets are provided with information on any registration and identification (e.g. microchipping) responsibilities which exist under the Act.
- Regularly updating/auditing the registration database to ensure information is current (e.g. amend data to reflect notifications of deceased animals, change of address, change of owner) to ensure owners are not distressed or annoyed by receiving unnecessary or incorrect renewal notices or not receiving a renewal notice at all.
- Ensuring all seized and impounded animals are identified as required by Council and registered to their owner prior to their release.
- Ensuring that animal owners are charged the correct State Government levy on each registration - \$2.00 for each cat registration and \$3.50 for each dog

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registration, and that these levies are applied after Council has determined its own fees.

**Proposed Additional Actions****Objective 1.1: To increase registration numbers on Council database**

Action No.	Action
1.1.5	Produce a translated animal registration form and registration material for non-English speaking new residents
1.1.10	Develop and implement appropriate payment options including Bpayview and Enotices and other new advances in payment technology
1.1.12	Develop a new owners animal registration kit
1.1.13	Investigate the option of providing registration incentives (such as discount vouchers for local businesses) for newly registered pets

**Objective 1.2: To ensure all dogs and cats are identified by a Council tag and/or microchipped**

Action No.	Action
1.2.4	Set up an online facility for animal owners to request a new tag





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### SECTION 2 – NUISANCE COMPLAINTS

Section 68A(2)(c)(vi) of the Act states that Council must outline programs, services and strategies to minimise the potential for dogs and cats to create a nuisance.

#### Summary

The most common nuisance complaints received by Council are in relation to barking dogs, uncontained dogs and stray cats.

The majority of time spent by AMOs relates to dealing with customer complaints contained in this section. Therefore it is seen that education and compliance activities combined with future objectives and activities is critical in reducing complaints and issues raised by the community.

It is important that an emphasis is placed on reducing barking dog complaints. Barking dogs are the number one nuisance complaint in Manningham. This type of complaint is often the most difficult for an AMO to resolve and can often take up considerable time and resources.

Complaints about barking dogs require far more time for the AMO to resolve the complaint given the need to be able to substantiate a nuisance which can often lead to some frustration for the affected parties.

Officers' local knowledge, sector feedback and interaction with FOMDAC, together with an analysis of the Customer Feedback System (CFS) database have identified the complaints in the table on the following page as the ones relevant to Manningham.

It is important the action plan addresses dealing with both barking dog complaints and dog containment complaints, as these are by far the two main complaint types. Stray cats and cat trespass also have significant complaint numbers.

#### Current Situation

##### Our previous data

Nature of Complaint	2013-14	2014-15	2015-16	2016/17
Barking Dogs	194	268	310	TBC
Dog containment	233	164	205	TBC
Cat trespass/stray	35	31	62	TBC
Dog litter	7	32	42	TBC
Excess Animal Permits	21	15	29	TBC
Cat Cage Requests	47	35	36	TBC
Animal Welfare	45	52	67	TBC

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Nature of Complaint	2013-14	2014-15	2015-16	2016/17
Other animal requests	N/A	N/A	N/A	TBC
<b>Total requests</b>	92	87	103	TBC

Barking dogs are one of the main reasons for complaint from the community with x complaints made between 1/7/2013 and 30/06/2017; an average of x complaints per month. Analysis of the CFS does not reveal any particular pattern in when complaints are reported.

Officers dealing with nuisance complaints are given regular training in relation to animal behaviour, complaint investigation and resolution, dispute settlement and customer service.

Council has been proactive in attempting to reduce nuisance complaints relating to dogs by construction of the Dog Activity Centre. The DAC provides an environment where dogs can interact with each other and get the necessary stimulation needed. This facility was opened in early 2012. The DAC features agility equipment and a smaller fenced area for dog training. The facility also includes a building where dog owners can meet and is leased by FOMDAC.

An action from the last DAM plan was to investigate the need for a cat curfew in the Green Wedge area of Manningham. Currently the management of domestic cats is undertaken through education, although it is acknowledged that this could be improved. There has been continued feedback from sections of the Manningham community to consider the implementation of a cat curfew. These requests have mainly been motivated for environmental reasons, specifically in relation to supporting protection of native wildlife.

### Our current Orders, Local Laws, Council Policies and Procedures

#### Orders:

In line with its statutory powers under section 26 of the Act, any dog present in any public place must be restrained by means of chain, cord or leash except that:

- the presence of any dog or cat listed in schedule 1 is prohibited; and
- any dog present in any reserve listed in schedule 2 may be unrestrained provided they are under effective control.

Section 173 – animals not permitted on private property in certain specified areas.

#### Local Laws:

A person in charge of a dog on a road or public place must:

- carry a suitable device for the collection of any excrement from that dog;
- produce that device on demand; and
- collect and dispose of in a proper manner any excrement from that dog so as not to cause a nuisance to any other person



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Except with a permit, a person must not keep or allow to be kept more than two dogs over the age of six months or more than two cats over the age of 3 months. Notwithstanding this, a person may keep 1 extra dog where according to Council records, that dog or cat is 10 years old or more.

The occupier of land on which a dog is kept must have adequate measures in place to ensure that a dog can be restrained on the land.

A person must not keep an animal on land in such a manner which:

- causes a nuisance
- is liable to be injurious or prejudicial to health; or
- is offensive to any person.

### Council Policies and Procedures

Compliance and Law Enforcement Policy

#### Current Activities

Council's current educational, promotional and compliance activities including completed actions from Manningham's previous Plan include:

- Providing information on Council's website, in Council's newsletter, in Council's phone 'on-hold' message, the local paper and other relevant media about types of nuisance, relevant Local Laws and Orders, how to report nuisance and how to record ongoing nuisance (e.g. barking dog diary, cat trespass) to support complaint.
- Providing advice, education and assistance one on one with animal owners.
- Advising residents of fireworks displays/events approved in their local area to reduce animal fear and escape and in some cases not allow fireworks to be discharged.
- Distributing relevant brochures, factsheets and other material regarding nuisance issues.
- Providing information to vets, pet shops, breeders, shelters, etc, to display and/or hand out about nuisance issues.
- Recording all nuisance complaints on a database to track resolutions, repeat offenders and record complaints as a memo against the animal registration record.
- Investigating nuisance complaints effectively.
- Ensuring that nuisance investigation timeframes are as short as possible to reduce a complainant's frustration.
- Reviewing Orders, Local Laws, Council policies and procedures relating to nuisance. For example the Koonung Creek Linear Park was changed from on off lead reserve to on lead reserve on the commuter section of the trail via a Council Order.

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- Ensuring that notices to comply, notices of objection, infringements, and prosecutions are in line with Council policy, procedures and guidelines. (Manningham's Compliance and Law Enforcement Policy)
- Promoting select-a-pet information to prospective pet owners so they are best suited to the animal they choose.
- Encouraging desexing of pets to reduce wandering.
- Actively encouraging cat owners to confine their cats to the property to enhance animal welfare and reduce the incidence of nuisance.
- Providing cat cages to local residents for trapping cats trespassing on their property in order to reduce the impact of stray/unowned cats and advising residents about requirements in relation to trapping of stray cats.
- The management of a suitable area for dog socialisation and associated agility activities. (Aranga Reserve – DAC.)
- Clearly identifying those public places that are off-lead areas, areas in which dogs are required to be effectively controlled/on-lead, and areas in which dogs are prohibited at all times/certain times – by signage, Manningham's off lead brochure etc.
- Patrolling public places to check for dogs or cats at large or in prohibited public areas.
- Increasing patrols during holiday periods and during daylight savings times.
- Enforcing the Order associated with restraint of dogs in public places.
- Continuing to implement a rigorous assessment for excess animal permits to reduce the possibility of nuisance complaints.
- Continuing to review designated off-lead dog exercise areas in conjunction with reserve management plan reviews.
- Investigating nuisance cat complaints to mitigate ongoing complaints.
- Constantly reviewing current processes regarding neighbourhood complaints about nuisance barking.
- Providing training for relevant officers as required.
- Providing information on the causes of excessive barking, including: separation anxiety, boredom, external stimuli, territorialism, communication with other dogs etc.
- Encouraging owners of barking dogs to seek advice from Council/professional dog trainer/animal behaviourist on how to reduce their dog's barking.
- Encouraging any complainant to contact the owner of a barking dog and advise them of their concerns as a first step to resolving issue, prior to commencing investigation process.

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- Advising dog owners of the legal requirements relating to cleaning up dog litter, by distributing education material (see 'All nuisance' section for methods) and providing the owner/person in charge of dog in parks and other public places with information and dog 'pooch pouches' during patrols.
- Providing signage regarding the requirement for owner/person in charge to pick up / clean up the dog's litter.
- Continuing to enforce the Local Law regarding the compulsory collection and disposal of dog litter by owner/person in charge of the dog, including the need to carry a suitable device for collection.
- Providing signage in parks/reserves outlining the need to clean up dog litter.
- Maintaining the current network of litter bins to facilitate the removal of dog litter from public places.
- Working with FOMDAC and other groups in order to improve animal welfare and the benefits of animal ownership.
- Providing details of local vets in brochures.
- Continuing to prosecute residents using illegal style animal traps.
- Continuing to prosecute prohibited procedures such as tail docking and debarking
- Continuing to facilitate the authorisation of officers under the Prevention of Cruelty to Animals Act 1986 (POCTAA Act)
- Implementing and enforcing provisions under the POCTA Act, Regulations and Codes of Practice
- Liaising with relevant agencies such as RSPCA in relation to prevention of cruelty issues and seeking assistance from RSPCA and other authorised POCTA Act officers in implementing and enforcing the POCTA Act, Regulations and Codes of Practice

### Proposed Additional Actions

#### *Objective 2.1: To resolve barking dog complaints in a timely and efficient manner*

Action No.	Action
2.1.2	Develop a page on Councils' website that explains to residents what constitutes a barking dog complaint and allows them to make their complaint online if their situation meets the criteria of the complaint
2.1.5	Produce translated material for non-English speaking residents relating to barking dog issues

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**Objective 2.2: Reduce the incidence of wandering dogs and stray cats**

Action No.	Action
2.2.8	Increased and targeted education in a range of media forms regarding the responsible ownership of domestic cats to reduce the environmental and nuisance impacts associated with stray cats

**Objective 2.3: Promote responsible dog ownership in public places**

Action No.	Action
2.3.8	Review the current number and placement of litter bins
2.3.9	Targeted review of the existing dog off lead areas including investigating the need for further enclosed areas within certain off lead parks
2.3.10	Investigate the need for compulsory and/or subsidised dog training





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### SECTION 3 – DOG ATTACKS

Section 68A(2)(c)(iii) of the Act states that Council must outline programs, services and strategies to minimise the risk of attacks by dogs on people and animals.

#### Summary

A critical role for Council is to minimise the number of dog attacks in the community due to the potential damage that can occur in the event of an attack.

It is important that Council raises awareness in the community on how to reduce the risk of a dog attack.

The identification of animals including declared dogs is important, as well as ensuring that dogs are contained to their property at all times, given that most dog attacks occur in the direct vicinity of the property or on the premises where the dog resides.

#### Current Situation

##### Current data

Complaint type	2013/14	2014/15	2015/16	2016/17
Dog Attack - Animal Serious injury	28	40	24	TBC
Dog Attack – Animal Non serious injury <sup>1</sup>	32	32	28	TBC
Dog Attack – Person Serious	10	9	10	TBC
Dog Attack – Person Non Serious injury	21	29	22	TBC
Total	91	110	84	TBC

Data for 2016/17 current up to 2/6/2017

#### Our current Orders, Local Laws, Council Policies and Procedures

##### Council Orders:

None applicable.

##### Local Laws:

A person must not release a dog so as to enable that dog to:

- attack a person or animal; or
- endanger a person or animal.

<sup>1</sup> Non serious injury is one that does not fit into the category of a serious injury and may include a rush.



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The occupier of land on which a dog is kept must have adequate measures in place to ensure that the dog can be restrained on the land.

### **Council Policies and Procedures:**

Compliance and Law Enforcement Policy

### **Current Activities:**

Our current educational, promotional and compliance activities, including completed actions from Manningham's previous Plan, include:

- Raising awareness of the risk of dog attacks in the home, in the street and in parks and how to reduce these risks through:
  - distribution of brochures, factsheets and other material regarding dog attacks;
  - information with registration renewals;
  - new resident packs; and
  - pet care/pet expo days/festivals.
- Promoting effective confinement and control of dogs.
- Promoting desexing of dogs to reduce aggressive tendencies and wandering at large.
- Providing information to assist in selecting an appropriate breed of dog.
- Promoting early socialisation of dogs with other animals and humans.
- Promoting regular exercise of dogs.
- Promoting environmental enrichment for dogs at home.
- Responding to dog attack reports within 30 minutes, as the top priority for AMOs.
- Responding to dog wandering complaints.
- Providing an afterhours number to report dog attacks.
- Impounding dogs that are not confined to the premises.
- Conducting regular patrols at locations where there is a high incidence of dog attacks and conducting patrols during periods of the day when there is a high incidence of attacks.
- Conducting regular patrols to make sure dogs are confined to their premises.
- Prosecuting owners for breaches of the Act.
- Publicising results of some prosecutions in order to increase compliance.
- Ensuring any Magistrate's Orders to confine dogs are being adhered to by unannounced inspections.
- Ensuring all reported dog attacks are recorded and investigated to meet all points of proof provided in the Act.

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- Seizing dogs and prosecuting owners in accordance with Council's Compliance & Law Enforcement Policy.
- Enforcing on-lead requirements – if not in an off-lead area, dogs must be on lead.
- Ensuring that unclaimed dogs at the pound are temperament tested to determine whether they are suitable for rehoming.
- Partnering with Australia Post, Neighbourhood Watch, meter readers, and similar parties to identify potential risk situations including where dogs may escape confinement and attack, all dog attacks, rushes, wandering animals. Providing a hotline number and standard reporting form for these people to notify Council
- Where necessary, taking DNA samples from dogs that have been involved in attacks.

### Proposed Additional Actions

#### Objective 3.2: Educate the community to report dog attacks when they occur

Action No.	Action
3.2.1	Develop a web page that outlines the process and possible outcome of a dog that is involved in an attack



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### SECTION 4 – DECLARED DOGS

Section 68A(2)(c)(vii) of the Act states that Council must outline programs, services and strategies to effectively identify all dangerous dogs, menacing dogs and restricted breed dogs in that district and to ensure that those dogs are kept in compliance with this Act and the regulations.

#### Summary

In Manningham, as at 1 July 2017, there are currently 12 declared dogs. It is important that these properties are inspected regularly to ensure that the requirements for keeping a declared dog are being met. These dogs have potential to cause great harm therefore it is important from a community safety perspective that these animals are kept in accordance with the Act and regulations.

#### Current Situation (to be confirmed)

Restricted Breed	Dangerous Dog	Menacing Dog
1	4	9

#### Our current data

- All dogs that have been declared menacing, restricted or dangerous are inspected on a biannual basis. The inspections are to ensure that the animal is being housed in accordance with the legislative requirements under the Act and regulations.
- All declared dogs are registered on the Victorian Declared Dog Registry.

#### Our current Orders, Local Laws, Council Policies and Procedures

##### Orders & Local Laws:

None applicable.

##### Council Policies and Procedures:

Breed standard for identifying a restricted breed dog

Compliance and Law Enforcement Policy

##### Current Activities:

Council's current educational, promotional and compliance activities, including completed actions from Manningham's previous Plan, include:

- Providing residents with information on the types of declared dogs and how they are to be identified and kept in compliance with the Act and Regulations, including prescribed collars, signage at premises, housing requirements, muzzling, etc, and how to report menacing dogs and dog bites.

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- Ensuring that all owners of declared dogs are aware of their obligations under the Act regarding identification and keeping these dogs, by providing them with relevant sections of the Act, brochures and factsheets.
- Ensuring that all declared dogs are accurately registered on the Victorian Declared Dog Registry (VDDR) and that details regarding change of owner/change of address/death of dog are updated as soon as possible. Link is [www.ddvic.registry-service.com](http://www.ddvic.registry-service.com)
- Ensuring that declared dog registration information on the VDDR and Council's registration database is the same.
- Performing annual inspections of all properties with declared dogs to ensure compliance with the Act and regulations.
- Following up any non-compliance issues until an owner complies.
- Responding to complaints regarding menacing dogs/dangerous dogs within 30 minutes.
- Reviewing Council policies and procedures for non-compliance – warnings, infringements, notices and prosecutions.
- Examining registrations on Council database to identify and follow-up on suspected (non-declared) restricted breed dogs such as Mastiffs and other Staffordshire Cross breeds.
- Recording all information of inspections/letters/photos etc against the dog's registration record on Councils database.
- Ensuring that problem dogs are declared where necessary to minimise the risk of future occurrences.
- Providing prospective new dog owners with information about selection of suitable breeds of dogs.

### Proposed Additional Actions

#### **Objective 4.1: Identify and register all Declared Dogs in Manningham**

Action No.	Action
4.1.3	Develop education kit for owners of declared dogs



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### SECTION 5 – OVERPOPULATION AND HIGH EUTHANASIA

Section 68A(2)(c)(iv) of the Act states that Council must outline programs, services and strategies to address any over-population and high euthanasia rates for dogs and cats.

#### Summary

Manningham City Council runs its own animal pound facility.

Although there does not seem to be a significant problem with overpopulation and high euthanasia rates of dogs in Manningham, there was an issue with 41% of cats that were impounded being euthanased during the 2009-2013 Plan.

Over the past 12 months (July 2016- June 2017) this figure has dropped to only x% with only x cats euthanased out of x impounded.

The objectives and programs in place will address the overpopulation in cats and look at ways to reduce the unowned cat population, by educating owners to take full responsibility of the animal or by trapping and removing non desexed cats so that they cannot further populate.

With the percentage of desexed pets decreasing, there also need to be plans in place to encourage more desexing of pets.

Manningham has a very low incidence of euthanasia in dogs, with only 3% of dogs impounded euthanased each year. Approximately 87% of dogs that are impounded are returned to the owner, while 10% are rehoused. Council has an agreement with the Blue Cross animal shelter to re-home unclaimed animals that are suitable.

Council will however continue to look at ways of reducing the number of cats that enter its pound. The proposed introduction of compulsory desexing of cats prior to first time registration may assist in this.

#### Current Situation

Impounded Dogs	2013/14	2014/15	2015/16	2016/17
Released to owner	324	322	246	TBC
Rehoused	30	27	27	TBC
Euthanased	8	15	10	TBC
Total impounded	365	372	284	TBC

Impounded Cats	2013/14	2014/15	2015/16	2016/17
Released to owner	15	19	19	TBC
Rehoused	68	72	97	TBC
Euthanased	34	15	18	TBC
Total impounded	121	114	136	TBC

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Over the past four years

- 3% of dogs impounded by Manningham were euthanased.
- 18% of cats impounded were euthanased.
- There is not a significant problem of high euthanasia in Manningham, with the rate of euthanasia in cats dropping significantly over the life of the previous plan.
- Manningham maintains an animal refuge facility, along with a cat boarding facility located on the corner of Blackburn and Warrandyte Road, East Doncaster. This provides for a convenient, cost effective service to the community and enhances compliance and animal welfare.

Current data on the desexing rates of active animals as at 1 July 2017 is:

Cats: X

Dogs: X

Under section 10A of the Act, it is proposed to implement compulsory desexing of cats prior to first time registration in the early stages of this Plan with a view to investigate the need of compulsory desexing of dogs.

**Our current Orders, Local Laws, Council Policies and Procedures****Orders:**

None applicable.

**Local Laws:**

None applicable

**Council Policies and Procedures:**

Agreement of rehousing with Blue Cross

At large fine to be issued for all released pets

All animals to leave Pound registered

**Current Activities:**

Council's current educational, Promotional and compliance activities, including completed actions from Manningham's previous Plan, include:

- Promoting the benefits of desexing – no surprise litters, fewer unwanted animals in the community, fewer animals euthanased, reduced aggression, reduced wandering.
- Maintaining and running of Council's pound and boarding facility.
- Distribution of desexing, overpopulation and high euthanasia rate brochures, fact sheets and other material as required.

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- Continued registration and microchipping programs to ensure pet cats and dogs can be returned to their owners to reduce euthanasia rates.
- Promoting appropriate pet selection to avoid animals being surrendered.
- Promoting confinement of animal to owner's premises to prevent straying and possible euthanasia, if not registered.
- Enabling owners of lost animals to provide details on Council webpage. (i.e. online lost and found register)
- Providing information on locating a lost pet on Council website, and other material distributed by Council such as letter that is sent when owner reports animal lost.
- Investigating reports of animal hoarding.
- Investigating reports of unauthorised 'backyard breeders' to ascertain whether they should be registered as a domestic animal business.
- Providing cat cages to local residents for trapping cats trespassing on their property.
- Purchasing additional cat cages as required for trapping.

### Proposed Additional Actions

#### **Objective 5.1: Reduce the incidence of euthanasia rates of impounded animals**

Action No.	Action
5.1.2	Develop a social media portal, lost and found page, to assist in owners and their pets being quickly reunited
5.1.4	Set up an incentive package to assist owners who have a stray cat to take full ownership – desex, chip and register
5.1.7	Increase partnerships with other rescue organisations
5.1.8	Advertise Pound animals on a Council adoption website

#### **Objective 5.2: Increase percentage of desexed animals on Council's database**

Action No.	Actions
5.2.3	Introduce compulsory desexing to all newly registered cats
5.2.4	Investigate the need for compulsory desexing of newly registered dogs.

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Action No.	Actions
5.2.5	Better publicise desexing vouchers to pet owners

**Objective 5.3: Promote the benefits of desexing in pets**

Action No.	Action
5.3.1	Provide information on Council webpage, social media or links to this information
5.3.2	Provide the cost information on desexing vouchers on the Internet





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### SECTION 6 – DOMESTIC ANIMAL BUSINESSES

Section 68A(2)(c)(ii) of the Act states that Council must outline programs, services and strategies which the Council intends to pursue in its municipal district to ensure that people comply with this Act, the regulations and any related legislation

#### Summary

As at June 1 2017, Manningham has 15 domestic animal business (DAB) registrations. Council will continue to be vigilant in ensuring that this type of business is closely audited. Currently, Manningham does not have any registered breeders.

Manningham Council also runs its own pound and cattery and is also registered as a DAB. The facility provides significant benefits in relation to animal welfare, convenience, costs to the community and compliance in relation to animal ownership.

#### Current Situation

Our current data as at 1 June 2017:

Pet Shops	Boarding establishments	Training establishments	Pound/Shelters	Breeding Establishments
2	9	2	2	0

- Some of these businesses carry out more than one function however are listed on the basis of their primary function. (e.g. Homestead kennels are also a training establishment)
- Council receives minimal complaints each year relating to issues with DABs.
- The most common complaint relates to the numbers of puppies being kept in an individual pen at pet shops.
- Council audits all businesses at least once a year and there have not been any significant issues with compliance.
- The current renewal fee for the 2017/18 year for DABs is \$250.00

#### Our current Orders, Local Laws, Council Policies and Procedures

##### Orders:

None applicable.

##### Local Laws:

None applicable.

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### Council Policies & Procedures:

Agreement with North Warrandyte Vet for Council DAB  
Compliance and Law Enforcement Policy  
Audit inspection/checklist for inspections of DAB

### Our Current Activities:

Council's current educational, promotional and compliance activities, including completed actions from Manningham's previous Plan, include:

- Providing relevant mandatory Code of Practice to proprietors/staff of existing and proposed domestic animal businesses.
- Ensuring that all relevant DABs are advised and involved in any review of the mandatory Code of Practice for their type of business.
- Registering all identified domestic animal businesses within the municipality, including:
  - Breeding and rearing establishments
  - Pet shops
  - Shelters and pounds
  - Boarding establishments
  - Dog training establishments
- Annual inspection of DABs to ensure compliance with the Code.
- Following up DAB non-compliance issues with information on required actions and timeframe for resolution, further inspections and prosecutions, where necessary.
- Establishing procedures for DAB to notify Council of any animals sold or given away, as required under S13 of the Act
- Establishing a consistent DAB registration numbering system for Manningham. These numbers have to be placed in advertisements by DABs of animals for sale, along with the name of the Council that issued the number.
- Continued training in animal shelter management for cattery and pound staff.
- Creation of a domestic business database so that renewal process is automated and a registry of complaints and inspections is kept electronically

### Proposed Additional Actions

***Objective 6.1: Ensure all DABs operating in Manningham are identified, registered and complying with Code of Practice***

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Action No.	Action
6.1.9	Provide a list of all registered and compliant domestic animal businesses on Council's website



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**Draft Domestic Animal Management Plan 2017-2021****SECTION 7 – TRAINING OF AUTHORISED OFFICERS**

Section 68A(2)(b) of the Act states that Council must outline programs, services and strategies to encourage the training and retention of authorised officers in the workplace.

**Summary**

Manningham recognises that people are its greatest assets and that improved performance and customer service will only occur with intensive training and development of staff. Council is committed to providing an ongoing development program so that staff can develop to their full potential.

It is critical that all staff involved in animal management have the knowledge and skills necessary to carry out their work and have the necessary authorisations and delegations.

Council currently employs two full time AMOs. Other Local Law officers assist the AMO team when required.

All new staff are inducted with general information about the organisation's activities and culture. AMOs are also inducted with specific information relevant to their role and work with their supervisor to identify specific skill training needs in an individual development plan. Performance management and development planning is a continuing process and includes informal discussions through the year between AMOs and management about performance and development, within an annual appraisal reviewing performance over the year. This process also includes developing a specific training plan to achieve objectives of the Act.

**Current Situation**

The current training programs include:

- Certificate IV in Animal Control and Regulation;
- Certificate IV in Animal Welfare;
- Certificate IV in Statutory Compliance;
- Statement & Interview taking;
- Animal Handling Training in both Dogs/Cats and Larger Animals;
- Microchip Implanting Training
- Customer Service Training including Dealing with Difficult People;
- Personal Safety Training - OHS;
- Diploma of Justice;
- Courses in relation to Statement Taking, Report Writing, Prosecution;
- Associated Training Consultants (ATC) Training;
- Certificate III and Certificate IV in Animal Technology;
- Animal Management Conference; and
- DPI and MAV Training and Information Days.

**Council Policies:**

- Staff Induction Policy;
- Staff Performance & Development Process;
- Staff Training Policy;

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- Staff Reward & Recognition Program Policy;
- Equal Opportunity Policy;
- Occupational Health & Safety Policy; and
- Statement of Authorisation and Delegation



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### SECTION 8 – OTHER MATTERS

Section 68A(2)(e) of the Act states that Council must provide for the review of any other matters related to the management of dogs and cats in the Council's municipal district that it thinks necessary.

#### Summary

While Manningham Council is situated only 12 kilometres from the city centre, the eastern half of the municipality has a considerable section of Melbourne's Green Wedge. The eastern half of the municipality contains significant areas of indigenous vegetation that supports a diverse range of indigenous flora and fauna and therefore the effects of domestic pets are an important consideration.

This area to the east of the municipality also is considered one of the most bushfire prone areas in the world. Suburbs such as Warrandyte and Wonga Park both face a significant threat from fires each summer. Animals play a significant role in the lives of Manningham residents. Furthermore, recent disasters in Australia and overseas have highlighted that bonds between people and animals strongly influence decision making in times of crisis. The lack of adequate planning for the management of animals and their welfare in emergencies can result in poor, last minute decisions with dangerous or fatal consequences for animals and their owners.

#### Environmental Issues

Australia's native flora and fauna is recognised worldwide for its uniqueness and value from an ecological, social and economic perspective. The general practice of registration, desexing and containment has done much to limit the impact of dogs on native wildlife however reserves with environmental significance must continue to be protected from roaming dogs and cats.

The impact of cats on native wildlife is well documented, with research showing that domestic cats prey on native birds, native mammals, reptiles and amphibians. The domestic cat population in Victoria and New South Wales alone kills almost 60 million native animals a year. Contrary to popular belief, even well cared for, well fed cats will instinctually hunt at all hours of the day and night. Over half of the wildlife killed by cats each year is actually from owned and semi owned cats, not just feral cats. Continued community education is the key to reducing the impact of dogs and cats on native flora and fauna. The proposed additional action regarding targeted education to cat owners regarding responsible pet ownership and the management of stray cats will assist in reducing the impact of cats on the environment.

It is also well known that some dogs harass, chase, injure and even kill wildlife when allowed to roam unleashed through areas inhabited by native wildlife. Dogs that are contained within owner's properties and that are leashed when being walked in areas where native wildlife exists pose a far lesser threat.

#### Emergency Management

Victoria is faced with many different types of emergencies and threats every year. These can range from adverse seasonal conditions causing drought and flood, to natural disasters such as fire.

Emergencies can happen at any time. Accidents and unexpected illnesses can suddenly require residents to be away from home for many days. Pet owners cannot expect the police, hospital staff or animal welfare agencies to make emergency arrangements for their pets.

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In the event of an emergency, people and their pets may have to leave their property at very short notice. In some cases it may be someone else collecting the pet on behalf of its owner. A pet emergency kit will ensure that everything a pet needs is easily identified and can be transported with the pet to its temporary accommodation.

With Victoria being one of the most fire prone areas in the world, all households are responsible for developing their own bushfire survival plan. As pets are reliant on owners for their safety in an emergency, it is essential that any survival plan includes pets and other animals on the property. A survival plan must be developed, discussed and practiced before the fire season.

Evidence from previous emergencies demonstrates the bond between people and animals strongly influences decision making in times of crisis to the point where an owner may put themselves in danger for their animal. This realisation has prompted a greater level of planning for the needs of animals during an emergency by animal owners, agencies and Local Government. Animal owners and carers have the ultimate duty of care to plan and provide for the needs of animals in their charge, however if they cannot provide welfare during an emergency then council and other agencies can assist (within their resource capability).

The Eastern Region Councils Emergency Animal Welfare Plan includes emergency animal welfare arrangements. Part One of the Plan details the relationships and arrangements between external agencies, organisations and Councils in preparedness, response and recovery from emergencies with an animal welfare impact. Part Two of the Plan details standard operating guidelines and templates to enable council animal management staff to understand their roles and responsibilities when they are assisting members of the community to manage their companion animals and livestock during an emergency.

### Current Situation

Our current data:

- In 2015, an eastern regional emergency animal management plan was developed.
- Each year, a trial of animal management during a mock emergency is conducted as part of Council's Emergency Management Plan. These trials are performed to see if Councils emergency plans are suitable should a real life emergency take place.
- There is support in parts of the community for the introduction of increased action regarding the management of stray cats and their impact on the environment.

### Our current Orders, Local Laws, Council Policies and Procedures

#### Orders & Local Laws:

None applicable.

#### Council Policies and Procedures:

The Municipal Emergency Management Plan of which the Animal Welfare Plan is a sub plan. The aim of the plan is to provide more effective relief to all animals in the event of an emergency. The introduction of a regional animal emergency management plan has also assisted with this aim.

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### Current Activities:

Council's current educational, promotional and compliance activities, including completed actions from Manningham's previous Plan, include:

- Promoting Council's inclusion of pets and animals from domestic animal businesses in the MEMP.
- Providing advice/brochures/media releases on what to consider for pets in an emergency – including their needs as part of emergency planning, e.g. food, water, bowls, bedding, cage, medication, registration and microchipping to help reunite pets with their owners after emergencies, external identification – e.g. collar with registration tag.

### Proposed Additional Actions

#### **Objective 1: To have plans/contingencies in place in the event of an emergency**

	Activity
8.1.3	Investigate using other pound/shelters/kennels/catteries during an emergency event



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**Draft Domestic Animal Management Plan 2017-2021****SECTION 9 - REVIEW OF PLAN AND ANNUAL REPORTING**

Section 68A(3) of the Act states that Council must:

- (1) review its Domestic Animal Management Plan annually and, if appropriate, amend the plan
- (2) provide the Department of Primary Industries' Secretary with a copy of the Plan and any amendments to the Plan
- (3) publish an evaluation of its implementation of the Plan in its annual report.



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## SECTION 10 – DAMP Action Plan

## 1. REGISTRATION AND IDENTIFICATION

*Objective 1.1: To increase registration numbers on Council database*

Action No.	Action	Responsible Officer	When	Evaluation
1.1.1	Send out renewal notices and ensure these are followed up via reminders, text messages, door knocks	HLL admin	Annually – March to August	Completed by September each year
1.1.2	Register and tag all impounded animals prior to them leaving the pound	AMOs	Ongoing	Registration tag provided and details added to database
1.1.3	Access microchips database and cross reference with Council's database to determine unregistered animals	HLL admin	Ongoing	Unregistered animals added to database and invoices issued
1.1.4	Check all pet shop/shelter notifications of sales and cross reference with Councils database to determine unregistered animals	HLL admin	Ongoing	Unregistered animals added to database and invoices issued
1.1.5	Produce a translated animal registration form and registration material for non-English speaking new residents	AMOs	July 2018	Translated form produced for most popular languages
1.1.6	Promote registration and identification via body corporate and owner corporations	AMOs	Ongoing	Body corporate and owners corporations contacted with required information


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Action No.	Action	Responsible Officer	When	Evaluation
1.1.7	Promote registration and identification to new property owners via new owner information kit that includes useful information such as Facebook page link etc	AMOs, Communications	Ongoing	Information distributed to new residents
1.1.8	Utilise Council's Variable Message Boards and A frame signs to promote animal registration	AMOs	Ongoing	VMB trailer and A frames displayed
1.1.9	Random target sections of the municipality to identify unregistered animals	AMOs	Ongoing	Information on registration sent to those properties
1.1.10	Develop and implement appropriate payment options including Bpayview and Enotices and other new advances in payment technology	AMOs	July 2018	New technology added as payment options to invoices and renewal forms
1.1.11	Use social media to promote registration and identification	AMOs	Ongoing	Information provided on social media
1.1.12	Develop a new owners animal registration kit	AMOs	July 2018	Kit developed
1.1.13	Investigate the option of providing registration incentives (such as discount vouchers for local businesses) for newly registered pets	AMOs	July 2019	Investigation completed


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*Objective 1.2: To ensure all dogs and cats are identified by a Council tag and/or microchipped*

Action No.	Action	Responsible Officer	When	Evaluation
1.2.1	Ensure all animals are microchipped, registered and have a current Council tag	AMOs	Ongoing	Provide tag to all newly registered animals
1.2.2	Educate the benefits and requirements of wearing of pet tag in a public place and consider enforcement when required	AMOs	Ongoing	Education provided
1.2.3	Continue to supply microchip vouchers to pet owner.	AMOs	Ongoing	Microchip vouchers supplied where required
1.2.4	Set up an online facility for animal owners to request a new tag	AMOs	July 2018	Online facility set up
1.2.5	Alert pet owners from time to time that replacement registration tags are available if needed	AMOs	As required	Information supplied to pet owners
1.2.6	Ensure all advertisements for dogs and cats for sale (e.g. local paper, gumtree, online sales) contain the microchip number of the animal being sold.	AMOs	Ongoing	Increase in registration rates and decrease in prosecutions of this.


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*Objective 1.3: To increase accuracy of information in relation to pets on Council's database*

Action No.	Action	Responsible Officer	When	Evaluation
1.3.1	Cross reference data from pet shop sales, microchip database etc to ensure data is accurate	AMOs	Ongoing	Higher accuracy of information on database
1.3.2	Check animal owner details against rate owner details to ensure accuracy	AMOs, Customer Service	Ongoing	Higher accuracy of information on database
1.3.3	Conduct doorknock of non-renewed animals to determine if animal still resides at address.	AMOs	Annually	Higher accuracy of information on database


**Draft Domestic Animal Management Plan 2017-2021**
**2. Nuisance Complaints**

*Objective 2.1: To resolve barking dog complaints in a timely and efficient manner*

Action No.	Action	Responsible Officer	When	Evaluation
2.1.1	Develop and implement an improved process for dealing with barking dog complaints	Senior Local Laws Officer	Ongoing	Benchmark with Eastern Region Councils
2.1.2	Develop a page on Councils' website that explains to residents what constitutes a barking dog complaint and allows them to make their complaint online if their situation meets the criteria of the complaint	Senior Local Laws Officer	July 2018	Increase compliance –web information available
2.1.3	Investigate advances in technology to assist in reducing barking dog complaints	AMOs	Ongoing	Identification of any new product to assist in resolving barking dog complaints
2.1.4	Report outcomes of certain incidents, where appropriate, to raise awareness in the community of how a successful outcome has occurred with a barking dog complaint	Co-Coordinator Local Laws	Ongoing	Increase in number of outcomes reported
2.1.5	Produce translated material for non-English speaking residents relating to barking dog issues	AMOs	July 2019	Translated material produced


**Draft Domestic Animal Management Plan 2017-2021**
***Objective 2.2: Reduce the incidence of wandering dogs and stray cats***

Action No.	Action	Responsible Officer	When	Evaluation
2.2.1	Patrol and enforce for wandering dogs and impound where necessary	AMOs	Ongoing	Number of impounded animals and dog at large tickets issued
2.2.2	Provide information about cat enclosures and/or cat nuisance issues to cat owners where required	AMOs	Where required	Information disseminated
2.2.3	Promote local DAB boarding facilities for residents when going on holidays	AMOs	Ongoing	
2.2.4	Identify properties that exceed the limit of animals allowed and ensure these properties obtain the appropriate permit	AMOs	Ongoing	Increase compliance
2.2.5	Patrol and identify properties where containment may be an issue	AMOs	Ongoing	Increased compliance
2.2.6	Promote the importance of training, socialising and desexing at an early age	AMOs	Ongoing	Increased compliance
2.2.7	Promote desexing of dogs to reduce aggressive tendencies and wandering at large	AMOs	Ongoing	Increased percentage of desexed dogs on database
2.2.8	Increased and targeted education in a range of media forms regarding the responsible ownership of domestic cats to reduce the environmental and nuisance impacts associated with stray cats	AMOs, Communications	Dec 2018	Information supplied to pet owners and provided on the Council Website


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Action No.	Action	Responsible Officer	When	Evaluation
2.2.9	Encourage cat owners in all parts of the Municipality to keep their animals confined during the day and night to reduce risk of injury.	AMOs	Ongoing	Reduction in cat complaints and 'owned' cat impounds
2.2.10	Implement nuisance abatement activities outlined in the 'Who's for Cats?' program –promote the campaign to ensure that people who are feeding cats but not taking the full ownership responsibility realise that the cat could be a nuisance to the rest of the community – assist semi owners in taking full ownership of cats	AMOs	Ongoing	Increase in animal registration numbers for cats
2.2.11	Where required, conduct Council cat trapping programs in identified areas and from complaints	AMOs	Ongoing	Reduction in stray cat complaints
2.2.12	Council to provide cat traps to residents to assist in the impounding of stray/feral cats and to provide suitable education in trapping a feral cat.	AMOs	Ongoing	Increase in feral/unowned cats impounded


**Draft Domestic Animal Management Plan 2017-2021**
**Objective 2.3: Promote responsible dog ownership in public places**

Action No.	Action	Responsible Officer	When	Evaluation
2.3.1	Inform the community in relation to changes to designated on/off lead reserves and prohibited areas	AMOs	Ongoing	Informed by social media
2.3.2	Increase park patrols by Council Rangers	AMOs	Ongoing	Increase in compliance and education
2.3.3	Continue to make Poo Pouches available to dog owners and investigate other options for litter removal as they become available	AMOs	Ongoing	Increase compliance with Local Law
2.3.4	Hand out Manningham dog leads and Poo Pouches to those complying with requirements	AMOs & Communications & Marketing	Ongoing	Increase in compliance
2.3.5	Review of the Council Order relating to control of dogs and cats in public places	Coordinator Local Laws	Ongoing	Review conducted in conjunction with reserve management plans
2.3.6	Educate and enforce owners who fail to collect their dog litter, walking off lead in on lead areas, having their dog not under effective control or carrying a suitable device for collecting dog litter	AMOs	Ongoing	Increase compliance
2.3.7	Incorporate pet friendly design measures in planning guidelines in public open space, such as dog litter bins and fenced off lead areas	City Strategy	Where required	Pet friendly designs considered when reviewing reserve management plans



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Action No.	Action	Responsible Officer	When	Evaluation
2.3.8	Review the current number and placement of litter bins	Waste Management/ HLL	June 2018	Review completed
2.3.9	Targeted review of the existing dog off lead areas including investigating the need for further enclosed areas within certain off lead parks	AMOs, City Strategy	June 2019	Investigation completed
2.3.10	Investigate the need for compulsory and/or subsidised dog training	AMOs	June 2019	Investigation completed


**Draft Domestic Animal Management Plan 2017-2021**
**3. Dog Attacks**

**Objective 3.1: Create a safer community by reducing the incidence and severity of dog attacks in the community and in the home**

Action No.	Action	Responsible Officer	When	Evaluation
3.1.1	Raise awareness of risk of dog attacks in the home, in the street and in parks and how to reduce these risks through actively promoting the Bureau of Animal Welfare Responsible Pet Ownership (RPO) Schools Programs	AMOs	Ongoing	Decrease in dog attacks on children
3.1.2	Provide information on the Responsible Pet Ownership program, visits and website, via Council website and other materials distributed by Council	AMOs	Ongoing	Provide material on Council website
3.1.3	Provide residents with information on implications for their dog and themselves if a dog attacks a person or animal	AMOs	Ongoing	Increase in compliance Disseminate information
3.1.4	Implement dog attack prevention campaign (see Bureau of Animal Welfare example)	AMOs	Ongoing	Campaign implemented in defined areas and evaluated
3.1.5	Promote the importance of appropriate breed selection – that the dog fits the family situation (Select-a-pet)	AMOs	Ongoing	Increased compliance
3.1.6	Provide residents with information on how to report dog attacks – if bitten or witness an attack on a person	AMOs	Ongoing	Web information available


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Action No.	Action	Responsible Officer	When	Evaluation
	or animal. Promote and encourage the reporting of dog attacks whether on public or private property			
3.1.7	Report outcomes of dog attack prosecutions to local media to raise awareness in the community of the need to report dog attacks and Council's action in relation to attacks	AMOs	Ongoing	Increase in compliance
3.1.8	Concentrate patrols in high risk areas	AMOs	Ongoing	Increased compliance
3.1.9	Identify trends of dog attack. (Include date, time, location, breed of dog, person attacked, animal attacked etc)	AMOs	Quarterly	Quarterly report produced with all dog attack information
3.1.10	Prosecute dog attacks in accordance with the Domestic Animal Act and using the compliance and law enforcement policy	AMOs	Ongoing	Successful prosecutions



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#### Objective 3.2: Educate the community to report dog attacks when they occur

Action No.	Action	Responsible Officer	When	Evaluation
3.2.1	Develop a web page that outlines the process and possible outcome of a dog that is involved in an attack	AMOs	Dec 2017	Web page developed
3.2.2	Promote the 'Dangerous Dogs Hotline' 1300 101 080	AMOs	Ongoing	Increase in compliance
3.2.3	Use Council's social media to educate the community on the effects of wandering dogs and dog attacks (Facebook, Twitter)	AMOs	Ongoing	Increase in Compliance



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### 4. Declared Dogs

#### *Objective 4.1: Identify and register all Declared Dogs in Manningham*

Action No.	Action	Responsible Officer	When	Evaluation
4.1.1	Ensure known problem dogs are declared where necessary to minimise risk	Coordinator Local Laws	As required	Declaration achieved
4.1.2	Report outcomes of all prosecutions (and regular updates on number of infringements) regarding non-compliance with declared dog identification and keeping requirements to local media to raise awareness in the community about declared dogs	Coordinator Local Laws	Ongoing	Increase in compliance
4.1.3	Develop education kit for owners of declared dogs	AMOs	Dec 2017	Education kit developed and provided to owners
4.1.4	Be proactive in declaring dogs dangerous, menacing and restricted	AMOs	Ongoing	Dogs declared according to breed specific legislation and deed
4.1.5	Monitor all new registrations for potential restricted breed dogs	AMOs	Ongoing	All new registrations monitored
4.1.6	Ensure that all declared dogs are implanted with a microchip by scanning prior to renewal of registration. Check microchip scans when doing annual/random inspection	AMOs	Annually	Declared dogs scanned during annual inspection


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Action No.	Action	Responsible Officer	When	Evaluation
4.1.7	Ensure all declared dogs are accurately registered on the Victorian Declared Dog Registry (VDDR)	AMOs	As required	All dogs declared by Manningham entered on VDDR.

**Objective 4.2: Inspect all Declared Dogs in Manningham**

Action No.	Action	Responsible Officer	When	Evaluation
4.2.1	Conduct unannounced inspections of declared dogs quarterly/ monthly/annually to ensure they are identified and being kept in compliance with the Act	AMOs	Ongoing	Increase compliance
4.2.2	Prosecute where necessary any breaches of the Act	Coordinator Local Laws	Ongoing	Increase in number of successful prosecutions
4.2.3	Respond to declared dog complaints within thirty minutes	AMOs	As required	All complaints relating to declared dogs responded to within 30 minutes



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### 5. Over population and high euthanasia rates

#### *Objective 5.1: Reduce the incidence of euthanasia rates of impounded animals*

Action No.	Action	Responsible Officer	When	Evaluation
5.1.1	Continue with rehousing/adoption program to assist in the reduction of euthanasia rates	AMOs	Ongoing	Reduction in euthanasia rates
5.1.2	Develop a social media portal, lost and found page, to assist in owners and their pets being quickly reunited	AMOs, Communications	June 2018	Social Media Portal developed
5.1.3	Advertise found animals on Council website, bulletin boards, local paper Advertise adoptable animals on Council's website directing to Blue Cross	AMOs	Ongoing	Number of pets returned to owner or rehoused
5.1.4	Set up an incentive package to assist owners who have a stray cat to take full ownership – desex, chip and register	AMOs	June 2019	Incentive package developed and marketed to community
5.1.5	Investigate options to encourage pet owners to make regular visits to the vet	AMOs	As required	Investigation completed
5.1.6	Continue to work with stray cats by devoting extra resources when at Councils pound facility to improve the suitability of rehousing	AMOs	Ongoing	Reduction in euthanasia rates


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Action No.	Action	Responsible Officer	When	Evaluation
5.1.7	Increase partnerships with other rescue organisations	AMOs	June 2019	Additional partnerships created
5.1.8	Advertise Pound animals on a Council adoption website	AMOs	June 2019	Website page created

**Objective 5.2: Increase percentage of desexed animals on Council's database**

Action No.	Actions	Responsible Officer	When	Evaluation
5.2.1	Provide vouchers for subsidised desexing with registration for low income earners	AMOs	Ongoing	Percentage increase of desexed animals on database
5.2.2	Ensure database is updated correctly with information of desexing as it becomes available	AMOs	Ongoing	Percentage increase of desexed animals on database
5.2.3	Introduce compulsory desexing to all newly registered cats	AMOs	June 2018	Council Order updated
5.2.4	Investigate the need for compulsory desexing in dogs	AMOs	June 2019	Investigation completed
5.2.5	Better publicise desexing vouchers to pet owners	AMOs	June 2018	Page created on website and use social media more



**Draft Domestic Animal Management Plan 2017-2021*****Objective 5.3: Promote the benefits of desexing in pets***

Action No.	Action	Responsible Officer	When	Evaluation
5.3.1	Provide information on Council webpage, social media or links to this information	AMOs	June 2018	Information provided
5.3.2	Provide the cost information on desexing vouchers on the Internet	AMOs	June 2018	Information added to Council Web Page

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## 6. Domestic Animal Businesses

**Objective 61: Ensure all DABs operating in Manningham are identified, registered and complying with Code of Practice**

Action No.	Action	Responsible Officer	When	Evaluation
6.1.1	Identify and register all DABs within the municipality	AMOs	Ongoing	Ensure all DABs are registered and renewed each year
6.1.2	Ensure DABs are inspected at least once annually	AMOs	Annually	DAB's inspected and audit completed
6.1.3	Ensure audit documents from inspections are kept electronically against the application on Councils database	AMOs	Ongoing	Each inspection can be viewed against application on Councils database
6.1.4	Investigate any complaint relating to the operation of a DAB	AMOs	Ongoing	Complaint attended to and dealt with effectively with compliance achieved
6.1.5	Conduct 'unscheduled' inspections/audits of each domestic animal business premises	AMOs	Annually	Increase compliance and decrease in number of complaints
6.1.6	Ensure DABs are providing information on the sale of animals	AMOs	Ongoing	Increase in registration numbers


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Action No.	Action	Responsible Officer	When	Evaluation
6.1.7	Take action against DAB owners where there has been a failure to comply with the code	AMOs	When required	Increase in successful prosecutions
6.1.8	Maintain agreement with Council vet	AMOs	Annually	Legal requirements of DAM plan achieved
6.1.9	Provide a list of all registered and compliant domestic animal businesses on Council's website	AMOs	June 2018	Ensure all DABs are listed on Council's website
6.1.10	Provide DAB owners with information on updates to Code of Practice and other information where necessary	AMOs	When required	Increase in compliance

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## 7. Officer Training

**Objective 7.1: To ensure all staff involved in Animal Management have the knowledge and expertise to carry out their duties and functions of Council**

Action No.	Action	Responsible Officer	When	Evaluation
7.1.1	Conduct annual performance reviews	Coordinator Local Laws	Annually	Ongoing
7.1.2	Maintain a training register or skills matrix for individual officers identifying proposed and completed training	Coordinator Local Laws	Annually	Plan developed
7.1.3	Develop a training and development plan based on the skills matrix	Coordinator Local Laws	Annually	Maintain training register and maintain skills matrix
7.1.4	Ensure all officers have access to the AMO internet resource site	Coordinator Local Laws	Ongoing	All officers have log in and password access to this site
7.1.5	Maintain staff skills in Animal Management	Coordinator Local Laws	Ongoing	At least one training program completed per officer per year


**Draft Domestic Animal Management Plan 2017-2021**
***Objective 2: To successfully induct and performance manage new staff***

Action No.	Action	Responsible Officer	When	Evaluation
7.2.1	Establish and communicate performance standards	Manager Health & Local Laws	Ongoing	Annually
7.2.2	Monitor performance and provide guidance to employee where needed	Coordinator Local Laws	Ongoing	Annually
7.2.3	Confirm completion of probationary period	Manager Health & Local Laws	Where necessary	Completion of six months employment

***Objective 3: To improve skills, competencies and service delivery***

Action No.	Action	Responsible Officer	When	Evaluation
7.3.1	Ensure that all staff have equal access to relevant training opportunities	Coordinator Local Laws	Annually	Service levels achieved
7.3.2	Work towards establishing and maintaining a flexible work force.	Manager Health & Local Laws	Ongoing	Service levels achieved


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Action No.	Action	Responsible Officer	When	Evaluation
7.3.3	Maximise opportunities to attract and maintain quality staff and performance	Manager Health & Local Laws	Ongoing	Pay and conditions equal or exceeding industry standards
7.3.4	Attend the Domestic Animal Management Conference to develop and learn new skills and competencies	Coordinator Local Laws	Annually	Annual attendance of two officers to Conference
7.3.5	Review and update standard operating procedures and standard documents to enable consistent enforcement and education	Coordinator Local Laws	Annually	Procedures and documents updated

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**Draft Domestic Animal Management Plan 2017-2021**
**8. Other matters**

*Objective 1 : To have plans/contingencies in place in the event of an emergency*

	Activity	Responsibility	When	Evaluation
8.1.1	Participate in a relevant Emergency Management exercise in order to test plan	AMOs	Annually	Plans tested successfully
8.1.2	Review evacuation plan for our own pound if threatened with an emergency	AMOs	Annually	Evacuation tested successfully
8.1.3	Investigate using other pound/shelters/kennels/catteries during an emergency event	Coordinator Local Laws	June 2018	Investigation completed
8.1.4	Maintain the Health Management Plan for Councils Pound	AMOs	Ongoing	Plan updated as required
8.1.5	Complete Manningham Council actions from the Regional Emergency Animal Management Plan	AMOs	Annually	Council actions in EM plan completed


**Draft Domestic Animal Management Plan 2017-2021**
***Objective 8.2: Protection of the natural environment by controlling domestic pets***

Action No.	Action	Responsibility	When	Evaluation
8.2.1	Protect environmental values by implementing recommendations of endorsed management plans in relation to dog and cat controls via the Council order	HLL & City Strategy	Ongoing	Council orders amended accordingly
8.2.2	Educate the community (particularly targeting landholders within conservation zones) on the impacts of roaming cats and dogs on wildlife during the day and night	HLL & City Strategy	Ongoing	Cats owners provided with education
8.2.3	Implement, the actions and findings of the cat curfew recommendation.	HLL	Ongoing	Number of cats impounded and infringements issued
8.2.4	Provide funding via LEAF program to cat owners in and surrounding the Green Wedge to build cat enclosures	City Strategy	Ongoing	Funding provided
8.2.5	Identify reserves of environmental significance outside of the cat curfew area that would benefit from being a cat prohibited area	City Strategy	Ongoing	The number of extra reserves added as prohibited to the Council order.



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**Draft Domestic Animal Management Plan 2017-2021**
**9. Annual reporting***Objective 9.1: Comply with Section 68A(3) of the Act*

Action No.	Action	When	Evaluation
9.1.1	Provide the Department of Primary Industries' Secretary with a copy of the Plan and any amendments to the Plan	Nov 2017	Copy and amendments supplied
9.1.2	Publish an evaluation of the implementation of the Plan in Councils annual report.	Annually	Evaluation published in Council report
9.1.3	Review the Domestic Animal Management Plan annually and, if appropriate, amend the Plan	Annually	Amend Plan where needed

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**Draft Domestic Animal Management Plan 2017-2021**

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- 2010 Contribution of the Pet Care Industry to the Australian Economy. [www.acac.org.au](http://www.acac.org.au)
- 2013-2017 Manningham Domestic Animal Management Plan
- 1994 Domestic Animals Act
- 1993 Cats and Wildlife – How you can protect both, Land for Wildlife Note 25. Department of Conservation and Natural Resources, Victoria. Platt, S.

## Domestic Animal Management Plan - Submission Analysis

Issue	Number
Education/Behaviours/Training	34
Support of a cat curfew	30
Registration Incentives/amnesty/discounts/new owners kit	29
More dog Poo Bins and bags	28
Ban sale of pets (from pet stores)	23
Park patrols by Rangers	15
Compulsory/Subsidised dog training	13
Compulsory Desexing	13
Control of dogs in Off lead Parks	13
Have an adoption website at Pound/advertise Pound animals	11
Partnership with Rescue organisations	10
Fines/Penalties for Unregistered (unidentified) Pets	10
Maintain current off lead areas	7
Random checks for registration - doorknock	7
Promote health benefits of pets	7
Emergency Management Plan	6
Publicise desexing vouchers	6
Enclosed areas within off lead parks	6
Breed specific Legislation issues	5
Containment of dogs on property	5
Higher level investigation with complaints	5
Pet Events/Expo's	5
New design pet tag	5
Social Media (inform, promote etc)	3
Advertise where registration fees go	3
Webpage to register complaint	2
Register animals from vets and Pet Shops	2
Regular vet check ups	2
Compulsory licensing of pet owners	2
Regular inspection declared dogs	2
Permit to breed animals from home	2
Discount microchipping	2
Cat Curfew Opposed	2
Rating system for DAB's	2
Allowing properties to be foster homes for unwanted pets	2
Webpage to report lost dog	1
Mandatory information sessions	1
Good neighbour checklist	1
Encourage reporting dog attacks	1
Advertise registration with rate notices	1
Improved Park Signage	1
Provide mediation between parties	1
Financial assistance for animal behaviourists	1
Animal Cruelty issues	1
Advertise feel good stories in Local paper	1
Dob in a neighbour	1

## Domestic Animal Management Plan - Submission Analysis

**Community Consultation**

Prior to the consultation commencing, Council received 92 registrations to this page. Note that requests to register interest were sent out with approximately 16,000 animal registration renewal notices in April. The page was published 4 May 2017. An email was sent to people who had pre-registered specifically to the DAMP page on 4 May 2017. From 5 May – 2 June 2017 there were:

- 658 page visits
- 116 survey responses

An email was sent to the entire Your Say Manningham database on 16 May 2017, which included the DAMP as the first listed consultation.

In terms of other communications, the DAMP has been promoted via:

- Manningham Leader ½ page advertisement 15 and 22 May 2017
- Sameway Magazine advertisement 8 May 2017
- Promotion on Manningham website homepage under Latest News 5 May – current
- Media release distributed and made available online, 9 May
- Flyers including translated content on the back page have been distributed to all libraries and in various community centre locations around Manningham.

18% of respondents did not own a cat or dog



15% own a cat and a dog

13% own a cat only and

54% own a dog only

## 11 ASSETS & ENGINEERING

### 11.1 Mullum Mullum Reserve - Notice of Intention to Enter into Lease and to Grant Easement Rights

File Number: IN17/330  
Responsible Director: Director Assets and Engineering  
Attachments: 1 Mullum Mullum Reserve - Plan of existing title structure and proposed electrical and gas easements and lease areas - Springvale Road, Donvale (7879-eel)  

#### EXECUTIVE SUMMARY

*The Mullum Mullum Stadium is currently under construction on land known as Mullum Mullum Reserve, located at 1-41 Springvale Road, Donvale. The facility is set to be open in the first half of 2018.*

*A new 500kVA (kilovolt ampere) substation has been installed at the site to provide power for the stadium. This new substation is in addition to an existing 500kVA (kilovolt ampere) substation that currently supplies power to the remainder of the reserve.*

*A high-pressure transmission gas pipeline bisects Mullum Mullum Reserve along the old alignment of Springvale Road. The old road was formally deviated by Council in 2016, with the parcel of land reverting to fee-simple vested in Council. In accordance with an agreement between Council and the pipeline owner, Multinet Gas, Council now intends to place an easement on title to define the gas pipeline alignment and enable its continued operation and maintenance.*

*This report recommends that Council resolves to give public notice of its intention to enter into leases with United Energy Distribution Pty Ltd (United Energy) for the new and existing substations, and to grant easement rights to United Energy and Multinet Gas over the land wherein their respective assets are located.*

#### 1. COUNCIL RESOLUTION

**MOVED: CR ANDREW CONLON**  
**SECONDED: CR SOPHY GALBALLY**

**That Council:**

- A. Resolves to give public notice pursuant to sections 189 and 190 of the Local Government Act 1989 to enter into a lease with United Energy Distribution Pty Ltd for the installation of a new substation at 1-41 Springvale Road, Donvale (land marked 'L-2', plan reference 7879-EEL) and grant easements for carriageway and carriageway and underground powerline purposes in relation to parts of the land marked 'E-1' and 'E-2' on plan reference 7879-EEL;**

- B. Also resolves to give public notice pursuant to sections 189 and 190 of the Local Government Act 1989 to enter into a lease with United Energy Distribution Pty Ltd for the existing substation at 1-41 Springvale Road, Donvale (land marked 'L-1', plan reference 7879-EEL) and grant easements for carriageway and carriageway and underground powerline purposes in relation to parts of the land marked 'E-3' and 'E-2' on plan reference 7879-EEL;**
- C. Resolves to give public notice pursuant to sections 189 of the Local Government Act 1989 to grant easement rights for carriageway and underground gas transmission to Multinet Gas Pty Ltd in relation to parts of the land marked 'E-3' and 'E-4' on plan reference 7879-EEL;**
- D. Resolves that the public notice stipulate that persons may make a submission on the proposed granting of easement rights and leases in accordance with section 223 of the Local Government Act, and that written submissions must be received within 28 days of the date of the publication;**
- E. Further resolves that, if submissions are received under section 223 of the Local Government Act, Council establish a Special Committee of Council comprising the Mayor and the Mullum Mullum Ward Councillors, to hear and consider any submissions received in accordance with section 223 of the Local Government Act 1989;**
- F. Resolves that, should no submissions be received:**
- 1 To enter into a lease with United Energy Distribution Pty Ltd for the installation of a new substation at 1-41 Springvale Road, Donvale, more particularly being the land marked 'L-2' on the attached plan reference 7879-EEL;**
  - 2 To enter into a lease with United Energy Distribution Pty Ltd for the existing substation at 1-41 Springvale Road, Donvale, more particularly being the land marked 'L-1' on the attached plan reference 7879-EEL;**
  - 3 The common seal of the Council be affixed to the leases between Council and the United Energy Distribution Pty Ltd;**
  - 4 To grant easements for carriageway and carriageway and underground powerline purposes in relation to parts of the land marked 'E-1', 'E-2' and 'E-3' on the attached plan reference 7879-EEL; and**
  - 5 To grant easements for carriageway and underground gas transmission to Multinet Gas Pty Ltd in relocation to parts of the land marked 'E-3' and 'E-4' on the attached plan reference 7879-EEL.**

**CARRIED**

## **2. BACKGROUND**

- 2.1 Council is currently constructing the Mullum Mullum Stadium at the southern-end of Mullum Mullum Reserve which is located at 1-41 Springvale Road, Donvale.**

- 2.2 An existing substation, located adjacent the hockey-bowls club, was installed many years ago and provides power to the existing facilities at the reserve. The substation is fed from underground high-voltage powerlines, connected to the wider electricity network on Springvale Road. Usual practice for substations is that their installation is accompanied by a lease, granted by the land owner to United Energy, enabling them to maintain the substation. As well, easements in the favour of United Energy are created on title that protect the alignment of underground power assets supplying the substation.
- 2.3 For unknown reasons, no easements were created, or a lease entered into, for the installation of the existing hockey-bowls substation. The substation has been operated and maintained through an informal, ad-hoc arrangement between Council and United Energy.
- 2.4 As part of the planning for the stadium, Council officers entered into negotiations with United Energy to provide power to the building. Concurrent to these negotiations, Council has been undertaking a process of land consolidation at the site to expunge redundant title boundaries, including the formal deviation of the old Springvale Road reservation that bisected the reserve. This process is ongoing and is planned to be concluded in late 2017.
- 2.5 Due to complexities with the land title consolidation process, Council reached an interim arrangement with United Energy in 2016, allowing for the installation of a new dedicated stadium substation at the south-western corner of the reserve. This agreement, is contingent upon Council meeting United Energy's access requirements for both the new substation and the existing hockey-bowls substation at the site.
- 2.6 The required easements for carriageway and carriageway and underground powerline purposes respectively are marked 'E-1', 'E-2' and 'E-3' on the attached plan. The required land for the leases for each of the substations is denoted as 'L-1' and 'L-2' on the attached plan. The proposed easements and leases are confined to land defined in certificates of title as Lot 1, TP.961785J, C/T Vol.11842 Fol.521.
- 2.7 Council recently concluded the first part of the process to expunge the redundant reservation for the alignment of Springvale Road bisecting the reserve. The formalised road deviation, converted the old road reservation to fee simple status and amalgamated it with the adjacent Council owned land to form the title known as Lot 1, TP.961785J, C/T Vol.11842 Fol.521, vested in Council.
- 2.8 The old road reservation contains a 450mm diameter high pressure transmission gas pipeline owned and managed by Multinet Gas. As part of formalised deviation of the old road reservation, Council provided a commitment to Multinet Gas to formalise their ad-hoc access arrangements to the pipeline through the provision of an easement in the favour of Multinet Gas.
- 2.9 The requirement easement for carriageway and underground gas transmission are identified respectively as 'E-3' and 'E-4' on the attached plan reference 7879-EEL. The proposed easements are confined to land defined in certificates of title as Lot 1, TP.961785J, C/T Vol.11842 Fol.521.

- 2.10 In order to enter into the leases and grant the easements, Council is required to give notice of its intention of both proposals in accordance with sections 189 and 190 of the Local Government Act 1989 and to invite submissions on the proposal in accordance with section 223 before resolving to grant the leases and the easement rights.
- 2.11 Following the process of creating easements in favour of United Energy and Multinet Gas, Council intends to create and modify existing easements in favour of entities that are exempt from the provisions of 189 and 190 under section 191 of the Local Government Act 1989. Council then intends to consolidate the titles at the reserve to create a single title containing the Mullum Mullum Stadium site and a separate contiguous title containing the remainder of the reserve.

### 3. DISCUSSION / ISSUE

- 3.1 The new substation is to provide electricity services for the new Mullum Mullum Stadium. The existing substation is to continue to provide electricity services to the remainder of Mullum Mullum Reserve including the hockey, lawn bowls and tennis clubs.
- 3.2 The essential terms and conditions of the leases to be granted to United Energy provide:
- For a term of 30 years with an option for a further term of 20 years for the land marked 'L-1' and 'L-2' at an annual rental of 10 cents payable on demand;
  - For the use of the land and sites for electrical substations and other purposes incidental to receiving, distributing, transforming and supplying of electricity;
  - Enable United Energy to install such installations (remaining United Energy's installations which are to be removed at the end of the term) as are necessary for the permitted purpose;
  - The granting of easement rights for carriageway and carriageway and underground powerline purposes as indicated on the plan as 'E-1', "E-2' and 'E-3';
  - Require Council to pay all rates, taxes, assessments and outgoings payable in respect of the land;
  - Oblige Council to keep the buildings and improvements on the land in a good condition; and
  - Prohibits, except with Council's consent the assigning, subletting or parting with procession over the land to anyone other than an electrical distribution company. If consent is granted, the rent payable must not be greater than that payable by United Energy under its head lease with Council.
- 3.3 Given the proposed terms and the further terms of the leases, Council is required to give public notice of its intention to grant the leases under section 190 of the Act.
- 3.4 The granting of easement rights for carriageway and carriageway and underground gas transmission to Multinet Gas by Council will both afford the former the rights to access the land to maintain their asset, and to continue to operate their assets on the land within the reserve.



- 3.5 The granting of easements to both United Energy and Multinet Gas gives rise to an interest in the land and as such, the Council is required to give notice of its intention to grant the easement rights under section 189 of the Act.

#### 4. COUNCIL PLAN / STRATEGY

- 4.1 The entering into leases and granting of easement rights to United Energy and Multinet Gas is vital to providing utility services to the Mullum Mullum Stadium, the construction of which is a key Council Plan item.

#### 5. IMPACTS AND IMPLICATIONS

- 5.1 The granting of leases and creation of easements in favour of United Energy over Council land is not considered to be detrimental to Council's interests as they will formalise existing informal arrangements and provide power for the Mullum Mullum Stadium.
- 5.2 The granting of easement rights to Multinet Gas over the alignment of the existing transmission gas pipeline is not considered counter to Council's interests in that the gas main is already in existence, and is protected by the Gas Pipelines Access (Victoria) Act 1998. The creation of related easements will provide certainty to both Council and to Multinet Gas regarding future development at Mullum Mullum Reserve.

#### 6. IMPLEMENTATION

##### 6.1 *Finance / Resource Implications*

- 6.1.1 The costs associated with formalising the creation of the new easements and granting of leases are able to be accommodated within the current budget allocations for the Mullum Mullum Stadium project over the 2016/2017 and 2017/2018 capital works programs.

##### 6.2 *Communication and Engagement*

- 6.2.1 In order for Council to grant easement rights to United Energy and Multinet Gas and to enter into leases with United Energy, it is required to comply with the statutory provisions under the Local Government Act 1989.
- 6.2.2 Under section 223 of the Local Government Act 1989, Council will publish a notice advising of its intention to grant easement rights and enter into leases and call for public submissions for a period of 28 days from the date of publication.
- 6.2.3 In the event that submissions are received, a Special Committee of Council will be convened to consider submissions and provide advice to Council.
- 6.2.4 In the event that no submissions are received, Council will proceed with the formalisation of the easements and leases.

##### 6.3 *Timelines*

- 6.3.1 Subject to Council consideration, it is proposed that the public notice calling for submissions be published in June 2017. If no submissions are received, Council will enter into the leases with United Energy in July/August 2017.

6.3.2 If no submissions are received, Council will commence the creation of the easements along with other title consolidation and easement creation at the reserve that is exempt under section 191 of the Local Government Act 1989. This process is likely to require statutory planning approval and take approximately six months to conclude.


6.3.3 In accordance with Council's agreement with United Energy, it is necessary that the leases and easements in favour of United Energy be formalised before the operation of the Mullum Mullum Stadium commences during the first half of 2018.

## **7. DECLARATIONS OF CONFLICT OF INTEREST**

7.1 No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



**11.2 Sale of Land - Part of 383 - 395 Manningham Road, Doncaster**

File Number: IN17/326  
Responsible Director: Director Assets and Engineering  
Attachments: 1 Minutes - Committee of Council Meeting held on 13 June 2017 [↓](#) 

**EXECUTIVE SUMMARY**

*The purpose of this report is to progress the sale of 385 – 395 Manningham Road, Doncaster, being the subdivided Lot 2 from Council's land at 383 – 395 Manningham Road, Doncaster.*

*At the Council meeting on 28 March 2017, Council resolved to sell the land subject to the statutory requirements of advertising the proposed sale of the land pursuant to sections 189 and 223 of the Local Government Act 1989 (the Act).*

*A Committee of Council meeting was held on 13 June 2017 to hear and consider a section 223 submission. The Committee of Council heard the oral presentation from the submitter and the minutes of that meeting are attached.*

*Council is now required to approve the sale of the land at 385 – 395 Manningham Road, Doncaster, by way of an Expression of Interest campaign.*

**1. COUNCIL RESOLUTION**

**MOVED: CR GEOFF GOUGH**  
**SECONDED: CR PAUL MCLEISH**

**That Council:**

- A. Notes the minutes of the Committee of Council meeting held on 13 June 2017 in relation to the section 223 submission;**
- B. Further resolves that:**
- **Having followed all the required statutory procedures pursuant to section 189 and 223 of the Act, it resolves to sell part of the land at 383 – 395 Manningham Road Doncaster, being the land more particularly described as Lot 2 on Plan of Subdivision 719948Y, known as 385-395 Manningham Road, Doncaster;**
  - **The Chief Executive Officer be authorised to sign any contract of sale for the land on behalf of Council;**
  - **Council's seal be affixed to any transfer of land and to any other documents to which Council's seal is required to be affixed in connection with the sale of the land; and**
  - **The Chief Executive Officer be authorised to set the reserve price, and to negotiate the sale subject to the conditions set out in recommendation C.**

**C. Notes that any Contract of Sale for the newly created Lot 2 is subject to conditions that require, at the same time as the execution of the Contract of Sale, the purchaser to sign a pre-drafted Section 173 Agreement that addresses the following:**

- **Front and side setbacks**
- **Viewing details for the main road**
- **Ramp access from Melaleuca Lodge**
- **Vehicle crossover standards**
- **A preferred minimum 10% affordable housing provision, in accordance with the Council resolution dated 23 June 2015.**

**CARRIED**

## **2. BACKGROUND**

- 2.1 At the Council meeting on 28 March 2017, Council resolved to sell the land subject to the statutory requirements of advertising the proposed sale of the land pursuant to Sections 189 and 223 of the Local Government Act 1989 (the Act).
- 2.2 A Committee of Council was established by resolution of the Council meeting of the 28 March 2017 to hear and consider Section 223 submissions.
- 2.3 The appointed Committee of Council met on 13 June 2017 to hear from the single submitter, who expressed support for the sale of the land, however, would like for Council to support 'assisted living' for older persons in the municipality, with any development of the site.
- 2.4 The Committee of Council minutes are attached.

## **3. DISCUSSION / ISSUE**

- 3.1 The subject land to be sold has certain features that warrant several design and siting principles to be put in place that would necessarily be included in a Section 173 Agreement. These include:

### Front Setback

A setback from the front boundary that is generally compatible within the streetscape context.

### Side Setback

An appropriate side setback from the eastern boundary to provide reasonable landscaping opportunities and spacing between the subject site and the abutting property to the east.

### Viewing details for Manningham Road

The front fence should be designed to minimise its visual impact on the streetscape.

#### Ramp Access from Melaleuca Lodge

A pathway and continuous hand rail exists from Melaleuca Lodge (Lot 1) up to the Manningham Road footpath. Access to Lot 2 would be obtained over a carriageway easement over the existing driveway located within Lot 1, which would result in the interruption of the existing pathway and hand rail. Any future redevelopment of Lot 2 will be required to provide a suitable replacement pathway to allow appropriate pedestrian access from Lot 1.

Where the replacement pathway is located on Lot 2, a footway easement in favour of Council needs to be created on title at the owner's expense.

#### Vehicle Crossover Requirements

The construction of a concrete vehicle crossover between the Melaleuca Lodge access driveway and Lot 2 to be in accordance with Council crossover standards.

#### Affordable Housing

The provision of a preferred minimum 10% affordable and/ or disability housing in accordance with the Council resolution dated 23 June 2015.

A plan of the land is attached in this report.

## 4. COUNCIL PLAN / STRATEGY

**In accordance with the Manningham Residential Strategy (2012), the Municipal Strategic Statement (MSS)** identifies that there is a need for housing diversity across the municipality in the form of medium and higher density residential developments. More specifically, the MSS also encourages increased residential densities around activity centres and along specified main roads where public transport, facilities, services and employment opportunities are available.

The Manningham Residential Strategy also sets out a vision that includes "providing affordable living opportunities".

## 5. IMPLEMENTATION

### 5.1 Finance / Resource Implications

The value of the land will be assessed by the Manager Property Services on the basis of its recent rezoning to residential suitable for medium density residential development, subject to the overriding design and siting principles to be put in place that would necessarily be included in a Section 173 Agreement, and also considering recent development site sales evidence in the vicinity.

## 6. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



# MINUTES



## Committee of Council Meeting

**Mayor: Cr Michelle Kleinert**

### Meeting Details

Date of Meeting: 13 June 2017  
Time: 5.00pm  
Venue: Council Offices,  
Function Room 2  
699 Doncaster Road,  
Doncaster

# MINUTES



MINUTES – COMMITTEE OF COUNCIL

13 JUNE 2017

**AGENDA ITEMS**

1. Apologies for Absence
2. Conflicts of Interest
3. Hearing of Submission
  - 3.1 Oral Submission by:
    - (i) Mr David Meiklejohn, Chairman MannaCare
    - (ii) Mr Ross Dawson, CEO MannaCare

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Item No:

MINUTES – COMMITTEE OF COUNCIL

13 JUNE 2017

**MANNINGHAM CITY COUNCIL**  
**MINUTES OF THE COMMITTEE OF COUNCIL MEETING**  
**HELD AT THE COUNCIL OFFICES IN FUNCTION ROOM 2**  
**ON**  
**13 JUNE 2017**

The meeting opened at 5:10 PM.

The Mayor, Councillor Michelle Kleinert, assumed the Chair.

Present: Cr Michelle Kleinert (Mayor)  
Cr Geoff Gough

Officers Present: Manager Property Services, Mr Graham Brewer

**1. Apologies for Absence and Granting of Leave of Absence**

Apology was received from Councillor Piccinini.

**2. Notification of Conflicts of Interest**

There were no conflicts of interest submitted.

**3. Reports**

**3.1 Oral Submissions by:**

The Chair explained the process for hearing oral submissions noting that the Ward Councillors had received copies of the submission with their report. The Chair then invited the submitter's representatives, to address the Committee.

**(i) Mr David Meiklejohn, Chairman, MannaCare**

Mr David Meiklejohn addressed the Committee in relation to his submission and then responded to questions.

**(ii) Mr Ross Dawson, CEO, MannaCare**

Mr Ross Dawson addressed the Committee in relation to the MannaCare submission. He, in conjunction with David Meiklejohn responded to questions.

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Item No:

MINUTES – COMMITTEE OF COUNCIL

13 JUNE 2017

The Chair explained to presenters that the Committee would deliberate on their submission and report to the next meeting of Council.

**3.2 MannaCare Submission**

MannaCare's submission was distributed with the agenda. A copy of the report is attached.

The meeting closed at 5.22pm.

Confirmed 14 June 2017:

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Chairman

MINUTES – COMMITTEE OF COUNCIL

13 JUNE 2017

MannaCare Submission



25 May 2017

Manager Property Services  
 Monningham City Council  
 PO Box 1  
 DONCASTER VIC 3108

Dear Sir/Madam

I refer to the Notice of Intent on to Sell Land at Lot 2 at 383 – 395 Manningham Road, Doncaster advertised by Council in the Manningham Leader.

On behalf of the Board of MannaCare, I am pleased to make this submission in support of the proposal of Council to sell this land and wish to outline MannaCare's keen interest in ensuring that this project is a success for Council; for a future owner/developer; and of course, for MannaCare, its residents/clients and the people of Manningham.

MannaCare has a long-term lease to operate the adjoining Council owned Doncaster Melaleuca Lodge aged care facility and a sub-lease to operate Cassia House aged care facility also owned by Council. Therefore, what happens with and on this land is of utmost strategic interest and concern to MannaCare.

The 'vision' we have for this land is a complementary development:

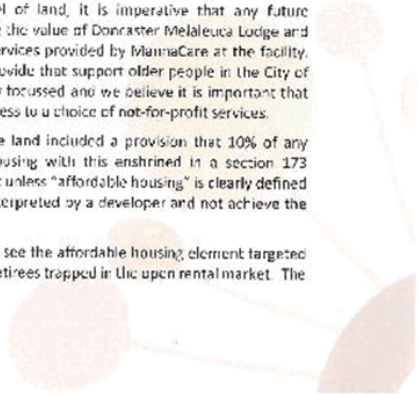
- A development that flows or transitions from Manningham Road, through a complementary set of service offerings, to MannaCare;
- A development that will, in effect, create a 'Manningham Road' frontage or address to a range of allied/related services to MannaCare;
- A development or precinct that will be known for its excellence and accessibility for quality and affordable not-for-profit aged care services focussed on supporting older people in the Manningham community.

While MannaCare supports the sale of this parcel of land, it is imperative that any future development on the site enhance rather than reduce the value of Doncaster Melaleuca Lodge and does not negatively impact on the "business" and services provided by MannaCare at the facility. These services are part of an integrated range we provide that support older people in the City of Manningham. We are community owned and locally focussed and we believe it is important that residents of the municipality continue to have the access to a choice of not-for-profit services.

We understand that the Council decision to sell the land included a provision that 10% of any residential development must be for affordable housing with this enshrined in a section 173 agreement. We applaud this concession but note that unless "affordable housing" is clearly defined and therefore measurable it could be very loosely interpreted by a developer and not achieve the intent of Councillors.

From the perspective of MannaCare we would like to see the affordable housing element targeted at older people in the municipality particularly those retirees trapped in the open rental market. The

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[www.mannaicare.org.au](http://www.mannaicare.org.au)  
 MannaCare is a not-for-profit organisation



MINUTES – COMMITTEE OF COUNCIL

13 JUNE 2017



rapid escalation of housing prices in Melbourne is feeding through to the rental market and pushing increasing numbers of people into financial stress. Retirees who don't own their home and whose primary source of income is the aged pension have little capacity to absorb the increase in accommodation costs. I'm sure that Doncare could attest to the reality of this situation in our municipality.

Beyond this and ideally we'd like to see the balance of any residential development on the site targeted at the retiree market. There is a clear demand in this sector for accommodation that is designed to facilitate ageing in place. The excellent central location of the land and its proximity to the range of support services offered by MannaCare would be an attractive value proposition to many older people looking to their future needs. Indeed we believe it would also be an attractive financial proposition to developers which would not have an adverse impact on the sale price for the land. Such a development would enhance the value of the Doncaster Melaleuca Lodge and the broader aged care services offered by MannaCare.

We wish to be heard by the Committee of Council appointed to deal with this matter and would appreciate the opportunity to do so.

Yours sincerely

Ross Dawson  
Chief Executive

371 Manningford Road Doncaster Victoria 3108  
T: 03 9866 1214 F: 03 9866 2493 E: contact@mannacare.org.au  
www.mannacare.org.au  
MannaCare is ABN 55 625 371 218



**11.3 Part 9-13 Old Yarra Road Wonga Park - Proposed Alterations to Premises Leased to Burch Memoria Pre-School Inc.**

File Number: IN17/329  
Responsible Director: Director Assets and Engineering  
Attachments: Nil

**EXECUTIVE SUMMARY**

*Burch Memorial Pre-School Inc. ('Pre-School') leases from Council part of the land and building situated at 9-13 Old Yarra Road, Wonga Park, from which it operates a Children's Service within the meaning of the Education and Care Services National Law Act 2010.*

*Council officers have had discussions with the pre-school in relation to the pre-school's desire to refurbish a part of premises to accommodate a larger playgroup space and to introduce a 3 year old kindergarten program commencing in term 1 in 2018.*

*Preliminary costing of the alterations has been estimated at approximately \$57,000 plus GST, however, an accurate cost will be determined following the sourcing of quotations. If the alterations proceed, the work will be carried out under Council's supervision. The pre-school has confirmed its ability to contribute up to \$50,000 (including GST) towards the cost. Council's maximum contribution towards the alterations would be limited to \$12,000 (plus GST).*

*The current lease of the premises expires on 30 June 2018. In recognition of the pre-school's contribution, it is recommended that Council enter into a new lease with the pre-school commencing on 1 January 2018, with the unexpired term of the existing lease surrendered effective 31 December 2017. It is, therefore, recommended that Council authorise the commencement of statutory procedures to give public notice of its intention to enter into a new lease.*

**1. COUNCIL RESOLUTION**

**MOVED: CR PAUL MCLEISH**  
**SECONDED: CR ANDREW CONLON.**

**That Council:**

- A. consents to Burch Memorial Pre-School Inc.'s ('Pre-School') request for alterations to be undertaken at part 9-13 Old Yarra Road, Wonga Park, to increase the playgroup space and to accommodate a 3 year old kindergarten program from January 2018;**
- B. notes that the preliminary cost (in accordance with part (A) above) has been estimated at \$57,000 plus GST, with the actual cost to be determined on the sourcing of quotations, with Council's contribution limited to \$12,000 (plus GST);**

- C. resolves to give public notice pursuant to sections 190 and 223 of the Local Government Act 1989 ('the Act') to grant a new four year lease to the Pre-School to commence on 1 January 2018, with the unexpired term of the current lease to be surrendered on 31 December 2017. Further, that it be noted that the standard Community Service Use lease is to contain the standard terms and conditions applicable for a Children's Service use, with the Pre-School responsible for the rent (commencing at \$263.18 (plus GST), which is to be reviewed annually during the term in accordance with Council's Leased Community Facilities Pricing Policy, outgoings and maintenance obligations;
- D. notes that the improvements resulting from the alterations will remain at the Premises on the expiry of the lease without the Pre-School being entitled to any compensation for their retention;
- E. establish a Committee of Council under section 223 of the Act, comprising the Mayor and Mullum Mullum Ward councillors, to hear submissions received in regard to the proposed lease, in accordance with section 223 of the Act;
- F. resolves that the purpose of the committee established under section 223 of the Act is to:
- provide the opportunity for persons to be heard in support of their submissions in accordance with section 223 of the Act; and
  - report to the Council on the verbal submissions made, including a summary of hearings
- G. further resolves that, should no submissions be received:
- that Council, having satisfactorily completed the required statutory procedures pursuant to sections 190 and 223 of the Act, resolves to grant the new lease, details of which are provided in part (C) of this resolution;
  - that the Common Seal of Council be affixed to the lease; and
  - the Committee of Council established pursuant to section 223 of the Act be disbanded.

**CARRIED**

## **2. BACKGROUND**

Through a lease dated 4 April 2014, Council granted the pre-school a lease of the premises for an initial term of 4 years commencing 1 July 2010 with an option for one further term of 4 years. The pre-school exercised the option for the further term (1 July 2014 – 30 June 2018), which was documented in a deed between the parties dated 27 February 2015. Following a successful Expression of Interest for part of the building occupied by the former Maternal and Child Health Service, the lease was varied by a deed of variation dated 3 February 2016 to incorporate the additional space. Following Wonga Park Community Cottage's decision to relinquish the playgroup space adjoining the pre-school, the pre-school's lease was varied by a deed between the parties dated 3 April 2017 to incorporate the playgroup space which the pre-school now wishes to refurbish.

### 3. DISCUSSION / ISSUE

The pre-school has available funds which it wishes to apply towards a refurbishment of part of its leased premises, with the object of increasing space for playgroup activities and more importantly, to introduce a 3 year old kindergarten program commencing in term 1 in 2018.

Council's officers have liaised with the pre-school in relation to the proposed alterations, including the provision of estimates to undertake the required alterations. The pre-school is aware that the alterations are to be carried out under the supervision of Council's project manager and, further, that the improvements will remain on the expiry of the lease without the pre-school being entitled to any compensation for their retention.

Given that the term of current lease has a short duration, it is recommended that the pre-school be granted a new 4 year lease, with the current unexpired term to be surrendered. In order for this to occur, Council must give public notice of the proposal and satisfactorily complete the statutory procedure under sections 190 and 223 of the Act.

### 4. COUNCIL PLAN / STRATEGY

The proposed lease will be a standard Community Service Use lease applicable for a Children's Service. The commencing annual rent will be \$263.18 plus GST in accordance with Council's Leased Community Facilities Pricing Policy, adjusted annually with the pre-school responsible for outgoings and maintenance obligations.

### 5. IMPACTS AND IMPLICATIONS

The pre-school has requested the alterations to its premises to meet the needs of families and has confirmed its commitment to contribute \$50,000 (including GST) towards the preliminary estimated cost of \$57,000 (plus GST). Council's funding contribution towards the alterations will not exceed \$12,000 (plus GST). The proposed alterations include removing the internal store room wall to create a larger playroom, infill existing doors, refurbishment of the children's bathroom and creation of new internal and external store rooms.

In recognition of the pre-school's financial contribution towards the improvements, which will remain at the premises at the end of the lease, with the pre-school not being entitled to any compensation for their retention, it is recommended that the Council give notice of its intention to grant the pre-school a new 4 year lease. The current unexpired term of the lease would be surrendered.

The new lease would contain the standard terms and conditions applicable to a Children's Service, with the rent and rent review determined in accordance with Council's Leased Community Facilities Pricing Policy.

### 6. IMPLEMENTATION

#### 6.1 Finance / Resource Implications

Council's contribution towards the alterations, which will remain at the premises at the end of the lease will be limited to \$12,000, with the cost funded from the 2017/18 Capital Works budget. The pre-school has confirmed its ability to fund the majority of the costs.



**6.2 Communication and Engagement**

The pre-school's request for alterations at the premises is based on its desire to meet community needs.

**6.3 Timelines**

The alterations would be undertaken towards the later part of the calendar year with a view to the works being completed for the start of term 1 in 2018.

**7. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

## 12 COMMUNITY PROGRAMS

### 12.1 Community Grants Program 2017/2018

- File Number: IN17/327
- Responsible Director: Director Community Programs
- Attachments:
- 1 Arts and Culture Grants 2017 Panel Recommendations [↓](#)
  - 2 Community Development Grants 2017 Recommendation Report [↓](#)

#### EXECUTIVE SUMMARY

*Council's Community Grant Program (Grant Program) provides funding to not-for-profit community groups and organisations to deliver activities that enrich and support the community that lives, works and recreates in Manningham. The program funds activities that align with Council plans and strategies.*

*The 2017/18 Community Grant Program comprises three categories: Community Development, Arts and Culture and Small Grants. This report will discuss the recommended funding allocation for the 2017/18 Community Development and Arts and Culture grant applications. Submissions for the 2017/18 Small Grant Program will open in September 2017; the outcomes of which will be reported to Councillors via the Councillor Bulletin.*

*The overall budget allocation for the 2017/2018 Community Grant Program is \$1,700,000 which includes the annual allocation of \$1,350,000 for Community Partnerships (funded in 2015/16 for up to four years); \$120,000 allocated to Community Development and \$110,000 allocated to Arts and Culture Grant categories. The remaining \$110,000 is allocated to the Small Grant category for applications received in September 2017 and February 2018 funding rounds.*

*Consistent with previous years, Council's Community Grant Program was oversubscribed, receiving a total of forty-one applications which equates to a total funding request of \$478,119. Twenty-eight applications are recommended to Council for funding, totalling \$230,000 and contributing towards an overall project investment of \$970,266.*

*In summary:*

#### **2017/2018 Grant Applications**

<b>Category</b>	<b>Number of Applications</b>	<b>Funding Amount Requested</b>	<b>Recommended Number of Applications</b>	<b>Recommended Funding Amount</b>
Community Development	23	\$278,843	15	\$125,000
Arts and Culture	18	\$199,276	13	\$105,000
<b>TOTAL</b>	<b>41</b>	<b>\$478,119</b>	<b>28</b>	<b>\$230,000</b>

*Commencing Monday 6 February 2017 and closing Friday 10 March 2017, community groups and organisations were invited to submit funding applications to the 2017/18 Community Development and Arts and Culture Grant categories. In addition, Council's February round of the 2016/17 Small Grants category was advertised concurrently. Approvals for this category are made within the delegation of Director Community Programs and were reported separately via the Councillor Bulletin in June 2017.*

*As per the competitive grants process, all applications were assessed against the criteria outlined in the Community Grant Program Guidelines 2017/2018. All applications are reviewed by relevant Council officers and information including funding recommendations are presented to the grant assessment panel for deliberation. A summary of applications and Assessment Panel recommendations is provided in Attachments A and B.*

*This report seeks Council's endorsement of funding allocations for the Community Development and Arts and Culture applications for 2017/2018.*

*Subject to the adoption of Council's annual Budget, applicants will be notified of the outcome of their application in July 2017.*

*It is recommended that Council, in accordance with the Grant Program Guidelines, negotiate new Funding and Service Agreements (FASA) with the successful grant recipients.*

## **1. COUNCIL RESOLUTION**

**MOVED: CR PAULA PICCININI**  
**SECONDED: CR MIKE ZAFIROPOULOS**

**That Council:**

- A. Endorse the funding allocations for 2017/18 Community Development Grants totalling \$125,000 as per Attachment A;**
- B. Endorse the funding allocations for 2017/18 Arts and Culture Grants totalling \$105,000 as per Attachment B;**
- C. Authorise officers to negotiate new Funding and Service Agreements with all successful Grant Program recipients.**

**CARRIED**

## **2. BACKGROUND**

### **Community Grant Program 2017/2018**

- 2.1 During 2016, an evaluation of the Community Grant Program was undertaken to identify continuous improvement outcomes. Feedback from organisations registered with the Community Grants Program was sought and incorporated into the Guidelines, which were endorsed by Council in December 2016. Taking effect in February 2017, improvements to the 2017/2018 Community Grant Program include:

- 2.1.1 Consolidating Community Grant Program Guidelines, Information Guide and Frequently Asked Questions into one streamlined document.
- 2.1.2 Simplifying language in all program related material including Guidelines and Application forms and strengthening definitions regarding curriculum based activities for educational institutions.
- 2.1.3 The requirement for Community Development and Arts and Culture applicants to discuss their proposal with Council officers before submitting an application.
- 2.1.4 Extending the funding round so that it was open for a total of five weeks, to provide community organisations with sufficient time to develop and prepare applications.
- 2.2 The Community Grant Program includes the following three categories:
  - 2.2.1 Community Development – provides \$3001 to \$20,000 for projects that benefit and respond to the diverse needs of the Manningham community. This grant is available once a year.
  - 2.2.2 Arts and Culture - provides \$3001 to \$20,000 for projects that celebrate and enhance community life through access to local arts, culture and heritage. This grant is available once a year.
  - 2.2.3 Small Grants – provides up to \$3,000 for one-off projects that support community strengthening initiatives. This grant is available twice a year, in February and September. Small Grant funding allocations are reported via Councillor's Bulletin.
- 2.3 It should be noted that whilst the Community Partnership category is not included in 2017/2018 Grant Program (as funding was allocated for up to four years in the 2015/2016 program), funding is allocated annually through Council's budget process and is subject to the adoption of the budget each year.
- 2.4 As part of Council's auditing process, an audit will be undertaken of the Community Partnership Grants in November 2017. The audit will provide an opportunity to identify further improvement opportunities.
- 2.5 The 2017/2018 Community Grant Program commenced in February 2017. Promotion of the Grant Program to community groups and organisations was undertaken in a variety of ways including: targeted promotion, referrals, local newspaper advertisements, email, web and promotion at Council events. Six training sessions were also offered, with approximately 140 community members in attendance. These sessions included two grant information sessions, Governance Essentials, Project Planning and Design, Evaluation of Your Project and a Grant Writing Workshop.
- 2.6 Council officers provided advice to applicants during pre-application discussions to ensure that projects aligned with grant and assessment criteria, as well as to provide assistance with project development.
- 2.7 Overall the content of applications improved from previous years and 10 community organisations were first time applicants to the program.

- 2.8 The Assessment Panel convened on the 10 May 2017 and was chaired by Malcolm Foard – Manager, Social and Community Services and included Carly Kluge, Community Liaison Officer, Bendigo Bank as a member. Council officers also attended the Assessment Panel meeting to provide advice on applications as required.
- 2.9 The applications recommended to receive funding come from a diverse range of disciplines including community services, health, multicultural, diversity, disability, arts and culture with an even spread of activities across the municipality.
- 2.10 Due to the high level of requested funding and demand, part-funding has been recommended for a number of applications. During the assessment process consideration is given to supporting applications with less funding. Where part-funding has been recommended the viability of the proposed activity being delivered successfully has been confirmed.
- 2.11 Grant recipients will be invited to provide feedback on the 2017/2018 Community Grant Program guidelines in June 2017. A further report will be provided to Council on updated guidelines and processes in December 2017.

### **3. DISCUSSION / ISSUE**

The Assessment Panel identified applicants that may need to consider the ongoing sustainability of their activities. Council officers will offer support to applicants to secure alternate sources of income (ie. Corporate sponsorship) to ensure their organisations ongoing financial viability.

### **4. IMPACTS AND IMPLICATIONS**

- 4.1 The Grant Program aims to improve the quality of life of all people. The program fosters partnerships between local and regional community organisations, groups and Council, as well as support and foster social connections, and improved health and wellbeing outcomes. The program also builds on the capacity of organisations and volunteers to engage in the delivery of services and activities in Manningham and the broader community.

### **5. IMPLEMENTATION**

#### **5.1 Finance / Resource Implications**

The overall budget allocation for the 2017/2018 Grant Program is \$1,700,000 which includes:

- 5.1.1 The annual allocation of \$1,350,000 for Community Partnerships (funded in the 2015/16 Program for up to 4 years).
- 5.1.2 A total allocation of \$230,000, including an allocation of \$120,000 for Community Development and \$110,000 for Arts and Culture.
- 5.1.3 The remaining \$110,000 is allocated to the Small Grants category for the applications received in the September 2017 and February 2018 funding rounds.
- 5.1.4 There are no financial resource implications as sufficient funding is allocated in the 2017/2018 Budget.

**5.2 Communication and Engagement**

Consultation was undertaken with community groups and organisations throughout the assessment process, including pre-application meetings. There was also significant internal consultation undertaken with relevant Council officers and management during the assessment process.

**5.3 Timelines**

Applicants will be informed of the outcomes of their application following the 27 June 2017 Council Meeting. Approximately one month following the June Council Meeting, a list of successful applicants will be published on Council's website.

**6. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

Arts and Culture Grant 2017/2018 Recommendation Report

App ID	Organisation Name	Activity Title	Brief Activity Description	Activity categories	Target Age	Start Date	Location of activity in Manningham	No. Participants	Total Project Cost	Total Amount Requested	Weighted Score	Proposed Funding Allocation	Panel Recommendation	Conditions
	<b>Recommended</b>													
AC62017/00016	The Didge Circle Incorporated	The Melbourne Didgeeridoo and Cultural Festival 2018	The purpose of The Melbourne Didgeeridoo and Cultural Festival 2018 is to build on the success of the preceding eight annual festivals and to continue building a vibrant and inclusive community in Manningham.  The one-day event is both a celebration of an Australian icon, the Didgeeridoo, and the Aboriginal culture, as well as a celebration of our multicultural community. The event will feature a variety of activities including music, dance, art, song and sound focussed on the didgeridoo and indigenous culture.  The event will showcase the wide spectrum of Didgeeridoo in this country, while including the Yolngu custodians of the Didgeeridoo from North East Arnhem Land and the local Wurundjeri people of the Kulin Nation - along with the most talented local indigenous and non-indigenous didgeridoo players (both local and from interstate).	Multicultural / Diversity	All Ages	01/08/2017	Duncan Street, Templestowe Lower (next to Wombat Bend playground)	3500	\$25,500.00	\$18,000.00	360	\$15,000	It is recommended that Council fund The Didge Circle Incorporated at the reduced amount of \$15,000. The activity aligns with the grant category objectives and this event offers the community with a cultural activity that presents reconciliation opportunities as well as potential for cultural tourism.	The applicant to comply with the conditions outlined in the Events and Festivals Information Kit.  The applicant to liaise with officers to source potential funding to support sustainability of activity.
AC62017/00022	The Pottery Expo	The Pottery Expo at Werrandale	The Pottery Expo is an annual event that enriches the community fabric of Manningham and the broader region, through engaging the community in this arts and cultural events program.  The Pottery Expo supports local arts practitioners, groups and organisations in their professional and community pursuits by providing opportunities for public exposure and promotion, sales, networking and skill development.  The Expo provides opportunities for the community to connect with the arts by offering free workshops and hands-on arts experiences, demonstrations by master potters, networking opportunities to meet and talk with artists and arts groups and classes.	Visual or Performing Arts	All Ages	24/02/2018	On the riverbank at Werrandale, near the corner of Webb and Ferna Sts.	8000	\$36,550.00	\$12,000.00	360	\$10,000	It is recommended that Council fund The Pottery Expo at the reduced amount of \$10,000. The activity is a unique event that supports arts and cultural development, community connections, tourism and increased support for local businesses.	The applicant to comply with the conditions outlined in the Events and Festivals Info Kit.  The applicant to introduce an evaluation measure to: 1. determine the number of Manningham residents that attend the event 2. Cost effectiveness opportunities
AC62017/00044	The Chinese Senior Citizens Club of Manningham Inc	Connecting with Manningham community via Chinese performing art	An event will be held at the Manningham Function Centre to celebrate Chinese culture, history and identity, and to reflect the diversity of the Manningham community  The event is the applicant's 30-year celebration and will involve 130 performers who will demonstrate cultural dances, Tai Chi and traditional opera singing, face changing performance with Chinese orchestra (a unique feature of Sichuan Opera), dragon and lion dances, Qi Gong and Choir.	Visual or Performing Arts	Older Adults	01/08/2017	Manningham Function Centre	400	\$71,892.00	\$6,892.00	355	\$3,000	It is recommended that Council fund the Chinese Senior Citizens Club of Manningham Inc at the reduced amount of \$3,000. The event is the applicant's 30-year celebration and will involve 130 performers who will demonstrate cultural and traditions, as well as encourage inclusive and harmonious relationships between community members. The funding is a contribution towards costume, performance and promotions costs only.	The applicant to promote the event to the wider community.  The applicant to introduce an evaluation measure to determine the number of attendees who are not a members of the Chinese Senior Citizens Club of Manningham.  The applicant to note that Council funding is a contribution towards costume, performance and promotions costs only.

ACG2017/0006	Manningham Musicians Association	Manningham Concert Band Concert Program	To present a minimum of 10 concerts in the local community involving music of diverse backgrounds, in various performing formats and venues.  The applicant is a non-auditioning ensemble, open to people of all ages and backgrounds. It presents programs of artistic merit including instrumental, vocal and chamber music. The program is diverse and includes up Manningham, uses a large and varied instrumentation which provides the flexibility to produce varied and quality music, performs at a range of events including local citizenship ceremonies, the annual Manningham Carols by Candlelight, and delivers a series of Sunday concerts open to the broader community.	Visual or Performing Arts	All Ages	01/08/2017	Rehearsal venue - The Pines Learning Centre, 4/820 Blackburn Rd, Doncaster East, VIC, 3109. Performance venues- various in the Manningham area.	11000	\$23,709.48	\$13,313.48 355	\$12,000 It is recommended that Council fund Manningham Musicians Association at the reduced amount of \$12,000. The applicant is the only band in Manningham and provides a valued service to the community and Council including citizenship ceremonies and Carols by Candlelight. The applicant also provides a service to the community by providing music to members, including breakdown of gender and age.  The applicant to liaise with Council's Communication's Unit to publicize events, as well as band membership.  The applicant is encouraged to explore the possibility of raising to secure financial viability for ongoing operational costs.	The applicant to comply with the conditions outlined in the Events and Festivals Information Kit.  The applicant to continue to provide data on Manningham Musicians Association members, including breakdown of gender and age.  The applicant to liaise with Council's Communication's Unit to publicize events, as well as band membership.  The applicant is encouraged to explore the possibility of raising to secure financial viability for ongoing operational costs.
ACG2017/0007	Warrandyte Neighbourhood House Inc	Heart of the Community Open Day	To host a family-friendly Open Day at the Warrandyte Community Centre. The activity is a partnership project between key agencies including Warrandyte Neighbourhood House, Warrandyte Dairy, Information Warrandyte, Lions Club and the Warrandyte Library.  The Heart of the Community event aims to highlight the Centre as a destination where multiple activities and services are available and the Open Day will: - offer free arts and cultural activities; - highlight the cultural heritage of Warrandyte; - target groups who are currently under-represented such as young people and men.	Community Development	All Ages	01/08/2017	Warrandyte Community centre	500-700	\$16,926.00	\$8,315.00 355	\$7,600 It is recommended that Council fund Warrandyte Neighbourhood House Inc at the reduced amount of \$7,600. It is a partnership project between key agencies and will promote the Warrandyte Community Centre as a cultural and community hub and increase local awareness regarding the services available.	The applicant to comply with the requirements outlined in Council's Events and Festivals Information Kit.
ACG2017/00014	Federation of Indian Music & Dance Victoria Inc.	Festival of Indian Music and Dance	A dynamic, one-night Indian art festival that will present a collaboration of 28 classical Indian Music and Dance artists with western musicians to deliver a line up of cross-cultural performances, informed by audience feedback from last year's event. This year's festival will feature a new program of performances that we will consider this topic as well as the issues associated with domestic violence.	Multicultural / Diversity	All Ages	01/08/2017	Performing Arts Center, Doncaster Secondary College, 123 Church Rd, Doncaster VIC 3108	350	\$41,975.00	\$4,850.00 355	\$3,000 It is recommended that Council fund Federation of Indian Music & Dance Victoria Inc. at the reduced amount of \$3,000. The activity aligns with grant program objectives and the event will celebrate diverse cultures and bring people together around the themes of women's empowerment.	
ACG2017/00017	YMCA Manningham Youth & Community Services Inc	Madhatter's Tea Party (as part of Midsuanna Festival)	Manningham Madhatter's Tea Party will be an official youth event as part of Melbourne's Midsuanna Festival. Midsuanna Festival is Victoria's premier queer arts and cultural festival, for and by LGBTIQ people, and is managed by Manningham YMCA Youth Services.  The activity will be hosted at MC2 and will include: - an arts exhibition displayed at the Manningham Art Gallery (Fri-Sun) - a Madhatter's Tea Party (held Sat) which will comprise a Be-Paul Drag Race, local performances by musicians and DJs, arts activities, and the creation of the official Pride Banner that Manningham Young Leaders will display at the Midsuanna Pride March.	Sexual Identity	Youth	26/08/2018	Manningham City Square (Plaza & Art Gallery)	500 plus	\$31,669.19	\$10,000.19 340	\$12,000 It is recommended that Council fund the YMCA Manningham Youth & Community Services Inc at the reduced amount of \$12,000. The activity aligns with grant program objectives and seeks to address a gap in the provision of services by supporting those who identify as LGBTIQ. The activity will also provide the Manningham Young Leaders Group with skill development opportunities through the coordination of a local event.	The applicant to comply with the conditions outlined in the Events and Festivals Information Kit and the MC2 Queer Plaza Conditions of Use.  The applicant is encouraged to apply for funding through the Bendigo Bank's Young Changemakers program and note that potential funding obtained will offset Council's funding contribution.
ACG2017/00018	Living and Learning at Alani	Alani Community Hub Multicultural Festival	The Alani Community Hub Multicultural Festival is held annually in April and August as a means of raising community awareness of the Alani Community Hub and the services and activities available to the local community.  A partnership project between Council, Living and Learning at Alani and the Rotary Club, the festivals aim to activate the space at the Alani Hub and highlight the Centre as a destination where multiple services are available to the community. In addition, the festivals seek to strengthen community connections by inviting new residents, particularly those from Bulleen and Templestowe, to participate in a range of free arts and cultural activities, as well as celebrate the diverse range of cultural groups that currently use the Alani Hub.	Multicultural / Diversity	All Ages	26/08/2017	Alani centre, hall and onsite organisations	800	\$10,000.00	\$10,000.00 340	\$7,425 It is recommended that Council fund Living and Learning at Alani at the reduced amount of \$7,425. The activity aligns with the grant category objectives and complements Council's Live Well in Bulleen initiative.	The applicant to comply with the conditions outlined in the Events and Festivals Information Kit.  The applicant to liaise with officers to source potential funding to support sustainability of activity





ACG2017/00010	Twin Hills Preschool Inc	Twin Hills Preschool 50th Birthday Celebration	All Ages	Multicultural / Diversity	Twin Hills Preschool will host a community celebration to commemorate 50 years of operation. Invited guests will include past and present families and teachers, and to pay respect to the traditional custodians of the land, a Wurandjeri Elder will be invited to perform a Welcome to Country.	10/09/2017	Twin Hills Preschool - 39 Mayfar Avenue Templestowe Lower 3107	100-150	\$ 11,799.25 \$	9,029.25 \$	300	\$0	It is recommended that Council not fund this application because the activity does not have the same reach or broad community benefit as commensurate events. However, it is recommended that the Small Grants category fund the Twin Hills Preschool Inc at the reduced amount of \$2,000. The funding is a Welcome to Country and is for promotional costs only.
ACG2017/00011	Milgate Primary School Parents & Friends Association	Milgate Primary School Arts & Crafts Community Picnic 2018	All Ages	Visual or Performing Arts	A social evening where students, staff, family, friends and local community can come together in a safe and welcoming environment, to appreciate student created masterpieces on exhibit, with various displays of student artwork, and to celebrate the special merit and connections across diverse communities within Manningham.	22/09/2018	Milgate Primary School, Landscape Drive, Doncaster East 3109	500	\$32,140.13	\$9,090.13 260		\$0	It is recommended that Council not fund this application because the applicant received funding through the 2016/17 grant program for the same activity. It is recommended that Council encourage to apply through the Small Grants category (September) so that Council is a co-contributor rather than primary funder.
ACG2017/00013	Creativity Australia	With One Voice Manningham	All Ages	Community Development	To launch, deliver and grow a sustainable 'With One Voice' Manningham program for 12 months. In partnership with Council, the community and local businesses, the program will be held weekly in a central location where hard-to-reach individuals and groups will gather with more fortunate members of society as 'one voice' - a community choir. The Choir is supported by a weekly supper and Wish List which involves offers to grant wishes such as free music lessons, language and computer tuition and assistance with resumes.	04/09/2017	A central and public Manningham venue close to transport, shops, businesses and other activities	100	\$39,500.00	\$20,000.00 255		\$0	It is recommended that Council not fund this application. The application does not provide clear responses to the assessment criteria and local partnerships for the successful delivery of the activity are unconfirmed.
ACG2017/00020	Solokhin Russian Literature Society Incorporated	River of Life	Older Adults	Multicultural / Diversity	To host 10-12 arts and cultural events that showcase Russian cultural heritage, history, literature and drama. The applicant is a not-for-profit organisation which seeks to preserve Russian heritage and organises a range of activities for the Russian community. For the purposes of this grant activity, the applicant is seeking to engage the broader community, particularly seniors and people with a disability.	01/08/2017	Lower Templestowe Community Centre	40-60 per event	\$20,016.00	\$9,500.00 255		\$0	It is recommended that Council not fund this application. The application does not demonstrate Manningham need nor alignment of the activity with Council plans. The applicant has not provided a budget. It is recommended that Council encourage the applicant to apply through the Small Grants program as a means to trial the initiative in Manningham and to work with officers to strengthen the grant application.
Not submitted	Multicultural Arts Victoria	Arangeham: An evening of classical Indian dancer and music	All Ages	Visual or Performing Arts	A Free Indian classical arts program, consisting of a 3 hour solo dance repertoire with a live orchestra, exploring various themes of love to the divine, accompanied by detailed commentary.	1/08/2017	Doncaster	360	\$ 26,000.00 \$	10,000.00 240		\$0	It is recommended that Council not fund this application. The application was submitted late and the applicant has not responded to Council's comments. As per the Community Grant Guidelines, Council does not fund retrospectively.
									\$ 465,260.23 \$	\$ 199,276.19		\$105,000	

Community Development Grant 2017/2018 Recommendation Report

App ID	Organisation name	Activity Title	Brief Activity Description	Activity Categories	Target Age	Start Date	Location of activity in Manningham	Total Project Cost	Total Amount Requested	Weighted Score	Proposed Funding Allocation	Panel Recommendations	Conditions
CD2017/00025	Living and Learning at Alani	RECOMMENDED The Community Hub and Hub Cafe for sustainable community development	The activity is to facilitate the sustainability and continued community development at the Community Hub and Hub Cafe at Alani. The continued operation of the cafe is essential as the cafe not only provides a casual meeting place for participants attending activities at Alani Reserve, but is integral to the hospitality training and employment programs offered by Living and Learning. This request will provide approximately half the funding required for the continued operation of the cafe for the 12-month period commencing in September 2017. The funding will provide a way forward to secure the sustainability of the Community Hub at Alani.  Programs and activities at Living and Learning at Alani will support the remainder required for the continued employment of a part time coordinator. This will ensure the continued success of the cafe as a meeting place for those who may be socially isolated, in need of food support from the Eat and Great Program and as an employment training facility for the disabled or the unemployed.	Community Development	All Ages	01/09/2017	Living and Learning, Lower Templestowe	\$38,492.00	\$20,000.00	425	\$18,000.00	It is recommended that Council fund Living and Learning at Alani activity aligns with the grant category objectives and provides opportunity for pre-employment training and learning opportunities for people with a disability, older residents and new migrants.	
CD2017/00028	Vantage Point Community Holdings	Expansion of food bank program	The expansion of a food bank program which gives access to groceries for people experiencing food insecurity and provides meaningful work placement for people with a disability.	Community Development	All Ages	01/08/2017	Vantage Point Church, Donvale	\$286,700.00	\$20,000.00	420	\$15,000.00	It is recommended that Council fund Vantage Point at the reduced amount of \$15,000. The activity aligns with the grant category objectives and provides support for disadvantaged Manningham residents.	Acquittal to report how many of the 60 extra people are Manningham residents - Applicant to ensure at least 70 % are Manningham residents.
CD2017/00008	Sands Victoria	Walk of Hope- Community Development Event	Walk of Hope is a community development event linking bereaved parents affected by the death of their babies to form a support network and strengthen community bonds. Parents will participate in a 3.5km walk, BBQ lunch with entertainment and a formal ceremony to remember the short lives of their precious babies. Parents will meet other parents who share in similar grief and through this parents and families become empowered, to be active in grief, to normalise and validate their grief and feel the support of community.	Community Development	Adults	08/10/2017	Ruffey Lake Park, Doncaster	\$5,483.85	\$5,483.85	400	\$5,000.00	It is recommended that Council fund Sands Victoria at the reduced amount of \$5,000. It is an unique event supports parents/families with their grief after the loss of their babies.	The applicant is encouraged to partner with key organisations within Manningham, pre and post event to establish a local support group. The applicant to source potential funding to support sustainability of the activity.
CD2017/00014	Doncaster Community Care & Counselling Centre Inc (Doncare)	Parenting Toolkit for Dads	A pilot program of parenting skills aimed specifically at fathers. The Parenting Toolkit for Dads will be delivered through 81 sessions from February to April 2018. Each session will include 8-10 participants (total 16-20) and it is hoped to expand the program in future because of the extent of this community need.  The program will support a safer and more resilient community as research shows that involved fatherhood makes men happier and healthier, helps children thrive, and is good for co-parents. Further, more equitable caregiving is a powerful support for preventing family violence.	Health and Wellbeing	All Ages	01/09/2017	Doncaster	\$13,900.00	\$13,900.00	400	\$7,000.00	It is recommended that Council fund Doncare at the reduced amount of \$7,000 to run the program as a local support program for social and economic disadvantage and address family violence which will have a positive impact on families.	The applicant is encouraged to seek future funding for the program through the State Government's Early Intervention Program.
CD2017/00022	Information Warrandyte Inc	Information Warrandyte Provision of Services 2017/2018	Providing community and tourist information to the community including visitors and supplying emergency relief to those in need from the Warrandyte area.	Community Development	All Ages	01/08/2017	Warrandyte Community Centre	\$4,825.00	\$4,700.00	400	\$4,700.00	It is recommended that Council fund Information Warrandyte at the proposed amount. The applicant provides a valuable service in the community that is currently provided by any other organisation in Warrandyte.	Applicant to trial opening the service once a month on a Sunday.





App ID	Organisation name	Activity Title	Brief Activity Description	Activity Categories	Target Age	Start Date	Location of activity in Manningham	Total Project Cost	Total Amount Requested	Weighted Score	Proposed Funding Allocation	Panel Recommendations	Conditions
CD2017/00009	Pines Learning Inc	Live Your Life Independently	A 16 week course focusing on independent living skills for people with medium to high functioning disabilities aiming to move into either supported accommodation or live more independently within their family environment.	Special Needs / Disability	Adults	07/08/2017	Pines Learning, Doncaster East	\$19,396.00	\$13,936.00	385	\$7,000.00	It is recommended that Council fund Pines Learning at the reduced amount of \$7,000 to run the program as a four 4 week pilot program. The activity aligns with grant category objectives and provides an opportunity not currently available to people with a disability.	
CD2017/00010	Link Health and Community	The Opening Doors Community Leadership Program	The Opening Doors Program supports passionate community members to increase their leadership skills while developing diverse and innovative projects which promote connected and socially inclusive communities. The program has graduated 137 grass roots community leaders since its inception, with an emphasis on supporting existing and emerging leaders from groups who maybe marginalised or at risk of social isolation.	Community Development	All Ages	01/01/2018	Inner East Metropolitan Region	\$56,400.00	\$10,000.00	375	\$8,000.00	It is recommended that Council fund Link Health at the reduced amount of \$8,000. The applicant has demonstrated their capacity to deliver a leadership program that will support community members to identify and initiate new local projects.	Activity to include a minimum of five Manningham residents and the organisation continue to consider other sources of funding outside of Council to support its long term sustainability.
CD2017/00023	Beverly Hills Junior Football Club	No Boundaries Football Program	Provide an AFL Program for Onemda and Buller Special School to provide an opportunity for people with a disability to participate in sport.	Special Needs / Disability	All Ages	01/05/2018	Onemda and Buller Heights School	\$6,000.00	\$3,500.00	365	\$3,100.00	It is recommended that Council fund Beverly Hills Junior Football Club at the reduced amount of \$3,100. The activity is in line with a number of Council plans and strategies and presents opportunity for people with a disability to participate in a sporting environment.	
CD2017/00012	Women's Friendship Group (WFG)	Compassion	The WFG aims to implement a program to assist women who find themselves in a domestic violence crisis situation, having to 'leave' their homes without any personal belongings. The WFG aims to make up Women's Wellbeing Packs (Domestic Violence Crisis kits) to be distributed by our partner Eastern Domestic Violence Service.	Health and Wellbeing	Adults	04/08/2017	Lower Templestowe Community Centre	\$10,547.00	\$6,262.00	360	\$5,700.00	It is recommended that Council fund the Women's Friendship Group at the reduced amount of \$5,700. This level of funding will support the women to produce 70 packs to donate to Eastern Domestic Violence Service.	Grant acquittal to include statistics on the number of women who are Manningham residents who receive the care packs.
CD2017/00004	Chinese Health Foundation of Australia	Connection & Healthy Recreation for Chinese Workers in Manningham Phase II	Phase 2 of the activity aims to provide help, support and educate local Chinese shift workers in Manningham, especially restaurant workers, who are highly vulnerable to problem gambling during their break between their lunch and dinner shifts. Through this activity, the target group will continue to be educated about gambling harm and assisted to become more resilient and to wisely choose healthy alternatives to gambling during their work breaks, with an overall aim of changing the gambling culture within local Chinese restaurant businesses.	Community Development	All Ages	15/07/2017	Manningham	\$41,104.00	\$20,000.00	340	\$15,000.00	It is recommended that Council fund Chinese Health Foundation at the reduced amount of \$15,000.  This activity is Phase 2 of the successful gambling project which commenced in 2016/17. Continuation will assist supporting participants to make positive lifestyle choices, and will be open to workers in a further two restaurants.	The applicant is encouraged to seek alternative funding source to support participants into the future.
CD2017/00007	Migrant Information Centre (Eastern Melbourne)	Arabic Speaking Women's Group	The activity will involve a weekly social and recreational group for older women from Arabic speaking backgrounds who are experiencing or at risk of becoming social isolated. The sessions will provide participants with information and skills beneficial to their health, well-being and independence through age appropriate information, presentations from local service providers and instructions about healthy diet, exercise and relaxation/stress relief techniques.	Multicultural / Diversity	Older Adult	07/08/2017	Doncaster East	\$19,259.00	\$14,538.00	340	\$7,200.00	It is recommended that Council fund Migrant Information Centre at the reduced amount of \$7,200 to run the program fortnightly as throughout 2017/18 as a pilot program.  The activity aligns with grant category objectives and provides an opportunity for socially isolated women with an opportunity to connect and engage in local social and recreational activities.	
CD2017/00006	Manningham Neighbourhood Watch (MNH)	Preparation, Printing and Distribution of Neighbourhood Watch Community Newsletters	The activity involves the preparation of content, printing and distribution of Neighbourhood Watch newsletters to 26,700 households within Manningham. A total of about 168,000 newsletters would be distributed annually. The newsletters provide information about crime that is occurring in the municipality and crime prevention tips to enable residents to be proactive and improve home security thus reducing the opportunity for crimes to take place.	Community safety	Older Adult	01/08/2017	Throughout Manningham	\$64,100.00	\$9,600.00	325	\$4,800.00	It is recommended that Council fund Manningham Neighbourhood Watch at the reduced amount of \$4,800 to produce the newsletter for distribution a number of times throughout the year.	The applicant is encouraged to seek alternative funding to the store and continue to promote the availability of the e-newsletter to the community.

App ID	Organisation name	Activity Title	Brief Activity Description	Activity Categories	Target Age	Start Date	Location of activity in Manningham	Total Project Cost	Total Amount Requested	Weighted Score	Proposed Funding Allocation	Panel Recommendations	Conditions
CD2017/00017	Rights Employment Accommodation Leisure REAL	REAL Volunteers	REAL Volunteers build the capacity for involvement of adults with intellectual disabilities in the Manningham community. Based on an individual's volunteering choices, a coordinator, aided by a volunteer, will seek suitable positions and accompany and support the REAL member. Most volunteering opportunities will be for two hours a fortnight.	Special Needs/ Disability	Adults	01/09/2017	Throughout the Manningham Community	\$19,400.00	\$12,240.00	300	\$10,000.00	It is recommended that Council fund REAL at the reduced amount of \$10,000 to develop and facilitate the volunteer program for people with disabilities.  The activity aligns with grant category objectives and provides an opportunity for people to develop their skills through volunteerism which may lead to future employment.	
CD2017/00015	Manningham Interfaith Network	Harmony in Diversity 2017 - 2018	The program for 2017 - 2018 will involve a range of activities throughout the year, including Harmony Day, Youth Respect Events, Faith Centre Visits, a Mental Health First Aid Program, Unity in Diversity Faith forum and dinner, Connecting Faiths and Sustainability, and a Peace Day Celebration.	Multicultural / Diversity	All Ages	01/08/2017	Manningham Function Centre, a Soccer Club in Manningham, various Manningham Faith Centres, and the MC2 building.	\$20,000.00	\$20,000.00	290	\$9,900.00	It is recommended that Council fund Manningham Interfaith at the reduced amount of \$10,000. The events are community-led initiatives which provide an opportunity for organisations and individuals across the municipality and from a broad spectrum of faith communities to come together and celebrate diversity.	The applicant to comply with the conditions outlined in Council's Events Information Kit and submit a risk management and safety plan for relevant events.
CD2017/00011	Shanghai Overseas Exchange Association (Australia) INC.	Community Event	This project involves activities that will provide Manningham based older Chinese people who, due to language and cultural barriers, find difficulty accessing opportunities for cultural and social engagement.  Weekly activities include: Tai Chi, traditional Chinese relaxation techniques, Chinese board games and competitions and ballroom dancing.	Community Development	All Ages	01/08/2017	MC2	\$8,725.60	\$5,975.60	280	\$5,000.00	It is recommended that Council fund Shanghai Overseas Exchange at the reduced amount of \$5,000. The activity aligns with the objectives of the Community Development grant category.	
CD2017/00001	<b>NOT RECOMMENDED</b> The Onemda Association Inc	Eye Gaze for Education	The activity utilises modern technology to enhance the communicative ability of Onemda's high-care intellectually disabled clients and to educate local special schools in utilising Eye Gaze technology. The Eye Gaze communication technology can be used by people who have significant physical disabilities to assist in learning and communication.	Special Needs/ Disability	Adults	01/08/2017	Onemda, Doncaster East	\$14,344.00	\$11,136.00	375	\$0.00	It is recommended that Council not fund this application. While a worthwhile activity, it would be beneficial for individuals to apply through the NDIS for the purchase to allow them ongoing access to the equipment.	
CD2017/00005	New Life Evangelical Church Community Care Inc	Seize The Day- Wellbeing Parenting Program	The activity will be delivered to a group of 15 to 20 parents from Chinese background with children between the ages of 2 to 6 years old on issues of parenting, emotional wellbeing, communication with children and addressing the issue of their children growing up in a culture that is different to their own.	Community Safety	Adults	01/11/2017		\$5,383.00	\$3,183.00	300	\$0.00	It is recommended that Council not fund this application. The application does not demonstrate how they will engage parents to participate in the activity. The Assessment Panel encourages the applicant to discuss future proposals with Council officers to further develop the activity.	
CD2017/00021	Victorian Skateboard Association (VSA)	All Aboard Skateboarding Sessions	All Aboard Skateboarding Sessions is a free, co-educational skateboard workshop program that's primary focus is creating new equality by using male and female instructors. The program consists of 14 Bullen skatepark, and 4 Warrandyte skatepark sessions, building demand for the Warrandyte Skate Park League Competition.	Community Development	Youth	13/09/2017	Bullen skatepark, (14 events), Warrandyte skatepark (4 events)	\$15,700.00	\$10,000.00	280	\$0.00	It is recommended that Council not fund this application. The application does not demonstrate partnerships with any Manningham organisations or how they will engage target groups.	
CD2017/00024	Veneto Club	Blush by the Veneto Club	Blush by the Veneto Club is an initiative that allows the Club to give back to the community by fundraising on behalf of different causes.  Funds will be raised from a suite of four events throughout the year which will include a Golf Day, High Tea, Birra e Salicce and the Blush Gala Ball. Funds raised from these events will be donated to Joel's Journey and Doncare.	Community Development	All Ages	27/08/2017	Veneto Club - Bullen	\$16,040.00	\$9,159.00	280	\$0.00	It is recommended that Council not fund this application as the application does not demonstrate the need for Council funding to support the events.	



App ID	Organisation name	Activity Title	Brief Activity Description	Activity Categories	Target Age	Start Date	Location of activity in Manningham	Total Project Cost	Total Amount Requested	Weighted Score	Proposed Funding Allocation	Panel Recommendations	Conditions
CD2017/00029	Eastern Community Legal Centre	Older and Wiser in Manningham- Community translations and audio books	This activity will produce 'older and wiser' fact sheets and audio books in English, Italian and Greek languages for residents in Manningham. Eastern Community will consult with relevant stakeholders to identify main areas of law that impact target communities. Eastern Legal will build community capacity and promote the resources through community education sessions and initiatives.	Community Development	Older Adult	01/08/2017	Across Manningham focussing on areas and locations with high percentage of Italian and Greek communities	\$30,000.00	\$20,000.00	260	\$0.00	It is recommended that Council not fund this application as the applicant has not applied for funding from any other LGA's for a contribution to the development of fact sheets which has the potential to be distributed across the Eastern Region.	
CD2017/00019	Donvale Sports Club	Refresh Donvale Sports Club Chairs and Table Frames	To purchase 150 chairs and 8 table frames to seat and enable different community users and audiences to come together and hold social functions.	Community Development	All Ages	01/08/2017	Donvale Sports Club	\$21,399.05	\$11,580.05	255	\$0.00	It is recommended that Council not fund this application. While a worthwhile activity it is not a community development project but a equipment purchase.	
CD2017/00018	Warrandyte Primary School	The Resilience Project	The Resilience Project will connect the local community by offering a service, empowering the local engaging parents. The project will include the Resilience Garden at the school as well as introduce the Stephanie Alexander Garden Kitchen Program. The Resilience Project will work hand in hand to improve positive mental health and the garden as a facility for all Warrandyte community members to turn to and use to promote positive mental wellbeing.	Health and Wellbeing	Children	01/09/2017	Warrandyte Primary School	\$29,050.00	\$13,650.00	225	\$0.00	It is recommended that Council not fund this application. While a worthwhile activity the applicant needs further development and the applicant should be encouraged to contact Council officers to discuss future proposals prior to submission.	
CD2017/00030	United Chinese Commerce Association of Australia Inc	Charity and Respect Elderly Dinner Concert	This activity is to organise a Charity and Dinner Concert to provide 100 Manningham elderly with a free ticket and raise \$10,000 for Eastern Health Foundation	Community Development	Older Adult	02/12/2017	Manningham Function Centre	\$61,200.00	\$20,000.00	30	\$0.00	It is recommended that Council not fund this application. The proposal does not respond to an identified community need. The Assessment Panel encourages the applicant to discuss future research proposals with Council officers prior to submitting an application to ensure that it aligns with Council priorities.	
								\$458,097.65	\$278,843.50		\$125,000.00		

## 12.2 Healthy City Strategy 2017-2021 (Final)

File Number:	IN17/342
Responsible Director:	Director Community Programs
Attachments:	<ol style="list-style-type: none"><li>1 Healthy City Strategy 2017 - 2021 Draft (FINAL) (Council 26 April 2017) <a href="#">↓</a> </li><li>2 Healthy City Strategy Public Exhibition Comments and Recommendations (FINAL) 27 June 2017 <a href="#">↓</a> </li><li>3 Health City Strategy (FINAL) 2017-2021 for Council 27 June 2017 <a href="#">↓</a> </li><li>4 Healthy City Advisory Committee 2017 Terms of Reference (FINAL) 27 June 2017 <a href="#">↓</a> </li></ol>

### EXECUTIVE SUMMARY

*Action 6.1 of the Strategic Resource Plan Annual Initiatives 2016/17 is “to undertake the development of Council’s Municipal Public Health and Wellbeing Plan 2017- 2021 in partnership with community, to ensure that Council meets its statutory obligations.”*

*Manningham’s Healthy City Plan 2013 – 2017 was reviewed and an Evaluation Report was developed. Over the four years, 310 actions were delivered in collaboration with Community Partners from the Municipal Public Health and Wellbeing Plan Steering Committee. Many significant accomplishments were achieved along with major positive impacts to Manningham’s community health and wellbeing. The Evaluation Report was noted at the 26 April 2017 Council Meeting.*

*Manningham City Council has a leading role in health and wellbeing planning for the municipality. Under the Public Health and Wellbeing Act 2008, Councils are required to prepare a Municipal Public Health and Wellbeing Plan (MPHWP) within the period of 12 months after general election of Council.*

*The MPHWP is required to identify strategies that Council and its partners will pursue to enable the community to achieve maximum health and wellbeing. The strategic directions and priorities must be developed using an evidence based approach along with community consultation.*

*The Healthy City Strategy 2017 – 2021 has been developed in accordance to these requirements to meet Council’s legislative requirement under the Health and Wellbeing Act 2008.*

*The Healthy City Strategy 2017 – 2021 is a supporting lead document to the Draft Council Plan 2017 – 2021 and outlines how Council and its partners will support the Council Plan theme, “Our Healthy Community” and the goals of “a healthy, resilient and safe community” and “a connected and inclusive community”.*

*The Healthy City Strategy 2017 – 2021 has identified four focus areas along with a series of priorities and action areas. An evaluation framework has also been identified.*

*The draft Healthy City Strategy 2017 - 2021 (Appendix 1) was endorsed by Council on 26 April 2017 and placed on public exhibition for a period of four weeks from Friday 28 April to Friday 26 May 2017. Twenty two comments were received for the Healthy City Strategy. The comments received and actions taken are tabled in Appendix 2.*

*Amendments have been incorporated within the Healthy City Strategy 2017 – 2021 (Appendix 3) and will be forwarded to the Department of Health and Human Services to meet Council's legislative requirements under the Health and Wellbeing Act 2008 subject to Council endorsement.*

*The Healthy City Strategy will be designed to demonstrate the integrated approach with the Council Plan and the Budget on endorsement.*

*An amendment is also being sought to the Healthy City Advisory Committee Terms of Reference (endorsed 26 April) to strengthen the partnership role of the Government agencies, as requested by the Healthy City Advisory Committee (Appendix 4).*

## 1. COUNCIL RESOLUTION

**MOVED: CR MIKE ZAFIROPOULOS**  
**SECONDED: CR PAULA PICCININI**

**That Council:**

- A. Note the review of Manningham's Healthy City Plan 2013 – 2017 and corresponding Evaluation Report which will be forwarded to the Department of Health and Human Services.**
- B. Note the feedback received which has informed the Healthy City Strategy 2017 – 2021.**
- C. Endorse the Healthy City Strategy 2017 – 2021 as shown at Attachment 3.**
- D. Note the completion of *Action 6.1 of the Strategic Resource Plan Annual Initiatives 2016/17.***
- E. Endorse the proposed changes to the Healthy City Advisory Committee Terms of Reference.**

**CARRIED**

## 2. BACKGROUND

### REVIEW OF MANNINGHAM'S HEALTHY CITY PLAN 2013 - 2017 AND DEVELOPMENT OF DRAFT HEALTHY CITY STRATEGY 2017 - 2021

- 2.1 Action 6.1 of the Strategic Resource Plan Annual Initiatives 2016 - 2017 is "to undertake the development of Council's Municipal Public Health and Wellbeing Plan 2017 - 2021 in partnership with the community to ensure that Council meets its statutory obligations."
- 2.2 A review of Manningham's Healthy City Plan 2013 - 2017 was undertaken and an Evaluation Report has been prepared. The report considered outcomes against health and wellbeing indicators, impacts of five key initiatives on the community, key achievements and progress against each action area.
- 2.3 The Municipal Public Health and Wellbeing Plan (MPHWP) is a statutory requirement under the *Public Health and Wellbeing Act 2008* under section 26 of the Bill with an aim to "protect, improve and promote public health and wellbeing within the municipal district." The Act requires Councils to prepare a MPHWP within 12 months after each general election of Council.



- 2.4 A Healthy City Strategy 2017 - 2021 has been developed using an integrated approach with the Council Plan 2017 - 2021. The Strategy has embedded the Council Plan's "Our Healthy City" theme and goals.
- 2.5 The Healthy City Strategy 2017 – 2021 as a leading supporting document outlines the health and wellbeing needs of the Manningham community and has identified action areas for the next four years.
- 2.6 The Healthy City Strategy 2017 - 2021 has been informed by the following:
  - 2.6.1 The Municipal Public Health and Wellbeing Plan 2013 - 2017 Steering Committee;
  - 2.6.2 The Evaluation Report from Manningham's Healthy City Plan 2013 – 2017;
  - 2.6.3 The Global, National, State and Regional health and wellbeing policies, frameworks and priorities;
  - 2.6.4 Evidence based research on the health and wellbeing needs of the community and on the determinants that impact wellbeing. These are highlighted in the State of the City Resource;
  - 2.6.5 Review of existing initiatives across Manningham, gaps and best practice initiatives positively impacting population health and wellbeing; and
  - 2.6.6 Extensive consultation with the community and Council Officers.
- 2.7 The Healthy City Strategy 2017 - 2021 has taken a population health planning approach which is based on partnership with key internal and external stakeholders working collaboratively on priorities to create the greatest collective impact for the community.
- 2.8 The Healthy City Strategy 2017 - 2021, together with other key strategic documents (Generation 2030 Community Plan, Council Plan 2017 - 2021 and Municipal Strategic Statement) will guide the future strategic direction of policy in Council and across our key stakeholders to ensure a streamlined and co-ordinated approach to addressing health and wellbeing issues in Manningham.
- 2.9 An Action Plan will be developed every two years in partnership with the Healthy City Advisory Committee post the endorsement of the Strategy.
- 2.10 Further to 26 April 2017 Council Meeting recommendation, the proposed Healthy City Strategy 2017 – 2021 (Appendix 1) was placed on public exhibition for a period of four weeks from Friday 28 April to Friday 26 May 2017.
- 2.11 The community were informed of the public exhibition process through the media and within Council publications and were invited to submit formal submissions on Your Say Manningham, at Listening Posts across the municipality and at the Healthy City Advisory Committee Meeting.
- 2.12 There were 22 comments received from the Healthy City Advisory Committee and Council Officers. No formal submissions were received directly for the Healthy City Strategy. Recommendations on submissions are provided for Council's consideration. (Appendix 2 )
- 2.13 Recommendations have been incorporated within the Healthy City Strategy 2017 – 2021 (Appendix 3) for Council's consideration.

- 2.14 On endorsement, the Healthy City Strategy 2017 – 2021 will be designed demonstrating the integration with the Council Plan 2017 – 2021 and Council Budget and forwarded to the Department of Health and Human Services to meet Council's legislative requirements under the Health and Wellbeing Act 2008.

The Strategy once designed will be distributed to key stakeholders and made available to the community at Council Offices, Neighbourhood Houses, Libraries and other community settings.

**2.15 'Healthy City Advisory Committee 2017 - 2021'**

- 2.16 The Public Health and Wellbeing Act 2008 requires the Municipal Public Health and Wellbeing Plan to "be delivered in partnership with the Department of Health and Human Services and other agencies undertaking public health initiatives, projects and programs."

- 2.17 At the Council Meetings on 21 February 2017 and 26 April 2017, the establishment of a Healthy City Advisory Committee 2017 – 2021 and the draft Terms of Reference was endorsed.

- 2.18 An amendment has been sought by the Department of Health and Human Services to strengthen their role as partners in the Terms of Reference. (Appendix 4)

- 2.19 At the inaugural meeting of the Healthy City Advisory Committee on 17 May 2017 the recommendation was supported by the committee members.

**3. DISCUSSION / ISSUE**

- 3.1 A total of 22 comments (Appendix 2) were received through the public exhibition process that directly impact the Healthy City Strategy. The majority of comments were received from the Healthy City Advisory Committee and Council Officers.
- 3.2 The comments from the Advisory Committee included more clearly defining how the Council Plan will address the other Environments impacting on health, strengthening reference to Place-making and settings, Health Equity and link to Council Vision, incorporating learnings from the evaluation of Healthy City Plan 2013-2017 and expanding the information received from 1000's of voices campaign. A number of other comments will be considered as part of the Action Plan development.
- 3.3 Additional comments were received from Council Officers to amend one of the focus areas from Connected and Creative to Connected and Vibrant as it more accurately captures the breadth of work delivered across the arts, culture and economic development areas. Amendments have also been made to the targets and measures under that focus area to reflect this change.
- 3.4 These changes have been incorporated within the Healthy City Strategy 2017 – 2021 (Appendix 3).

#### 4. COUNCIL PLAN / STRATEGY

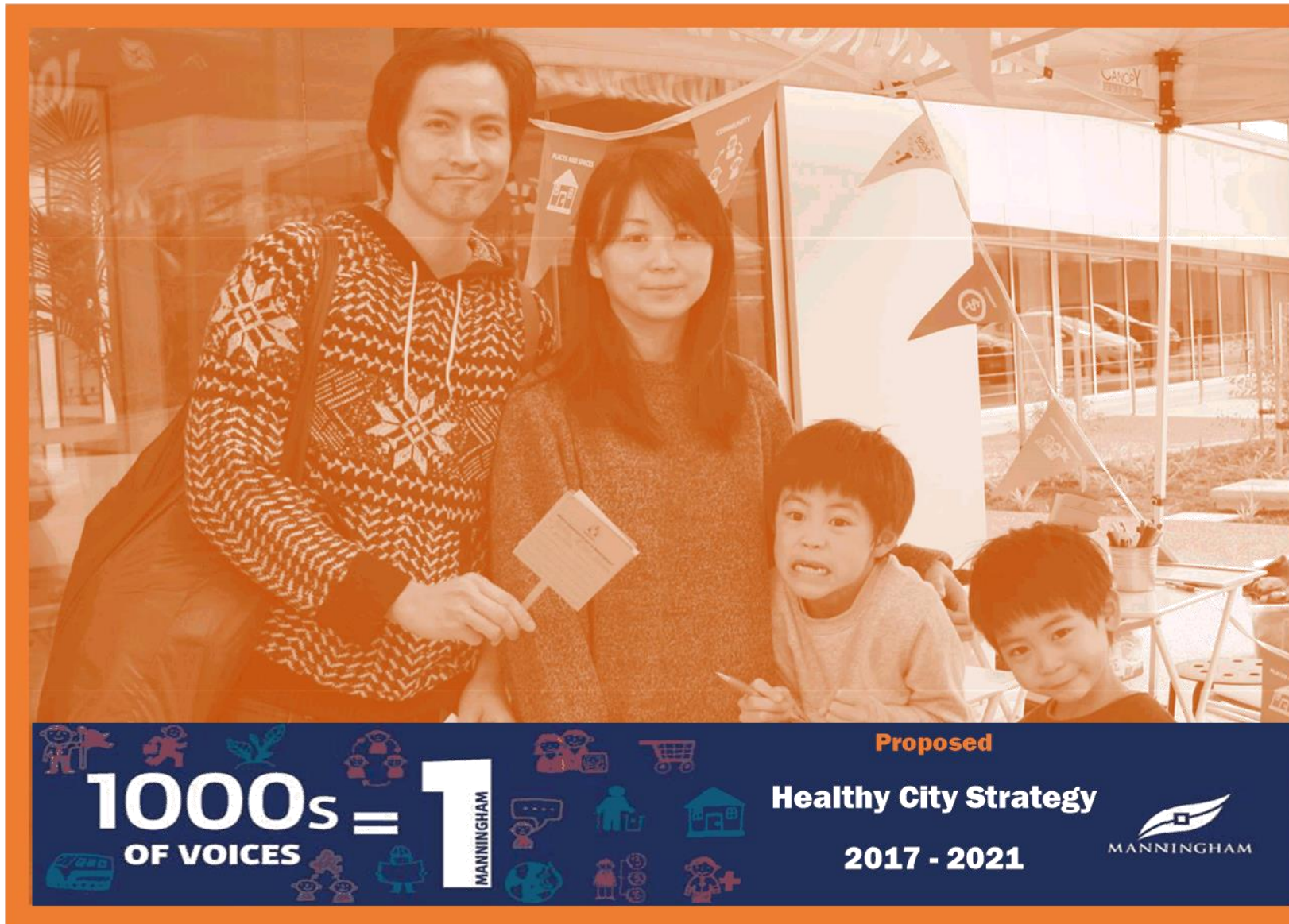
- 4.1 The Healthy City Strategy 2017 – 2021 was developed in accordance with Action 6.1 of the Strategic Resource Annual Initiatives 2016 – 2017 “to undertake the development of Council’s Municipal Public Health and Wellbeing Plan 2017 – 2021 in partnership with the community, to ensure that Council meets its statutory obligations.”

#### 5. IMPACTS AND IMPLICATIONS

- 5.1 The Healthy City Strategy 2017 – 2021 is a statutory requirement under the *Public Health and Wellbeing Act 2008* under section 26 of the Bill with an aim to “protect, improve and promote public health and wellbeing within the municipal district.” The Act requires Councils to prepare a MPHWP within 12 months after each general election of Council and must:
- 5.1.1 Include an examination of data about the health status and health determinants in the municipal district;
  - 5.1.2 Identify goals and strategies based on available evidence for creating a local community in which people can achieve maximum health and wellbeing;
  - 5.1.3 Provide for the involvement of people in the local community in the development, implementation and evaluation of the public health and wellbeing plan;
  - 5.1.4 Specify how Council will work in partnership with the Department and other agencies undertaking public initiatives, projects and programs to accomplish the goals and strategies identified in the public health and wellbeing plan; and
  - 5.1.5 Be consistent with –
    - The Council Plan prepared under section 125 of the Local Government Act 1989; and
    - The Municipal Strategic Statement prepared under section 12A of the Planning and Environment Act 1987
  - 5.1.6 Take into account the Climate Change Act 2010.
- 5.2 In accordance with the Royal Commission into Family Violence Recommendation 94, Councils are required to report on “the measures they propose to take to reduce family violence and respond to the needs of victims in preparing their municipal public health and wellbeing plans.”
- 5.3 All of these requirements were met during the development of the Healthy City Strategy 2017 – 2021.

#### 6. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



**1000s = 1**  
**OF VOICES** **MANNINGHAM**

**Proposed**  
**Healthy City Strategy**  
**2017 - 2021**

**MANNINGHAM**

The image shows a family of four (a man, a woman, and two young children) standing together at what appears to be a community consultation event. The man is on the left, wearing a patterned hoodie. The woman is in the center, holding a small sign. The two children are on the right. The background shows a tent structure with various banners and flags. The entire image is overlaid with a blue banner at the bottom containing text and icons related to the '1000s = 1' campaign and the 'Proposed Healthy City Strategy 2017 - 2021'.

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Mayor's Message

To be inserted

DRAFT

## Partners Message

Healthy City Advisory Committee Membership Photo

Advisory Committee to develop

DRAFT

1. Introduction

When we feel happy, healthy and well, we live more content and satisfied lives.

In Manningham, there are many ways for people to stay healthy, active and connected to their family, community and the environment in which they live. They can access and enjoy the many walking and bike paths, the parks and open spaces, the sports facilities and playgrounds. They can also utilise an array of services and programs that support healthy living, as well as get involved and participate in activities that enhance their connection and creativity with their local community. Statistics show that Manningham residents enjoy a level of health and wellbeing that is higher than many other areas across Victoria. In saying this, there is always room for improvement.

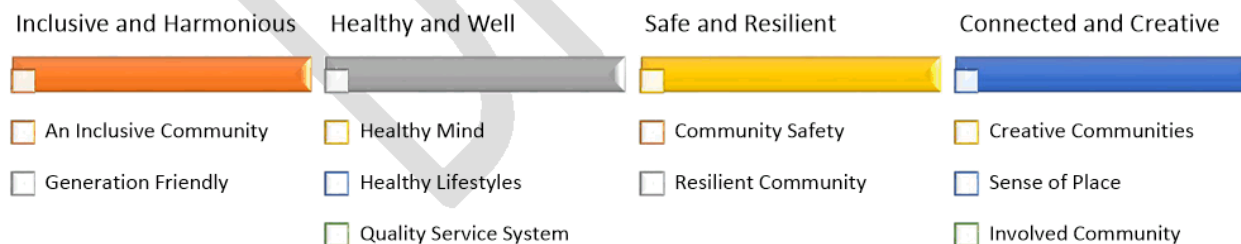
Everyone has a role in supporting the health and wellbeing of our community. All levels of government, regional and local organisations plus the community themselves, need to work together collaboratively. Manningham Council has a leading responsibility, and is partnering with stakeholders from across a variety of sectors, to ensure the best outcomes are achieved.

The draft Healthy City Strategy 2017 – 2021 focuses on the people of Manningham and is a partner document to Manningham’s Council Plan 2017 – 2021. Together, the two strategic documents address five interlinked domains: our community, our places and spaces, our environment, our economic growth and our Council leadership. These strategic documents will work hand in hand to address the issues that impact the liveability, resilience and wellbeing of our community in Manningham.

The draft Healthy City Strategy 2017 - 2021 will set direction for Council policy, partnership and practice over the next four years and has taken into account the need for strong partnerships and collaboration, targeted place based approaches, the need to ensure health equity, along with the identification of collective priorities and actions. It was developed in partnership with the Healthy City Advisory Committee and identified four focus areas based on data, evidence and community views.

To ensure the long term effectiveness of this plan in improving the health and wellbeing of our community, an evaluation framework that measures the outcomes and impacts to our community has been developed.

The draft Healthy City Strategy’s Focus Areas for Manningham are:





## 2. Background

### 2.1. What is Community Health and Wellbeing?

Health is defined as “a complete physical, mental and social wellbeing and not merely the absence of disease”.<sup>1</sup> In comparison, community wellbeing is about the health and happiness of the community in which we live. Our sense of wellbeing is affected by our physical and mental health, the natural and built environments in which we live, the economy, and our ability to engage in all elements of community life. Community wellbeing is about how all these things come together to support us to live happy, healthy and meaningful lives.

### 2.2. What is Municipal Public Health and Wellbeing Planning?

Every Victorian Local Government is required under the Public Health and Wellbeing Act 2008 to prepare a Municipal Public Health and Wellbeing Plan (MPHWP) within 12 months of Council Elections. The MPHWP is required to “protect, improve and promote public health and wellbeing within the municipal district” and:

- Take into account data on the health status and determinants in the municipality;
- Identify local goals and evidence based strategies which support people to achieve maximum health and wellbeing;
- Provide opportunity for the local community to be involved in the development, implementation and evaluation of the plan; and
- Ensure a partnership approach is undertaken to accomplish the goals and strategies. *(Source: Public Health and Wellbeing Act 2008 (Vic) s26)*

Manningham’s draft Healthy City Strategy 2017 – 2021 complies with these legislative requirements and its development is guided by data and evidence, community consultation and the success of previous initiatives. It consists of four strategic documents:

- Healthy City Strategy (draft) 2017 – 21 provides the strategic direction for Council and its partners over the next four years
- Healthy City Action Plan identifies the activities that will be delivered to meet the objectives of the four year Strategy
- The State of Our City Profile that identifies the health status and wellbeing needs of the community
- The Manningham Healthy City 2013-17 Evaluation Report (draft) which outlines the key outcomes, impacts and achievements of the previous plan.

### 2.3. Frameworks for Public Health Planning

Traditional health planning uses a number of existing frameworks. These frameworks have influenced the development of the draft Healthy City Strategy and Action Plan. Key considerations were given to:

- ✚ **Social Model of Health** which defines that for maximum health and wellbeing to be achieved, the social, environmental and economic factors that affect health need to be addressed alongside the biological and medical factors.<sup>3</sup>
- ✚ **Population Health Planning**<sup>4</sup> which supports an integrated and collaborative cross sectoral planning approach to improve the health and wellbeing of whole of populations, reduce inequities and address the needs of the most disadvantaged.
- ✚ **Environments of Health Framework**<sup>5</sup> and **Social Determinants** which acknowledge that to have the greatest impact on population wellbeing, the social, natural, economic and built environments must be considered and that integrated planning across sectors is essential.
- ✚ **Health Promotion** which is about strengthening the skills and capabilities of individuals to take action and the capacity of groups or communities to act collectively to influence the determinants of health and achieve positive change.<sup>6</sup>

- ✦ **Prevention, Protective Factors and Behaviours** are required to be considered to address the risk factors resulting from the environment and individual behaviours.<sup>7</sup>
- ✦ **Health Equity**<sup>8</sup> which ensures everyone has a fair opportunity to attain their full health potential and that the needs of those most disadvantaged are considered.

A number of new frameworks have recently evolved to influence health planning in the future and include:

- ✦ **Victorian Public Health and Wellbeing Outcome Framework** is a new initiative from the Department of Health and Human Services (DHHS) which provides a transparent approach to monitoring and reporting progress across the collective efforts to achieve better health and wellbeing.
- ✦ **Systems Thinking**<sup>9</sup> addresses the broad and complex issues, such as obesity, by identifying all the elements that contribute to the issue and their interrelationship. These include the individual, ecological, social and political factors.
- ✦ **Collective Planning and Collective Impact** is where a cross section of stakeholders work collaboratively together to solve complex social problems and seek to create impact together rather than individually.<sup>10</sup>
- ✦ **Liveability in Place** is new approach informed by the Victorian Research Program led by Melbourne University in partnership with DHHS is where the following domains are considered when creating a healthier community: Employment, Food, Housing, Public Open Space, Transport, Walkability and Social Infrastructure.<sup>11</sup>
- ✦ **Place-Based Primary Prevention** identifies and addresses the social and physical environment of a place in collaboration rather than an individual's needs

3. Policy Context in Manningham

3.1. Draft Council Vision and Mission

**Vision:** A liveable and harmonious City.

**Mission:** A financially sustainable Council that listens, consults and acts with integrity, value and transparency

3.2. Strategic Integrated Planning Framework

In a changing political environment, there is a growing need for Local Government to be more innovative, adaptable and efficient. Manningham City Council has seen an opportunity to streamline its approach to organisational planning by developing a new Integrated Planning Framework that responds to the inter-relationship that exists within and across many of the organisations service areas.

This framework forms the basis of the Council Plan 2017 – 2021 and includes five high level themes based on the Victorian Government’s Environments of Health Framework including Resilient Environment, Liveable Places and Spaces, Vibrant and Prosperous Economy, Healthy Community and Well Governed Council.

Each has a series of goals and objectives which will provide strategic direction over the next four years across Council. Figure 1 provides an outline of the draft strategic framework and the goals for the Council Plan.

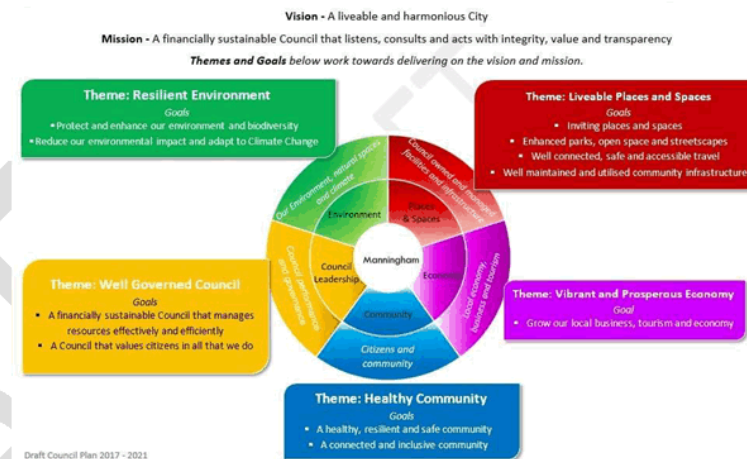


Figure 1: Draft Council Plan Themes and Goals

4. Draft Healthy City Strategy – Our Community

In the spirit of integration, the draft Healthy City Strategy 2017-2021 has adopted the following goals from the Council Plan 2017-2021:

1. A healthy, resilient and safe community.
2. A connected and inclusive community.

The draft Strategy and its supporting Action Plan will work towards achieving these Council Plan goals by addressing the needs of ‘the community’ in an integrated and innovative way.

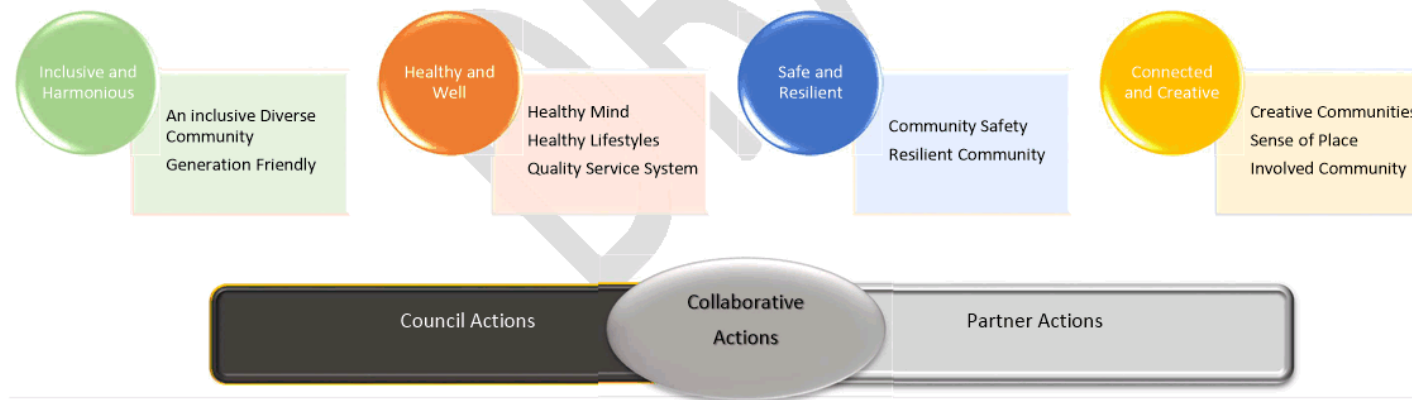
In particular, the draft Healthy City Strategy 2017-2021 has identified four key focuses, each with a series of high level priorities and action areas which will be addressed over the next four years by Council and its partners, to

meet these goals. Figure 2 outlines the draft Healthy City Strategy 2017 – 2021 and the structure of the future Action Plan.

The draft Healthy City Strategy 2017-2021 has taken an integrated approach by consolidating and streamlining Council’s existing strategic commitments that support the social wellbeing of our community into one framework (Appendix 3 outlines supporting Council documents). It has also identified new strategic areas such as community connections that meet the changing needs of our community for now and into the future.

By adopting an integrated framework, we hope to have the broadest level of impact on our community’s health and wellbeing.

FIGURE 2: DRAFT HEALTHY CITY STRATEGY AND ACTION PLAN ELEMENTS



5. Development of Draft Healthy City Strategy

Health and wellbeing planning has come a long way in Manningham since it was first introduced over 50 years ago. It has progressed from addressing issues such as sanitation and immunisation to focusing on creating a liveable city by addressing the social, cultural and environmental factors that impact on community wellbeing.

Manningham City Council undertook an extensive and creative process in the development of the draft Healthy City Strategy 2017-2021. The process included the establishment of a Healthy City Advisory Committee, the evaluation of Manningham’s draft Healthy City Plan 2013-2017, an extensive community consultation, the establishment of an evidence base and the development of an action plan that will guide the implementation of the strategy. Figure 3: Outlines the key development elements.

5.1. Healthy City Advisory Committee

A Healthy City Advisory Committee was established in 2017 to strategically inform the planning and development of the Strategy and will continue to partner in the implementation, monitoring and evaluation in the future. The Advisory Committee has representation from Council and the Community from a State, Regional and Local level.

To support the ongoing implementation of the Strategy, a Healthy City Working Group will also be established in 2017.

5.2. Evaluation of Manningham Healthy City Plan 2013 / 17

The previous Healthy City Plan 2013-2017 underwent an extensive review which identified the outcomes achieved, the challenges and any key learnings from projects and initiatives. As this new Strategy has a number of similar priorities, we hope to build on the best practice examples and use the learnings of the past to enhance future outcomes.

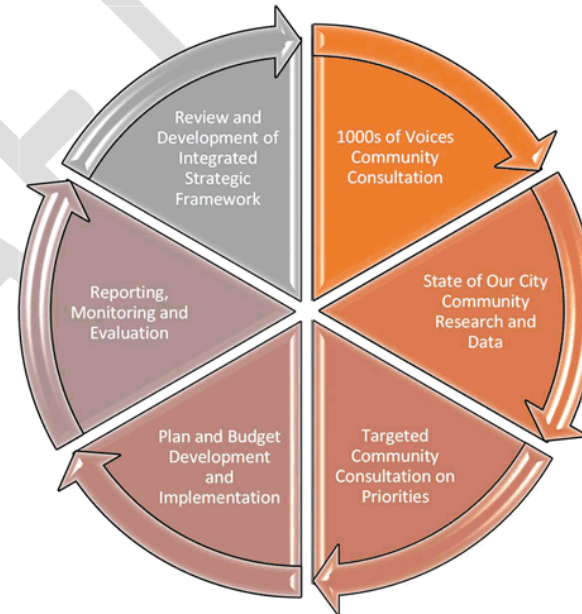


FIGURE 3: ELEMENTS TO THE DEVELOPMENT OF THE DRAFT HEALTHY CITY STRATEGY 2017-2021

5.3. Community Consultation

The community was actively engaged and their views were considered throughout the development process. A four phase consultation approach was undertaken and portrayed in Figure 4.

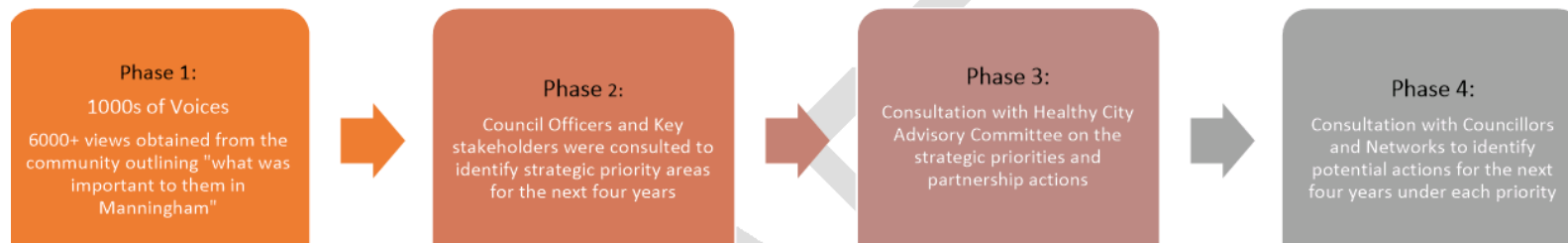


FIGURE 4: PHASES UTILISED IN THE CONSULTATION PROCESS FOR THE DRAFT HEALTHY CITY STRATEGY 2017 - 2021

5.4. Evidence and Research

Extensive research was undertaken into the health status of the Manningham community. It considered key areas such as demographics and projected population changes, the health and wellbeing issues that impact our community, protective and risk factors, key social issues, local area needs and strengths and research across the Council Plan themes: Community, Places and Spaces, Economy and the Environment. This information is available in the State of the City Report.

focus areas and priorities. Other commitments that support health and wellbeing are identified in supporting documents.

5.5. Healthy City Action Plan

The Strategy will be supported by two consecutive Action Plans developed every two years in partnership with key stakeholders. These Plans will identify new initiatives and collaborative actions that address the agreed



6. Review and Evaluation

6.1. Monitoring and Review

In line with The Health and Wellbeing Act 2008 Section 26 “A council must review its MPHWP annually, and if appropriate, amend the Plan”. The draft Healthy City Strategy 2017-2021 and Action Plan will be annually reviewed with the Healthy City Advisory Committee and a report submitted to Council. Monitoring will also be undertaken in accordance with the recommendations of the Royal Commission into Family Violence. The elements that will be considered at each review are identified in Figure 5.

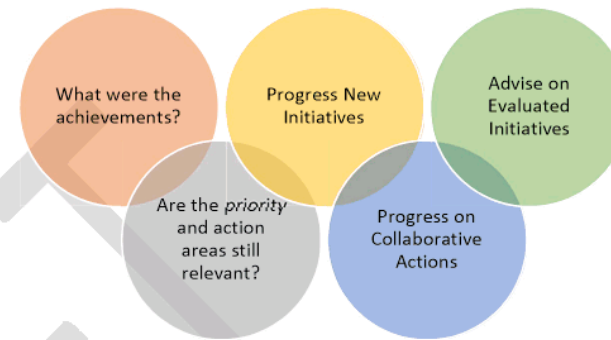
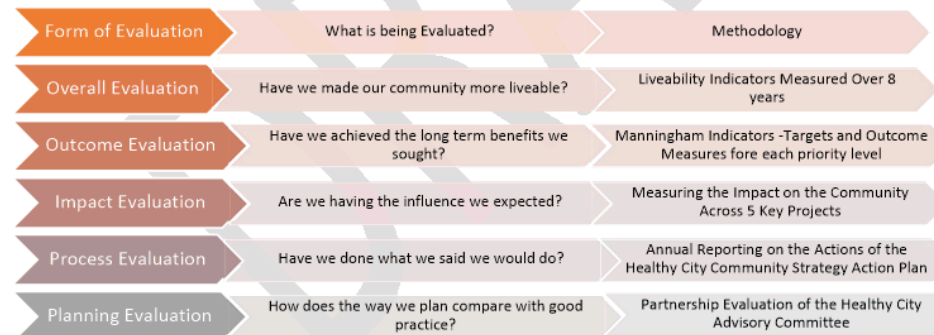


FIGURE 5: ELEMENTS CONSIDERED AT EACH ANNUAL REVIEW

6.2. Evaluation Framework

Evaluation is an integral part of the draft Healthy City Strategy 2017 - 2021. A multilayered approach will be undertaken to evaluate it effectiveness.

The overall evaluation framework and methodology is as follows:



Key evaluation indicators will include the liveability domains: <sup>12</sup> employment; food; housing; open space; transport; walkability and; social

infrastructure along with targets and measures from the “Victorian Public Health and Wellbeing Outcome Framework<sup>13</sup>”.

## 7. A snapshot of our Health and Wellbeing<sup>14</sup>

NB: Information will be included as infographics on design

### Our People:

With a growing population of over 120,000, Manningham is one of the most culturally and linguistically diverse communities, with 36.5 percent of our people born overseas and 39% speaking a language other than English. Manningham also has an above average aging population with a projected growth in people aged 65 plus from 19% to 31.4% by 2026. This age group also has the greatest number of people with disabilities with 12.1% having a profound incapacity. In addition, 12% of our population are considered carers, which is reflective of our populations need in Manningham. Families are also now more actively moving into Manningham and birth rates are increasing. 13% are young people aged between 12- 24.<sup>15</sup>

### Our Health:

Manningham is recognised as one of the healthiest municipalities in Victoria, but we cannot afford to be complacent with rising rates of obesity, chronic diseases such as cancer (6.6%)<sup>16</sup>, blood pressure (22%), heart disease (7.5%) and diabetes, mental health and dementia.<sup>17</sup> 23.7% of our population reported to have poor to fair health with women and the members of the community who are more disadvantaged indicating they were worse off.<sup>16</sup> With nearly half our population being overweight or obese (46%), many of these are not exercising enough (50%) or eating adequate levels of fruit and vegetables (46%)<sup>16</sup>, we will need to encourage more active living and healthier lifestyle choices including making nutritional food and water, the preferred choice whilst decreasing alcohol consumption and reducing smoking.

### The Early Years:

For families, Manningham is well equipped with Maternal and Child Health Services, Child Care Services and Kindergartens, but with increasing demands, this has placed strain on the existing service system. In relation to children's wellbeing, it's important to keep positive behaviours such as breastfeeding and immunisation as priorities to ensure we are establishing good foundations for future health. In Manningham, there has been an increase in children with special needs (from 4% in 2009 to 5.4% in 2015), which may be a result of a number of excellent local schools supporting children with developmental delays. In addition, one in ten children are more at risk of or are experiencing delays in the areas of physical health and wellbeing and language and cognitive skills, according to the AEDC indicators. This is continuing to school age with 11.3% having speech and language problems at school entry.<sup>41</sup> In terms of the most at risk children though, Manningham has significantly lower rates of Child First Assessments (4.7) when compared to Melbourne Metropolitan (6.6).<sup>17</sup>

### Our Youth:

The young people in Manningham have access to excellent Secondary Schools but are limited with future education with no local TAFE or Tertiary options. We have good rates of education performance with 98.8% of 19 year olds who have attained year 12<sup>17</sup>, and 88% entering university or further study<sup>18</sup>. Despite this, the data shows that Manningham Year 9 students have some of the poorest numeracy, reading and writing standards<sup>19</sup>, and lowest numbers of 20 – 24 year olds in further education when compared across the Inner Eastern Region of Melbourne. Youth in Manningham have some distinct wellbeing issues associated with their mental wellbeing with many identifying as having very high levels of



psychological distress (9.7%), not feeling that they have a trusted adult in their lives (33.7%) and feeling bullied in their life (14.8%)<sup>2021</sup>. A number of the youth in Manningham are engaging in risky behaviours and those between 15-17 are smoking (38.6%), using marijuana (13.6%), alcohol consumption (53.3% in last 30 days) and practicing unsafe sex (68.6%). In addition, the youth demonstrate poorer dental hygiene.<sup>21</sup>

#### **Our Older Adults:**

With an ageing population (25,923 of 65+), Manningham needs to be proactive in keeping people as healthy and independent as possible, whilst also ensuring that if they require assistance, that this is accessible and available. Manningham's diversity is definitely evident in our older community, with 50% of people over the age of 60 being born overseas, which means we need to consider issues such as culturally appropriate servicing and health literacy. Many of Manningham's older adults live active and connected lives, staying very connected with family and friends and often taking a leading role in looking after grandchildren. In saying this, we need to ensure that those living alone (77% of women over 75), those living in financial difficulty (52% of 70+ adults live on less than \$400 per week) and those requiring assistance to live independently (37%) are supported to ensure they don't become isolated or vulnerable. Some of the leading health issues for older adults include Dementia (which is due to rise by 196% by 2050)<sup>22</sup>, chronic disease, falls and disability management, arthritis and osteoporosis, elder abuse and social isolation, in particular for women.<sup>2315</sup>

#### **Our Safety**

Manningham is considered the safest municipality in the Eastern Region. In saying this, our community does not always feel safe with only 55.3% indicating they feel safe walking alone at night, which is comparable with Victoria (55.1%). The top three crime issues faced in Manningham in 2016 were assault including family violence, burglary and abduction.<sup>37</sup> Manningham has experienced a minimal increase of 10.9% in crime rates from 2015 to 2016. Family violence rates have also increased from 532 in

2012 to 772 in 2016 which, although alarming, is an indication that the affected community have increased their confidence in reporting assaults and seeking appropriate support. Manningham has strong relationships with key stakeholders such as Victoria Police and Neighbourhood Watch and will continue to work in partnership to ensure the community is and feels safe and that harm is minimised.

#### **Our Resilience:**

Manningham has the potential for impacts and consequences from acute shocks (bushfire, flooding, severe weather, heatwave etc.) and chronic stresses (climate change, unemployment, unaffordable housing etc.) that can affect the health and wellbeing of our community in the short and long term. Recent flood and fire incidents, demonstrates the impact these events can have on a community along with the long term extensive effects. A commitment to building the resilience and capacity in our community will directly enhance their capability to cope with these acute shocks and chronic stresses that exist in society.

#### **Our Connections:**

Most of our population are satisfied with their lives (7.9 out of 10)<sup>29</sup> but there are definite opportunities for people to feel more connected with their local neighbourhoods and in community life. With an increase in the number of people living alone (16%)<sup>15</sup> and less people participating in community activities such as volunteering and events, social isolation is a growing concern for Manningham.<sup>17</sup> The community feedback received through the 1000's of voices consultation in 2016, identified community connectedness as very important for our community. For this reason, Council and its partners will work actively to enhance the community's sense of place through more liveable neighbourhoods and vibrant local activities such as those that promote arts, heritage and culture.

**Our Housing:**

In Manningham, we have a variety of housing choices with 81.7% being separate houses, 16.5% being medium density and 1.7% are high density. Most of the houses are owned (77.6%) as opposed to being rented (15.6%). In saying this, housing affordability is a growing issue with less people being able to manage their housing economic requirements with 32% of mortgages and 40% of rentals absorbing over 30% of people's income and 16% of households living on less than \$600 per week.<sup>15</sup> The flow on effect of this financial stress can then impact on issues such as food access (3% of people ran out of food and could not buy more)<sup>17</sup>, the ability to afford basic services and health care, their capacity to pay for bills and their opportunity to engage in community activities. In relation to housing, social and affordable housing is a significant issue for people most in need or disadvantaged. Manningham has the lowest stock of social housing (0.8%)<sup>17</sup> in the Victoria and needs to actively work with developers and advocate to the State Government for greater provisions.<sup>15</sup>

**Our Liveability**

Manningham's unique balance between city and country poses some challenges with the municipality's liveability. The city is fortunate to have many parks (313) and open spaces (2000ha) which are well serviced with many joint paths and trails and amenities that allow people to connect and engage in active lifestyles. The municipality also has an array of facilities, some of which are ageing and need upgrading, which are used for sport and recreation, learning and education and community events and activities. These provide an opportunity for people to participate in structured and unstructured activity at a local neighbourhood level to enhance their wellbeing and quality of life. The community is also well serviced by a thriving retail network and an array of restaurants and cafes which ensure

people have access to what they need and can provide opportunities for people to get together. The main form of transport in Manningham is a bus system, which poses some access limitations for people. The landscape of the city also poses some challenges in terms of walkability. As a result, Manningham has a greater than average reliance on cars which can minimise people's desire to use other forms of transport or partake in incidental exercise.<sup>15</sup>

**Our Businesses**

Manningham is a hub for local business (12,600 registered in Manningham), many being homebased. The key industries are retail (20%), healthcare (15%), education and training (11%), accommodation and food services (8%) and professional (8%). There are 30,000 local jobs of which 46% are filled by residents.<sup>15</sup> Access to economic resources and local employment are wellbeing determinants, and thus, are important to support and foster at a local level for people of all backgrounds, genders and abilities. With unemployment rates for people with disabilities being half that of our broader community, Manningham will be concentrating on supporting equitable employment and gender equity in the workplace.

**Our Service Access:**

Manningham when compared to the Eastern Region is also limited in its service provision including services such as healthcare, allied health, dental and welfare or community programs.<sup>17</sup> It is essential that with an ageing population, we consider their capacity to access the services they require, ensure they are affordable, are culturally appropriate and meet the needs of the changing populations groups. Council takes an active role in funding a range of community services and programs, but will also need to advocate for greater local servicing and to work in partnership with key stakeholders to identify innovative ways to improve quality and service access.

8. What is important to you?

Council consulted with over 2400 people at 50 events and activities across Manningham and received more than 6000 comments on what was important to our residents and visitors. The following some of the comments informing the draft Healthy City Strategy. Appendix 2 outlines these further:



9. Development of Draft Healthy City Strategic Framework 2017-2021

The development of the draft Healthy City Strategic Framework considered the following elements



10. Draft Healthy City Strategic Framework 2017 - 2021

The draft Healthy City Strategic Framework 2017 -2021 has been developed to guide Council and its partner’s direction over the next four years. It outlines how the Strategy will support the goals of the Council plan by addressing four strategic focus areas along with a suite of priorities and action areas.



## 11. Draft Healthy City Strategy

### Focus Area: Inclusive and Harmonious

Manningham is a proudly diverse community made up of people of all ages, abilities, cultural backgrounds, religions, and gender orientation. To thrive, a healthy, harmonious and inclusive community requires the participation, equal opportunity and empowerment of all its diverse communities, and all people to feel welcomed and valued.

#### Inclusive and Harmonious Goal:

**A community that is inclusive and welcoming of all people**

#### Priority: An Inclusive Diverse Community

In Manningham, our diverse community is celebrated and acknowledged as enhancing our municipality. We have a responsibility to ensure that all people are included in all elements of community life in a fair, meaningful, equitable and non-discriminatory way. The health and wellbeing needs of our diverse population groups are often different to the broader population and must be considered by providing appropriate services,

accessible programs and facilities, improving health literacy and by valuing and protecting the diverse identities of our people.

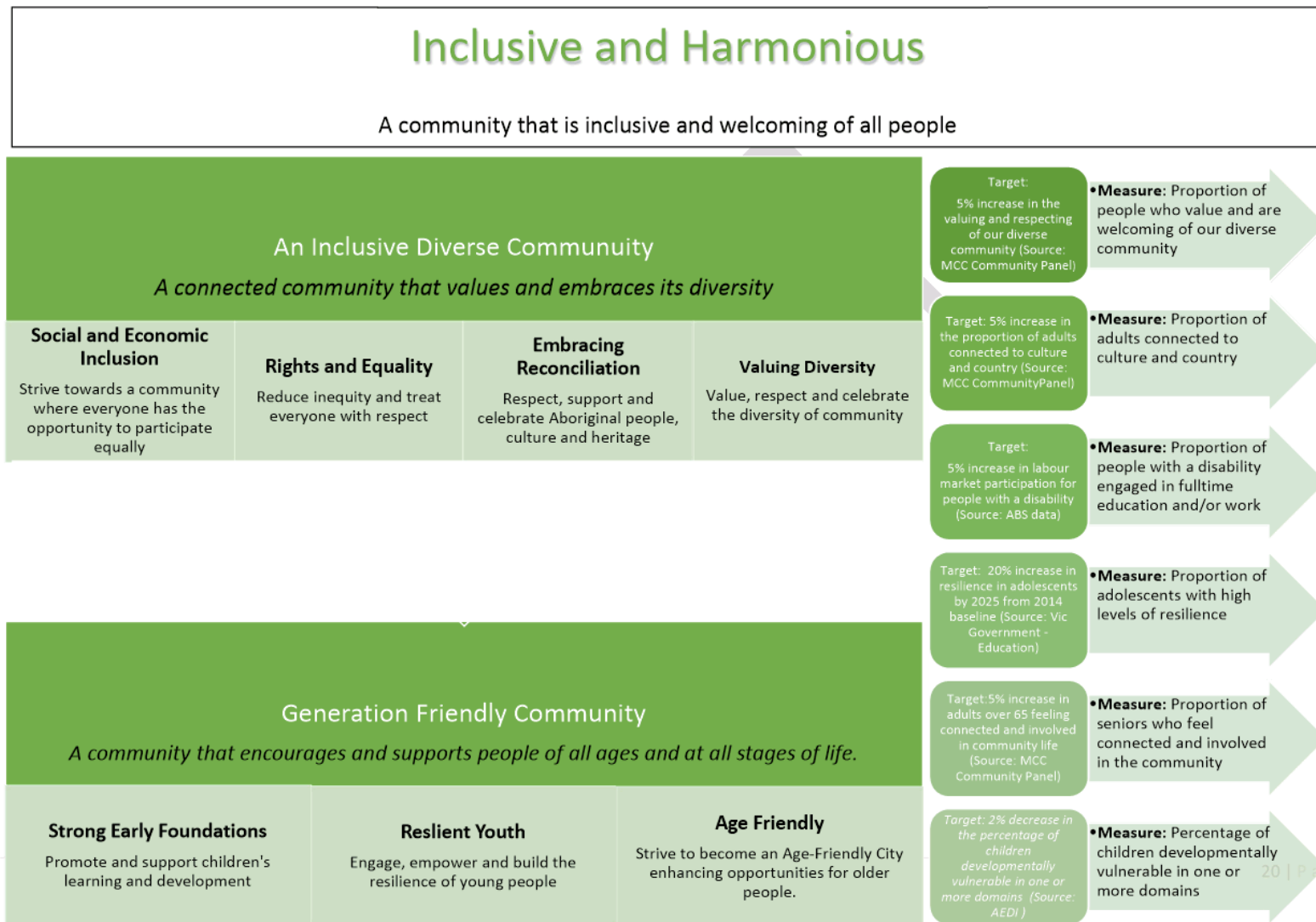
**Action Areas: Social and Economic inclusion, Rights and Equity, Embracing Reconciliation and Valuing Diversity.**

#### Priority: Generation Friendly

Manningham has a strong focus on people across all ages and stages. It's important to consider each groups individual and population wide wellbeing needs and to accommodate our planning, engagement, partnerships and service delivery accordingly. For early years, there is a need to continue to promote and support children's learning and development; for young people, it is important to build their resilience and capacity to deal with changing environments; and for older people, it is important to support them to live independently and to be healthy for as long as possible.

**Action Areas: Strong Early Foundations, Resilient Youth and Age Friendly.**





## Focus Area: Healthy and Well

Manningham is one of the healthiest municipalities in Victoria with nearly half (48.2%) reporting that their health is very good to excellent.<sup>26</sup> To build on and engage more people in our community to aspire to optimal health and wellbeing, we will encourage people to make healthy lifestyle choices, enhance community resilience and improve the service system so that people can access the support they require.

### Healthy and Well Goal:

**A community where everyone aspires to optimal health and wellbeing**

### Priority: Healthy Mind

In Manningham, youth mental health is on the rise along with Dementia rates in our aging population. By creating opportunities for people to participate in community life and social activities, engage in employment and education and build their resilience, our community's mental wellbeing could be enhanced.

**Action areas:** Youth Mental Wellbeing, Dementia Friendly and Life Long Learning

### Priority: Healthy Lifestyles

Obesity in Western society is on the rise in both children and adults. Manningham is no different, and as such, it is important to address people's behaviour by encouraging them to access and consume nutritious food and undertake incidental exercise and regular physical activity. By taking these preventative measures, chronic diseases such as Diabetes, Heart Disease and Cancer may be minimised. In relation to sexual health, Manningham needs to consider prevention and education measures to address rising rates of Hepatitis B, in particular with our Chinese community<sup>24</sup> whilst ensuring our young people participate in safe sexual practices.

**Action Areas:** Healthy Eating, Active Living and Safe Sexual Health

### Priority: Quality Service System

Manningham has quality service providers delivering programs and services to the community. However, many residents are often required to travel outside of the municipality to receive some of the specialist support and programs required to meet their needs. By advocating for more local accessible and affordable services, supporting a more integrated system and encouraging innovation, could enhance our service provision that is required to keep our people fit and healthy.

**Action Areas:** Accessible and Affordable Services, Service Innovation





## Focus Area: Safe and Resilient

Manningham is considered one of the safest municipalities to live. Despite this, there is a need to ensure crime rates and anti-social behaviours continue to stay low so people feel safe, whilst also safeguarding against natural disasters such as flood and fire to protect the local community. To do this we have to work together with partners such as Victoria Police, Metropolitan Fire Brigade, SES, Neighbourhood Watch and other emergency services on building a safer more resilient community.

### Safe and Resilient Goal:

**A resilient community where people feel safe.**

### Priority: A Safe Community

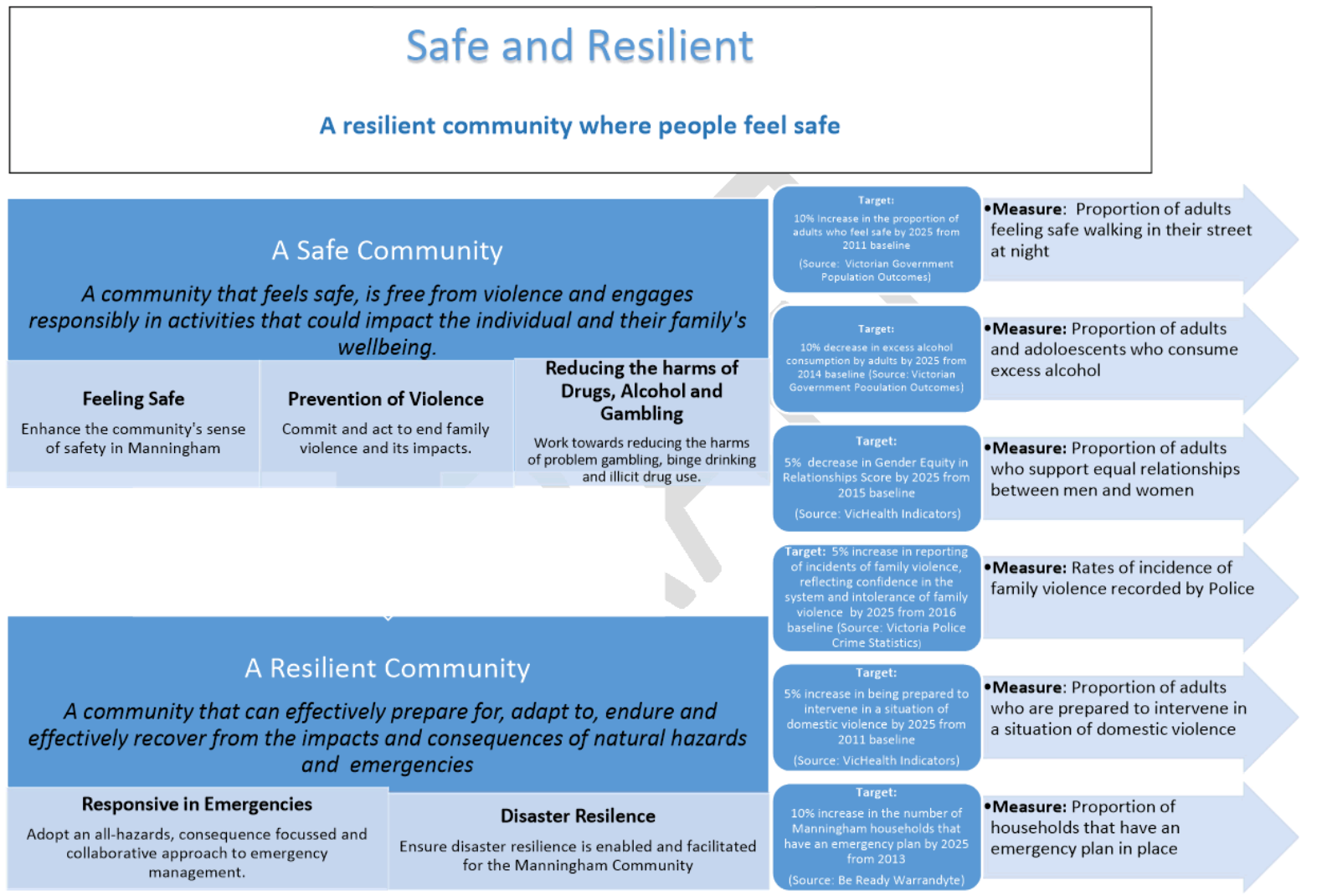
Feeling safe in our homes and community is everyone's basic right. Council has a role to work in partnership with key stakeholders to keep people safe and to address the social issues that can impact on our community's wellbeing. With rising rates of family violence and crimes, as well as increases in consumption of alcohol and drugs and gambling losses, it's important we build community knowledge on the harms, ensure the right support is available, target settings and populations who are most at risk and create environments in which people feel safe.

**Action Areas: Feeling Safe, Prevention of Violence and Reducing the Harms of Drugs, Alcohol and Gambling.**

### Priority: A Resilient Community

Manningham is subjected to the effects and consequences of long term chronic stresses that are constantly present in society, including climate change, unemployment, unaffordable housing etc. These chronic stresses are often exasperated by the acute shocks resulting from the impacts and consequences of emergency events (bushfire, flood, severe weather, heatwave etc.) which further affect the health and wellbeing of our community in the short and long term. A commitment to facilitating the building of resilience and capacity within our community will directly enhance their capability to cope with these chronic stresses and acute shocks that exist in society

**Action Areas: Responsive in Emergencies, Disaster Resilience.**



## Focus Area: Connected and Creative

Manningham has many great attributes and amenities, with each local area having its own uniqueness that residents take pride in and enjoy. Through the 1000s of Voices community consultation, residents told us that their local neighbourhood, their friends and family were fundamental in creating happy lives. Creating a strong sense of place requires all of us to care about our community, whilst also having adequate opportunities for people to connect and get involved. Currently in Manningham, we have people who are socially isolated or not involved in community life which has a direct impact on their wellbeing and happiness.

**Connected and Creative Goal: A connected community where all people feel valued, involved and have a sense of belonging.**

### Priority: Creative Community

Manningham residents are passionate about the arts and cultural heritage. With evidence showing that arts and cultural activities have a positive impact on stress, anxiety and wellbeing, it is important to strengthen the opportunities for people to engage and participate in creative expression and in activities such as gallery exhibitions, theatre programs, cultural hubs and civic events across the community. By generating a greater enthusiasm for creative communities, we hope to also invest in local artists and support tourism to Manningham.

**Action Areas: Celebrating Arts and Culture, Growing Cultural Tourism, Strengthening Creative Industries**

strive

### Priority: Sense of Place

Creating more liveable neighbourhoods where the environment supports the social wellbeing of local people, has been shown to have a positive impact on community wellbeing whilst minimising health inequities. Manningham's neighbourhoods are characterised by distinct spaces and settings that often reflect the community that reside there, and its history. Through land use planning and urban and neighbourhood design, Council can play an important role by integrating a range of uses and activities that are accessible and can take place in one location. A mixed-use approach creates more efficient use of community infrastructure and encourages community members to come together to engage with and support each other. Mixed-use development also presents an opportunity to create affordable housing availability and housing choice in non-traditional spaces such as retail or community hub precincts.

**Action Areas: Liveable Mix Use Neighbourhoods, Dynamic Spaces and Places, Feeling Connected, Affordable Housing**

### Priority: Involved Community

While many Manningham residents have a strong sense of community pride and are actively involved in their local neighbourhood, others face barriers or lack awareness of ways to participate, volunteer, and contribute. Communities with high levels of social cohesion and participation by individuals in community organisations and activities typically have better health than those with low levels.<sup>25</sup> By providing opportunities for people to connect with others, join a group and be engaged in local activities, Council can improve the mental health and wellbeing of Manningham residents.

**Action Areas: Community Participation, Community Leadership, Strong Partnerships and Collaboration**

# Connected and Creative

A connected community where all people feel valued, involved and have a sense of belonging.



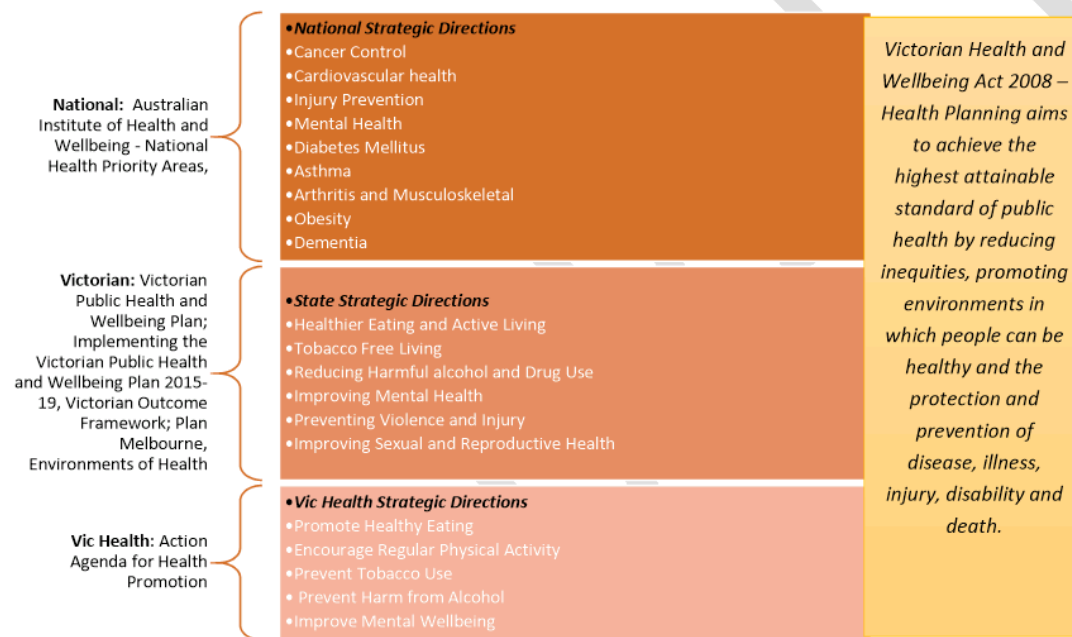
## Appendix 1: Broader Policy Context

Manningham City Council has a strong relationship with all levels of government and regional partners and supports many of the strategic directions at a broader level. As part of this strategy’s development, significant consideration was given to the key guiding policies, models and

frameworks that impact community health and wellbeing across each of the focus areas. Listed below are the key documents and their directions. Where possible and appropriate, Manningham City Council will support these broader outcomes.

### Focus Area: Healthy and Well

The policy and strategic directions impacting on the Healthy and Well focus area are as follows:

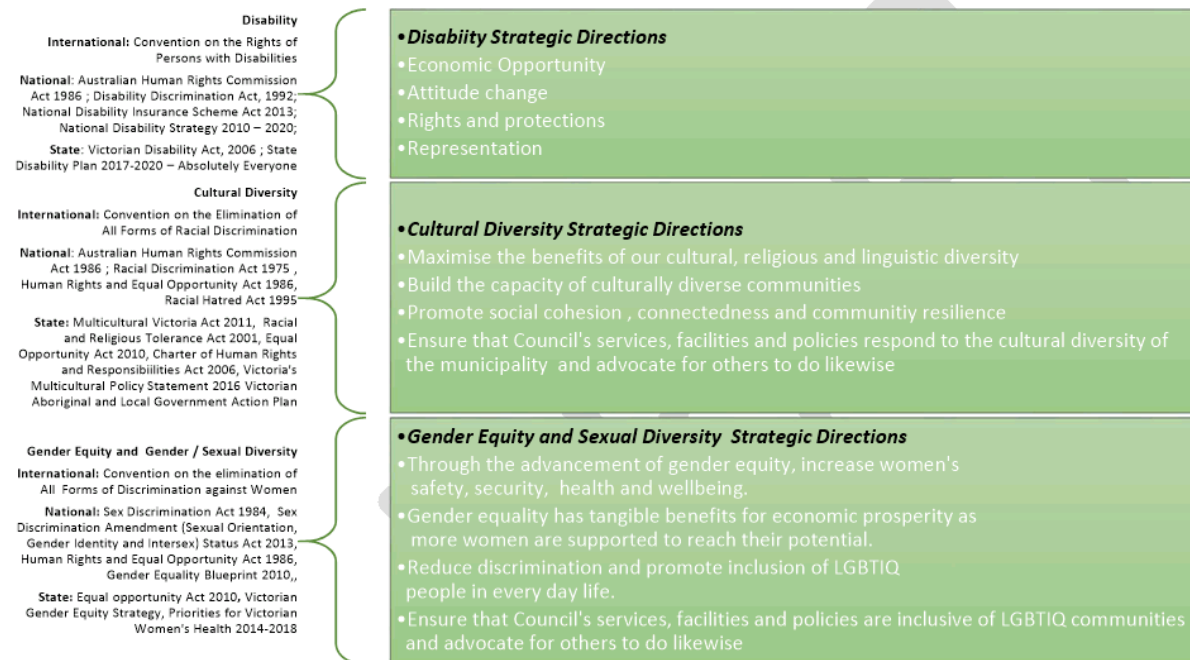




Focus Area: Inclusive and Harmonious

Priority: An Inclusive and Diverse Community

The policy and strategic directions impacting on the Inclusive and Diverse priority area are as follows:



Priority: Generation Friendly

The policy and strategic directions impacting on the Generation Friendly priority area are as follows:

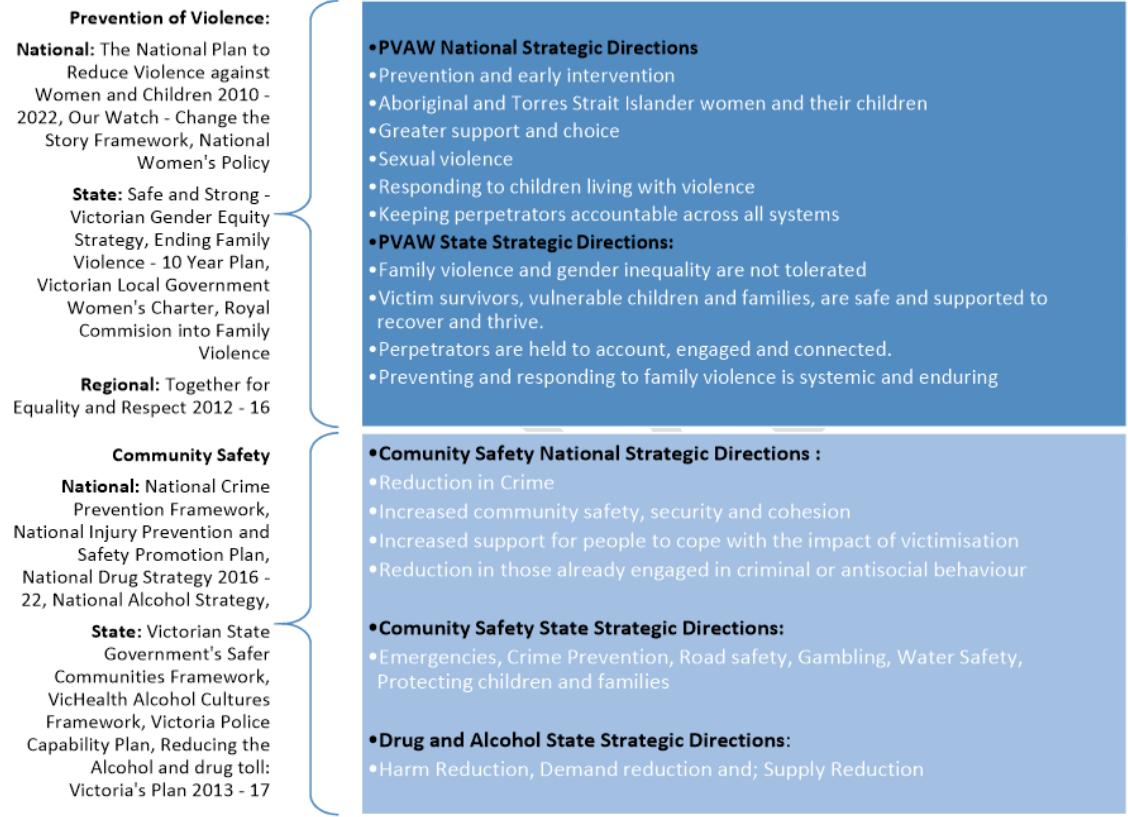




Focus Area: Safe and Resilient

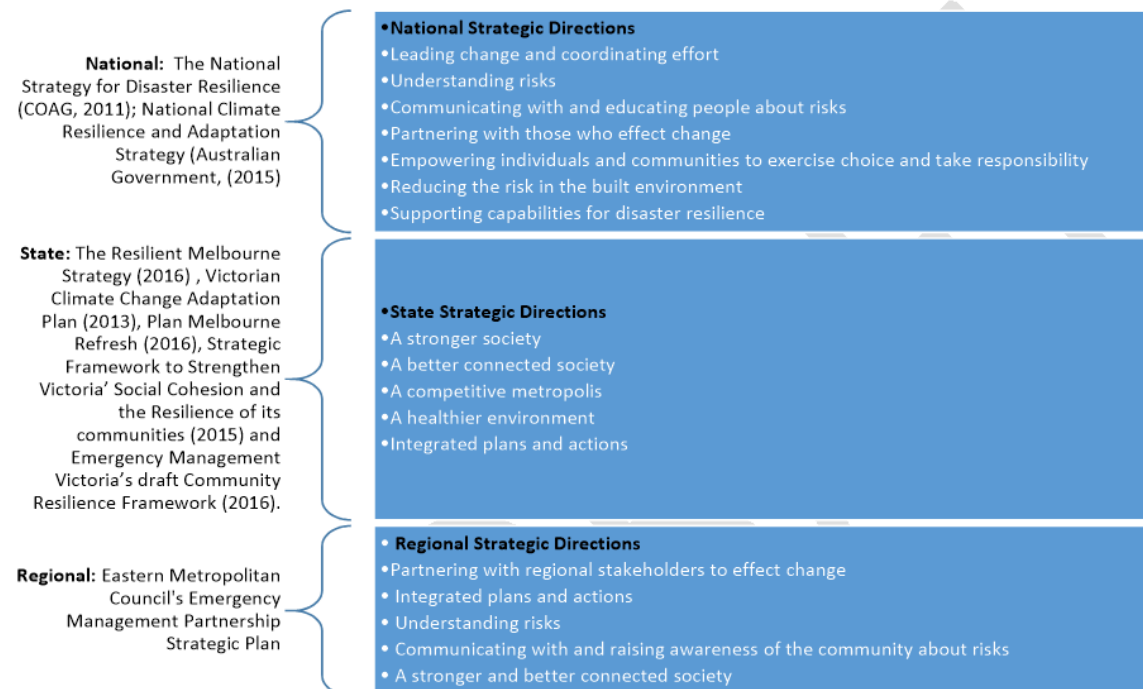
Priority: A Safe Community

The policy and strategic directions impacting on community safety and prevention of violence are as follows:



Action: Resilient Community

The policy and strategic directions impacting on the Resilient Community priority is are as follows:



Focus Area: Connected and Creative

The policy and strategic directions impacting on the Connected and Creative focus area are as follows:



## Appendix 2: Health Status

The Healthy City Strategy undertook extensive community consultation through the 1000's of voices campaign and also researched into the health status and needs of our local community. The State of the City Resoure was developed to showcase this information to the community and is available on Manningham City Council's Website.

The information below is a summary of this and has been used to inform the development of priorities and action areas.

### Healthy and Well

#### What our data and evidence said....

Manningham is one of the healthiest municipalities in Victoria with over 48.2% of people self reporting that their health is very good to excellent.<sup>26</sup> The research shows that the main health issues<sup>27</sup> for Manningham are Cancer (6.6%),<sup>20</sup> Diabetes Mellitus(3.2%), Cardiovascular- Blood Pressure (22%) & heart disease (7.5%), Asthma (13.2%), Arthritis (21.6%), Osteoporosis (5.9%), Hepatitis, Mental health (8.7% with high levels of Psychological distress) and Dementia(22.9 per 1000 population)<sup>17</sup> . In addition, the poorest health outcomes often occur in the most disadvantaged groups in Manningham, in particular, those on lower incomes, socially isolated or with disabilities, carers and/or with poor literacy.<sup>28</sup>

In terms of prevention of ill health, its important to consider our behaviours that can protect us in the long term. To do this we need to eat healthy, exercise often and not partake in behaviours such as smoking and excess consumption of alcohol. In Manningham, people are quite sedentary with nearly 1/4 (26%) sitting more than 8 hours per day and 50% not exercising to the required levels with men partaking in physical activity far less than females.<sup>30</sup> The preferred form of exercise

is walking with 52% of people partaking regularly.<sup>29</sup> In terms of food consumption, 46% of people don't consume nutritious food and we consume less water (5.1 cups per day) than the Victorian average. Unfortunately this is having a direct impact on our weight with nearly half (44%) of our population being considered overweight or obese and men having more significant weight problems. On a positive note, smoking rates are on the decline (8.8%) but we still need to support those who do quit and young people to resist the temptation to start.<sup>30</sup>

Access to services is one of the greatest impacts on people's wellbeing. Unfortunately, Manningham is more disadvantaged than other inner eastern local government areas in areas of medical and community services, pharmasists, specialists and dentists.<sup>31</sup> Manningham residents are having to often travel further for direct service and program access.

What the community says:

#### What our community aid....

The 1000's of voices community campaign identified a number of key areas that were *important to the community* in relation to living healthy and well:

- ✚ *Appropriate and affordable support for those in need*
- ✚ *Education and learning opportunities*
- ✚ *Community and Health Services and Programs*
- ✚ *Sport, recreation and opportunities to be active*
- ✚ *Access to healthy and nutritious food*
- ✚ *Healthy living and lifestyles*
- ✚ *Emergency Relief*
- ✚ *Mental Wellbeing*

## An Inclusive and Diverse Community

### What our data and evidence said....

Manningham values and embraces the diversity of its community; and wants people from all cultural backgrounds including our Indigenous Australians, people with disabilities, people of different faiths, people who identify as Lesbian, Gay, Bisexual, Transgender, Intersex or Queer (LGBTIQ), people who are socially and economically disadvantaged and people of different ages and genders to be included in community life, accepted, valued and respected.

Furthermore, Council seeks to help to eliminate all forms of discrimination. When it occurs, this can exclude people from accessing services and from participating in employment, education, sport and social activities; and can lead to poor physical and mental health and reduce life expectancy.

**Cultural Diversity:** The State Government is committed to promoting the full participation of new, emerging and established multicultural communities in the economic, social and cultural life of Victoria, and to promoting the recognition that all Victorians contribute to our diversity.<sup>32</sup> In light of Manningham's highly culturally diverse population, Council is fully supportive of this commitment.

The Wurundjeri people are acknowledged as the traditional custodians of the land now known as Manningham. Since European settlement of Melbourne in 1835, successive waves of migrants from around the world have made Manningham their home. We are proud that our residents come from 140 countries worldwide, speak 106 languages and practice over 25 religious faiths. A significant 36.5% of residents were born overseas and over 50% had at least one of their parents born overseas. Furthermore, 39% of residents speak a language other than English at home and 6% (7,020 people) are not fluent in English or do not speak English at all.<sup>15</sup> These cultural and linguistic factors all need to be considered in determining how to enhance the health and wellbeing of Manningham's residents. Manningham continues to be a popular destination for migrant settlement, with on average over 1,000 new migrants settling here each year. However due to the high cost of local housing the vast majority of new migrants arrive on skilled migrant or family visas - only 224 refugees settled here in the past five years.<sup>33</sup>

Of note, with the continued growth of our cultural diversity it is important to recognise that members of culturally diverse communities may also identify with or experience other points of difference including ability, sexuality or gender.

**Gender Equity and Gender/Sexual Identity:** In Australia, 11% of people are of diverse sexual orientation, sex or gender identity and same sex couples have tripled from 1996 to 2011.<sup>15</sup> Unfortunately a very large percentage of Lesbian, Gay, Bisexual, transgender, Intersex or Queer (LGBTIQ) people hide their sexuality or gender identity (34% while accessing services, 42% at social and community events and 39% at work) for fear of violence or discrimination. In addition, 60% have experienced verbal homophobic abuse and 20% have experienced physical homophobic abuse.<sup>34</sup> This prejudice and discrimination adds an additional layer of risk on top of biological, social, environmental and psychological factors which can lead to poorer health and wellbeing outcomes including mental health issues such as depression, anxiety and suicide.

Gender inequality continues to grow in Australia and is prominent in homes, workplaces, school yards, media and on sporting fields. Women and girls make up just over half (51.3%) of the Manningham population. While women comprise approximately 55.7% of all employees in Manningham, they tend to work part-time (three in four part time positions) and on average take home less income (16.2%) than men each week. At a national level, the pay gap has been 18.2% and has not improved substantially for the last two decades. Despite Equal Opportunity Laws, sexual harassment is still an issue that predominately affects women. In the workplace, women are more likely to experience discrimination at some point during pregnancy, parental leave or on return to work and 18% of mothers indicated that they were made redundant or dismissed because of their care needs. With women generally being the main primary carers for children and parents as they age, this is concerning. On average women's superannuation is also just over half (57%) of men and as a result often experience greatest levels of poverty in their retirement years and are more reliant on the Age Pension.<sup>35</sup>

Women often experience poorer health outcomes than males with issues such as family violence, social isolation and financial insecurity having direct impacts on their wellbeing. In Australia, one in four women experiencing intimate partner violence<sup>36</sup> and in Manningham there has been a rise from 532 reported incidents

in 2012 to 772 in 2016. last year had 556.4 incidents reported per 100,000 in Manningham<sup>37</sup>, social isolation (4511 women living alone in comparison to 2724 men) and Financial challenges (52% of women over 70 live on less than \$400 per week).<sup>15</sup>

**Disability:** Almost one in five Australians currently report to be living with a disability (18.3%) and this is destined to grow with an ageing population over the next four years. Research shows that 31% of 55 – 64 year olds live with a disability and almost nine out of ten 90 year olds have a disability, which then places an impost on family and services to care for those in need.<sup>38</sup> In Manningham, we have 11,150 people currently providing unpaid assistance to a person with a disability with most carers being aged between 35 – 79 years.<sup>15</sup> Despite this personal demand, over one third of primary carers (37.8%) were also living with a disability themselves.

The health outcomes of people with disabilities have been shown through research to be lower than the general community with almost half (46%) of people aged 15 – 64 years with a severe or profound disability reporting poor or fair health compared to 5% for those without a disability.<sup>39</sup> In addition, people with disability had a higher prevalence rate of all types of selected long term health conditions and almost half (48%) of people with a severe disability had mental health problems. Health risks such as being overweight and obese are also greater (69%) as compared with those without a disability (58%).<sup>39</sup> As a result, people with disabilities are more prone to both cardiovascular diseases and diabetes. In

addition, the Royal Commission found that women with disabilities are 40% more likely to be victims of domestic violence.

Discrimination and the opportunity to be included in all fragments of community life are still challenges often experienced by people with a disability. Unfortunately, young people with a disability are more likely to experience discrimination (20.5%) than those aged 65 years and over (2.1%).<sup>15</sup> In relation to employment, only 53% of people with a disability participated in the workforce, compared with 83% of people with no reported disability.<sup>38</sup> The housing needs of people with disabilities is also a growing concern in Manningham ensuring access to affordable and stable housing choices of a high standard.

#### What our community said....

The 1000s of voices community campaign identified a number of key areas that were important to the community in relation to Inclusive and Harmonious:

- ✚ *Inclusive Culture and Community*
- ✚ *Multicultural and diverse community*
- ✚ *Indigenous cultural education and space*
- ✚ *All abilities programs / basketball and activities*
- ✚ *Disability services, programs and support*
- ✚ *Improve access and support inclusion*
- ✚ *Promote and support community harmony*



## Generation Friendly

### What our data and evidence said....

Manningham supports people of all age groups from newborns with services such as Maternal and Child Health, to older adults who require assistance to stay living longer independently in their own homes. The health and wellbeing needs of each of these groups is quite diverse and must be considered and planned for in an effective and collaborative way.

**Early Years:** Good health and wellbeing during the early years creates positive foundations for later in life. In Manningham, we have 5,399 children aged 0 – 4 years and had 993 births in 2014 which has continued to rise to 1070 in 2016. Of these babies, 6% in 2013<sup>17</sup> are of low birth weight and Manningham has a low rate of infant mortality.<sup>40</sup> Breastfeeding is on the decline<sup>40</sup> in children 6 months and above, as is immunisation, especially in preschool age groups.

In the municipality there has been an increase of 114 households with younger children under the age of 15 between 2006 and 2011. More recent data (2015) shows that 11.1% of children being born in another country. Of these children, one quarter speak a language other than English and many (4.4%) are not proficient in English which has implications in their capacity to transition into school.<sup>41</sup> With a decline in children's language and cognitive skills and their physical health and wellbeing when entering school, it is important we continue to focus on children with higher needs and their development. Another area of growth in Manningham is an increase in children with special needs (5.4%) and those requiring further assessment (8.6%) with many new families moving into the area due to availability of local special development schools.<sup>41</sup>

The participation in early education settings has increased from 2012 to 2015 as follows: playgroups (15.9% to 21.5%), preschools (77.8% to 87.8%), family day care (1.2% to 3%) and family, mainly grandparents (12.4% to 16.1%).<sup>41</sup> Currently in Manningham there are 30 child care centres and 25 kindergartens but with the increase of demand, we are experiencing a growing demand in early year's services, many of which have waiting lists. In terms of schools, Manningham has

the lowest access in the Inner Eastern region with 1.5 Government Primary Schools per 1000 children which are not overly accessible with children having to walk a distance of 1.4km.

**Youth:** Young people in Manningham make up 13% of the population in 2014, a slight drop from 2011 with most living in coupled families, although sole families with teenagers are on the rise.<sup>15</sup> Young people are engaged in education and employment with only 3.5% of females and 6.9% of males between the ages of 20 – 24 years not having completed year 11.<sup>15</sup> In saying this, Manningham year 9 students have lower rates of minimum standards in numeracy, reading and writing when compared to the inner eastern region.<sup>42</sup> In relation to further education, 8.1% participate in TAFE whilst 42.3% are in University which is higher than the Victorian average. Access to employment is an area of growing concern for young people. In Manningham, 30.6% of males and 39.1% of females between the ages of 15-19 years and 70.5% of males and 74.5% of females between the ages of 20 – 24 years are employed.<sup>15</sup>

The health and wellbeing issues for young people in Manningham are similar to across the state. The leading issues are mental wellbeing with 22% of 15 -24 year olds presenting to hospital for mental health issues<sup>31</sup> and 9.7% reporting very high levels of psychological distress.<sup>21</sup> Issues affecting young people impacting on mental wellbeing include bullying (41%) including cyberbullying, not having a trusted adult in their life (33.8% ) or someone to turn to for advice (16.5%). In terms of dealing with this issue, 40% of young people have high levels of resilience with girls dealing with issues better than boys.<sup>21</sup>

Risk taking behaviours continues to be a concern for young people in Manningham with 38.6% of 15-17 yo smoking regularly and over 38% having smoked cigarettes. Alcohol consumption is also high with 49.9% of 12 – 14 year olds and 76% of 15 – 17 having consumed alcohol in the last 30 days. Other behaviours such as drug usage the main concerns are smoking marijuana (13.6%) , glue sniffing (5.8%) with ice usage on the rise for 15-17yo. Unsafe sexual activity is also on the rise with only 31.4% practicing safe sex using a condom and only 60.8% of females using contraception to prevent pregnancy. This is having a direct impact on growing prevalence of sexually transmitted infections. Dental hygiene is an area that can

also improve with only 65.7% of adolescents brushing their teeth twice daily. Young people in Manningham also have poor lifestyle behaviours with only 13.8% exercising to adequate levels and only 19.9% eating the recommended serves of fruit and vegetables.<sup>21</sup>

There has been a rise in social media, with 82% of all teens in 2015 having gone online in the last four weeks with girls being higher users than boys. There has also been a rise in usage of smartphones to 80% in 2015 compared to 23% in 2011. Most usage is within their homes (98%) although accessing internet at schools and in wireless hotspots is increasing. 83% of teens go online three or more times daily with more than 74% accessing the internet between 5-10pm and 28% between 10pm – 12am midnight. The main impacting factor to this increase is the growth in mobile device usage.<sup>43</sup>

A recent survey, the Brighter Futures Report 2015 on youth in Manningham conducted by the YMCA Youth Services showed the issues cared most about by young people were bullying, public transport, drugs and alcohol, the environment and mental health.<sup>44</sup>

**Older Adults** Older people in Manningham have a wealth of knowledge and experience and actively contribute to the wellbeing of our community in many ways, such as caring for grandchildren (18%) and family, participating in paid and unpaid work and being active members of the community. Manningham is an ageing community with an estimated 11.8% aged between 60-69 years; 9.3% aged between 70-79 years and 5.2% aged over 80 years. The ageing of the Manningham population will continue to grow to an expected level of 31% by 2026.<sup>15</sup>

As life expectancy continues to grow well into the 80's, the health and wellbeing needs for older people needs to be considered on issues such as people's desire to stay independently living at home as well as staying active and involved in community life, the increasing demands on health and aged care services, the communication barriers associated with cultural diversity, ageism and the

discrimination related to getting older and, the economic challenges faced as people enter retirement.

In Manningham, the data reveals a unique set of challenges that potentially contributes to the higher incidence of 80+ year olds reporting fair to poor health (34%, EMR 23%).<sup>46</sup> With a high proportion of older residents being born overseas (49.6%), many of whom speak a language other than English (37.9%) primarily Italian, Greek and Chinese, there could be barriers in accessing health information in the formats that they can understand. Transport is also an issue experienced by older people with 29% identifying they have transport limitations.<sup>45</sup> The main health and wellbeing issues for older adults in Manningham are dementia, chronic diseases such as cancer, diabetes and heart disease, diagnosed depression, falls and disability management, elder abuse, and social isolation which is more significant in older women. Financially, older adults are living on lower income levels (52 % of 70-79 year olds living on < \$400 per week). Carer support is also an important consideration with over a third of residents over 65 requiring assistance on one or more activities.<sup>46</sup>

#### What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Inclusive and Harmonious:

- ✚ Access to child care and kindergarten
- ✚ Social Activities for families and children
- ✚ Maternal and Child Health and Immunisation
- ✚ Youth spaces and activities
- ✚ Youth Services
- ✚ Activities for seniors, Opportunities to stay active and get out and about
- ✚ Aged Care Services and Home Care
- ✚ Aged Care Facilities and suitable housing



## A Safe Community

### What our data and evidence said....

**Community Safety** : Manningham is the safest municipality in the eastern region with a reported 3,956 crimes reported during October 2015 to September 2016. Despite having lower rates, there has been a 10.9% increase in the last 12 months. The three major crimes experienced in Manningham are Assault including Family Violence, Burglary (break and enter), deception and abduction.<sup>37</sup>

**Prevention of Violence:** Family Violence is on the rise in Manningham with 772 reported incidents in 2016 in comparison with 532 reported in 2012.<sup>37</sup> Although this rise is concerning, it is a good indication that the community is feeling more confident to seek the support they require and report any form of family violence such as emotional, physical, sexual or financial abuse or neglect. Its important to note that this data only tells us part of the story. It does not include data from family violence response agencies or victims who do not report to Police or seek help. In Manningham there has also been an increase in elder abuse, whereby an older person has been mistreated by someone whom they have a relationship of trust with.

**Alcohol, Drugs and Gambling.** In Manningham, 4.2% of adults are at risk of high risk short term harm and 22.8% are at risk of short term harm each month.<sup>29</sup> In relation to admissions, 39.2 adults and 16.7 of 15-24 year olds per 10000 have been hospitalised with alcohol related harm.<sup>47</sup> Binge drinking is also a rising concern in Manningham with 53.3% of 15-17 year olds having drunk alcohol in the last 30 days.<sup>21</sup> In Manningham we also expend on packaged liquor (52%) and at licenced premises (58%) at high levels and 21% of people feel its okay to get drunk now and then.<sup>29</sup> Based on Ambulance data 2013 / 14, the top three issues requiring ambulatory care are anti-psychotic related attendances, GHB and Antidepressant misuse. There has been decreases in ambulatory care for cannabis and ICE.<sup>47</sup>

The Manningham YMCA Brighter Future Report in 2015 showed that young people (12 – 24 years) in Manningham showed that

- 56% of young people consume alcohol at least once a month
- 26% of young people have taken illicit drugs at least once
- Young people said they drink alcohol socially (54%), for fun (25%) and to relax (14%).
- 56% of young people said yes and 44% said no to drinking alcohol.
- 43% of those respondents said they drink more than once a fortnight
- 26% of young people said yes they use/tried illicit drugs with 74% who said no they have never used drugs.
- Of the 26% of young people who said yes they use/tried illicit drugs, cannabis was 49% followed by ecstasy 15% and amphetamine 13%.<sup>44</sup>

In Manningham there are seven gambling venues most of which are based in the western part of the municipality. Manningham had a total gaming machine expenditure of over \$56 million in 2014/15 and there has been an increase in the number of gaming machines from 5.19 per 1000 adults in 2014 to 5.32 in 2016. On average, adults in the municipality expended \$576.47 as at June 2016.<sup>48</sup> Other areas of gambling are growing in Manningham including online gaming.

### What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Community Safety

- ✚ Safe Environment/safety
- ✚ More Police/ Neighbourhood Watch / Emergency Services
- ✚ Keep parks and gardens Safe
- ✚ More Road Safety Education

## Resilient Community




### What our data and evidence said....

Research indicates that Australia is forecast to incur a multitude of climate change impacts that will have a direct influence on the frequency and severity of natural disaster events by 2050. For Manningham a number of natural hazard risks have been identified which require community preparedness and adaptation to ensure effective response and recovery from emergency events (bushfire, flood, storm, heatwave etc.). Emergency events have, and will continue to have, a direct impact on the community and their wellbeing with social and economic disruption, environmental impact and even loss of life. These risks are significant in the rural and peri-urban areas of Manningham where community resilience and preparedness is highly important. To help our community prepare effectively for these natural hazard risks, Manningham is now taking a holistic all-hazards approach focussed on mitigation, resilience and recovery.

Manningham is recognised as a high fire risk area of Greater Melbourne due to its vegetation, topography, climate and demography. In particular, the localities of Warrandyte and Wonga Park are considered as extreme fire risk areas. Historically, bushfire threatens these areas from the north, being driven in a southerly direction by northerly winds. Manningham also has many low lying areas that are subject to flash flooding, including Bulleen, Templestowe, Lower Templestowe and East Doncaster. Manningham has experienced localised storms resulting in flash flooding where drains are overwhelmed due to the volume of deluge.

### What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Resilient Community

-  Good Bush Fire Management
-  Controlled regular fuel burn off
-  More Police/ Neighbourhood Watch / Emergency Services

## Connected and Creative

### What our data and evidence said....

Feeling a part of and participating in community life are important to the Manningham community. Through mediums such as the arts and culture, community activities and events, social gatherings at a neighbourhood level and volunteering in clubs and schools, people feel more connected at a local level. In saying this, the data shows that there are proportion of people who are socially isolated. A number of factors can contribute to this including language barriers, unemployment and low income, poor housing and transport access, crime, poor health and disability and family breakdown.

In Manningham, the evidence shows that there are 6754 people living alone in 2011 in their homes, with women and older people being most affected. There are also many people (4,778) who do not speak english which impacts on their capacity to engage with the community outside their cultural group. Financial stress is a significant factor in whether people can get involved in activities and access the services they need and with 16% of households living on less than \$600 and many households experiencing mortgage stress (10.6%) or rental stress (47%). In addition, Manningham has one of the lowest proportion of affordable housing options in rentals and social housing in the eastern region. With the rise in housing prices, this situation will only be destined to get worse.<sup>15</sup>

Despite the vast array of opportunities to get involved in community life, in Manningham we find that, 73.9% feel part of their community, only 40.5% demonstrate citizen engagement and get involved in matters that affect them, 40.8% of people participated in arts and cultural activities last month with males and older people less likely to participate, 91% felt they had enough 56.3% feel valued by society and only 18.6% volunteer with groups or clubs.<sup>4917</sup>

Other factors include their connection with people in their lives. In Manningham, we find that 58% can definitely get help from their neighbours<sup>17</sup> and 79.4% have internet access<sup>15</sup> but only 39.7% of adults feel people could be trusted in their local area.<sup>29</sup>

The liveability of the local neighbourhood contributes to good health and wellbeing. These factors include transport and walkability along with access to housing, services, food, open space and employment. In Manningham, with its span of country areas and city spaces, there are some limitations that can impact on community connectedness. Council have committed to consider these factors using place-making approaches for Doncaster Hill and Bulleen, to enhance the connectedness and wellbeing outcomes of those communities.

**What our community said....**

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Connected and Creative include:

-  *My Friends, Family, Neighbours*
-  *Community Spirit/ Sense of Community*
-  *Community connections/ Neighbourhood*
-  *Community Events and festivals*
-  *Arts and cultural Activities*
-  *Connection between youth and older people*
-  *Support for Volunteers*
-  *Play house Theatre*

## Appendix 3: Supporting Documents

The Healthy City Strategy is supported by existing Council commitments across a number of key Council documents. Each of these documents support the outcomes of this strategy.

**Inclusive and Harmonious**

- Reconciliation Action Plan 2015-2017
- Access, Equity and Diversity Strategy 2014 - 2017
- Metro Access Community Strengthening Plan
- Gender Equity Action Plan
- Early Years Plan 2012 - 2018
- Manningham YMCA Youth Service Specifications
- Ageing Well in Manningham 2012 - 2018
- Inclusive Manningham: Dementia Friendly City Action Plan
- Disability Access and Inclusion Plan 2013 - 2017
- Manningham Youth Policy and Action Plan
- Victorian Government and MAV Age Friendly Declaration

**Healthy and Well**

- Active for Life - Recreation Strategy
- Food Security Policy 2016 - 2021
- Doncaster Hill Mode Shift Plan 2014
- Dementia Friendly City Action Plan
- Manningham YMCA Youth Services Specification
- Principal Pedestrian Network
- Economic Development Strategy 2011 - 2030
- Bicycle Strategy 2013
- Pandemic Plan
- Open Space Strategy 2014

**Safe and Resilient**

- Prevention of Violence Against Women Action Plan
- Community Safety Action Plan 2013 -2017
- Gender Equity Action Plan
- Road Safety Action Plan
- Graffiti Management Action Plan
- Municipal Emergency Management Plan
- Resilient Framework Emergency Management
- Climate Change 2020
- Securing the Future Adaptation Plan
- Together for Equality and Respect Strategy
- Gambling Policy 2012 - 2017
- Heatwave Plan
- Municipal Fire Management Plan

**Connected and Creative**

- Cultural Strategy 2013 - 2017
- Live Well in Bulleen
- Doncaster Hill Strategy
- Integrated Transport Strategy
- Economic Development Strategy 2011 - 2030
- Affordable Housing Policy and Action Plan
- Residential Strategy
- Urban Design Principles
- Community Engagement Framework
- Asset Management Strategy 2012
- Municipal Strategic Statement

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### Appendix 4: Manningham Partner Overview and Role in Public Health and Wellbeing

Manningham City Council acknowledge the partnership with key stakeholders in the planning, development, implementation and reporting of the Healthy City Strategy. It is as a result of the strength of this collaboration that we can collectively influence the issues that impact on our community’s health and wellbeing. Thank you for your ongoing commitment and support. The table below outlines our partners and their role in public health and wellbeing.

Partner Agency	Partner Overview	Role in Public Health and Wellbeing

DRAFT

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## Appendix 6: References

<sup>1</sup> World Health Organisation <http://www.who.int/about/mission/en/>

<sup>2</sup> Victorian Population Health and Wellbeing Act  
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<sup>4</sup> Population Health Planning, Victorian Health Association <http://www.vha.org.au/policy-publications/population-health>

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<sup>6</sup> The Ottawa Charter for Health Promotion <http://www.who.int/healthpromotion/conferences/previous/ottawa/en/>

<sup>7</sup> Preventative Health <https://www2.health.vic.gov.au/public-health/preventive-health>

<sup>8</sup> Health Equity: Health Inequalities and Health Inequities <https://www.vichealth.vic.gov.au/our-work/health-equity-health-inequalities-health-inequities>

<sup>9</sup> Creating a healthier Victoria through a whole of systems approach <file:///C:/Users/vickim/Downloads/What%20is%20HTV%20Jan%2028%20-%20PDF.pdf>

<sup>10</sup> Collaborative Planning in the Inner Easter Region <http://iepcp.org.au/key-project/planning-for-preventative-health/>

<sup>11</sup> Place Health and Liveability, Melbourne University, <http://mccaughey.unimelb.edu.au/programs/place-health-and-liveability>

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<sup>14</sup> State of the City Resource Paper [www.manningham.vic.gov.au](http://www.manningham.vic.gov.au)

<sup>15</sup> Census 2011 <http://www.abs.gov.au/>

<sup>16</sup> Victorian Population Health Survey 2014 , Department of Health and Human Services <https://www2.health.vic.gov.au/about/publications/researchandreports/victorian-population-health-survey-2014>

<sup>17</sup> Department of Health and Human Services Manningham Profile 2017 <https://www2.health.vic.gov.au/about/publications/data/inner-eastern-melbourne-area-2015>

<sup>18</sup> On Track 2016 Manningham Profile <http://www.education.vic.gov.au/Documents/about/research/OnTrack2016/ot2016lgamanningham.pdf>

<sup>19</sup> Department of Education and Training <https://www.data.vic.gov.au/data/dataset/vcams-percentage-of-students-achieving-national-benchmark-in-literacy> on 16 December 2016

<sup>20</sup> Inner East Primary Care Partnership Core Indicator Set <http://iepcp.org.au/key-project/planning-for-preventative-health/>

<sup>21</sup> Adolescent Community Profile, DEECD, <http://www.education.vic.gov.au/about/research/Pages/reportdataadolescent.aspx>

<sup>22</sup> Dementia Statistics for Victoria and Regions, Alzheimer’s Australia Vic <https://vic.fightdementia.org.au/vic/research-and-publications/dementia-statistics-for-victoria>

<sup>23</sup> Inner East Primary Care Partnership, Health and Wellbeing Needs of Older Adults in the East [http://iepcp.org.au/wp-content/uploads/2016/08/IEPCP\\_Introduction\\_and\\_Major\\_Findings\\_003.pdf](http://iepcp.org.au/wp-content/uploads/2016/08/IEPCP_Introduction_and_Major_Findings_003.pdf)



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- <sup>24</sup> Women's Health Eastern, Eastern Melbourne Sexual and Reproductive Needs Analysis <http://whe.org.au/wp-content/uploads/sites/3/2016/04/2016-04-28-Eastern-SRH-Needs-Analysis-Paper-Final.pdf>
- <sup>25</sup> Stansfield, S, 2006, 'Social support and social cohesion', in R Wilkinson & M Marmot (eds), Social determinants of health (2nd edn), Oxford University Press, Oxford, pp. 148–171.
- <sup>26</sup> Victorian Population Health Survey <https://www2.health.vic.gov.au/public-health/population-health-systems/health-status-of-victorians/survey-data-and-reports/victorian-population-health-survey>
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- <sup>28</sup> Social Determinants of Health and Prevention of Health Inequalities <https://ama.com.au/position-statement/social-determinants-health-and-prevention-health-inequities-2007>
- <sup>29</sup> VicHealth Indicators 2015 <https://www.vichealth.vic.gov.au/programs-and-projects/vichealth-indicators-lga-profiles-2015>
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- <sup>32</sup> Victoria's Multicultural Policy Statement <http://www.multicultural.vic.gov.au/resources/victoria-s-multicultural-policy-statement>
- <sup>33</sup> Settlement Data Base Australian Department of Social Services, 1 January 2012 – 4 November 2016 <https://www.dss.gov.au/our-responsibilities/settlement-and-multicultural-affairs/programs-policy/settlement-services/settlement-reporting-facility>
- <sup>34</sup> Victorian Commission for Gambling and Liquor Regulation <http://www.vcglr.vic.gov.au/resources/data-and-research>
- <sup>35</sup> Australian Human Rights Commission, Gender Equality Face the Facts, 2014 <https://www.humanrights.gov.au/education/face-facts/face-facts-gender-equality>
- <sup>36</sup> Domestic Violence Resource Centre <http://www.dvrcv.org.au/knowledge-centre/our-publications/poster/facts-family-violence-2016>
- <sup>37</sup> Crime Statistics Agency <https://www.crimestatistics.vic.gov.au/explore-crime-by-location>
- <sup>38</sup> Survey of Disability, Ageing and Carers 2015 <http://www.abs.gov.au/ausstats/abs@.nsf/mf/4430.0>
- <sup>39</sup> AIHW 2010, Health of Australians with disability <http://www.aihw.gov.au/publication-detail/?id=6442472401>
- <sup>40</sup> Victorian Perinatal Data Collection <https://www2.health.vic.gov.au/hospitals-and-health-services/quality-safety-service/consultative-councils/council-obstetric-paediatric-mortality/notification-to-the-vpdc>
- <sup>41</sup> Australian Early Development Census <https://www.aedc.gov.au/>
- <sup>42</sup> Department of Education and Training <https://www.data.vic.gov.au/data/dataset/2016-on-track-year-12-or-equivalent-completers-student-level-destination-data>
- <sup>43</sup> Aussie Teens and Kids Online <http://www.acma.gov.au/theACMA/engage-blogs/engage-blogs/Research-snapshots/Aussie-teens-and-kids-online>
- <sup>44</sup> Brighter Futures Research Paper 2015, Manningham YMCA Youth Services <http://youthservices.ymca.org.au/About-Us/Pages/Research.aspx>
- <sup>45</sup> Community Indicators Victoria, Manningham Profile <http://www.communityindicators.net.au/>
- <sup>46</sup> Health and Wellbeing Needs of Older Adults in the Inner Eastern Region 2016 <http://epcp.org.au/key-project/older-people-health-wellbeing/>
- <sup>47</sup> Victorian Admitted Episodes Dataset <https://www2.health.vic.gov.au/hospitals-and-health-services/data-reporting/health-data-standards-systems>
- <sup>48</sup> Victorian Commission for Gambling and Liquor Regulation <http://www.vcglr.vic.gov.au/resources/data-and-research/gambling-data/population-density-and-gaming-expenditure>
- <sup>49</sup> Community Indicators Victoria <http://www.communityindicators.net.au/>
- <sup>50</sup> Council Policies and Strategies relevant to Healthy City Strategy <http://www.manningham.vic.gov.au/strategies-and-policies>

## Appendix 2: Healthy City Strategy – Public Exhibition Comments and Recommendations

Healthy City Advisory Committee Comments		
No.	Comment	Recommendations for Action
1	Document is very comprehensive	No action required
2	Pleased that Strategy is focused on partnership and collaboration	No action required
3	Incorporate the achievements, strengths and learnings from the Healthy City Plan 2013-17 evaluation	Key results and learnings to be incorporated within the Strategy as an Appendix
4	Strengthen the connection to the other environments and inter-relationship on other policies that support health and wellbeing e.g. urban planning, connectivity, transport	Strengthen wording on page 8 to address the built, natural and economic factors that impact on health and wellbeing. Appendix 5 presently depicts other supporting documents impacting the environments.
5	Strengthen the inter-relationship between the goals of the Council Plan and Healthy City Strategy in achieving the vision for Manningham	Add Appendix to demonstrate the Integrated Planning Framework for Council depicting how all strategic documents work towards the Council Vision.
6	Provide more information on settings in place based approaches	Expand on Placed Based Primary Prevention framework to include potential settings for Manningham on Page 7.
7	Strengthen Equity Focus	Strengthen Health Equity comment on Page 6. Change the wording within the focus area of Inclusive and Harmonious changes from Equality to Equity. (Pg 19)
8	Provide more information on the 1000's of Voices consultation	Include additional information on Section 8 outlining results from consultation. (Pg 16)
9	Define more clearly how each focus area often has an inter-relationship across priority areas.	Add comment about inter-relationship on page 9 of Strategy. (Figure)
10	Demonstrate how the strategic directions of the Healthy City Strategy will guide future community funding	Consider feedback as part of the Healthy City Action Plan development.
11	How will Communicable Diseases and Heat Stress be incorporated within the Strategy	Both of these areas are addressed as supporting documents of the Healthy City Strategy –Manningham's Pandemic Plan and Manningham's Heatwave Strategy in Appendix 5. Recognise these activities as part of the Healthy City Action Plan development.



12	Consider age and cultural specific issues such as nutrition and hydration for older adults and culturally appropriate / servicing and language barriers	Consider this feedback as part of the Healthy City Action Plan development.
13	Consider cultural initiatives to support statistics such as school readiness and Hepatitis B.	Consider feedback as part of the Healthy City Action Plan development.
14	Review description of violence outside of family violence	Amend the action objective to state "Commit and act to end violence and its impacts" omit the word family thus broadening the context. (Pg 25)
15	Consider partnership across borders to address crime issues as perpetrators often live outside of the Manningham municipality	Consider feedback in the Healthy City Action Plan development.
16	In the focus area Inclusive and Harmonious, we encourage Council to consider projects around Disability Friendly Cities and encouraging principles of Universal Design within the City	Consider this feedback as part of the Healthy City Action Plan development.
17	In the focus area "Safe and Resilient, we encourage Council to focus on issues related to prescription drug misuse	Consider this feedback as part of the Healthy City Action Plan development.
18	Council to increase community awareness of existing community activities, services and events.	Consider this feedback as part of the Healthy City Action Plan development.
<b>Council Officer Comments</b>		
19	For Focus Area Connected and Creative to be amended to Connected and Vibrant to better reflect the broader economic, cultural and arts areas.	Amend Focus Area Connected and Creative to Connected and Vibrant throughout the document. (pg 27)
20	Amend the targets for Connected and Creative to reflect community experience rather percentage attendance and amend the output from Local Tourism rather than income	Amend two target and measures on page 27 of document
21	Create Infographics informing each of the focus areas with specified data supporting the strategic direction	Incorporation of key data points to introduce each focus area.
22	Incorporation of information that was blank in draft endorsed document <ul style="list-style-type: none"> <li>- Mayor's Message</li> <li>- Partner's Message</li> <li>- Appendix: Role of Partners</li> </ul>	Information Incorporated (pg 3, 4, 46)



**HEALTHY CITY  
STRATEGY  
2017-2021**

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## Mayor's and CEO's Message

A healthy city is something we all strive to maintain and improve, so it is with great pleasure and pride that we present the Manningham Healthy City Strategy 2017 – 2021.

While Manningham is already viewed by many as one of the healthiest cities in the State of Victoria, we know and appreciate that to improve the health, safety and wellbeing of our community, now and for generations to come, we need to collaborate with key partner organisations to plan and ensure the best health outcomes can be realised together.

This Healthy City Strategy sets the direction for Council policy, partnership and practice over the next four years and is the result of research, data and community views and direction from Council's Healthy City Advisory Committee. For this strategy, the committee identified four key focus areas, including how our City can be inclusive and harmonious, how our City can be healthy and well, how our City can be safe and resilient, and how our City can be more creative and vibrant.

The strategy complies with Council's legislative obligation under the *Health and Wellbeing Act 2008* and will be used to strategically inform future work delivered by Council, including funding of key health related projects through the Council Plan and annual budget, over the next four years.

We sincerely thank our health partners and the broader community for their involvement in developing this strategy that will support and direct our combined efforts to maximise the opportunities for our community to achieve longer term benefits in optimum health and ultimately, improved quality of life.



**Cr Michelle Kleinert**  
**Mayor**



**Warwick Winn**  
**Chief Executive Officer**



## Partners Message

Health and wellbeing is a community responsibility and as community members and services with a vested interest in the health and wellbeing of everyone in Manningham; we are privileged to have been actively engaged in the development of Manningham's Healthy City Strategy 2017–2021.

Manningham is one of the healthiest and safest cities in Victoria – but there is always more that can be done. Our good health status is assisted by the healthy places and spaces that are provided and are accessible within the municipality but there are many other structural and individual factors that impact good health.

Council alone cannot improve the health of the population. Working together means we can address the root causes of ill health and disease. To ensure the greatest benefit to the population as a whole, we have identified shared priorities that we can work on together. The agencies and individuals represented on the Manningham Healthy City Advisory Committee have collaborated to partner with Manningham City Council to support the development and implementation of this important Strategy. The services represented on the Advisory Committee provide support and care to people and families in our community across the life course. They deliver services across a continuum from prevention through treatment to crisis support and intervention.

Many of our services work with the most vulnerable people and families in our community – we are proud to represent their needs, ably assisted by skilled and passionate community representatives who are key contributors to the advisory committee and its work.

We congratulate Manningham Council on their vision for population health in Manningham and the thorough process undertaken to achieve this Strategy.

*Signed in Partnership*

*Healthy City Advisory Committee Membership:*

- ❖ Access Health and Community (AccessHC)
- ❖ Department of Education and Training
- ❖ Department of Health and Human Services
- ❖ Doncaster Community Care and Counselling Centre (Doncare)
- ❖ Eastern Domestic Violence Services (EDVOS)
- ❖ Haven Home Safe
- ❖ Heide Museum of Modern Art
- ❖ Inner East Primary Care Partnership
- ❖ Manningham YMCA
- ❖ Manningham Strategic Alliance of Community Houses
- ❖ Mhisti Rele (Community Representative)
- ❖ Eastern Melbourne Primary Health Network (PHN)
- ❖ Onemda
- ❖ Shilpa Smith (Community Representative)
- ❖ Victoria Police – Manningham Police Service Area
- ❖ Whitehorse Manningham Libraries
- ❖ Women's Health East

### 1. Introduction

When we feel happy, healthy and well, we live more content and satisfied lives.

In Manningham, there are many ways for people to stay healthy, active and connected to their family, community and the environment in which they live. They can access and enjoy the many walking and bike paths, the parks and open spaces, the sports facilities and playgrounds. They can also utilise an array of services and programs that support healthy living, as well as get involved and participate in activities that enhance their connection and creativity with their local community. Statistics show that Manningham residents enjoy a level of health and wellbeing that is higher than many other areas across Victoria. In saying this, there is always room for improvement.

Everyone has a role in supporting the health and wellbeing of our community. All levels of government, regional and local organisations plus the communities, need to work together collaboratively. Manningham City Council has a leading responsibility, and is partnering with stakeholders from across a variety of sectors, to ensure the best outcomes are achieved.

The Healthy City Strategy 2017 – 2021 focuses on the people of Manningham and is a partner document to Manningham’s Council Plan 2017 – 2021. Together, the two strategic documents address five interlinked domains: our community, our places and spaces, our environment, our economic growth and our Council leadership. These strategic documents will work hand in hand to address the issues that impact the liveability, resilience and wellbeing of our community in Manningham.

The Healthy City Strategy 2017 - 2021 will set direction for Council policy, partnership and practice over the next four years and has taken into account the need for strong partnerships and collaboration, targeted place based approaches, the need to ensure health equity, along with the identification of collective priorities and actions. It was developed in partnership with the Healthy City Advisory Committee and identified four focus areas based on data, evidence and community views.

To ensure the long term effectiveness of this plan in improving the health and wellbeing of our community, an evaluation framework that measures the outcomes and impacts to our community has been developed.

The Healthy City Strategy’s Focus Areas for Manningham are:



## 2. Background

### 2.1. What is Community Health and Wellbeing?

Health is defined as “a complete physical, mental and social wellbeing and not merely the absence of disease”.<sup>1</sup> In comparison, community wellbeing is about the health and happiness of the community in which we live. Our sense of wellbeing is affected by our physical and mental health, the natural and built environments in which we reside, the economy, and our ability to engage in all elements of community life. Community wellbeing is about how all these things come together to support us to live happy, healthier and more meaningful lives.

### 2.2. What is Municipal Public Health and Wellbeing Planning?

Every Victorian Local Government is required under the Public Health and Wellbeing Act 2008 to prepare a Municipal Public Health and Wellbeing Plan (MPHWP) within 12 months of Council Elections. The MPHWP is required to “protect, improve and promote public health and wellbeing within the municipal district” and:

- Take into account data on the health status and determinants in the municipality;
- Identify local goals and evidence based strategies which support people to achieve maximum health and wellbeing;
- Provide opportunity for the local community to be involved in the development, implementation and evaluation of the plan; and
- Ensure a partnership approach is undertaken to accomplish the goals and strategies. (Source: *Public Health and Wellbeing Act 2008 (Vic) s26*)<sup>2</sup>

Manningham’s Healthy City Strategy 2017 – 2021 complies with these legislative requirements and its development is guided by data and evidence, community consultation and the success of previous initiatives. It consists of four strategic documents:

- Healthy City Strategy 2017 – 2021 provides the strategic direction for Council and its partners over the next four years

- Healthy City Action Plan identifies the activities that will be delivered to meet the objectives of the four year Strategy
- The State of Our City Profile that identifies the health status and wellbeing needs of the community
- The Manningham Healthy City 2013-17 Evaluation Report which outlines the key outcomes, impacts and achievements of the previous plan.

### 2.3. Frameworks for Public Health Planning

Traditional health planning uses a number of existing frameworks. These frameworks have influenced the development of the Healthy City Strategy and Action Plan. Key considerations were given to:

- ❖ **Social Model of Health** which defines that for maximum health and wellbeing to be achieved, the social, environmental and economic factors that affect health need to be addressed alongside the biological and medical factors.<sup>3</sup>
- ❖ **Population Health Planning**<sup>4</sup> which supports an integrated and collaborative cross sectoral planning approach to improve the health and wellbeing of whole of populations, reduce inequities and address the needs of the most disadvantaged.
- ❖ **Environments of Health Framework<sup>5</sup> and Social Determinants** which acknowledge that to have the greatest impact on population wellbeing, the social, natural, economic and built environments must be considered and that an integrated planning across sectors is essential.
- ❖ **Health Promotion** which is about strengthening the skills and capabilities of individuals to take action and the capacity of groups or communities to act collectively to influence the determinants of health and achieve positive change.<sup>6</sup>
- ❖ **Prevention, Protective Factors and Behaviours** are required to be considered to address the risk factors resulting from the environment and individual behaviours.<sup>7</sup>
- ❖ **Health Equity**<sup>8</sup> which ensures everyone has a fair opportunity to attain their full health potential and that the needs of those most disadvantaged are considered through the action planning process

A number of new frameworks have recently evolved to influence health planning in the future and include:

- ❖ **Victorian Public Health and Wellbeing Outcome Framework** is a new initiative from the Department of Health and Human Services (DHHS) which provides a transparent approach to monitoring and reporting progress in population health outcomes.
- ❖ **Systems Thinking**<sup>9</sup> addresses the broad and complex issues, such as obesity, by identifying all the elements that contribute to the issue and their interrelationship. These include the individual, ecological, social and political factors.
- ❖ **Collective Planning and Collective Impact** is where a cross section of stakeholders work collaboratively together to solve complex social problems and seek to create impact together rather than individually.<sup>10</sup>
- ❖ **Liveability in Place** is a new planning approach whereby domains such as employment, food, housing, public open space, transport, walk-ability and social infrastructure all have a role in creating a healthier community. .<sup>11</sup>
- ❖ **Place-Based Primary Prevention** identifies and addresses the social and physical environment of a designated place or location. Consideration has also been given to settings based approaches to target interventions. In Manningham, placed based interventions are in Bulleen and Doncaster Hill and settings including early years, community and workplaces.



### 3. Policy Context in Manningham

#### 3.1. Council Vision and Mission

**Vision:** A liveable and harmonious City.

**Mission:** A financially sustainable Council that listens, consults and acts with integrity, value and transparency

#### 3.2. Strategic Integrated Planning Framework

In a changing political environment, there is a growing need for Local Government to be more innovative, adaptable and efficient. Manningham City Council has seen an opportunity to streamline its approach to organisational planning by developing a new Integrated Planning Framework (Appendix 2) that responds to the inter-relationship that exists within and across many of the organisations service areas.

This framework forms the basis of the Council Plan 2017 – 2021 which includes five high level themes based on the Victorian Government’s “Environments of Health Framework” recognising that the greatest impact on community health and wellbeing can only be achieved by considering the social, economic, natural and built environments. The themes are Resilient Environment, Liveable Places and Spaces, Vibrant and Prosperous Economy, Healthy Community and Well Governed Council.

Each has a series of goals and objectives which will provide strategic direction over the next four years across Council. Figure 1 provides an outline of the strategic framework and the goals for the Council Plan.

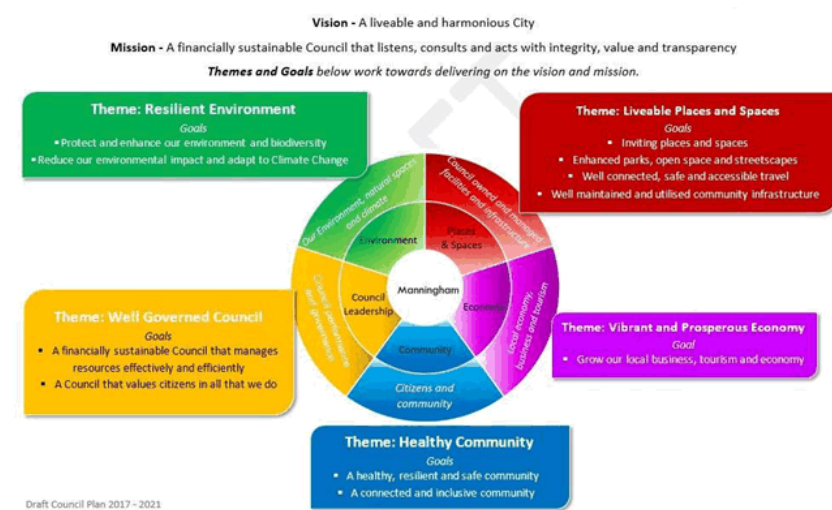


FIGURE 1: COUNCIL PLAN THEMES AND GOALS

#### 4. Healthy City Strategy – Our Community

In the spirit of integration, the Healthy City Strategy 2017-2021 has adopted the following goals from the Council Plan 2017-2021:

1. A healthy, resilient and safe community.
2. A connected and inclusive community.

The Strategy and its supporting Action Plan will work towards achieving these Council Plan goals by addressing the needs of *'the community'* in an integrated and innovative way.

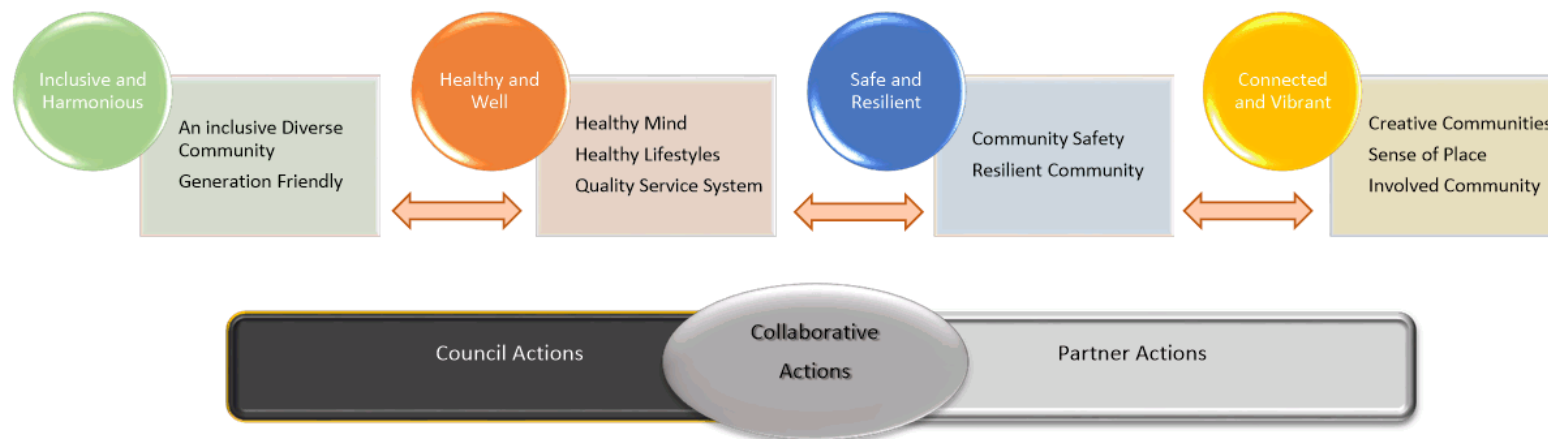
In particular, the Healthy City Strategy 2017-2021 has identified four key focuses, each with a series of high level priorities and action areas which through collaborative and integrated planning, will be addressed over the next four years

by Council and its partners to meet these goals. Figure 2 outlines the Healthy City Strategy 2017 – 2021 and the structure of the future Action Plan.

The Healthy City Strategy 2017-2021 has taken an integrated approach by consolidating and streamlining Council’s existing strategic commitments that support the social wellbeing of our community into one framework (Appendix 5 outlines supporting Council documents). It has also identified new strategic areas such as community connections that meet the changing needs of our community for now and into the future.

By adopting an integrated framework, we hope to have the broadest level of impact on our community’s health and wellbeing.

**FIGURE 2: HEALTHY CITY STRATEGY AND ACTION PLAN ELEMENTS**



### 5. Development of Healthy City Strategy

Health and wellbeing planning has come a long way in Manningham since it was first introduced over 50 years ago. It has progressed from addressing issues such as sanitation and immunisation to focusing on creating a liveable city by addressing the social, cultural and environmental factors that impact on community wellbeing.

Manningham City Council undertook an extensive and creative process in the development of the Healthy City Strategy 2017-2021. The process included the establishment of a Healthy City Advisory Committee, the evaluation of Manningham’s Healthy City Plan 2013-2017, extensive community consultation, the establishment of an evidence base and the development of an action plan that will guide the implementation of the strategy.

**FIGURE 3: ELEMENTS TO THE DEVELOPMENT AND IMPLEMENTATION OF THE DRAFT HEALTHY CITY STRATEGY 2017-2021**



#### 5.1. Healthy City Advisory Committee

A Healthy City Advisory Committee was established in 2017 to strategically inform the planning and development of the Strategy and Action Plan and will continue to partner in the future with implementation, monitoring and evaluation. The Advisory Committee has representation from Council and stakeholders from a state, regional and local level. (Appendix 6 outlines Healthy City Advisory Committee Membership and their role in Health and Wellbeing)

To support the ongoing implementation of the Strategy, Healthy City Working Groups will also be established.

#### 5.2. Evaluation of Manningham Healthy City Plan 2013 / 17

The previous Healthy City Plan 2013-2017 underwent an extensive review which identified the outcomes achieved, the challenges and any key learnings from projects and initiatives. (Appendix 3 outlines Evaluation Report Summary) As this new Strategy has a number of similar priorities, it builds on the best practice examples and uses the learnings of the past to enhance future outcomes.

5.3. Community Consultation

The community was actively engaged and their views were considered throughout the development process. A four phase consultation approach was undertaken and portrayed in Figure 4.

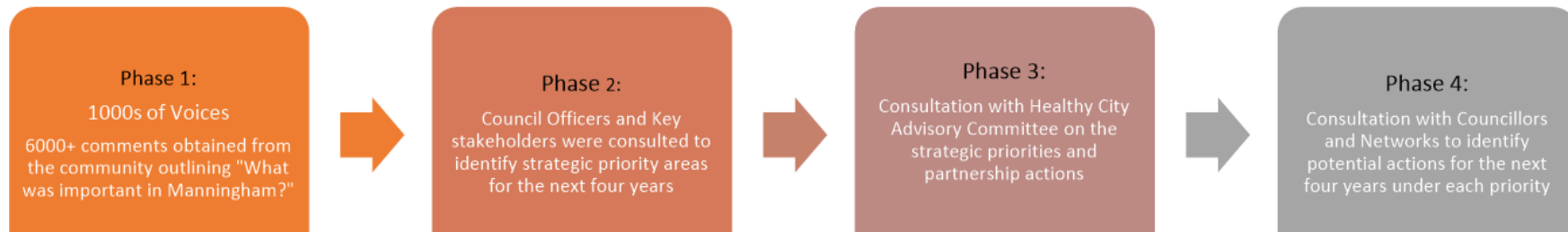


FIGURE 4: PHASES UTILISED IN THE CONSULTATION PROCESS FOR THE HEALTHY CITY STRATEGY 2017 - 2021

5.4. Evidence and Research

Extensive research was undertaken into the health status of the Manningham community. It considered key areas such as demographics and projected population changes, the health and wellbeing issues that impact our community, protective and risk factors, key social issues, local area needs and strengths and research across the Council Plan themes: Community, Places and Spaces, Economy and the Environment. This information is available in the State of the City Profile.

5.5. Healthy City Action Plan

The Strategy will be supported by two consecutive Action Plans developed every two years in partnership with key stakeholders. These Plans will identify new initiatives and collaborative actions that address the agreed focus areas and priorities. Other commitments that support health and wellbeing are identified in supporting documents.

6. Review and Evaluation

6.1. Monitoring and Review

In line with The Health and Wellbeing Act 2008 Section 26 “A council must review its MPHWP annually, and if appropriate, amend the Plan”. The Healthy City Strategy 2017-2021 and Action Plan will be annually reviewed with the Healthy City Advisory Committee and a report submitted to Council. Monitoring will also be undertaken in accordance with the recommendations of the Royal Commission into Family Violence. The elements that will be considered at each review are identified in Figure 5.

6.2. Evaluation Framework

Evaluation is an integral part of the Healthy City Strategy 2017 - 2021. A multilayered approach will be undertaken to evaluate it effectiveness.

The overall evaluation framework and methodology is as follows:



Key evaluation indicators will include the liveability domains:<sup>12</sup> employment; food; housing; open space; transport; walkability and; social infrastructure along with



FIGURE 5: ELEMENTS CONSIDERED AT EACH ANNUAL REVIEW

targets and measures from the “Victorian Public Health and Wellbeing Outcome Framework<sup>13</sup>”.



## 7. A snapshot of our Health and Wellbeing<sup>14</sup>

NB: Information will be included as infographics on design

### Our People:

With a growing population of over 120,000, Manningham is one of the most culturally and linguistically diverse communities, with 36.5 percent of our people born overseas and 39% speaking a language other than English. Manningham also has an above average aging population with a projected growth in people aged 65 plus from 19% to 31.4% by 2026. This age group also has the greatest number of people with disabilities with 12.1% having a profound incapacity. In addition, 12% of our population are considered carers, which is reflective of our populations need in Manningham. Families are also now more actively moving into Manningham and birth rates are increasing. 13% are young people aged between 12- 24.<sup>15</sup>

### Our Health:

Manningham is recognised as one of the healthiest municipalities in Victoria, but we cannot afford to be complacent with rising rates of obesity, chronic diseases such as cancer (6.6%)<sup>16</sup>, blood pressure (22%), heart disease (7.5%) and diabetes, mental health and dementia.<sup>17</sup> 23.7% of our population reported to have poor to fair health with women and the members of the community who are more disadvantaged indicating they were worse off.<sup>16</sup> With nearly half our population being overweight or obese (46%), many of these are not exercising enough (50%) or eating adequate levels of fruit and vegetables (46%)<sup>16</sup>, we will need to encourage more active living and healthier lifestyle choices including making nutritional food and water, the preferred choice whilst decreasing alcohol consumption and reducing smoking.

### The Early Years:

For families, Manningham is well equipped with Maternal and Child Health Services, Child Care Services and Kindergartens, but with increasing demands, this has placed strain on the existing service system. In relation to children's wellbeing, it's important to keep positive behaviours such as breastfeeding and immunisation as priorities to ensure we are establishing good foundations for future health. In Manningham, there has been an increase in children with special needs (from 4%

in 2009 to 5.4% in 2015), which may be a result of a number of excellent local schools supporting children with developmental delays. In addition, one in ten children are more at risk of or are experiencing delays in the areas of physical health and wellbeing and language and cognitive skills, according to the AEDC indicators. This is continuing to school age with 11.3% having speech and language problems at school entry.<sup>35</sup> In terms of the most at risk children though, Manningham has significantly lower rates of Child First Assessments (4.7) when compared to Melbourne Metropolitan (6.6).<sup>17</sup>

### Our Youth:

The young people in Manningham have access to excellent Secondary Schools but are limited with future education with no local TAFE or Tertiary options. We have good rates of education performance with 98.8% of 19 year olds who have attained year 12<sup>17</sup>, and 88% entering university or further study<sup>18</sup>. Despite this, the data shows that Manningham Year 9 students have some of the poorest numeracy, reading and writing standards<sup>19</sup>, and lowest numbers of 20 – 24 year olds in further education when compared across the Inner Eastern Region of Melbourne. Youth in Manningham have some distinct wellbeing issues associated with their mental wellbeing with many identifying as having very high levels of psychological distress (9.7%), not feeling that they have a trusted adult in their lives (33.7%) and feeling bullied in their life (14.8%)<sup>20,21</sup>. A number of the youth in Manningham are engaging in risky behaviours and those between 15-17 year olds are smoking (38.6%), using marijuana (13.6%), alcohol consumption (53.3% in last 30 days) and practicing unsafe sex (68.6%). In addition, the youth demonstrate poorer dental hygiene.<sup>21</sup>

### Our Older Adults:

With an ageing population (25,923 of 65+), Manningham needs to be proactive in keeping people as healthy and independent as possible, whilst also ensuring that if they require assistance, that this is accessible and available. Manningham's diversity is definitely evident in our older community, with 50% of people over the age of 60 being born overseas, which means we need to consider issues such as culturally appropriate servicing and health literacy. Many of Manningham's older adults live active and connected lives, staying very connected with family and friends and often taking a leading role in looking after grandchildren. In saying this, we need to ensure that those living alone (77% of women over 75), those living in

financial difficulty (52% of 70+ adults live on less than \$400 per week) and those requiring assistance to live independently (37%) are supported to ensure they don't become isolated or vulnerable. Some of the leading health issues for older adults include Dementia (which is due to rise by 196% by 2050)<sup>22</sup>, chronic disease, falls and disability management, arthritis and osteoporosis, elder abuse and social isolation, in particular for women.<sup>2315</sup>

### Our Safety

Manningham is considered the safest municipality in the Eastern Region. In saying this, our community does not always feel safe with only 55.3% indicating they feel safe walking alone at night, which is comparable with Victoria (55.1%). The top three crime issues faced in Manningham in 2016 were assault including family violence, burglary and abduction.<sup>31</sup> Manningham has experienced an increase of 10.9% in crime rates from 2015 to 2016. Family violence rates have also increased from 532 in 2012 to 772 in 2016 which, although alarming, is an indication that the affected community have increased their confidence in reporting assaults and seeking appropriate support. Manningham has strong relationships with key stakeholders such as Victoria Police and Neighbourhood Watch and will continue to work in partnership to ensure the community is and feels safe and that harm is minimised.

### Our Resilience:

Manningham has the potential for impacts and consequences from acute shocks (bushfire, flooding, severe weather, heatwave etc.) and chronic stresses (climate change, unemployment, unaffordable housing etc.) that can affect the health and wellbeing of our community in the short and long term. Recent flood and fire incidents, demonstrates the impact these events can have on a community along with the long term extensive effects. A commitment to building the resilience and capacity in our community will directly enhance their capability to cope with these acute shocks and chronic stresses that exist in society.

### Our Connections:

Most of our population are satisfied with their lives (7.9 out of 10)<sup>44</sup> but there are definite opportunities for people to feel more connected with their local

neighbourhoods and in community life. With an increase in the number of people living alone (16%)<sup>15</sup> and less people participating in community activities such as volunteering and events, social isolation is a growing concern for Manningham.<sup>17</sup> The community feedback received through the 1000's of voices consultation in 2016, identified community connectedness as very important for our community. For this reason, Council and its partners will work actively to enhance the community's sense of place through more liveable neighbourhoods and vibrant local activities such as those that promote arts, heritage and culture.

### Our Housing:

In Manningham, we have a variety of housing choices with 81.7% being separate houses, 16.5% being medium density and 1.7% are high density. Most of the houses are owned (77.6%) as opposed to being rented (15.6%). In saying this, housing affordability is a growing issue with less people being able to manage their housing economic requirements with 32% of mortgages and 40% of rentals absorbing over 30% of people's income and 16% of households living on less than \$600 per week.<sup>15</sup> The flow on effect of this financial stress can then impact on issues such as food access (3% of people ran out of food and could not buy more)<sup>17</sup>, the ability to afford basic services and health care, their capacity to pay for bills and their opportunity to engage in community activities. In relation to housing, social and affordable housing is a significant issue for people most in need or disadvantaged. Manningham has the lowest stock of social housing (0.8%)<sup>17</sup> in the Victoria and needs to actively work with developers and advocate to the State Government for greater provisions.<sup>15</sup>

### Our Liveability

Manningham's unique balance between city and country poses some challenges with the municipality's liveability. The city is fortunate to have many parks (313) and open spaces (2000ha) which are well serviced with many joint paths and trails and amenities that allow people to connect and engage in active lifestyles. The municipality also has an array of facilities, some of which are ageing and need upgrading, which are used for sport and recreation, learning and education and community events and activities. These provide an opportunity for people to participate in structured and unstructured activity at a local neighbourhood level to enhance their wellbeing and quality of life. The community is also well serviced

by a thriving retail network and an array of restaurants and cafes which ensure people have access to what they need and can provide opportunities for people to get together. The main form of transport in Manningham is a bus system, which poses some access limitations for people. The landscape of the city also poses some challenges in terms of walkability. As a result, Manningham has a greater than average reliance on cars which can minimise people's desire to use other forms of transport or partake in incidental exercise.<sup>15</sup>

#### Our Businesses

Manningham is a hub for local business (12,600 registered in Manningham), many being homebased. The key industries are retail (20%), healthcare (15%), education and training (11%), accommodation and food services (8%) and professional (8%). There are 30,000 local jobs of which 46% are filled by residents.<sup>15</sup> Access to economic resources and local employment are wellbeing determinants, and thus, are important to support and foster at a local level for people of all backgrounds, genders and abilities. With unemployment rates for people with disabilities being half that of our broader community, Manningham will be concentrating on supporting equitable employment and gender equity in the workplace.

#### Our Service Access:

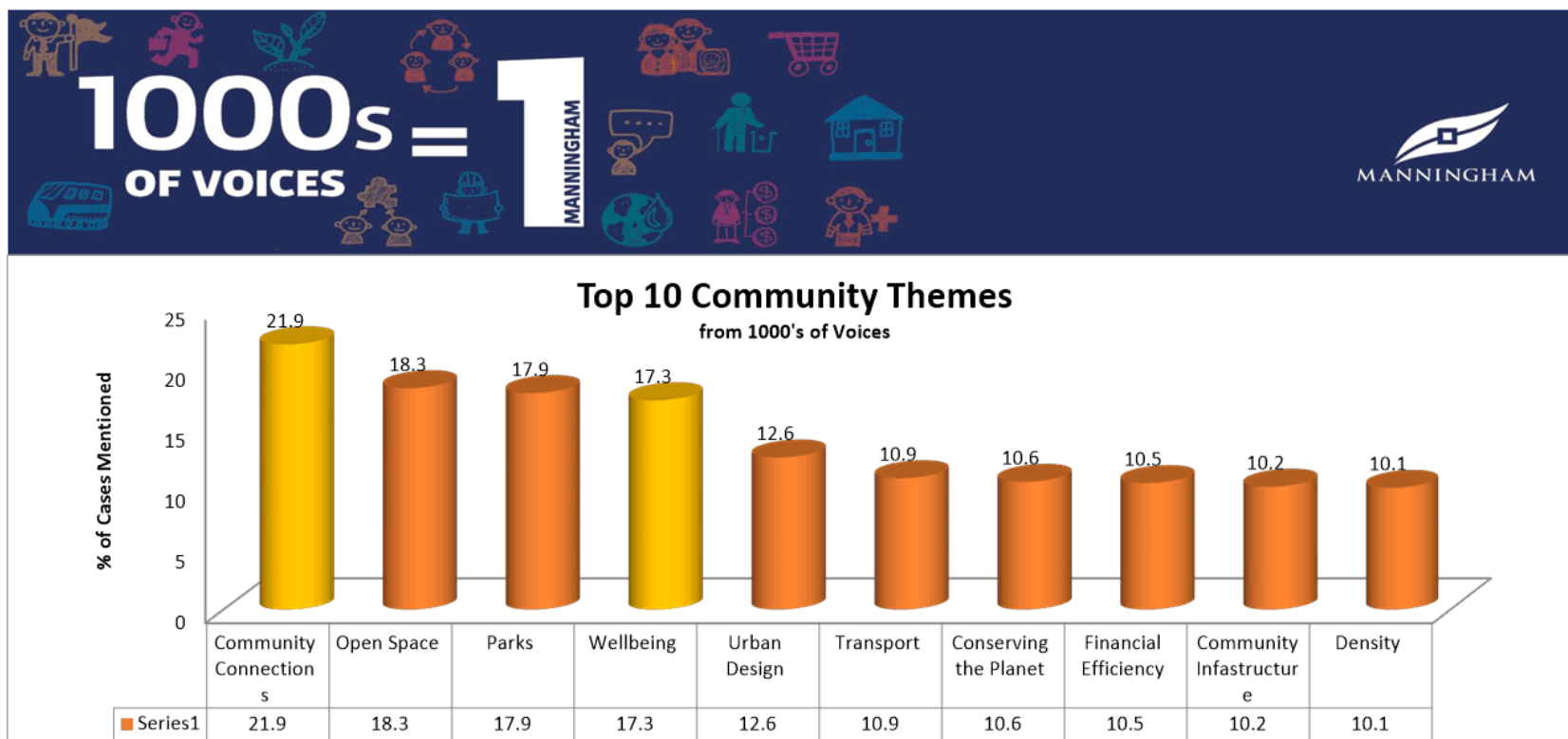
Manningham when compared to the Eastern Region is also limited in its service provision including services such as healthcare, allied health, dental and welfare or community programs.<sup>17</sup> It is essential that with an ageing population, we consider their capacity to access the services they require, ensure they are affordable, are culturally appropriate and meet the needs of the changing populations groups. Council takes an active role in funding a range of community services and programs, but will also need to advocate for greater local servicing and to work in partnership with key stakeholders to identify innovative ways to improve quality and service access.



8. What is important to you?

Council consulted with over 2500 people from our diverse community at 50 events and activities across Manningham. More than 6000 comments were received on ‘what was important to our residents and visitors’.

The top 10 areas of greatest importance are referenced below. Community connections and community wellbeing were two of the most significant themes influencing the Healthy City Strategy.



Some of the community's comments included:



9. Development of Healthy City Strategic Framework 2017-2021

The development of the Healthy City Strategic Framework considered the following elements



10. Healthy City Strategic Framework 2017 - 2021

The Healthy City Strategic Framework 2017 -2021 has been developed to guide Council and its partner’s direction over the next four years. It outlines how the Strategy will support the goals of the Council plan by addressing four strategic focus areas along with a suite of priorities and action areas.



## 11. Healthy City Strategy

Inclusive and Harmonious infographic to be inserted incorporating population and ages, household types, cultural diversity, people with disabilities, gender equity, gender identity, education, youth in the community, older adults.

### 11.1. Focus Area: Inclusive and Harmonious

Manningham is a proudly diverse community made up of people of all ages, abilities, cultural backgrounds, religions, and gender orientation. To thrive, a healthy, harmonious and inclusive community requires the participation, equal opportunity and empowerment of all its diverse communities, and all people to feel welcomed and valued.

#### Inclusive and Harmonious Goal:

**A community that is inclusive and welcoming of all people**

#### Priority: An Inclusive Diverse Community

In Manningham, our diverse community is celebrated and acknowledged as enhancing our municipality. We have a responsibility to ensure that all people are included in all elements of community life in a fair, meaningful, equitable and non-discriminatory way. The health and wellbeing needs of our diverse population groups are often different to the broader population and must be considered by providing appropriate services, accessible programs and facilities,

considering health literacy and by valuing and protecting the diverse identities of our people.

**Action Areas: Social and Economic inclusion, Rights and Equity, Embracing Reconciliation and Valuing Diversity.**

#### Priority: Generation Friendly

Manningham has a strong focus on people across all ages and stages. It's important to consider individual and population wide wellbeing needs and to accommodate our planning, engagement, partnerships and service delivery accordingly. For early years, there is a need to continue to promote and support children's learning and development; for young people, it is important to build their resilience and capacity to deal with changing environments; and for older people, it is important to support them to live independently and to be healthy for as long as possible.

**Action Areas: Strong Early Foundations, Resilient Youth and Age Friendly.**



# Inclusive and Harmonious

A community that is inclusive and welcoming of all people

## An Inclusive Diverse Community

*A connected community that values and embraces its diversity*

<p><b>Social and Economic Inclusion</b></p> <p>Strive towards a community where everyone has the opportunity to participate equally</p>	<p><b>Rights and Equity</b></p> <p>Reduce inequity and treat everyone with respect</p>	<p><b>Embracing Reconciliation</b></p> <p>Respect, support and celebrate Aboriginal people, culture and heritage</p>	<p><b>Valuing Diversity</b></p> <p>Value, respect and celebrate the diversity of community</p>
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Target:  
5% increase in the valuing and respecting of our diverse community by 2025 (Source: MCC Community Panel)

• **Measure:** Proportion of people who value and are welcoming of our diverse community

Target: 5% increase in the proportion of adults connected to culture and country by 2025 (Source: MCC Community Panel)

• **Measure:** Proportion of adults connected to culture and country

Target:  
5% increase in labour market participation for people with a disability by 2025 (Source: ABS data)

• **Measure:** Proportion of people with a disability engaged in fulltime education and/or work

Target: 5% increase in resilience in adolescents by 2025 from 2014 baseline (Source: Vic Government - Education)

• **Measure:** Proportion of adolescents with high levels of resilience

## Generation Friendly Community

*A community that encourages and supports people of all ages and at all stages of life.*

<p><b>Strong Early Foundations</b></p> <p>Promote and support children's learning and development</p>	<p><b>Resilient Youth</b></p> <p>Engage, empower and build the resilience of young people</p>	<p><b>Age Friendly</b></p> <p>Strive to become an Age-Friendly City enhancing opportunities for older people.</p>
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Target: 5% increase in adults over 65 feeling connected and involved in community life by 2025 (Source: MCC Community Panel)

• **Measure:** Proportion of seniors who feel connected and involved in the community

Target: 2% decrease in the percentage of children developmentally vulnerable in one or more domains by 2025 (Source: AEDI)

• **Measure:** Percentage of children developmentally vulnerable in one or more domains

Health and Wellbeing infographic to be inserted incorporating general wellbeing , health behaviours , mortality rates, children's health and wellbeing, youth health and behaviours, older adults health and service access

### 11.2. Focus Area: Healthy and Well

Manningham is one of the healthiest municipalities in Victoria with nearly half (48.2%) reporting that their health is very good to excellent.<sup>41</sup> To build on and engage more people in our community to aspire to optimal health and wellbeing, we will encourage people to make healthy lifestyle choices, enhance community resilience and improve the service system so that people can access the support they require.

#### Healthy and Well Goal:

**A community where everyone aspires to optimal health and wellbeing**

#### Priority: Healthy Mind

In Manningham, youth mental health concerns are on the rise along with Dementia rates in our ageing population. By creating opportunities for people to participate in community life and social activities, engage in employment and education and build their resilience, our community's mental wellbeing could be enhanced.

Action areas: Youth Mental Wellbeing, Dementia Friendly and Life Long Learning

#### Priority: Healthy Lifestyles

Obesity in Western society is on the rise in both children and adults. Manningham is no different, and as such, it is important to address people's behaviour by encouraging them to access and consume nutritious food and water and undertake incidental exercise and regular physical activity. By taking these preventative measures, chronic diseases such as Diabetes, Heart Disease and Cancer may be minimised. In relation to sexual health, Manningham needs to consider prevention and education measures to address rising rates of Hepatitis B, in particular with our Chinese community<sup>24</sup> whilst ensuring our young people participate in safe sexual practices.

Action Areas: Healthy Eating, Active Living and Safe Sexual Health

#### Priority: Quality Service System

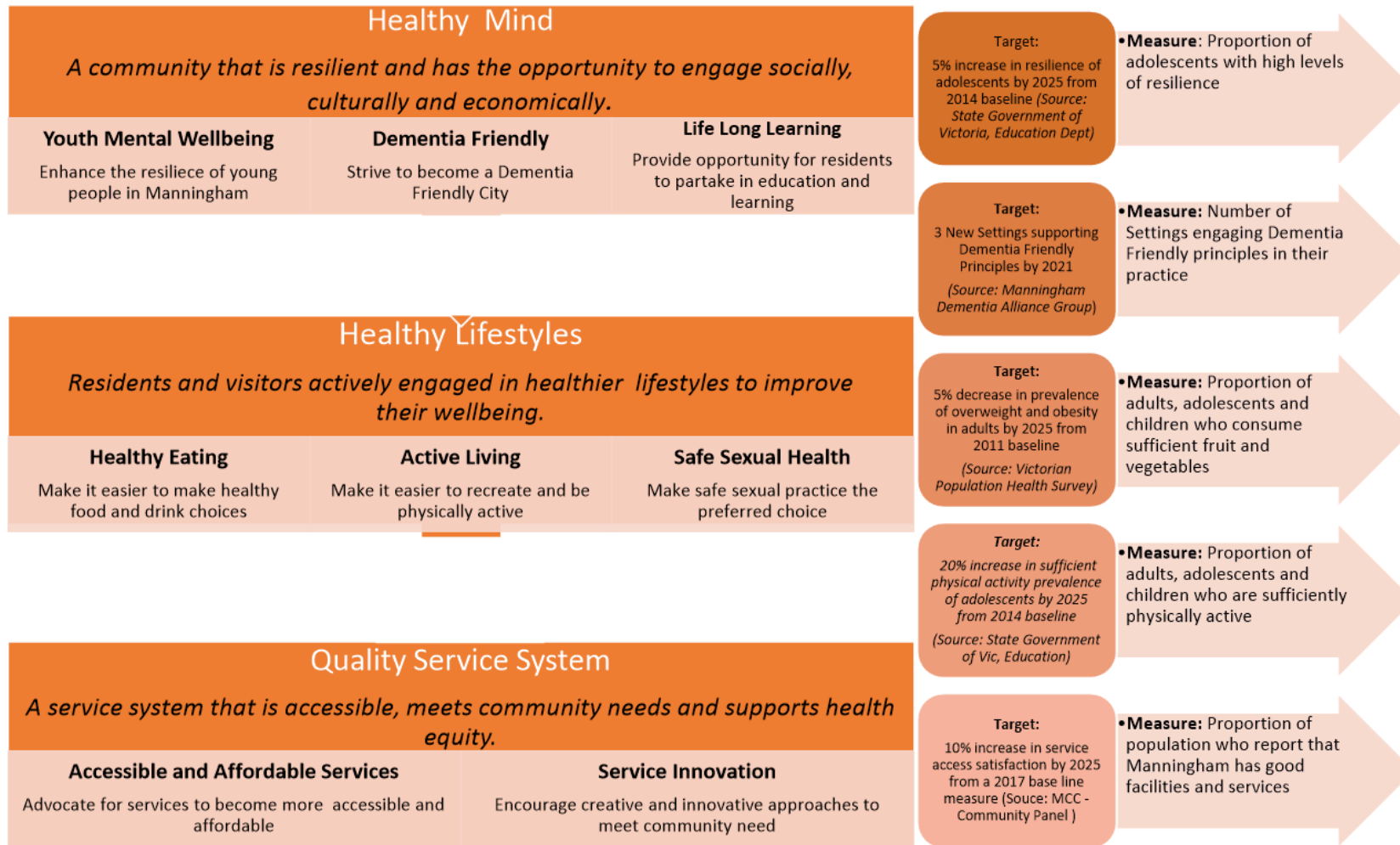
Manningham has high quality service providers delivering programs and services to the community. However, many residents are often required to travel outside of the municipality to receive some of the specialist support and programs required to meet their needs. By advocating for more local accessible and affordable services, supporting a more integrated system and by encouraging innovation, we could enhance the service provision that is required to keep our people fit and healthy.

Action Areas: Accessible and Affordable Services, Service Innovation



# Healthy and Well

**A community where everyone aspires to optimal health and wellbeing**



Safe and Resilient infographic to be inserted incorporating feeling safe, crime rates and offences, family violence rates, gambling, alcohol and drug usage, crash rates and resilience.

### 11.3. Focus Area: Safe and Resilient

Manningham is considered one of the safest municipalities to live. Despite this, there is a need to ensure crime rates and anti-social behaviours continue to stay low so people feel safe. We also need to safeguard against natural disasters such as flood and fire by supporting our local community to be as prepared as possible for potential incidents. To do this we have to work together with partners such as Victoria Police, Metropolitan Fire Brigade, SES, Neighbourhood Watch and other emergency services on building a safer more resilient community.

#### Safe and Resilient Goal:

**A resilient community where people feel safe.**

#### Priority: A Safe Community

Feeling safe in our homes and community is everyone's basic right. Council has a role to work in partnership with key stakeholders to keep people safe and to address the social issues that can impact on our community's wellbeing. With rising rates of violence and crimes, as well as increases in consumption of alcohol and drugs and gambling losses, it's important that we build community knowledge on the harms, ensure the right support is available, target settings and populations who are most at risk and create environments in which people feel safe.

**Action Areas: Feeling Safe, Prevention of Violence and Reducing the Harms of Drugs, Alcohol and Gambling.**

#### Priority: A Resilient Community

Manningham is subjected to the effects and consequences of long term chronic stresses that are constantly present in society, including climate change, unemployment, unaffordable housing etc. These chronic stresses are often exasperated by the acute shocks resulting from the impacts and consequences of emergency events (bushfire, flood, severe weather, heatwave etc.) which further affect the health and wellbeing of our community in the short and long term. A commitment to facilitating the building of resilience and capacity within our community will directly enhance their capability to cope with these chronic stresses and acute shocks that exist in society

**Action Areas: Responsive in Emergencies, Disaster Resilience.**

# Safe and Resilient

A resilient community where people feel safe

## A Safe Community

*A community that feels safe, is free from violence and engages responsibly in activities that could impact the individual and their family's wellbeing.*

<p><b>Feeling Safe</b></p> <p>Enhance the community's sense of safety in Manningham</p>	<p><b>Prevention of Violence</b></p> <p>Commit and act to end violence and its impacts.</p>	<p><b>Reducing the harms of Drugs, Alcohol and Gambling</b></p> <p>Work towards reducing the harms of problem gambling, binge drinking and illicit drug use.</p>
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**Target:**  
10% Increase in the proportion of adults who feel safe by 2025 from 2011 baseline  
(Source: Victorian Government Population Outcomes)

• **Measure:** Proportion of adults feeling safe walking in their street at night

**Target:**  
10% decrease in excess alcohol consumption by adults by 2025 from 2014 baseline (Source: Victorian Government Population Outcomes)

• **Measure:** Proportion of adults and adolescents who consume excess alcohol

**Target:**  
5% increase in Gender Equity in Relationships Score by 2025 from 2015 baseline  
(Source: VicHealth Indicators)

• **Measure:** Proportion of adults who support equal relationships between men and women

**Target:** 5% increase in reporting of incidents of family violence, reflecting confidence in the system and intolerance of family violence by 2025 from 2016 baseline (Source: Victoria Police Crime Statistics)

• **Measure:** Rates of incidence of family violence recorded by Police

## A Resilient Community

*A community that can effectively prepare for, adapt to, endure and effectively recover from the impacts and consequences of natural hazards and emergencies*

<p><b>Responsive in Emergencies</b></p> <p>Adopt an all-hazards, consequence focussed and collaborative approach to emergency management.</p>	<p><b>Disaster Resilience</b></p> <p>Ensure disaster resilience is enabled and facilitated for the Manningham Community</p>
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**Target:**  
5% increase in being prepared to intervene in a situation of domestic violence by 2025 from 2011 baseline  
(Source: VicHealth Indicators)

• **Measure:** Proportion of adults who are prepared to intervene in a situation of domestic violence

**Target:**  
10% increase in the number of Manningham households that have an emergency plan by 2025 from 2013  
(Source: Be Ready Warrandyte)

• **Measure:** Proportion of households that have an emergency plan in place

Connected and Vibrant infographic to be inserted incorporating community connections, participation, barriers to connecting, liveability indicators

#### 11.4. Focus Area: Connected and Vibrant

Manningham has many great attributes and amenities, with each local area having its own uniqueness that residents take pride in and enjoy. Through the 1000s of Voices community consultation, residents told us that their local neighbourhood and their friends and family were fundamental in enjoying happy lives. Creating a strong sense of place requires all of us to care about our community, whilst also having adequate opportunities for people to connect and get involved. Currently in Manningham, we have people who are socially isolated or not engaged in community life which has a direct impact on their wellbeing and happiness.

**Connected and Vibrant Goal: A connected community where all people feel valued, involved and have a sense of belonging.**

#### Priority: Creative Community

Manningham residents are passionate about the arts and cultural heritage. With evidence showing that arts and cultural activities have a positive impact on stress, anxiety and wellbeing, it is important to strengthen the opportunities for people to engage and participate in creative expression and in activities such as gallery exhibitions, theatre programs, cultural hubs and civic events across the community. By generating a greater enthusiasm for creative communities, we hope to also invest in local artists and support tourism to Manningham.

**Action Areas: Celebrating Arts and Culture, Growing Tourism, Strengthening Creative Industries**

#### Priority: Sense of Place

Creating more liveable neighbourhoods where the environment supports the social wellbeing of local people, has been shown to have a positive impact on community wellbeing whilst minimising health inequities. Manningham's neighbourhoods are characterised by distinct spaces and settings that often reflect the community that reside there, and its history. Through land use planning and urban and neighbourhood design, Council can play an important role by integrating a range of uses and activities that are accessible and can take place in one location. A mixed-use approach creates more efficient use of community infrastructure and encourages community members to come together to engage with and support each other. Mixed-use development also presents an opportunity to create affordable housing availability and housing choice in non-traditional spaces such as retail or community hub precincts.

**Action Areas: Liveable Mix Use Neighbourhoods, Dynamic Spaces and Places, Feeling Connected, Affordable Housing**

#### Priority: Involved Community

While many Manningham residents have a strong sense of community pride and are actively involved in their local neighbourhood, others face barriers or lack awareness of ways to participate, volunteer, and contribute. Communities with high levels of social cohesion and participation typically have better health than those with low levels.<sup>25</sup> By providing opportunities for people to connect with others, join a group and be engaged in local activities, Council can improve the mental health and wellbeing of Manningham residents.

**Action Areas: Community Participation, Community Leadership, Strong Partnerships and Collaboration**

# Connected and Vibrant

A connected community where all people feel valued, involved and have a sense of belonging.





## Appendix 1: Broader Policy Context

Manningham City Council has a strong relationship with all levels of government and regional partners and supports many of the strategic directions at a broader level. As part of this strategy’s development, significant consideration was given to the key guiding policies, models and frameworks that impact community

health and wellbeing across each of the focus areas. Listed below are the key documents and their directions. Where possible and appropriate, Manningham City Council will support these broader outcomes.

### Focus Area: Inclusive and Harmonious

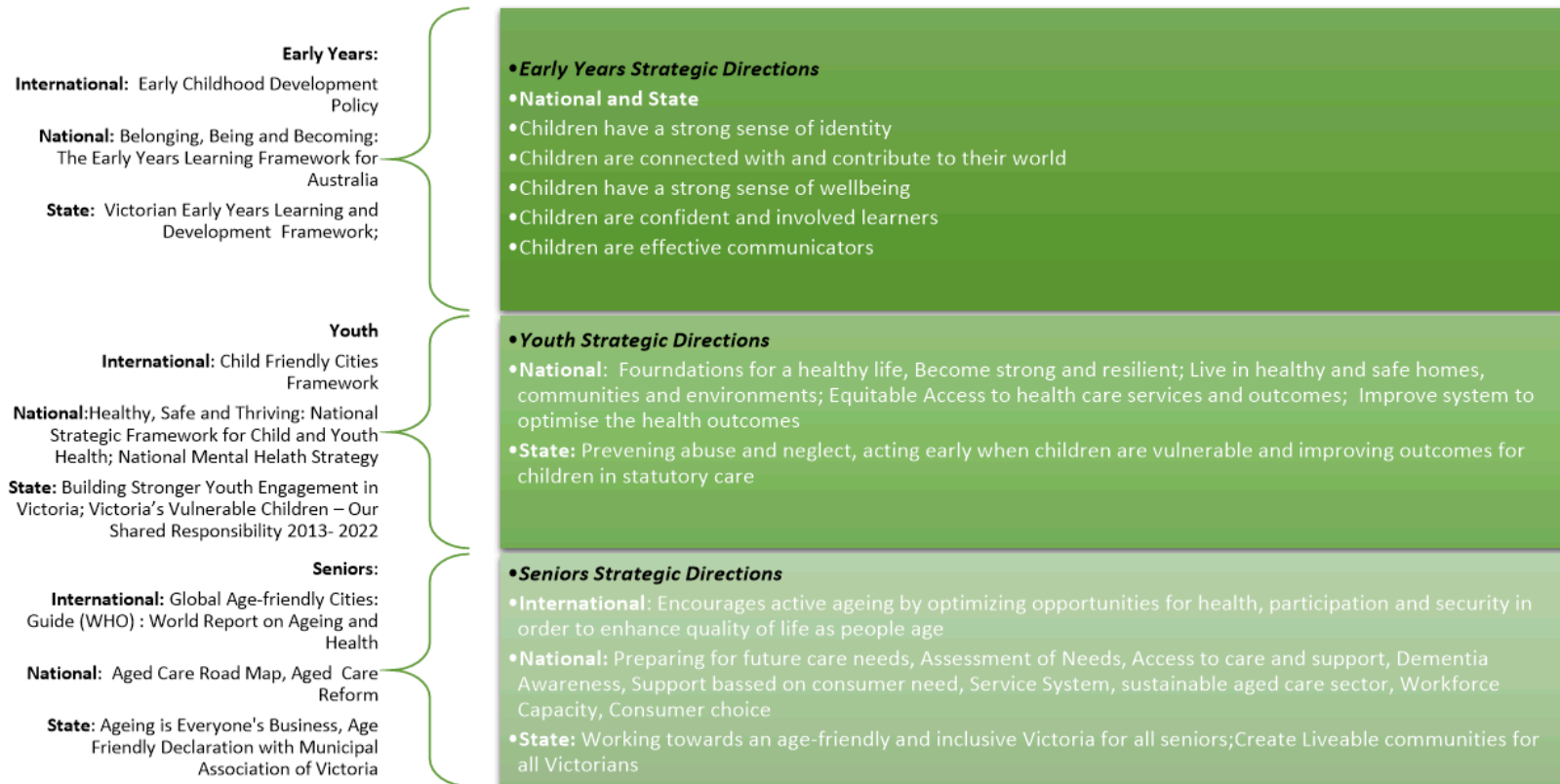
#### Priority: An Inclusive and Diverse Community

The policy and strategic directions impacting on the Inclusive and Diverse priority area are as follows:



Priority: Generation Friendly

The policy and strategic directions impacting on the Generation Friendly priority area are as follows:





Focus Area: Healthy and Well

The policy and strategic directions impacting on the Healthy and Well focus area are as follows:

<p><b>National:</b> Australian Institute of Health and Wellbeing - National Health Priority Areas,</p>	<p><b>•National Strategic Directions</b></p> <ul style="list-style-type: none"> <li>•Cancer Control</li> <li>•Cardiovascular health</li> <li>•Injury Prevention</li> <li>•Mental Health</li> <li>•Diabetes Mellitus</li> <li>•Asthma</li> <li>•Arthritis and Musculoskeletal</li> <li>•Obesity</li> <li>•Dementia</li> </ul>	<p><i>Victorian Health and Wellbeing Act 2008 – Health Planning aims to achieve the highest attainable standard of public health by reducing inequities, promoting environments in which people can be healthy and the protection and prevention of disease, illness, injury, disability and death.</i></p>
<p><b>Victorian:</b> Victorian Public Health and Wellbeing Plan; Implementing the Victorian Public Health and Wellbeing Plan 2015-19, Victorian Outcome Framework; Plan Melbourne, Environments of Health</p>	<p><b>•State Strategic Directions</b></p> <ul style="list-style-type: none"> <li>•Healthier Eating and Active Living</li> <li>•Tobacco Free Living</li> <li>•Reducing Harmful alcohol and Drug Use</li> <li>•Improving Mental Health</li> <li>•Preventing Violence and Injury</li> <li>•Improving Sexual and Reproductive Health</li> </ul>	
<p><b>Vic Health:</b> Action Agenda for Health Promotion</p>	<p><b>•Vic Health Strategic Directions</b></p> <ul style="list-style-type: none"> <li>•Promote Healthy Eating</li> <li>•Encourage Regular Physical Activity</li> <li>•Prevent Tobacco Use</li> <li>•Prevent Harm from Alcohol</li> <li>•Improve Mental Wellbeing</li> </ul>	

Focus Area: Safe and Resilient

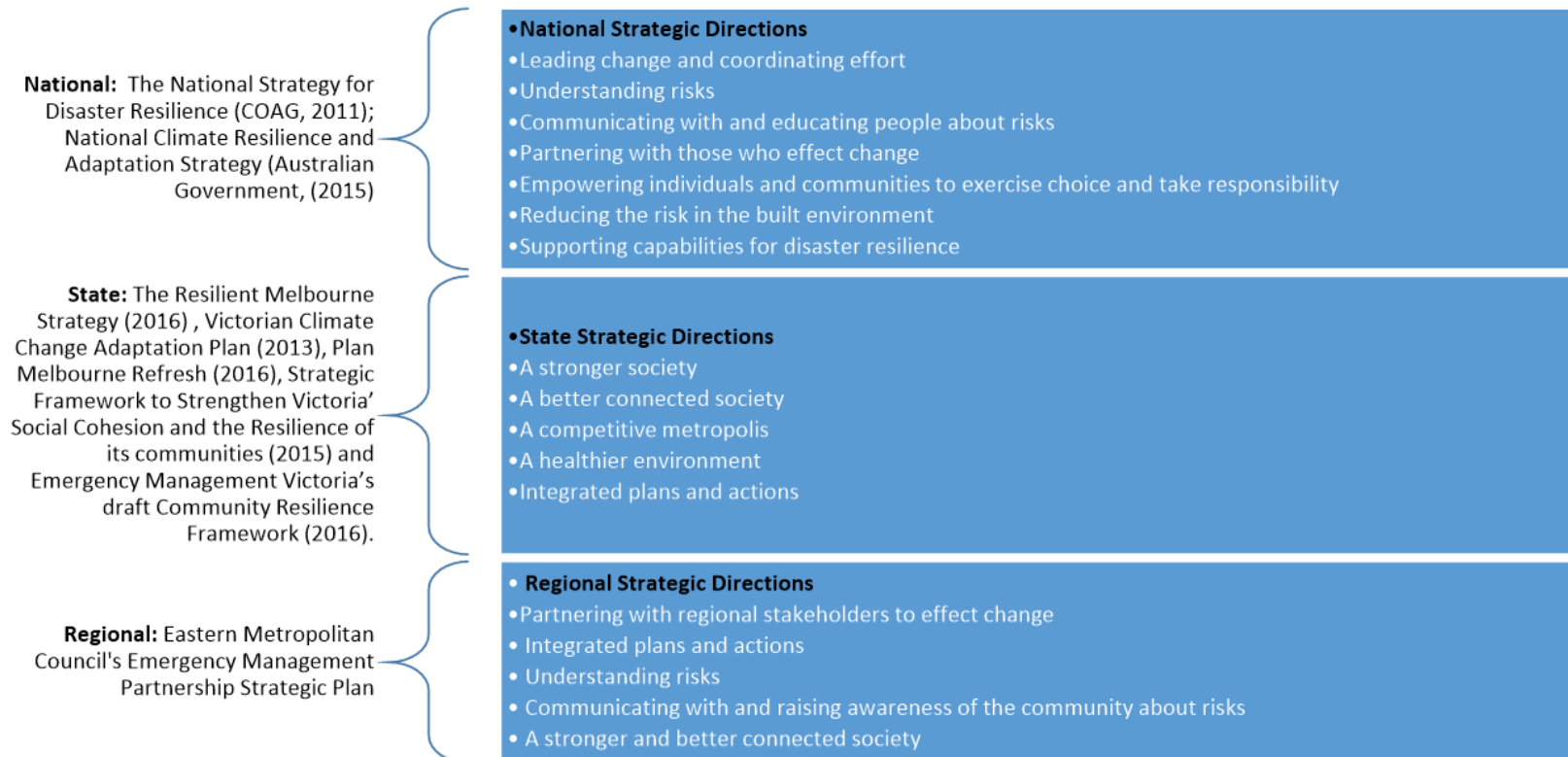
Priority: A Safe Community

The policy and strategic directions impacting on community safety and prevention of violence are as follows:

<p><b>Prevention of Violence:</b></p> <p><b>National:</b> The National Plan to Reduce Violence against Women and Children 2010 - 2022, Our Watch - Change the Story Framework, National Women's Policy</p> <p><b>State:</b> Safe and Strong - Victorian Gender Equity Strategy, Ending Family Violence - 10 Year Plan, Victorian Local Government Women's Charter, Royal Commission into Family Violence</p> <p><b>Regional:</b> Together for Equality and Respect 2012 - 16</p>	<p><b>•PVAW National Strategic Directions</b></p> <ul style="list-style-type: none"> <li>•Prevention and early intervention</li> <li>•Aboriginal and Torres Strait Islander women and their children</li> <li>•Greater support and choice</li> <li>•Sexual violence</li> <li>•Responding to children living with violence</li> <li>•Keeping perpetrators accountable across all systems</li> </ul> <p><b>•PVAW State Strategic Directions:</b></p> <ul style="list-style-type: none"> <li>•Family violence and gender inequality are not tolerated</li> <li>•Victim survivors, vulnerable children and families, are safe and supported to recover and thrive.</li> <li>•Perpetrators are held to account, engaged and connected.</li> <li>•Preventing and responding to family violence is systemic and enduring</li> </ul>
<p><b>Community Safety</b></p> <p><b>National:</b> National Crime Prevention Framework, National Injury Prevention and Safety Promotion Plan, National Drug Strategy 2016 - 22, National Alcohol Strategy,</p> <p><b>State:</b> Victorian State Government's Safer Communities Framework, VicHealth Alcohol Cultures Framework, Victoria Police Capability Plan, Reducing the Alcohol and drug toll: Victoria's Plan 2013 - 17</p>	<p><b>•Community Safety National Strategic Directions :</b></p> <ul style="list-style-type: none"> <li>•Reduction in Crime</li> <li>•Increased community safety, security and cohesion</li> <li>•Increased support for people to cope with the impact of victimisation</li> <li>•Reduction in those already engaged in criminal or antisocial behaviour</li> </ul> <p><b>•Community Safety State Strategic Directions:</b></p> <ul style="list-style-type: none"> <li>•Emergencies, Crime Prevention, Road safety, Gambling, Water Safety, Protecting children and families</li> </ul> <p><b>•Drug and Alcohol State Strategic Directions:</b></p> <ul style="list-style-type: none"> <li>•Harm Reduction, Demand reduction and; Supply Reduction</li> </ul>

Action: Resilient Community

The policy and strategic directions impacting on the Resilient Community priority is are as follows:



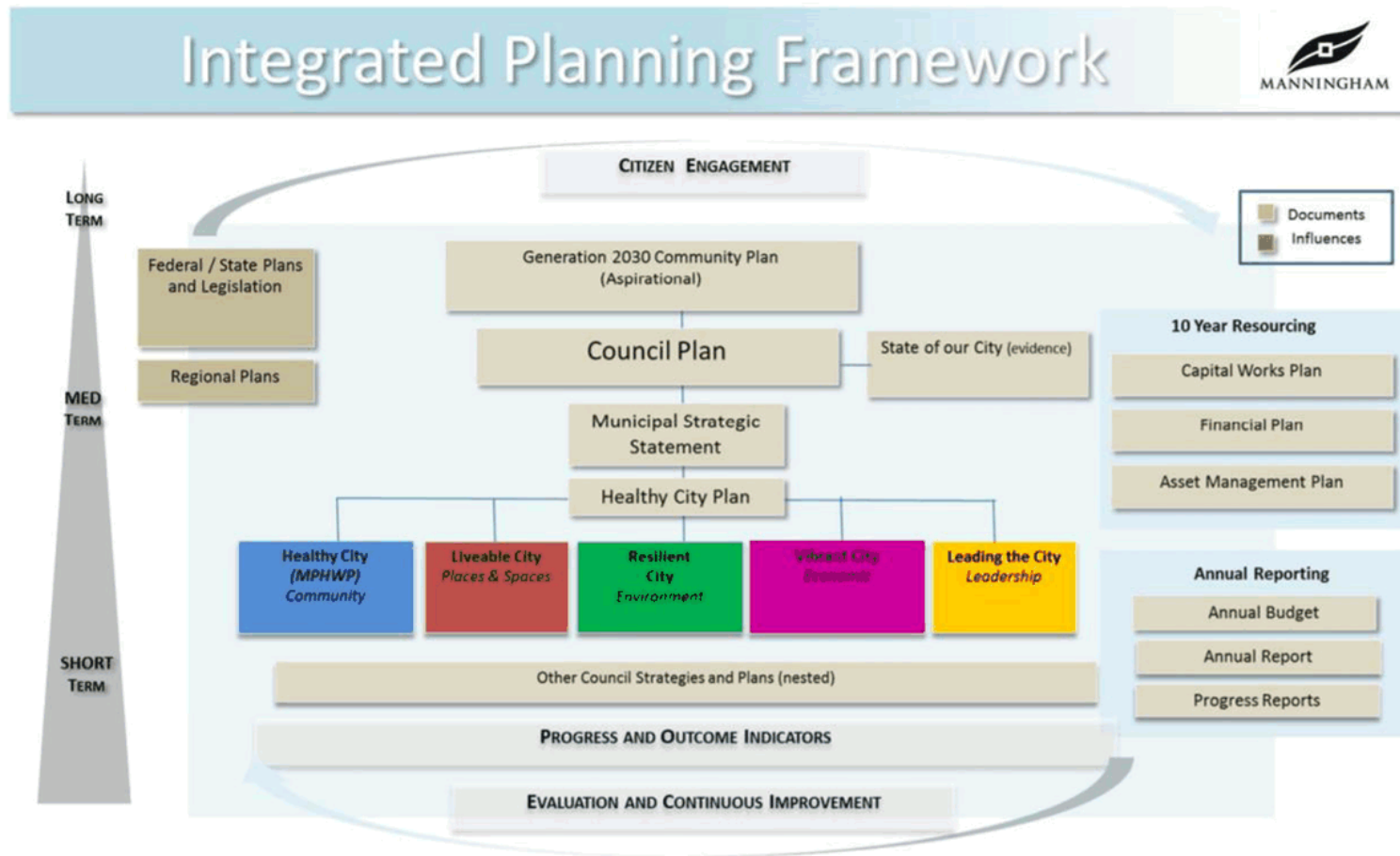
Focus Area: Connected and Vibrant

The policy and strategic directions impacting on the Connected and Vibrant focus area are as follows:



## Appendix 2: Manningham’s Integrated Planning and Reporting Framework

All Council business aims to align to the Council Plan, in partnership with key resourcing and reporting documents, as illustrated below.



## Appendix 3: Overview of Healthy City Plan 2013 – 2017 Evaluation Report

In October 2013, Manningham City Council endorsed its Healthy City Plan 2013 – 2017 with a vision of creating an active, connected, safe and equitable community that embraces healthy living and participates in our valuable natural and urban surrounds.

The Healthy City Plan 2013 – 2017 was developed in partnership with key stakeholders from the Municipal Public Health and Wellbeing Plan (MPHWP) Steering Committee to address five priority areas: Mental Wellbeing, Healthy Living, Safety, Healthy City and Leading Change.

To determine the success of the Plan and to meet the requirements under the Health and Wellbeing Act 2008, an evaluation framework was established during the planning phase. It considered outcome measures at a population level, impact measures across five strategic projects, process measures on all the actions and a partnership evaluation of the MPHWP Steering Committee.

The Healthy City Evaluation report collated all the elements evaluated over the four years and provided a summary of key learnings and reflections along with recommendations for the Healthy City Strategy 2017-2021

In summary, the Healthy City Plan delivered a total of 315 actions of which 98% were completed successfully. The actions which were monitored six monthly, focused on activities across the health promotion continuum. Both Council and its partners contributed to actions and were responsible for the implementation, reporting, and where appropriate, the evaluation.

Over the life of the plan, many significant achievements were accomplished which have positively impacted on the community and their health and wellbeing. These achievements which were documented within the report highlighted improvements in service access and service provision, changes to policy, increased community awareness, strengthened partnerships, allowed for greater information provision and promotion, advanced the liveability of our neighbourhoods and improved Manningham's places and spaces.

Many collaborative initiatives were implemented, which allowed for greater collective impact for the community. A number of the collaborative projects

were evaluated for their impact on the intended target group. Five evaluation summaries were included within the report outlining the key objectives, learnings and future recommendations for the projects. Four out of the five projects evaluated will progress as key initiatives into the new Healthy City Action Plan: Inclusive Employment, Dementia Friendly City, Gender Equity Project and Live Well in Bulleen.

The evaluation report also collected trend information on outcome indicators to determine the broader population changes sought through the implementation of the plan.

The partnership of the Municipal Public Health and Wellbeing Plan Steering Committee was also evaluated with significant learnings for the Council and partners in developing, facilitating and partnering with key stakeholders when delivering a collective agenda and plan.

Overall the evaluation of Manningham's Healthy City Plan 2013-17 demonstrated that collaboration throughout all the phases of the plan were paramount in improving population health and wellbeing. Working together on identifying the needs of the community and the common priorities that stakeholders will be addressing over the life of the plan were imperatives. In addition, by all partners taking ownership of what they could contribute to addressing these issues within their own environments, settings or population groups allowed for activity across the health promotion continuum. Regular review and monitoring allowed for the stakeholders to be kept informed of projects and activities across the community influencing opportunities for greater partnership and collaboration.

The evaluation identified a series of recommendations for future planning including:

- The ongoing need for partnership and collaboration including stakeholders from across settings;
- The need to streamline policies, actions, reporting and evaluation processes;
- Consider the priorities of mental wellbeing, lifestyles, safety perceptions, social inclusion, liveability and gender equity in future planning.

- Continue to build workforce capacity in collaborative planning and evaluation;
- Strengthen the regional approach and collaborative projects; and
- Enhance the promotion of projects to the community and the health sectors.

These recommendations have been used to inform the planning and development of Manningham's Healthy City Strategy 2017 – 2021.



## Appendix 4: Health and Wellbeing Status

The Healthy City Strategy undertook extensive community consultation through the 1000's of voices campaign and also researched into the health status and needs of our local community. The State of the City Resoure was developed to showcase this information to the community.

The information below is a summary and has been used to inform the development of priorities and action areas.

### An Inclusive and Diverse Community

#### What our data and evidence said....

Manningham values and embraces the diversity of its community; and wants people from all cultural backgrounds including our Indigenous Australians, people with disabilities, people of different faiths, people who identify as Lesbian, Gay, Bisexual, Transgender, Intersex or Queer (LGBTIQ), people who are socially and economically disadvantaged and people of different ages and genders to be included in community life, accepted, valued and respected.

Furthermore, Council seeks to help to eliminate all forms of discrimination. When it occurs, this can exclude people from accessing services and from participating in employment, education, sport and social activities; and can lead to poor physical and mental health and reduce life expectancy.

**Cultural Diversity:** The State Government is committed to promoting the full participation of new, emerging and established multicultural communities in the economic, social and cultural life of Victoria, and to promoting the recognition that all Victorians contribute to our diversity.<sup>26</sup> In light of Manningham's highly culturally diverse population, Council is fully supportive of this commitment.

The Wurundjeri people are acknowledged as the traditional custodians of the land now known as Manningham. Since European settlement of Melbourne in 1835, successive waves of migrants from around the world have made Manningham their home. We are proud that our residents come from 140 countries worldwide, speak 106 languages and practice over 25 religious faiths. A significant 36.5% of residents were born overseas and over 50% had at least one of their parents born

overseas. Furthermore, 39% of residents speak a language other than English at home and 6% (7,020 people) are not fluent in English or do not speak English at all.<sup>15</sup> These cultural and linguistic factors all need to be considered in determining how to enhance the health and wellbeing of Manningham's residents. Manningham continues to be a popular destination for migrant settlement, with on average over 1,000 new migrants settling here each year. However due to the high cost of local housing the vast majority of new migrants arrive on skilled migrant or family visas - only 224 refugees settled here in the past five years.<sup>27</sup>

Of note, with the continued growth of our cultural diversity it is important to recognise that members of culturally diverse communities may also identify with or experience other points of difference including ability, sexuality or gender.

**Gender Equity and Gender/Sexual Identity:** In Australia, 11% of people are of diverse sexual orientation, sex or gender identity and same sex couples have tripled from 1996 to 2011.<sup>15</sup> Unfortunately a very large percentage of Lesbian, Gay Bisexual, transgender, Intersex or Queer (LGBTIQ) people hide their sexuality or gender identity (34% while accessing services, 42% at social and community events and 39% at work) for fear of violence or discrimination. In addition, 60% have experienced verbal homophobic abuse and 20% have experienced physical homophobic abuse.<sup>28</sup> This prejudice and discrimination adds an additional layer of risk on top of biological, social, environmental and psychological factors which can lead to poorer health and wellbeing outcomes including mental health issues such as depression, anxiety and suicide.

Gender inequality continues to grow in Australia and is prominent in homes, workplaces, school yards, media and on sporting fields. Women and girls make up just over half (51.3%) of the Manningham population. While women comprise approximately 55.7% of all employees in Manningham, they tend to work part-time (three in four part time positons) and on average take home less income (16.2%) than men each week. At a national level, the pay gap has been 18.2% and has not improved substantially for the last two decades. Despite Equal Opportunity Laws, sexual harassment is still an issue that predominately affects women. In the workplace, women are more likely to experience discrimination at some point during pregnancy, parental leave or on return to work and 18% of mothers

indicated that they were made redundant or dismissed because of their care needs. With women generally being the main primary carers for children and parents as they age, this is concerning. On average women's superannuation is also just over half (57%) of men and as a result often experience greatest levels of poverty in their retirement years and are more reliant on the Age Pension.<sup>29</sup>

Women often experience poorer health outcomes than males with issues such as family violence, social isolation and financial insecurity having direct impacts on their wellbeing. In Australia, one in four women experiencing intimate partner violence<sup>30</sup> and in Manningham there has been a rise from 532 reported incidents in 2012 to 772 in 2016. last year had 556.4 incidents reported per 100,000 in Manningham<sup>31</sup>, social isolation (4511 women living alone in comparison to 2724 men) and Financial challenges (52% of women over 70 live on less than \$400 per week).<sup>15</sup>

**Disability:** Almost one in five Australians currently report to be living with a disability (18.3%) and this is destined to grow with an ageing population over the next four years. Research shows that 31% of 55 – 64 year olds live with a disability and almost nine out of ten 90 year olds have a disability, which then places an impost on family and services to care for those in need.<sup>32</sup> In Manningham, we have 11,150 people currently providing unpaid assistance to a person with a disability with most carers being aged between 35 – 79 years.<sup>15</sup> Despite this personal demand, over one third of primary carers (37.8%) were also living with a disability themselves.

The health outcomes of people with disabilities have been shown through research to be lower than the general community with almost half (46%) of people aged 15 – 64 years with a severe or profound disability reporting poor or fair health compared to 5% for those without a disability.<sup>33</sup> In addition, people with disability

had a higher prevalence rate of all types of selected long term health conditions and almost half (48%) of people with a severe disability had mental health problems. Health risks such as being overweight and obese are also greater (69%) as compared with those without a disability (58%).<sup>33</sup> As a result, people with disabilities are more prone to both cardiovascular diseases and diabetes. In addition, the Royal Commission found that women with disabilities are 40% more likely to be victims of domestic violence.

Discrimination and the opportunity to be included in all fragments of community life are still challenges often experienced by people with a disability. Unfortunately, young people with a disability are more likely to experience discrimination (20.5%) than those aged 65 years and over (2.1%).<sup>15</sup> In relation to employment, only 53% of people with a disability participated in the workforce, compared with 83% of people with no reported disability.<sup>32</sup> The housing needs of people with disabilities is also a growing concern in Manningham ensuring access to affordable and stable housing choices of a high standard.

#### What our community said....

The 1000s of voices community campaign identified a number of key areas that were important to the community in relation to Inclusive and Harmonious:

- ❖ *Inclusive Culture and Community*
- ❖ *Multicultural and diverse community*
- ❖ *Indigenous cultural education and space*
- ❖ *All abilities programs / basketball and activities*
- ❖ *Disability services, programs and support*
- ❖ *Improve access and support inclusion*
- ❖ *Promote and support community harmony*

## Generation Friendly

### What our data and evidence said....

Manningham supports people of all age groups from newborns with services such as Maternal and Child Health, to older adults who require assistance to stay living longer independently in their own homes. The health and wellbeing needs of each of these groups is quite diverse and must be considered and planned for in an effective and collaborative way.

**Early Years:** Good health and wellbeing during the early years creates positive foundations for later in life. In Manningham, we have 5,399 children aged 0 – 4 years and had 993 births in 2014 which has continued to rise to 1070 in 2016. Of these babies, 6% in 2013<sup>17</sup> are of low birth weight and Manningham has a low rate of infant mortality.<sup>34</sup> Breastfeeding is on the decline<sup>34</sup> in children 6 months and above, as is immunisation, especially in preschool age groups.

In the municipality there has been an increase of 114 households with younger children under the age of 15 between 2006 and 2011. More recent data (2015) shows that 11.1% of children being born in another country. Of these children, one quarter speak a language other than English and many (4.4%) are not proficient in English which has implications in their capacity to transition into school.<sup>35</sup> With a decline in children's language and cognitive skills and their physical health and wellbeing when entering school, it is important we continue to focus on children with higher needs and their development. Another area of growth in Manningham is an increase in children with special needs (5.4%) and those requiring further assessment (8.6%) with many new families moving into the area due to availability of local special development schools.<sup>35</sup>

The participation in early education settings has increased from 2012 to 2015 as follows: playgroups (15.9% to 21.5%), preschools (77.8% to 87.8%), family day care (1.2% to 3%) and family, mainly grandparents (12.4% to 16.1%).<sup>35</sup> Currently in Manningham there are 30 child care centres and 25 kindergartens but with the increase of demand, we are experiencing a growing demand in early year's services, many of which have waiting lists. In terms of schools, Manningham has

the lowest access in the Inner Eastern region with 1.5 Government Primary Schools per 1000 children which are not overly accessible with children having to walk a distance of 1.4km.

**Youth:** Young people in Manningham make up 13% of the population in 2014, a slight drop from 2011 with most living in coupled families, although sole families with teenagers are on the rise.<sup>15</sup> Young people are engaged in education and employment with only 3.5% of females and 6.9% of males between the ages of 20 – 24 years not having completed year 11.<sup>15</sup> In saying this, Manningham year 9 students have lower rates of minimum standards in numeracy, reading and writing when compared to the inner eastern region.<sup>36</sup> In relation to further education, 8.1% participate in TAFE whilst 42.3% are in University which is higher than the Victorian average. Access to employment is an area of growing concern for young people. In Manningham, 30.6% of males and 39.1% of females between the ages of 15-19 years and 70.5% of males and 74.5% of females between the ages of 20 – 24 years are employed.<sup>15</sup>

The health and wellbeing issues for young people in Manningham are similar to across the state. The leading issues are mental wellbeing with 22% of 15 -24 year olds presenting to hospital for mental health issues<sup>46</sup> and 9.7% reporting very high levels of psychological distress.<sup>21</sup> Issues affecting young people impacting on mental wellbeing include bullying (41%) including cyberbullying, not having a trusted adult in their life (33.8% ) or someone to turn to for advice (16.5%). In terms of dealing with this issue, 40% of young people have high levels of resilience with girls dealing with issues better than boys.<sup>21</sup>

Risk taking behaviours continues to be a concern for young people in Manningham with 38.6% of 15-17 yo smoking regularly and over 38% having smoked cigarettes. Alcohol consumption is also high with 49.9% of 12 – 14 year olds and 76% of 15 – 17 having consumed alcohol in the last 30 days. Other behaviours such as drug usage the main concerns are smoking marijuana (13.6%) , glue sniffing (5.8%) with ice usage on the rise for 15-17yo. Unsafe sexual activity is also on the rise with only 31.4% practicing safe sex using a condom and only 60.8% of females using contraception to prevent pregnancy. This is having a direct impact on growing prevalence of sexually transmitted infections. Dental hygiene is an area that can

also improve with only 65.7% of adolescents brushing their teeth twice daily. Young people in Manningham also have poor lifestyle behaviours with only 13.8% exercising to adequate levels and only 19.9% eating the recommended serves of fruit and vegetables.<sup>21</sup>

There has been a rise in social media, with 82% of all teens in 2015 having gone online in the last four weeks with girls being higher users than boys. There has also been a rise in usage of smartphones to 80% in 2015 compared to 23% in 2011. Most usage is within their homes (98%) although accessing internet at schools and in wireless hotspots is increasing. 83% of teens go online three or more times daily with more than 74% accessing the internet between 5-10pm and 28% between 10pm – 12am midnight. The main impacting factor to this increase is the growth in mobile device usage.<sup>37</sup>

A recent survey, the Brighter Futures Report 2015 on youth in Manningham conducted by the YMCA Youth Services showed the issues cared most about by young people were bullying, public transport, drugs and alcohol, the environment and mental health.<sup>38</sup>

**Older Adults** Older people in Manningham have a wealth of knowledge and experience and actively contribute to the wellbeing of our community in many ways, such as caring for grandchildren (18%) and family, participating in paid and unpaid work and being active members of the community. Manningham is an ageing community with an estimated 11.8% aged between 60-69 years; 9.3% aged between 70-79 years and 5.2% aged over 80 years. The ageing of the Manningham population will continue to grow to an expected level of 31% by 2026.<sup>15</sup>

As life expectancy continues to grow well into the 80's, the health and wellbeing needs for older people needs to be considered on issues such as people's desire to stay independently living at home as well as staying active and involved in community life, the increasing demands on health and aged care services, the communication barriers associated with cultural diversity, ageism and the

discrimination related to getting older and, the economic challenges faced as people enter retirement.

In Manningham, the data reveals a unique set of challenges that potentially contributes to the higher incidence of 80+ year olds reporting fair to poor health (34%, EMR 23%).<sup>40</sup> With a high proportion of older residents being born overseas (49.6%), many of whom speak a language other than English (37.9%) primarily Italian, Greek and Chinese, there could be barriers in accessing health information in the formats that they can understand. Transport is also an issue experienced by older people with 29% identifying they have transport limitations.<sup>39</sup> The main health and wellbeing issues for older adults in Manningham are dementia, chronic diseases such as cancer, diabetes and heart disease, diagnosed depression, falls and disability management, elder abuse, and social isolation which is more significant in older women. Financially, older adults are living on lower income levels (52 % of 70-79 year olds living on < \$400 per week). Carer support is also an important consideration with over a third of residents over 65 requiring assistance on one or more activities.<sup>40</sup>

#### What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Inclusive and Harmonious:

- ❖ *Access to child care and kindergarten*
- ❖ *Social Activities for families and children*
- ❖ *Maternal and Child Health and Immunisation*
- ❖ *Youth spaces and activities*
- ❖ *Youth Services*
- ❖ *Activities for seniors, Opportunities to stay active and get out and about*
- ❖ *Aged Care Services and Home Care*
- ❖ *Aged Care Facilities and suitable housing*

## Healthy and Well

### What our data and evidence said....

Manningham is one of the healthiest municipalities in Victoria with over 48.2% of people self reporting that their health is very good to excellent.<sup>41</sup> The research shows that the main health issues<sup>42</sup> for Manningham are Cancer (6.6%),<sup>20</sup> Diabetes Mellitus(3.2%), Cardiovascular- Blood Pressure (22%) & heart disease (7.5%), Asthma (13.2%), Arthritis (21.6%), Osteoporosis (5.9%), Hepatitis, Mental health (8.7% with high levels of Psychological distress) and Dementia(22.9 per 1000 population)<sup>17</sup>. In addition, the poorest health outcomes often occur in the most disadvantaged groups in Manningham, in particular, those on lower incomes, socially isolated or with disabilities, carers and/or with poor literacy.<sup>43</sup>

In terms of prevention of ill health, its important to consider our behaviours that can protect us in the long term. To do this we need to eat healthly, exercise often and not partake in behaviours such as smoking and excess consumption of alcohol. In Manningham, people are quite sedentary with nearly 1/4 (26%) sitting more than 8 hours per day and 50% not exercising to the required levels with men partaking in physical activity far less than females.<sup>45</sup> The preferred form of exercise is walking with 52% of people partaking regularly.<sup>44</sup> In terms of food consumption, 46% of people don't consume nutritious food and we consume less water (5.1 cups per day) than the Victorian average. Unfortunately this is having a direct impact on our weight with nearly half (44%) of our population being considered overweight or obese and men having more significant weight problems. On a positive note, smoking rates are on the decline (8.8%) but we still need to support those who do quit and young people to resist the temptation to start.<sup>45</sup>

Access to services is one of the greatest impacts on people's wellbeing. Unfortunately, Manningham is more disadvantaged than other inner eastern local government areas in areas of medical and community services, pharmasists, specialists and dentists.<sup>46</sup> Manningham residents are having to often travel further for direct service and program access.

What the community says:

### What our community aid....

The 1000's of voices community campaign identified a number of key areas that were *important to the community* in relation to living healthy and well:

- ❖ *Appropriate and affordable support for those in need*
- ❖ *Education and learning oportunties*
- ❖ *Community and Health Services and Programs*
- ❖ *Sport, recreation and opportunities to be active*
- ❖ *Access to healthy and nutritious food*
- ❖ *Healthy living and lifestyles*
- ❖ *Emergency Relief*
- ❖ *Mental Wellbeing*



## A Safe Community

### What our data and evidence said....

**Community Safety** : Manningham is the safest municipality in the eastern region with a reported 3,956 crimes reported during October 2015 to September 2016. Despite having lower rates, there has been a 10.9% increase in the last 12 months. The three major crimes experienced in Manningham are Assault including Family Violence, Burglary (break and enter), deception and abduction.<sup>31</sup>

**Prevention of Violence:** Family Violence is on the rise in Manningham with 772 reported incidents in 2016 in comparison with 532 reported in 2012.<sup>31</sup> Although this rise is concerning, it is a good indication that the community is feeling more confident to seek the support they require and report any form of family violence such as emotional, physical, sexual or financial abuse or neglect. Its important to note that this data only tells us part of the story. It does not include data from family violence response agencies or victims who do not report to Police or seek help. In Manningham there has also been an increase in elder abuse, whereby an older person has been mistreated by someone whom they have a relationship of trust with.

**Alcohol, Drugs and Gambling.** In Manningham, 4.2% of adults are at risk of high risk short term harm and 22.8% are at risk of short term harm each month.<sup>44</sup> In relation to admissions, 39.2 adults and 16.7 of 15-24 year olds per 10000 have been hospitalised with alcohol related harm.<sup>47</sup> Binge drinking is also a rising concern in Manningham with 53.3% of 15-17 year olds having drunk alcohol in the last 30 days.<sup>21</sup> In Manningham we also expend on packaged liquor (52%) and at licenced premises (58%) at high levels and 21% of people feel its okay to get drunk now and then.<sup>44</sup> Based on Ambulance data 2013 / 14, the top three issues requiring ambulatory care are anti-psychotic related attendances, GHB and Antidepressant misuse. There has been decreases in ambulatory care for cannabis and ICE.<sup>47</sup>

The Manningham YMCA Brighter Future Report in 2015 showed that young people (12 – 24 years) in Manningham showed that

- 56% of young people consume alcohol at least once a month
- 26% of young people have taken illicit drugs at least once
- Young people said they drink alcohol socially (54%), for fun (25%) and to relax (14%).
- 56% of young people said yes and 44% said no to drinking alcohol.
- 43% of those respondents said they drink more than once a fortnight
- 26% of young people said yes they use/tried illicit drugs with 74% who said no they have never used drugs.
- Of the 26% of young people who said yes they use/tried illicit drugs, cannabis was 49% followed by ecstasy 15% and amphetamine 13%.<sup>38</sup>

In Manningham there are seven gambling venues most of which are based in the western part of the municipality. Manningham had a total gaming machine expenditure of over \$56 million in 2014/15 and there has been an increase in the number of gaming machines from 5.19 per 1000 adults in 2014 to 5.32 in 2016. On average, adults in the municipality expended \$576.47 as at June 2016.<sup>48</sup> Other areas of gambling are growing in Manningham including online gaming.

### What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Community Safety

- ❖ *Safe Environment/safety*
- ❖ *More Police/ Neighbourhood Watch / Emergency Services*
- ❖ *Keep parks and gardens Safe*
- ❖ *More Road Safety Education*

## Resilient Community

### What our data and evidence said....

Research indicates that Australia is forecast to incur a multitude of climate change impacts that will have a direct influence on the frequency and severity of natural disaster events by 2050. For Manningham a number of natural hazard risks have been identified which require community preparedness and adaptation to ensure effective response and recovery from emergency events (bushfire, flood, storm, heatwave etc.). Emergency events have, and will continue to have, a direct impact on the community and their wellbeing with social and economic disruption, environmental impact and even loss of life. These risks are significant in the rural and peri-urban areas of Manningham where community resilience and preparedness is highly important. To help our community prepare effectively for these natural hazard risks, Manningham is now taking a holistic all-hazards approach focussed on mitigation, resilience and recovery.

Manningham is recognised as a high fire risk area of Greater Melbourne due to its vegetation, topography, climate and demography. In particular, the localities of Warrandyte and Wonga Park are considered as extreme fire risk areas. Historically, bushfire threatens these areas from the north, being driven in a southerly direction by northerly winds. Manningham also has many low lying areas that are subject to flash flooding, including Bulleen, Templestowe, Lower Templestowe and East Doncaster. Manningham has experienced localised storms resulting in flash flooding where drains are overwhelmed due to the volume of deluge.

### What our community said....

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Resilient Community

- ❖ *Good Bush Fire Management*
- ❖ *Controlled regular fuel burn off*
- ❖ *More Police/ Neighbourhood Watch / Emergency Services*

## Connected and Vibrant

### What our data and evidence said....

Feeling a part of and participating in community life are important to the Manningham community. Through mediums such as the arts and culture, community activities and events, social gatherings at a neighbourhood level and volunteering in clubs and schools, people feel more connected at a local level. In saying this, the data shows that there are proportion of people who are socially isolated. A number of factors can contribute to this including language barriers, unemployment and low income, poor housing and transport access, crime, poor health and disability and family breakdown.

In Manningham, the evidence shows that there are 6754 people living alone in 2011 in their homes, with women and older people being most affected. There are also many people (4,778) who do not speak english which impacts on their capacity to engage with the community outside their cultural group. Financial stress is a significant factor in whether people can get involved in activities and access the services they need and with 16% of households living on less than \$600 and many households experiencing mortgage stress (10.6%) or rental stress (47%). In addition, Manningham has one of the lowest proportion of affordable housing options in rentals and social housing in the eastern region. With the rise in housing prices, this situation will only be destined to get worse.<sup>15</sup>

Despite the vast array of opportunities to get involved in community life, in Manningham we find that, 73.9% feel part of their community, only 40.5% demonstrate citizen engagement and get involved in matters that affect them, 40.8% of people participated in arts and cultural activities last month with males and older people less likely to participate, 91% felt they had enough 56.3% feel valued by society and only 18.6% volunteer with groups or clubs.<sup>4917</sup>

Other factors include their connection with people in their lives. In Manningham, we find that 58% can definitely get help from their neighbours<sup>17</sup> and 79.4% have internet access<sup>15</sup> but only 39.7% of adults feel people could be trusted in their local area.<sup>44</sup>



The liveability of the local neighbourhood contributes to good health and wellbeing. These factors include transport and walkability along with access to housing, services, food, open space and employment. In Manningham, with its span of country areas and city spaces, there are some limitations that can impact on community connectedness. Council have committed to consider these factors using place-making approaches for Doncaster Hill and Bulleen, to enhance the connectedness and wellbeing outcomes of those communities.

**What our community said....**

The 1000's of voices community campaign identified a number of key areas that were important to the community in relation to Connected and Vibrant include:

- ❖ *My Friends, Family, Neighbours*
- ❖ *Community Spirit/ Sense of Community*
- ❖ *Community connections/ Neighbourhood*
- ❖ *Community Events and festivals*
- ❖ *Arts and Cultural Activities*
- ❖ *Connection between youth and older people*
- ❖ *Support for Volunteers*
- ❖ *Play house Theatre*

## Appendix 5: Supporting Documents

The Healthy City Strategy is supported by existing Council commitments across a number of key Council documents. Each of these documents support the outcomes of this strategy.

### Inclusive and Harmonious

- Reconciliation Action Plan
- Access, Equity and Diversity Strategy
- Metro Access Community Strengthening Plan
- Gender Equity Action Plan
- Early Years Plan
- Manningham YMCA Youth Service Specifications
- Ageing Well in Manningham
- Disability Access and Inclusion Plan
- Victorian Government and MAV Age Friendly Declaration

### Healthy and Well

- Active for Life - Recreation Strategy
- Food Security Policy
- Doncaster Hill Mode Shift Plan
- Inclusive Manningham: Dementia Friendly City Action Plan
- Manningham YMCA Youth Services Specification
- Principal Pedestrian Network
- Economic Development Strategy
- Bicycle Strategy
- Pandemic Plan
- Open Space Strategy

### Safe and Resilient

- Prevention of Violence Against Women Action Plan
- Community Safety Action Plan
- Gender Equity Action Plan
- Road Safety Action Plan
- Graffiti Management Action Plan
- Municipal Emergency Management Plan
- Resilient Framework Emergency Management
- Climate Change 2020
- Securing the Future Adaptation Plan
- Together for Equality and Respect Strategy
- Gambling Policy
- Heatwave Plan
- Municipal Fire Management Plan

### Connected and Vibrant

- Cultural Strategy
- Live Well in Bulleen
- Doncaster Hill Strategy
- Integrated Transport Strategy
- Economic Development Strategy
- Affordable Housing Policy and Action Plan
- Residential Strategy
- Urban Design Principles
- Community Engagement Framework
- Asset Management Strategy
- Municipal Strategic Statement

## Appendix 6: Manningham Partner Overview and Role in Public Health and Wellbeing

Manningham City Council acknowledge the partnership with key stakeholders in the planning, development, implementation and reporting of the Healthy City Strategy. It is as a result of the strength of this collaboration that we can collectively influence the issues that impact on our community's health and wellbeing. Thank you for your ongoing commitment and support. The table below outlines our partners and their role in public health and wellbeing.

Partner Agency	Partner Overview	Role in Public Health and Wellbeing
<b>Access Health and Community (AccessHC)</b>	AccessHC is a interdisciplinary primary health and community service focussing on provide services to those in our community most in need. AccessHC provide the full range of primary care and allied health services to the communities of Manningham, Boroondara and Yarra. In addition to clinical services, AccessHC delivers a range of social support, physical activity and skills based groups through our community programs at settings such as neighbourhood houses and Men's Sheds.	AccessHC seeks to improve and maintain the health of the communitiy, through the clinical services they deliver and build stronger community networks through our social support and community programs.  AccessHC is also funded by the Victorian Governement to provide integrated, primary prevention-based health promotion under the Integrated Health Promotion funding stream.
<b>Community Represenatives</b>	The Healthy City Advisory Committee has two community representatives with extensive expertise and passion for community health and wellbeing. They provide the partnership with a strong community voice and advocate for the support and inclusion for older adults, women, disadvantaged community groups, people from Cultural and Linguistic Diverse backgrounds and improvements in health and wellbeing servicing and access.	
<b>Department of Education and Training</b>	A State Government Department with the "Education State Ambition" to have happy healthy and resilient kids. The health development of students helps drive the future prosperity of the state.	The Department of Education and training supports public health and wellbeing the the following strategic directions: <ul style="list-style-type: none"> <li>• Starting Well-Early Years, MCH Kindergarten</li> <li>• Resilient adolescence and youth</li> <li>• Improving mental health</li> <li>• Place based approaches</li> <li>• Respectful Relationships</li> <li>• School Focused Youth</li> <li>• Preventative measures</li> </ul>
<b>Department of Health and Human Services</b>	A State Government Department who's vision is to achieve the best health, wellbeing and safety of all Victorians so that they can lead a life they value. To do this successfully, the department's work is focused on four strategic directions: <ol style="list-style-type: none"> <li>1. Developing person-centred services and care</li> <li>2. Building local solutions</li> </ol>	The Department of Health and Human Services leads public health and wellbeing for Victoria through the planning and implementation of the Victorian Public Health and Wellbeing Plan 2015 – 2019 and monitoring population change through the Victorian Public Health and Wellbeing Outcomes Framework. The key strategic directions include

Partner Agency	Partner Overview	Role in Public Health and Wellbeing
	<ol style="list-style-type: none"> <li>3. Providing earlier and more connected support</li> <li>4. Advancing quality, safety and innovation through everything that we do</li> </ol>	<ul style="list-style-type: none"> <li>• Improvements at every stage of life (Starting Well, Resilient adolescence and youth, Healthy adulthood, Active and healthy Ageing).</li> <li>• Promoting Health and Wellbeing ( Healthy Eating and active living, Tobacco Free living, Reducing harmful alcohol and drug use, Improving mental health, Preventing violence and injury, Improving sexual and reproductive health)</li> <li>• Platforms for change (Healthy and Sustainable environments, Place-based approaches, people centred approaches)</li> </ul>
<p><b>Doncaster Community Care and Counselling Centre (Doncare)</b></p>	<p>Doncare is an independent community services organisation that has provided support in the City of Manningham since 1969. A combination of professional staff and trained volunteers provide a broad range of services including: information and emergency relief, counselling for all age groups, support programs for women experiencing family violence, social support for the elderly/isolated and volunteer recruitment and referral.</p>	<p>Doncare has hands-on knowledge and experience in supporting the priority communities targeted within the MPHWP. We advocate on behalf of the most vulnerable, disadvantaged and marginalised in our community and ensure that they are supported in the same equitable way as all other members of this community through quality services and programs.</p>
<p><b>Eastern Melbourne PHN</b></p>	<p>The vision of EMPHN is better health outcomes, better health experience and an integrated health care system. We work as a Strategic Commissioner across an area of 3,956 km<sup>2</sup> comprising a population of over 1.5 million people across the local governments of Manningham, Boroondara, Whitehorse, Maroondah, Knox, Banyule, Nilumbik, Whittlesea, and partial areas of Monash, Mitchell &amp; Murrindindi.</p> <p>Our strategic priorities are to address health gaps and inequalities, enhance primary care, leverage digital health, data and technology, work in partnership to enable an integrated service system and be a high performing organisation.</p>	<p>As a Strategic commissioner of primary health care and integration services and projects, we are an organisation established to increase the efficiency and effectiveness of medical services for patients, particularly those at risk of poor health outcomes, and to improve coordination of care to ensure patients receive the right care in the right place at the right time.</p>

Partner Agency	Partner Overview	Role in Public Health and Wellbeing
<b>EDVOS</b>	EDVOS is the specialist family violence service in Melbourne’s eastern metropolitan region, empowering women and children who are responding to family violence. We provide integrated support, information, case management, safety planning, community education, programs for pet safety and a strong network of referral pathways to other services.	EDVOS has expertise in working with family violence as a public health issue. Our focus is on supporting the safety of women and children and the accountability of perpetrators. Our services cover primary prevention of violence against women and family violence, early intervention and changing the trajectory of women and children’s experience of violence, and responding when violence occurs.
<b>Haven; Home, Safe</b>	Haven;Home, Safe (HHS) is Australia’s only integrated affordable rental, crisis, transitional, support and housing services provider. A not for profit company based in Bendigo with a Metropolitan base in Preston HHS delivers an increasing number of services to a significant number of people including large parts of metropolitan Melbourne including those in the city of Manningham. Throughtout Melbourne’s north and easter suburbs, HHS manages more than 300 tranistional and long term properties. We assist society’s most vulnerable people by providing them with housing information, referrals to other support services, short term housing solutions and help with long term housing applications.	HHS operates along a continuum of housing and support to provide those who are homeless or in housing crisi access to the support and resources they need to eliminate their homelessness. HHS provides a range of social incljusion programs that assist client to reconnect to the community and develop individual resilience. HHS has a strong history of advocacy for clients and works in partnership with local social services and private sectors to address risk factors leading to homelessness. The majority of the programs that HHS delivers relate directly back to early intervention strategies for people in need and at risk of homelessness as well as those who are homeless. The ultimate purpose of all our activities is to integrate people experiencing homelessness into broader community supports so that they may participate as valued citizens in the communities in which they live.
<b>Heide Museum of Modern Art</b>	<p>Heide is a unique organisation. It demonstrates provocative cultural leadership, is a locally, nationally and globally enchanting destination, and is a greatly loved Melbourne institution.</p> <p>Heide is a cultural destination, offering an inspiring, educational and thought-provoking experience of modern and contemporary art, architecture, gardens and social history to local, national and international audiences. Heide holds an important collection of over 3,000 works—predominantly Australian modernist and contemporary painting and works on paper dating —and a sculpture park with more than forty significant Australian and international</p>	Heide celebrates arts and culture in myriad forms. Through art, architecture, sculpture, heritage, landscape, gardens and its educational and volunteer programs, it provides numerous opportunities for residents to engage with art and culture. It strengthens the Creative Industries in Manningham and increases cultural tourism to the city. Heide’s Education and Public Programs offer opportunities for learning and development across all ages and demographics and its year round program of activities and events encourages participation, social inclusion and connectedness.

Partner Agency	Partner Overview	Role in Public Health and Wellbeing
	sculptures. Its dynamic and engaging education and public programs augment its program, providing an innovative and thought provoking way to engage with art, culture and our community.	
<b>Inner East Primary Care Partnership</b>	<p>PCPs develop and sustain partnerships and leverage these partnerships to:</p> <ul style="list-style-type: none"> <li>• deliver health wellbeing outcomes in their local communities</li> <li>• reduce the impact of changes to the service system on our most vulnerable populations</li> <li>• assist health and social services to understand how to support consumer choice</li> </ul>	<p>Inner East Primary Care Partnership focuses on the following priorities to support health and wellbeing:</p> <ol style="list-style-type: none"> <li>1. Prevention                             <ul style="list-style-type: none"> <li>• Upstream social determinants and behaviour change</li> <li>• Supporting partner organisations to have a collective impact on catchment priorities</li> <li>• Linking to the Victorian public health and wellbeing plan 2015-2019 and outcomes framework</li> </ul> </li> <li>2. ‘Access, equity &amp; integration’                             <ul style="list-style-type: none"> <li>• Addressing access barriers for vulnerable populations as well as facilitating how parts of the system integrate with each other</li> </ul> </li> </ol>
<b>Manningham Strategic Alliance</b>	<p>The Manningham Strategic Alliance is made up of the five community houses in Manningham; Living &amp; Learning @ Ajani, Pines Learning, Park Orchards Community House &amp; Learning Centre, Warrandyte Neighbourhood House and Wonga Park Community Cottage.</p>	<p>Our role in public health and wellbeing is to provide the community the opportunity to participate in a range of activities. The Manningham Strategic Alliance provide activity classes for physical health such as yoga, pilates, dancing, strength classes, tai chi and walking groups. We provide creative classes for personal interest such as music lessons, art and craft. We provide healthy eating activities such as cooking classes and information sessions. We provide childcare that gives parents respite and the opportunity to work or study. We provide pre accredited and VET courses for those wishing to improve skill sets or to achieve a qualification. We provide free club, classes and functions for community members to socially engage when there are financial barriers to participation.</p>
<b>YMCA Manningham</b>	<p>As an independent association of YMCA Australia, YMCA Manningham incorporated has been serving the community of Manningham since 1992. Since its formation, YMCA Manningham has provided health, wellness and community development programs as an integral part of its mission to help people build a healthy body, mind and spirit. While many people</p>	<p>Through its current operations, YMCA Manningham delivers a broad range of community- building programs and services and includes:</p> <ul style="list-style-type: none"> <li>• the current management contract of Aquarena Aquatic and Leisure Centre</li> <li>• the management of the Manningham City Council Youth Services Agreement</li> </ul>



Partner Agency	Partner Overview	Role in Public Health and Wellbeing
	<p>may be aware of this particular aspect of the YMCA and may have experienced its benefits, our objective is to enrich and enhance the lives of members of our Manningham community with a strong belief in the power of inspired young people. In all that we do we endeavour to look at it through the lens of the young and give them an opportunity to have a voice within our community.</p>	<ul style="list-style-type: none"> <li>• the management of six Manningham City Council Indoor Highball Stadiums</li> <li>• various self-funded Manningham YMCA community programs</li> <li>• Foundation Y Manningham (benevolent assistance to the Manningham community)</li> </ul>
<b>Onemda</b>	<p>Disability Service Provider and is a centre for learning and therapeutic development for people with disabilities.</p>	<p>'Onemda enhances the quality of life of people with a disability their families and carers living in Manningham. Opportunities for social interaction community engagement and connectedness are provided through a wide variety of services, supports, information, and experiences which develop independence and assist health and wellbeing</p>
<b>Victoria Police – Manningham Police Service Area</b>	<p>The Mannigham Community is serviced by two police Stations – Doncaster &amp; Warrantdyte. These two police stations provide the Mannigham Community with a seven day 24 hour patrol reponse and counter service.</p>	<p>Our role is to serve the Victorian and Mannigham community and uphold the law so as to promote a safe, secure and orderly society. We achieve this by:</p> <ul style="list-style-type: none"> <li>• responding to calls for assistance in matters of personal and public safety, emergencies and serious incidents;</li> <li>• preventing crime through a range of proactive community safety programs;</li> <li>• detecting and investigating offences, and bringing to justice those responsible for committing them;</li> <li>• supporting the judicial process to achieve efficient and effective court case management, providing safe custody for alleged offenders, supporting victims and ensuring fair and equitable treatment of victims and offenders; and</li> <li>• promoting safe road-user behaviour</li> </ul>
<b>Whitehorse Manningham Libraries</b>	<p>Providing Library services to the Cities of Whitehorse and Manningham. Services provided to Manningham via 4 branch libraries in Bulleen, Doncaster, The Pines &amp; Warrantdyte. Web access to electronic resources is provided 24/7.</p>	<p>In addition to the provision of library material for information &amp; recreational purposes, the library runs events and information sessions for the community on a regular basis. Some of these will have an obvious link with wellbeing eg: information sessions on preventing fatigue. Others provide an opportunity for community members to become more connected with others eg Book Circles and Conversation Circles. There is also a strong emphasis on supporting early literacy with programs such as the popular “1000 books before school”.</p>



Partner Agency	Partner Overview	Role in Public Health and Wellbeing
<p><b>Women’s Health East</b></p>	<p>Women’s Health East is the women’s health promotion agency for the Eastern Metropolitan Region of Melbourne. Our work is focused on improving outcomes for women across the seven local government areas of Yarra Ranges, Knox, Maroondah, Manningham, Monash, Whitehorse and Boroondara.</p> <p>Our vision is Equality, Empowerment, Health and Wellbeing for all Women.</p> <p>Women’s Health East addresses the social, cultural, economic, and environmental factors impacting on the health and wellbeing of women in the region. We work to build the capacity of services and programs in the region to optimally address issues affecting women.</p>	<p>Our key public health priorities are to:</p> <ul style="list-style-type: none"> <li>- Advance gender equity</li> <li>- Prevent violence against women</li> <li>- Improve women’s sexual and reproductive health</li> </ul>

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## Appendix 8: References

<sup>1</sup> World Health Organisation <http://www.who.int/about/mission/en/>

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<sup>5</sup> Environments of Health Framework for Public Health Planning [https://www2.health.vic.gov.au/getfile/?sc\\_itemid=%7BC5A714BA-B5A4-4D08-81E8-90FED76F10E2%7D](https://www2.health.vic.gov.au/getfile/?sc_itemid=%7BC5A714BA-B5A4-4D08-81E8-90FED76F10E2%7D)

<sup>6</sup> The Ottawa Charter for Health Promotion <http://www.who.int/healthpromotion/conferences/previous/ottawa/en/>

<sup>7</sup> Preventative Health <https://www2.health.vic.gov.au/public-health/preventive-health>

<sup>8</sup> Health Equity: Health Inequalities and Health Inequities <https://www.vichealth.vic.gov.au/our-work/health-equity-health-inequalities-health-inequities>

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## Terms of Reference

### Healthy City Advisory Committee (HCAC)

Purpose	<p>The Manningham Healthy City Advisory Committee will provide advice on the development, implementation and evaluation of the Manningham Healthy City Strategy and Action Plan.</p> <p>The Committee will advise on matters relating to compliance requirements under the Health and Wellbeing Act (Vic) s26.</p>
Roles and tasks	<p>The role of the Committee is to act as a forum for the exchange of ideas to assist in the development, implementation and evaluation of the Manningham Healthy City Strategy and Action Plan.</p> <p>In particular the group will:</p> <ul style="list-style-type: none"> <li>• contribute to the development, implementation and review of the Healthy City Strategy and Action Plan</li> <li>• discuss and share relevant information on the priorities of the Healthy City Strategy;</li> <li>• provide advice to Council on current and emerging strategic health and wellbeing needs and issues in Manningham;</li> <li>• identify opportunities for partnership and collaboration;</li> <li>• provide strategic input on relevant health and wellbeing policy, research and initiatives;</li> <li>• support the implementation of agreed actions within the Healthy City Strategy Action Plan</li> <li>• monitor the effectiveness of the Healthy City Strategy and Action Plan utilising an agreed evaluation framework</li> <li>• provide advice to Council in relation to the development and review of Council strategies that directly impact community health and wellbeing.</li> </ul> <p>The decision making role of the committee is limited to advising and making recommendations to Council regarding health and wellbeing issues.</p> <p>External organisations will be required to make decisions on their organisations participation in the action plan for the Healthy City Strategy and the delivery and reporting of these actions.</p>



Chairperson	Meetings will be chaired by the Mayor. In the event that the chairperson is absent, the meeting will be chaired by the Mayor’s nominee or representative of Council.
Meetings	<p>Meetings will be held on a quarterly basis with four meetings being held each year.</p> <p>Specific additional meetings may be required on an as-needs basis, such as during the development or review of a major strategy. Additional meetings will be subject to approval by both the Chairperson and the relevant Council delegate.</p> <p>Meetings are closed to community outside of endorsed members / delegates. Guests or topic experts can be invited to attend on an as needs basis.</p>
Membership	<p>The Committee will comprise</p> <ul style="list-style-type: none"> <li>• Councillor (Mayor)</li> <li>• A representative from the Department of Health and Human Services.</li> <li>• <u>Two</u> community representatives appointed by Council. Community representative membership will be appointed to specific individuals.</li> <li>• A maximum of <u>fifteen</u> Community Organisational / Agency representatives in leadership roles with decision making capacity from local or peak organisations. Community organisations will need to nominate a primary attendee. In the event that this representative is not able to attend a meeting, a suitable substitute representative may be nominated by the organisation.</li> <li>• Relevant Council Officers including the Director Community Programs, representatives from Social and Community Services Unit and other Managers as required.</li> </ul>
Membership Criteria	<p>The following membership criteria will be used in making appointments to the committee:</p> <ul style="list-style-type: none"> <li>• Established networks/relationships/connections to health and wellbeing services or sector</li> <li>• Live, work or study within the municipality or have a demonstrated connection to the municipality through professional, technical or industry alliances</li> <li>• Understanding the role of local government in health and wellbeing</li> <li>• Demonstrated commitment to community health and wellbeing, health promotion and/or preventative health</li> <li>• Relevant experience in committees and/or demonstrated ability to participate in, and constructively contribute to a group committee or organisation</li> </ul>



	<ul style="list-style-type: none"> <li>• A mix of skills and attributes to complement other members of the committee</li> <li>• Ability to regularly attend and participate in meetings as scheduled.</li> </ul> <p>As far as practicable, the composition of the Committee will reflect the priorities of the Healthy City Strategy and/or relevant health determinants.</p>
Nomination Process	<p>Nominations for appointment to the Committee will be called by public notice in the local media and Council website or by letter to relevant local or peak agencies or community organisations.</p> <p>Nominees shall nominate on the appropriate Council Form within the advertised nomination period.</p> <p>Nominees may be interviewed by Council.</p> <p>Appointments will be made by Council and selected based on the criteria above.</p> <p>Membership will be for a four year term for Community / Individual Representatives.</p> <p>Members can re-nominate after their term ends in accordance with the nomination process.</p>
Resignation	<p>A member of the Committee may resign at any time. Notice of resignation is to be provided in writing to the Chairperson.</p> <p>Membership on the Committee will be deemed to have been resigned if a member fails to attend three consecutive meetings without prior notice.</p> <p>Any member who resigns or whose membership is terminated may be replaced by the Council following a public nomination process as noted above.</p>
Conflict of interest	<p>In the event of a conflict of interest arising for any member of the Committee, the member will disclose the interest and clearly state the nature of the interest at the meeting before the matter is considered. Any member who discloses a conflict of interest in a matter, must leave the room while the matter is being discussed.</p>
Support	<p>Council officers will resource the Committee and provide relevant secretariat support. Agendas and meeting papers will be distributed to Committee members one week prior to the meeting. Minutes of the Committee meetings will be circulated to Committee members two weeks after the meeting.</p>



	<p>Actions will be minuted and reported back to the Committee in a timely manner.</p> <p>Comments provided by the Committee on Council matters will be considered by the appropriate units of Council and outcomes will be reported back to the Committee in a timely manner.</p> <p>The Committee will have access to Council staff with expertise relevant to the item being advised on by the Committee.</p> <p>Council Officers prepare an assembly of Councillors record as required under the Local Government Act 1989.</p>
Media	<p>Committee members are not to represent the committee to the media without the prior approval of the Chairperson or a representative of Council.</p>
Code of conduct	<p>To ensure that all meetings of Council and its Committees are conducted in an orderly, consistent and efficient manner, it is required that</p> <ul style="list-style-type: none"> <li>• All community representatives and Councillors have an equal opportunity to participate in the meeting to the fullest extent possible, with respect being accorded to the expression of differing views</li> <li>• All meeting attendees are treated with respect.</li> </ul> <p>Members have an obligation not to disclose any materials or information that is not available to the public, unless approved by the Chair or a representative of Council.</p> <p>All Committee discussions should comply with the requirements under the Privacy Act and its principles.</p>
Review	<p>At the commencement and the completion of each term of the Committee, there will be a process evaluation survey undertaken to determine the effectiveness of the partnership.</p> <p>A review of the terms of reference and the role, function, membership, and productivity of the committee will be conducted at least once every four years to ensure currency and effectiveness.</p> <p>These terms of reference may be revoked at any time by Council.</p>



### 12.3 Warrandyte Special Rate Scheme 2017-2021 - Further consultation

File Number: IN17/336  
Responsible Director: Director Community Programs  
Attachments: Nil

#### EXECUTIVE SUMMARY

*The purpose of this report is to recommend that Council discontinue the Special Rate Scheme for the Warrandyte Activity Centre as defined under the Local Government Act 1989.*

*On 13 December 2016, Council declared a special rate for the Warrandyte Activity Centre. The special rate commenced on 1 January 2017.*

*At its meeting of 28 March 2017, Council accepted a petition seeking to discontinue the Scheme and referred the matter to Council officers. Council officers have since conducted further consultation to determine the level of support for the Special Rate Scheme. Business and property owners were provided with information about the process and were asked to return a proforma document that indicated their support or objection to the discontinuance of the Scheme. If a submission was not received, it was considered that the business or property owner supported the discontinuance.*

*The consultation period closed on 19 May 2017. The final numbers for supporting the discontinuance were 84% of business owners (19 submissions and 51 non-responses taking into account three vacancies) and 92.6% of property owners (11 submissions and 64 non-responses) support the discontinuance of the Scheme.*

*The report also discusses the future of Manningham's involvement with special rate and charge schemes for marketing and promotional purposes in light of the recent issues experienced at Warrandyte and Templestowe Activity Centres. Alternative strategies are proposed.*

#### 1. COUNCIL RESOLUTION

**MOVED: CR SOPHY GALBALLY**  
**SECONDED: CR ANDREW CONLON**

**That Council:**

- A. The Warrandyte Activity Centre Special Rate Scheme be discontinued.**
- B. Terminate the funding agreement with Warrandyte Business Association (WBA) including all reporting requirements.**
- C. Endorses the development of alternate models and projects that support Activity Centres through marketing and promotional initiatives.**

**CARRIED**

#### 2. BACKGROUND

- 2.1 On 13 December 2016 Council declared a special rate for the Warrandyte Activity Centre to support increased marketing and promotion of the Activity Centre.

- 2.2 Council endorsed the Intention to Declare a Special Rate Scheme following extensive consultation with both the owners and occupiers of the properties in the Warrandyte Activity Centre. The proposal was initiated following a direct approach from the Warrandyte Business Association (WBA). It also followed an earlier Special Rate Scheme for marketing and promotions which operated from 2011 to 2015.
- 2.3 After Council announced its intention to declare a Special Rate, a number of traders and business operators submitted a petition to Council. The petition states that the submitters *'are adamantly opposed to the application of this proposed (second round) levy as calculated upon each business by the council.'*
- 2.4 Officers subsequently wrote to all business owners and business operators in the Warrandyte Activity Centre to formally seek their advice regarding support for the scheme or support for discontinuance. If a submission was not received, it was considered that the business or property owner supported the discontinuance.
- 2.5 It should also be noted that business relationships amongst and between traders within the Warrandyte Activity Centre and the local business community have suffered since, and in the lead up to, the petition being lodged.
- 2.6 The consultation period closed on 19 May 2017. The final numbers for supporting the discontinuance were 84% of business owners (19 submissions and 51 non-responses taking into account three vacancies) and 92.6% of property owners (11 submissions and 64 non-responses) support the discontinuance of the Scheme. Accordingly, it is considered that there is no support for the Special Rates Scheme to continue.
- 2.7 This is the second occasion in recent years where a Special Rates Scheme for promotional purposes has been rejected after the initial proposal was lodged with Council. In February 2016, Council resolved to discontinue the Templestowe Special Charge Scheme shortly after its adoption in August 2015. Similar to the current situation in Warrandyte, following the declaration there was opposition from a number of traders culminating in a Victorian Civil and Administrative Tribunal (VCAT) application. One other Special Rates Scheme is currently operating at Tunstall Square (West) shopping precinct. This Scheme is due to end on 31 December 2018.
- 2.8 The application of the Special Rates and Charges model for retail promotions and marketing purposes is a resource-heavy process which is difficult to successfully implement. Within the *Local Government Act 1989*, the application of special rate and charges for marketing and promotion schemes was adopted from existing sections relating to infrastructure proposals. This was recently flagged as an area of the *Act* to be looked at for improvement as part of the overall review process.
- 2.9 Given that the legislation and regulation is geared toward infrastructure improvements rather than supporting marketing and promotional schemes, it raises the issue of whether Council should continue to seek to apply this legislation for marketing and promotional schemes for its Activity Centres.

### 3. DISCUSSION / ISSUE

- 3.1 The further consultation that has taken place following the Council meeting on 28 March 2017, now indicates that there is minimal support for the Scheme. With 84% of business owners and 92.6% of property owners supporting the discontinuance of the Scheme, it is proposed that Council resolve to discontinue the Scheme.

- 3.2 The discontinuance of the Scheme means property/business owners would no longer be required to make the annual contribution of between \$300 and \$3,000 to the Scheme. This would also mean that the funding made available through a scheme to enable promotional activities to benefit the traders and the local community would no longer be available. No funds have yet been collected for the Scheme.
- 3.3 Should the Warrandyte Special Rate Scheme be discontinued, it would indicate that a more inclusive model to support activity centre marketing and promotional initiatives needs to be found.
- 3.4 Council Officer time spent administering special rate and charge schemes is significant. During the period of scheme declaration, new or renewal, up to 80% of officer time over several weeks can be spent on scheme administration. Following declaration, this decreases to approximately 10-15% of officer time per week spent on administration of schemes that are in operation.
- 3.5 Through its Business, Culture and Venues Unit, Council subscribes and has access to state-wide and national marketing schemes that provide Council with marketing and promotional opportunities not available to individual businesses. At a nominal cost, these schemes encourage Council to include its businesses and activity centres in a diverse range of marketing and promotional initiatives. With the improved resource allocation from not administering special rate and charge schemes, Council Officers could direct these resources to such initiatives. This would have the added benefit of vastly increased reach as a result of the affiliation with such state-wide and national marketing schemes.
- 3.6 In addition to these broader marketing schemes, Council has the ability to respond on a case by case basis for Activity Centres where a partnership arrangement for promotions is sought by trader groups. This would provide greater flexibility to tailor the response to the location and would involve greatly reduced administration cost as well as improved relationship building with traders.

#### 4. COUNCIL PLAN / STRATEGY

- 4.1 The promotion of the Warrandyte Activity Centre is in accordance with Council's overall vision and capacity to influence a vibrant, desirable retail and commercial hub within this activity centre.
- 4.2 The Manningham Council Plan (2013-2017) supports sustainable, cohesive and well-resourced communities with relevant services and facilities. A key strategic indicator in the current Manningham Council Plan is measured by participation in Special Rate and Charge Schemes for the purposes of marketing and promotion.
- 4.3 Relevant to Council's consideration to discontinue the Scheme are the following strategic items:
- 4.4 Under theme of *Everything We Need Is Local* the Council Plan states that:  
*Promotion of distinct villages and activity centres are valued and cultivated and we aim to support businesses and traders to build a resilient local economy.*
- 4.5 A related goal in the Council Plan is that:  
*Our distinct villages and activity centre are vibrant places to meet and provide support to local businesses and traders.*
- 4.6 In addition a strategic indicator in the Council Plan is participation in special rate and charge scheme and the measure is "Number of activity centres participating in a Special Rate and Charge Scheme for marketing and promotion."

- 4.7 Under the Strategic Direction of Activating and Improving Activity Centres Council's Economic Development Strategy 2011-2030 includes an objective "Provide Activity Centres and the Retail Sector with support structures and industry information". Action 20 under that objective, "Support the development and implementation of Special Rate and Charge Schemes for Business and Marketing Plans and activities", displays commitment to Special Rate and Charge Schemes.
- 4.8 In the draft Council Plan for 2017-2021 under goal 4.1: *Grow our local business and economy*, support for local business and the economy is referenced through action items focused on collaboration, innovation and strategy review. A focus on special rate and charge schemes is not an ongoing action.

## 5. IMPACTS AND IMPLICATIONS

- 5.1 Discontinuance of the Special Rate Scheme could affect the economic sustainability of the Warrandyte Activity Centre given that promotion and marketing activities associated with the Centre have relied on the funds from the Special Rate Scheme since 2011 (with the exception of 2016 whilst the new Scheme was going through the steps for renewal).
- 5.2 Without the Scheme's funding there will no longer be support to carry out the actions of the Warrandyte Activity Centre Business Plan which was written in consultation with business owners as part of the renewal process.
- 5.3 Moving away from special rate and charge schemes would allow for more inclusive, trader supported marketing and promotional initiatives, e.g. Buy Local campaigns. These could involve Council's affiliation with state-wide and national marketing schemes. This would come through improved resource and operational budget allocation from not administering special rate and charge schemes.

## 6. IMPLEMENTATION

- 6.1 Finance / Resource Implications
- 6.1.1 The Warrandyte Activity Centre Special Rate Scheme was to raise \$49,722.50 in each year from 2017- 2021.
- 6.1.2 With the discontinuation of the Scheme there will no longer be requirements on the Warrandyte Business Association (WBA) to submit quarterly profit and loss statements, budgets and evidence of promotion (as per the Centre's business plan), an annual plan and budget and certified annual financial statements at the end of each financial year.
- 6.1.3 It will also be a requirement that the WBA's signed funding agreement with Council be formally terminated.
- 6.1.4 The discontinuance of the Scheme will not offer any ongoing value for money cost savings other than through the administrative processes of introducing and renewing a Special Rate Scheme.
- 6.1.5 The discontinuance of the Scheme will provide future cost savings through the negation of subsequent legal costs of engaging legal representation should the opposition to the Scheme proceed to a VCAT submission and subsequent legal proceedings in VCAT.
- 6.2 Communication and Engagement

- 6.2.1 Following its meeting of 28 March 2017, Council officers conducted further consultation to determine the level of support for the Special Rate Scheme from business and property owners with 162 letters sent.
- 6.2.2 On 19 April 2017, business and property owners were provided with information about the process and were asked to return a proforma document that indicated their support or objection to the discontinuance of the Scheme. If a submission was not received, it was considered that the business or property owner supported the discontinuance.
- 6.2.3 Results of the consultation via proforma:

Consultation result	Property occupier	Property owner
Supports discontinuing (submission)	17 (21.0%)	11 (13.6%)
Supports discontinuing (non-response)	48 (59.3%)	64 (79.0%)
Objects discontinuing (submission)	13 (16%)	6 (7.4%)
Vacancy	3 (3.7%)	NA
TOTAL	81	81

## 7. CONCLUSION

- 7.1 The proposed Special Rate Scheme was to be a positive local economic development initiative which would encourage and generate competitive commerce, retail and professional activity and employment in the Warrandyte Activity Centre.
- 7.2 However, given the increased level of opposition to the Special Rate, as evidenced by both the number of parties involved in the petition and the significant amount of support to discontinue the Scheme in the further consultation, it is considered appropriate for Council to consider discontinuing the Special Rate Scheme.
- 7.3 Accordingly it is recommended that Council resolve to discontinue the Warrandyte Activity Centre Special Rate Scheme due to there no longer being support for its existence.
- 7.4 In addition, and as a result, it is recommended that Council resolve to move away from Special Rates and Charges Schemes for marketing and promotional purposes in favour of alternative trader initiated proposals and affiliated marketing scheme initiatives.

## 8. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

## 12.4 National Disability Insurance Scheme (NDIS) & HACC Program for Younger People - Transition Update

File Number: IN17/332  
Responsible Director: Director Community Programs  
Attachments: Nil

### EXECUTIVE SUMMARY

*The National Disability Insurance Scheme (NDIS) commences in Manningham from November 2017. The NDIS rollout impacts Council's current agreement with the Department of Health and Human Services (DHHS) for Home and Community Care Program Younger People (HACC PYP). As a result of the NDIS roll out Council must decide what role it will take in an NDIS environment. This decision impacts on clients, carers, Council staff and other organisations with whom Council currently has a service agreement or network relationship. This report recommends that council not register as an NDIS provider because of increased financial impacts on Council to deliver services within the NDIS and because other providers may be better placed to provide specialist disability services.*

*As HACC PYP service users transition to NDIS, DHHS funds will be reduced and transfer to the NDIS. There is current uncertainty over the exact number of HACC PYP clients who will transition to NDIS, the level of DHHS funding reduction and the residual HACC PYP funding left to support those people deemed not eligible under NDIS. Council's current DHHS agreement for HACC PYP continues through the transition period until June 2019. It is recommended that any DHHS agreement post 2019 be reviewed and dependent on the proposed scope of a future program and what is in council and community best interests at that time.*

*The NDIS rollout also impacts the funding for Metro Access which has been extended to 2017/18. In the event that this program is not funded beyond this date, Council may need to consider aligning its resources so that it can continue to meet legislative requirements to implement a Disability Action Plan and support the capacity building of organisations in an NDIS environment.*

### 1. COUNCIL RESOLUTION

**MOVED: CR SOPHY GALBALLY**  
**SECONDED: CR ANNA CHEN**

**That Council:**

- A. Not register as a service provider under the NDIS.**
- B. Continue to deliver HACC PYP services to non NDIS eligible people under the current service agreement with the State through the transition period.**
- C. Review the option to deliver HACC PYP post 2019 in line with funding arrangements.**
- D. Continue to deliver Metro Access program in 2017/18 and review options post 2018 in line with funding arrangements.**

**CARRIED**

## 2. BACKGROUND

- 2.1 The NDIS is a national program for people with a permanent and significant disability aged less than 65 years. Participants must be Australian citizens, live in Australia and hold a permanent visa or hold a Protected Special Category Visa. The NDIS funds the additional reasonable supports to help participants pursue their aspirations and participate in daily life. NDIS funding is in three key areas:
- 2.1.1 Provide NDIS eligible people a funding package to choose and purchase services the size and scope of the funding varies dependent on individual needs.
  - 2.1.2 Fund Local Area Coordination (LAC) partners to assist NDIS eligible participants to plan and purchase services and assist the community and mainstream services to build capacity.
  - 2.1.3 Fund Information, Linkages and Capacity (ILC) building projects and activities through a National Grants Program commencing in June 2019.
- 2.2 The commencement of NDIS in Victoria requires significant implementation and is part of the national reform agenda for aged and disability service provision that has direct implications for Council. The National Reform Agenda is continuing its staged rollout impacting both the Commonwealth Home Support Program (CHSP) providing services for people aged over 65 years and the Home and Community Care Program for Younger People (HACC PYP) providing services to people aged less than 65 years.
- 2.3 The NDIS is being introduced in stages across Australia on a geographical basis and is scheduled for implementation in the Eastern Metropolitan Region (EMR) including Manningham, Monash, Whitehorse, Yarra Ranges, Maroondah, Knox and Boroondara council areas commencing from 1 November 2017. This requires Council to make a decision prior to this time regarding its future role/s in an NDIS environment.
- 2.4 The introduction of the NDIS provides a significant change for current service providers (such as council) because of the market driven nature of the system changes. New service providers have entered the sector in competition with current service providers and existing funding arrangements will change from block funding in advance to funding in arrears.
- 2.5 Council currently provides services to approximately 240 Manningham residents aged under 65 years of age and 8 non-Manningham clients (through regional Manningham Activities for Special Kids - MASK funds) and their carers/families. Not all of these people will be eligible under NDIS and it is estimated approximately 30% of clients may be eligible under NDIS. The commencement of the NDIS will impact funding arrangements Council has with the State of Victoria through the Victorian Department of Health and Human Services (DHHS) in the following areas:
- 2.5.1 Direct services for people less than 65 years of age provided through HACC PYP including Personal Care, Home Care, Respite Care, Planned Activity Groups, Food Services and MASK School Holiday Program for Younger Children. Included in this is a component of service provided through agreements with Onemda and Access Health and Community (Men's Shed). These services and arrangements are managed by Council's Aged and Disability Support Services (ADSS).



2.5.2 Community based disability respite funding for the MASK School Holiday Program for Older Children is available to Manningham residents and people living in the eastern metropolitan region and managed by ADSS.

2.5.3 Building Inclusive Communities - Metro and Rural Access Program which funds disability planning and capacity building projects and is managed by Council's Social and Community Services (S&CS).

### Impact on HACC PYP

- 2.6 As NDIS eligible people transition from HACC PYP to NDIS their funding under HACC PYP will also transition to the NDIS with them. This will result in a withdrawal of grants Council receives from DHHS in HACC PYP funding. DHHS is required as part of the NDIS agreement between the State and the Commonwealth to transfer an agreed sum of money to fund the NDIS. How and when Council's DHHS funding is extracted is uncertain and is forming part of the current discussions between MAV, councils and DHHS. It is understood that the amount of DHHS funding withdrawn is not precisely aligning to the amount of service reduction experienced and therefore hard to predict or estimate in advance.
- 2.7 Council receives \$1.2 million in HACC PYP grants and delivers services to 228 clients and their carers. On conservative estimates approximately 70 of these clients would have significant disability and be eligible to transition to the NDIS. Generally these clients would also be using higher levels of service.
- 2.8 It is understood that some councils/areas already in NDIS transition have experienced greater than their original estimates with more people being NDIS eligible than expected and a higher amount of HACC PYP funding reductions. This has created some uncertainty as the exact numbers of clients transitioning to NDIS is unknown until clients/individuals test for eligibility and to date, DHHS has not been able to provide the advice regarding funding amounts which will be deducted from the HACC PYP. Uncertainty also exists about what will be the residual level of funding available to support non NDIS eligible clients through the HACC PYP program. Recent DHHS discussions have not been able to provide further clarity on these matters. A summary is provided at Table 2 based on conservative estimates.

**TABLE 2 – SUMMARY COUNCIL HACC PYP**

SERVICE TYPE	Funded Targets	Client Numbers (Based on usage 1/11/16-1/02/17)	Estimate transfer to NDIS (HRS)	Estimate transfer to NDIS (\$)
<b>Respite Care</b>	13,901 hrs	92 + 14 Onemda	6,917 hrs	\$320,074
<b>Respite Care – MASK Jnr</b>	Included in hrs above	9	728 hrs	\$33,757
<b>Personal Care</b>	3,135 hrs	19	1,442 hrs	\$66,865
<b>Home Care</b>	3,147 hrs	83	1,447 hrs	\$67,097
<b>Planned Activity Group (Core)</b>	1,775 hrs	22 + 3 Men's Shed	816 hrs	\$11,260
<b>Planned Activity Group (High)</b>	2,621 hrs	10	1,441 hrs	\$27,796
<b>Food Services</b>	1,219 meals	3	304 meals	\$1,015
<b>TOTALS</b>	<b>25,798 hrs 1,219 meals</b>	<b>228 (some clients may receive multiple services)</b>	<b>12,791 hrs 304 meals</b>	<b>\$527,864</b>

- 2.9 The exact nature and scope of a future HACC PYP program is still to be determined by DHHS and is unknown at this stage. Remaining clients who are not eligible under NDIS may continue to access HACC PYP support services through Council for the duration of the current agreement until 2019. This may result in service changes or reductions dependent on funding available during transition and is being monitored. Any future options for an agreement with DHHS post 2019 will be reviewed and dependent on proposed arrangements.

#### **Impact on Community Based Respite Program (MASK Snr Program)**

- 2.10 Council receives \$133,000 per annum through DHHS to deliver this regional program to 26 Manningham resident and 8 non-Manningham resident participants. It is estimated that most if not all of these participants would be NDIS eligible and therefore all of this funding would transfer to the NDIS at some point with funding to cease completely by May 2018. A summary is provided at Table 3.

**Table 3 – Summary MASK SNR Program**

<b>SERVICE TYPE</b>	<b>Client Numbers (Based on usage 1/11/16-1/02/17)</b>	<b>Estimate transfer to NDIS</b>	<b>Funding transfer to NDIS</b>
<b>MASK Snr Program</b>	26 Manningham & 8 Non – Manningham participants (includes 14 clients who also receive HACC PYP)	100%	\$133,000

#### **Impact on Metro and Rural Access Program**

- 2.11 Council receives \$129,000 per annum through DHHS under the Building Inclusive Community Program and this supports the delivery of Metro Access. This grant is being transferred to the NDIS. A summary is provided at Table 4.

**Table 4 – Summary Metro Access Program**

<b>SERVICE TYPE</b>	<b>Estimate transfer to NDIS</b>	<b>Funding transfer to NDIS</b>
<b>Metro Access</b>	100%	\$129,00

- 2.12 In April 2017, council received notification from the State Government that this funding has been confirmed in 2017/18 to deliver Information, Linkages and Capacity Building (ILC) activities as part of the NDIS. Officers are currently awaiting further detailed advice from DHHS about what activities will be delivered as part of the Building Inclusive Community Program to support the delivery of ILC activities in 2017/18. At this time, the ongoing funding for this role is uncertain and 2017/18 may be the last year of the Metro Access program being delivered across the State and in Manningham. If this is the case, consideration may need to be given as to how Council will deliver and resource its future disability leadership and capacity building roles.

#### **Issues for Council Consideration**

- 2.13 Issues that need consideration are summarised as follows-

**A) Specialist nature of Disability Services**

- 2.14 Council currently delivers through ADSS a range of generalist services to support both older and younger people with a disability living in the community and a school holiday disability specific program through MASK. Council is not considered a specialist disability service provider. There are a number of specialist disability service providers operating within Manningham including some with whom Council has formal agreements and/or network relationships.
- 2.15 A key component of the NDIS is that eligible people will have choice and control over the selection and delivery of services and NDIS participants will be directly funded to enable them to do this. To compete in this environment Council would have to develop its own specialist disability capability for instance by employing or training specialist staff. In the NDIS environment, the agencies with whom Council currently has agreements are likely to be NDIS service providers in their own right and therefore able to freely attract NDIS participants including the current clients of council.
- 2.16 The current service profile of ADSS services under HACC PYP do not always neatly align with NDIS funded service activities. The provision of respite is an ancillary benefit to NDIS services focused on delivery outcomes for people with a disability. Current respite care clients who become NDIS eligible may seek alternative services orientated to support their specific needs.
- 2.17 The range of providers to deliver a diverse and specialist range of service to people living with a disability in Manningham is likely to be further enhanced as the market expands and innovates. This growth is coupled with the removal of entry barriers for existing and prospective providers.

**B) Financial Impacts of delivering services in an NDIS Environment.**

- 2.18 In the new service provider market, change is being driven by the removal of block funding to providers, a significant increase in individual funding available, the opening of the market and the introduction of consumer choice. The transition from block funding to individual funding packages will create funding uncertainty for service providers previously funded to deliver a set of standard services.
- 2.19 The current HACC PYP and disability respite services delivered by Council are funded through a mix of State grants, client fees and Council contribution to make up the difference between the cost of delivering services and the income received. Grants are received in advance and to date there has not been a requirement to return unused grant funds if service delivery targets are not achieved.
- 2.20 Under NDIS, the price for approved services is set by the NDIS. NDIS participants are not charged a fee and there is no expectation that they should contribute to the cost of their services. The only exception to this is where the NDIS participant self manages their NDIS package. Updated NDIS prices are expected in July 2017.
- 2.21 At this stage, the NDIS unit prices are generally lower than HACC PYP unit prices. Combined with the fact that there is no client contribution this leaves an additional financial gap for Council between costs for service delivery in an NDIS environment compared with the current arrangements. This means that if Council was a provider in an NDIS environment, it would make a larger contribution towards service delivery costs.

- 2.22 There are also potentially new costs that Council would incur in an NDIS environment. The NDIS has a range of system and administrative support requirements that are additional to the current requirements under HACC PYP. This would require some investment to ensure that Council would be able to report, claim and record client outcomes for participants purchasing selected services.
- 2.23 The guarantee of funding as currently exists is removed in an NDIS environment and in a competitive service system means that Council would also need to invest in service promotion and advertising strategies not currently required in order to attract and retain clients. Council's consideration of these additional costs would also need to be made in the context of size and scope of business it would support.

### **C) National Competition Policy (NCP)**

- 2.24 General information received from the sector to date suggests that local government involvement in NDIS as a service provider should be considered under NCP. Council currently provides a financial contribution to the cost of service delivery through rate payer funds. If Council was to register as an NDIS service provider this contribution would remain and likely increase as previously noted.
- 2.25 As Council's capacity to operate in the NDIS market driven system may be contingent on meeting NCP requirements, specific legal advice regarding the issues, obligations and implications is required if Council's preference is to register as an NDIS provider.

### **D) Municipal Strategic Leadership**

- 2.26 Council has an important municipal leadership role to play for all people living with a disability in Manningham regardless of any other role as an NDIS service provider. This role includes advocating for people with a disability and promoting access and inclusion for residents and others who work in or visit the municipality. Council has responsibilities under the Commonwealth Disability Discrimination Act 1992 and is required to develop and implement a Disability Action Plan; a function which is currently resourced via the Metro Access position.
- 2.27 Council's disability strategic leadership work is supported through DHHS Building Inclusive Communities Program funding and the employment of Council's Metro Access Officer. The objectives of this role include to facilitate integrated local community planning and coordination, engage and involve people with a disability, service providers and community organisations to build a robust and sustainable platform to enable people to live full and participative lives and mobilise and support people with disabilities to enable participation in local economic and community life.
- 2.28 Council has significant expertise in planning, advocacy and capacity building in the sector to advance opportunities for all people with a disability. In a NDIS environment there is also the opportunity to strengthen Council's leadership role by actively engaging with the LAC provider and the growing range of mainstream and specialist providers operating in the municipality.

### 3. DISCUSSION / ISSUE

- 3.1 Council will need to decide what role/s it wants or needs to continue before the NDIS commences in Manningham. Council's decision will enable clients and their carers to make informed decisions and plan their future arrangements. Taking into consideration the matters discussed above the options for Council consideration are:
- 3.1.1 Option One – Council maintains HACC PYP service provision, not register as an NDIS provider, assists in the transition of eligible NDIS clients to alternate providers and continues or builds its municipal disability leadership role.
- 3.1.2 Option Two – Council maintains HACC PYP service provision and registers as a NDIS provider (or develops a business model to register as a NDIS provider) and delivers service/s aligned to the NDIS model.
- 3.2 To date consultation and discussion has occurred with internal stakeholders at senior officer level, the MAV, DHHS officers and other local governments and service providers. Following the initial council briefing in March 2017 further stakeholder discussion has occurred to provide feedback prior to Council making a final decision and help inform Council's future planning. This included discussions with the Access and Equity Advisory Committee, MASK Committee, MASK participants and MASK staff. An independent facilitator was engaged to assist with these discussions and provide feedback. Feedback from stakeholders centred on three key themes that is, information and communication; advocacy; and support.
- 3.3 Information and Communication- Feedback included council's leadership and engagement with LAC and NDIS to facilitate information sessions and raise awareness for smaller special needs groups such as people from diverse cultural backgrounds. Having access to accurate, timely and reliable information through a variety of mechanisms was noted.
- 3.4 Advocacy – Encouraging service providers to locate in Manningham, continuing to play a strong role in disability planning and service system growth and advocating for the expansion of choices including employment, recreation and social options were suggested for Council.
- 3.5 Support – Assisting people through the transition especially current council clients was valued and any role Council could play to influence positively the quality and integrity of service provision in the municipality. Council was seen as a trusted, independent and reliable resource for people.
- 3.6 The Access and Equity Advisory Committee was very positive about the NDIS rollout and the opportunity this presented for NDIS eligible residents. The Committee provided positive feedback and the role council is taking in supporting a smooth transition for eligible people. The committee highlighted the importance of supporting the engagement of people from diverse backgrounds and cultures and supporting access to services for people with mental health conditions. A high importance on Council's advocacy, planning and leadership roles in disability was expressed.

- 3.7 MASK Committee members including a representative from DHHS suggested a focus for council is to communicate and promote NDIS and advocate for and support those clients that have limited knowledge of the service system. They noted that some people may need support through the first NDIS plan process and that council is a trusted source for information provision.
- 3.8 Most MASK staff are employed in the disability sector and working part time to support the MASK program and therefore have a high understanding of the NDIS rollout and potential issues and impacts on the program. Staff were advised that current programming is continuing and further information regarding program operations would be provided as a priority following council's decision.
- 3.9 Some of council's current MASK service users did express some concern if the MASK program was no longer operating and identified the level of comfort felt as a result of the quality of the program and the value it had provided for many years. Some people identified that they could only respond with feedback once they know council's decision and requested this to be communicated as a priority once this is known.
- 3.10 Overall, stakeholder discussions confirmed the high trust and regard the Manningham community have in council and its delivery of services and outcomes to people with a disability, their carers and families. Many stakeholders understood the changes that NDIS rollout is delivering and focussed on the ways in which council could contribute to the development and delivery of opportunities for all people with disabilities, not just those who are NDIS eligible.
- 3.11 Given the scale of proposed operations, Council's capacity to operate in a fully market driven environment and the extent of investment required, it is not recommended that Council register as an NDIS service provider because:
- 3.11.1 Council is not a specialised disability service provider, current services provided by Council do not all easily translate into NDIS service activities and Council would have to invest in developing disability expertise.
- 3.11.2 Further investment by Council in order to meet NDIS administrative and reporting requirements would be required. By competing in an open market without funding certainty Council would also have to invest in ongoing strategies to attract and retain clients.
- 3.11.3 As NDIS funding is less than current funding arrangements Council would need to increase its financial support for service delivery to cover the additional funding gap.
- 3.11.4 Council's current client volumes and scope of services provided are relatively small and the finances required for a new business model investment would have to take into consideration the establishment and start-up costs, transmission of business risks and the potential return on investment.
- 3.11.5 There are other service providers who will be able to provide a range of general and specific disability services for NDIS eligible people in Manningham. There is no legislative requirement for Council to be a NDIS service provider. It is anticipated the market will continue to grow.

- 3.11.6 By choosing to operate in a competitive environment Council may affect its strategic leadership role and compromise its ability to freely engage with the broader network of service providers.
- 3.12 Council can continue its current role as a HACC PYP service provider for people who are not eligible under NDIS and HACC PYP eligible clients may receive support services under a revised service agreement with DHHS. This will be dependent on the DHHS funding that is provided through the HACC PYP. Whilst funding for HACC PYP is guaranteed until June 2019, the arrangements following the NDIS roll out are uncertain and Council is working with the MAV to gain clarity around these matters.
- 3.13 Council will play an important role to support the transition of clients who are deemed eligible under NDIS. ADSS has already been contacted by several current HACC PYP clients who have been approved under early NDIS transition processes to enable a smooth transition.
- 3.14 Council will meet with the LAC provider to discuss how this role can be supported. Council is working with the LAC to host and promote general NDIS community information sessions in the municipality in June.
- 3.15 The option to not register as an NDIS service provider will release some of Council's current financial commitments tied into service provision and could enhance Council's ability in its ongoing strategic disability leadership roles.

#### **4. IMPACTS AND IMPLICATIONS**

- 4.1 The commencement of NDIS in Manningham has potential impacts on current clients, staff and other organisations with whom Council currently has a service agreement or network relationship. The impact on current clients and their carers will vary depending on whether they are eligible under NDIS. For the majority of clients not NDIS eligible, it is anticipated that services continue under revised contractual arrangements with DHHS.
- 4.2 For NDIS eligible clients, once approved, they will no longer be eligible for HACC PYP and will have to transition to alternate NDIS service providers to receive ongoing support services. The current list of registered providers in Victoria (updated in December 2016) is extensive and covers a wide range of activities to support participants in the home and in the community to live full and productive lives. Under the NDIS eligible participants will be able to choose from the range of providers.
- 4.3 The LAC provider will assist clients to enact their NDIS plans and Council will support transition arrangements. The experience with clients early transitioning to NDIS is that there is a lag time between NDIS approval and the client being able to secure alternate NDIS arrangements. Council has been negotiating a reasonable finish date for Council services however DHHS has advised that council funding will be extracted from the client's NDIS approval date. This means that in supporting clients to transition smoothly, Council is funding time limited care services.



- 4.4 Council has service arrangements and agreements with a range of speciality disability service providers including Onemda and Access Health and Community. With the commencement of NDIS, these arrangements will need to be reviewed and in some cases will cease. It is anticipated that some NDIS eligible clients may choose to continue arrangements with these specialist disability providers as part of their NDIS plans. There will not be any ongoing financial impact on Council as a result of this.
- 4.5 As NDIS eligible clients transition from Council's services, Council's service delivery requirements will decrease along with its funding. This is currently being monitored as clients early transition to the NDIS and will be an ongoing requirement to align funding available with service outputs.
- 4.6 The NDIS supports the human rights of people with a disability by providing greater choice and independence. Council's upholds its human rights obligations through non-discriminatory policies and practices. By not choosing to compete in the NDIS environment, Council's ability to maintain a strategic focus and relationships with the broad network of disability service providers will be supported. Council funding will also be available to resource a continuing and enhanced role in planning, advocacy and leadership necessary for Manningham to optimise opportunities that this reform can provide.
- 4.7 In late January 2017 the Commonwealth Government announced an independent review of the NDIS to examine overall costs, value for money and its long term sustainability. The Productivity Commission will undertake the review with a position paper to be released in June followed by a report in September 2017. The review will consider funding arrangements with states and territories, cost pressures including wages, potential efficiencies and any impact on mainstream services. It is unknown if this review may have an impact on the matters raised in this report.

## **5. IMPLEMENTATION**

### **A) Finance / Resource Implications**

- 5.1 The impact of the commencement of NDIS and proposed recommendations as discussed is a decrease in external grant funding to Council for the provision of support services and for the Metro Access program and a correlating decrease in direct service delivery expenditure. Staffing impacts will result. The full realisation of financial impacts is unlikely to be settled until the end of funding stability arrangements in June 2019.

### **B) Communication**

- 5.2 Providing timely feedback on Council's decision was raised at all stakeholder discussions.
- 5.3 It is proposed that as part of a communications strategy all stakeholders are formally advised of Council's decision. This includes ADSS and council staff, all current HACC PYP clients, the Access and Equity Advisory Committee, the MASK Committee, organisations with whom Council has service agreements including Onemda and Access Health and Community, local service partners and DHHS.

- 5.4 The announcement of Council's decision may result in some staff or community feedback which will have to be managed.

**C) Timelines**


- 5.5 The NDIS is scheduled for commencement in Manningham in November 2017. Council will receive advice from DHHS prior to this period outlining proposed transition arrangements in relation to identified clients and funding withdrawal.
- 5.6 Some clients will and have already transitioned prior to the scheduled NDIS roll out and HACC PYP funding will be accordingly reduced. The funding stability period will continue under revised arrangements in Victoria until June 2019.

**6. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

## 13 SHARED SERVICES

### 13.1 Consideration of Public Submissions; 2017/18 Annual Budget, Council Plan 2017-2021 and Healthy City Strategy 2017-2021

File Number: IN17/331  
Responsible Director: Director Shared Services  
Attachments: 1 2017/18 Submissions Received [↓](#) 

#### EXECUTIVE SUMMARY

*The proposed 2017/18 Annual Budget (incorporating the Strategic Resource Plan 2017-2021), Council Plan 2017-2021, and the Healthy City Strategy 2017-2021 were approved 'in principle' by Council on Wednesday 26 April 2017 and placed on public exhibition for community review and consultation.*

*The public exhibition period closed on 26 May 2017 and 287 submissions were received (refer Attachment A).*

*A Committee of Council held on 5 June 2017 received all submissions and heard presentations from four submitters.*

*This report details the recommendations from the Committee to Council in relation to the submission process.*

#### Conflict of Interest

Councillor Paula Piccinini stated:

*"Councillors, I wish to disclose that I have a conflict of interest in this item being an indirect interest due to close association and I will be leaving the meeting room for the duration of this matter."*

Having disclosed her conflict of interest, Cr Piccinini left the meeting at 7:32pm prior to discussion on this matter and returned at 7:39pm after the matter had been finalised. Cr Piccinini took no part in the discussion and voting on this item.

#### 1. COUNCIL RESOLUTION

**MOVED: CR PAUL MCLEISH**  
**SECONDED: CR DOT HAYNES**

**That Council:**

- A. Write to all submitters to thank them for their submission and to advise them of the outcome.**
- B. Increase the budget allocation to Doncare under the Community Partnership Grant by \$36,000 in 2017/18 and \$36,000 in 2018/19 (\$72,000 in total).**

**C. Note that, other than recommendation B in this report, no changes are proposed in relation to the submission process.**

**CARRIED**

## **2. BACKGROUND**

- 2.1 Following the adoption 'in principle' on 26 April 2017, the proposed 2017/18 Annual Budget, Council Plan 2017-2021, and the Healthy City Strategy 2017-2021 were placed on public exhibition for a period of 28 days. The exhibition period closed on 26 May 2017.
- 2.2 The exhibition of the strategic documents was promoted on Council websites, through local newspapers, libraries and at the Civic Offices. Council also held 9 listening posts across the municipality at local markets and shopping centres to receive community feedback and submissions.
- 2.3 Attachment A to this report is a listing of the 287 submissions. The topics include:
- Request for a 25% differential rate for retirement villages – 263 submissions and consists of:
    - Applewood Retirement Village – 249 submissions (3 – individual letters, 201 – standard letters and 125 submitters sent standard letters as well as standard postcards.
    - Templestowe Village – 14 submissions (sent via standard postcards)
  - Doncare has requested \$72,000 additional funding to meet increased costs of providing services under Council's Community Partnership Grant – 1 submission.
  - The Alliance for Gambling Reform is inviting Manningham City Council to join its 'Leadership Group of Councils' at a cost of \$25,000 – 1 submission.
  - Doncaster Templestowe Historical Society Inc. is requesting \$2.0 million for capital works, including the relocation of St John's Church to this site – 1 submission.
  - Schramms Sports Club Inc is disappointed that there is no funding for upgrade of Schramms Reserve Pavilion number 2 - 1 submission.
- 2.4 A wide variety of other comments were raised, often of a very local nature, and including the level of development happening in the City, traffic congestion, the quality and rationale of replacing of the waste bins, waste charges in general and a lack of public transport – 20 submissions.

## **3. DISCUSSION / ISSUE**

- 3.1 Four submitters' gave a presentation to the Strategic Documents Committee of Council held on 5 June 2017. The issues raised by submitters and Committee's recommendations are detailed below:

- Mr Sheedy from Applewood Residents' Association called upon Council to introduce a differential rate for retirement villages in the municipality of 25 per cent less than the general rate. He outlined reasons why the Association felt that they were paying an unfair share of the rate burden. These included village residents paying twice for local infrastructure, legislation provides for Council to introduce a differential rate, retirement villages are saving council costs by not having to provide services on village lands.

**Recommendation: That differential rates for retirement villages not be introduced.**

- Mr Collyer, President Doncaster Templestowe Historical Society, requested that Council commit to spending \$2 million on a range of capital and operational items at the Schramm's Cottage precinct. Mr Collyer outlined that Council has not provided major funding for the precinct in many years and requested Council to commit to an earlier resolution to protect and relocate St John's Church and Hall.

**Recommendation: That improvement works be prioritised within existing funding allocations for the Schramms Cottage Precinct and Rieschiecks Reserve Management Plan (\$50,000 2017/18, \$300,000 2018/19 and \$1.240 million 2019/20).**

- Mr Mohr from The Alliance for Gambling Reform requested that Council support the Alliance through joining the Leadership Group of Local Governments at a cost of \$25,000. Mr Mohr outlined a number of costs that gambling has on the community including financial stress, health issues, family violence and the loss of \$57 million per annum from people gambling in the municipality.

**Recommendation: That Council retain its existing non-financial membership of the Alliance for Gambling Reform, and not commit additional funds for the higher level of membership.**

- Ms Stoves, Chief Executive Doncare, is seeking \$72,000 additional funding from Council to meet higher costs of providing services under the Council Community Partnership Grant. The higher service costs are especially impacted on by salary increases above the Consumer Price Index (CPI) following a Fair Work Australia Equal Remuneration Order.

Ms Stoves outlined that the Council CPI escalation is not keeping up with the cost of delivering the contracted services, and that Doncare can no longer sustain the shortfall of funded services.

**Recommendation: That the Doncare allocation under Council's Community Partnership Grant be increased by \$36,000 in each of the last two years of the current agreement (2017/18 and 2018/19).**

- 3.2 In addition to the issues raised by the four presenters at the Committee meeting on 5 June 2017, a wide variety of other issues were raised in the written

submissions, often of a very local nature. The most frequent issues raised and associated commentary is detailed below:

- **Development in the City:** Council guidelines aim to protect the features and characteristics that are unique to Manningham while also importantly being consistent with State Planning Policies. The Manningham Planning Scheme provides the overarching planning controls for development applications within the municipality. The Scheme was developed through extensive public consultation and is in accordance with legislation and State Policy requirements.
- **Waste charges:** Council has been recouping the cost of collecting and disposing of waste through a separate waste charge for over 17 years. The waste charge represents a transparent way of charging users of this service. The 2017/18 standard waste charge of \$212.20 is a \$7.20 (3.5% increase) on the 2016/17 charge, and still costs less than the equivalent service in 2012/13 (\$222.20).
- **Public transport:** While public transport is the responsibility of the Victorian State Government, Council continues to strongly advocate for improved public transport for the City. The proposed Council Plan 2017-2021 details a range of actions that Council will focus on to help improve public transport in the municipality.
- A range of local service delivery issues raised at the listening posts were recorded on Council's Customer Feedback System for further investigation by Council.

3.3 Five of the submissions also had commentary relevant to the Council Plan and the topics raised have been considered in relation to the proposed Council Plan:

Submitter	Topics raised	Council Plan
D. Clifton	Level of development in the City including the number of high rises and lack of public transport.	addressed under: Goal 2.1 <i>Inviting Places and Spaces</i> Goal 2.3 <i>Well connected, safe and accessible travel</i>
K. Lai	General comments around development (too many apartments), better public transport and more community services	addressed under: Goal 2.1 <i>Inviting Places and Spaces</i> Goal 2.3 <i>Well connected, safe and accessible travel</i> Goal 5.1 <i>A financially sustainable Council that manages resources effectively and efficiently</i>
M. Brocker	No public transport to Park Orchards on Sunday	addressed under: Goal 2.3 <i>Well connected, safe and accessible travel</i>

N. McKenzie	Doncaster Hill affecting general public, garbage rates, walkability in Macedon Square and parking passes and visitor parking	addressed under: Goal 2.1 <i>Inviting Places and Spaces</i>  Goal 2.3 <i>Well connected, safe and accessible travel</i>  <i>Please note operational issues entered into Customer Feedback System</i>
M. Smyrnis	Detailed questions and comments regarding both operational matters and explores definitions within the Australian Constitution.	Feedback considered with no changes being recommended. A detailed response to be provided to the submitter

**Recommendation: That no changes be made to the Annual Budget, Council Plan or Healthy City Strategy for the issues raised under item 3.2 or Item 3.3 of this report.**

#### 4. IMPLEMENTATION

##### 4.1 Finance / Resource Implications

The additional grant of \$36,000 to Doncare in 2017/18 and 2018/19 is to be found within the exhibited budget allocations.

The adoption of the Annual Budget, Council Plan and Healthy City Strategy are the subject of a separate report of Council.

#### 5. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



## Attachment A

No	CFS	Name	Summary of issues raised
<b>Presenting to Committee</b>			
1	17480879	J Bailey Chairperson	Request for a 25% differential rate for Retirement Villages
2	17489870	EL Collyer	Doncaster Templestowe Historical Society Inc. is seeking an allocation of \$2 million for capital works for Schramm's Cottage. A summary of the requested works include expanded accommodation space, the establishment of an educational and research centre, replacement of existing toilet block, better access and security and a range of other works. The Society is also strongly advocating for the relocation of the St John's Church and Hall from Donvale.
3	17489919	K Thomson	The Alliance for Gambling Reform is inviting Manningham City Council to join The Leadership Group of Councils in 2017/18 by making a \$25,000 contribution to strengthen the work, and enhance the capacity to deliver on Council's Gambling Policy Framework.
4	17490020	D Stoves	Doncare raised concerns regarding funding not increasing at the rate of demand for services in relation to homelessness, poverty and increasing costs of living and education. They are seeking additional funding from Council.
<b>Not Presenting to Committee</b>			
5	17487774	D Clifton	D Clifton raises a number of issues regarding the level of development in the City including the number of high rises and lack of public transport.
6	17488537	RJ & MA Simkiss	The main focus of this submission relates to the waste charge and the replacement of the waste and recycling bins.
7	17488534	Brother S Keefe	Currently Council is providing support for the delivery of raffle administers by the Kiwanis Club. The Club is seeking Council support for the raffle beyond the current agreement which is valid for the next two years.
8	17488813	Z Zeng	More frequent bus routes from Templestowe Lower to City.
9	17488778	R Foreshew	Waste charges has previously been included in the general rates and now Council requires to pay extra.
10	17488894	WA Kerr	Council should not increase operational expenses automatically by CPI in tough times.
11	17488892	JL Morcom	More accountability from Council, review of bonuses and each department should be encouraged to save
12	17488863	RJ Gittins	Disappointed in the delay of the Main Yarra Trail extension Warrandyte.
13	17489036	K Lai	General comments around development (too many apartments), better public transport and more community services
14	17488392	M Smith	Schramms Sports Club Inc is disappointed that there is no funding for upgrade of Schramms Reserve Pavilion number 2
15	17489355	J Smith	Waste charges should be part of general rates, stop spending money on increased wages and higher rates.
16	17489351	R Bettiol	Waste charges should be included in 2% max increase
17	17489765	C Conway	Waste charges should be part of general rates
18	17489755	S Harrington	S Harrington raised a range of operational matters in the way that Council provides services and the nature of services.
19	17489724	K Perkins	Resident concerns regarding the toilet block and skate area in the proposed redevelopment of Lawford Reserve.
20	17489622	M Brocker	No public transport to Park Orchards on Sunday
21	17489610	N McKenzie	Issues raised regarding Doncaster hill affecting general public, garbage rates, walkability in Macedon Square and parking passes and visitor parking.

## Attachment A

No	CFS	Name	Summary of issues raised
22	17489592	J Calleja	Opposing a proposal to charge ratepayers a \$212 fee for rubbish removal on top of already high rates
23	17489485	L Bakhach	Asking to increase budget for street trees on Tunstall Road
24	17490019	R Argieri	Rates of a property at 10 Bronte Rise Templestowe have increased from \$1,283.90 to \$1,864.70 (excluding the FSPL charge) ie. an average increase of around 5.5% per annum
25	17490200	M Smyrnis	This submitter raised a number of detailed questions and comments regarding both operational matters (waste, borrowings and general expenses) and explores definitions within the Australian Constitution.
26	17485998	J Bailey Chairperson	Request for a 25% differential rate for Retirement Villages
27	17486000	J Beauchamp	Request for a 25% differential rate for Retirement Villages
28	17480996	WE Oswin	Request for a 25% differential rate for Retirement Villages
29	17481123	DM Williams	Request for a 25% differential rate for Retirement Villages
30	17481130	DH Swanton	Request for a 25% differential rate for Retirement Villages
31	17481307	A & JA Schmidt	Request for a 25% differential rate for Retirement Villages
32	17481425	J Zaoui	Request for a 25% differential rate for Retirement Villages
33	17481426	CA & JA Short	Request for a 25% differential rate for Retirement Villages
34	17481427	C Kemenes	Request for a 25% differential rate for Retirement Villages
35	17482224	GJ & VH Handley	Request for a 25% differential rate for Retirement Villages
36	17483721	DA Eadie	Request for a 25% differential rate for Retirement Villages
37	17484524	PA & FM Rice	Request for a 25% differential rate for Retirement Villages
38	17484596	W & A Zilner	Request for a 25% differential rate for Retirement Villages
39	17484628	SE Whitaker	Request for a 25% differential rate for Retirement Villages
40	17484768	JA Cartmel	Request for a 25% differential rate for Retirement Villages
41	17484769	JFM Smith	Request for a 25% differential rate for Retirement Villages
42	17484771	FC & JL Chines	Request for a 25% differential rate for Retirement Villages
43	17484774	JAI Remmers	Request for a 25% differential rate for Retirement Villages
44	17484857	JD & AM Bethune	Request for a 25% differential rate for Retirement Villages
45	17484859	NA Smith	Request for a 25% differential rate for Retirement Villages
46	17484861	WJ Layton	Request for a 25% differential rate for Retirement Villages
47	17484862	P Berry	Request for a 25% differential rate for Retirement Villages
48	17484863	GP Davie	Request for a 25% differential rate for Retirement Villages
49	17484864	AF & E Young	Request for a 25% differential rate for Retirement Villages
50	17484865	VM Lepp	Request for a 25% differential rate for Retirement Villages
51	17484866	AN Davie	Request for a 25% differential rate for Retirement Villages
52	17484868	WG Ford	Request for a 25% differential rate for Retirement Villages
53	17484869	CC & GC Jackson	Request for a 25% differential rate for Retirement Villages
54	17484905	KE Lane	Request for a 25% differential rate for Retirement Villages
55	17484906	C Cook	Request for a 25% differential rate for Retirement Villages
56	17485403	HE MacDougall	Request for a 25% differential rate for Retirement Villages
57	17485968	EG Tune	Request for a 25% differential rate for Retirement Villages
58	17485969	BR Larkin	Request for a 25% differential rate for Retirement Villages
59	17485970	JL Teele	Request for a 25% differential rate for Retirement Villages
60	17485971	W Newlan	Request for a 25% differential rate for Retirement Villages
61	17485972	HW Drost	Request for a 25% differential rate for Retirement Villages
62	17485973	S & J Small	Request for a 25% differential rate for Retirement Villages
63	17485974	M & J Syme	Request for a 25% differential rate for Retirement Villages
64	17485975	J Morrissey	Request for a 25% differential rate for Retirement Villages
65	17485976	H Bos	Request for a 25% differential rate for Retirement Villages
66	17485977	JE Bennett	Request for a 25% differential rate for Retirement Villages
67	17485978	HW Farey	Request for a 25% differential rate for Retirement Villages
68	17485979	I & D Valentine	Request for a 25% differential rate for Retirement Villages
69	17485980	AE Farey	Request for a 25% differential rate for Retirement Villages
70	17485981	KW Munro	Request for a 25% differential rate for Retirement Villages

## Attachment A

No	CFS	Name	Summary of issues raised
71	17485982	GR Shiels	Request for a 25% differential rate for Retirement Villages
72	17485983	W Leonard	Request for a 25% differential rate for Retirement Villages
73	17485984	LJ Bradshaw	Request for a 25% differential rate for Retirement Villages
74	17485985	WR & JM Maunder	Request for a 25% differential rate for Retirement Villages
75	17485986	I Bourke	Request for a 25% differential rate for Retirement Villages
76	17485987	KI Reid	Request for a 25% differential rate for Retirement Villages
77	17485988	ME Turriff	Request for a 25% differential rate for Retirement Villages
78	17485989	NG Gray	Request for a 25% differential rate for Retirement Villages
79	17485990	HL McKenna	Request for a 25% differential rate for Retirement Villages
80	17485991	RE Bunyan	Request for a 25% differential rate for Retirement Villages
81	17485992	MH Terry	Request for a 25% differential rate for Retirement Villages
82	17485993	GJ Terry	Request for a 25% differential rate for Retirement Villages
83	17485994	PL Grisold	Request for a 25% differential rate for Retirement Villages
84	17485995	GD Paulett	Request for a 25% differential rate for Retirement Villages
85	17485996	P & J Anderson	Request for a 25% differential rate for Retirement Villages
86	17485997	DR Stephenson	Request for a 25% differential rate for Retirement Villages
87	17485999	GF & JM Shaw	Request for a 25% differential rate for Retirement Villages
88	17486001	G & GM Ashby	Request for a 25% differential rate for Retirement Villages
89	17486002	Y Miller	Request for a 25% differential rate for Retirement Villages
90	17486003	EL Issett	Request for a 25% differential rate for Retirement Villages
91	17486004	PJ & JA Nicholls	Request for a 25% differential rate for Retirement Villages
92	17486005	GJ & GA Jacobs	Request for a 25% differential rate for Retirement Villages
93	17486006	SN Paulett	Request for a 25% differential rate for Retirement Villages
94	17486007	BR Simmons	Request for a 25% differential rate for Retirement Villages
95	17486008	BL Wilkinson	Request for a 25% differential rate for Retirement Villages
96	17486009	E Baschera	Request for a 25% differential rate for Retirement Villages
97	17486010	K Baschera	Request for a 25% differential rate for Retirement Villages
98	17486011	LI Golds	Request for a 25% differential rate for Retirement Villages
99	17486012	PB & HI Thomas	Request for a 25% differential rate for Retirement Villages
100	17486016	BE Baglin	Request for a 25% differential rate for Retirement Villages
101	17486017	F Morris	Request for a 25% differential rate for Retirement Villages
102	17486018	IC Teague	Request for a 25% differential rate for Retirement Villages
103	17486019	FL Connolly	Request for a 25% differential rate for Retirement Villages
104	17486020	H Gainger	Request for a 25% differential rate for Retirement Villages
105	17486021	G & Y Grace	Request for a 25% differential rate for Retirement Villages
106	17486022	HC Withoos	Request for a 25% differential rate for Retirement Villages
107	17486023	JE Hughes	Request for a 25% differential rate for Retirement Villages
108	17486024	IM Hughes	Request for a 25% differential rate for Retirement Villages
109	17486025	G & A Lockie	Request for a 25% differential rate for Retirement Villages
110	17486026	BM Wilson	Request for a 25% differential rate for Retirement Villages
111	17486027	H Bell	Request for a 25% differential rate for Retirement Villages
112	17486028	BE Carter	Request for a 25% differential rate for Retirement Villages
113	17486029	AH Cook	Request for a 25% differential rate for Retirement Villages
114	17486030	M Gell	Request for a 25% differential rate for Retirement Villages
115	17486031	JML Jacobson	Request for a 25% differential rate for Retirement Villages
116	17486032	R Hood	Request for a 25% differential rate for Retirement Villages
117	17486033	KM Wilkinson	Request for a 25% differential rate for Retirement Villages
118	17486034	MK & CF Frail	Request for a 25% differential rate for Retirement Villages
119	17486035	M Sullivan	Request for a 25% differential rate for Retirement Villages
120	17486036	FE Chipp	Request for a 25% differential rate for Retirement Villages
121	17486037	CHC Liu	Request for a 25% differential rate for Retirement Villages
122	17486038	IJ Curry	Request for a 25% differential rate for Retirement Villages
123	17486039	M Waters	Request for a 25% differential rate for Retirement Villages
124	17486040	CR Sadler	Request for a 25% differential rate for Retirement Villages
125	17486041	GH Wilson	Request for a 25% differential rate for Retirement Villages
126	17486042	AA Rushton	Request for a 25% differential rate for Retirement Villages

## Attachment A

No	CFS	Name	Summary of issues raised
127	17486043	EJ Dyer	Request for a 25% differential rate for Retirement Villages
128	17486044	R & JS Jones	Request for a 25% differential rate for Retirement Villages
129	17486045	J Wadley	Request for a 25% differential rate for Retirement Villages
130	17486046	NJ & LE Bradshaw	Request for a 25% differential rate for Retirement Villages
131	17486047	J Foletta	Request for a 25% differential rate for Retirement Villages
132	17486048	B & E Davies	Request for a 25% differential rate for Retirement Villages
133	17486124	PM Edwards	Request for a 25% differential rate for Retirement Villages
134	17486125	J Jones	Request for a 25% differential rate for Retirement Villages
135	17486127	KH & IJ Davis	Request for a 25% differential rate for Retirement Villages
136	17486128	A Mayo	Request for a 25% differential rate for Retirement Villages
137	17486129	G Antcliffe	Request for a 25% differential rate for Retirement Villages
138	17486130	WD & BJ Rumble	Request for a 25% differential rate for Retirement Villages
139	17486135	JM MacKenzie	Request for a 25% differential rate for Retirement Villages
140	17486196	GM Ottrey	Request for a 25% differential rate for Retirement Villages
141	17486197	KN & S Smith	Request for a 25% differential rate for Retirement Villages
142	17486198	KG Lewis	Request for a 25% differential rate for Retirement Villages
143	17486200	DM Lewis	Request for a 25% differential rate for Retirement Villages
144	17486201	JR Conway	Request for a 25% differential rate for Retirement Villages
145	17486202	PM Monk	Request for a 25% differential rate for Retirement Villages
146	17486207	M Molloy	Request for a 25% differential rate for Retirement Villages
147	17486209	G Cavicchiolo	Request for a 25% differential rate for Retirement Villages
148	17486210	BP Dhabher	Request for a 25% differential rate for Retirement Villages
149	17486211	V Rizzo	Request for a 25% differential rate for Retirement Villages
150	17486212	EM White	Request for a 25% differential rate for Retirement Villages
151	17486503	AG & MJ Morris	Request for a 25% differential rate for Retirement Villages
152	17486504	KW & M Moulder	Request for a 25% differential rate for Retirement Villages
153	17486505	H Chambers	Request for a 25% differential rate for Retirement Villages
154	17486506	MR Hughes	Request for a 25% differential rate for Retirement Villages
155	17486507	RA Hughes	Request for a 25% differential rate for Retirement Villages
156	17486508	EJ Voce	Request for a 25% differential rate for Retirement Villages
157	17486509	JL Ball	Request for a 25% differential rate for Retirement Villages
158	17486510	GS Browne	Request for a 25% differential rate for Retirement Villages
159	17486511	GJ & RJ Perry	Request for a 25% differential rate for Retirement Villages
160	17486512	M Young	Request for a 25% differential rate for Retirement Villages
161	17486517	JM Kelly	Request for a 25% differential rate for Retirement Villages
162	17486518	PU Flynn	Request for a 25% differential rate for Retirement Villages
163	17486519	L McFarland	Request for a 25% differential rate for Retirement Villages
164	17486520	ML Taylor	Request for a 25% differential rate for Retirement Villages
165	17486521	JV Thomas	Request for a 25% differential rate for Retirement Villages
166	17486522	AM Worsam	Request for a 25% differential rate for Retirement Villages
167	17486523	R Worssam	Request for a 25% differential rate for Retirement Villages
168	17486524	AA & AB Nolan	Request for a 25% differential rate for Retirement Villages
169	17486525	D Norman	Request for a 25% differential rate for Retirement Villages
170	17486526	J Pickup	Request for a 25% differential rate for Retirement Villages
171	17486527	DM & KM Kelly	Request for a 25% differential rate for Retirement Villages
172	17486528	WS & DE Roberts	Request for a 25% differential rate for Retirement Villages
173	17486529	AB Hocking	Request for a 25% differential rate for Retirement Villages
174	17486530	IR & CJ Watt	Request for a 25% differential rate for Retirement Villages
175	17486531	J & W Manton	Request for a 25% differential rate for Retirement Villages
176	17486532	N Strauss	Request for a 25% differential rate for Retirement Villages
177	17486533	BG & MJ Radden	Request for a 25% differential rate for Retirement Villages
178	17486534	RE MacKenzie	Request for a 25% differential rate for Retirement Villages
179	17486535	E Braham	Request for a 25% differential rate for Retirement Villages
180	17486536	F Cowie	Request for a 25% differential rate for Retirement Villages
181	17486537	G & M Pickering	Request for a 25% differential rate for Retirement Villages
182	17486538	MJ Hakim	Request for a 25% differential rate for Retirement Villages


## Attachment A

No	CFS	Name	Summary of issues raised
183	17486539	LW Partos	Request for a 25% differential rate for Retirement Villages
184	17486540	DM & AS Baldwin	Request for a 25% differential rate for Retirement Villages
185	17486541	P Anderson	Request for a 25% differential rate for Retirement Villages
186	17486542	J Anderson	Request for a 25% differential rate for Retirement Villages
187	17486543	AL Freeman	Request for a 25% differential rate for Retirement Villages
188	17486544	D Sandford	Request for a 25% differential rate for Retirement Villages
189	17486545	JM Petersen	Request for a 25% differential rate for Retirement Villages
190	17486546	SE Wilson	Request for a 25% differential rate for Retirement Villages
191	17486547	JF Sheehan	Request for a 25% differential rate for Retirement Villages
192	17486548	WA & JE Cecil	Request for a 25% differential rate for Retirement Villages
193	17486549	KW Marendaz	Request for a 25% differential rate for Retirement Villages
194	17486550	H Madsen	Request for a 25% differential rate for Retirement Villages
195	17486551	EA & ME Jenkinson	Request for a 25% differential rate for Retirement Villages
196	17486552	J Selby	Request for a 25% differential rate for Retirement Villages
197	17486553	PD Eyre	Request for a 25% differential rate for Retirement Villages
198	17486554	MJ Kent	Request for a 25% differential rate for Retirement Villages
199	17486555	AD & SM Fisher	Request for a 25% differential rate for Retirement Villages
200	17486556	JT Dickson	Request for a 25% differential rate for Retirement Villages
201	17486557	CKF Toon	Request for a 25% differential rate for Retirement Villages
202	17486558	Y Thompson	Request for a 25% differential rate for Retirement Villages
203	17486559	JD & JM Winstanley	Request for a 25% differential rate for Retirement Villages
204	17486560	GJ & JM Baker	Request for a 25% differential rate for Retirement Villages
205	17486561	DS Mack	Request for a 25% differential rate for Retirement Villages
206	17486562	RA & RJ Slater	Request for a 25% differential rate for Retirement Villages
207	17486563	QR Hazard	Request for a 25% differential rate for Retirement Villages
208	17486564	BP & JH Morris	Request for a 25% differential rate for Retirement Villages
209	17486565	PJ Mithen	Request for a 25% differential rate for Retirement Villages
210	17486567	LG & DP Davies	Request for a 25% differential rate for Retirement Villages
211	17486568	DG & JP Howley	Request for a 25% differential rate for Retirement Villages
212	17486569	SE Sheedy	Request for a 25% differential rate for Retirement Villages
213	17486570	RH Ward	Request for a 25% differential rate for Retirement Villages
214	17486571	M Roper	Request for a 25% differential rate for Retirement Villages
215	17486572	L Hain	Request for a 25% differential rate for Retirement Villages
216	17486574	M Cox	Request for a 25% differential rate for Retirement Villages
217	17486575	J & J Eddey	Request for a 25% differential rate for Retirement Villages
218	17486576	JA McNeill	Request for a 25% differential rate for Retirement Villages
219	17486577	MS Axtens	Request for a 25% differential rate for Retirement Villages
220	17486578	BM Angelin	Request for a 25% differential rate for Retirement Villages
221	17486579	M & L Kerr	Request for a 25% differential rate for Retirement Villages
222	17486580	RR Martin	Request for a 25% differential rate for Retirement Villages
223	17486581	EN Rowe	Request for a 25% differential rate for Retirement Villages
224	17486582	KW Lewin	Request for a 25% differential rate for Retirement Villages
225	17486583	E Phillips	Request for a 25% differential rate for Retirement Villages
226	17486589	K Kemp	Request for a 25% differential rate for Retirement Villages
227	17486603	L Eu	Request for a 25% differential rate for Retirement Villages
228	17486604	BM Green	Request for a 25% differential rate for Retirement Villages
229	17488504	FCY Ho	Request for a 25% differential rate for Retirement Villages
230	17488509	J Bazley	Request for a 25% differential rate for Retirement Villages
231	17488511	DGN & RD Clark	Request for a 25% differential rate for Retirement Villages
232	17488512	ID & KE Golding	Request for a 25% differential rate for Retirement Villages
233	17488514	TW & A Morley	Request for a 25% differential rate for Retirement Villages
234	17488496	DJ & FI Farrar	Request for a 25% differential rate for Retirement Villages
235	17488526	NJ & JL Danahay	Request for a 25% differential rate for Retirement Villages
236	17488527	BA Raper	Request for a 25% differential rate for Retirement Villages

## Attachment A

No	CFS	Name	Summary of issues raised
237	17488528	RW Johnston	Request for a 25% differential rate for Retirement Villages
238	17488529	CE Fricke	Request for a 25% differential rate for Retirement Villages
239	17488531	RJ & PA Sinclair	Request for a 25% differential rate for Retirement Villages
240	17488533	R & L Scallan	Request for a 25% differential rate for Retirement Villages
241	17488535	AM McGrath	Request for a 25% differential rate for Retirement Villages
242	17488538	L Eu	Request for a 25% differential rate for Retirement Villages
243	17488539	M Korda	Request for a 25% differential rate for Retirement Villages
244	17488541	R & M Urwin	Request for a 25% differential rate for Retirement Villages
245	17488542	SC Buszano	Request for a 25% differential rate for Retirement Villages
246	17488543	RJ Kearney	Request for a 25% differential rate for Retirement Villages
247	17488545	CM Maling	Request for a 25% differential rate for Retirement Villages
248	17488500	RC & AA Kennedy	Request for a 25% differential rate for Retirement Villages
249	17488546	JV & MW Plunkett	Request for a 25% differential rate for Retirement Villages
250	17488547	J Twomey	Request for a 25% differential rate for Retirement Villages
251	17488549	F Hill & S Strong	Request for a 25% differential rate for Retirement Villages
252	17488551	JR & BL Hore	Request for a 25% differential rate for Retirement Villages
253	17488553	AM Perrott	Request for a 25% differential rate for Retirement Villages
254	17488554	D & D Lambley	Request for a 25% differential rate for Retirement Villages
255	17488558	JM Alexander	Request for a 25% differential rate for Retirement Villages
256	17488559	M Roseman	Request for a 25% differential rate for Retirement Villages
257	17488560	D McDonald	Request for a 25% differential rate for Retirement Villages
258	17488562	DA & VP Eadie	Request for a 25% differential rate for Retirement Villages
259	17488563	B Bush	Request for a 25% differential rate for Retirement Villages
260	17488564	MIR Robinson	Request for a 25% differential rate for Retirement Villages
261	17488565	H Murphy	Request for a 25% differential rate for Retirement Villages
262	17488566	GM Sinnott	Request for a 25% differential rate for Retirement Villages
263	17488567	A & M Wharton	Request for a 25% differential rate for Retirement Villages
264	17488568	L Fowden	Request for a 25% differential rate for Retirement Villages
265	17488569	S Croft	Request for a 25% differential rate for Retirement Villages
266	17488571	A & AM Soutar	Request for a 25% differential rate for Retirement Villages
267	17488572	N Crothers	Request for a 25% differential rate for Retirement Villages
268	17488573	JA Blogg	Request for a 25% differential rate for Retirement Villages
269	17488574	PJ Roos	Request for a 25% differential rate for Retirement Villages
270	17486549	M Marendaz	Request for a 25% differential rate for Retirement Villages
271	17486561	P Mack	Request for a 25% differential rate for Retirement Villages
272	17486510	EJ Browne	Request for a 25% differential rate for Retirement Villages
273	17486572	J Hain	Request for a 25% differential rate for Retirement Villages
274	17488690	DJ Cook	Request for a 25% differential rate for Retirement Villages
275	17488691	L Cameron	Request for a 25% differential rate for Retirement Villages
276	17488692	HB Price	Request for a 25% differential rate for Retirement Villages
277	17488693	C Spiros	Request for a 25% differential rate for Retirement Villages
278	17488694	PJ Hollister	Request for a 25% differential rate for Retirement Villages
279	17488695	L Carmody	Request for a 25% differential rate for Retirement Villages
280	17488696	M Joan	Request for a 25% differential rate for Retirement Villages
281	17488699	AM & LE Parkin	Request for a 25% differential rate for Retirement Villages
282	17488700	RD Thomas	Request for a 25% differential rate for Retirement Villages
283	17488702	MSK Ko	Request for a 25% differential rate for Retirement Villages
284	17488703	ER Livsey	Request for a 25% differential rate for Retirement Villages
285	17488704	PE Cooper	Request for a 25% differential rate for Retirement Villages
286	17488705	JE Ryan	Request for a 25% differential rate for Retirement Villages
287	17488697	GH & MA Selkrig	Request for a 25% differential rate for Retirement Villages

**13.2 2017/18 Annual Budget (incorporating Strategic Resource Plan 2017-2021)  
- Adoption and Declaration of Rates and Charges.**

File Number: IN17/333  
Responsible Director: Director Shared Services  
Attachments: 1 2017/18 Annual Budget [↓](#) 

**EXECUTIVE SUMMARY**

*The 2017/18 Annual Budget has been developed in accordance with statutory requirements and following extensive community consultation.*

*During the four week public exhibition period 287 submissions were received on the 2017/18 Annual Budget, Council Plan 2017-2021 and Health City Strategy 2017-2021.*

*A Committee of Council received and considered the public submissions. A report on the outcome of this process including recommendations from the Committee is detailed in a separate Council report. The key recommendation is to increase funding to Doncare by \$36,000 for 2017/18 and 2018/19 under the Community Grant Program.*

*Following receipt and consideration of public submissions, the 2017/18 Annual Budget is presented for adoption.*

**1. COUNCIL RESOLUTION**

**MOVED: CR PAUL MCLEISH  
SECONDED: CR GEOFF GOUGH**

**That Council:**

- A. Adopt the recommendations of the Committee of Council following consideration of public submissions on the 2017/18 Annual Budget, Council Plan 2017-2021 and Healthy City Strategy 2017-2021.**
- B. Adopt the 2017/18 Annual Budget (incorporating Strategic Resource Plan 2017-2021 as detailed in Attachment 1 to this report;**
- C. Declare the general rates for the year commencing 1 July 2017 and ending 30 June 2018 as follows:**
  - 1 a Uniform Rate of 0.00177276 cents of each dollar on the Capital Improved Value for all rateable properties; and**
  - 2 an amount of \$85,122,673 is to be raised by general rates;**
- D. Declare annual service charges for the Waste Services as per Section 7.8 of the 2017/18 Annual Budget. An amount of \$10,683,267 is to be raised by annual service charges;**
- E. Declare Cultural and Recreational Lands be charged in lieu of rates as per Section 7.16 of the 2017/18 Annual Budget;**



- F. Offer a \$61.20 waiver on the 2017/18 general rates for the principal place of residence of a ratepayer who is the holder of a valid Low Income Health Care Card ("LI" designated card), provided that ratepayer makes application to Council for the waiver by 30 June 2018;
- G. Declare that Rates and Charges be payable by four instalments and due on:
- |   |                   |                   |
|---|-------------------|-------------------|
| 1 | First instalment  | 30 September 2017 |
| 2 | Second instalment | 30 November 2017  |
| 3 | Third instalment  | 29 February 2018  |
| 4 | Fourth instalment | 31 May 2018       |
- H. Charge interest on overdue Rates and Charges as provided under Section 172 of the Act and calculated on the basis of the current Penalty Interest Rate Act 1983 rate being 10.0 per cent for 2017/18;
- I. Charge interest on overdue accounts other than rates and charges as provided under Section 227A of the Act and calculated on the basis of the current Penalty Interest Rate Act 1983 rate being 10.0 per cent for 2017/18;
- J. Is not proposing to undertake new borrowing or principle redemption;
- K. Advertise the adoption of the 2017/18 Annual Budget (incorporating Strategic Resource Plan 2017-2021) in The Age newspaper;
- L. Write to all submitters to thank them for their submission and to advise them of the outcome.

#### AMENDMENT

MOVED: CR ANDREW CONLON  
SECONDED: CR MIKE ZAFIROPOULOS

That Council:

- A. Adopt the recommendations of the Committee of Council following consideration of public submissions on the 2017/18 Annual Budget, Council Plan 2017-2021 and Healthy City Strategy 2017-2021.
- B. Adopt the 2017/18 Annual Budget (incorporating Strategic Resource Plan 2017-2021 as detailed in Attachment 1 to this report with the following amendment:
- Council remove the funding of \$376,000 for the implementation of an event management system as detailed in attachment 1 and refer the funding to a future meeting of Council for discussion;
- C. Declare the general rates for the year commencing 1 July 2017 and ending 30 June 2018 as follows:
- |   |                                                                                                                  |
|---|------------------------------------------------------------------------------------------------------------------|
| 1 | a Uniform Rate of 0.00177276 cents of each dollar on the Capital Improved Value for all rateable properties; and |
| 2 | an amount of \$85,122,673 is to be raised by general rates;                                                      |

- D. Declare annual service charges for the Waste Services as per Section 7.8 of the 2017/18 Annual Budget. An amount of \$10,683,267 is to be raised by annual service charges;
- E. Declare Cultural and Recreational Lands be charged in lieu of rates as per Section 7.16 of the 2017/18 Annual Budget;
- F. Offer a \$61.20 waiver on the 2017/18 general rates for the principal place of residence of a ratepayer who is the holder of a valid Low Income Health Care Card ("LI" designated card), provided that ratepayer makes application to Council for the waiver by 30 June 2018;
- G. Declare that Rates and Charges be payable by four instalments and due on:
- |   |                   |                   |
|---|-------------------|-------------------|
| 1 | First instalment  | 30 September 2017 |
| 2 | Second instalment | 30 November 2017  |
| 3 | Third instalment  | 29 February 2018  |
| 4 | Fourth instalment | 31 May 2018       |
- H. Charge interest on overdue Rates and Charges as provided under Section 172 of the Act and calculated on the basis of the current Penalty Interest Rate Act 1983 rate being 10.0 per cent for 2017/18;
- I. Charge interest on overdue accounts other than rates and charges as provided under Section 227A of the Act and calculated on the basis of the current Penalty Interest Rate Act 1983 rate being 10.0 per cent for 2017/18;
- J. Is not proposing to undertake new borrowing or principle redemption;
- K. Advertise the adoption of the 2017/18 Annual Budget (incorporating Strategic Resource Plan 2017-2021) in The Age newspaper;
- L. Write to all submitters to thank them for their submission and to advise them of the outcome.

**THE AMENDMENT WAS PUT AND CARRIED**

**THE AMENDMENT BECAME THE MOTION**

**THE MOTION WAS CARRIED**

## **2. BACKGROUND**

- 2.1 The 2017/18 Annual Budget provides the financial resources to enable Council to deliver on the key strategies and actions detailed in the Council Plan. The budget provides funds to maintain and improve the \$1.9 billion of infrastructure assets in Council control such as roads, drains, footpaths and parks, and funds a wide range of universally accessible services provided by Council for our community.

- 2.2 Following the adoption 'in principle' on 26 April 2017, the proposed 2017/18 Annual Budget (incorporating Strategic Resource Plan 2017-2021) was placed on public exhibition for a period of 28 days.
- 2.3 During the public exhibition period, 287 submissions were received. Four submitters presented their submission to a Committee of Council held on 5 June 2017. Details of the submissions and recommendation from the Committee are detailed in a separate report to Council.

### 3. DISCUSSION / ISSUE

- 3.1 Following consideration of public submissions, the Committee recommended that Doncare receive an increase of \$36,000 in its Community Partnership Grant in 2017/18 and 2018/19. The additional grant is to be funded from within existing budget allocations. No further changes were proposed as a result of the submission process.

- 3.2 Update of financial forecasts.

The exhibited budget forecasts have been updated to reflect change in circumstances of income and expenditure line items as follows:

- A change in the timing of Grants Commission revenues from the Federal Government has resulted in the bringing forward of \$1.61 million of the 2017/18 grant revenue budget into the 2016/17 year. The \$1.61 million cash is to be carried forward into 2017/18 to fund operations in the 2017/18 year. The 2017/18 grant budget is reduced by the equivalent amount.
- An additional \$150,000 was added to the capital program (Miscellaneous General Leisure) in the 2017/18, 2018/19 and 2019/20 years to enable Council to respond to minor works requests.
- Carry forward of capital works from 2016/17 to 2017/18 are forecast at \$6.11 million. This relates to works commenced in 2016/17 but not completed at 30 June 2017, and arise for a range of reasons including the lack of resource/contractor availability, poor weather conditions, latent conditions discovered when works are commenced, gaining agreement on the project scope with stakeholders and planning and consultation delays. These works are projected to be completed in 2017/18.
- Interest revenue from invested funds is forecast to increase by \$70,000 and relates to increased cash balances arising from the grants commission revenue received in advance (\$20,000) and a higher than anticipated capital carry forward to 2017/18 (\$50,000).
- The changes are primarily of a timing nature with the revised key performance indicators revealing a slight reduction in the value of total cash (\$0.1 million) and the working capital ratio (0.2%).

Financial Indicator	2016/17 Forecast			2017/18 Annual Budget		
	Exhibited \$m	change \$m	Revised \$m	Exhibited \$m	change \$m	Revised \$m
Surplus for the year	16.7	+1.6	18.3	19.0	-1.5	17.5
Total Cash and	47.3	+7.7	55.0	54.2	-0.1	54.1

investments						
Uncommitted cash and investments	20.1	0.0	20.1	23.6	-0.1	23.5
Net assets	1,931.6	+1.6	1,933.2	1,985.3	+0.1	1,985.4
Capital program	57.0	-6.1	50.9	35.8	+6.3	42.1
Working capital ratio	142.4%	+21.6%	164.0%	172.4%	-0.2%	172.2%

#### 4. COUNCIL PLAN / STRATEGY

- 4.1 The development of the Annual Budget and Strategic Resource Plan (SRP) have been guided by the proposed Council Plan. The Budget and SRP outlines the financial and non-financial resources applied by Council to achieving the strategic objectives detailed in the Council Plan.
- 4.2 Progress against the Council Plan will be reported periodically through the Quarterly CEO Report and the Annual Report.

#### 5. IMPLEMENTATION

##### 5.1 Finance / Resource Implications

The proposed 2017/18 Annual Budget has been prepared in alignment with the Council Plan, SRP and the long term Financial Plan.

The proposed budget, incorporating the SRP, adopts a balanced budget approach. Strategies are being implemented to ensure that Council remains financially sustainable in the long term, and has the capability to continue to provide relevant and cost effective services and infrastructure for its community following the introduction a rate cap by the State Government.

##### 5.2 Communication and Engagement

The exhibition of the 2017/18 Annual Budget, incorporating the SRP, was promoted on Council websites, through local newspapers, libraries and the Civic Offices. Council also held 9 listening posts across the municipality at local markets and shopping centres to receive community feedback and submissions.

A communications plan has been prepared detailing how Council will engage with stakeholders following adoption of the Budget.

##### 5.3 Timelines

The 2017/18 Annual Budget is presented to Council for adoption to enable implementation by 1 July 2017.

#### 6. DECLARATIONS OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.



**1000s = 1**  
**OF VOICES**

**Annual Budget  
2017/18**

*incorporating the  
Strategic Resource Plan 2017 - 2021*

**MANNINGHAM**



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

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**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Mayor's and CEO's introduction**

Residents and ratepayers have told us that Council's long term financial sustainability is important to them.

It is with this in mind that the new Council, elected in November last year, and the Manningham City Council Executive Management Team worked together to deliver a realistic budget that meets community expectations while being mindful of an increasingly challenging financial environment.

The financial environment that Council now operates in is very different to two years ago. In 2016/17, the Victorian Government introduced a rate cap whereby the average increase in council rates cannot exceed the figure set by the State Government, usually in line with the Consumer Price Index (CPI).

Having considered thousands of community submissions in preparing Council's priorities and budget, we are confident we have captured what is most important to the Manningham community. Council's vision is for a liveable and harmonious City, and Council has given a commitment to remain focussed on being a financially sustainable Council that listens, consults and acts with integrity, value and transparency in all that it does.

The 2017/18 Annual Budget of \$156 million includes \$42 million for the Capital Works program and \$114 million for service provision.

Rate revenue is Council's largest source of funding which is used to maintain and upgrade local roads, streetlights, buildings, drains, bridges, footpaths, cycle trails, parks, playgrounds, libraries and sporting facilities. This revenue also provides services including waste management, public health as well as planning and building. It also funds the support of our children, youth, families, aged and vulnerable members of our community through maternal child health, disability and aged care services.

For 2017/18, the combined Council rates and waste charges for an average property in Manningham with a standard waste service is projected to increase by 2.16 per cent or \$41.51, representing a total rates and charges bill of \$1,962 for the average property in Manningham. This is based on a 2 per cent increase in the general rate and a 3.5 per cent increase for the waste charge.

Key highlights of the Budget include:

A \$114 million operating budget that provides funding to deliver services to the community, including:

- \$13.04 million for the maintenance of sportsgrounds, parks and gardens
- \$12.00 million for the maintenance of roads streets and bridges
- \$10.84 million for waste and recycling
- \$10.51 million for Aged and Disability Support Services
- \$7.79 million for Community Services (Maternal and Child Health, Immunisation, Preschools, Community Development Grants and Community Planning Services)
- \$5.56 million for maintaining and operating Community Buildings
- \$4.08 million for Capital Works Management and Infrastructure Planning
- \$4.06 million for Libraries
- \$3.91 million for Statutory Planning services
- \$3.89 million for maintaining drains
- \$3.47 million for Strategic Land Use, Open Space and Recreation Planning
- \$2.80 million for Health, Local Laws and animal management
- \$2.31 million for maintaining footpaths
- \$1.51 million for street cleaning and litter pick up
- \$0.96 million for Economic Development and Tourism



**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

A \$42 million Capital Works Program, including:

- \$15.53 million for community buildings (including \$11.08 million to complete Mullum Stadium
- \$10.12 million for roads (including \$2.54 million to upgrade King Street and \$5.07 million for the ongoing renewal of road assets)
- \$3.96 million for parks and open space
- \$2.73 million for plant and equipment
- \$5.07 million to renew Council's core IT and telecommunications infrastructure
- \$2.78 million for drainage improvements

One of Council's main roles is to act as responsible custodians for future and current generations. Having developed this annual budget - alongside the 2017 – 2021 strategic plan, also known as the Council Plan - following extensive community consultation through our 1000's of Voices campaign, we are pleased to present the 2017/18 annual Budget and we look forward continuing to work with the Manningham community to plan and deliver valued services now and into the future.

**Cr Michelle Kleinert**  
**Mayor**

**Warwick Winn**  
**Chief Executive Officer**

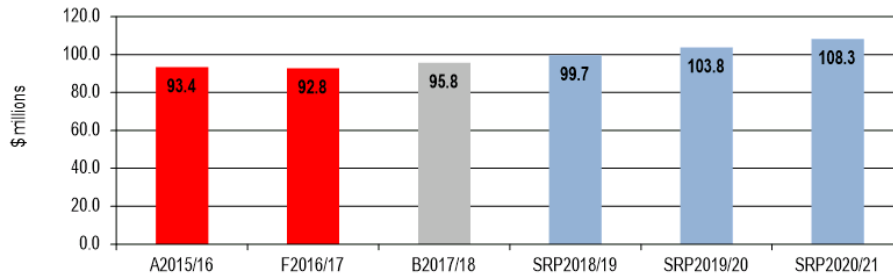
**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

**Budget summary**

Council has prepared a Budget for the 2017/18 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

A= Actual F= Forecast B= Budget SRP= Strategic Resource Plan estimates

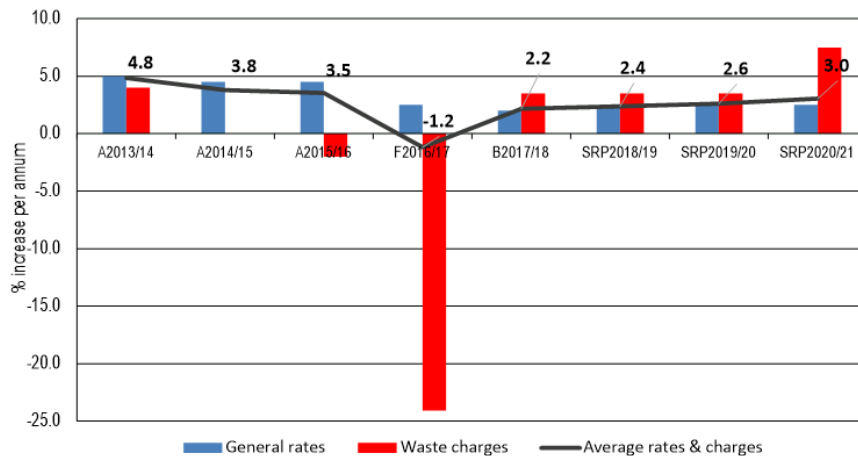
**Rates and charges**



Council raises general rates to fund universally accessed services and capital infrastructure, and from a waste charge to fund the collection and disposal of refuse. In a changing environment that Council operates in, Council has been focusing on improving operational efficiency, implementing new revenue streams and cost saving opportunities. These strategies will help to address the State Government rate cap, while still maintaining services and preserving our investment in community infrastructure.

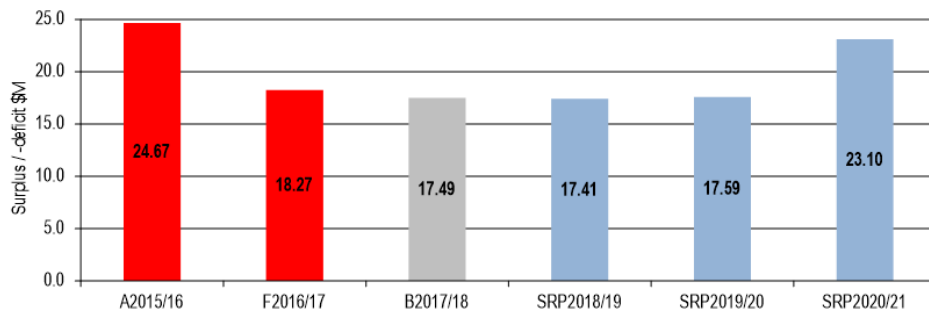
For 2017/18, the combined Council rates and charges for an average property in Manningham with a standard waste service is projected to increase by 2.16 per cent or \$41.51. This is comprised of a 2.0 per cent increase in the general rate and a 3.5 per cent increase in waste charge. The chart below shows the comparison of general rates, waste charges and average rates and charges increases for the period 2013/14 to 2020/21. Refer to Section 10. Analysis of operating budget for further details.

During the five year period 2013/14 to 2017/18, the average rates and charges increase is 2.6%.



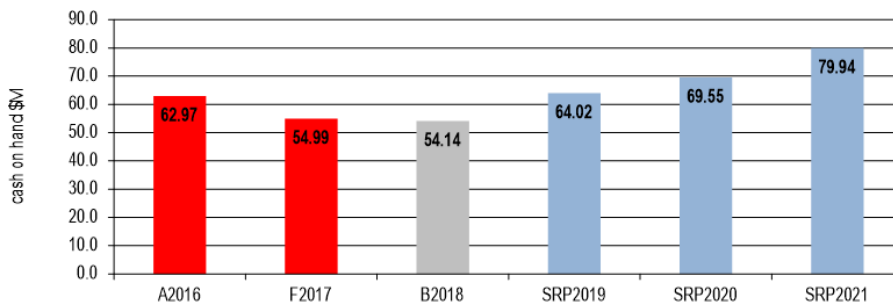
**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

**Operating Result**



The budgeted operating result (income less expenses) for the 2017/18 year is a surplus of \$17.49 million, which is a decrease of \$0.78 million over 2016/17. The movement in result is primarily due to a 0.7% decrease in income as a result of the Federal Government announcement to pay 50 per cent of the 2017/18 Financial Assistance Grants in advance in June 2017, while operating expenditure has been constrained to a 0.2% increase. A strong surplus is required to fund Council's extensive capital works program, and ensure that it has sufficient reserves to meet financial challenges as they arise in the future. During the four year period of the Strategic Resource Plan 2017 - 2021, Council is projecting to maintain an average of \$19.00 million operating surplus.

**Cash and investments**



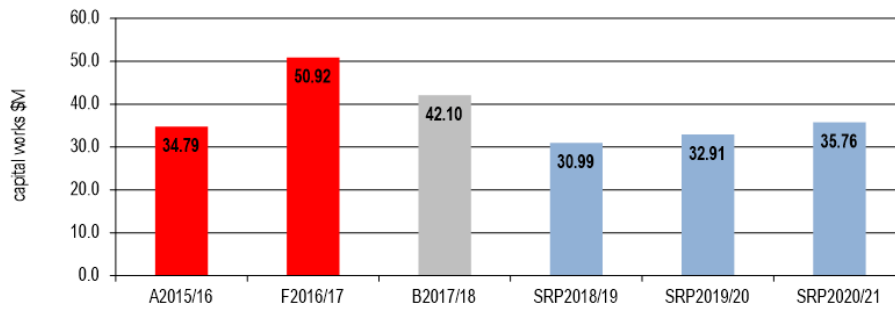
As at 30 June 2018, cash and investments are expected to remain at 2016/17 level. This is consistent with Council's strategy to increase cash reserves as one measure of improving its long term financial sustainability.

Council holds cash balances to fund the daily working capital requirements, support cash backed reserves required by legislation and for future intended uses as directed by Council. Of the \$54.14 million cash and investments balance, cash that is restricted or has an intended use totals \$30.60 million, leaving an unrestricted cash balance of \$23.54 million as at 30 June 2018.

Refer Sections 11 and 13 for detailed analysis of the cash position and components of restricted cash.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

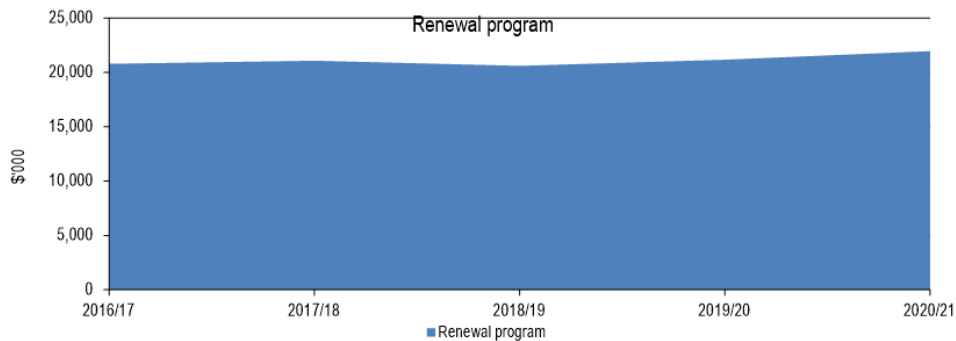
Capital works



The capital works program for the 2017/18 year is budgeted to be \$42.10 million. Key projects in this year's program include \$11.55 million to complete the Mullum Mullum Stadium and \$9.98 million to renew and improve Council's road network.

The program is funded through \$27.75 million (or 65.9 per cent) of Council's cash, \$3.97million (or 9.4 per cent) from reserves and developer contributions, \$2.87 million (6.8 per cent) from external grants, \$1.39 million (or 3.3 per cent) from asset sales and carried forward component of \$6.12 million is fully funded from carried forward rates money. The capital works program has been set and prioritised through the development of sound business cases and consultation with stakeholders. (Capital works is forecast to be \$50.92 million for the 2016/17 year and includes the rollout of Council's new waste and recycling bin fleet and part funding of the Mullum Mullum Stadium).

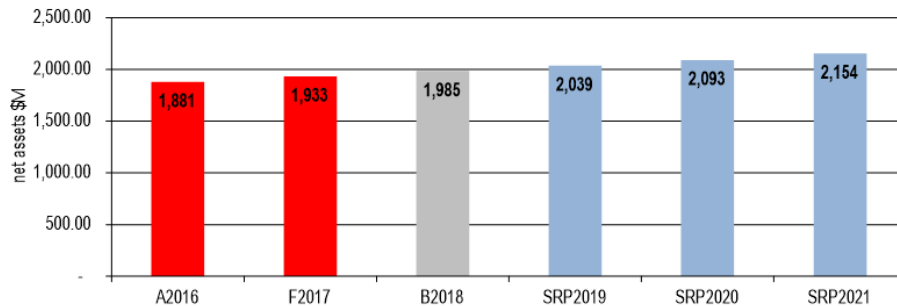
The graph below sets out the required and actual asset renewal over the life of the current Strategic Resource Plan.



As part of Council's response to the rate cap, Council introduced Budget principles to provide 33 per cent of each year's rate revenue to fund the capital program and to give priority to funding asset renewal expenditure before expending funds on new assets. This new budget principle is reflected in the above chart which shows that the asset renewal program is aligned with the asset renewal required throughout the period. Refer to Section 4 for asset renewal indicator and Section 12 for an analysis of the capital budget.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

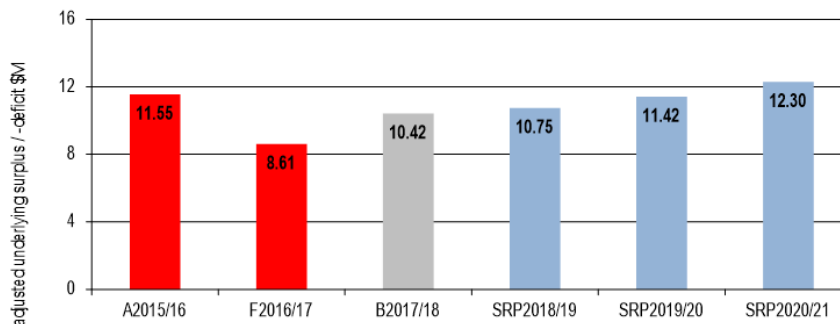
Financial position



The financial position is expected to improve with net assets (total assets less total liabilities) budgeted to increase by \$52.16 million to \$1,985.39 million. The increase in net assets mainly arises from the forecast increase in assets values from the annual revaluation of Council's land, buildings and infrastructure assets and the new assets added to Council's balance sheet from the capital works program as detailed in Section 6 of this report. (Net assets is forecast to be \$1,933.22 million as at 30 June 2017).

Refer Section 13 for an analysis of the budgeted financial position.

Financial sustainability

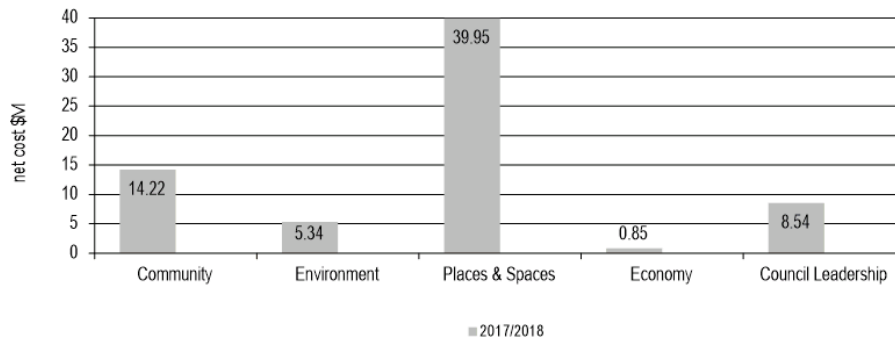


A high level Strategic Resource Plan for the years 2017/18 to 2020/21 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. One measure of financial sustainability is the adjusted underlying result, which excludes capital income and developer income (cash and non-cash) from the operating surplus. A positive adjusted underlying result is an indication of financial stability. The projected adjusted underlying surplus over the 4 year Strategic Resource Plan show a positive trend in line with Council's strategy to improve the financial sustainability in the long term.

Refer Section 14 for more information on the Strategic Resource Plan.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Strategic objectives



The Annual Budget includes a range of operating services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan. This graph shows the net level of funding (expenses less income) allocated in the budget to achieving the strategic objectives as set out in the Council Plan for the 2017/18 year.

Council expenditure allocations



The above chart provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 (cash only) that Council spends. Council overheads, governance costs and administrative costs are allocated to our external facing services using an internal overhead allocation model.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Budget Reports**

The following reports include all statutory disclosures of information and are supported by the analysis contained in sections 8 to 16 of this report.

This section includes the following reports and statements in accordance with the *Local Government Act 1989* and the Local Government Model Financial Report.

- 1 Links to Council Plan
- 2 Services and service indicators
- 3 Financial Statements
- 4 Financial performance indicators
- 5 Grants and borrowings
- 6 Detailed list of capital works
- 7 Rates and charges



Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

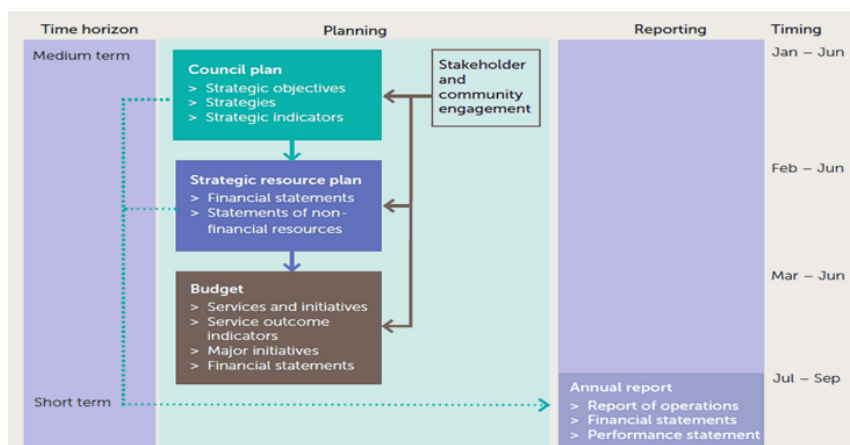
1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Vision 2030), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, is prepared in conjunction with the Council Plan, and is a rolling four year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The 2017/18 Annual Budget incorporates the four year Strategic Resource Plan information required by legislation.

The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

In addition to the above, Council has a long term Community Plan (Vision 2030) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan and Strategic Resource Plan are required to be completed by 30 June following a general election (though for 2017/18 only this has been extended to 31 August 2017), and are reviewed each year in advance of the commencement of the Annual Budget process.

1.2 Our purpose

**Our vision "A liveable and harmonious city"**

**Our mission**

A financially sustainable Council that listens, consults and acts with integrity, value and transparency

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

**1.3 Strategic objectives**

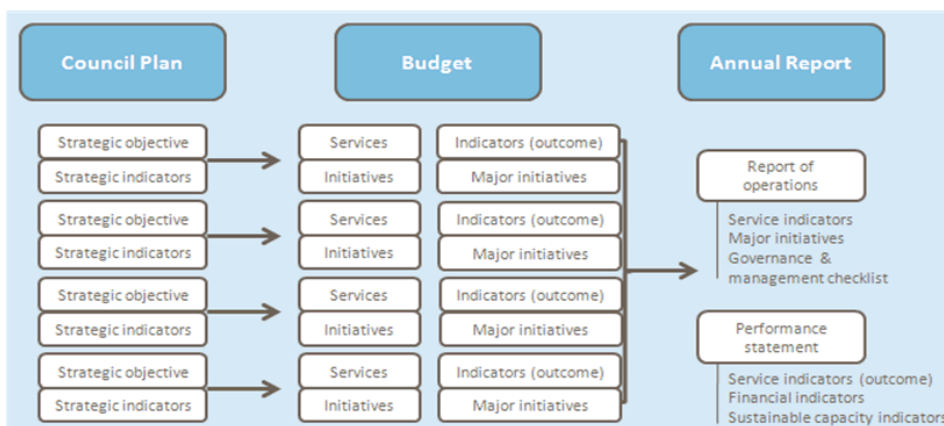
Council delivers activities and initiatives under 34 major service categories. Each initiative and action contributes to the achievement of one of the five Strategic Objectives as set out in the Council Plan for the 2017-2021 years. The following table lists the five Strategic Objectives as described in the Council Plan.

<b>Strategic Objective</b>	<b>Description</b>
1. Healthy Community	Council will work with the community and partners to ensure that Manningham is a healthy, resilient and safe community. We will provide opportunities and foster a connected and inclusive community across the municipality.
2. Liveable Places and Spaces	Council will deliver strong outcomes for residents with a focus on managing amenity to create inviting places and spaces, enhanced parks, open space and streetscapes, well connected, safe and accessible travel, and well utilised and maintained community infrastructure.
3. Resilient Environment	Communicate clearly with the community and consult in a meaningful and appropriate way. We will increasingly encourage residents and other stakeholders to participate in Council decision making.
4. Vibrant and Prosperous Economy	Council will work with our community and partners to protect and enhance our valued environment and biodiversity, reduce our environmental impact and adapt to climate change.
5. Well governed Council	Deliver high quality value for money services in areas that are important to the community and will involve the community in determining and evaluating performance on an ongoing basis.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2017/18 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes a number of major initiatives, initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify initiatives, major initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1: Healthy Community

To achieve our objective of a Healthy Community, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Goals

- 1.1. A healthy, resilient and safe community
- 1.2. A connected and inclusive community

Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Cultural Services	This service manages strategic development, facilitation and delivery of a range of arts and cultural development programs within the community.	569 -
		<b>569</b>
Community Events and Programs	This service manages, develops and delivers Council's cultural and corporate events and manages the facilitation and support of external festivals and events produced by the community.	140 -
		<b>140</b>
Library Services	This service provides public library service for visitors and residents. The service is managed by the Whitehorse Manningham Regional Library Corporation with branches at Bulleen, Doncaster, The Pines and Warrandyte.	4,064 -
		<b>4,064</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service area	Description of services provided	Expenditure
		(Revenue)
		<b>Net Cost</b>
		<b>\$'000</b>
Community Services	This service provides strategic planning, policy development and direct service provision for a diverse range of childrens, family and community services. Key services include Maternal and Child Health, Immunisation, Manningham Early Years, Preschool Field Officer Program and coordination of Grants to community groups.	7,790 (2,239) <b>5,551</b>
Aged and Disability Support Services	This service is funded in partnership with the Federal and State Governments. It provides a range of services and activities designed to support Manningham residents to stay active, independent and living at home for as long as possible.	10,509 (7,925) <b>2,584</b>
Health and local laws, food safety and animal management	This service protects the community's health and well being by coordinating food safety support programs, animal management, litter, public health, parking and administration and enforcement of municipal local laws.	2,799 (1,749) <b>1,050</b>
Traffic control and school crossings	This service supervises and monitors car parking facilities, school crossings and traffic control at community events to promote the safe use of Council and community assets.	1,365 (1,402) <b>(37)</b>
Art Gallery and Programs	This service manages and delivers exhibitions and public education programs at the Manningham Art Gallery, visual and performing arts, health and well being courses at the Manningham Art Studios and performing arts at the Doncaster Playhouse Theatre as well as managing the Municipal Art Collection.	585 (287) <b>298</b>

**Major Initiatives**

- 1) Plan for the health and wellbeing of the municipality by adopting the 2017 - 2021 Healthy City Strategy.
- 2) Promote a connected and inclusive community by adopting the 2017 – 2021 Access, Equity and Diversity
- 3) Promote gender equity with delivery of Female Friendly Facility upgrades in a number of local Pavilions.

**Initiatives**

- 4) Continue to provide a safe, healthy and accessible city by ensuring our local laws are current by mid-term review of Community Local Law.
- 5) Strengthen opportunities for older people in building a Dementia and Age Friendly City.
- 6) Ensure Council's communications channels are fit-for purpose for Manningham's diverse CALD community. Review of channels undertaken and actions implemented by 31 December 2017.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**Service Performance Outcome Indicators**

The following indicator outlines how we intend to measure achievement of service objectives.

Service	Indicator	Performance Measure	Computation
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population

**2.2 Strategic Objective 2: Liveable Places and Spaces**

To achieve our objective of Liveable Places and Spaces, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

**Goals**

- 2.1. Inviting places and spaces
- 2.2. Enhanced parks, open space and streetscapes
- 2.3. Well connected, safe and accessible travel
- 2.4. Well utilised and maintained community infrastructure

**Services**

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Building Services	This service provides statutory building services including processing of building permits and inspections to ensure Council meets its statutory obligations and to enhance Manningham as a well planned and liveable city.	827 (259) <b>568</b>
Street lighting	This service provides for street lighting on Council's road network to enhance the safety and security of our community.	674 - <b>674</b>
Street cleaning and litter pick up	This service is designed to keep the streets and surrounding areas neat, tidy and contributing the amenity and safety of the municipality. It includes mechanical kerb and street cleaning, roadside litter pick up and cleaning of footpaths at activity centres.	1,512 - <b>1,512</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Graffiti Removal	This service facilitates the prompt removal of graffiti from Council properties and also private properties where the graffiti is in a prominent position along main roads.	91 - <b>91</b>
Parks and Recreation	This service provides the management, administration and maintenance activities for sports and recreation, sportsground maintenance, landscape maintenance, tree maintenance, bushland management, open space and parks maintenance and supervision of capital works projects.	13,041 (563) <b>12,478</b>
Roads, streets and bridges	This service provides the day to day maintenance of Council roads, bridges and footpaths and includes both sealed and unsealed road maintenance such as repairs to potholes, patching, resheeting and minor works. A depreciation expense of \$7.66 million is included relating to the \$180 million value of roads, streets and bridges assigned to this activity.	11,988 (66) <b>11,922</b>
Footpaths, vehicle crossings and kerb and channel maintenance	This service maintains Councils extensive footpath, vehicle crossings, cycleways and kerb and channel assets. A depreciation expense of \$1.13 million is included relating to the \$59 million value of assets assigned to this activity.	2,307 (481) <b>1,826</b>
Line marking	This service maintains line marking on roads and also includes traffic management treatments at school crossings, local roads and car parks.	233 - <b>233</b>
Signs and street furniture	This service maintains and repairs all traffic signals and roadside signs and furniture including guard rails on Council roads.	368 - <b>368</b>
Public Transport	This service includes advocacy and policy development for public transport and active travel options in Manningham	250 - <b>250</b>
Geographic Information Systems (GIS)	This service provides data for Councils Geographic Information System (GIS), Global Positioning Systems (GPS), 3D Virtual Modelling, Intranet, Internet, Census Demographics, mapping and general data collection.	387 - <b>387</b>
Strategic Land Use Planning and Development	This service provides strategic planning, urban design, landscape, heritage and development activities to ensure management of growth that is responsive to demographic, community, economic and social trends.	2,846 (5) <b>2,841</b>
Strategic Projects	This service is responsible for the delivery of Major Building Projects and other complex projects on Councils Capital Works Program and is responsible for the provision of strategic advice to Council on the development of strategies for sustainable transport, water conservation, water quality improvements and other sustainability matters.	992 (755) <b>237</b>
Statutory Planning	This service is responsible for the administration and enforcement of the Manningham Planning Scheme and various Acts and regulations pertaining to the statutory planning functions of Council.	3,910 (1,822) <b>2,088</b>
Infrastructure Planning	This service provides provision of engineering expertise to prepare Council strategies and policies in the key infrastructure categories of road transport and safety, drainage, pathways, traffic design and preparedness of emergencies. The service plays a key role in delivering the capital works program and in the preliminary designs for future capital projects.	4,081 (741) <b>3,340</b>



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Council Buildings	This service provides building maintenance services for Council's building assets and includes cyclic, major and emergency maintenance, minor capital works projects, cleaning and security and mechanical service. Essential Safety Measures compliance requirements are also managed by this service. A depreciation expense of \$2.64 million is included relating to the \$185 million value of building assets assigned to this activity.	5,558 (300) <b>5,258</b>
Developer contributions	This service relates to the collection of developer contributions required under the Manningham planning framework with funds for Council's capital works program.	- (4,123) <b>(4,123)</b>

**Major Initiatives**

7) Ensure local planning is responsive to community need and aligned with local planning laws through review of the Manningham Planning Scheme by 30 June 2018.

8) Implementation of Parks Improvement Program with scheduled works (Petty's Reserve, Ruffey Lake Park Management Plan, Lawford Reserve Management Plan (Stage 2) and Completion of the Main Yarra River Trail to Warrandyte).

9) Develop and Deliver a new Integrated Transport Strategy for private and public transport in the region.

10) Improve connectivity through delivery of the Road Improvement Program including upgrade of Council Link Roads (King Street and Stage 1 of Jumping Creek Road by 30 June 2021).

11) Assist in addressing growing demand in indoor sports across Manningham through completion of Mullum Mullum Stadium. Construction completed. Operation and use arrangements in place by 30 June 2018.

**Initiatives**

12) Increase service levels to park maintenance and roadside amenity and improved litter collection service.

13) Continue to implement safe pedestrian crossing points priority list as programmed.

**Service Performance Outcome Indicators**

The following indicator outlines how we intend to measure achievement of service objectives.

Service	Indicator	Performance Measure	Computation
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance notifications that are followed up by Council)	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100

**2.3 Strategic Objective 3: Resilient Environment**

To achieve our objective of a resilient environment, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

**Goals**

- 3.1. Protect and enhance our environment and biodiversity
- 3.2. Reduce our environmental impact and adapt to climate change

**Services**

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Natural and Built Environment	This services leads the protection and enhancement of biodiversity and environment, an integrated response to climate and energy issues and sustainable development policy and practice.	1,234 - <b>1,234</b>
Open Space and Recreation Planning	This service design and provide high quality public open space and public spaces for the Manningham community, support the development of a high quality urban and natural environment and provide diverse, accessible and sustainable recreation facilities and activities for all ages and abilities through both organised and unstructured activities.	626 - <b>626</b>
Septic Tank Compliance	This service includes assessing applications, sand analysis, location identification for property owners. The objective is to protect the environment and enhance community health.	206 (21) <b>185</b>
Waste Services	This service provides kerbside rubbish collections of garbage, hard waste and green waste from all households and some commercial properties in Council. It also provides a waste call centre, education services and the strategic planning of waste services.	10,843 (11,446) <b>(603)</b>
Underground Drains	This service performs the inspection, maintenance and cleaning of underground drains to ensure correct operation. A depreciation expense of \$2.86 million is recognised on the \$212 million worth of drainage assets assigned to this activity.	3,893 - <b>3,893</b>

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Major Initiatives**

- 14) Deliver education and awareness program on environmental sustainability, biodiversity protection and smarter.
- 15) Continue to upgrade Council drainage infrastructure to protect habitable floor levels and improve community safety.
- 16) Manage and maintain the Bolin Bolin Billabong Integrated Water Management Facility to supply harvested stormwater for sports ground irrigation.

**Initiatives**

- 17) Continue to maximise Councils' waste resource recovery rate through a reduction in residual waste to landfill compared to previous year.
- 18) Improve energy and carbon efficiency in Council owned and managed buildings. Increased energy savings delivered by 30 June 2018. Reduce Council greenhouse gas emissions by 20% by year 2020.

**2.4 Strategic Objective 4: Vibrant and Prosperous Economy**

To achieve our objective of a vibrant and prosperous economy, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

**Goal**

- 4.1. Grow our local business, tourism and economy

**Services**

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Economic Development and Tourism	This Service develops programs and support services which will grow the local economy in relation to business, sponsorship, commercial investment, business support, employment and tourism.	960 (37) <b>923</b>
Function Centre and Hall Hire	This service provides for the management and hire of the Manningham Function Centre and hire of halls and other venues to community and commercial hirers.	1,929 (2,003) <b>(74)</b>

**Major Initiatives**

- 19) Grow the visitor economy and create opportunities for visitor destinations and events within Manningham that engage both residents and external visitors. Implementation of Destination Management Plan by 30 June 2018.

**Initiatives**

- 20) Implementation of the Vibrant City Strategy to develop local business, attract investment to the municipality and foster the local economy.

**2.5 Strategic Objective 5: Well Governed Council**

To achieve our objective of a well governed Council, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**Goals**

- 5.1. A financially sustainable Council that manages resources effectively and efficiently
- 5.2. A Council that values citizens in all that we do

**Services**

Service area	Description of services provided	Expenditure (Revenue)
		Net Cost \$'000
Strategic Governance, Planning and Performance	This service leads corporate and community planning, organisational performance monitoring and reporting.	1,449 -
		<b>1,449</b>
Councillors and Chief Executive	This area includes the Mayor, Councillors and Chief Executive Officer and associated support.	1,055 -
		<b>1,055</b>
Community Relations and Marketing	This service leads the delivery of clear, consistent and inclusive communication and engagement with our citizens.	2,050 -
		<b>2,050</b>
Citizen Connect	This service leads as the main customer interface, systems and processes with the community.	3,989 -
		<b>3,989</b>

**Major Initiatives**

- 21) Prepare a 10 Year Long Term Financial Plan that incorporates key strategies to address the long term sustainability of Council.
- 22) Through our Citizen Connect program, we will make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue.

**Initiatives**

- 23) Support residents and business to manage their Council business online by delivering increased online capacity for planning, footpath trading, food and health businesses by 30 June 2018.
- 24) Work with customers to support them through the transition of National Disability Insurance Scheme (NDIS) with transitional arrangements embedded by 30 June 2018 (subject to federal government timelines).

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**Service Performance Outcome Indicators**

The following indicators outlines how we intend to measure achievement of service objectives

<b>Service</b>	<b>Indicator</b>	<b>Performance Measure</b>	<b>Computation</b>
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Workforce Turnover	Sustainability	Resignations and Terminations compared to average staff	Number of permanent staff resignations and terminations / average number of permanent staff for the financial year x 100

**2.6 Performance Statement**

The service performance indicators detailed in the preceding pages will be reported on in the Performance Statement which is prepared at the end of the year as required by Section 132 of the Act and included in the 2017/18 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in Section 4). The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

**2.7 Reconciliation with budgeted operating result**

	<b>Net Cost (Revenue) \$'000</b>	<b>Expenditure \$'000</b>	<b>Revenue \$'000</b>
Healthy Community	14,219	27,821	13,602
Liveable Places and spaces	39,950	49,065	9,115
Resilient Environment	5,335	16,802	11,467
Vibrant and Prosperous Economy	849	2,889	2,040
Well Governed Council	8,543	8,543	-
<b>Total services and initiatives</b>	<b>68,896</b>	<b>105,120</b>	<b>36,224</b>
Other non-attributable	1,207		
<b>Deficit before funding sources</b>	<b>70,103</b>		
<b>Funding sources:</b>			
General rates	85,110		
Capital grants	2,481		
<b>Total funding sources</b>	<b>87,591</b>		
<b>Surplus for the year</b>	<b>17,488</b>		

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****3. Financial Statements**

This section presents information in regard to the Financial Statements. The budget information for the years 2017/18 to 2020/21 has been extracted from the Strategic Resource Plan.

This section includes the following financial statements in accordance with the Local Government Act 1989 and the Local Government Model Financial Report.

- 3.1 Comprehensive Income Statement
- 3.2 Balance Sheet
- 3.3 Statement of Changes in Equity
- 3.4 Statement of Cash Flows
- 3.5 Statement of Capital Works
- 3.6 Statement of Human Resources

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**3.1 Comprehensive Income Statement**

For the four years ending 30 June 2021

	Forecast	Budget	Strategic Resource Plan		
	Actual 2016/17 \$'000	2017/18 \$'000	Projections 2018/19 2019/20 2020/21 \$'000 \$'000 \$'000		
<b>Income</b>					
General rates	82,633	<b>85,110</b>	88,573	92,127	95,658
Waste charges	10,152	<b>10,683</b>	11,164	11,652	12,632
Statutory fees and fines	3,070	<b>3,319</b>	3,429	3,550	3,830
User fees	10,293	<b>10,021</b>	10,575	10,859	11,468
Interest income	1,767	<b>1,854</b>	1,846	1,983	2,180
Grants - Operating	12,364	<b>10,249</b>	11,700	11,934	12,173
Grants - Capital	3,745	<b>2,481</b>	1,550	1,380	1,913
Contributions - monetary	5,449	<b>4,123</b>	4,640	4,322	8,425
Contributions - non-monetary	464	<b>464</b>	464	464	464
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	1,626	<b>2,402</b>	195	55	36
Other income	1,095	<b>1,001</b>	1,033	1,069	353
<b>Total income</b>	<b>132,658</b>	<b>131,707</b>	<b>135,169</b>	<b>139,395</b>	<b>149,132</b>
<b>Expenses</b>					
Employee costs	52,814	<b>53,079</b>	54,382	55,726	57,676
Materials, services and contracts	12,661	<b>12,113</b>	12,465	13,455	13,845
Waste contracts	10,410	<b>10,203</b>	10,652	11,116	11,949
Utilities	2,647	<b>2,372</b>	2,491	2,615	2,745
Community grants	5,495	<b>5,629</b>	5,769	5,913	6,061
Finance costs	309	<b>309</b>	309	219	154
Depreciation and amortisation	20,103	<b>20,925</b>	21,849	22,701	23,340
Other expenses	9,953	<b>9,589</b>	9,844	10,061	10,261
<b>Total expenses</b>	<b>114,392</b>	<b>114,219</b>	<b>117,761</b>	<b>121,806</b>	<b>126,031</b>
<b>Surplus for the year</b>	<b>18,266</b>	<b>17,488</b>	<b>17,408</b>	<b>17,589</b>	<b>23,101</b>
<b>Other comprehensive income Items that will not be reclassified to surplus or deficit in future periods</b>					
Net asset revaluation increment /(decrement)	33,666	<b>34,673</b>	35,764	36,909	38,152
<b>Total comprehensive result</b>	<b>51,932</b>	<b>52,161</b>	<b>53,172</b>	<b>54,498</b>	<b>61,253</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 3.2 Balance Sheet

For the four years ending 30 June 2021

	Forecast	Budget	Strategic Resource Plan		
	Actual 2016/17 \$'000	2017/18 \$'000	Projections 2018/19 2019/20 2020/21 \$'000 \$'000 \$'000		
<b>Assets</b>					
<b>Current assets</b>					
Cash and cash equivalents	40,986	54,137	64,022	69,547	79,937
Trade and other receivables	9,467	9,406	9,689	9,983	10,191
Other financial assets	7,000	-	-	-	-
Other assets	1,444	1,444	1,444	1,444	1,444
<b>Total current assets</b>	<b>58,897</b>	<b>64,987</b>	<b>75,155</b>	<b>80,974</b>	<b>91,572</b>
<b>Non-current assets</b>					
Investments (Regional Library)	2,514	2,514	2,514	2,514	2,514
Other financial assets *	7,000	-	-	-	-
Trade and other receivables	31	31	31	31	31
Property, infrastructure, plant & equipment	1,906,335	1,958,740	2,003,375	2,051,563	2,103,807
Intangible assets	2,633	5,188	5,462	4,364	2,830
<b>Total non-current assets</b>	<b>1,918,513</b>	<b>1,966,473</b>	<b>2,011,382</b>	<b>2,058,472</b>	<b>2,109,182</b>
<b>Total assets</b>	<b>1,977,410</b>	<b>2,031,460</b>	<b>2,086,537</b>	<b>2,139,446</b>	<b>2,200,754</b>
<b>Liabilities</b>					
<b>Current liabilities</b>					
Trade and other payables	13,962	14,423	14,890	15,491	14,089
Trust funds and deposits	8,626	9,576	10,526	11,476	12,426
Provisions	12,541	12,896	13,261	13,637	14,022
Interest-bearing loans and borrowings	-	-	3,640	-	-
Income received in advance	791	841	891	941	991
<b>Total current liabilities</b>	<b>35,920</b>	<b>37,736</b>	<b>43,208</b>	<b>41,545</b>	<b>41,528</b>
<b>Non-current liabilities</b>					
Provisions	987	1,060	1,133	1,206	1,279
Interest-bearing loans and borrowings	7,279	7,279	3,639	3,639	3,639
<b>Total non-current liabilities</b>	<b>8,266</b>	<b>8,339</b>	<b>4,772</b>	<b>4,845</b>	<b>4,918</b>
<b>Total liabilities</b>	<b>44,186</b>	<b>46,075</b>	<b>47,980</b>	<b>46,390</b>	<b>46,446</b>
<b>Net assets</b>	<b>1,933,224</b>	<b>1,985,385</b>	<b>2,038,557</b>	<b>2,093,056</b>	<b>2,154,308</b>
<b>Equity</b>					
Accumulated surplus	656,878	674,932	690,458	705,799	723,183
Reserves	1,276,346	1,310,453	1,348,099	1,387,256	1,431,125
<b>Total equity</b>	<b>1,933,224</b>	<b>1,985,385</b>	<b>2,038,557</b>	<b>2,093,055</b>	<b>2,154,308</b>

\* Other financial assets at 30 June 2017 comprise of term deposits with a term of more than 3 months. During 2017/18 these deposits will be redeemed and are included in cash and cash equivalents.



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**3.3 Statement of Changes in Equity**

For the four years ending 30 June 2021

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2016/17 Forecast</b>				
Balance at beginning of the financial year	1,881,292	639,709	1,236,931	4,652
Surplus/(deficit) for the year	18,266	18,266	-	-
Net asset revaluation increment/(decrement)	33,666	-	33,666	-
Transfer to other reserves	-	(4,300)	-	4,300
Transfer from other reserves	-	3,203	-	(3,203)
<b>Balance at end of the financial year</b>	<b>1,933,224</b>	<b>656,878</b>	<b>1,270,597</b>	<b>5,749</b>
<b>2017/18 Budget</b>				
Balance at beginning of the financial year	1,933,224	656,878	1,270,597	5,749
Surplus/(deficit) for the year	17,488	17,488	-	-
Net asset revaluation increment/(decrement)	34,673	-	34,673	-
Transfer to other reserves	-	(3,400)	-	3,400
Transfer from other reserves	-	3,966	-	(3,966)
<b>Balance at end of the financial year</b>	<b>1,985,385</b>	<b>674,932</b>	<b>1,305,270</b>	<b>5,183</b>
<b>2018/19 Strategic Resource Plan</b>				
Balance at beginning of the financial year	1,985,385	674,932	1,305,270	5,183
Surplus/(deficit) for the year	17,408	17,408	-	-
Net asset revaluation increment/(decrement)	35,764	-	35,764	-
Transfer to other reserves	-	(3,400)	-	3,400
Transfer from other reserves	-	1,518	-	(1,518)
<b>Balance at end of the financial year</b>	<b>2,038,557</b>	<b>690,458</b>	<b>1,341,034</b>	<b>7,065</b>
<b>2019/20 Strategic Resource Plan</b>				
Balance at beginning of the financial year	2,038,557	690,458	1,341,034	7,065
Surplus/(deficit) for the year	17,589	17,589	-	-
Net asset revaluation increment/(decrement)	36,909	-	36,909	-
Transfer to other reserves	-	(3,750)	-	3,750
Transfer from other reserves	-	1,502	-	(1,502)
<b>Balance at end of the financial year</b>	<b>2,093,055</b>	<b>705,797</b>	<b>1,377,943</b>	<b>9,313</b>
<b>2020/21 Strategic Resource Plan</b>				
Balance at beginning of the financial year	2,093,055	705,797	1,377,943	9,313
Surplus/(deficit) for the year	23,101	23,101	-	-
Net asset revaluation increment/(decrement)	38,152	-	38,152	-
Transfer to other reserves	-	(7,643)	-	7,643
Transfer from other reserves	-	1,926	-	(1,926)
<b>Balance at end of the financial year</b>	<b>2,154,308</b>	<b>723,181</b>	<b>1,416,095</b>	<b>15,030</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 3.4 Statement of Cash Flows

For the four years ending 30 June 2021

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2016/17	2017/18	2018/19	2019/20	2020/21
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>					
General rates	82,442	85,171	88,291	91,832	95,449
Waste charges	10,152	10,683	11,164	11,652	12,632
User charges, fees and fines	13,413	13,390	14,054	14,459	15,348
Grants - operating	12,364	10,249	11,700	11,934	12,173
Grants - capital	3,745	2,481	1,550	1,380	1,913
Contributions	5,449	4,123	4,640	4,322	8,425
Interest income	1,767	1,854	1,846	1,983	2,180
Trust funds and deposits	950	950	950	950	950
Other receipts	1,095	1,001	1,033	1,069	353
Employee costs	(52,172)	(52,609)	(53,910)	(54,826)	(59,084)
Materials, services and contracts	(12,261)	(11,694)	(12,032)	(13,306)	(13,380)
Waste contracts	(10,410)	(10,203)	(10,652)	(11,116)	(11,949)
Finance costs	(309)	(309)	(309)	(219)	(154)
Other payments	(18,095)	(17,590)	(18,104)	(18,589)	(19,067)
<b>Net cash provided by/(used in) operating activities</b>	<b>38,130</b>	<b>37,497</b>	<b>40,221</b>	<b>41,525</b>	<b>45,789</b>
<b>Cash flows from investing activities</b>					
Payments for property, infrastructure, plant and equipment	(50,916)	(42,096)	(30,986)	(32,911)	(35,759)
Proceeds from sale of property, infrastructure, plant and equipment	4,802	3,750	650	550	360
Proceeds from other financial assets	9,500	14,000	-	-	-
<b>Net cash provided by/ (used in) investing activities</b>	<b>(36,614)</b>	<b>(24,346)</b>	<b>(30,336)</b>	<b>(32,361)</b>	<b>(35,399)</b>
<b>Cash flows from financing activities</b>					
Repayment of borrowings	-	-	-	(3,639)	-
<b>Net cash provided by/(used in) financing activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(3,639)</b>	<b>-</b>
<b>Net increase/(decrease) in cash &amp; cash equivalents</b>	<b>1,516</b>	<b>13,151</b>	<b>9,885</b>	<b>5,525</b>	<b>10,390</b>
Cash and cash equivalents at the beginning of the financial year	39,470	40,986	54,137	64,022	69,547
<b>Cash and cash equivalents at the end of the financial year</b>	<b>40,986</b>	<b>54,137</b>	<b>64,022</b>	<b>69,547</b>	<b>79,937</b>
<b>Investments</b>					
Term deposits with maturity more than 90 days	14,000	-	-	-	-
<b>Total cash and investments</b>	<b>54,986</b>	<b>54,137</b>	<b>64,022</b>	<b>69,547</b>	<b>79,937</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**3.5 Statement of Capital Works**

For the four years ending 30 June 2021

	Forecast	Budget	Strategic Resource Plan		
	Actual 2016/17 \$'000	2017/18 \$'000	Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
<b>Property</b>					
Buildings	13,401	15,527	4,092	4,478	6,646
Building improvements	306	150	150	150	222
<b>Total buildings</b>	<b>13,707</b>	<b>15,677</b>	<b>4,242</b>	<b>4,628</b>	<b>6,868</b>
<b>Total property</b>	<b>13,707</b>	<b>15,677</b>	<b>4,242</b>	<b>4,628</b>	<b>6,868</b>
<b>Plant and equipment</b>					
Plant, machinery and equipment	2,405	2,725	2,290	1,435	852
Fixtures, fittings and furniture	55	64	66	69	72
Computers and telecommunications	1,024	1,450	398	415	447
<b>Total plant and equipment</b>	<b>3,484</b>	<b>4,239</b>	<b>2,754</b>	<b>1,919</b>	<b>1,371</b>
<b>Infrastructure</b>					
Roads	9,127	10,119	15,016	16,400	17,654
Footpaths and cycleways	619	640	403	818	1,264
Drainage	4,466	2,782	3,034	3,145	3,165
Recreational, leisure and community facilities	2,790	1,064	1,278	1,110	1,190
Waste management	5,800	-	-	-	-
Parks, open space and streetscapes	9,134	3,958	2,576	4,424	4,247
Off street car parks	356	-	-	-	-
<b>Total infrastructure</b>	<b>32,292</b>	<b>18,563</b>	<b>22,307</b>	<b>25,897</b>	<b>27,520</b>
<b>Intangible assets</b>					
Software	1,433	3,617	1,683	467	-
<b>Total intangible assets</b>	<b>1,433</b>	<b>3,617</b>	<b>1,683</b>	<b>467</b>	<b>-</b>
<b>Total capital works expenditure</b>	<b>50,916</b>	<b>42,096</b>	<b>30,986</b>	<b>32,911</b>	<b>35,759</b>
<b>Represented by:</b>					
New asset expenditure	24,574	16,546	5,979	6,797	8,002
Asset renewal expenditure	20,794	21,081	20,603	21,174	21,961
Asset expansion expenditure	1,035	1,102	1,191	1,387	1,735
Asset upgrade expenditure	4,513	3,367	3,213	3,553	4,061
<b>Total capital works expenditure</b>	<b>50,916</b>	<b>42,096</b>	<b>30,986</b>	<b>32,911</b>	<b>35,759</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 3.6 Statement of Human Resources

For the four years ending 30 June 2021

	Forecast	Budget	Strategic Resource Plan		
	Actual	2017/18	Projections		
	2016/17	2017/18	2018/19	2019/20	2020/21
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	52,814	53,079	54,382	55,726	57,676
Employee costs - capital	1,800	1,777	1,600	1,643	1,701
<b>Total staff expenditure</b>	<b>54,614</b>	<b>54,856</b>	<b>55,982</b>	<b>57,369</b>	<b>59,377</b>
	EFT	EFT	EFT	EFT	EFT
<b>Staff numbers</b>					
Employees	492.0	519.6	519.6	519.6	519.6
<b>Total staff numbers</b>	<b>492.0</b>	<b>519.6</b>	<b>519.6</b>	<b>519.6</b>	<b>519.6</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Directorate	Budget	Comprises Permanent	
	2017/18	Full Time	Part Time
	\$'000	\$'000	\$'000
Chief Executive and Councillors	1,848	1,794	54
Shared Services	7,590	6,990	600
Community Programs	13,956	5,730	8,226
Strategic Governance	2,590	2,286	304
Planning and Environment	9,259	7,140	2,119
Assets and Engineering	15,239	14,191	1,048
Corporate Finance	-	-	-
<b>Total permanent staff expenditure</b>	<b>50,482</b>	<b>38,131</b>	<b>12,351</b>
Casuals and other expenditure	2,597		
Capitalised labour costs	1,777		
<b>Total expenditure</b>	<b>54,856</b>		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Directorate	Budget	Comprises Permanent	
	FTE	Full Time	Part Time
Chief Executive and Councillors	14.6	14.0	0.6
Shared Services	72.1	65.0	7.1
Community Programs	151.5	52.9	98.7
Strategic Governance	21.7	19.0	2.7
Planning and Environment	88.0	65.9	22.1
Assets and Engineering	165.8	155.3	10.5
Corporate Finance	-	-	-
<b>Total</b>	<b>513.7</b>	<b>372.0</b>	<b>141.6</b>
Casuals	6.0		
<b>Total staff</b>	<b>519.6</b>		

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 4. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Forecast			Strategic Resource Plan			Trend +/-
			Actual 2015/16	Actual 2016/17	Budget 2017/18	Projections 2018/19	2019/20	2020/21	
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	9.7%	7.0%	8.4%	8.4%	8.6%	8.9%	+
<b>Liquidity</b>									
Working Capital	Current assets / current liabilities	2	217.0%	164.0%	172.2%	173.9%	194.9%	220.5%	+
Unrestricted cash	Unrestricted cash / current liabilities		77.0%	56.1%	62.4%	63.6%	77.7%	81.3%	+
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	7.8%	7.8%	7.6%	7.3%	3.5%	3.4%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.3%	0.3%	0.3%	0.3%	3.7%	0.1%	+
Indebtedness	Non-current liabilities / own source revenue		7.5%	7.5%	7.3%	4.1%	4.0%	3.9%	+
Asset renewal	Asset renewal expenditure / depreciation	4	74.0%	106.7%	106.1%	100.8%	100.2%	100.7%	-
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	5	78.3%	75.4%	76.9%	77.6%	77.9%	78.3%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.3%	0.2%	0.2%	0.2%	0.2%	0.2%	o
<b>Efficiency</b>									
Expenditure level	Total expenditure / no. of property assessments		\$2,278	\$2,371	\$2,367	\$2,397	\$2,425	\$2,467	-
Revenue level	Residential rate revenue / No. of residential property assessments		\$1,881	\$1,879	\$1,934	\$1,975	\$2,010	\$2,059	+
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		8.7%	8.5%	8.5%	8.5%	8.5%	8.5%	o

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Indicator	Measure	Notes				Strategic Resource Plan			Trend +/-
			Actual 2015/16	Forecast Actual 2016/17	Budget 2017/18	Projections			
			2018/19	2019/20	2020/21				
<b>Sustainability</b>									
Own-source revenue	Own-source revenue / municipal population		\$914	\$897	\$910	\$914	\$935	\$962	+
Recurrent grants	Recurrent grants / municipal population		\$97	\$115	\$93	\$101	\$101	\$102	o
Total expenditure	Total expenditure / municipal population		\$901	\$928	\$909	\$921	\$939	\$961	-
Infrastructure	Value of infrastructure / municipal population		\$5,762	\$5,880	\$5,911	\$5,879	\$5,881	\$5,923	o
Population density	Municipal population / kms of local road		200	206	210	214	217	219	-
Disadvantage	Index of Relative Socio-economic disadvantage by decile		10	10	10	10	10	10	o

## Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

## Notes to indicators

**1 Adjusted underlying result** – An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

**2 Working Capital** - The proportion of current liabilities represented by current assets. Working capital is forecast to remain strong throughout the period.

**3 Debt compared to rates** - Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

**4 Asset renewal** - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

**5 Rates concentration** - Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

**5. Other budget information (required by the Regulations)**

This section presents other budget related information required by the Regulations.

This section includes the following statements and reports

- 5.1.1 Grants operating
- 5.1.2 Grants capital
- 5.1.3 Statement of borrowings



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**5.1.1 Grants operating (\$2.11 million decrease)**

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants is projected to decrease by 17.1 per cent or \$2.11 million compared to 2016/17 mainly due to the Federal Government announcement to pay 50 per cent of the 2017/18 Financial Assistance Grants in advance in June 2017. The increase in the Aged Care Services is due to the new funding model and cost escalation on existing grants. A change has been proposed in the operations of the National Disability Insurance Scheme (NDIS) during 2017/18, which may significantly lower the level of grants flowing to Council. The extent of this change was not known at the time of preparing the Budget.

A list of operating grants by type and source, classified into recurrent and non-recurrent, is included below:

Grants - operating	Forecast		
	Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
<b>Recurrent - Commonwealth Government</b>			
Victorian Grants Commission	3,620	1,222	(2,398)
Aged care	5,160	5,567	407
Food services	263	193	(70)
<b>Recurrent - State Government</b>			
Aged care	1,198	1,345	147
Maternal and child health	673	676	3
Family and children	595	541	(54)
School crossing supervisors	156	165	9
Community health	131	129	(2)
Emergency services	96	96	-
Immunisation	79	80	1
Recreation	70	71	1
Community safety	53	53	-
Food services	-	4	4
Other	57	58	1
<b>Total recurrent grants</b>	<b>12,151</b>	<b>10,200</b>	<b>(1,951)</b>
<b>Non-recurrent - Commonwealth Government</b>			
	-	-	-
<b>Non-recurrent - State Government</b>			
Aged care	32	-	(32)
Other	137	5	(132)
			-
<b>Non-recurrent - Other</b>			
Community safety	39	39	-
Other	5	5	-
<b>Total non-recurrent grants</b>	<b>213</b>	<b>49</b>	<b>(164)</b>
<b>Total operating grants</b>	<b>12,364</b>	<b>10,249</b>	<b>(2,115)</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**5.1.2 Grants capital (\$1.26 million decrease)**

Capital grants include monies received from State and Federal Governments and community sources for the purposes of funding the capital works program. Overall the level of capital grants is forecast to decrease by 33.8 per cent or \$1.26 million compared to 2016/17. Capital grants by their nature tend to be irregular in the nature and the value each year dependant on list of capital works proposed. The table below lists the level of capital grants and key projects:

Grants - capital	Forecast		Variance
	Actual 2016/17 \$'000	Budget 2017/18 \$'000	
<b>Recurrent - Commonwealth Government</b>			
Roads to Recovery	857	740	(117)
Victoria Grants Commission - Local roads	1,157	390	(767)
	<b>2,014</b>	<b>1,130</b>	<b>(884)</b>
<b>Recurrent - State Government</b>			
	-	-	-
<b>Total recurrent grants</b>	<b>2,014</b>	<b>1,130</b>	<b>(884)</b>
<b>Non-recurrent - Commonwealth Government</b>			
	-	-	-
<b>Non-recurrent - State Government</b>			
Mullum Mullum Highball Facility	251	1,000	749
Sheahans Road Highball Facility	357	-	(357)
Cleaner Yarra Hotspots Program	89	-	(89)
Doncaster SES Building extension	-	100	100
Melbourne Water Corridors of Green	22	-	(22)
Domenev Reserve Pavilion upgrade	-	50	50
Female Friendly Toilets Program	-	75	75
Water Initiatives	13	-	(13)
Park Avenue Reserve synthetic soccer pitch	10	-	(10)
Neighbourhood Activity Centres	5	-	(5)
	<b>747</b>	<b>1,225</b>	<b>478</b>
<b>Non-recurrent - Community/club contributions</b>			
	984	126	(858)
<b>Total non-recurrent grants</b>	<b>1,731</b>	<b>1,351</b>	<b>(380)</b>
<b>Total capital grants</b>	<b>3,745</b>	<b>2,481</b>	<b>(1,264)</b>

**5.1.3 Statement of Borrowings**

The table below shows information on borrowings specifically required by the Regulations.

	2016/17 \$'000	2017/18 \$'000
Total amount borrowed as at 30 June of the prior year	7,279	7,279
Total amount proposed to be borrowed	-	-
Total amount projected to be redeemed	-	-
<b>Total amount of borrowings as at 30 June</b>	<b>7,279</b>	<b>7,279</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 6. Capital works program

This section presents a listing of the capital works projects that will be undertaken for the

The capital works projects are grouped by class and include the following:

- 6.1 New works for 2017/18
- 6.2 Works carried forward from the 2016/17 year
- 6.3 Capital works program 2017/18 - 2020/21
- 6.4 Summary of planned capital works expenditure

## Capital works program

For the year ending 30 June 2018

## 6.1 New works

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
<b>PROPERTY</b>									
<b>Buildings</b>									
Pettys Reserve Sporting Development - preliminaries, scope, design concept, consultation	100	34	33	20	13	-	100	-	-
Art Collection conservation	10	-	10	-	-	-	-	10	-
Public Art Program (purchase of new art)	10	10	-	-	-	-	-	10	-
Schramms Cottage Precinct enhancements	50	38	12	-	-	-	-	50	-
Domeney Reserve Pavilion Upgrade	300	150	75	45	30	100	-	200	-
Doncaster SES accommodation upgrade	321	80	81	96	64	113	-	208	-
Colman Park Pavilion Extension	800	360	200	160	80	-	-	800	-
Buildings Asset Management Strategy (ongoing program of renewing buildings assets)	2,042	-	2,042	-	-	-	-	2,042	-
Mullum Mullum Stadium construction	11,079	8,309	2,770	-	-	1,000	2,500	7,579	-
<b>Total Buildings</b>	<b>14,712</b>	<b>8,981</b>	<b>5,223</b>	<b>321</b>	<b>187</b>	<b>1,213</b>	<b>2,600</b>	<b>10,899</b>	<b>-</b>
<b>Building improvements</b>									
Female friendly pavilion change room upgrades	150	53	37	60	-	75	-	75	-
<b>Total Building Improvements</b>	<b>150</b>	<b>53</b>	<b>37</b>	<b>60</b>	<b>-</b>	<b>75</b>	<b>-</b>	<b>75</b>	<b>-</b>
<b>TOTAL PROPERTY</b>	<b>14,862</b>	<b>9,034</b>	<b>5,260</b>	<b>381</b>	<b>187</b>	<b>1,288</b>	<b>2,600</b>	<b>10,974</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
Plant Replacement Program (ongoing replacement of heavy vehicles, plant, cars and equipment)	2,725	-	2,725	-	-	-	-	2,725	-
<b>Total Plant, Machinery and Equipment</b>	<b>2,725</b>	<b>-</b>	<b>2,725</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,725</b>	<b>-</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Loans
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Fixtures, Fittings and Furniture</b>									
Replacement of office furniture and equipment	64	-	64	-	-	-	-	64	-
<b>Total Fixtures, Fittings and Furniture</b>	<b>64</b>	<b>-</b>	<b>64</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>64</b>	<b>-</b>
<b>Computers and Telecommunications</b>									
GIS/GPS Initiatives (upgrading hardware and equipment)	26	-	26	-	-	-	-	26	-
Computer Infrastructure (replacement of servers)	64	-	64	-	-	-	-	64	-
Computer Infrastructure (data storage/archives)	64	-	64	-	-	-	-	64	-
Citizen Connect (Contact Centre equipment)	138	69	69	-	-	-	-	138	-
IT Strategy initiatives (equipment and hardware)	230	-	230	-	-	-	-	230	-
Citizen Connect (telephony system upgrade)	658	-	329	329	-	-	-	658	-
<b>Total Computers and Telecommunications</b>	<b>1,180</b>	<b>69</b>	<b>782</b>	<b>329</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,180</b>	<b>-</b>
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>3,969</b>	<b>69</b>	<b>3,571</b>	<b>329</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,969</b>	<b>-</b>
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Traffic control devices - Local Roads	38	8	11	11	8	38	-	-	-
Bus Bay Construction	51	51	-	-	-	51	-	-	-
Traffic control devices - Council Link Roads	64	32	-	16	16	63	-	1	-
Road safety improvements - Collector and Link Roads	68	34	17	10	7	67	-	1	-
Road safety improvements - Local Roads	78	39	19	12	8	-	-	78	-
Project management of Asset Management Strategy programs	126	-	126	-	-	-	-	126	-
Traffic Management LATM Construction	128	40	38	25	25	127	-	1	-
Advanced design costs (forward design of road, drainage and building projects)	212	128	84	-	-	-	-	212	-
Bicycle Strategy - construct bicycle paths, signage and barriers	333	133	100	67	33	333	-	-	-
Road Management Strategy - Jumping Creek Road upgrade	945	331	377	142	95	-	-	945	-
Road Management Strategy - King Street upgrade	2,061	206	825	618	412	840	-	1,221	-
Road, Reserve & Drainage Asset Management Strategy - renewing Council's road and drainage assets)	5,072	-	5,072	-	-	-	-	5,072	-
<b>Total Roads</b>	<b>9,176</b>	<b>1,002</b>	<b>6,669</b>	<b>901</b>	<b>604</b>	<b>1,519</b>	<b>-</b>	<b>7,657</b>	<b>-</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
<b>Footpaths and Cycleways</b>									
New footpath construction (Principle Pathways Network)	350	315	35	-	-	-	-	350	-
<b>Total Footpaths and Cycleways</b>	<b>350</b>	<b>315</b>	<b>35</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>350</b>	<b>-</b>
<b>Drainage</b>									
Miscellaneous drainage improvements	156	52	52	52	-	-	-	156	-
Drainage Strategy Implementation (Strategic drainage works to protect properties and assets from inundation)	1,432	388	572	472	-	-	-	1,432	-
<b>Total Drainage</b>	<b>1,588</b>	<b>440</b>	<b>624</b>	<b>524</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,588</b>	<b>-</b>
<b>Recreational, Leisure and Community Facilities</b>									
Leisure & Community Asset Management Strategy (renewing community & recreational assets)	51	-	51	-	-	-	-	51	-
Streetscape Replacement Program (strategic streetscape & street planting program in residential estates)	74	56	18	-	-	-	-	74	-
Tennis Court Strategy implementation (upgrade court surfaces)	128	32	64	32	-	63	-	65	-
Sportsground refurbishment and drainage program (upgrade of sportsgrounds as part of Water Conservation & Recreational Strategy)	128	35	51	42	-	-	-	128	-
Miscellaneous General Leisure	150	112	38	-	-	-	-	150	-
Playspaces development program (implementation of Playspace Strategy)	512	256	256	-	-	-	512	-	-
<b>Total Recreational, Leisure and Community Facilities</b>	<b>1,043</b>	<b>491</b>	<b>478</b>	<b>74</b>	<b>-</b>	<b>63</b>	<b>512</b>	<b>468</b>	<b>-</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Loans
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Parks, Open Space and Streetscapes</b>									
Miscellaneous open space improvements	20	20	-	-	-	-	20	-	-
Street Lighting Replacement Program (Low Energy Lighting)	38	-	18	10	10	-	-	38	-
Mullum Mullum Linear Park upgrade (Park Road to Heads Road) - construction of pathways/boardwalks, signage and bushland works)	50	38	12	-	-	-	50	-	-
Bushland Management Strategy (bushland and facilities improvements)	64	32	32	-	-	-	64	-	-
Neighbourhood Activity Centre upgrade (Tunstall Square - western section stage 4)	250	75	100	50	25	-	-	250	-
Open Space Development Program	325	325	-	-	-	-	325	-	-
Lawford Reserve Development Plan - Earthworks, footpath, playspace, picnic and barbecue facilities, shelter, signage and landscape works	395	316	79	-	-	-	395	-	-
Streetscape Improvement Program (Strategic Streetscape & Street Planting Program across the municipality)	684	513	171	-	-	-	-	684	-
Passive & Open Space Asset Management Strategy (renewing open space assets)	1,005	-	1,005	-	-	-	-	1,005	-
<b>Total Parks, Open Space and Streetscapes</b>	<b>2,831</b>	<b>1,319</b>	<b>1,417</b>	<b>60</b>	<b>35</b>	<b>-</b>	<b>854</b>	<b>1,977</b>	<b>-</b>
<b>TOTAL INFRASTRUCTURE</b>	<b>14,988</b>	<b>3,567</b>	<b>9,223</b>	<b>1,559</b>	<b>639</b>	<b>1,582</b>	<b>1,366</b>	<b>12,040</b>	<b>-</b>
<b>Intangible assets</b>									
Development of online payment systems	159	119	40	-	-	-	-	159	-
Data warehouse/CHRIS 21 upgrade	87	-	43	44	-	-	-	87	-
Citizen Connect - development of a Customer Relationship Management system	1,355	678	677	-	-	-	-	1,355	-
Technology One Upgrade	184	-	92	92	-	-	-	184	-
Implementation of an Event Management System to reduce risks, provide efficiencies and improved customer service in managing facilities and both internal and external community events	376	282	94	-	-	-	-	376	-
<b>Total Intangible assets</b>	<b>2,161</b>	<b>1,079</b>	<b>946</b>	<b>136</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,161</b>	<b>-</b>
<b>TOTAL NEW CAPITAL WORKS 2017/18</b>	<b>35,980</b>	<b>13,749</b>	<b>19,000</b>	<b>2,405</b>	<b>826</b>	<b>2,870</b>	<b>3,966</b>	<b>29,144</b>	<b>-</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Loans
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>6.2 Works carried forward from the 2016/17 year</b>									
<b>PROPERTY</b>									
<b>Buildings</b>									
Colman Park Pavilion Extension	320	144	80	64	32			320	
Domeney Reserve Pavilion Upgrade	105	52	26	16	11			105	
Highball Facilities Sheahans Road	390	194	78	59	59			390	
<b>Total Buildings</b>	<b>815</b>	<b>390</b>	<b>184</b>	<b>139</b>	<b>102</b>	-	-	<b>815</b>	-
<b>TOTAL PROPERTY</b>	<b>815</b>	390	184	139	102	-	-	815	-
<b>PLANT AND EQUIPMENT</b>									
<b>Computers and Telecommunications</b>									
Citizen Connect (telephone system upgrade)	158	-	79	79	-			158	
Citizen Connect (Contact Centre equipment)	112	56	56	-	-			112	
<b>Total Computers and Telecommunications</b>	<b>270</b>	56	135	79	-	-	-	270	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>270</b>	56	135	79	-	-	-	270	-
<b>INFRASTRUCTURE</b>									
<b>Roads</b>									
Road Management Strategy Implementation - Road Safety Link Roads	330	33	99	132	66			330	
Traffic Control Devices - Council Link Roads	50	24	-	13	13			50	
Traffic Management LATM Construction	13	3	4	3	3			13	
Advanced Design Costs (forward design of road, drainage and building projects as Road Management Strategy - King Street upgrade)	74	44	30	-	-			74	
<b>Total Roads</b>	<b>476</b>	48	190	143	95			476	
<b>TOTAL ROADS</b>	<b>943</b>	152	323	291	177	-	-	943	-
<b>Footpaths and Cycleways</b>									
New footpath construction (Principle Pathways Network)	290	261	29	-	-			290	
<b>Total Footpaths and Cycleways</b>	<b>290</b>	261	29	-	-	-	-	290	-
<b>Drainage</b>									
Drainage Strategy Implementation (Strategic drainage works to protect Miscellaneous drainage improvements)	1,169	315	468	386	-			1,169	
<b>Total Drainage</b>	<b>1,194</b>	324	476	394	-	-	-	1,194	-



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Loans \$'000
<b>Recreational, Leisure and Community Facilities</b>									
Leisure & Community AMS (Ongoing)	11	0	11	0	0			11	
Replacement of Play Equipment (Ongoing)	10	5	5	0	0			10	
<b>Total Recreational, Leisure and Community Facilities</b>	<b>21</b>	<b>5</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21</b>	<b>-</b>
<b>Parks, Open Space and Streetscapes</b>									
Mullum Mullum Linear Park upgrade (Park)	790	592	198	-	-			790	
Installation of new street furniture	25	19	6	-	-			25	
Lawford Reserve Development Plan Implementation (Earthworks and footpath, and playspace, picnic and barbecue facilities, shelter, signage and landscape works)	80	64	16	-	-			80	
Energy Efficiencies	232	116	116	-	-			232	
<b>Total Parks, Open Space and Streetscapes</b>	<b>1,127</b>	<b>791</b>	<b>336</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,127</b>	<b>-</b>
<b>TOTAL INFRASTRUCTURE</b>	<b>3,575</b>	<b>1,533</b>	<b>1,180</b>	<b>685</b>	<b>177</b>	<b>-</b>	<b>-</b>	<b>3,575</b>	<b>-</b>
<b>INTANGIBLE ASSETS</b>									
Citizen Connect - development of a Customer Relationship Management	909	454	455	-	-			909	
Development of online payment systems	244	183	61	-	-			244	
Technology One software upgrade	92	-	46	46	-			92	
MAGIQ Upgrade & Enhancements	30	-	15	15	-			30	
Project Management Solution	181	181	-	-	-			181	
<b>TOTAL INTANGIBLE ASSETS</b>	<b>1,456</b>	<b>818</b>	<b>577</b>	<b>61</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,456</b>	<b>-</b>
<b>TOTAL CARRIED FORWARD WORKS</b>	<b>6,116</b>	<b>2,797</b>	<b>2,076</b>	<b>964</b>	<b>279</b>	<b>-</b>	<b>-</b>	<b>6,116</b>	<b>-</b>
<b>TOTAL CAPITAL WORKS PROGRAM 2017/18</b>	<b>42,096</b>	<b>16,546</b>	<b>21,076</b>	<b>3,369</b>	<b>1,105</b>	<b>2,870</b>	<b>3,966</b>	<b>35,260</b>	<b>-</b>
<b>SUMMARY</b>									
Property	15,677	9,424	5,444	520	289	1,288	2,600	11,789	-
Plant and Equipment	4,239	125	3,706	408	-	-	-	4,239	-
Infrastructure	18,563	5,100	10,403	2,244	816	1,582	1,366	15,615	-
Intangible Assets	3,617	1,897	1,523	197	-	-	-	3,617	-
<b>TOTAL CAPITAL WORKS PROGRAM 2017/18</b>	<b>42,096</b>	<b>16,546</b>	<b>21,076</b>	<b>3,369</b>	<b>1,105</b>	<b>2,870</b>	<b>3,966</b>	<b>35,260</b>	<b>-</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

<b>6.3 Capital works program</b>		<b>Total 4 Year</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>
For the four years ending 30 June 2021						
This section details Council's four year capital works program. Year one of this program is adopted by Council as part of the Annual Budget 2017/18. Year 2-4 (2018/19 to 2020/21) are shown as a guide, as priorities can change over time and new projects may be added.						
<b>Item No.</b>	<b>Capital Works Area</b>	<b>Program \$'000</b>	<b>Year 1 \$'000</b>	<b>Year 2 \$'000</b>	<b>Year 3 \$'000</b>	<b>Year 4 \$'000</b>
<b>PROPERTY</b>						
<b>Buildings</b>						
1	Pettys Reserve Sporting Development - construction of synthetic soccer pitches, floodlights, pavilion/change rooms, toilets, carpark and entrance	3,650	100	100	750	2,700
2	Art Collection conservation	40	10	10	10	10
3	Public Art Program (purchase of new art)	58	10	10	10	28
4	Schramms Cottage Precinct enhancements	350	50	300	-	-
5	Domeney Reserve Pavilion Upgrade	705	405	300	-	-
6	Doncaster SES accommodation upgrade	321	321	-	-	-
7	Colman Park Pavilion Extension	1,120	1,120	-	-	-
8	Buildings Asset Management Strategy (ongoing program of renewing buildings assets)	13,030	2,042	3,372	3,708	3,908
9	Highball Facilities Sheahans Road	390	390	-	-	-
10	Mullum Mullum Stadium construction	11,079	11,079	-	-	-
<b>Total Buildings</b>		<b>30,743</b>	<b>15,527</b>	<b>4,092</b>	<b>4,478</b>	<b>6,646</b>
<b>Building Improvements</b>						
11	Civic Office / Depot fit out	72	-	-	-	72
12	Female friendly pavilion change room upgrades	600	150	150	150	150
<b>Total Building Improvements</b>		<b>672</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>222</b>
<b>TOTAL PROPERTY</b>		<b>31,415</b>	<b>15,677</b>	<b>4,242</b>	<b>4,628</b>	<b>6,868</b>
<b>PLANT AND EQUIPMENT</b>						
<b>Plant, Machinery and Equipment</b>						
13	Plant Replacement Program (ongoing replacement of heavy vehicles, plant, cars and equipment)	7,302	2,725	2,290	1,435	852
<b>Total Plant, Machinery and Equipment</b>		<b>7,302</b>	<b>2,725</b>	<b>2,290</b>	<b>1,435</b>	<b>852</b>
<b>Fixture, Fittings and Furniture</b>						
14	Replacement of office furniture and equipment	271	64	66	69	72
<b>Total Fixture, Fittings and Furniture</b>		<b>271</b>	<b>64</b>	<b>66</b>	<b>69</b>	<b>72</b>

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Item No.	Capital Works Area	Total 4 Year	2017/18	2018/19	2019/20	2020/21
		Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
<b>Computers and Telecommunications</b>						
15	Mobile Computing Initiatives	15	-	-	-	15
16	GIS/GPS Initiatives (upgrading hardware and equipment)	110	26	27	28	29
17	Computer Infrastructure (replacement of servers)	271	64	66	69	72
18	Computer Infrastructure (data storage/archives)	271	64	66	69	72
19	Citizen Connect (Contact Centre equipment)	250	250	-	-	-
20	IT Strategy initiatives (equipment and hardware)	977	230	239	249	259
21	Citizen Connect (telephony system upgrade)	816	816	-	-	-
<b>Total Computers and Telecommunications</b>		<b>2,710</b>	<b>1,450</b>	<b>398</b>	<b>415</b>	<b>447</b>
<b>TOTAL PLANT AND EQUIPMENT</b>		<b>10,283</b>	<b>4,239</b>	<b>2,754</b>	<b>1,919</b>	<b>1,371</b>
<b>INFRASTRUCTURE</b>						
<b>Roads</b>						
22	Road Management Strategy - Road Safety Link Roads (Miscellaneous works at congestion sites or intersection improvements)	1,187	330	114	281	462
23	Bus Shelter Installation	144	-	-	-	144
24	Road System Improvements (Reforming and sealing of open channels)	72	-	-	-	72
25	Minor Capital Works Program (miscellaneous roads and drainage works)	216	-	-	-	216
26	Traffic Control Devices - Local Roads	161	38	39	41	43
27	Bus Bay Construction	218	51	54	55	58
28	Traffic Control Devices - Council Link Roads	322	114	67	69	72
29	Road Safety Improvements - Collector and Link Roads	294	68	72	75	79
30	Road Safety Improvements - Local Roads	492	78	133	138	143
31	Project management of Asset Management Strategy programs	504	126	126	126	126
32	Traffic Management LATM construction	555	141	133	138	143
33	Advanced design costs (forward design of road, drainage and building projects)	1,745	286	293	576	590

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Item No.	Capital Works Area	Total 4 Year	2017/18	2018/19	2019/20	2020/21
		Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
34	Bicycle Strategy - construct bicycle paths, signage and barriers	1,558	333	346	360	519
35	Road Management Strategy - Jumping Creek Road upgrade	8,535	945	2,991	2,125	2,474
36	Road Management Strategy - Road upgrades (King Street, Union/Swilk/James/Anderson/Porter Street, Harris Gully/Tindals Road and Yarra Road)	14,061	2,537	3,365	4,207	3,952
37	Road, Reserve & Drainage Asset Management Strategy - renewing Council's road and drainage assets)	29,125	5,072	7,283	8,209	8,561
	<b>Total Roads</b>	<b>59,189</b>	<b>10,119</b>	<b>15,016</b>	<b>16,400</b>	<b>17,654</b>
	<b>Footpaths and Cycleways</b>					
38	Footpath Construction - Council properties	72	-	-	-	72
39	New Footpath Construction (Principle Pathways Network)	3,053	640	403	818	1,192
	<b>Total Footpaths and Cycleways</b>	<b>3,125</b>	<b>640</b>	<b>403</b>	<b>818</b>	<b>1,264</b>
	<b>Drainage</b>					
40	Miscellaneous Drainage Improvements	1,011	181	266	277	287
41	Drainage Strategy Implementation (Strategic drainage works to protect properties and assets from inundation)	11,115	2,601	2,768	2,868	2,878
	<b>Total Drainage</b>	<b>12,126</b>	<b>2,782</b>	<b>3,034</b>	<b>3,145</b>	<b>3,165</b>
	<b>Recreational, Leisure and Community Facilities</b>					
42	Replacement of play equipment at Council owned child facilities)	53	10	-	-	43
43	Miscellaneous General Leisure	600	150	150	150	150
44	Mullum Mullum Reserve Hockey surface refurbishment	202	-	202	-	-
45	Leisure & Community Asset Management Strategy (renewing community & recreational assets)	215	62	51	51	51
46	Streetscape Replacement Program (strategic streetscape & street planting program in residential estates)	315	74	77	80	84
47	Tennis Court Strategy implementation (upgrade court surfaces)	543	128	133	138	144
48	Sportsground refurbishment and drainage program (upgrade of sportsgrounds as part of Water Conservation & Recreational Strategy)	542	128	133	138	143
49	Playspaces development program (implementation of Playspace Strategy)	2,172	512	532	553	575
	<b>Total Recreational, Leisure and Community Facilities</b>	<b>4,642</b>	<b>1,064</b>	<b>1,278</b>	<b>1,110</b>	<b>1,190</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Item No.	Capital Works Area	Total 4 Year	2017/18	2018/19	2019/20	2020/21
		Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
<b>Parks, Open Space and Streetscapes</b>						
50	City Signage Program	120	-	-	-	120
51	Installation of new Street Furniture	97	25	-	-	72
52	Local Activity Centre upgrade	30	-	-	-	30
53	Implementation of Horse Riding Strategy	65	-	-	-	65
54	Water Initiatives (installation of water tanks and other harvesting opportunities)	138	-	-	-	138
55	Additional Street Lighting Council (safety improvements)	56	-	-	-	56
56	Mullum Mullum Creek Linear Park / Currawong - landscaping, paths, furniture, signs and associated works	128	-	-	-	128
57	Ruffey Lake Park development (pathways, landscaping, furniture, signs and associated works)	540	-	50	240	250
58	Ruffey Creek Linear Park (landscaping, furniture, signs, pathways and associated bushland works)	119	-	-	50	69
59	Koonung Creek Linear Park upgrade - landscaping, furniture, signs, pathways and associated works	100	-	48	52	-
60	Rieschiecks Reserve Management Plan Implementation (Upgrade of facilities)	1,240	-	-	1,240	-
61	Doncaster Waste Transfer Station - design and preliminaries	302	-	-	-	302
62	Main Yarra Trail extension to Warrandyte	800	-	-	400	400
63	Miscellaneous Open Space improvements	104	20	27	28	29
64	Street Lighting Replacement Program (Low Energy Lighting)	162	38	40	41	43
65	Mullum Mullum Linear Park upgrade (Park Road to Heads Road) - construction of pathways/boardwalks, signage and bushland works)	840	840	-	-	-
66	Bushland Management Strategy (bushland and facilities improvements)	271	64	66	69	72
67	Neighbourhood Activity Centres (Tunstall Square (2017/18), Templestowe Village, Doncaster East Village, The Pines and Park Orchards)	1,763	250	372	583	558
68	Open Space Development Program	1,225	325	300	300	300
69	Lawford Reserve Development Plan - Earthworks, footpath, playspace, picnic and barbecue facilities, shelter, signage and landscape works	870	475	395	-	-
70	Streetscape Improvement Program (Strategic Streetscape & Street Planting Program across the municipality)	1,829	684	299	415	431
71	Energy Efficiencies	232	232	-	-	-
71	Passive & Open Space Asset Management Strategy (renewing open space assets)	4,174	1,005	979	1,006	1,184
<b>Total Parks, Open Space and Streetscapes</b>		<b>15,205</b>	<b>3,958</b>	<b>2,576</b>	<b>4,424</b>	<b>4,247</b>
<b>TOTAL INFRASTRUCTURE</b>		<b>94,287</b>	<b>18,563</b>	<b>22,307</b>	<b>25,897</b>	<b>27,520</b>

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Item No.	Capital Works Area	Total 4 Year	2017/18	2018/19	2019/20	2020/21
		Program \$'000	Year 1 \$'000	Year 2 \$'000	Year 3 \$'000	Year 4 \$'000
<b>INTANGIBLE ASSETS</b>						
72	Contract Management System (Purchase of software to replace manual systems and documentation used in the procurement and contract management process)	188	-	188	-	-
73	Development of online payment systems	403	403	-	-	-
74	Data warehouse/CHRIS 21 upgrade	906	87	532	287	-
75	Citizen Connect - development of a Customer Relationship Management system	3,407	2,264	963	180	-
76	Technology One software upgrade	306	306	-	-	-
77	Project Management Solution	181	181	-	-	-
78	Implementation of an Event Management System to reduce risks, provide efficiencies and improved customer service in managing facilities and both internal and external community events	376	376	-	-	-
<b>TOTAL INTANGIBLE ASSETS</b>		<b>5,767</b>	<b>3,617</b>	<b>1,683</b>	<b>467</b>	<b>-</b>
<b>TOTAL CAPITAL WORKS</b>		<b>141,752</b>	<b>42,096</b>	<b>30,986</b>	<b>32,911</b>	<b>35,759</b>
<b>Summary</b>						
PROPERTY		31,415	15,677	4,242	4,628	6,868
PLANT AND EQUIPMENT		10,283	4,239	2,754	1,919	1,371
INFRASTRUCTURE		94,287	18,563	22,307	25,897	27,520
INTANGIBLE ASSETS		5,767	3,617	1,683	467	-
<b>TOTAL CAPITAL WORKS</b>		<b>141,752</b>	<b>42,096</b>	<b>30,986</b>	<b>32,911</b>	<b>35,759</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

6.4 Summary of Planned Capital Works Expenditure  
For the four years ended 30 June 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	C/F \$'000
<b>2017/18</b>									
<b>PROPERTY</b>									
Buildings	15,527	9,371	5,407	460	289	1,213	2,600	10,899	815
Building Improvements	150	53	37	60	-	75	-	75	-
<b>TOTAL PROPERTY</b>	<b>15,677</b>	<b>9,424</b>	<b>5,444</b>	<b>520</b>	<b>289</b>	<b>1,288</b>	<b>2,600</b>	<b>10,974</b>	<b>815</b>
<b>PLANT AND EQUIPMENT</b>									
Plant, Machinery and Equipment	2,725	-	2,725	-	-	-	-	2,725	-
Fixtures, Fittings and Furniture	64	-	64	-	-	-	-	64	-
Computers and Telecommunications	1,450	125	917	408	-	-	-	1,180	270
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>4,239</b>	<b>125</b>	<b>3,706</b>	<b>408</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,969</b>	<b>270</b>
<b>INFRASTRUCTURE</b>									
Roads	10,119	1,154	6,992	1,192	781	1,519	-	7,657	943
Footpaths and Cycleways	640	576	64	-	-	-	-	350	290
Drainage	2,782	764	1,100	918	-	-	-	1,588	1,194
Recreational, Leisure and Community	1,064	496	494	74	-	63	512	468	21
Parks, Open Space and Streetscapes	3,958	2,110	1,753	60	35	-	854	1,977	1,127
<b>TOTAL INFRASTRUCTURE</b>	<b>18,563</b>	<b>5,100</b>	<b>10,403</b>	<b>2,244</b>	<b>816</b>	<b>1,582</b>	<b>1,366</b>	<b>12,040</b>	<b>3,575</b>
<b>INTANGIBLE ASSETS</b>									
Software	3,617	1,897	1,523	197	-	-	-	2,161	1,456
<b>TOTAL INTANGIBLE ASSETS</b>	<b>3,617</b>	<b>1,897</b>	<b>1,523</b>	<b>197</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,161</b>	<b>1,456</b>
<b>TOTAL CAPITAL WORKS 2017/18</b>	<b>42,096</b>	<b>16,546</b>	<b>21,076</b>	<b>3,369</b>	<b>1,105</b>	<b>2,870</b>	<b>3,966</b>	<b>29,144</b>	<b>6,116</b>



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

6.4 Summary of Planned Capital Works Expenditure  
For the four years ended 30 June 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	C/F \$'000
<b>2018/19</b>									
<b>PROPERTY</b>									
Buildings	4,092	419	3,565	65	43	-	100	3,992	-
Building Improvements	150	53	38	60	-	75	-	75	-
<b>TOTAL PROPERTY</b>	<b>4,242</b>	<b>472</b>	<b>3,603</b>	<b>125</b>	<b>43</b>	<b>75</b>	<b>100</b>	<b>4,067</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>									
Plant, Machinery and Equipment	2,290	-	2,290	-	-	-	-	2,290	-
Fixtures, Fittings and Furniture	66	-	66	-	-	-	-	66	-
Computers and Telecommunications	398	-	398	-	-	-	-	398	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>2,754</b>	<b>-</b>	<b>2,754</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,754</b>	<b>-</b>
<b>INFRASTRUCTURE</b>									
Roads	15,016	1,947	10,309	1,659	1,101	1,209	-	13,807	-
Footpaths and Cycleways	403	363	40	-	-	-	-	403	-
Drainage	3,034	838	1,195	1,001	-	-	-	3,034	-
Recreational, Leisure and Community	1,278	606	594	77	-	266	532	480	-
Parks, Open Space and Streetscapes	2,576	1,085	1,359	84	47	-	886	1,690	-
<b>TOTAL INFRASTRUCTURE</b>	<b>22,307</b>	<b>4,839</b>	<b>13,498</b>	<b>2,822</b>	<b>1,148</b>	<b>1,475</b>	<b>1,418</b>	<b>19,414</b>	<b>-</b>
<b>INTANGIBLE ASSETS</b>									
Software	1,683	670	748	266	-	-	-	1,683	-
<b>TOTAL INTANGIBLE ASSETS</b>	<b>1,683</b>	<b>670</b>	<b>748</b>	<b>266</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,683</b>	<b>-</b>
<b>TOTAL CAPITAL WORKS 2018/19</b>	<b>30,986</b>	<b>5,980</b>	<b>20,602</b>	<b>3,213</b>	<b>1,191</b>	<b>1,550</b>	<b>1,518</b>	<b>27,918</b>	<b>-</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

6.4 Summary of Planned Capital Works Expenditure  
For the four years ended 30 June 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	C/F \$'000
<b>2019/20</b>									
<b>PROPERTY</b>									
Buildings	4,478	265	3,966	98	150	-	500	3,978	-
Building Improvements	150	53	38	-	60	75	-	75	-
<b>TOTAL PROPERTY</b>	<b>4,628</b>	<b>318</b>	<b>4,003</b>	<b>98</b>	<b>210</b>	<b>75</b>	<b>500</b>	<b>4,053</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>									
Plant, Machinery and Equipment	1,435	-	1,435	-	-	-	-	1,435	-
Fixtures, Fittings and Furniture	69	-	69	-	-	-	-	69	-
Computers and Telecommunications	415	-	415	-	-	-	-	415	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>1,919</b>	<b>-</b>	<b>1,919</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,919</b>	<b>-</b>
<b>INFRASTRUCTURE</b>									
Roads	16,400	1,928	11,397	1,220	1,854	1,237	-	15,163	-
Footpaths and Cycleways	818	736	82	-	-	-	-	818	-
Drainage	3,145	869	1,239	-	1,038	-	-	3,145	-
Recreational, Leisure and Community	1,110	521	509	-	80	68	553	489	-
Parks, Open Space and Streetscapes	4,424	2,335	1,793	69	227	-	449	3,975	-
<b>TOTAL INFRASTRUCTURE</b>	<b>25,897</b>	<b>6,388</b>	<b>15,021</b>	<b>1,289</b>	<b>3,199</b>	<b>1,305</b>	<b>1,002</b>	<b>23,590</b>	<b>-</b>
<b>INTANGIBLE ASSETS</b>									
Software	467	90	234	-	144	-	-	467	-
<b>TOTAL INTANGIBLE ASSETS</b>	<b>467</b>	<b>90</b>	<b>234</b>	<b>-</b>	<b>144</b>	<b>-</b>	<b>-</b>	<b>467</b>	<b>-</b>
<b>TOTAL CAPITAL WORKS 2019/20</b>	<b>32,911</b>	<b>6,796</b>	<b>21,176</b>	<b>1,387</b>	<b>3,553</b>	<b>1,380</b>	<b>1,502</b>	<b>30,029</b>	<b>-</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

6.4 Summary of Planned Capital Works Expenditure  
For the four years ended 30 June 2021

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	C/F \$'000
<b>2020/21</b>									
<b>PROPERTY</b>									
Buildings	6,646	946	4,809	540	351	500	700	5,446	-
Building Improvements	222	85	56	74	7	75	-	147	-
<b>TOTAL PROPERTY</b>	<b>6,868</b>	<b>1,031</b>	<b>4,865</b>	<b>614</b>	<b>358</b>	<b>575</b>	<b>700</b>	<b>5,593</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>									
Plant, Machinery and Equipment	852	-	852	-	-	-	-	852	-
Fixtures, Fittings and Furniture	72	-	72	-	-	-	-	72	-
Computers and Telecommunications	447	15	432	-	-	-	-	447	-
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>1,371</b>	<b>15</b>	<b>1,356</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,371</b>	<b>-</b>
<b>INFRASTRUCTURE</b>									
Roads	17,654	2,334	12,003	2,039	1,278	1,267	-	16,387	-
Footpaths and Cycleways	1,264	1,127	137	-	-	-	-	1,264	-
Drainage	3,165	875	1,246	1,044	-	-	-	3,165	-
Recreational, Leisure and Community	1,190	559	548	83	-	71	575	544	-
Parks, Open Space and Streetscapes	4,247	2,061	1,806	280	100	-	651	3,596	-
<b>TOTAL INFRASTRUCTURE</b>	<b>27,520</b>	<b>6,956</b>	<b>15,740</b>	<b>3,447</b>	<b>1,377</b>	<b>1,338</b>	<b>1,226</b>	<b>24,956</b>	<b>-</b>
<b>INTANGIBLE ASSETS</b>									
Software	-	-	-	-	-	-	-	-	-
<b>TOTAL CAPITAL WORKS 2020/21</b>	<b>35,759</b>	<b>8,002</b>	<b>21,961</b>	<b>4,061</b>	<b>1,735</b>	<b>1,913</b>	<b>1,926</b>	<b>31,920</b>	<b>-</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 7. Rates and charges

This section presents information about rates and charges which the Act and the Regulations require to be disclosed in the Council's annual budget. It compares the 2016/17 adopted budget to the proposed 2017/18 budget. Other sections of the budget compare the forecast 2016/17 year end results with the proposed 2017/18 budget.

**Rates and charges**

In developing the Strategic Resource Plan (referred to in Section 13), rates and charges were identified as an important source of revenue, accounting for approximately 72 per cent of the total revenue received by Council. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The State Government introduced the Fair Go Rates System (FGRS) which sets out the maximum amount councils may increase average rates by in a year. For 2017/18 the FGRS cap has been set at 2.0 per cent. The cap applies to general rate income, but excludes waste charges and supplementary rate income.

The proposed level of rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Manningham community.

In order to achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.0 per cent in line with the rate cap and waste charge increase by 3.5 per cent. This will raise total rates and charges for 2017/18 of \$95.79 million, including \$0.70 million from supplementary rates.

Key budget information about strategic objectives, rate increases, operating result, services, cash and investments, capital works, financial position and financial sustainability are provided in Sections 2 and 8 to 13 of this report.

**7.1 The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year**

Type or class of land	2016/17 cents/\$CIV	2017/18 cents/\$CIV	Change
Uniform Rate	0.001738	0.00177276	2.0%

**7.2 The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year**

Type or class of land	2016/17 \$	2017/18 \$	Change
Residential	75,818,135	78,593,203	3.7%
Commercial	5,366,059	5,450,944	1.6%
Industrial	344,166	351,269	2.1%
Cultural and Recreational	30,115	31,000	2.9%
<b>Total amount to be raised by general rates</b>	<b>81,558,475</b>	<b>84,426,416</b>	<b>3.5%</b>

**7.3 The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year**

Type or class of land	2016/17 Number	2017/18 Number	Change
Residential	45,217	46,296	2.4%
Commercial	1,814	1,736	(4.3%)
Industrial	198	200	1.0%
Cultural and Recreational	17	17	0.0%
<b>Total number of assessments</b>	<b>47,246</b>	<b>48,249</b>	<b>2.1%</b>

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 7.4 The basis of valuation to be used is the Capital Improved Value (CIV)

## 7.5 The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2016/17 \$	2017/18 \$	Change
Residential	43,629,055,000	44,333,809,000	1.6%
Commercial	3,087,863,750	3,074,835,000	(0.4%)
Industrial	198,048,000	198,148,000	0.1%
Cultural and Recreational	49,121,000	49,121,000	0.0%
<b>Total value of land</b>	<b>46,964,087,750</b>	<b>47,606,792,000</b>	<b>1.4%</b>

## 7.6 The municipal charge under section 159 of the Act compared with the previous financial year

No municipal charge proposed

## 7.7 The estimated total amount to be raised by municipal charges compared with the previous financial year

No municipal charge proposed

## 7.8 The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2016/17 \$	Per Rateable Property 2017/18 \$	Change
<b>Residential</b>			
Standard service 80 litre garbage, 240 litre recycling and 240 litre garden	205.00	212.20	3.5%
<b>Other waste options</b>			
Charge for larger 120 litre garbage bin	63.00	65.20	3.5%
Charge for larger 360 litre recycling bin	30.00	31.00	3.3%
120 litre garbage, 240 litre recycling and 240 litre garden	268.00	277.40	3.5%
120 litre garbage, 240 litre recycling and 120 litre garden	268.00	277.40	3.5%
80 litre garbage, 240 litre recycling and 120 litre garden	205.00	212.20	3.5%
120 litre garbage, and 240 litre recycling	268.00	277.40	3.5%
80 litre garbage, and 240 litre recycling	205.00	212.20	3.5%
Additional 80 litre garbage	136.00	140.80	3.5%
Additional 120 litre garbage	160.00	165.60	3.5%
Additional 240 litre recycling	58.50	60.50	3.4%
Additional 360 litre recycling	88.00	91.10	3.5%
Additional 120 litre garden	77.00	79.70	3.5%
Additional 240 litre garden	96.50	99.90	3.5%
Domestic change bin (charged per changeover not per annum)	45.00	46.50	3.3%
<b>Commercial</b>			
Commercial 240 litre garbage	400.00	414.00	3.5%
Additional 240 litre commercial garbage	500.00	517.50	3.5%

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 7.9 The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2016/17 *	2017/18	Change
	\$	\$	
<b>Residential</b>			
Standard service 80 litre garbage, 240 litre recycling and 240 litre garden	8,869,325	8,901,080	0.4%
<b>Other waste options</b>			
Charge for larger 120 litre garbage bin	945,000	933,860	(1.2%)
Charge for larger 360 litre recycling bin	0	60,574	100.0%
Additional 80 litre garbage	1,088	15,066	1284.7%
Additional 120 litre garbage	173,920	88,596	(49.1%)
Additional 240 litre recycling	34,340	12,826	(62.6%)
Additional 360 litre recycling	0	4,191	100.0%
Additional 120 litre garden	1,155	478	(58.6%)
Additional 240 litre garden	51,049	46,553	(8.8%)
Supplementary charges	41,000	42,440	3.5%
<b>Commercial</b>			
Commercial 240 litre garbage	305,200	306,360	0.4%
Additional 240 litre commercial garbage	122,000	112,815	(7.5%)
<b>Special accommodation</b>			
Retirement villages & nursing homes *	140,314	154,398	10.0%
MC <sup>2</sup>	3,895	4,030	3.5%
<b>Total</b>	<b>10,688,286</b>	<b>10,683,267</b>	<b>(0.0%)</b>

\* additional bins delivered to properties during 2016/17.

## 7.10 The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2016/17	2017/18	Change
	\$	\$	
Residential	75,818,135	78,593,203	3.7%
Commercial	5,366,059	5,450,944	1.6%
Industrial	344,166	351,269	2.1%
Cultural and Recreational	30,115	31,000	2.9%
<b>Subtotal</b>	<b>81,558,475</b>	<b>84,426,416</b>	<b>3.5%</b>
Supplementary rates	662,785	696,257	5.1%
<b>Total general rates</b>	<b>82,221,260</b>	<b>85,122,673</b>	<b>3.5%</b>
Waste charges	10,688,286	10,683,267	(0.0%)
<b>Rates and charges</b>	<b>92,909,546</b>	<b>95,805,940</b>	<b>3.1%</b>

## 7.11 Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2017/2018: estimated \$697,0007, 2016/2017: \$663,000)
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****7.12 Differential rates**

No differential rates are proposed for 2017/18

**7.13 Rebates and concessions**

1. A concession equivalent to the rates otherwise payable is proposed for lands on which Council owned basketball facilities are operated by community based organisations under lease from Council.
2. Council proposes to offer holders of Low Income Health Care cards with an "LI" identifier a \$61.20 reduction on their 2017/18 Council rates.

**7.14 State Government Fire Services Property Levy**

The revenue forecasts notes in Section 3 of this report (and throughout the entire Budget document) exclude the Fire Services Property Levy.

During 2012 the State Government passed the Fire Services Property Levy Act. This legislation requires councils to charge ratepayers (and certain non-ratepayers), the Fire Services Property Levy, collect the monies and pass the full amount collected to the State Revenue Office. The 2017/18 Budget for Council, in accordance with the Accounting Standards arrangements, does not therefore include the Fire Services Property Levy collected on behalf of the State as Council has no entitlements to the monies collected.

**7.15 Fair Go Rates System Compliance**

Manningham City Council is fully compliant with the State Governments Fair Go Rates System.

Base Average Rates (2016/17)	\$	1,715.47
Maximum Rate Increase (set by the State Government)		2.00%
Capped Average Rate (2017/18)	\$	1,749.78
Maximum General Rates Revenue	\$	84,395,416
Budgeted General Rates Revenue	\$	84,395,416



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 7.16 Recreation Land; Charges in Lieu of Rates

In accordance with Section 4 (4) of the Cultural and Recreational Lands Act 1963, Cultural and Recreational Lands be charged in lieu of rates as per the below schedule:

Property No.	Club	Address	Charges in Lieu of rates for 2017/18
10108	Veneto Club	191 Bulleen Road, Bulleen	\$ 15,828
200634	Yarra Valley Country Club	9-15 Templestowe Road, Bulleen	\$ 14,889
43688	Doncaster Bowling Club	Rear 699 Doncaster Road, Doncaster	Nil
725760	Donvale Bowls Club	11 Springvale Road, Donvale	Nil
38902	Greythorn Bowling Club	7 Gregory Court, Bulleen	Nil
255770	Templestowe Bowling Club	1-3 Swilk Street, Templestowe	Nil
725751	Doncaster Hockey Club	7 Springvale Road, Donvale	Nil
731907	Bulleen Tennis Club	284 Thompsons Road, Lower Templestowe	Nil
725769	Currawong Tennis Club	25 Springvale Road, Donvale	Nil
503032	Doncaster Tennis Club	802-804 Doncaster Road, Doncaster	Nil
731952	Donvale Tennis Club	36 Mitcham Road, Donvale	Nil
732474	Park Orchards Tennis Club	568 Park Road, Park Orchards	Nil
732438	Serpell Tennis Club	7A Burleigh Drive, Templestowe	Nil
732447	South Warrandyte Tennis Club	64 Croydon Road, Warrandyte South	Nil
732429	Templestowe Park Tennis Club	94 Porter Street, Templestowe	Nil
732456	Warrandyte Tennis Club	12 Taroona Avenue, Warrandyte	Nil
732465	Wonga Park Tennis Club	6 Old Yarra Road, Wonga Park	Nil

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Budget Analysis**

The following reports provide detailed analysis to support and explain the budget reports in the previous section.

This section includes the following analysis and information.

- 8 Budget influences
- 9 Analysis of operating budget
- 10 Analysis of budgeted cash position
- 11 Analysis of capital budget
- 12 Analysis of budgeted financial position
- 13 Strategic resource plan
- 14 Summary of other strategies
- 15 Rating strategy

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****8. Budget influences**

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

**8.1 Snapshot of Manningham City Council**

Manningham is located in Melbourne's eastern suburbs, about ten kilometres from Melbourne's CBD at its western boundary in Bulleen, and is bounded by the Yarra River and the municipalities of Maroondah, Whitehorse, Boroondara and Banyule.

Covering 114 square kilometres, Manningham has large areas of open space, with more than 300 parks and reserves; it also includes a mix of shopping and dining precincts, and vibrant residential neighbourhoods with a wide range of housing options and attractions such as local galleries, nurseries and community centres.

Local government in the area dates back to the election of the Templestowe District Roads Board in 1856. On 28 February 1967, the Shire of Doncaster and Templestowe was proclaimed a City. The City of Manningham was formed in 1994 as a result of local government amalgamations.

**Population**

As at 30 June 2017, the estimated population is 123,314.

**Ageing population**

Consistent with trends across the Eastern region, the population in Manningham is predicted to increase in the near future, which will bring with it a slight transformation in the mix of people within the community. It is expected that there will be an increase in the number of 25-49 year olds, many of whom will have children, and people in retirement years (due to the large number of near-retirement residents staying in the area). (Source: Australian Bureau of Statistics, Census of Population and Housing).

**Births**

In 2015/16 financial year 1,045 babies were born in the municipality (Source Maternal and Child Health database).

**Cultural diversity**

The City is a highly culturally and linguistically diverse municipality. Many different cultural groups live in Manningham and more than 100 different languages are spoken at home by residents.

The Manningham community has become more diverse with an increasing proportion of residents born overseas. 36.5 per cent of the population was born overseas, an increase of 2.5 per cent from 34 per cent in 2006. After Australia, the largest country of birth was China (5.9 per cent of Manningham population), followed by Italy (3.2 per cent), United Kingdom (3.1 per cent), Malaysia (2.9 per cent) and Greece (2.8 per cent). Almost four out of ten (38.8 per cent) Manningham residents spoke a language other than English at home. Almost 15 per cent of Manningham's population spoke a Chinese dialect at home, and this is now the major cultural group in the City, eclipsing the older Italian and Greek speaking population.

**Housing**

Manningham continues to be an attractive municipality for families to live. There was a high proportion of couple families with children, as well as a low proportion of one-parent families in Manningham. Overall, 41 per cent of families were couple families with children, and 9.4 per cent were one-parent families, compared with 33.6 per cent and 10.4 per cent respectively for Greater Melbourne. Manningham has also a lower proportion of lone person households. Overall, the proportion of lone person households was 17.2 per cent, compared to 22.3 per cent in Greater Melbourne.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Education and occupation**

Manningham has a higher proportion of residents holding formal qualifications, including Bachelor or higher degree, Advanced Diploma or Vocational qualifications. Overall, 50.7 per cent of residents aged 15 and over held educational qualifications, compared with 47.3 per cent for Greater Melbourne.

**Budget implications**

As a result of the City's demographic profile there are a number of budget implications in the short and long term as follows:

- Cultural and linguistic diversity means that Council needs to use a variety of media in languages other than English for mass communication with citizens and use interpreting services for interpersonal communication with citizens. Council also draws on the abilities of its bilingual staff.
- The relatively small area of Manningham City Council enables centralised key services and most citizens are able to reach Council facilities without extensive travel.
- Around 20 per cent of ratepayers are entitled to the pensioner rebate. As pensioners are often asset rich but income poor, the rate increases (general rates increase set by the State Government) has a real impact on the disposal income for part of our community. Council has hardship provisions in place but these can impact on cash balances when large volumes of ratepayers are involved.
- As stated in the previous section, the City's increasing ageing population profile is having a significant budgetary impact in providing services to meet the needs of the wider community.
- The City is experiencing an increase in property numbers and these mainly arise from higher density developments, especially in and round Doncaster Hill. This in turn places pressure on Council to provide services and infrastructure in the area to meet the community needs and expectation.

**8.2 External influences**

In preparing the Annual Budget 2017/18, a number of external influences have been taken into consideration as they are likely to impact significantly on the services delivered by Council in the budget period. The major influences on the 2017/18 Annual Budget include:

**Fair Go Rates System**

The proposed 2017/18 Budget is based on an average rate increase of 2.0 per cent. This is in line with the Fair Go Rates System (FGRS) which has capped rates increases by Victorian Councils to 2.0 per cent. Council has elected not to apply to the Essential Services Commission (ESC) for a variation to increase rates beyond the 2.0% rate cap. Council is developing strategies to ensure its long term financial sustainability. This in turn will enable service provision for our community in the long term. Strategies being developed include maximising non rate revenue, focusing on operating efficiencies and re-prioritising capital works expenditure. In the first two years of FGRS, the loss of general rates revenue has been assessed at \$2.5 million and over the first ten year period it is estimated to be approximately \$100 million.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Cost Shifting**

Cost shift occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost of service increases. Some examples of services and revenue streams that are subject of cost shifts include:

- A freeze on indexation of the federal financial assistance grants. The Commonwealth announced in its 2014/15 Budget that it would pause indexation of the financial assistance grants to local government for three years (2014/15, 2015/15, 2016/17). While indexation has resumed in 2017/18, Council has endured a permanent \$0.7 million loss of revenue up to the 2017/18 budget, and a further \$200,000 per annum in future years.
- The escalation factor applied to numerous State grants not matching cost of service increase, including school crossings, maternal and child health, pre-school, immunisation, library services and other grants.
- After freezing planning fees since 2009 the State Government in October 2016 increased the allowable fee that Council may charge for these services. While this belated action is welcomed the new fees still do not cover the full cost of providing this service, hence rate payers are still forced to subsidise the activities of developers across the city.
- The State Government landfill levy has increased from \$9 per tonne in 2008/09 to a forecast \$63.27 per tonne in 2017/18. This represents an increase of almost 600 per cent increase since 2008/09, hence forcing Council to pass on the massive increase to rate payers.
- Line clearance (cutting back tree branches around power lines) - approximately \$0.48 million from 2009/10 to 2017/18.

**Other external influences**

- Consumer Price Index (CPI) increases on goods and services of 1.3 per cent through the July 2016 to the December 2016. State-wide CPI is forecast to be 2.0% for the 2017/18 year (Victorian Budget Papers 2016/17).
- The majority of Council's main costs in relation to employee costs, contracted services and building prices together with the cost of insurance, electricity, gas and water, are influenced only to a small degree by CPI movements and are forecast to increase by more than 2.0 per cent.
- Australian Average Weekly Earnings (AWE) growth for Public Sector full-time adult ordinary time earnings in the 12 months to May 2016 was 3.4 per cent (ABS release 18 August 2016). The wages price index in Victoria is projected to be 2.5 per cent per annum in 2017/18 increasing to 3.0 per cent and 3.5 per cent in the subsequent two years (Victorian Budget Papers 2016/2017). The current Council's Enterprise Bargaining Agreement (EBA) is due to be renewed with a commencement date of 1 July 2017.
- Councils across Australia raise approximately 3.5 per cent of the total taxation collected by all levels of Government in Australia. In addition, Councils are entrusted with the maintenance of more than 30 per cent of all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
- State Government legislated Local Government Performance and Reporting Framework (LGPRF) placed a greater requirement for Council to develop information collection and reporting systems to enable better accountability and transparency to governments, stakeholders and the community. The LGPRF includes a "My Gov" website where mandated performance indicators and comments on performance are displayed.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*. These revenues are excluded from the budget as Council is the collection agency with all funds received remitted to the State Government.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****8.3 Internal influences**

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2017/18 Budget. These matters and their financial impact are set out below:

- A major focus is being placed on improving operational efficiency, investigating and implementing new sources of revenue, cost saving opportunities and re-equipping the organisation to respond to the rate cap and the changing expectations of the community. A major strategy to strengthen the organisation and the way it works with and responds to customers is the Citizen Connect program.
- Council introduced Budget Principles to provide 33 per cent of each year's general rate revenue to fund the capital program and to give priority to renewing its existing assets before expending funds on new assets.

**8.4 Budget principles**

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Critical review of 2016/17 end of year forecasts
- Stringent review of all budget proposals by Directors and Executive Management Team
- Maintaining existing service levels
- Full review of all staffing budgets
- Zero based approach for consultancies and legal costs
- New revenue sources, including fees and charges, to be actively pursued
- Fees and charges to increase in line with CPI plus 1.0 per cent or market levels
- Grants revenue included where there is high probability of securing the grant for the budget and forecast years
- Grants revenue has been escalated by 2.0 per cent unless advised otherwise
- Contracted costs to increase in line with existing contract provisions. In all other cases, general materials and services capped at CPI (2.0%).
- Construction and building material costs to increase in line with the Building Price Index
- New initiatives or new employee proposals to be justified through a business case
- Real savings in expenditure and increases in revenue identified in 2016/17 to be preserved
- All new capital work proposals to be based on a detailed business case
- Council may vary its annual Capital Works Program during the year to ensure the maximum benefit is achieved from funds available and to offset delays in project delivery beyond Council's control
- Operating revenues and expenses arising from completed 2016/17 capital projects to be included.

**8.5 Long term strategies**

The budget includes consideration of a number of long term strategies and policies including the Rating Strategy (Section 14), Asset Management Strategy (Section 15), Borrowing Strategy and service delivery frameworks.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 9. Analysis of operating budget

This section analyses the operating budget including expected income and expenses of the Council for the 2017/2018 year.

## 9.1 Budgeted income statement

	Ref	Forecast		Variance	
		Actual	Budget		
		2016/17	2017/18	\$'000	%
Total income	9.2	132,658	131,707	(951)	-0.7%
Total expenses	9.3	(114,392)	(114,219)	173	0.2%
<b>Surplus for the year</b>		<b>18,266</b>	<b>17,488</b>	<b>(778)</b>	<b>-4.3%</b>
Grants – capital	5.1.2	(3,745)	(2,481)	(1,264)	(33.8%)
Contributions - non-monetary assets		(464)	(464)	0	0.0%
Capital contributions - other sources	9.2.4	(5,449)	(4,123)	(1,326)	(24.3%)
<b>Adjusted underlying surplus</b>	9.1.1	<b>8,608</b>	<b>10,420</b>	<b>1,812</b>	<b>21.1%</b>

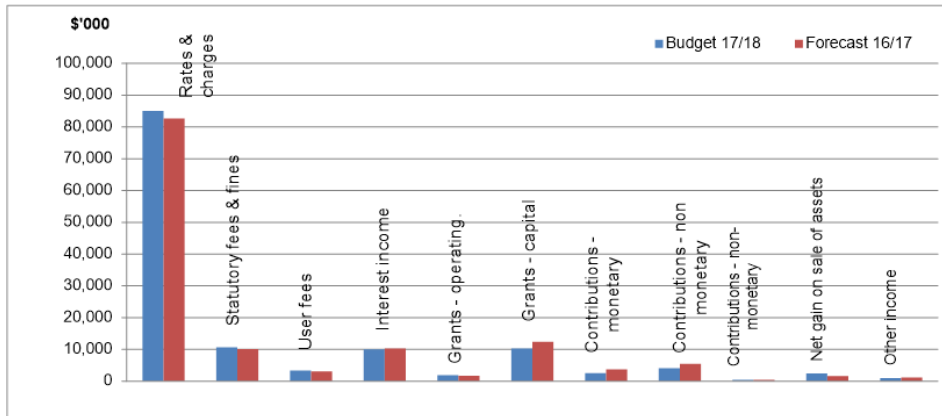
## 9.1.1 Adjusted underlying surplus (\$1.81 million increase)

The adjusted underlying surplus is Council's surplus for the year adjusted for non-recurrent capital grants, non-monetary asset contributions and other contributions used to fund capital expenditures. It is a measure of financial sustainability and Council's ability to fund its service delivery objectives, as the underlying surplus is not impacted by capital income items which can often mask the operating result. The adjusted underlying surplus for the 2017/18 year is \$10.42 million which is an increase of \$1.81 million from the 2016/17 year. In calculating the adjusted underlying result, Council has excluded grants received for capital purposes and capital contributions from other sources. Contributions of non-monetary assets are excluded as the value of assets assumed by Council is dependent on the level of development activity each year.

## 9.2 Income

Income Types	Ref	Forecast		Variance	
		Actual	Budget		
		2016/17	2017/18	\$'000	%
Rates and charges	9.2.1	82,633	85,110	2,477	3.0%
Waste charges	9.2.1	10,152	10,683	531	5.2%
Statutory fees and fines	9.2.2	3,070	3,319	249	8.1%
User fees	9.2.3	10,293	10,021	(272)	(2.6%)
Interest income	9.2.4	1,767	1,854	87	4.9%
Grants - operating	5.1.1	12,364	10,249	(2,115)	(17.1%)
Grants - capital	5.1.2	3,745	2,481	(1,264)	(33.8%)
Contributions - monetary	9.2.5	5,449	4,123	(1,326)	(24.3%)
Contributions - non-monetary	9.2.6	464	464	-	-
Net gain on sale of assets	9.2.7	1,626	2,402	776	47.7%
Other income	9.2.8	1,095	1,001	(94)	(8.6%)
<b>Total income</b>		<b>132,658</b>	<b>131,707</b>	<b>(951)</b>	<b>(0.7%)</b>

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021



**9.2.1 Rates and charges (\$3.01 million increase)**

It is proposed that the average rate increase be set at 2.0% in line with the State Government rate cap and the waste charge increase by 3.5%. Total income from rates and charges is budgeted to increase by 3.2 per cent or \$3.01 million to \$95.79 million.

**General rates (\$2.48 million increase)**

The general rates income of \$85.11 million is comprised of:

- Base rate revenue of \$84.40 million in accordance with the Fair Go Rates System (FGRS) and the maximum of 2.0 per cent average increase allowed.
- Forecast of 48,232 properties (excluding cultural and recreational land) at 1 July 2017 (an addition of 1,003 properties from 1 July 2016).
- Average general rates per property \$1,749.78 (2.0 per cent increase on 2016/17).
- New properties/improvements (supplementary rate income) forecast at \$0.70 million.
- Cultural and recreational land rates income of \$0.03 million.

The loss of rate revenue following the introduction of FGRS has been assessed at \$2.07 million for the 2017/18 year.

The proposed budget maintains a rebate to holders of the low income "LI" Health Care Card. The rebate has been increased by 2.0% in 2017/18 to \$61.20.

Section 7. Rates and Charges - includes a more detailed analysis of the rates and charges to be levied for 2017/18 and the rates and charges specifically required by the Regulations.

**Waste charges (\$0.53 million increase)**

It is proposed that the price of the 2017/18 waste service increase by 3.5 per cent when compared to 2016/17. This is based on the budgeted cost of collection and disposal of refuse in the municipality. Under the proposed 3.5 per cent increase, the standard waste service of an 80 litre waste, 240 litre green and 240 litre recycling bins would increase from \$205.00 to \$212.20. This price remains lower than that charged for a similar service in 2012/13 at \$222.20.



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**Combined general rate and waste charges**

The combined general rate and waste charge for an average property (with its value remaining constant over the two years) is expected to increase by 2.16 per cent or \$41.51 as detailed below:

<b>Combined rate and waste charges (average 2017/18 property)</b>	<b>2016/17 \$</b>	<b>2017/18 \$</b>	<b>Change \$</b>	<b>Change %</b>
Property value	987,037	987,037	-	-
Rate in \$	0.001738	0.00177276	0.000035	2.0%
General rate (property value x rate in \$)	1,715.47	1,749.78	34.31	2.0%
Standard waste charge	205.00	212.20	7.20	3.5%
<b>Total</b>	<b>1,920.47</b>	<b>1,961.98</b>	<b>41.51</b>	<b>2.16%</b>

**9.2.2 Statutory fees and fines (\$0.25 million increase)**

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, health and food premises registrations and parking and other fines. The decision to increase statutory fees is not made by Council, but by the State Government under legislation.

Statutory fees are forecast to increase by 8.1 per cent or \$0.25 million compared to 2016/17. Statutory Planning permit fee income is forecast to increase by \$0.34 million due to a combination of an increase in the regulated fee and a change in the volume and composition of permits. Revenue from failure to vote fines related to the October 2016 Council election is budgeted to drop from \$0.13 million in 2016/17 to \$nil in 2017/18.

A detailed listing of statutory fees is included in Appendix A.

**9.2.3 User fees (\$0.27 million decrease)**

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities and the provision of human services such as child care and home help services.

User charges are projected to decrease by 2.6 per cent or \$0.27 million over 2016/17. This includes a \$0.23 million reduction in the sale of rating valuation data to the State Revenue Office (this income is earned every second year following the general revaluation of properties) and court reimbursements relating to traffic fines.

A detailed listing of fees and charges is included in Appendix A.

**9.2.4 Interest income (\$0.09 million increase)**

Council's cash and deposits are invested in accordance with the Council Investment Policy. The funds are invested with a number of financial institutions, and include cash on hand, at call and short to medium term deposits ranging from 90 to 365 days.

**9.2.5 Contributions - monetary (\$1.33 million decrease)**

Contributions relate to monies paid by developers in regard to public resort and recreation (open space), drainage, Doncaster Hill Precinct and other levies in accordance with planning permits issued for property development. These revenues are placed into a cash backed reserve to support future open space upgrades as part of the capital works program and therefore not available for general use (refer to 11.2. Restricted and unrestricted cash and investments).

Contributions are projected to decrease by \$1.33 million or 24.3 per cent compared to 2016/17, which was an exceptionally high year. The variability in contribution revenues relates to the timing of private development projects in the municipality, which is not in Council's control.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****9.2.6 Contributions - non monetary (no change)**

The level of assets contributed to Council is forecast to remain at the 2016/17 level. This generally represents the value of land, infrastructure and land under roads transferred to council ownership by developers.

**9.2.7 Net gain on sale of assets (\$0.78 million increase)**

The net gain on sale of assets represents the difference between the sale price and the value of the assets on Council's asset register. The proposed assets sales in 2017/18 include:

- The planned cyclical replacement of part of the Council's plant, equipment and motor vehicle fleet.
- The proposed sale of vacant land at the front 383-395 Manningham Road, Doncaster. The proceeds from this sale will be used to fund the capital program and to restore Council's cash reserves following a period of high capital expenditure.

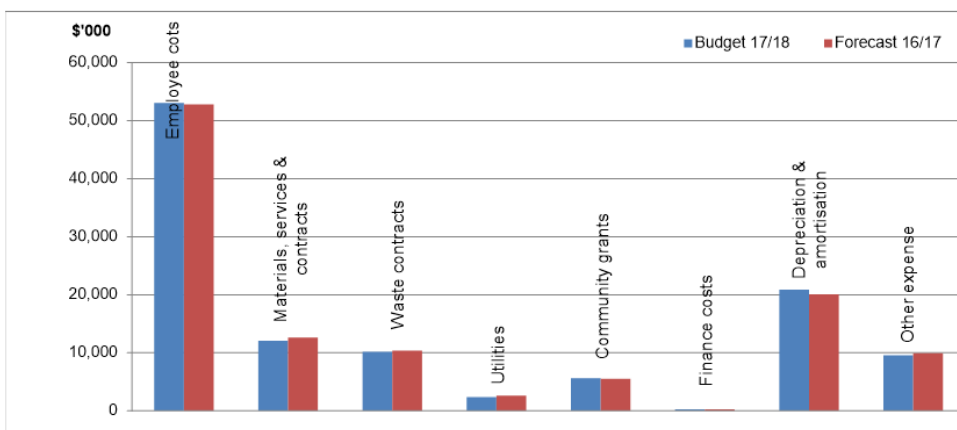
**9.2.8 Other income (\$0.09 million decrease)**

Other income relates to a range of items such as private works, cost recoups and other miscellaneous income items. The other income is forecast to decrease by \$0.09 million to \$1.00 million. Royalties associated with the partial filling of Council's former quarry at \$0.75 million make up the majority of Other income.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

9.3 Expenses

Expense Types	Ref	Forecast	Budget	Variance	
		Actual 2016/17 \$'000	2017/18 \$'000	\$'000	%
Employee costs	9.3.1	52,814	53,079	(265)	(0.5%)
Materials, services and contracts	9.3.2	12,661	12,113	548	4.3%
Waste contracts	9.3.3	10,410	10,203	207	2.0%
Utilities	9.3.4	2,647	2,372	275	10.4%
Community grants	9.3.5	5,495	5,629	(134)	(2.4%)
Finance costs	9.3.6	309	309	-	-
Depreciation and amortisation	9.3.7	20,103	20,925	(822)	(4.1%)
Other expenses	9.3.8	9,953	9,589	364	3.7%
<b>Total expenses</b>		<b>114,392</b>	<b>114,219</b>	<b>173</b>	<b>0.2%</b>



9.3.1 Employee costs (\$0.27 million increase)

Employee costs include all labour related expenditure such as wages, salaries, agency staff, leave entitlements, employer superannuation and other costs associated with employing staff.

Employee costs are forecast to increase by 0.5 per cent or \$0.27 million compared to 2016/17. The forecast for 2016/17 includes the commencement of the Citizen Connect program and a one-off provision for restructure costs relating to re-aligning of parts of the organisation to meeting the changing environment that Council is operating in. Budgeted full time equivalents is set to increase to 519.6 FTE with the key movements in staffing levels relating to:

- 17.0 FTE for Citizen Connect, Information Management and enhanced Information Technology services.
- 2.0 FTE relating to the creation of the Property Services unit, which will strengthen strategic and operational property management functions.
- 1.0 FTE for an in-house legal counsel to strengthen Council's legal and governance services (this position is totally funded from reductions in the legal expenses budget).
- 2.0 FTE to improve service delivery times in the Statutory Planning function of Council.
- 1.0 FTE to increase service levels in Council's litter collection function.

A summary of human resources expenditure categorised according to the organisational structure of Council and number of full time equivalent Council staff in relation to the above expenditure is included in Section 3.6 Statement of Human Resources.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****9.3.2 Materials, services and contracts (\$0.55 million decrease)**

Materials, services and contracts include payment to contractors for the provision of services, the purchase of consumables, maintenance costs and general materials to enable Council to provide a wide range of services. Materials, services and contracts are forecast to decrease by 4.3 per cent or \$0.55 million compared to 2016/17.

## Increase

- Additional resources of \$0.46 million applied to landscaping and grass cutting services to increase service levels and amenity in the municipality.
- Growth in service demand and additional maintenance costs as a result of capital works program resulted in an increase in associated operating costs of \$0.36 million.
- Contract valuation costs to increase by \$0.12 million relating to the two year valuation cycle (2018/19 is a valuation year).
- General materials and contracted services expenditure is projected to increase by CPI of 2.0 per cent.

## Decrease

- Contractor costs relating to IT Transformation Projects (PC & Technology Refresh, Information Management Transformation, Print Optimisation) to decrease by \$1.24 million.
- Non-recurring costs associated with Council elections in 2016/17 \$0.43 million (nil in 2017/18).

**9.3.3 Waste contracts (\$0.21 million decrease)**

A new green waste disposal contract due to commence on 1 July 2017 is expected to generate savings in expenditure.

**9.3.4 Utilities (\$0.28 million decrease)**

Total utilities expenditure including property rental is forecast to decrease by 10.4 per cent or \$0.28 million in 2017/18. The main areas contributing to the decrease are:

- The introduction of Efficient Street lighting during 2016/17 is projected to generate electricity cost reductions of \$0.33 million.
- Total costs of electricity, gas and water for Council buildings and other facilities is budgeted at \$1.22 million, an increase of \$0.05 million or 4.0 per cent.

**9.3.5 Community grants (\$0.13 million increase)**

Community grants include Council's contribution to operate the Whitehorse Manningham Regional Library Corporation and grants to community groups through the Community Development Program. Total grants are forecast to increase by \$0.13 million or 2.4 per cent to \$5.63 million in 2017/18. Council's contribution to running the library service is \$3.36 million in 2017/18 and represents a 3.2 per cent increase. A further \$1.97 million is provided to a wide range of community groups to support community development programs throughout the municipality.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****9.3.5 Finance costs (no change)**

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The finance costs of \$0.31 million relate to a \$7.28 million loan taken up in 2014 to fund a defined benefits superannuation liability. The loan is for a fixed 5 year term, interest only (interest rate 4.24 per cent) and maturing in full in November 2019.

Council's long term financial strategy forecast a repayment period of ten years for the superannuation loan. Under the current arrangement:

- Interest is paid annually and noted as an expense on the Income Statement.
- The cash surplus on operations for each year until 2024/25 includes \$0.73 million for the repayment of the loan principal. At the end of each year, this cash is included in the accumulated cash surplus and noted as a restricted cash asset (refer to Section 11.2 'Restricted and unrestricted cash and investments').
- In November 2019 when the current bond matures, a total of \$3.64 million will have been set aside, sufficient to repay 50 per cent of the bond principal.
- In the lead up to November 2019, further modelling will be undertaken on the options available to either repay the loan in full or renegotiate a new bond/loan facility.

**9.3.6 Depreciation and amortisation (\$0.82 million increase)**

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$0.82 million for 2017/18 is due mainly to the completion of the 2017/18 capital works program and the full year effect of depreciation on the 2016/17 capital works program. Refer to Section 6. 'Analysis of Capital Budget' for a more detailed analysis of Council's capital works program for the 2017/18 year.

**9.3.6 Other expenses (\$0.36 million decrease)**

Other expenses relate to a range of unclassified items including insurances, advertising, motor vehicle registrations, telephone, legal, councillor allowances, computing expenses, bank charges, postages, consultants and other miscellaneous expenditure items. Other expenses are forecast to decrease by 3.7 per cent or \$0.36 million compared to 2016/17. Key movements in other expenses from 2016/17 to 2017/18 are detailed below:

## Increase

- Recently introduced core software to support service delivery and improve customer responsiveness require additional licensing and software costs of \$0.18 million.
- General operational expenses are projected to increase at the rate of CPI or 2.0 per during 2017/18.

## Decrease

- Consultants' costs are forecast to decrease by \$0.49 million mainly in IT Transformation and City Strategy areas.
- Legal expenses are budgeted to decrease by \$0.25 million following the proposed employment of an in-house legal council. This position is totally funded from the reduction in the legal expenses budget.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 10. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

## 10.1 Budgeted cash flow statement

	Ref	Forecast		Variance \$'000
		Actual 2016/17 \$'000	Budget 2017/18 \$'000	
<b>Cash flows from operating activities</b>	10.1.1			
<i>Receipts</i>				
General rates		82,442	85,171	2,729
Waste charges		10,152	10,683	531
User charges, fees and fines		13,413	13,390	(23)
Grants - operating		12,364	10,249	(2,115)
Grants - capital		3,745	2,481	(1,264)
Contributions - monetary		5,449	4,123	(1,326)
Interest		1,767	1,854	87
Other receipts		2,045	1,951	(94)
		<b>131,377</b>	<b>129,902</b>	<b>(1,475)</b>
<i>Payments</i>				
Employee costs		(52,172)	(52,609)	(437)
Materials, services and contracts		(12,261)	(11,694)	567
Waste contracts		(10,410)	(10,203)	207
Finance costs		(309)	(309)	-
Other payments		(18,095)	(17,590)	505
		<b>(93,247)</b>	<b>(92,405)</b>	<b>842</b>
<b>Net cash provided by operating activities</b>		<b>38,130</b>	<b>37,497</b>	<b>(633)</b>
<b>Cash flows from investing activities</b>	10.1.2			
Payments for property, infrastructure, plant & equip.		(50,916)	(42,096)	8,820
		4,802	3,750	(1,052)
Proceeds from sale of property, plant & equipment		9,500	14,000	4,500
Proceeds from other financial assets				
<b>Net cash used in investing activities</b>		<b>(36,614)</b>	<b>(24,346)</b>	<b>12,268</b>
<b>Cash flows from financing activities</b>	10.1.3			
		-	-	-
<b>Net decrease in cash and cash equivalents</b>		<b>1,516</b>	<b>13,151</b>	11,635
Cash and cash equivalents at the beginning of the year		39,470	40,986	1,516
<b>Cash and cash equivalents at end of the year</b>		<b>40,986</b>	<b>54,137</b>	<b>13,151</b>
<b>Investments</b>				
Term deposits with maturity more than 90 days		14,000	-	(14,000)
<b>Total cash and investments</b>	10.1.4	<b>54,986</b>	<b>54,137</b>	<b>(849)</b>

### Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

#### 10.1.1 Operating activities (\$0.63 million decrease)

Cash flows from operating activities is budgeted to decrease by \$0.63 million. The mainly relates to the Federal Government announcement to pay 50 per cent or \$1.61 million of the 2017/18 Financial Assistance Grants in advance in June 2017, lower capital grants and developer contributions of \$1.81 million. The decrease is partly offset by an increase in rates and charge of \$3.26 million and a decrease in operating expenses of \$0.84 million. Refer to Section 5. 'Other budget information' and Section 9. 'Analysis of operating budget' for detailed analysis.

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

	Forecast		
	Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
<b>Surplus (deficit) for the year</b>	<b>18,266</b>	<b>17,488</b>	<b>(778)</b>
Depreciation	20,103	20,925	822
Net gain on sale of assets	(1,626)	(2,402)	(776)
Contributed assets	464	464	-
Net movement in current assets and liabilities	923	1,022	99
<b>Cash flows available from operating activities</b>	<b>38,130</b>	<b>37,497</b>	<b>(633)</b>

#### 10.1.2 Investing activities (\$12.27 million increase)

Cash outflows from investing activities are budgeted to increase by \$12.27 million and primarily due a lower level of capital works in 2017/18. The 2016/17 capital works program forecast at \$50.92 million is the highest capital program for many years. The 2017/18 capital program returns expenditure to a more sustainable level. Medium and longer term deposits redeemed during 2017/18 also generate \$4.5 million more than 2016/17. Refer to Section 11. 'Analysis of capital budget' for detailed analysis. Proceeds from sale of assets includes the proposed sale of vacant land at the front of 383-395 Manningham Road, Doncaster.

#### 10.1.3 Financing activities (no activity)

There are no projected financing activities in 2016/17 and 2017/18.

#### 10.1.4 Total cash and investments (\$0.85 million decrease)

Overall, total cash and investments is forecast to decrease marginally to \$54.14 million as at 30 June 2018. This is consistent with Council's strategy to address rate capping and to strengthen long term financial sustainability.

Total cash and investments includes statutory, discretionary and other reserves and is not available for Council's normal operations (refer below 'Restricted and unrestricted cash and investments').

#### 10.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June 2018 it will have cash and investments of \$54.14 million, which has been restricted as shown in the following table.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

	Ref	Forecast		Variance \$'000
		Actual 2017 \$'000	Budget 2018 \$'000	
<b>Total cash and investments</b>		<b>54,986</b>	<b>54,137</b>	(849)
<i>Restricted cash and investments</i>				
<b>Statutory reserves</b>	10.2.1			
- Resort and recreation reserve		(5,553)	(4,987)	566
- Waste initiatives		(8,560)	(8,447)	113
		<b>(14,113)</b>	<b>(13,434)</b>	<b>679</b>
<b>Other restricted cash</b>	10.2.2			
- Trust funds and deposits		(8,626)	(9,576)	(950)
- Cash held to fund 2016/17 carry forward capital works		(6,116)	-	6,116
		<b>(14,742)</b>	<b>(9,576)</b>	<b>5,166</b>
<b>Unrestricted cash and investments</b>	10.2.3	<b>26,131</b>	<b>31,127</b>	<b>4,996</b>
<b>Intended use of cash</b>	10.2.4			
- Loan repayment		(2,184)	(2,912)	(728)
- Superannuation Defined Benefits liability		(200)	(2,500)	(2,300)
- Family Day Care workcover liability		(196)	(196)	-
- Financial Assistance Grants in advance		(1,613)	-	1,613
- Asset sale proceeds to fund future capital works		(1,800)	(1,977)	(177)
		<b>(5,993)</b>	<b>(7,585)</b>	<b>(1,592)</b>
<b>Unrestricted cash adjusted for intended use of cash</b>	10.2.5	<b>20,138</b>	<b>23,542</b>	<b>3,404</b>

**10.2.1 Statutory reserves (\$13.43 million)**

These funds must be applied for specified statutory purposes in accordance with various legislative requirements. While these funds earn interest revenues for Council, the funds are not available for other purposes.

**10.2.2 Other restricted cash (\$9.58 million)**

Council receives refundable deposits and other trust funds. This group includes contractor deposits, landscape bond, bonds for the hire of Council facilities and other works bonds. In addition, other restricted reserve includes cash held for future capital works funded from Council's asset sales.

**10.2.3 Unrestricted cash and investments (\$31.13 million)**

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year. Council regards these funds as necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

**10.2.4 Intended use of cash (\$7.59 million)**

This group includes cash set aside for specific future purposes by Council which is not subject to any external restriction or legislative requirements. This mainly includes:

- Loan repayment reserve for the future repayment of interest only bond maturing in November 2019. Each year, Council holds \$0.73 million and is forecast to have sufficient to repay \$3.64 million (50 per cent) of bond principal in November 2019.
- Cash held for future capital works funded from Council's asset sales.
- Council has set aside \$2.5 million to fund a potential future defined benefits superannuation call. The last call was in 2012 and resulted in a \$7.9 million unbudgeted cost to Council. The allocation of part of Council's cash reserves to fund a future call is a prudent financial strategy.



**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

**10.2.5 Unrestricted cash adjusted for intended use of cash (\$23.54 million)**

After adjusting for intended use of cash allocation, Council is forecasting to hold \$23.54 million as at 30 June 2018.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 11. Analysis of capital budget

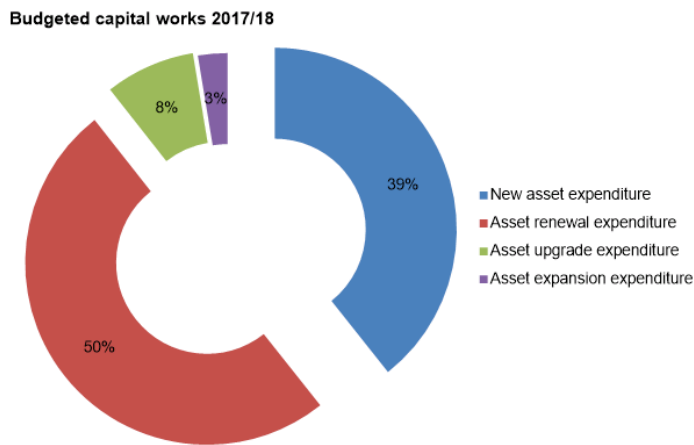
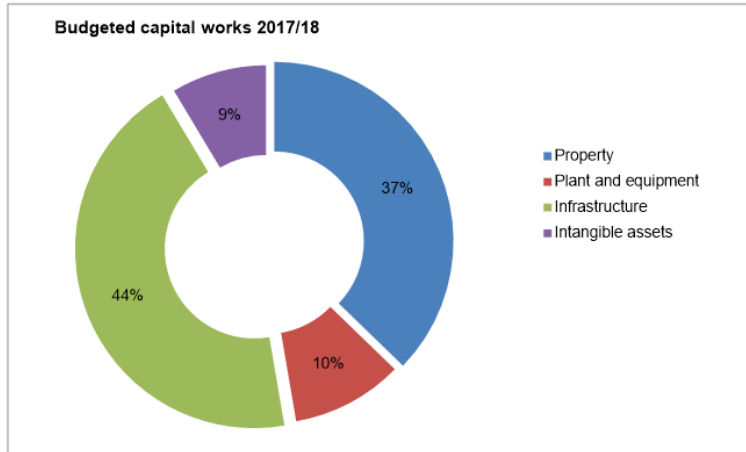
This section analyses the planned capital expenditure budget for the 2017/18 year and the sources of funding for the capital budget. Further detail on the capital works program can be found in Section 6.

## 11.1 Capital works

Capital Works Areas	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
<b>Works carried forward</b>	11.1.1			
<b>Property</b>				
Buildings		676	1,285	609
Building improvements		150	-	(150)
<b>Total buildings</b>		<b>826</b>	<b>1,285</b>	<b>459</b>
<b>Total property</b>		<b>826</b>	<b>1,285</b>	<b>459</b>
<b>Plant and equipment</b>				
Plant, machinery and equipment		335	-	(335)
Computers and telecommunications		-	298	298
<b>Total plant and equipment</b>		<b>335</b>	<b>298</b>	<b>(37)</b>
<b>Infrastructure</b>				
Roads		50	807	757
Footpaths and cycleways		-	290	290
Drainage		1,902	1,169	(733)
Recreational, leisure and community		224	-	(224)
Parks, open space and streetscapes		2,183	932	(1,251)
<b>Total infrastructure</b>		<b>4,359</b>	<b>3,198</b>	<b>(1,161)</b>
<b>Intangible assets</b>				
Software		638	1,335	697
<b>Total intangible assets</b>		<b>638</b>	<b>1,335</b>	<b>697</b>
<b>Total works carried forward</b>		<b>6,158</b>	<b>6,116</b>	<b>(42)</b>
<b>New works</b>				
<b>Property</b>	11.1.2			
Buildings		12,725	14,242	1,517
Building improvements		156	150	(6)
<b>Total buildings</b>		<b>12,881</b>	<b>14,392</b>	<b>1,511</b>
<b>Total property</b>		<b>12,881</b>	<b>14,392</b>	<b>1,511</b>
<b>Plant and equipment</b>	11.1.3			
Plant, machinery and equipment		2,070	2,725	655
Fixtures, fittings and furniture		55	64	9
Computers and telecommunications		1,024	1,152	128
<b>Total plant and equipment</b>		<b>3,149</b>	<b>3,941</b>	<b>792</b>
<b>Infrastructure</b>	11.1.4			
Roads		9,077	9,312	235
Footpaths and cycleways		619	350	(269)
Drainage		2,564	1,613	(951)
Recreational, leisure and community		2,566	1,064	(1,502)
Waste management		5,800	-	(5,800)
Parks, open space and streetscapes		6,951	3,026	(3,925)
Off street car parks		356	-	(356)
<b>Total infrastructure</b>		<b>27,933</b>	<b>15,365</b>	<b>(12,568)</b>
<b>Intangible assets</b>	11.1.5			
Software		795	2,282	1,487
<b>Total intangible assets</b>		<b>795</b>	<b>2,282</b>	<b>1,487</b>
<b>Total new works</b>		<b>44,758</b>	<b>35,980</b>	<b>(8,778)</b>
<b>Total capital works expenditure</b>		<b>50,916</b>	<b>42,096</b>	<b>(8,820)</b>

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Capital Works Areas	Ref	Forecast		Variance
		Actual 2016/17 \$'000	Budget 2017/18 \$'000	
<b>Represented by:</b>				
New asset expenditure	11.1.6	24,574	16,546	(8,028)
Asset renewal expenditure	11.1.6	20,794	21,081	287
Asset upgrade expenditure	11.1.6	4,513	3,367	(1,146)
Asset expansion expenditure	11.1.6	1,035	1,102	67
<b>Total capital works expenditure</b>		<b>50,916</b>	<b>42,096</b>	<b>(8,820)</b>



Source: Section 3. A more detailed listing of capital works is included in Section 6.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****11.1.1 Carried forward works (\$6.12 million)**

At the end of each financial year there are projects which are either incomplete or not commenced due to factors including planning issues, weather delays and extended consultation. For the 2016/17 year it is

The more significant projects include the Drainage Strategy Implementation Program (\$1.17 million), development of Customer Relationship Management (\$0.91 million), Mullum Mullum Linear Trail Stage 3 (\$0.79 million), Road Management Strategy upgrades (\$0.48 million), Sheahans Road Stadium (\$0.39 million) and Colman Park Pavilion extension (\$0.32 million).

**2017/18 Funded Capital Works****11.1.2 Property (\$14.39 million)**

The property class comprises buildings and building improvements including community facilities, municipal offices, sports facilities and pavilions.

For the 2017/18 year, \$14.39 million will be expended on building and building improvement projects. The more significant projects include:

- \$11.08 million to complete the Mullum Mullum Highball Stadium
- \$2.04 million for the ongoing refurbishment and renewal of Council's building assets.
- \$0.80 million to extend the Colman Park Pavilion

**11.1.3 Plant and equipment (\$3.94 million)**

Plant and equipment includes plant, machinery and equipment, computers and telecommunications.

For the 2017/18 year, \$3.94 million will be expended on plant, equipment and other projects. The more significant projects include ongoing cyclical replacement of the plant and vehicle fleet (\$1.97 million) and upgrade and replacement of information technology equipment at Council workplaces (\$1.15 million).

**11.1.4 Infrastructure (\$15.37 million)**

Infrastructure includes roads, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes and off street car parks.

**Roads (\$9.31 million)**

For the 2017/18 year, \$9.31 million will be expended on road projects. The more significant projects include:

- \$3.68 million for the ongoing refurbishment and renewal of local road resurfacing, rehabilitation and other road related infrastructure.
- \$1.50 million on road safety, traffic management and other improvement works.
- \$0.94 million to commence the construction of Jumping Creek Road.
- \$0.89 million to upgrade King Street as part of Council's Road Management Strategy Upgrades Program.
- \$0.33 million for ongoing program to construct bicycle paths, signage and barriers as part of Council's Bicycle Strategy Program.

**Footpaths and cycleways (\$0.35 million)**

For the 2017/18 year, \$0.35 million will be expended on new footpath construction works as part of the Principal Pathways Network.

**Drainage (\$1.61 million)**

2017/18 capital budget includes \$1.61 million allocation for implementation of Council's Drainage Strategy to protect properties from inundation.

**Recreational, leisure and community facilities (\$1.06 million)**

Recreational, leisure and community facilities include ongoing replacement of playground equipment and facilities expenditure of \$0.51 million, \$0.15 million for miscellaneous general leisure, \$0.13 million for refurbishment and upgrade of sportsgrounds and \$0.13 million for ongoing program in line with Council Policy to modify and upgrade court surfaces.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Parks, open space and streetscapes (\$3.03 million)**

For the 2017/18 year, \$3.03 million will be expended on parks, open space and streetscapes. The significant projects include:

- \$1.01 million for ongoing refurbishment and renewal of Council's passive and open space assets.
- \$0.68 million for Strategic Streetscape and Street Planting Program across the municipality.
- \$0.40 million for Lawford Reserve Development Plan implementation.
- \$0.33 million for development, upgrade and acquisition of open space.

**11.1.5 Intangible assets (\$2.28 million)**

Major projects include:

- \$1.36 million for Customer Relationship Management.
- \$0.38 million for Events Management System.
- \$0.18 million to upgrade Council's Financial System.
- \$0.16 million for Online Payments.

**11.1.6 Asset renewal (\$21.08 million), new assets (\$16.55 million), upgrade (\$3.37 million) and expansion (\$1.10 million)**

A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

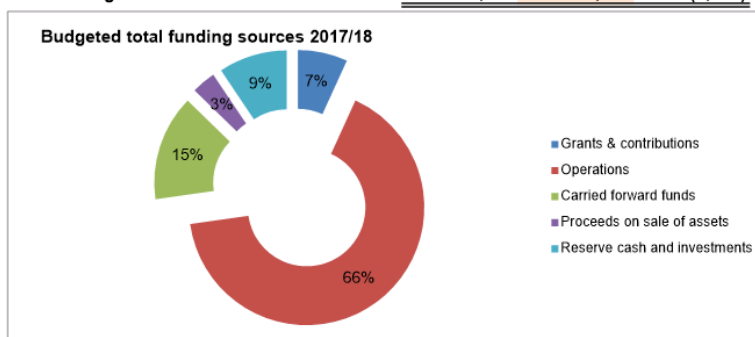
During 2017/18, \$21.08 million (50.1 per cent) of the capital program will be expended on asset renewal, \$16.55 million (39.3 per cent) on new assets, \$3.37 million (8.0 per cent) on upgrade and \$1.11 million (2.6 per cent) on asset expansion.

Please note that Council may vary the detailed composition of the Capital Works Program during the year to ensure that maximum benefit is achieved from funds available and to offset delays in project delivery beyond Council's control.

Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

11.2 Funding sources

Sources of funding	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
<b>Works carried forward</b>				
<b>Current year funding</b>				
Council cash				
- operations		6,158	6,116	(42)
<b>Total works carried forward</b>	11.1.1	<b>6,158</b>	<b>6,116</b>	<b>(42)</b>
<b>New works</b>				
<b>Current year funding</b>				
Grants & contributions	11.2.1	5,280	2,870	(2,410)
Council cash				
- operations	11.2.2	27,475	27,751	276
- proceeds on sale of assets	11.2.3	3,000	1,393	(1,607)
- reserve cash and investments	11.2.4	9,003	3,966	(5,037)
<b>Total new works</b>		<b>44,758</b>	<b>35,980</b>	<b>(8,778)</b>
<b>Total funding sources</b>		<b>50,916</b>	<b>42,096</b>	<b>(8,820)</b>



11.2.1 Grants - Capital (\$2.87 million or 8.0 per cent)

Capital grants include all monies received from State and Federal sources for the purposes of funding the capital works program. The budget forecasts capital grants of \$2.87 million include:

- \$1.00 million for Mullum Mullum Highball Stadium.
- \$0.78 million Victoria Grants Commission road allocation.
- \$0.74 million Federal Roads to Recovery Program.

Refer to Section 5.1.2 'Capital Grants' for details.

11.2.2 Council cash - operations (\$27.75 million or 77.1 per cent)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. Council's Financial Strategy provides for the allocation of a minimum 33.0 per cent of rates revenue to the capital program. For 2017/18, Council is forecasting to apply \$27.75 million or 77.1 per cent of the total funding source to fund the capital works program.

11.2.3 Council cash - proceeds from sale of assets (\$1.39 million or 3.9 per cent)

Proceeds from sale of Council's land holdings and motor vehicle sales in accordance with Council's fleet renewal policy.

11.2.4 Reserve cash - reserve cash and investments (\$3.97 million or 11.0 per cent)

Council has significant cash reserves that are available to fund part of the capital works program. These reserves set aside monies for specific purposes. In 2017/18, Council has allocated \$3.97 million to fund Open Space, Linear Park and General Leisure Development works.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 12. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2016/17 and 2017/18. It also considers a number of key financial performance indicators.

## 12.1 Budgeted balance sheet

	Ref	Forecast		Variance	
		Actual 2017 \$'000	Budget 2018 \$'000	\$'000	%
<b>Current assets</b>	12.1.1				
Cash and cash equivalents		40,986	54,137	13,151	32.1%
Trade and other receivables		9,467	9,406	(61)	(0.6%)
Other financial assets		7,000	-	(7,000)	(100.0%)
Other assets		1,444	1,444	-	-
<b>Total current assets</b>		<b>58,897</b>	<b>64,987</b>	<b>6,090</b>	<b>10.3%</b>
<b>Non-current assets</b>	12.1.2				
Investments (Regional Library)		2,514	2,514	-	-
Other financial assets		7,000	-	(7,000)	(100.0%)
Trade and other receivables		31	31	-	-
Property, infrastructure, plant and equipment		1,906,335	1,958,740	52,405	2.7%
Intangible assets		2,633	5,188	2,555	97.0%
<b>Total non-current assets</b>		<b>1,918,513</b>	<b>1,966,473</b>	<b>47,960</b>	<b>2.5%</b>
<b>Total assets</b>		<b>1,977,410</b>	<b>2,031,460</b>	<b>54,050</b>	<b>2.7%</b>
<b>Current liabilities</b>	12.1.3				
Trade and other payables		13,962	14,423	(461)	(3.3%)
Trust funds and deposits		8,626	9,576	(950)	(11.0%)
Provisions		12,541	12,896	(355)	(2.8%)
Income received in advance		791	841	(50)	(6.3%)
<b>Total current liabilities</b>		<b>35,920</b>	<b>37,736</b>	<b>(1,816)</b>	<b>(5.1%)</b>
<b>Non-current liabilities</b>	12.1.4				
Provisions		987	1,060	(73)	(7.4%)
Interest-bearing loans and borrowings		7,279	7,279	-	-
<b>Total non-current liabilities</b>		<b>8,266</b>	<b>8,339</b>	<b>(73)</b>	<b>(0.9%)</b>
<b>Total liabilities</b>		<b>44,186</b>	<b>46,075</b>	<b>(1,889)</b>	<b>(4.3%)</b>
<b>Net assets</b>	12.1.5	<b>1,933,224</b>	<b>1,985,385</b>	<b>52,161</b>	<b>2.7%</b>
<b>Equity</b>	12.1.5				
Accumulated surplus		656,878	674,932	18,054	2.7%
Reserves		1,276,346	1,310,453	34,107	2.7%
<b>Total equity</b>		<b>1,933,224</b>	<b>1,985,385</b>	<b>52,161</b>	<b>2.7%</b>

Source: Section 3

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****12.1.1 Current Assets (\$6.09 million increase)**

Cash and cash equivalents include cash held in bank accounts and the value of term deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to increase by \$6.15 million during the year mainly due to maturing longer term deposits totalling \$14.00 million being reinvested into shorter term deposits (refer to other financial assets (current & non-current) for corresponding reduction).

Other financial assets include term deposits with term between three and twelve months. During 2017/18 \$7.00 million of maturing term deposits is budgeted to invest in deposits of up to 3 months.

Trade and other receivables are monies owed to Council by ratepayers and others and are expected to change in accordance with agreed repayment terms. Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months. Both trade and other receivables and other assets are budgeted to remain consistent with 2016/17.

**12.1.2 Non-Current Assets (\$47.96 million increase)**

Property, infrastructure, plant and equipment and intangible assets is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc which has been built up by Council over many years. The \$54.96 million increase in this balance is attributable to the net result of the capital works program (\$42.10 million), annual revaluation of Council's land, building and infrastructure assets (\$34.67 million), depreciation/amortisation of assets (\$20.93 million) and the sale of property, plant and equipment (\$1.35 million).

The other major movement in non-current assets relate to \$7.00 million decrease in maturing term deposits with term more than twelve months. It is budgeted to invest the maturing deposit in cash and cash equivalents (refer to current assets for corresponding increase).

**12.1.3 Current Liabilities (\$1.82 million increase)**

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to increase by \$0.46 million in 2017/18.

Trust funds and deposits include contractor deposits, landscape bonds, bonds for the hire of Council facilities and other works bonds and is expected to increase by \$0.95 million over 2016/17.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are expected to increase by \$0.36 million during the year.

Overall total current liabilities (obligations Council must pay within the next twelve months) are forecast to increase by \$1.82 million as at 30 June 2018.

**12.1.4 Non Current Liabilities (\$0.07 million increase)**

As at 30 June 2018, non-current liabilities are expected to remain consistent with 2016/17 levels.

**12.1.5 Net Assets / Equity (\$52.16 million increase)**

Net assets always equals equity and is made up of the following components:

- Accumulated surplus is the value of all the net asset less reserves that have accumulated over time
- Reserves include asset revaluation and other reserves. Asset revaluation reserves represents the difference between the previously recorded value of assets and their current valuations and is projected to increase by \$34.11 million in 2017/18.

Other reserves which Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability: This group includes Public Resort and recreation reserve and Family Day Care Workcover Reserve. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed.



## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**12.1.6 Working Capital (\$27.25 million)**

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Some of Council's cash assets are restricted in that they are required by legislation to be held in reserve for specific purposes or are held to fund carry forward capital works from the previous financial year.

	Forecast		Variance		
	Actual 2017 \$'000	Budget 2018 \$'000			
<b>Current assets</b>	58,897	64,987	6,090	10.3%	
<b>Current liabilities</b>	35,920	37,736	(1,816)	(5.1%)	
<b>Working capital</b>	<b>22,977</b>	<b>27,251</b>	<b>4,274</b>	<b>18.6%</b>	
Restricted cash and investment - current assets (not included in the working capital above)					
- Statutory reserves	10.2.1	(14,113)	(13,434)	679	4.8%
- Other	10.2.2	(6,116)	-	6,116	100.0%
- Intended use of cash	10.2.3	(5,993)	(7,585)	(1,592)	(26.6%)
<b>Unrestricted working capital</b>	<b>(3,245)</b>	<b>6,232</b>	<b>9,477</b>	<b>292.1%</b>	

**12.2 Key assumptions**

In preparing the Budgeted Balance Sheet for the year ending 30 June 2018 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- A total of 97.5 per cent of total rates and charges raised will be collected in the 2017/18 year, similar to recent performance
- Term deposits more than 3 months to be invested in cash and cash equivalents at maturity
- Non-current investments (equity share in Whitehorse Manningham Regional Library Corporation) are assumed to remain at current levels
- Employee entitlements will increase by existing entitlement patterns (estimate only)
- Other debtors, assets and trade and other payables to forecast at existing pattern (estimate only)
- An allowance for annual revaluation of Council's land, building and other infrastructure assets of \$34.67 million has been provided in the property, plant and equipment line item in the balance sheet for 2017/18
- Asset sales proceeds to be reinvested back into the Capital Works Program
- Total capital expenditure of \$42.10 million will be fully spent in 2017/18
- Existing interest bearing loan is a fixed 5 year, interest only bond maturing in full in November 2019

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

**Long Term Strategies**

This section includes the following analysis and information.

- 13 Strategic resource plan
- 14 Rating information
- 15 Other long term strategies

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 13. Strategic Resource Plan

This section includes an extract of the adopted Strategic Resource Plan to provide information on the long term financial projections of the Council.

## 13.1 Plan development

The Act requires a Strategic Resource Plan (SRP) to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the Council Plan. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

Council has prepared an SRP for the four years 2017/18 to 2020/21 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain existing services and service levels
- Achieve financial strategy objectives
- Maintain rates funding to capital at a minimum of 33 per cent
- Achieve a balanced budget on a cash basis.

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

The SRP is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

## 13.2 Financial resources

The following table summarises the key financial results for the next four years as set out in the SRP for years 2017/18 to 2020/21. Section 3 includes a more detailed analysis of the financial resources to be used over the four year period.

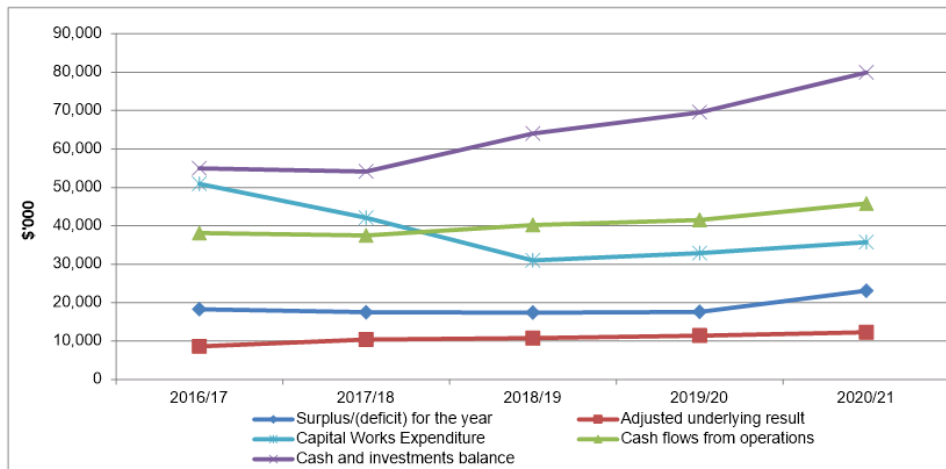
Indicator	Forecast	Budget	Strategic Resource Plan			Trend +o/-
	Actual		Projections			
	2016/17	2017/18	2018/19	2019/20	2020/21	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Surplus/(deficit) for the year	18,266	17,488	17,408	17,589	23,101	+
Adjusted underlying result	8,608	10,420	10,754	11,423	12,299	o
Cash and investments balance	54,986	54,137	64,022	69,547	79,937	+
Cash flows from operations	38,130	37,497	40,221	41,525	45,789	+
Capital works expenditure	50,916	42,096	30,986	32,911	35,759	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

The following graph shows the general financial indicators over the four year period.



The key outcomes of the Plan are as follows:

- **Financial sustainability (Section 10)** - Cash and investments is forecast to increase over the four year period from \$54.14 million to \$79.94 million, which indicates a balanced budget on a cash basis in each year.
- **Rating levels (Section 14)** – Modest rate increases are forecast over the four years at an average of 2.3 per cent.
- **Service delivery strategy (section 15.3)** – Service levels have been maintained throughout the four year period. Operating surpluses are forecast in all four years to fund the annual capital works program.

Adjusted underlying result is a measure of financial sustainability and is an important measure as once-off capital items can often mask the operating result. Over the period 2017/18 to 2020/21, adjusted underlying result are forecast to be positive in all four years.

- **Borrowing strategy (Section 15.1)** – Borrowings are forecast to reduce from \$7.28 million to \$3.64 million from 2017/18 to 2020/21. Over the same period, no new borrowings are proposed.
- **Infrastructure strategy (Section 15.2)** - Capital expenditure over the four year period will total \$141.75 million at an average of \$35.44 million.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 14. Rating information

This section contains information on Council's past and foreshadowed rating levels along with Council's rating structure and the impact of changes in property valuations. This section should be read in conjunction with Council's Rating Strategy which is available on Council's website.

## 14.1 Rating context

General rates represent a contribution by the ratepayer to Council to enable Council to provide a wide range of services and infrastructure for the whole community.

Council rates and charges are used to fund a wide range of universally accessed services and form over 70% of Council's total revenue. The rating system is one of the most sensitive issues on which council makes decisions. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Victorian community.

Movement in rates and charges bill for an average property	
2013/14	4.84%
2014/15	3.80%
2015/16	3.53%
2016/17	-1.17%
2017/18	2.16%
Average increase over last five years	2.63%
Average rates per property 2017/18	\$ 1,962
Average rates per capita 2017/18	\$ 672

Rates and charges are proposed to increase by an average of 2.16% in 2017/18, and the 5 year rate increase is 2.63% per annum.

## 14.2 2017/18 Rate increase

In total, rates and charges for an average property are budgeted to increase by 2.16% or \$41.51, with the 5 year average increase for the period 2013/14 to 2017/18 at 2.63% (excluding the State Government Fire Services Property Levy).

The general rate is proposed to increase by 2.0% in line with the State Government rate cap, and waste charges are budgeted to increase by 3.5% to cover the costs of refuse collection and disposal. The combination of these two outcomes is shown in the table below.

Rates and waste charges for an average property in 2017/18*	2016/17	2017/18	Change	
	\$	\$	\$	%
General rate	\$ 1,715.47	\$ 1,749.78	\$ 34.31	2.00%
Waste charge	\$ 205.00	\$ 212.20	\$ 7.20	3.50%
Total rates and charges	\$ 1,920.47	\$ 1,961.98	\$ 41.51	2.16%

\* the average property value in 2017/18 is \$987,110

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

**14.3 Future rates and charges**

The following table sets out future proposed increases in revenue from rates and charges and the total rates to be raised, based on the forecast financial position of Council as at 30 June 2017, and proposed rate caps set by the State Government.

Year	General Rate Increase %	General Rate Increase \$'000	Waste Charge Change %	Waste Charge Change \$'000	Total Rates and Charges Raised \$'000
2016/17	2.50%	1,298	-24.00%	-1,884	92,785
2017/18	2.00%	2,477	3.50%	531	95,793
2018/19	2.25%	3,463	3.50%	481	99,737
2019/20	2.50%	3,554	3.50%	488	103,779
2020/21	2.50%	3,531	7.50%	980	108,290

Council has adopted a formal *Rating Strategy* that contains expanded information on Council's rating structure and the reasons behind its choices in applying the rating mechanisms it has used.

**14.4 Rating framework**

Under the Local Government Act (1989), a primary objective of all Victorian Local Governments is to ensure the "equitable imposition of rates and charges" (Section 3C(f)).

Having determined that Council must ensure the equitable imposition of rates and charges, it is a much more vexed question in terms of how to define and determine what is in fact equitable in the view of Council. What is considered fair for one person may be considered unfair for another.

In considering what rating approaches are equitable, Council needs to have regard to the principles of taxation which are:

- **Wealth tax principle:** This principle implies that the rates paid are dependent upon the value of a ratepayers' real property, and have no correlation to the individual ratepayer's consumption of services or the perceived benefits derived by individual ratepayers.
- **Equity:** does the tax burden fall appropriately across different classes of ratepayers?
- **Benefit principle:** where the distribution of benefits is not uniform, should those who benefit more contribute more?
- **Capacity to pay:** should those ratepayers with greater economic capacity contribute more?
- **Simplicity**
  - Is the system practical and cost effective to administer?
  - Is the system simple to understand and comply with?
- **Efficiency:** does the rating methodology significantly distort property ownership or development decisions, or result in inflated demand for services and hence additional costs to Council?
- **Sustainability:** does the system generate sustainable, reliable revenues for Council and is it durable and flexible in changing conditions?

Simultaneously applying all of these taxation principles is an impossible task and therefore trade-offs between these taxation principles are necessary. The challenge for Council is to determine an appropriate balance between competing considerations.

In developing that balance, Council should also consider the role that pricing instruments other than rates, such as user fees and service charges, play in dealing with the issue of equity.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****What Rates and Charges may a Council declare?**

A council may declare the following rates and charges on rateable land:

- a) general rates
  - Uniform rate
  - Differential rates
- b) a municipal charge
- c) service rate or service charge
- d) special rate or special charge

**General Rates**

A general rate is applied to all rateable properties and can be set as a uniform rate or a number of differential rates.

**Uniform Rate**

A uniform rate is a single rate in the dollar that is applied to the value of all rateable properties.

Council has adopted a uniform rate for many years, with an exception in 2012/13 when a differential rate was introduced for Electronic Gaming Machine lands (EGM). The EGM differential rate was discontinued in the 2013/14 Budget.

**Advantages of a Uniform Rate**

- Equitable distribution of rate burden
- Efficient to administer
- Transparent and easy to understand

**Disadvantages of a Uniform Rate**

- Might not be perceived as equitable as it does not take into account the level of access or benefit that a ratepayer derives from Council services

***It is proposed that General rates continue to be charged by the application of a uniform rate for all properties. The average increase for rate payers is set at a maximum of 2.0% by the State Government for 2017/18.***

**Differential Rates**

Differential rates are different rates in the dollar that can be applied to different classes of rateable properties.

A Council may, but is not required to, apply differential rates. Manningham does not currently apply differential rates.

In considering the introduction of differential rates Council must assess how their introduction contributes to the equitable and efficient carrying out of its functions compared to the use of uniform rates, and have considered the consequential impact on the broader municipality.

When setting the Budget, Council must give consideration to introduce a differential rate for Farm Land and Retirement Village land. Their use is however not made compulsory.

If a Council declares a differential rate it must specify:

- the objectives of the differential rate.
- the characteristics of the type or classes of land that it relates to.
- the rate and amount of rates payable in relation to each type or class of land.

The highest differential rate is capped at four times the lowest differential rate.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

## Advantages of Differential Rates

- Can give Council flexibility to distribute the rate burden between groups of ratepayers, linking it with capacity to pay and other factors
- Allows Council to reflect the unique circumstances of some land classes where the application of a uniform rate may create an inequitable outcome (e.g.. Farming enterprises).
- Allows Council discretion in the imposition of rates to 'facilitate and encourage appropriate development of its municipal district in the best interest of the community'.

## Disadvantages of Differential Rates

- A lower differential rate for one group results in a higher rates burden for all others.
- The impossibility of measuring relative levels of access and consumption across the full range of council services in order to determine what level of differential rate is appropriate or equitable.
- Differential rates can be confusing to ratepayers
- Complexity to administer

Council has considered the introduction of a differential rate as part of the 2017/18 Budget development. It is proposed that differential rates not be introduced for any class of land in the 2017/18 Annual Budget. Council considers that the granting of a rate reduction to one ratepayer group is not equitable on the grounds that it shifts the burden onto other ratepayers. The general rate represents a contribution toward the cost of providing universally accessible services and infrastructure - it does not and cannot reflect the level of services consumed or benefits derived by a ratepayer group.

***It is proposed that Council does not implement differential rates.***

**Municipal Charge**

A municipal charge may be levied to cover some of the administrative costs of the Council. The municipal charge is a flat charge applied to all rateable properties excluding Cultural & Recreational Lands. Council does not currently levy a municipal charge.

## Advantages of a Municipal Charge

- Each ratepayer evenly contributes toward identified administration costs

## Disadvantages of a Municipal Charge

- A municipal charge skews the rate burden toward lower value properties (lower value property owners pay a higher percentage of their total rates and charges bill as a fixed charge, therefore their rate bill would most likely be higher than what it is now).

***It is proposed that Council does not implement a Municipal Charge.***



**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Service Rate and Service Charge**

A council may declare a service rate or an annual service charge or any combination of such a rate and charge for any of the following services:

- a) the provision of a water supply
- b) the collection and disposal of refuse
- c) the provision of sewage services
- d) any other prescribed service.

Manningham City Council currently declares a service charge for the collection and disposal of refuse (the waste charge). The waste charge is calculated to recover the projected actual costs of collecting and disposing of refuse.

**Advantages of a Service Charge**

- It is readily understood by residents as a fee for a direct service that they receive.
- It provides equity in the rating system in that all residents who receive exactly the same service level all pay an equivalent amount.
- Ratepayers' can vary their charge through choosing a range of waste bin options.

**Disadvantages of a Service Charge**

- A fixed charge to a low valued property comprises a far greater proportion of the overall rates than it does to a more highly valued property.

***It is proposed that Council continues to levy an annual service charge for the Waste service. The fixed Waste charge is proposed to increase by 3.5% over the 2016/17 charge. A ratepayer may vary the charge depending on the waste option chosen.***

**Rebates/Waivers/Concessions**

Council may grant a rebate or concession in relation to a rate or charge to assist in the proper development of the municipal district, preserve buildings or places that are of historical or environmental interest, or to restore or maintain buildings or places of historical, environmental, architectural or scientific importance.

Council currently grants a \$60.00 rebate to holders of a "Low Income" Health Care Card. Holders of a State Government pension card may also access a State Government funded Pension Rebate of \$218.30 and a further \$50.00 rebate towards the cost of the Fire Services Property Levy (2016/17 value).

**Advantages of a rebates or concessions**

- Can give Council flexibility to distribute the rate burden between groups of ratepayers, linking it with capacity to pay

**Disadvantages of rebates or concessions**

- A rebate or concession for one group results in a higher rates burden for all others.
- The impossibility of measuring relative levels of access and consumption across the full range of council services in order to determine what level of rebate or concession may be rate equitable.
- Can be confusing to ratepayers and complex to administer.

***It is proposed that Council continues to apply:***

- a) a rebate for Low Income Health Care Card holders (set at \$61.20 for 2017/18)***
- b) a rate concession for Council owned recreation facilities that are operated by community based organisations.***

***No other rebates or waivers are proposed.***

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Financial Hardship**

Council has a range of Financial Hardship provisions to assist ratepayers who are experiencing financial hardship. The objectives of these provisions are to ensure:

- appropriate assistance is granted to ratepayers enduring genuine financial hardship
- all applications for rate and levy relief are treated respectfully and in a confidential manner
- ratepayers experiencing genuine financial hardship situations are aware of their legal entitlements and also make them aware of initiatives developed by Manningham City Council and its service providers.
- a flexible approach to the timing of debt payments, the writing off or not charging of interest.

The financial hardship provisions include a Rate Payment Agreement that acknowledges the ratepayer's financial position, waiver of interest and legal costs, deferment of rates and charges to a mutually agreed date and a partial rate rebate where a rate charge increases by over 30% as a consequence of a general revaluation.

## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

## 15. Summary of other strategies

This section sets out summaries of the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

## 15.1 Borrowings

In March 2014, Council adopted a Loan Borrowing Strategy with the objective to set in place the arrangements that protect and enhance the financial sustainability of Council through sound financial management practices. The Strategy came into effect on 25 March 2014. The overarching philosophy of the strategy is that loans create a liability which is a first call on rates. Therefore Council will not substitute loan borrowings for revenue, and as such Council will only consider taking loans where the forecast budgets provide revenues sufficient to service and repay loan commitments.

In November 2014, Council participated in a Local Government Bond issue to support its superannuation liability funding requirements. Under this arrangement, Council entered into a 5 year interest only loan bond with a value of \$7.28 million with the intention to repay 50 per cent in November 2019 and a new loan/bond facility taken out for a further 5 years for the remaining 50 per cent.

For the 2017/18 year, Council is not proposing debt repayment and to take out any new borrowings. The table below sets out future proposed borrowings, principal repayments, interest paid and loan balances as at 30 June.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2016/17	-	-	309	7,279
2017/18	-	-	309	7,279
2018/19	-	-	309	7,279
2019/20	-	(3,639)	219	3,639
2020/21	-	-	154	3,639

The table below shows information on borrowings specifically required by the Regulations.

	2016/17 \$'000	2017/18 \$'000
Total amount borrowed as at 30 June of the prior year	7,279	7,279
Total amount proposed to be borrowed	-	-
Total amount projected to be redeemed	-	-
<b>Total amount of borrowings as at 30 June</b>	<b>7,279</b>	<b>7,279</b>

## 15.2 Asset Management Strategy

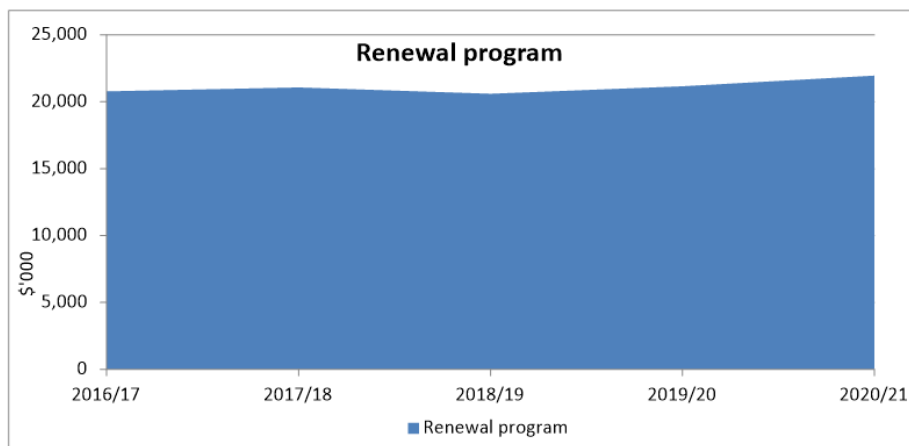
The Council has developed an Asset Management Strategy based on the knowledge provided by various Asset Management Plans, which sets out the capital expenditure requirements of Council for the next 10 years by class of asset, and is a key input to the SRP. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations. The Strategy has been developed through a rigorous process of consultation and evaluation. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes
- Identification of capital projects through the preparation of asset management plans
- Prioritisation of capital projects within classes on the basis of evaluation criteria
- Methodology for allocating annual funding to classes of capital projects
- Business Case template for officers to document capital project submissions.

A key objective of the Asset Management Strategy is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

The graph below sets out the required and actual asset renewal over the life of the current SRP. As part of Council's response to the rate cap, Council introduced Budget principles to provide 33 per cent of each year's rate revenue to fund the capital program and to give priority to funding asset renewal expenditure before expending funds on new assets. This new budget principle is reflected in the graph below which shows that the renewal program is greater than renewal required throughout the period. Refer to Section 4 for asset renewal indicator.



In updating the Asset Management Strategy for the 2017/18 year, the following influences have had a significant impact:

- Reduction in the amount of cash and investment reserves to fund future capital expenditure programs
- Reduced availability of Federal and State funding for upgrade of infrastructure and other capital investment projects
- The enactment of the *Road Management Act 2004* removing the defence of non-feasance on major assets such as roads
- Compliance with building and statutory regulations for the renewal and upgrade of Council buildings and facilities
- Community needs and expectations, changes in standards and growth in the city

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Summary of funding sources					
	Total Capital	Grants	Reserve	Asset Sales	Council Cash	Borrowings
2016/17	50,916	5,280	9,003	3,000	33,633	-
2017/18	42,096	2,870	3,966	1,393	33,867	-
2018/19	30,986	1,550	1,518	650	27,268	-
2019/20	32,911	1,380	1,502	1,527	28,502	-
2020/21	35,759	1,913	1,926	360	31,560	-

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In addition to using cash generated from its annual operations, borrowings and external contributions such as government grants, Council has significant cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to car parking, drainage and public resort and recreation. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose.

**15.3 Service delivery**

The key objectives in Council's Strategic Resource Plan (referred to in Section 13) which directly impact the future service delivery strategy are to maintain existing service levels and delivery of capital works program. The Rating Information (see Section 14) also refers to modest rate increases into the future. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The general influences affecting all operating revenue and expenditure include the following:

	2017/18	2018/19	2019/20	2020/21
	%	%	%	%
Consumer Price Index	2.00	2.25	2.50	2.50
Building Price Index	4.00	4.00	4.00	4.00
General rate increases	2.00	2.25	2.50	2.50
Standard waste charge	3.50	3.50	3.50	7.50
Combine rates bill average property with standard waste	2.16	2.38	2.61	3.05
Property growth	0.70	0.70	0.70	0.70
Government funding	<2.00	<2.00	<2.00	<2.00
Fees and charges	3.00	3.25	3.50	3.50
Investment return	2.40	2.40	2.50	2.50

As well as the general influences, there are also a number specific influences which relate directly to service areas or activities. The most significant changes in these areas are summarised below.

**Citizen Connect Services**

In August 2016, Council endorsed Citizen Connect - a program that puts the customer/citizen at the centre of operation and thinking. The program will deliver a centralised contact centre as well as an organisation wide Customer Relationship Management. The team will be the first point of contact for a broad range of services including community services, local laws, rates, engineering, health, waste management and general council information. To help deliver this new program, \$4.68 million has been allocated for 2017/18.

**Litter Collection Services**

To improve the amenity of the municipality, Council is increasing the litter collection service level by adding a further \$100,000 towards this function.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021****Landscape maintenance and grass verge mowing service**

To improve the amenity of the municipality, Council is applying a further \$500,000 towards maintaining and improving landscaped gardens and to increase service delivery in the mowing of grass verges along major roads.

**Aged & Disability Services**

The model of Aged & Disability Services is subject to funding from the Commonwealth and State Governments. The Commonwealth Government now plans, funds and administers programs and services for people over 65 years of age through the Commonwealth Home Support Program and Victoria for people under 65 years of age through the Community Care Program for Younger People. The National Disability Insurance Scheme is scheduled to rollout in Manningham as of November 2017.

**Valuation Services**

The Council is required to revalue all properties within the municipality every two years. The last general revaluation was carried out as at 1 January 2016 effective for the 2016/17 year and the next revaluation will be undertaken as at 1 January 2018. An allowance of \$0.12 million has been made every two years commencing in 2017/18 to meet the additional cost of resources to complete the revaluation process.

**Statutory Planning**

To help process a high level of planning permit applications additional resources, including 2 staff, have been applied in the 2017/18 Budget to improve the permit turn around times. This comes on top of additional resourcing applied the 2015/16 and 2016/17 budgets.

**Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021**

**Appendix A**  
**Fees and charges schedule**

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2017/18 year.

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Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Social & Community Services	Maternal and Child Health	Parent Education Program	MCC resident		29.00	29.90	Yes
			Non resident		42.00	43.30	Yes
			HealthCare Card Holder		11.00	11.30	Yes
	Early Years at MC²	Child Care	Full week	Monday to Friday (8:00 am - 6:00 pm)	510.00	521.00	No
			Full individual days	8:00 am - 6:00 pm	104.00	106.00	No
			Public holidays		as above	as above	No
	Late Fee	A late fee will be charged for the late collection of children after 6:00 pm		25.00	26.00	No	
Business, Culture and Venues	Public Halls	Doncaster Playhouse	Bond		525.00	525.00	No
			Hire Per performance (5 hours)		410.00	422.30	Yes
			Rehearsal per hour		82.00	84.50	Yes
			Bump in/Bump out		82.00	84.50	Yes
			Use of piano		50.00	51.50	Yes
		Manningham Art Studios	Bond		100.00	100.00	No
			Studio 1 Casual Commercial		107.00	110.20	Yes
			Studio 1 Regular Commercial		95.00	97.90	Yes
			Studio 1 Casual Community		75.00	77.30	Yes
			Studio 1 Regular Community		69.00	71.10	Yes
			Studio 2 Casual Commercial		40.00	41.20	Yes
			Studio 2 Regular Commercial		24.00	24.70	Yes
			Studio 2 Casual Community		21.00	21.60	Yes
			Studio 2 Regular Community		12.00	12.40	Yes
			Studio 3 Casual Commercial		24.00	24.70	Yes
			Studio 3 Regular Commercial		18.00	18.50	Yes
			Studio 3 Casual Community		12.00	12.40	Yes
			Studio 3 Regular Community		8.00	8.20	Yes
			Studio 4 Casual Commercial		43.00	44.30	Yes
			Studio 4 Regular Commercial		24.00	24.70	Yes
			Studio 4 Casual Community		21.00	21.60	Yes
			Studio 4 Regular Community		12.00	12.40	Yes
			Studio 5 Casual Commercial		24.00	24.70	Yes
			Studio 5 Regular Commercial		18.00	18.50	Yes
			Studio 5 Casual Community		12.00	12.40	Yes
			Studio 5 Regular Community		8.00	8.20	Yes
			Studio 6 Casual Commercial		58.00	59.70	Yes
			Studio 6 Regular Commercial		46.00	47.40	Yes
			Studio 6 Casual Community		30.00	30.90	Yes
		Studio 6 Regular Community		24.00	24.70	Yes	
		Manningham Art Gallery	Gallery 1 - Community hire fee	minimum 4 weeks	1,430.00	1,472.90	Yes
			Gallery 2 - Community hire fee	minimum 4 weeks	1,430.00	1,472.90	Yes
			Gallery 1 - Commercial hire fee	minimum 4 weeks	1,650.00	1,699.50	Yes
			Gallery 2 - Commercial hire fee	minimum 4 weeks	1,650.00	1,699.50	Yes
Both Galleries - Community hire fee	minimum 4 weeks		2,200.00	2,266.00	Yes		
Both Galleries - Commercial hire fee	minimum 4 weeks		2,530.00	2,605.90	Yes		

Note - Council may review and change prices during the year

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Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Business, Culture and Venues (cont.)	Public Halls (cont.)	All Halls	Insurance - Alcohol		58.00	59.50	Yes
			Insurance - No Alcohol		38.50	40.00	Yes
			Insurance - Regular Hire		24.00	25.00	Yes
		MC <sup>2</sup> (Bulleen, Warrandyte and Donvale Rooms)	Community Hire	per hour	17.00	18.00	Yes
			Commercial Hire	per hour	22.00	23.00	Yes
		MC <sup>2</sup> (Warrandyte and Donvale Rooms)	Community Hire	per hour	22.00	23.00	Yes
			Commercial Hire	per hour	25.00	26.00	Yes
		MC <sup>2</sup> (Doncaster, Templestowe Room)	Community Hire	per hour	22.00	23.00	Yes
			Commercial Hire	per hour	25.00	26.00	Yes
		MC <sup>2</sup> (Doncaster and Templestowe Room)	Community Hire	per hour	22.00	23.00	Yes
			Commercial Hire	per hour	35.00	36.00	Yes
		MC <sup>2</sup>	Insurance		23.00	24.00	Yes
		Ajani Community Hall	Bond Casual Hire		500.00	500.00	No
			Bond Regular Hire		300.00	300.00	No
			Casual Hire Commercial	per hour	126.00	130.00	Yes
			Casual Hire Community/Private	per hour	72.00	74.00	Yes
			Casual setup charge - max 2 hrs	per hour	40.00	41.00	Yes
			Regular Hire Commercial	per hour	35.00	36.00	Yes
			Regular Hire Community	per hour	27.00	28.00	Yes
		Ajani Centre	Bond Casual Hire		500.00	500.00	No
			Bond Regular Hire		300.00	300.00	No
			12hr Hire		900.00	930.00	Yes
			Casual Hire Commercial	per hour	170.00	175.00	Yes
			Casual Hire Community/Private	per hour	100.00	103.00	Yes
			Casual setup charge - max 2 hrs	per hour	60.00	62.00	Yes
			Regular Hire Commercial	per hour	44.00	45.00	Yes
			Regular Hire Community	per hour	31.00	32.00	Yes
		Currawong Bush Park (Conference Centre)	Casual Hire Commercial Conference Room	per day	215.00	220.00	Yes
			Casual Hire Community/Private Conference Room	per day (Mon-Fri)	180.00	185.00	Yes
			Casual Hire Community	half day	100.00	103.00	Yes
			Casual Hire Commercial Conference Room	Evening hire (6pm-11pm) Mon/Fri	155.00	160.00	Yes
			Casual Hire Community/Private Conference Room	Evening hire (6pm-11pm) Mon/Fri	110.00	113.00	Yes
			Casual Hire Commercial Conference Room	Weekend hire (per day)	250.00	258.00	Yes
			Casual Hire Community/Private Conference Room	Weekend hire (per day)	230.00	237.00	Yes
		Currawong Bush Park (Environment Centre)	Casual Hire Commercial	per day	150.00	155.00	Yes
			Casual Hire Community/Private	per day	110.00	113.00	Yes
			Casual Hire Commercial	Weekend hire (per day)	190.00	195.00	Yes
			Casual Hire Community/Private	Weekend hire (per day)	145.00	150.00	Yes
			Camping fee per person	per night	15.00	15.50	Yes

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No		
Business, Culture and Venues (cont.)	Public Halls (cont.)	East Doncaster Hall/Koonarra Hall/Wonga Park Hall/Heimat Centre (individual rooms)/Domeney Recreation Centre (Rooms 4 & 5)/Templestowe Memorial Hall and Senior Citizens Centres	Bond Casual Hire			500.00	500.00	No	
			Bond Regular Hire			300.00	300.00	No	
			Casual Hire Commercial	per hour		89.00	92.00	Yes	
			Casual Hire Community/Private	per hour		56.00	58.00	Yes	
			Casual setup charge - max 2 hrs	per hour		38.00	39.00	Yes	
			Regular Hire Commercial	per hour		27.00	28.00	Yes	
			Regular Hire Community	per hour		23.00	24.00	Yes	
			(Individual Smaller Rooms) Senior Citizens Centres, Domeney Recreation Centre and Templestowe Memorial Supper Room	Bond Casual/Regular Hire			100.00	100.00	No
				Casual Hire Commercial/Private	per hour		40.00	42.00	Yes
				Casual Hire Community	per hour		28.00	29.00	Yes
				Regular Hire Commercial	per hour		27.00	24.00	Yes
				Regular Hire Community	per hour		18.00	19.00	Yes
			The Pines Learning Centre (Function Room)	Bond Casual Hire			500.00	500.00	No
				Bond Regular Hire			300.00	300.00	No
				Casual Hire Commercial	per hour		170.00	175.00	Yes
				Casual Hire Community/Private	per hour		100.00	103.00	Yes
				Regular Hire Commercial	per hour		44.00	45.00	Yes
				Regular Hire Community	per hour		31.00	32.00	Yes
			(Smaller Rooms) Pines Learning Centre	Bond Casual/Regular Hire			100.00	100.00	No
				Casual Hire Commercial	per hour		48.00	48.00	Yes
				Casual Hire Community/Private	per hour		40.00	40.00	Yes
				Regular Hire Commercial	per hour		35.00	36.00	Yes
				Regular Hire Community	per hour		25.00	26.00	Yes
			Bus Rental		Bond		500.00	500.00	No
					Community only	half day	90.00	93.00	Yes
					Community only	per day	170.00	175.00	Yes
					Community only	per weekend	305.00	314.00	Yes
					Community only	per week	800.00	825.00	Yes
		Buildings and Room Hire - Weekdays	Manningham Function Centre Council Chambers		Mon - Fri per hour	91.10	95.00	Yes	
			Manningham Function Centre Heide Room		Mon - Fri per hour	75.60	80.00	Yes	
			Manningham Function Centre Room 1		Mon - Fri 6.00am to 5.00pm per hour	160.40	165.00	Yes	
			Manningham Function Centre Room 1		Mon - Fri 5.00pm to 12.00am per hour	160.40	165.00	Yes	
			Manningham Function Centre Room 2		Mon - Fri 6.00am to 5.00pm per hour	139.70	145.00	Yes	
			Manningham Function Centre Room 2		Mon- Fri 5.00pm to 12.00am per hour	139.70	145.00	Yes	
			Manningham Function Centre Room 3		Mon - Fri 6.00am to 5.00pm per hour	112.80	118.00	Yes	
			Manningham Function Centre Room 3		Mon - Fri 5.00pm to 12.00am per hour	112.80	118.00	Yes	
			Manningham Function Centre Rooms 1 and 2		Mon - Fri 5.00pm to 12.00am per hour	246.30	255.00	Yes	
			Manningham Function Centre Rooms 1, 2 and 3		Mon- Fri 5.00pm to 12.00am per hour	375.70	390.00	Yes	

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Business, Culture and Venues (cont.)	Buildings and Room Hire - Weekends	Manningham Function Centre Rooms 1 and 2		Saturday and Sunday per day	3,105.00	3,500.00	Yes
		Manningham Function Centre Rooms 1, 2 and 3		Saturday and Sunday per day	3,679.40	3,800.00	Yes
		Manningham Function Centre Rooms 2 and 3		Saturday and Sunday per day	3,591.50	3,700.00	Yes
Aged and Disability Support Services	Food Services	Meals on Wheels	3 course meals (delivered)	Agency purchased meals for Packaged Clients (Full Cost Recovery)	32.00	33.00	Yes
			3 course meals (delivered)	Delivered direct by Food Services, Manningham City Council			No
				Low Rate	9.50	9.80	No
				Medium Rate	20.00	20.60	No
				High rate	30.00	30.90	No
	General Home Care			- Low Rate	7.00	7.20	No
				- Medium Rate	15.50	16.00	No
				- High Rate	46.00	47.40	No
	Personal Care Service			- Low Rate	5.50	5.70	No
				- Medium Rate	10.00	10.30	No
				- High Rate	46.00	47.40	No
	Respite Care Service			- Low Rate	4.50	4.60	No
				- Medium Rate	7.00	7.20	No
				- High Rate	46.00	47.40	No
	Assisted Transport			per day	5.00	5.20	No
	Planned Activity Groups - High		Church Rd Centre	per day (No Transport)	13.00	13.20	No
				per day (With Transport)	15.00	15.70	No
Manningham Activities for Special Kids		School Holiday Care		27.00	28.00	No	
Social Support		Fee depends on nature of activity	Range of Specific Activities		4.00	4.10	No
				5.00	5.20	No	
				6.00	6.20	No	
				6.50	6.70	No	
Service cancellation fees	All services	Late cancellation fees may apply				No	

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
City Strategy	Planning Scheme	Fees for Planning Scheme Amendments	Advertising notice of approval (per letter)		2.10	7.00	No
			Advertising other fee (one sign erected on site)	In line with Statutory Planning charges	200.00	200.00	No
			Advertising other fee (two signs erected on site)	In line with Statutory Planning charges	250.00	250.00	No
			Advertising other fee (three signs erected on site)	In line with Statutory Planning charges	300.00	300.00	No
			Advertising other fee (four signs or more erected on site)	In line with Statutory Planning charges	350.00	350.00	No
			Notice of Approval - print media (set fee)	Gov. Gaz = \$280 / Leader \$1500	516.50	550.00	No
			Notice of Exhibition - print media	Charge is on-charged exactly, not a set fee.			No
			Notice of exhibition (per property)	Up to 100 properties	2.10	7.00	No
				From 101 to 500		5.00	
				From 500 plus properties		3.50	
			Advertising-Planning-Registered Fee (per letter)		2.10	7.00	No
			Stage 1 Pre-exhibition (Request to consider an amendment)	Statutory charge set by Department of Environment, Land, Water and Planning (DELWP)	825.90	2,871.60*	No
			Stage 2 - Exhibition	Statutory charge set by DELWP For considering up to 10 submissions which request a change to an amendment	825.90	14,232.70*	No
				For considering 11 to 20 submissions which request a change to an amendment		28,437.60*	No
				For considering in excess of 20 submissions which request a change to an amendment		38,014.40*	No
			Stage 3 Adoption	Statutory charge set by DELWP	542.30	453.10*	No
Stage 4 Approval	Statutory charge set by DELWP	825.90	453.10*	No			

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws	Animal Registration - Statutory	Dog Registrations - Reduced Fee	Sterilised		49.00	51.00	No
		Dog Registrations - Full Fee	Non sterilised		147.00	153.00	No
		Cat Registrations - Reduced Fee	Sterilised		32.00	33.00	No
		Cat Registrations - Full Fee	Non sterilised		135.00	139.00	No
		Late Registration Fee			10.00	10.00	No
		Dangerous Dog			195.00	200.00	No
		Restricted Breed Dog			195.00	200.00	No
		Menacing Dog			195.00	200.00	No
		Pet Register Information		per entry inspected	16.00	17.00	No
		Animal trap - hire (cat)	2 weeks (refundable deposit \$60)	deposit only	60.00	60.00	Yes
		Impounded Animal Release Fees	Release Fees (business hours)		85.00	90.00	No
			Release Fees (after hours)			130.00	No
			Sustenance charge per day		15.00	15.00	No
			Business day per hour	for larger animals	75.00	80.00	No
			Weekend and Public holidays		150.00	155.00	No
		Float Charge (per animal)			190.00	195.00	No
		Release Fee - Small animal (per day)			16.00	17.00	No
		Release Fee - Large animal (per day)			35.00	36.00	No
		Cat Boarding Fee			15.00	16.00	Yes
		Domestic Animal Businesses			250.00	260.00	No
	Fixed Permit Fees	Advertisements and Graffiti - Permit Fees		per year	110.00	115.00	No
		Rubbish Hoppers - Permit Fees		per year	680.00	700.00	No
		Charity Clothing Bins - Permit Fees		per bin	110.00	115.00	No
		Residential Parking Permit			57.00	59.00	No
		Residential Parking Permit		additional	110.00	115.00	No
		Traders Parking Permits - Permit Fees	Applications greater than 30	per permit	26.00	27.00	No
		Traders Parking Permits - Permit Fees	Applications less than 30	per permit	57.00	59.00	No
		Tradesman Parking Permit - Permit Fees		per month	30.00	31.00	No
		Recreational Vehicles - Permit Fees			110.00	115.00	No
		Aquarena Medical Parking Permit Zone		per permit	57.00	59.00	No
		Animals			110.00	115.00	No
		Camping on Private Property			110.00	115.00	No
		Noise Permit			110.00	115.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Health and Local Laws (cont.)	Fixed Permit Fees (cont.)	Advertisements			110.00	115.00	No	
		Dogs & Cats			110.00	115.00	No	
		Poultry and Pigeons			110.00	115.00	No	
	Food Act		Class 1 (Standard FSP) - Registration Fee	High Risk Premises using a Standard FSP	New categories for food businesses	720.00	740.00	No
			Class 1 (Standard FSP) - Transfer Fee			360.00	370.00	No
			Class 1 (Standard FSP) - Transfer Report			230.00	240.00	No
			Class 1 (Standard FSP) - Plan Approval			200.00	210.00	No
			Class 1 (Non Standard FSP) - Registration Fee	High Risk Premises using a Non Standard FSP		435.00	450.00	No
			Class 1 (Non Standard FSP) - Transfer Fee			217.50	225.00	No
			Class 1 (Non Standard FSP) - Transfer Report			230.00	240.00	No
			Class 1 (Non Standard FSP) - Plan Approval			200.00	210.00	No
			Class 2 (Standard FSP) - Registration Fee	Moderate Risk Premises using a Standard FSP		465.00	480.00	No
			Class 2 (Standard FSP) - Transfer Fee			232.50	240.00	No
			Class 2 (Standard FSP) - Transfer Report			230.00	240.00	No
			Class 2 (Standard FSP) - Plan Approval			200.00	210.00	No
			Class 2 (Non Standard FSP) - Registration Fee	Moderate Risk Premises using a Non Standard FSP		370.00	380.00	No
			Class 2 (Non Standard FSP) - Transfer Fee			185.00	190.00	No
			Class 2 (Non Standard FSP) - Transfer Report			230.00	240.00	No
			Class 2 (Non Standard FSP) - Plan Approval			200.00	210.00	No
			Class 2 >20EFT (Standard FSP) - Registration Fee	Moderate Risk Premises with > 20 EFT using a Standard FSP		940.00	970.00	No
			Class 2 >20 EFT(Standard FSP) - Transfer Fee			470.00	485.00	No
			Class 2 >20 EFT(Standard FSP) - Transfer Report			280.00	290.00	No
			Class 2 >20EFT(Standard FSP) - Plan Approval			270.00	280.00	No
			Class 2 >20EFT(Non Standard FSP) - Registration Fee	Moderate Risk Premises with >20EFT using a Non Standard FSP		640.00	660.00	No
			Class 2 >20EFT(Non Standard FSP) - Transfer Fee			320.00	330.00	No
			Class 2 >20EFT(Non Standard FSP) - Transfer Report			280.00	290.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Health and Local Laws (cont.)	Food Act (cont.)	Class 2 >20EFT(Non Standard FSP) - Plan Approval			270.00	280.00	No
		Class 2 Community Group (Standard FSP) - Registration Fee	Community Group using a Standard FSP		200.00	205.00	No
		Class 2 Community Group (Standard FSP) - Transfer Fee			100.00	102.50	No
		Class 2 Community Group (Standard FSP) - Transfer Report			145.00	150.00	No
		Class 2 Community Group (Standard FSP) - Plan Approval			175.00	180.00	No
		Class 3 - Registration Fee	Moderate to Low Risk Premises using a Minimum Records		300.00	310.00	No
		Class 3 - Transfer Fee			150.00	155.00	No
		Class 3 - Transfer Report			230.00	240.00	No
		Class 3 - Plan Approval			195.00	200.00	No
		Class 3 (Community Group) - Registration Fee	Moderate to Low Risk Community Group using a Minimum Records		175.00	180.00	No
		Class 3 (Community Group) - Transfer Fee			87.50	90.00	No
		Class 3 (Community Group) - Transfer Report			145.00	150.00	No
		Class 3 (Community Group) - Plan Approval			175.00	180.00	No
		Class 2 Home based Business Plan Approval		Significant time spent / inspections to assist home based to set up / comply with standards	95.00	180.00	No
		Class 3 Home Based Business Plan Approval		Significant time spent / inspections to assist home based to set up / comply with standards	65.00	180.00	No
		Class 2 Food Vehicle (business)		New state wide registration system now in operation	465.00	475.00	No
		Additional class 2 food vehicle (business)			230.00	240.00	No
		Mobile / Temporary Food Premises	Class 3 Food Vehicle (business)			300.00	310.00
	Additional class 3 food vehicle (business)				150.00	155.00	No
	Class 2 community group Food Vehicle				185.00	190.00	No
	Additional class 2 community group food vehicle				95.00	100.00	No
	Class 3 community group Food Vehicle				165.00	170.00	No
	Additional class 3 community group food vehicle			85.00	90.00	No	

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Health and Local Laws (cont.)	Mobile / Temporary Food Premises (cont.)	Class 2 Temporary food premises (business)			195.00	200.00	No	
		Additional class 2 Temporary food premises (business)			100.00	105.00	No	
		Class 3 Temporary food premises (business)			175.00	180.00	No	
		Additional class 3 Temporary food premises (business)			90.00	95.00	No	
	Public Health and Wellbeing Act	Registration Fee	High - Skin penetration			300.00	310.00	No
			Moderate- Beauty			280.00	290.00	No
			Low- Hairdressing	one off notification from 1 March 2016		150.00	160.00	No
			2nd Registration			70.00	75.00	No
			3rd Registration			40.00	45.00	No
		Plan Approval	High - Skin penetration	New classification in use		205.00	210.00	No
			Moderate- Beauty			195.00	200.00	No
			Low- Hairdressing			185.00	190.00	No
		Transfer Fee	High - Skin penetration	New classification in use - 50% of rego fee		150.00	155.00	No
			Moderate- Beauty			140.00	145.00	No
		Transfer Report	Low- Hairdressing	one off notification from 1 March 2016		100.00	105.00	No
			High - Skin penetration	New classification in use		205.00	210.00	No
		Prescribed Accommodation - Renewal Fee	Moderate- Beauty			195.00	200.00	No
			Low- Hairdressing			175.00	180.00	No
		Prescribed Accommodation - Transfer Fee	<20 beds			240.00	250.00	No
			20 - 40 beds			320.00	330.00	No
		Prescribed Accommodation - Transfer Fee	>40 beds			420.00	440.00	No
			<20 beds			120.00	125.00	No
		Prescribed Accommodation - Transfer Fee	20 - 40 beds			160.00	165.00	No
			>40 beds			210.00	220.00	No
		Prescribed Accommodation - Transfer Inspection & Report	Inspection Report <20			165.00	170.00	No
			Inspection Report <40			185.00	190.00	No
		Prescribed Accommodation - Plan Approval	Inspection Report >40			195.00	200.00	No
			<20			175.00	180.00	No
		Caravan Parks Registration Fee	<40			185.00	200.00	No
			>40			195.00	220.00	No
		Caravan Parks Transfer Fee	<25	Fee unit per Act (\$13.94) x 17		231.20	236.98	No
			25 < 50	Fee unit per Act (\$13.94) x 34		462.40	473.96	No
	50 < 100		Fee unit per Act (\$13.94) x 68		924.80	947.92	No	
	Caravan Transfer Inspection Report	<25	Fee unit per Act (13.94) x 5		68.00	69.70	No	
25 < 50		Fee unit per Act (13.94) x 5		68.00	69.70	No		
	50 < 100	Fee unit per Act (13.94) x 5		68.00	69.70	No		
				240.00	250.00	No		

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No		
Health and Local Laws (cont.)	Parking	For a period longer than fixed	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No		
		Contrary to conditions so fixed	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No		
		Fail to park within a single bay	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No		
		In a no parking area	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No		
		Leave vehicle other than manner indicated	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No		
		Parking	Construction works zone	Per bay, per day		7.00		No	
		Other infringement	Road Safety (General) Regulations 1999	state govt determines these fees (0.5 penalty unit)	76.60	78.90	No		
		Local Laws	For any infringements under Local Laws	Manningham General and Health Local Laws		200.00	200.00	No	
	For any infringements under Local Laws (Corporation)		Manningham General and Health Local Laws		500.00	500.00	No		
	Local Laws and Traders	Shopping Trolley Recovery				55.00	60.00	No	
		Real Estate/advertising board sign release fee				100.00	105.00	No	
		Placing goods and furniture on footpaths	less than 6 square metres			250.00	260.00	No	
			in excess of 6 square metres (per sq. metre)			70.00	73.00	No	
		Signs				110.00	115.00	No	
		Craft market stalls				110.00	115.00	No	
		Local Law - General Permit Fee				110.00	115.00	No	
	Footpath	Placing goods and furniture on footpaths	less than 6 square metres			250.00	260.00	No	
			in excess of 6 square metres (per sq. metre)			71.00	73.00	No	
		Signs				110.00	115.00	No	
		Craft market stalls				110.00	115.00	No	
		Local Law - General Permit Fee				110.00	115.00	No	
		Footpath occupation - real estate agents	per company, per annum	open for inspection boards etc.		540.00	560.00	No	
		Footpath occupation - BBQ and food sampling	Permit, per m2			110.00	115.00	No	
		Obstructions - Permit Fees				110.00	115.00	No	
		Impounded Vehicle	Release fee				160.00	165.00	No
			daily charge				25.00	26.00	No
	Towing Fee			description change	155.00	160.00	No		
	Use of reserves - Permit Fees	per day			110.00	115.00	No		
	Parks	Blackberry Control - 1/4 acre				165.00	170.00	No	
		Blackberry Control - One acre				290.00	300.00	No	

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No		
Health and Local Laws (cont.)	Vaccines	Hepatitis B Vaccines - Adult	per dose	Price based on wholesale price + profit margin	25.00	25.00	Yes		
		Hepatitis B Vaccines - Child	per dose	Price based on wholesale price + profit margin	23.00	23.00	Yes		
		Hepatitis A Vaccines - Adult	per dose	Price based on wholesale price + profit margin	80.00	80.00	Yes		
		Twinrix Vaccines - Adult	per dose	Price based on wholesale price + profit margin	80.00	80.00	Yes		
		Flu Vaccine (Not at risk Group)	per dose	Price based on wholesale price + profit margin	25.00	25.00	Yes		
		Flu Vaccine (Not at risk Group- children)	per course (2 doses)	Price based on wholesale price + profit margin	25.00	25.00	Yes		
		Pneumococcal (Not at risk group)	per dose	Price based on wholesale price + profit margin	50.00	50.00	Yes		
		Diphtheria, tetanus, pertussis (Boostrix)	per dose	Price based on wholesale price + profit margin	50.00	50.00	Yes		
		Chickenpox	per dose	Price based on wholesale price + profit margin	65.00	65.00	Yes		
		Meningococcal C	per dose	Price based on wholesale price + profit margin	80.00	80.00	Yes		
		Immunisation assessment & catch up advice	per child	New fee due to increased demand resulting from new Family payment requirements & overseas clients (305 requests in 2016) GP's also referring clients to Council then GP vaccinates and recovers rebate. This additional service costs Council approx. \$10,000 annually.		25.00			
	Other Charges	Busking permit fee		per day		110.00	115.00	No	
		Circuses and carnivals on Council/Crown land				550.00	570.00	No	
		Public entertainment permit	Festivals, street parties etc.			110.00	115.00	No	
		No standing signs	per day, also deposit and commercial centres excess			110.00	115.00	No	
		Mobile Cranes - Permit Fees		per month		1,550.00	1,600.00	No	
		Sale of Goods - Permit Fees		per day		110.00	115.00	No	
		Solicit or Collect - Permit Fees		per day		110.00	115.00	No	
		Storing Vehicles & Machinery - Permit Fees		per year		110.00	115.00	No	
		Camping on Private Property - Permit Fees				110.00	115.00	No	
		Camping on Council Land - Permit Fees		per day		110.00	115.00	No	
		Filming		per hour		110.00	115.00	No	
		Septic Tank Domestic	New Installation and Major Alterations	Domestic			400.00	410.00	No
			Minor Alteration	Domestic			215.00	220.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Health and Local Laws (cont.)	Septic Tank Commercial	Commercial Installation and Alteration	Commercial - \$10.00 per \$100 of cost of system				No	
		Sand analysis			125.00	130.00		
		Copy of existing septic tank system plan		per plan	35.00	35.00	No	
		On-site location of existing septic tank system			240.00	250.00	No	
	Fire Prevention	Blackberry Control - Quote		per hour		-	110.00	Yes
		Standard Block	Administrative Fee			425.00	440.00	No
		Double Block	Administrative Fee			540.00	560.00	No
	Acre Block	Administrative Fee			780.00	800.00	No	
	Inaccessible		per hour		-	110.00	No	
Statutory Planning	Planning Permit Application	Advertising - Planning - Other fee	up to 10 properties notified plus the erection of up to 2 signs			500.00	Yes	
		Advertising - Planning - Single Dwelling fee *no fee for notices only	up to 10 properties plus the erection of up to 2 signs			400.00	Yes	
		Advertising Other fee	per additional			6.00	7.00	Yes
		Advertising Other fee	per additional sign				85.00	Yes
		Advertising Other fee	up to 10 notices			160.00	180.00	Yes
		Amend an application	after notice has been given	Statutory Fee		102.00	105.10	No
		Secondary Consent Amended Plans	Single Dwelling under \$100,000			340.00	500.00	Yes
		Secondary Consent Amended Plans	VicSmart or dev cost less than \$10,000				150.00	Yes
		Secondary Consent Amended Plans	All other				800.00	Yes
		Application for Planning Permit	use only (includes liquor licence, signage applications etc.)	Statutory Fee		502.00	1,240.70	No
		Create, vary or remove a restriction or create, remove a ROW		Statutory Fee		541.00	1,240.70	No
		Create, vary or remove an easement (not ROW), or vary or remove condition of easement		Statutory Fee		404.00	1,240.70	No
		Extension of Time	All single dwellings, VicSmart or works less than \$10,000			320.00	350.00	Yes
		Extension of Time	All other				600.00	Yes
		General Enquiries				110.00	140.00	Yes
		Heritage Enquiries				110.00	140.00	Yes
		Infringement Notice, Planning	For an individual	Statutory Fee		738.00	793.00	No
			For a Corporation	Statutory Fee		1,476.00	1,586.00	No
		Landscape Bond Refundable	per dwelling, as a condition of permit			1,550.00	1,600.00	No
		Maintenance Deposit Refundable	value of work					No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Statutory Planning (cont.)	Planning Permit Application (cont.)	Multiple Dwelling	\$0 - \$100,000	Statutory Fee	604.00	1,080.40	No	
			\$100,001 - \$1,000,000	Statutory Fee	707.00	1,456.70	No	
			\$1,000,001 - \$5,000,000	Statutory Fee	815.00	3,213.20	No	
			\$5,000,001 - \$15,000,000	Statutory Fee	1,153.00	8,190.80	No	
			\$15,000,001 - \$50,000,000	Statutory Fee	4,837.00	24,151.10	No	
			\$50,000,001+	Statutory Fee	8,064.00	54,282.40	No	
		Open Space Contribution	Varies between 2% to 5% of site value					No
		Outstanding Works	Bond (to enable issuing a statement of compliance)	There is no standard fee for this in Statutory Planning				No
		Photocopying A1			11.00	15.00	Yes	
		Photocopying A3			2.00	3.00	Yes	
		Photocopying A4			1.00	1.50	Yes	
		Plan Certification Fee (Statutory)	\$100 plus a fee per lot	Statutory Fee	100.00	164.50	No	
		Property Search	Provide issue dates and permit preambles		185.00	190.00	Yes	
		Copies of Planning Permits and Approved plans	Includes up to 5 A1 plans, extra charges for additional A1 plans		160.00	170.00	Yes	
		Realign Common Boundary or Consolidate Lots		Statutory Fee	386.00	1,240.70	No	
		Remove Restriction if land has been used for develop 2 plus years		Statutory Fee	249.00	1,240.70	No	
		Section 173 Agreement	Administration		300.00	330.00	Yes	
			Preparation		830.00	860.00	Yes	
		Section 173 Agreement	Amend or end an agreement	Statutory Fee	620.30	638.90	No	
			Consent under an agreement Single Dwelling. (No charge for vegetation removal for bushfire protection)		340.00	500.00	Yes	
		Section 173 Agreement	Consent under an agreement other than Single Dwelling. (No charge for vegetation removal for bushfire protection)			860.00	Yes	
		Single Dwelling	\$0 - \$10,000	Statutory Fee	239.00	188.20	No	
			\$10,001 - \$100,000	Statutory Fee	490.00	592.50	No	
			\$100,001 - \$500,000	Statutory Fee		121.80		
			\$500,001 - \$1,000,000	Statutory Fee		1,310.40		
			\$1,000,000+	Statutory Fee		1,407.90		
		Subdivide Existing Building		Statutory Fee	386.00	1,240.70	No	
		Subdivide Land		Statutory Fee	781.00	1,240.70	No	
		Subdivide Land into 2 Lots	Vicsmart 2 Lots	Statutory Fee	386.00	188.20	No	
			2 Lots	Statutory Fee	386.00	1,240.70	No	
		To change a permit (other than for a single dwelling)	1. To change the statement of what the permit allows.	Statutory Fee	492.00	1,240.70	No	
			2. To change any or all of the conditions which apply to the permit	Statutory Fee	502.00	1,240.70	No	
			3. Any other amendment not specified	Statutory Fee	502.00	1,240.70	No	

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No			
Statutory Planning (cont.)	Planning Permit Application (cont.)	Vegetation Removal	1 tree	Modified Fee	34.00	57.00	No			
			2-5 trees	Modified Fee	68.00	115.00	No			
			6 plus trees	Statutory Fee	102.00	188.20	No			
	Title Search Fee	Title Search	Title Search			50.00	55.00	Yes		
						260.00	350.00	Yes		
	PreApplication Service	Amend a Planning Permit	use only (includes liquor licence, signage applications etc.)		Statutory Fee	502.00	1,240.70	No		
					Statutory Fee	502.00	1,240.70	No		
	Sign	Amend a Permit to Create, vary or remove a restriction or create, remove a ROW			Statutory Fee	502.00	1,240.70	No		
					Statutory Fee	502.00	1,240.70	No		
	Amendments to Permits	Amend a Permit for Multiple Dwelling		\$0 - \$100,000	Statutory Fee	1,080.40	1,080.40	No		
				\$100,001 - \$1,000,000	Statutory Fee	1,456.70	1,456.70	No		
				\$1,000,001 +	Statutory Fee	3,213.20	3,213.20	No		
		Amend a Permit for a Single Dwelling			\$0 - \$10,000	Statutory Fee	239.00	188.20	No	
					\$10,001 - \$100,000	Statutory Fee	490.00	595.50	No	
					\$100,001 - \$500,000	Statutory Fee		1,212.80	No	
					\$500,001 +	Statutory Fee		1,310.40	No	
		Amend a Vicsmart Permit			\$0 - \$10,000	Statutory Fee		188.20	No	
					\$10,001+	Statutory Fee		404.30	No	
					Subdivision / Consolidation of lots	Statutory Fee		188.30	No	
		Amend a Permit to Subdivide Existing Building				Statutory Fee	386.00	1,240.70	No	
		Amend a Permit to Subdivide Land				Statutory Fee	502.00	1,240.70	No	
		Amend a Permit to Subdivide Land into 2 Lots	Vicsmart - 2 Lots			Statutory Fee		188.20	No	
		To change a permit (other than for a single dwelling)	2 Lots		1. To change the statement of what the permit allows.	Statutory Fee	386.00	1,240.70	No	
	2. To change any or all of the conditions which apply to the permit				Statutory Fee	502.00	1,240.70	No		
	3. Any other amendment not specified				Statutory Fee	502.00	1,240.70	No		
	Amend a Permit for Vegetation Removal	1 tree			Modified Fee	34.00	57.00	No		
				Modified Fee	68.00	115.00	No			
				Statutory Fee	102.00	188.20	No			

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Building Services	Building Surveying	Residential building permit document search & copy fee			108.95	111.65	No
		Commercial building permit document search & copy fee			163.50	167.60	No
		Certificate search & copy fee			51.00	52.30	No
		Additional copies of documents			POA	POA	No
		Report and Consent Applications (Part 4 Dispensation Fee)		Prescribed - regulations	255.60	262.10	No
		Property Information 326(1), (2) & (3)		Prescribed - regulations	50.90	52.20	No
		Lodgement Fee (residential and commercial)		Prescribed - regulations minimum	38.15	39.10	No
		Section 29A certificates		Prescribed - regulations	63.85	65.40	No
		Swimming Pool inspection fee and Compliance report			766.65	785.85	Yes
		Variation to building permit (amended documentation)		Subject to nature of amendments and time needed to assess and approve	POA	POA	Yes
		Request to finalise Lapsed Permits (minor works)			198.25	203.25	Yes
		Request to finalise Lapsed Permits			408.70	418.90	Yes
		Request for Building Inspection or additional required inspection		Fee for each additional mandatory building inspection or to resolve a lapsed permit	163.50	167.60	Yes
		Occupancy Permit (POPE)		Base fee of \$660, depending on type of event and other factors	POA	POA	No
		315 request for 12 month building permit extension			198.25	203.25	Yes
Building Permit fees			POA	POA	Yes		

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Parks and Recreation	Council Sports Fields	Sport Fields - Winter Hire	Grade 1 Seasonal Charge		2,345.60	2,416.00	Yes	
			Grade 2 Seasonal Charge		1,849.80	1,905.30	Yes	
			Grade 3 Seasonal Charge		790.00	813.70	Yes	
			Grade 4 Seasonal Charge		784.50	808.00	Yes	
			Level 1 Pavilion Seasonal Charge		662.90	682.80	Yes	
			Level 1 Pavilion Seasonal sub let Levy		3,341.20	3,441.40	Yes	
			Level 2 Pavilion Seasonal Charge		426.50	439.30	Yes	
			Level 3 Pavilion Seasonal Charge		295.30	304.20	Yes	
			Casual Ground Charge Commercial Use		364.40	375.30	Yes	
			Casual Ground Charge Community Use		182.20	187.70	Yes	
			Casual Ground Charge Finals with gate takings		364.40	375.30	Yes	
			Casual Ground Charge Commercial use Turf wicket preparation		182.20	187.70	Yes	
			Casual Ground Charge Community use Turf wicket preparation		121.50	125.10	Yes	
			Casual Ground Charge Finals use Turf wicket preparation		121.50	125.10	Yes	
			Casual Pavilion Charge Commercial Use		303.70	312.80	Yes	
			Casual Pavilion Charge Community Use		151.90	156.50	Yes	
			Casual Pavilion Charge School Use		121.50	125.10	Yes	
			Reischieks Reserve Athletic Track		Senior Schools (Local) - (Includes pavilion cleaning charge)		392.40	404.20
				Junior Schools (Local) - (Includes pavilion cleaning charge)		324.10	333.80	Yes
				Others - (Includes pavilion cleaning charge)		512.30	527.70	Yes
				Carnivals - (Includes pavilion cleaning charge)		649.20	668.70	Yes
				Training per hour (Local)	Minimum 2 hours	54.20	55.80	Yes
				Training per hour (Outside)	Minimum 2 hours	77.50	79.80	Yes
		Reischieks Reserve Pavilion		Hire of Pavilion		426.50	439.30	Yes

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No		
Parks and Recreation (cont.)	Council Sports Fields (cont.)	Sports Fields - Summer	Grade 1 Seasonal Charge		2,345.60	2,416.00	Yes		
			Grade 2 Seasonal Charge		1,849.80	1,905.30	Yes		
			Grade 3 Seasonal Charge		790.00	813.70	Yes		
			Grade 4 Seasonal Charge		784.50	808.00	Yes		
			Level 1 Pavilion Seasonal Charge		662.90	682.80	Yes		
			Level 1 Pavilion Seasonal sub let Levy		3,341.20	3,441.40	Yes		
			Level 2 Pavilion Seasonal Charge		426.50	439.30	Yes		
			Level 3 Pavilion Seasonal Charge		295.30	304.20	Yes		
			Casual Ground Charge Commercial Use		364.40	375.30	Yes		
			Casual Ground Charge Community Use		182.20	187.70	Yes		
			Casual Ground Charge Finals with gate takings		364.40	375.30	Yes		
			Casual Ground Charge Commercial use Turf wicket preparation		182.20	187.70	Yes		
			Casual Ground Charge Community use Turf wicket preparation		121.50	125.10	Yes		
			Casual Ground Charge Finals use Turf wicket preparation		121.50	125.10	Yes		
			Casual Pavilion Charge Commercial Use		303.70	312.80	Yes		
			Casual Pavilion Charge Community Use		151.90	156.50	Yes		
			Casual Pavilion Charge School Use		121.50	125.10	Yes		
			Donvale #1 Seasonal Turf wicket charge		3,528.40	3,634.30	Yes		
			Koonung Res Seasonal Turf wicket charge		4,108.30	4,231.50	Yes		
			Schramms #1 Seasonal Turf wicket charge		4,431.80	4,564.80	Yes		
			Zerbes Seasonal Turf wicket charge		3,440.20	3,543.40	Yes		
			Donvale #2 Seasonal Turf wicket charge		2,723.70	2,805.40	Yes		
			Schramms #2 Seasonal Turf wicket charge		2,467.10	2,541.10	Yes		
		Anderson Park Synthetic Pitch		Casual Use Local Sporting Club per hour		36.40	37.50	Yes	
				Casual Use Local School per hour		36.40	37.50	Yes	
				Casual Commercial Use per hour		157.80	162.50	Yes	
			Miscellaneous Works Permit	Reserve Crossing Deposit	Minimum	\$23.50 admin charge to apply - Non Statutory. The remaining charge of \$226.50 constitutes a bond, not a fee or charge	24.30	25.00	No
					Maximum	\$23.50 admin charge to apply - Non Statutory. The remaining charge of \$1,976.50 constitutes a bond, not a fee or charge	24.30	25.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Engineering Operations	Waste	<b>Residential Service</b>						
		Waste Service Charge	80 litre Garbage, 240 litre Recycle and 240 litre Garden Waste	Annual charge	205.00	212.20	No	
		Upsize to 120 litre Garbage	120 litre Garbage	Annual charge	63.00	65.20	No	
		Upsize to 360 litre Recycle	360 litre Recycle	Annual charge	30.00	31.00	No	
		Additional Garbage	80 litre	Annual charge	136.00	140.80	No	
			120 litre	Annual charge	160.00	165.60	No	
		Additional Recycle	240 litre	Annual charge	58.50	60.50	No	
			360 litre	Annual charge	88.00	91.10	No	
		Additional Garden Waste	120 litre	Annual charge	77.00	79.70	No	
			240 litre	Annual charge	96.50	99.90	No	
		Domestic Change Bin	Fee for change to waste service		45.00	46.50	No	
		<b>Special Accommodation</b>						
		WasteVS	Waste Donvale RV	Annual charge	143.00	149.50	No	
		WasteVI	Waste Doncaster RV	Annual charge	139.00	143.90	No	
		WasteSB	Waste Brooklea	Annual charge	1,181.50	1,222.90	No	
		WasteSA	Waste Alexandra Gard	Annual charge	1,519.00	1,572.20	No	
		WasteWA	Waste Applewood	Annual charge	131.00	143.00	No	
		WasteVR	Waste Roseville RV	Annual charge	196.50	207.00	No	
		WasteVP	Waste Pinetree RV	Annual charge	155.50	160.90	No	
		WasteVT	Waste Templestowe RV	Annual charge	133.00	138.50	No	
		WasteSG	Waste Greenslopes	Annual charge	1,966.00	2,034.80	No	
			Waste Templestowe Manor	Annual charge	116.50	120.60	No	
		Waste2MAL		Annual charge	205.00	212.20	No	
			Waste 2 Malcolm Crescent Doncaster					
		Waste28MIT	Waste 28-30 Mitcham Road Donvale	Annual charge	205.00	212.20	No	
			Waste 1 Bellevue Avenue Doncaster East	Annual charge	205.00	212.20	No	
			Waste 8 Clay Drive Doncaster	Annual charge	205.00	212.20	No	
		Waste468BLK	48 Blackburn Road	Annual charge		212.20	No	
		<b>Garden Waste Recycle Centre</b>						
			Chipping and mulching fees (Manningham Residents)	Per Cubic Metre		75.00	77.50	Yes
			Chipping and mulching fees (Non Manningham Residents / Others)	Per Cubic Metre		85.00	87.50	Yes
			Chipping and mulching fees for Front End Loader loading (Manningham Residents)	Per load		10.00	10.00	Yes
			Chipping and mulching fees for Front End Loader loading (Non Manningham Residents / Others)	Per load		15.00	15.00	Yes

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No
Engineering Operations (cont.)	Waste (cont.)	MC2				-	
		MC2-Café		Annual charge	923.20	955.50	No
		MC2-Interact Australia		Annual charge	51.20	53.00	No
		MC2-YMCA		Annual charge	68.30	70.70	No
		MC2-Doncare		Annual charge	489.00	506.10	No
		MC2-Chinese Community Services		Annual charge	169.70	175.60	No
		MC2-Doncaster Kindergarten		Annual charge	163.00	168.70	No
		MC2-Manningham Community Health		Annual charge	89.50	92.60	No
		MC2-Library		Annual charge	1,996.00	2,065.90	No
		Commercial Waste Services		Annual charge		-	
		Commercial Waste Disposal	240 litre	Annual charge	400.00	414.00	No
		Additional Commercial Waste Disposal	240 litre	Annual charge	500.00	517.50	No
		Warrandyte Business Recycling		Annual charge	85.00	88.00	No
		Asset Protection	Asset Protection Permit	Developments where the value of the work is less than or equal to \$1M	Non-Statutory - relates to Manningham Local Law Clause 9.1	250.00	260.00
			Developments where the value of the work is greater than \$1M	Non-Statutory - relates to Manningham Local Law Clause 9.1	500.00	515.00	No
		Hoarding Permit	Including an occupancy charge of \$3 per m2 per week capped at \$260 per week. Where occupation is less than 7 days a minimum charge of \$105 will apply.	Non-Statutory - relates to Manningham Local Law Clause 9.1	250.00	260.00	No
	Engineering Works	Vehicle crossing permit	Inspection of vehicle crossing		250.00	260.00	No
		Vehicle crossing permit (reinspection)	Reinspection (per return visit) of vehicle crossing		150.00	155.00	No
		Works within Road Reserve (non utility)	Minor works within road reserve by contractors, etc.	Amount set by Road Management Regulations 2005 - Eng. Ops responsibility	250.00	260.00	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No		
Engineering & Technical Services	Buildings, Drainage, Roads, and Crossings	Building over easement			207.00	213.00	No		
		Connection into Council Drains - Easement	Application, Consent and Supervision		134.50	138.50	No		
		Connection into Council Drains - Road Reserve (Footpath)	Application, Consent and Supervision - Road Management Act	Amount set by Road Management (Works and Infrastructure) Regulations 2015 - Schedule 1 - 9.3 fee units @ \$13.94 (VicRoads Guide to Working within Road Reserve)	156.40	132.25	No		
		Connection into Council Drains - Road Reserve (No Footpath)	Application, Consent and Supervision - Road Management Act	Amount set by Road Management Regulations 2015 - Schedule 1 - 6 fee units @ \$13.94 (VicRoads Guide to Working within Road Reserve)	68.00	85.30	No		
		Easements, Build Over Easement Preparation Fee	Consent and Legal, Section 173 Local Government Act to encumber, Building Regulations 2006 - Reg. 310		859.00	884.80	No		
		Land/Road closure			96.00	98.90	No		
		Legal points of discharge	Application and Consent	Building Regulations 2006 - Refer Clause 312 (3) for fee unit - 4.6 fee units	62.00	65.40	No		
		OSD systems	Amendments to approved plans		253.00	260.60	No		
			Plan checking		253.00	260.60	No		
			Recurring inspection fee		119.00	122.60	No		
		Subdivision development work	Supervision		331.00	340.90	No		
			Plan checking 0.75% of value	Subdivision Act	POA	POA	No		
		Flood level	Supervision 2.5% of value	Subdivision Act	POA	POA	No		
			Application for flood level information		New charge will only apply once Planning scheme amendment C109 has been adopted.	51.50	53.00	No	
		Work Zones	Application to create a Work Zone in front of a development site		Same as Road Closure. New charge for plan checking and administration. Generally triggered by CMP.		98.90	No	
		Flood Level Consent Report	Report and Consent		Building Regulations 2006 - Refer Clause 327 for fee unit - 3.67 fee units		52.00	No	
		Miscellaneous Works Permit	Works Within Road Reserves - Non minor traffic impact works	2 levels of charges		Amount set by Road Management Regulations 2015 - Schedule 1 - 23.5 fee units @ \$13.94		334.17	No

Note - Council may review and change prices during the year

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Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2016/17 Price (Incl. GST where applicable) \$	2017/18 Price (Incl. GST where applicable) \$	GST Applicable Yes/ No	
Financial Services	General	Dishonoured Cheque and Direct Debits Administration Fee			39.00	40.20	No	
		Penalty Unit		Penalty units are used in Victoria's Acts and Regulations to define the amount payable for fines for many offences. As of 1 July 2016, one penalty unit is \$155.46 and is determined for the financial year by the Treasurer by notice published in the Government Gazette under the Monetary Units Act 2004. ** The value of the penalty unit is updated on 1 July each year. The 2017/18 value of \$158.56 is an estimate only allowing for a 2.0% CPI escalation.	155.46	158.56	No	
		Confirmation of ownership letter	Processed by council rates department		32.80	33.80	No	
	Valuation and Rates	Land Information Certificates	statutory	up to 3 working days		25.40	25.90	No
			urgent fee - same/next day	includes statutory fee component + Urgent Fee		74.10	76.00	No
		Debt Recovery	Debt Recovery LG Classic Pac	Debt Collection Recovery Package			49.50	Yes
			Debt Recovery LG Premium Pac				71.50	Yes
	Request to forward details				41.00	42.20	No	
	Street Number Change	Maximum			636.55	655.65	No	
		Minimum			163.85	168.75	No	

\* Until the 13 October 2017, the fees for planning scheme amendments will be charged at 50% of the fees set out in regulations (as detailed above).

\*\* LIC's - Value of Fee unit & penalty unit to be fixed by Treasurer by 1 June for financial year commencing 1 July 2017. 2017/18 price increased by 2.5% (estimate only) until fee unit gazetted.

Note - Council may review and change prices during the year

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## Manningham City Council - Annual Budget 2017/18 and Strategic Resource Plan 2017 - 2021

### Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the Local Government Act 1989 (the Act) and Local Government (Planning and Reporting) Regulations 2014 (the Regulations).

Under the Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2017/18 budget, which is included in this report, is for the year 1 July 2017 to 30 June 2018 and is prepared in accordance with the Act and Regulations. The budget includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works. These statements have been prepared for the year ended 30 June 2018 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards. The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the budget.

A 'proposed' budget is prepared in accordance with the Act and submitted to Council in April for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

With the introduction of the State Governments Rate Capping legislation in 2015 Councils are now unable to determine the level of rate increase and instead must use a maximum rate increase determined by the Minister for Local Government which is announced in December for application in the following financial year.

If a Council wishes to seek a rate increase above the maximum allowable it must submit a rate variation submission to the Essential Services Commission (ESC). The ESC will determine whether the rate increase variation submission has been successful by 31 May. In many cases this will require Councils to undertake 'public notice' on two separate proposed budgets simultaneously, i.e. the Ministers maximum rate increase and the Council's required rate increase.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption. The key dates for the budget process are summarised below:

Budget process	Timing
1. Minister of Local Government announces maximum rate increase	Dec
2. Officers update Council's long term financial projections	Jan/Feb
3. Officers prepare operating and capital budgets	Feb
4. Councillors consider draft budgets at informal briefings	Mar/Apr
5. Proposed budget submitted to Council for approval to advertise	26-Apr
6. Public notice advising intention to adopt budget	28-Apr
7. Budget available for public inspection and comment	28-Apr - 26 May
8. Public submission process undertaken	28-Apr
9. Submissions period closes (28 days)	26-May
10. Submissions received by Council/Committee	5-Jun
11. Submissions considered by Council/Committee	14-Jun
12. Budget and submissions presented to Council for adoption	27-Jun
13. Copy of adopted budget submitted to the Minister	Jul

## 14 CHIEF EXECUTIVE OFFICER

### 14.1 Council Plan 2017 - 2021

File Number: IN17/325

Responsible Director: Executive Manager People and Governance

Attachments: 1 Attachment 1 - Council Plan 2017 - 2021  

#### EXECUTIVE SUMMARY

*The Council Plan 2017-2021 has been developed in accordance with statutory requirements. The Plan is a culmination of 18 months of planning and consultation and is now presented for adoption.*

*The proposed Council Plan 2017-2021, 2017/18 Annual Budget (incorporating the Strategic Resource Plan 2017- 21) and the Healthy City Strategy 2017-2021 were approved 'in principle' by Council on Wednesday 26 April 2017. The documents were placed on public exhibition for community review and consultation from 28 April until 28 May 2017.*

*287 submissions were received during the exhibition period, alongside general feedback. The feedback chiefly aligns with previous consultation and no significant changes to the Council Plan is recommended.*

#### 1. COUNCIL RESOLUTION

**MOVED: CR PAUL MCLEISH**  
**SECONDED: CR MIKE ZAFIROPOULOS**

**That Council:**

- A. Note the submissions as detailed in the separate report on public submissions in response to the draft Council Plan 2017-2021;**
- B. Adopt the Council Plan 2017-2021 shown in Attachment 1; and**
- C. Submit a copy of the Council Plan 2017-2021 to the Minister for Local Government.**

**CARRIED**

#### 2. BACKGROUND

2.1 Following the adoption 'in principle' on 26 April 2017, the Council Plan 2017-2021 was placed on public exhibition for community review and comment.

2.2 The public exhibition period was from 28 April until 28 May 2017.

2.2.1 The statutory public notice appeared in The Age on the 28 April 2017.

- 2.2.2 Copies of the documents were made available at Council's civic building and municipal depot, public libraries in the municipality and online at Council's website and consultation portal 'Your Say Manningham'. Your Say Manningham had 337 total visitors with 15 official submissions received during the period.
- 2.3 The Local Government Act (1989) stipulates that submissions during exhibition must contain contact details and be received in writing.
- 2.4 The public submissions are the subject of a separate report of Council.
- 2.5 To assist the community during the exhibition period, nine listening posts were held in markets and shopping centres across the municipality.
- 2.6 Feedback received included individual, municipal and state / federal issues. Feedback relevant to the Council Plan were waste management, the impact of density, public and private transport, community safety, and Council accountability. These are in line with the proposed Council Plan (Attachment A).
- 2.7 Operational issues raised have been added to the Customer Feedback System for action and / or disseminated for consideration and incorporation into annual business plans for action.

### **3. DISCUSSION / ISSUE**

- 3.1 Feedback during the public exhibition period strongly aligns with previous consultation and no change to the vision, mission, themes or goals is required.
- 3.2 The Council Plan has been informed by over 12 months of community consultation through the 1000s of Voices campaign, where over 2500 people engaged with Council on "what's important to you in Manningham?" Over 50 events and activities have been held at local markets, schools, workshops, expos, shopping centres and on social media
- 3.3 The strongest feedback included valuing local parks and open space, safe and reliable transport options, valuing our diversity, well maintained community infrastructure, community safety, the environment, Council accountability and managing the impact of density.
- 3.4 The top topics from the feedback have been included in the Council Plan under the vision for Manningham as 'a liveable and harmonious city'. Outcomes are delivered in five key themes: A Healthy Community, Liveable Places and Spaces, Resilient Environment, Vibrant and Prosperous Economy and Well Governed Council.

### **4. COUNCIL PLAN / STRATEGY**

- 4.1 Section 125 of the Local Government Act 1989 (the Act) requires that Council prepare and approve a Council Plan after each general election.
- 4.2 It is a requirement of the Act that the Council Plan covers a minimum period of four years and is reviewed annually.

- 4.3 The Council Plan sets the strategic direction of the Council over the next four years, linking the community's vision to key priorities and actions for Manningham. In an integrated approach, the Plan outlines five themes and 11 goals with actions for each theme.
- 4.5 The Council Plan 2017-2021 has been prepared in accordance with the requirements of the Act, following the 2016 Council election and extensive community consultation.

## **5. IMPACTS AND IMPLICATIONS**

- 5.1 The Council Plan details the priorities of Council and will guide the work of the organisation and advocacy to the State and Federal Governments, partners and peak bodies over the next four years.

## **6. IMPLEMENTATION**

### **6.1 Finance / Resource Implications**

- 6.1.1 Development of the Council Plan 2017- 2021 has been undertaken concurrently with the Budget development process to ensure that any financial resource implications have been addressed in the 2017/18 Budget period and 4 year Strategic Resource Plan

### **6.2 Communication and Engagement**

- 6.2.1 The 2017-2021 Council Plan has been informed by over 12 months of consultation involving the community, Councillors and staff. The 1000s of Voices consultation resulted in over 2500 people participating in one of 50 events and activities across the municipality.
- 6.2.2 Following adoption the documents will be designed and launched early in the new financial year.

### **6.3 Timelines**

- 6.3.1 The Council Plan has met statutory timelines to date. Progress on the Council Plan will be reported to Council through the Annual Report and through regular targeted progress reports.

## **7. DECLARATIONS OF CONFLICT OF INTEREST**

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.





**1000s = 1**  
OF VOICES MANNINGHAM

**Council Plan  
2017 - 2021**



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**About the Council Plan**

**Over 2500 of our local community added their voice on what’s important in Manningham.**

*The Council Plan was developed following extensive consultation involving the community, business, partners, Councillors and Council staff. This information along with current requirements and future trends are balanced against Council’s financial position to determine the Council Plan.*

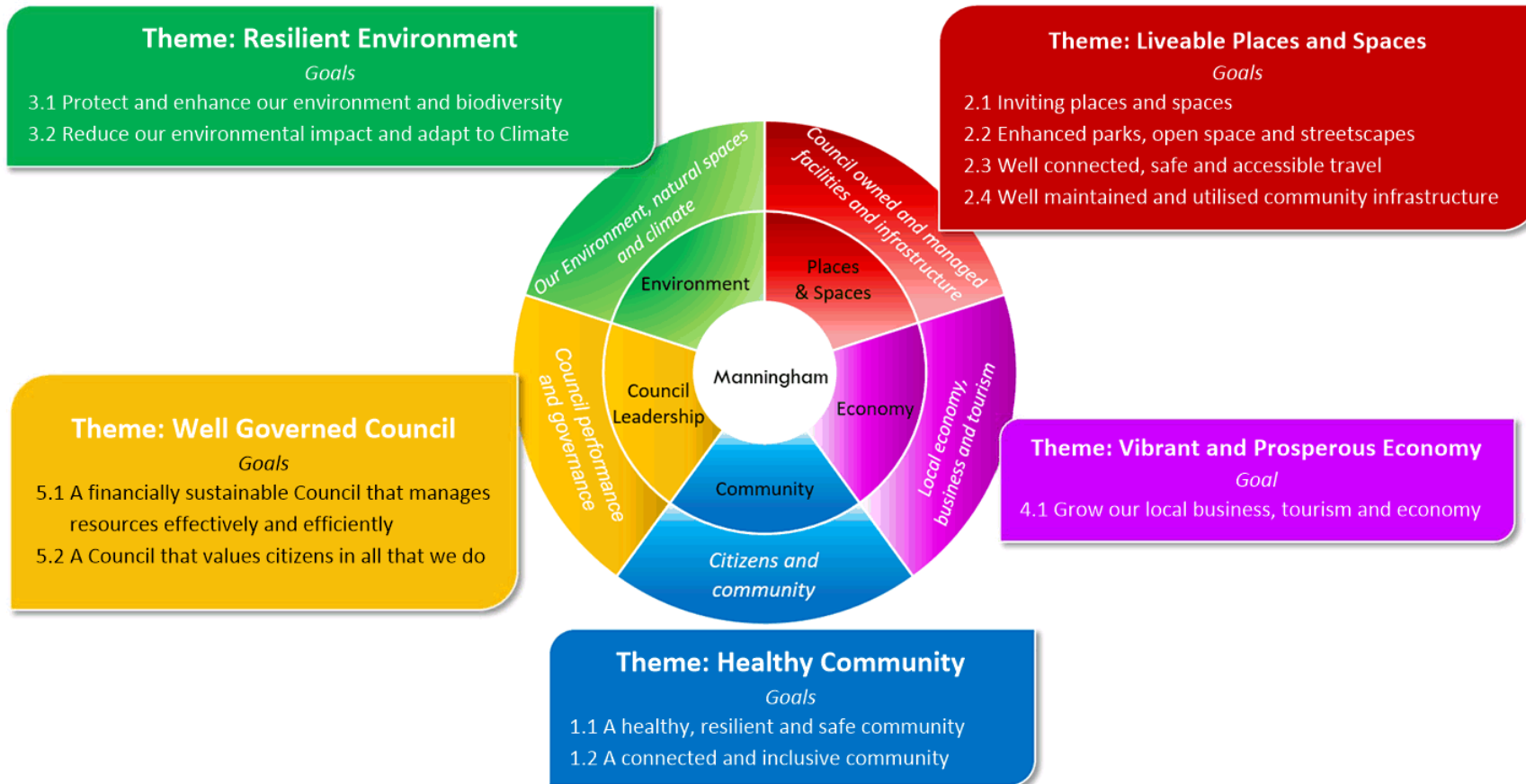
*The Plan will be delivered in partnership with the Generation 2030 Community Plan, the Municipal Public Health and Wellbeing Plan and budget documents **over the next four years.***

**Our Plan at a Glance**

**Vision** - A liveable and harmonious City

**Mission** - A financially sustainable Council that listens, consults and acts with integrity, value and transparency

*Themes and Goals below work towards delivering on the vision and mission.*





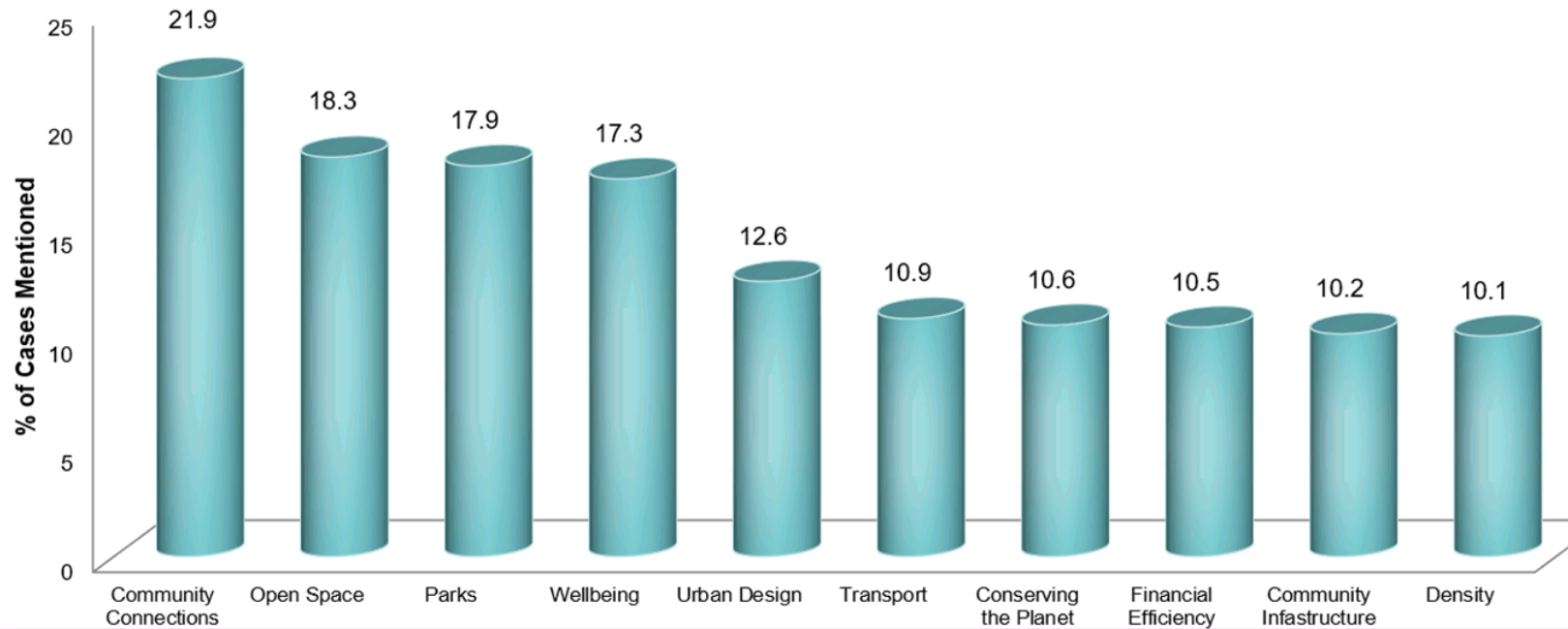


### What is Important to You

Over 2500 community members have added their voice on what is important in Manningham.

Since May 2016, Council has set up Café Manningham at over 50 events and activities across the municipality including schools, events, festivals, libraries, shopping centres, community centres and expos.

Following the feedback, Council has identified goals and actions in five key themes: Community, Places and Spaces, Environment, Economy and Council Leadership.



Overall results of the 1000s of Voices consultation throughout Manningham from May 2016 to March 2017

## Our Plan to deliver what is important to you

### 1000s of voices told us what is important...



Eleven priority goals will guide Council activity over the next four years.

To optimise success for every goal, outcomes have been identified for every angle; our local community, environment, places and spaces and economy. The delivery will be underpinned by strong Council leadership.

We will work smarter with our partners, with a focus on strengthening our citizen's experience through Citizen Connect and achieving a sustainable position for Council in delivering on this Plan.

Council is committed to embracing the challenges and opportunities across the local, state and federal landscapes to deliver valued services and facilities effectively and efficiently for the Manningham community.

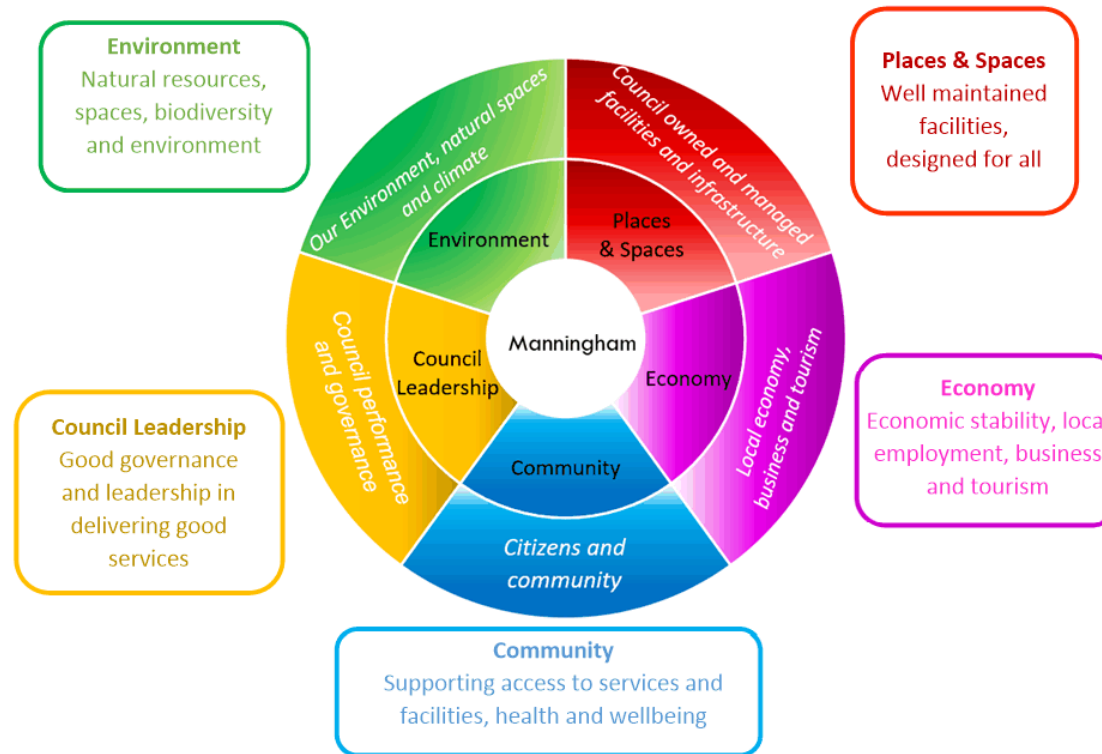
We would like to thank the local community and staff involved in this planning. Council is proud of this Plan and we look forward to working with all members of our community to deliver *what's important to you*.

**Cr Michelle Kleinert**  
Mayor

**Warwick Winn**  
Chief Executive Officer

**How to read the Council Plan**

The Council Plan considers every goal from the viewpoint of five themes:



Goals have been developed based on feedback, commitments, legislation, resources and evidence. Goals will be progressed through actions over the four years. Each year key projects will be identified as Major Initiatives and Initiatives. For 2017/18 these are embedded in the Plan with a summary on pages 32 and 33. Progress on the delivery of the Plan will be reported on throughout the years and in the Annual Report.

### A snapshot of Manningham

- Manningham is in Melbourne's eastern suburbs.
- The City is located 10 km from Melbourne Central Business District (CBD), at its western boundary in Bulleen, and extends across to Wonga Park in the east at 32 km from the CBD at its furthest boundary.
- Manningham has a diverse and multicultural community which brings a wealth of languages, music, food and cultural traditions to the area.
- The City includes suburbs of Bulleen, Doncaster, Doncaster East, Donvale, Park Orchards, Templestowe, Templestowe Lower, Warrandyte, Warrandyte South and parts of Wonga Park, Nunawading and Ringwood North.

**Did you know?**

- Total land area of 114 square kilometres
- 17% green open spaces
- Nonurban areas include the Green Wedge, and are used mainly for rural residential living, conservation and small scale agriculture



Manningham dates back thousands of years to the Wurundjeri tribe whose way of life was closely linked to the natural environment.

In the late 1830s, the first European settlers began growing wheat, vegetables and grapes before eventually planting orchards throughout the area. The district's real windfall came with the discovery of gold in Warrandyte. By 1851 thousands of fortune hunters were trying their luck panning the streams and digging the rich soil around Harris Gully.

Local government in the area began with the Templestowe District Roads Board in 1856. In 1967, the Shire of Doncaster and Templestowe was proclaimed a City. The City of Manningham was formed in 1994 as a result of local government amalgamations.



### Meet the Mayor and Councillors

In 2016 Councillors were elected for a four year term. As a group, Councillors are responsible for setting the strategic direction for Manningham City Council.

The map displays the following wards and their respective councillors:

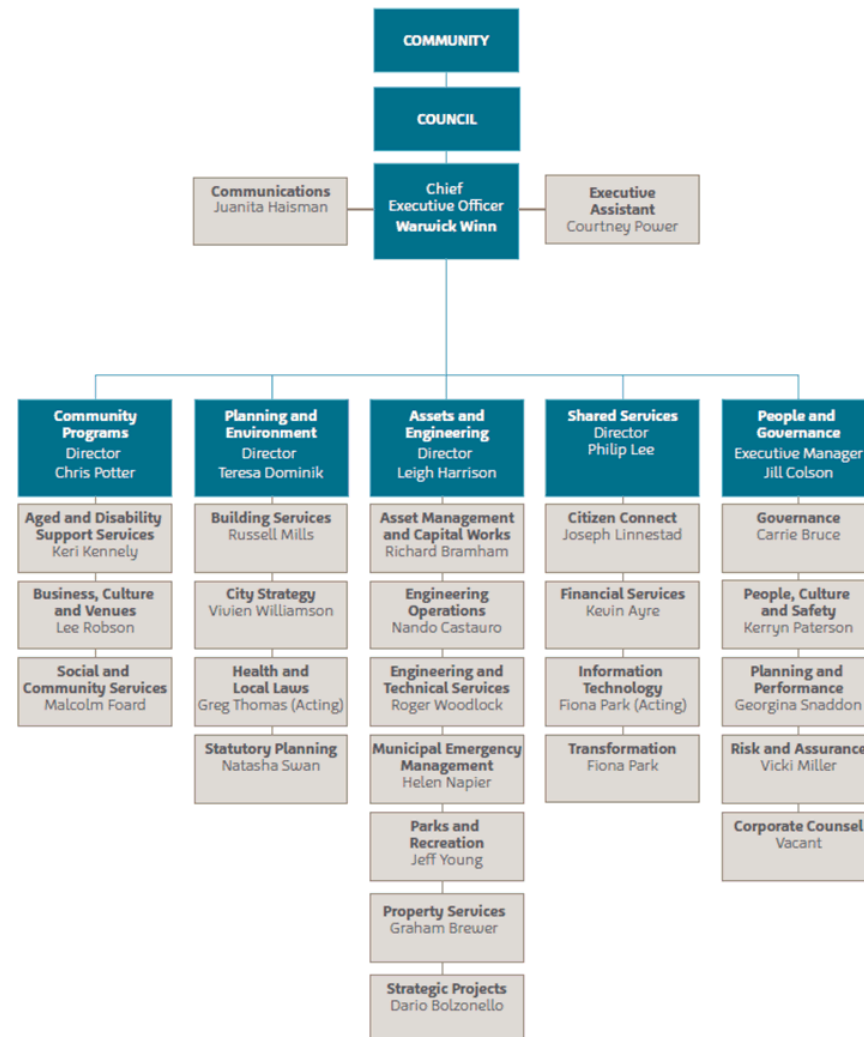
- Heide Ward:** Cr Geoff Gough, Cr Paula Piccinini, Cr Michelle Kleinert
- Koonung Ward:** Cr Anna Chen, Cr Dot Haynes, Cr Mike Zafiroopoulos AM
- Mullum Mullum Ward:** Cr Andrew Conlon, Cr Paul McLeish, Cr Sophy Galbaly

The map also shows sub-wards: Templestowe Lower, Templestowe, Doncaster East, Donvale, Nunawading, Ringwood North, Park Orchards, Warrandyte, and Wonga Park. Major roads like Yarra River, Koonung Creek, and various local streets are labeled.

Meet the Executive Management Team



Council's Executive Management Team. Back L – R: Director Community Programs Chris Potter, Director Shared Services Philip Lee, Director Assets and Engineering Leigh Harrison. Front L – R: Director Planning and Environment Teresa Dominik, Chief Executive Officer Warwick Winn, Executive Manager People and Governance Jill Colson.



# Healthy Community

Manningham is predicted to increase in population and diversity in the near future, which will bring with it a slight transformation in the mix of people within the community.

This will result in an increased need for services, facilities and safe spaces for children and older adults, as well as provision of transport options and housing.



Through a strong partnership approach, Council will focus on ensuring that people stay healthy and well, can access the services they need, are connected to their local neighbourhoods, feel safe and live in a harmonious and inclusive community.



## Healthy Community

### Goal: 1.1:

A Healthy, Resilient and Safe Community

### Goal 1.2:

A Connected and Inclusive Community



<p><b>Generation 2030</b> Our Community Spirit</p> <p><b>Council Services</b> Aged and Disability Support Services Art Gallery and Programs Community Events and Programs Community Services Cultural Services Health and Local Laws, Food Safety and Animal Management Library Services Traffic control and School Crossings</p>	<p><b>Legislation and Policy</b></p> <ul style="list-style-type: none"> <li>▪ Australian National Action Plan on Women, Peace and Security</li> <li>▪ Draft National Drug Strategy 2016-2025</li> <li>▪ Family Violence Protection Act 2008</li> <li>▪ Gender Equality Blueprint, Australian Human Rights Commission</li> <li>▪ Heatwave policy</li> <li>▪ National Crime Prevention Framework</li> <li>▪ National Plan to Reduce Violence against Women and their Children 2010 - 2022</li> <li>▪ National Strategy for Disaster Resilience-Council of Australian Governments (COAG) 2011</li> <li>▪ Public Health and Wellbeing Act 2008</li> <li>▪ Resilient Melbourne Strategy</li> <li>▪ The National Safe Schools Framework</li> <li>▪ Victorian Public Health and Wellbeing Outcomes Framework</li> </ul>	<p><b>Strategic Documents</b></p> <ul style="list-style-type: none"> <li>▪ Access, Equity and Diversity Strategy</li> <li>▪ Affordable Housing Plan 2010</li> <li>▪ Ageing Well in Manningham</li> <li>▪ Community Local Law</li> <li>▪ Cultural Strategy 2013 – 2017</li> <li>▪ Disability Access and Inclusion Plan</li> <li>▪ Dementia Friendly Action Plan</li> <li>▪ Early Years Plan</li> <li>▪ Gambling Policy</li> <li>▪ Metro Access Community Strengthening Plan</li> <li>▪ Municipal Emergency Management Plan</li> <li>▪ Municipal Fire Management Plan</li> <li>▪ Municipal Public Health and Wellbeing Plan</li> <li>▪ Reconciliation Action Plan</li> </ul>
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### Goal 1.1: A Healthy, Resilient and Safe Community

Focus Areas:

- A community where everyone aspires to optimal health and wellbeing
- A community that feels safe inside and outside the home
- A strong sense of place with liveable neighbourhoods
- A resilient community prepared for and responsive to emergencies
- Opportunities for lifelong learning, volunteering and feeling part of the community
- A strong and innovative service system that meets community needs
- A community that is active in the prevention of family violence



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ In partnership, support family and young people to build connections and resilience                             <ul style="list-style-type: none"> <li>○ Strengthen youth participation to advise Council on the needs of young people</li> </ul> </li> </ul>	Opportunities SOURCE: YMCA / COUNCIL DATA	- / ↑
	<ul style="list-style-type: none"> <li>▪ Deliver local initiatives to support healthy lifestyles through life-long learning, volunteering, recreation and safe choices</li> <li>▪ Review of the Active for Life Recreation Strategy</li> </ul>	Adults reporting good health status SOURCE: VICTORIAN POPULATION HEALTH SURVEY	- / ↑
	<ul style="list-style-type: none"> <li>▪ Partner with key stakeholders to strengthen perceptions of safety in Manningham</li> </ul>	Perception of Safety at Night SOURCE: VICHEALTH	- / ↑
	<ul style="list-style-type: none"> <li>▪ Strengthen community confidence to report family violence and link to support services</li> </ul>	Confidence in Reporting SOURCE: COMMUNITY PANEL	
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Deliver place making approaches and activities to encourage participation in community life and liveable neighbourhoods</li> <li>▪ Promote Crime Prevention through Environmental Design</li> </ul>	Belonging to a Local Club or Activity Guidelines implemented in Council Facilities Source: Council Data	- / ↑
Environment	<ul style="list-style-type: none"> <li>▪ Ensure effective preparation, response and recovery for emergency events through the delivery of an Emergency Management Prevention and Preparedness Program</li> </ul>	Households with Emergency Plan SOURCE: FIRE SERVICES	- / ↑
Economy	<ul style="list-style-type: none"> <li>▪ Facilitate a coordinated foodbank to increase access to healthy food</li> </ul>	Opportunities to secure healthy food SOURCE: COUNCIL DATA	- / ↑
Leadership	<ul style="list-style-type: none"> <li>• Support local services to deliver a healthy, safe and resilient community                             <ul style="list-style-type: none"> <li>○ <b>Major initiative</b> - Plan for the health and wellbeing of the municipality through the adoption and implementation of Healthy City Strategy 2017 – 2021</li> </ul> </li> </ul>	Service partners engaged in Community Partnerships SOURCE: COUNCIL DATA	- / ↑

### Goal 1.2: A Connected and Inclusive Community

Focus Areas:

- Inclusive of our community in age, ability and diversity
- Support people to connect and engage in community life
- Housing choices that meet the needs of our community
- A community that has local inclusive employment opportunities
- A community that values respectful relationships and gender equity
- Respect, support and celebrate Aboriginal people, culture and heritage



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	▪ Deliver an arts and cultural program that creates opportunities for community participation and development	Residents participation SOURCE: COUNCIL DATA	-/ ↑
	▪ Deliver initiatives for the rights, equality and opportunity of all residents <ul style="list-style-type: none"> <li>○ <b>Initiative</b> - strengthen opportunities for older people in building a Dementia and Age Friendly City</li> </ul>	Initiatives implemented SOURCE: COUNCIL DATA	-/ ↑
	▪ Investigate Council becoming part of the 'Welcoming Cities' initiative to foster a sense of belonging and participation for all members of our community	Implementation of Initiatives SOURCE: COUNCIL DATA	-/ ↑
	▪ Build Manningham commitment to gender equity practices across the community	Organisations committed SOURCE: COUNCIL DATA	-/ ↑
Places and Spaces	▪ Housing diversity options for all residents through advocacy and local planning policies	Housing Diversity SOURCE: COUNCIL DATA	-/ ↑
Environment	▪ Promote the benefits of our quality recreation, relaxation and active spaces to our diverse community to improve wellbeing	Involvement in community initiatives SOURCE: COUNCIL DATA	-/ ↑
Economy	▪ Deliver initiatives to advocate and promote local employment	Proportion of people with a disability engaged in education and /or work SOURCE: COUNCIL DATA	-/ ↑
Leadership	▪ Deliver initiatives to strengthen inclusion, and connection of diverse communities: <ul style="list-style-type: none"> <li>○ <b>Major initiative</b> - adoption and implementation of Access, Equity and Diversity Strategy across the municipality</li> <li>○ <b>Major initiative</b> - promote gender equity with female friendly facility upgrades in a number of local sporting pavilions</li> </ul>	Initiatives implemented SOURCE: COUNCIL DATA	-/ ↑

# Liveable Places and Spaces

From leafy large blocks in the outer suburbs, past a green wedge, and through to newly evolving high density communities in Doncaster.

It is important that parks, open spaces and streetscapes are maintained to provide people with space to relax, exercise and travel easily from place to place.

**Dwelling Growth**  
By 2021 11,761 new residents

In 2026, 20% of residents will live alone

In 2026 4,912 new dwellings

37% of households are within 400m of bus stop

**Car Usage**  
47% of short trips are taken by private vehicle

Council maintains 1700km in roads, paths, bike lanes and walking lanes

Increased demand and importance on arts, community

Increased demand on 51 Sporting facilities

Only 4% households do not have a private vehicle

70% of working resident's travel by car to work

**PLACES & SPACES**

The infographic features a central illustration of a street scene with various landmarks and services labeled: EMERGENCY MANAGEMENT, TOWN PLANNING, BUILDING SERVICES, HEIGHT LIMIT, PLANNING CONTROL, STADIUM SPORTING FACILITIES, AQUATIC CENTRE, TRANSPARENCY, B&Q, PLAYGROUND, LINE MARKING, STREET LIGHTING, PARKING & TRAFFIC CONTROL, SPEED HUMP, and a dog. A blue bus is driving on the road, and a person is pushing a shopping cart.

Council will focus on managing amenity to create inviting places and spaces, enhanced parks, open space and streetscapes, well connected, safe and accessible travel and well utilised and maintained community infrastructure



*Liveable Places and Spaces*

**Goal: 2.1**

Inviting places and spaces

**Goal: 2.2**

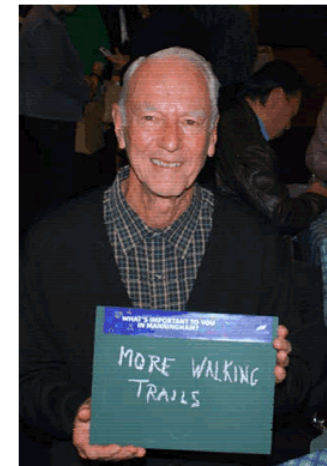
Enhanced parks, open space and streetscapes

**Goal: 2.3**

Well connected, safe and accessible travel

**Goal: 2.4**

Well maintained and utilised community infrastructure



<p><b>Generation 2030</b> Everything We Need is Local Getting from Place to Place Planning for Where We Live</p> <p><b>Council Services</b> Building Services Footpaths, vehicle crossings and kerb and channel maintenance Graffiti Removal Line marking Parks and Recreation Roads, streets and bridges Street cleaning Litter pick up Street lighting</p>	<p><b>Council Services</b> Council Buildings Developer contributions Geographic Information Systems (GIS) Infrastructure Planning Public Transport Signs and street furniture Statutory Planning Strategic Land Use Planning and Development Strategic Projects</p>	<p><b>Legislation and Policy</b></p> <ul style="list-style-type: none"> <li>▪ 30 year Infrastructure Plan</li> <li>▪ Disability Act 2006</li> <li>▪ Metropolitan Open Space Strategy</li> <li>▪ Plan Melbourne 2017</li> <li>▪ Planning and Environment Act 1987</li> <li>▪ Road Safety Act 1986</li> <li>▪ Road Safety Road Rules 2009</li> <li>▪ Roads Management Act 2004</li> <li>▪ Subdivision Act</li> <li>▪ Transport Integration Act 2010</li> </ul>	<p><b>Strategic Documents</b></p> <ul style="list-style-type: none"> <li>▪ Active for Life Recreation Strategy 2010</li> <li>▪ Activity Centre Structure Plans</li> <li>▪ Affordable Housing Policy and Action Plan</li> <li>▪ Asset Management Strategy</li> <li>▪ Bushland Management Strategy 2014</li> <li>▪ Doncaster Hill Strategy 2004</li> <li>▪ Local Laws - Footpath Trading, Busking, Signage</li> <li>▪ Integrated Transport Strategy</li> <li>▪ Manningham Planning Scheme</li> <li>▪ Municipal Public Health and Wellbeing Plan</li> <li>▪ Neighbourhood and Play space Program</li> <li>▪ Open Space Strategy and Development Program</li> <li>▪ Reserve Management and Development Plans</li> <li>▪ Residential Strategy 2012</li> <li>▪ Urban Design Principles</li> </ul>
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**Goal 2.1 Inviting places and spaces**

Focus Areas:

- Accessible and connected mixed-use places to recreate, gather and celebrate
- Well designed and managed public spaces and streetscapes that are integrated into future development
- Managing impact of growth and density on amenity
- Sustainable development balancing our unique balance of city and country
- Developer investment contributes to the amenity of the municipality



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ Placed-based initiatives that create inviting places and spaces that support people to engage in community life</li> </ul>	Placed-based initiatives Community Satisfaction SOURCE: COUNCIL DATA	-/ ↑ -/ ↑
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Ensure urban design and maintenance retains a high level of amenity for Council owned and managed spaces</li> </ul>	Urban design and maintenance complete SOURCE: COUNCIL DATA	-/ ↑
	<ul style="list-style-type: none"> <li>▪ Managing impact of growth on amenity</li> </ul>	2/3 growth into activity centres and main roads SOURCE: COUNCIL DATA	-/ ↑
Environment	<ul style="list-style-type: none"> <li>▪ Ensure local planning and development is responsive to community need and aligned with local planning laws                             <ul style="list-style-type: none"> <li>○ <b>Major initiative</b> - Review the Manningham Planning Scheme by 30 June 2018</li> </ul> </li> </ul>	VCAT Decisions upheld SOURCE: PPARS / STATE GOVERNMENT	-/ ↑
Economy	<ul style="list-style-type: none"> <li>▪ Deliver initiatives to optimise the return on Council owned land and building holdings</li> </ul>	Revenue secured SOURCE: COUNCIL DATA	-/ ↑
Leadership	<ul style="list-style-type: none"> <li>▪ Ensure planning decisions are timely and appropriate</li> <li>▪ Work together with the region for better outcomes for Manningham</li> </ul>	Planning decisions made within time SOURCE: PPARS / STATE GOVERNMENT Regional Partnership Initiatives SOURCE: COUNCIL DATA	-/ ↑

**Goal 2.2 Enhanced Parks, Open Space and Streetscapes**

Focus Areas

- Accessible and well connected areas that inspire activity, recreation and relaxation
- Optimise sustainability of parks and reserves expansion and enhancement.
- Protect and enhance our parks and reserves
- Well maintained parks and reserves with facilities designed for all

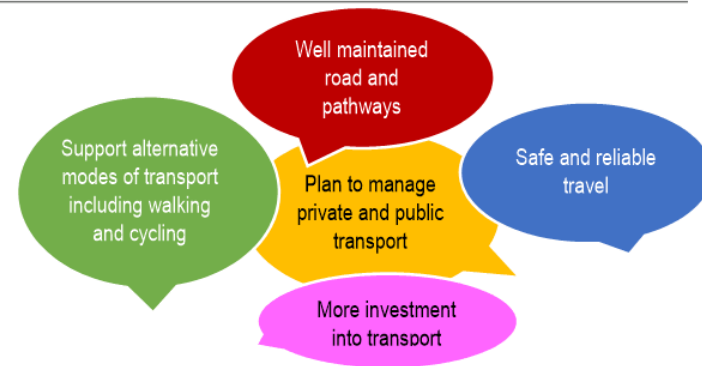


Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ Optimise community enjoyment and participation in our parks, open space and streetscapes through sound design, programs and connectivity                             <ul style="list-style-type: none"> <li>○ Improved seating particularly for older people along our linear parks</li> </ul> </li> </ul>	Community satisfaction / utilisation SOURCE: COUNCIL DATA	- / ↑
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Improvement and maintenance programs implemented to ensure parks, open space and streetscapes are clean and well maintained                             <ul style="list-style-type: none"> <li>○ <b>Major Initiative</b> - Implementation of the Parks Improvement Program as scheduled, including Petty's Reserve Sporting , Ruffey Lake Park Management Plan, Lawford Reserve Management Plan (Stage 2) and Main Yarra River Trail to Warrandyte</li> </ul> </li> </ul>	Community Satisfaction Rating (median) SOURCE: REGIONAL PARK ASSESSMENT	- / ↑
Environment	<ul style="list-style-type: none"> <li>▪ Deliver management and maintenance programs to improve balance between bushfire prevention and protection of biodiversity</li> </ul>	Assessment of weed reduction and roadside vegetation completed SOURCE: COUNCIL DATA	- / ↑
Economy	<ul style="list-style-type: none"> <li>▪ Development of open space that contributes to the value of the area</li> </ul>	Projects completed SOURCE: COUNCIL DATA	- / ↑
Leadership	<ul style="list-style-type: none"> <li>▪ Council ensures sustainable funding and good practice to upgrade and manage parks, reserves and streetscapes</li> </ul>	Funding for open space SOURCE: COUNCIL DATA	- / ↑

### Goal 2.3 Well Connected, Safe and Accessible Travel

Focus Areas

- Well connected, safe and accessible public transport and active options
- Well planned and maintained roads, pathways and transport infrastructure
- Improved sustainable transport options to reduce congestion
- Easier travel to and within Manningham and the wider metropolitan area
- Pursue a 20 minute neighbourhood (in line with Plan Melbourne where every home will be within 20 minutes of travel of local services and facilities).  
Priorities include Bus Rapid Transit (BRT) service Eastern Freeway - preserving Doncaster Rail corridor, Doncaster Bus improvement, increased SmartBus provision and improved bus service coverage and frequency.



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ Develop and deliver transport that is safe, reliable, accessible and affordable for the community for public and active transport options</li> </ul>	Perception of Safety / Transport Usage SOURCE: COUNCIL DATA	-/ ↑
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Deliver parking needs assessment and implement transport infrastructure to address changing demands in Manningham</li> </ul>	Assessment Implementation	-/ ↑
	<ul style="list-style-type: none"> <li>▪ Continue to improve the road network through the delivery of a targeted pavement resealing and rehabilitation program                             <ul style="list-style-type: none"> <li>○ <b>Major Initiative</b> - Improve connectivity through the delivery of the Road Improvement Program, including upgrading Council Link Roads (King Street and Stage 1 of Jumping Creek Road by 30 June 2021)</li> </ul> </li> </ul>	Sealed Roads below intervention level Community satisfaction with roads SOURCE: COUNCIL DATA AND COMMUNITY SATISFACTION SURVEY	-/ ↓ -/ ↑
Environment	<ul style="list-style-type: none"> <li>▪ Support alternate modes of transport and ensure that pedestrians and bicycle routes are well integrated with connections to public transport and activity centres</li> </ul>	People using sustainable transport options SOURCE: COUNCIL DATA / ABS	-/ ↑
Economy	<ul style="list-style-type: none"> <li>▪ Advocate for improved transport Investment into the local network</li> </ul>	Funding secured for transport initiatives SOURCE: COUNCIL DATA	-/ ↑
Leadership	<ul style="list-style-type: none"> <li>▪ Work with regional /state partners to deliver a strategic transport plan for private and public transport in the region                             <ul style="list-style-type: none"> <li>○ <b>Major Initiative</b> - Plan developed and implementation commenced by 31 December 2018</li> </ul> </li> </ul>	Plan implementation SOURCE: COUNCIL DATA	-/ ↑

**Goal 2.4: Well utilised and maintained community infrastructure**

Focus Areas:

- Infrastructure that is responsive to changing community, education and sporting needs
- Quality community infrastructure that is well maintained
- Council Infrastructure that is meeting environmental and accessibility standards
- Ensure capital works investment in community facilities to respond to community need
- Infrastructure is well utilised and caters to the changing needs of the municipality



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ Determine and implement fair and sustainable service levels for sporting and community use in Council owned and managed community infrastructure</li> </ul>	Community utilisation of Facilities SOURCE: COUNCIL DATA	-/ ↑
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Ensure building and building maintenance of Council’s building assets are delivered to a high standard that promotes safe and optimum use</li> <li>▪ Investigate the possibility of universal design in construction projects</li> </ul>	Council buildings in good condition Design standards explored in major projects SOURCE: COUNCIL DATA	-/ ↑
Environment	<ul style="list-style-type: none"> <li>▪ Support the sustainable design and use of buildings, facilities and infrastructure.</li> </ul>	Facilities ESD compliant Plans and initiatives to ensure and efficient and effective use SOURCE: COUNCIL DATA	-/ ↑ -/ ↑
Economy	<ul style="list-style-type: none"> <li>▪ Work closely with local and regional partners to secure financial support for existing and future infrastructure projects.</li> </ul>	Opportunities secured SOURCE: COUNCIL DATA	-/ ↑
Leadership	<ul style="list-style-type: none"> <li>▪ Deliver the Annual Capital Works Program to maintain, upgrade and develop Council's assets to address existing and future needs                             <ul style="list-style-type: none"> <li>○ <b>Major Initiative</b> - assist in addressing growing demand in indoor sports across Manningham through completion of Mullum Mullum Stadium. Construction completed. Operation and use arrangements in place by 30 June 2018.</li> </ul> </li> </ul>	Completion of Capital Works Program SOURCE: COUNCIL DATA	-/ ↑

# Resilient Environment

302 Parks and reserves

151 Play-spaces

Including destination parks and playgrounds

714ha Council mows, maintains, waters, tidies

Green Wedge 4000 hectare

**Natural Resources**  
Residential and commercial water usage is high.  
\* 466L per household per day

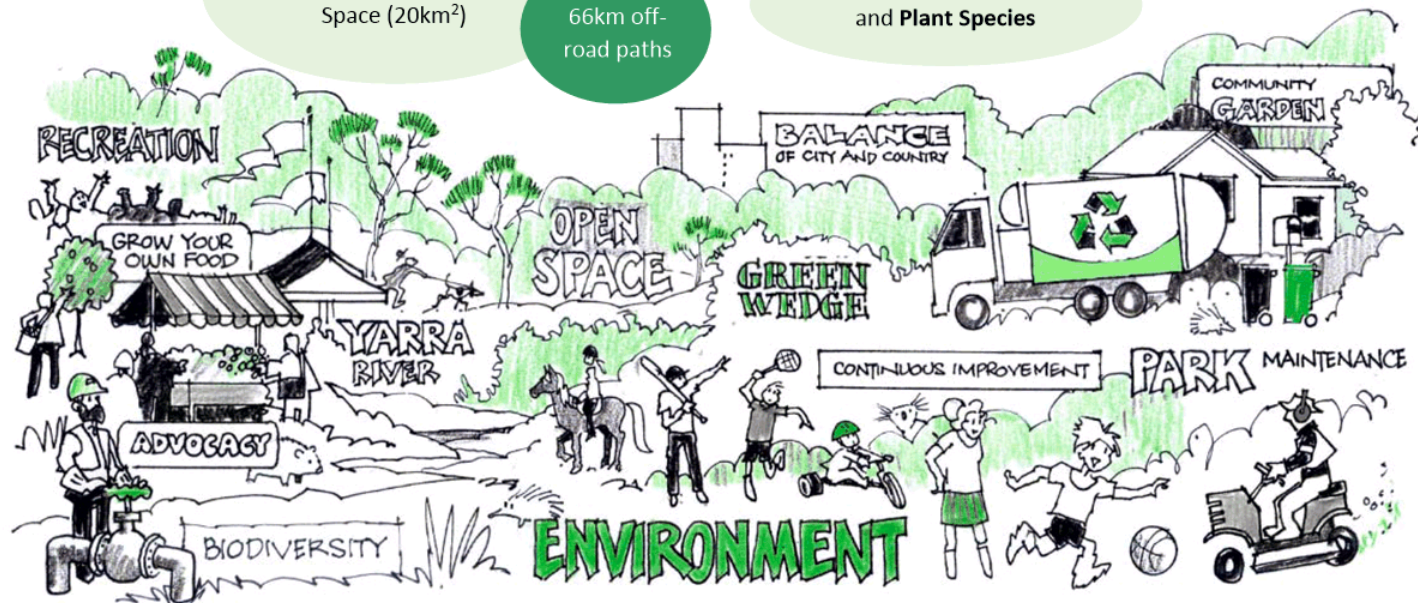
Electricity consumption 6.2 5.4kwh/day  
EMR average 5.4kwh/day

18% of Manningham is classified as Open Space (20km<sup>2</sup>)

66km off-road paths

51 Endangered Animal and Plant Species

Manningham is well placed to provide the community with exceptional natural environment experiences, with widespread green spaces on offer that support many endangered species



Council will work with our community and partners to protect and enhance our valued environment and biodiversity, as well as reduce our environmental impact and adapt to climate change



*Resilient Environment*

**Goal: 3.1**

Protect and enhance our environment and biodiversity

**Goal: 3.2**

Reduce our Environmental Impact and Adapt to Climate Change



<p><b>Generation 2030</b> Protect Our Natural Resources</p> <p><b>Council Services</b> Natural and Built Environment Open Space and Recreation Planning Septic Tank Compliance Underground Drains Waste Services</p>	<p><b>Legislation and Policy</b></p> <ul style="list-style-type: none"> <li>▪ Climate Change Act 2017</li> <li>▪ Environment Protection and Biodiversity Conservation Act 1999</li> <li>▪ Renewable Energy Target (Federal)</li> <li>▪ Flora and Fauna Guarantee Act 1988</li> <li>▪ Native vegetation clearing regulations</li> <li>▪ Native Vegetation Clearing Regulations</li> <li>▪ Planning and Environment Act 1987</li> <li>▪ Protecting Victoria’s Environment – Biodiversity 2036 Plan</li> <li>▪ Protecting Victoria’s Environment – Biodiversity 2037</li> <li>▪ Resilient Framework Emergency Management</li> <li>▪ Resilient Framework Emergency Management</li> <li>▪ Victorian Energy Efficiency Target Act 2017</li> </ul>	<p><b>Strategic Documents</b></p> <ul style="list-style-type: none"> <li>▪ Bushland Management Strategy 2014</li> <li>▪ Climate and Energy Plan</li> <li>▪ Climate Change 2020</li> <li>▪ Domestic Wastewater Plan 2011</li> <li>▪ Drainage Strategy</li> <li>▪ Green Wedge Strategy and Action Plan 2020</li> <li>▪ Open Space Strategy 2014</li> <li>▪ Municipal Emergency Management Plan</li> <li>▪ Reserve Management and Development Plans</li> <li>▪ Securing the Future Adaptation Plan</li> <li>▪ Strategic Water Management Plan 2008</li> </ul>
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**Goal 3.1 Protect and enhance our environment and biodiversity**

Focus Areas:

- Foster community partnerships in protecting natural spaces, parks, rivers and creeks
- Sustainable development encompassing living, business and community facilities
- Support the protection of the green wedge and natural spaces
- Improve local economy in the green wedge
- Sustainable management, monitoring and enhancement for the natural environment



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ Support the community to deliver programs and activities to protect and enhance biodiversity values across land in Manningham                             <ul style="list-style-type: none"> <li>○ <b>Major initiative</b> - deliver education and awareness program on environmental sustainability, biodiversity protection and smarter living by 30 June 2018</li> </ul> </li> </ul>	Volunteer Hours SOURCE: COUNCIL DATA	- / ↑
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Deliver initiatives to ensure sustainable land use and protection of landscape and natural heritage assets</li> </ul>	Projects completed SOURCE: COUNCIL DATA	- / ↑
Environment	<ul style="list-style-type: none"> <li>▪ Initiatives to advocate and protect Manningham’s natural spaces, rivers, creeks and green wedge</li> </ul>	Plan Implementation SOURCE: COUNCIL DATA	- / ↑
Economy	<ul style="list-style-type: none"> <li>▪ Advocate for an improved long term future and viability in the Green Wedge through economic and tourism opportunities</li> </ul>	Local GDP SOURCE: ABS / REMPLAN	- / ↑
Leadership	<ul style="list-style-type: none"> <li>▪ Lead and educate the community in environmental services and programs</li> </ul>	Community Initiatives SOURCE: COUNCIL DATA	- / ↑

**Goal 3.2 Reduce our Environmental Impact and Adapt to Climate Change**

Focus Areas:

- Build community awareness and support of environmental issues
- Optimise the management of our energy, waste and water
- Manage natural spaces to remove threats and revegetate
- Support sustainable green business
- Demonstrate leadership in sustainable and innovative environmental practices

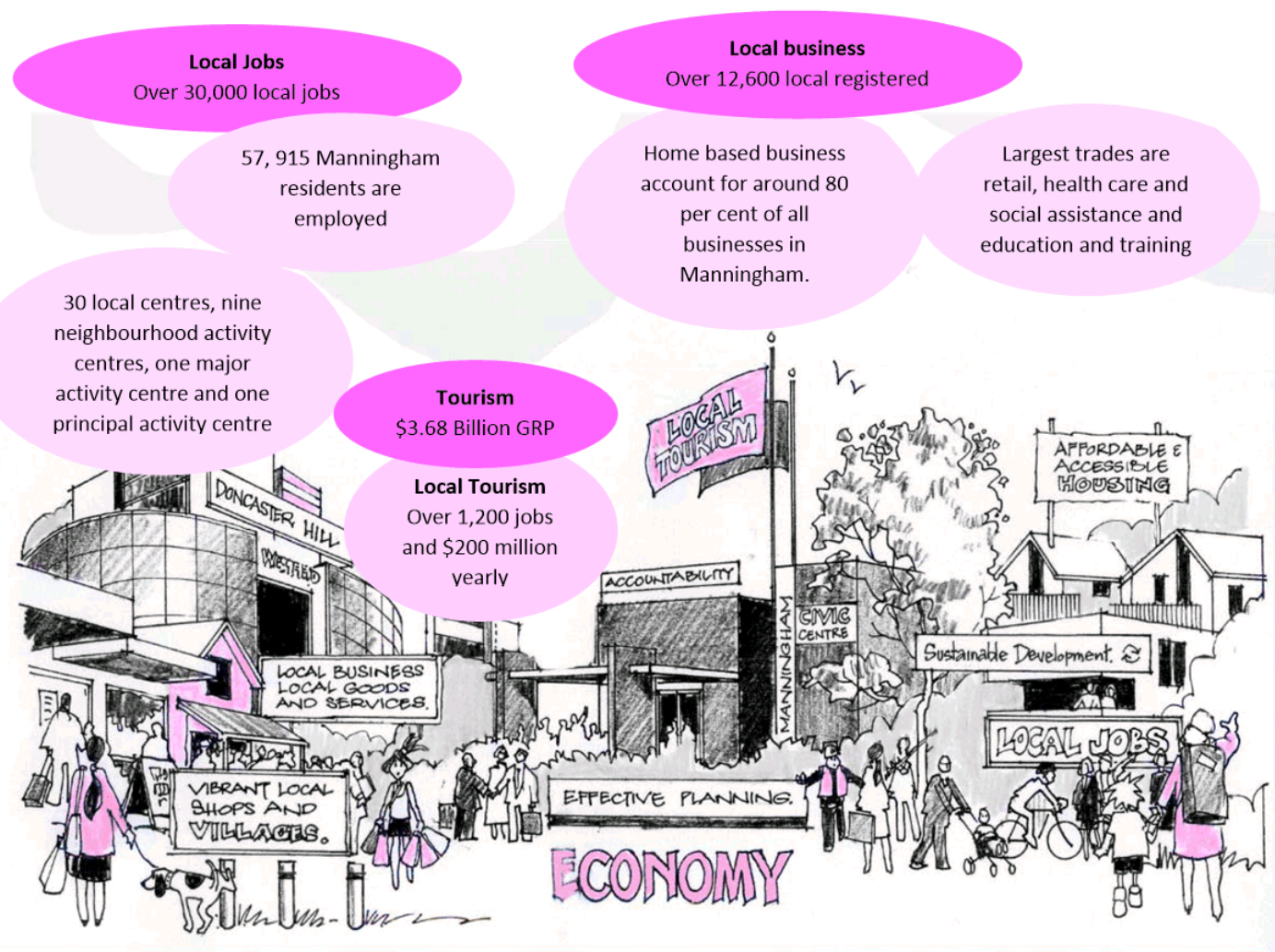


Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ Deliver a sustainability program to educate, empower and engage the community in reducing its environmental impact and adapting to climate change</li> </ul>	Annual participation in environmental sustainability programs SOURCE: COUNCIL DATA	- / ↑
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Activities and programs that support sustainable use of energy, water and waste                             <ul style="list-style-type: none"> <li>○ <b>Major Initiative</b> – Manage and maintain Bolin Bolin Billabong Integrated Water Management Facility to supply harvested stormwater for sports grounds irrigation. Complete construction by 30 September 2017</li> <li>○ <b>Major Initiative</b> – Progress upgrade of Council drainage infrastructure to protect habitable floor levels and improve community safety on schedule</li> </ul> </li> <li>▪ Improved litter collection and disposal programs along roadsides</li> </ul>	Initiatives implemented SOURCE: COUNCIL DATA  Increased energy savings Reduce Council greenhouse gas emissions by 20% by year 2020. SOURCE: COUNCIL DATA	- / ↑
Environment	<ul style="list-style-type: none"> <li>▪ Ensure plans are responsive to protect and prepare our environment for emergency, bushfire disaster</li> </ul>	Plans completed in time SOURCE: COUNCIL DATA	- / ↑
Economy	<ul style="list-style-type: none"> <li>▪ Support local business to improve environmental and sustainable outcomes through inclusion in regional programs</li> </ul>	Businesses in NAGA supported programs SOURCE: COUNCIL DATA	- / ↑
Leadership	<ul style="list-style-type: none"> <li>▪ Demonstrate leadership in sustainable and innovative environmental practices e.g. solar panels</li> </ul>	Environmental initiatives for Council Buildings and Assets SOURCE: COUNCIL DATA	- / ↑
	<ul style="list-style-type: none"> <li>▪ Sustainable waste collection</li> </ul>	LGPRF Waste Indicators SOURCE: COUNCIL DATA	- / ↑



# Vibrant and Prosperous Economy

Manningham is a unique balance of city and country with an active regional economy. With a low commercial and industrial base there are opportunities to strengthen the tourism and visitor destinations Manningham has a strong local business network, supporting strip shops and activity centres as well as home businesses



Council strives to support the local economy to grow, with local business and activity centres vibrant and prosperous with a strong visitor economy

## Vibrant and Prosperous Economy

### Goal: 4.1

Grow local business and economy



<p><b>Generation 2030</b> Everything We Need is Local</p> <p><b>Council Services</b> Business Support and Development Community and Corporate Events Economic Development Function Centre and Hall Hire Tourism and Visitor Promotion</p>	<p><b>Legislation and Policy</b></p> <ul style="list-style-type: none"> <li>▪ Consumer Affairs Victoria</li> <li>▪ Creative State</li> <li>▪ Future Industries Strategy</li> <li>▪ Local Government Act 1989</li> <li>▪ Melbourne East Metropolitan Partnership</li> <li>▪ Melbourne East Regional Plan</li> <li>▪ Municipal Strategic Statement</li> <li>▪ Plan Melbourne</li> <li>▪ Public Health and Wellbeing Act 2008</li> <li>▪ Resilient Melbourne Strategy</li> </ul>	<p><b>Strategic Documents</b></p> <ul style="list-style-type: none"> <li>▪ Active for Life Recreation Strategy (2010)</li> <li>▪ Busking Permits</li> <li>▪ Doncaster Hill Strategy (2004)</li> <li>▪ Economic Development Strategy</li> <li>▪ Footpath Trading Guidelines</li> <li>▪ Integrated Transport Strategy (2010)</li> <li>▪ Local Activity Centres Plan</li> <li>▪ Municipal Public Health Plan</li> <li>▪ Residential Strategy</li> <li>▪ The Green Wedge Action Plan (2011)</li> </ul>
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**Goal 4.1 Grow our local business, tourism and economy**

Focus Areas:

- Develop tourism through promotion of the unique character of Manningham
- Suitable mix of commercial land to stimulate business diversity
- Strengthen accessibility and viability in activity centres for retail, employment and community.
- Leverage private and public investment opportunities through Precinct Investment Plans
- Foster the greater Melbourne East economy



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	▪ Foster knowledge and innovation in the business community through the delivery of Business Development Program	Participants at events Participant satisfaction SOURCE: COUNCIL DATA	-/ ↑ -/ ↑
	▪ Strengthen creative industries and partnerships to harness new opportunities for cultural tourism	Local Cultural Tourism SOURCE: ABS / GDP DATA	-/ ↑
Places and Spaces	▪ Implement improvements to strengthen accessibility and viability in activity centres for retail, employment and community.	Investment in activity centres SOURCE: COUNCIL DATA	-/ ↑
Economy	▪ Develop tourism investment opportunities <ul style="list-style-type: none"> <li>○ <b>Major Initiative</b> – Deliver the Economic Development Strategy to create opportunities for visitor destinations and events within Manningham that engage both residents and external visitors by 30 June 2018</li> </ul>	Key destination visitor numbers SOURCE: DESTINATION MELBOURNE AND REMPLAN	-/ ↑
Leadership	▪ Collaborate with regional partners to foster the growth of greater Melbourne East economy and create a mix of land to stimulate business diversity in the region	Reliance on rate revenue growth SOURCE: COUNCIL DATA	-/ ↓

## Well Governed Council

### Goal: 5.1

A financially sustainable Council that manages resources effectively and efficiently

### Goal: 5.2

A Council that values citizens in all that we do

<p><b>Generation 2030</b> A responsive Council which leads through effective planning, advocacy, transparency and accountability</p> <p><b>Council Services</b> Councillors and Chief Executive Communications and Engagement Citizen Connect People, Culture and Safety Shared Services (Risk Management, Records Management, Financial Services, Information Technology, Transformation) Strategic Governance, Planning and Performance</p>	<p><b>Legislation and Policy</b></p> <ul style="list-style-type: none"> <li>▪ Charter of Human Rights and Responsibilities Act 2006</li> <li>▪ Equal Opportunity Act</li> <li>▪ Fair Work Act</li> <li>▪ Local Government Act 1989</li> <li>▪ Occupational Health and Safety Act 2004 and Regulations 2007</li> <li>▪ Planning and Reporting Regulations</li> </ul>	<p><b>Strategic Documents</b></p> <ul style="list-style-type: none"> <li>▪ Asset Management Plans</li> <li>▪ Manningham’s Community Local Law 2013</li> <li>▪ Municipal Strategic Statement</li> <li>▪ Risk Management Framework</li> <li>▪ Special Rates and Charges Policy</li> <li>▪ Strategic Resource Plan and Budget documents</li> <li>▪ Ten Year Financial Strategy</li> </ul>
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**Goal 5.1: A financially sustainable Council that manages resources effectively and efficiently**

Focus Areas:

- A sustainable suite of services and activities are delivered for our citizens
- A Council that is responsible in future planning
- A Council that models excellence through innovation, effectiveness and efficiency
- Proactive approach to delivering a financially sustainable position



Theme	2017 – 2021 Actions	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ Develop and deliver accessible and affordable services and facilities for the community</li> </ul>	Service Cost Indicators SOURCE: COUNCIL DATA (LGPRF)	-/ ↓
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Identify initiatives to savings and stronger return on investment in Council owned and managed places and spaces</li> </ul>	Initiatives identified and implemented SOURCE: COUNCIL DATA	-/ ↑
Environment	<ul style="list-style-type: none"> <li>▪ Ensure that future land use planning balances amenity and economic pressures</li> </ul>	Adherence to relevant laws SOURCE: COUNCIL DATA	-/ ↑
Economy	<ul style="list-style-type: none"> <li>▪ Establish and Implement a Developer Contribution Plan (DCP) Strategy for the City for future growth and provision of amenities</li> </ul>	Savings achieved Standards improvements SOURCE: COUNCIL DATA	-/ ↑
Leadership	<ul style="list-style-type: none"> <li>▪ Deliver a financially sustainable position in the short and long term                             <ul style="list-style-type: none"> <li>○ <b>Major Initiative</b> - prepare a 10 Year Long Term Financial Plan that incorporates key strategies to address the financial sustainability of Council by 30 June 2018</li> </ul> </li> </ul>	Financial Indicators within expected range SOURCE: VAGO / LGPRF	-/ ↑



**Goal 5.2 A Council that values citizens in all that we do**

Focus Areas:

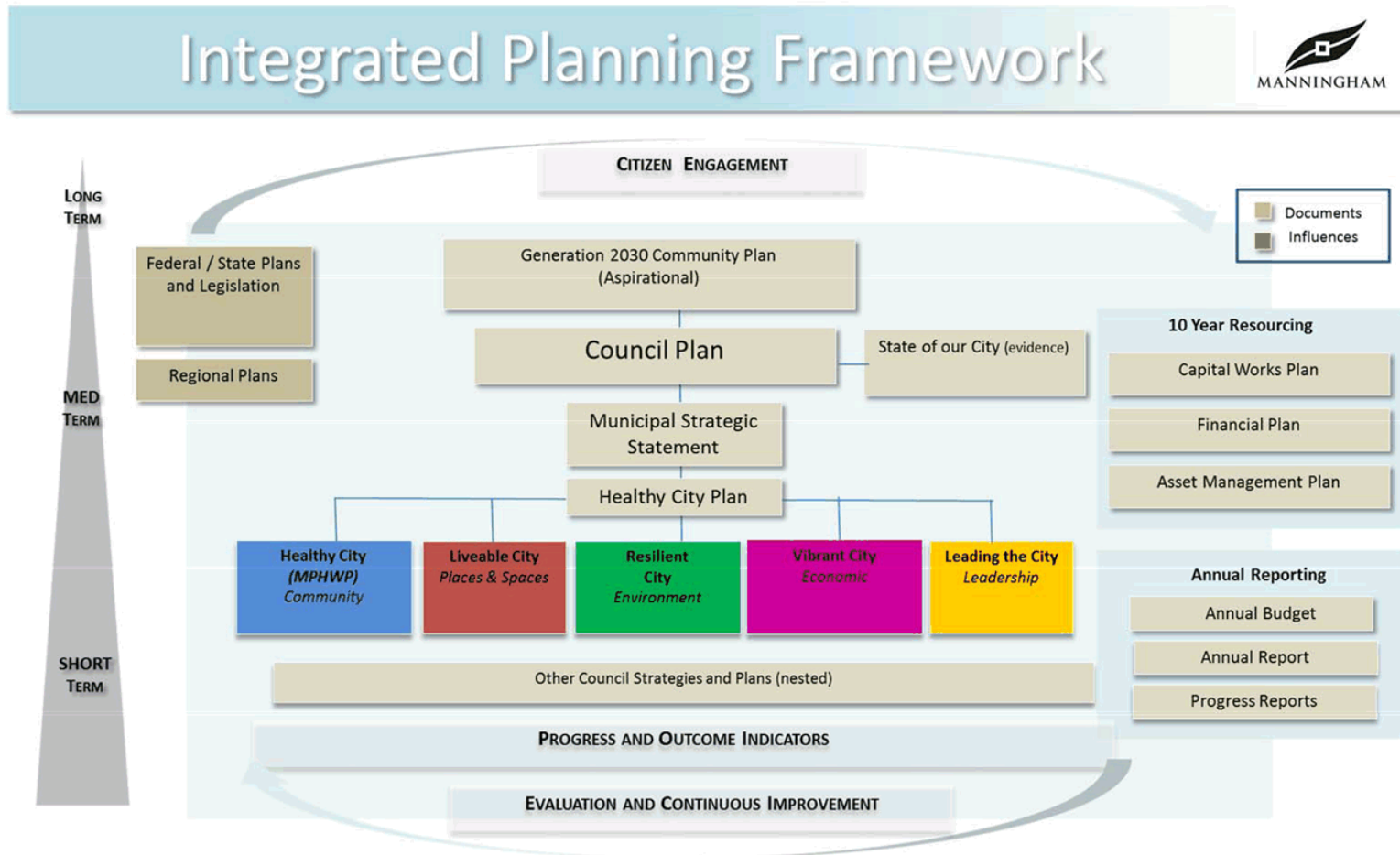
- Information and decision making that meets our communities needs
- Our municipality is supported to thrive
- Stewardship in preparing and responding to emergency and environmental changes
- Council services and activities are delivered efficiently and efficiently for our citizens
- An organisation that is responsive and strives for local citizens to be engaged and well informed in Council activities



Theme	How we can achieve	The Measure	4 Year Target
Community	<ul style="list-style-type: none"> <li>▪ Communication and Engagement that encourages community participation in decision making</li> </ul>	Engagement opportunities SOURCE: COUNCIL DATA	-/ ↑
Places and Spaces	<ul style="list-style-type: none"> <li>▪ Protect and promote community safety, the environment and the amenity of the municipality.</li> </ul>	Indicators - Food safety, Animal management, Waste Management SOURCE: COUNCIL DATA	-/ ↑
Environment	<ul style="list-style-type: none"> <li>▪ Delivering an all-hazards, consequence focussed and collaborative approach to emergency management with regional partners.</li> </ul>	Partnerships Engaged SOURCE: COUNCIL DATA	-/ ↑
Economy	<ul style="list-style-type: none"> <li>▪ Deliver a quality service system that delivers valued, consistent and improved service</li> </ul>	KPI and Actions met SOURCE: COUNCIL DATA	-/ ↑
Leadership	Deliver valued, consistent and improved service experiences for our citizens: <ul style="list-style-type: none"> <li>○ <b>Major Initiative</b> - Through Citizen Connect, make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue. Phase 1 completed by June 2018</li> <li>○ <b>Major Initiative</b> - Deliver IT transformation to ensure technology, infrastructure and systems to supports the organisation to meet statutory and service delivery requirements.</li> </ul>	Community satisfaction with engagement and communications SOURCE: COUNCIL DATA	-/ ↑
	<ul style="list-style-type: none"> <li>▪ Deliver sound governance and leadership in transparency, accountability and decision making</li> </ul>	Governance Indicators SOURCE: COUNCIL DATA (LGPRF)	-/ ↑

**Planning and Reporting Framework**

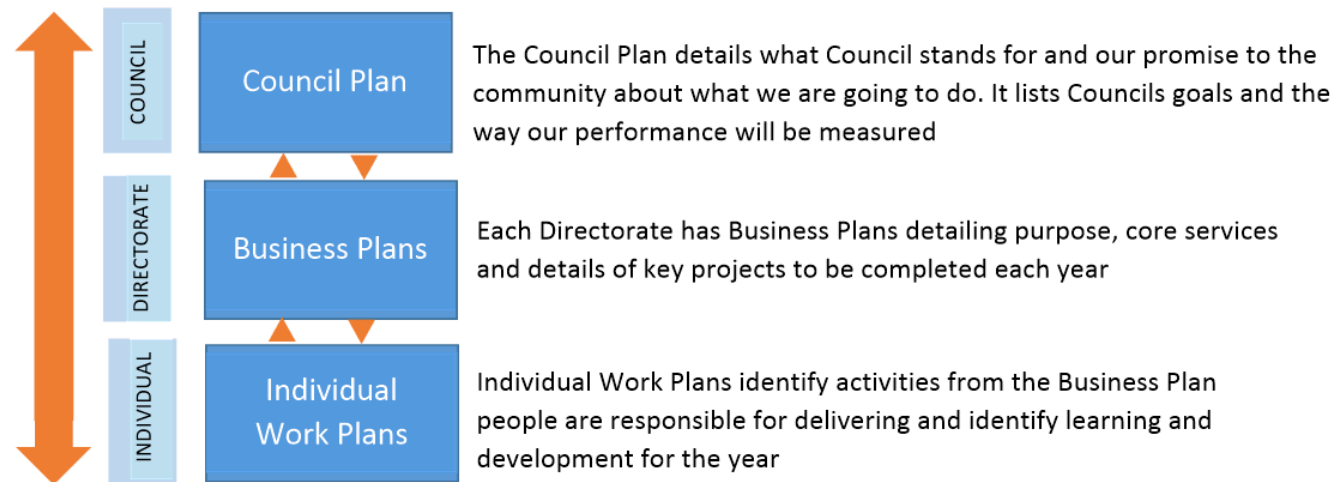
All Council business aims to align to the Council Plan, in partnership with key resourcing and reporting documents, as illustrated below.



**Line of Sight**



The goals and actions in the Council Plan flow achieve Line of Sight through planning, monitoring and reporting our outcomes.



**Council will strengthen delivery of outcomes for our local community**

*Efficiency and sustainability*  
 Council has adopted a sustainable approach to services and activities in response to the State Government’s ‘Fair Go’ Rate Cap. We will strive to continuously improve to deliver strong outcomes.

*Planning and performance*  
 Council has a strong commitment to delivering a valued suite of services and infrastructure effectively and efficiently that provides quality and value for our citizens.

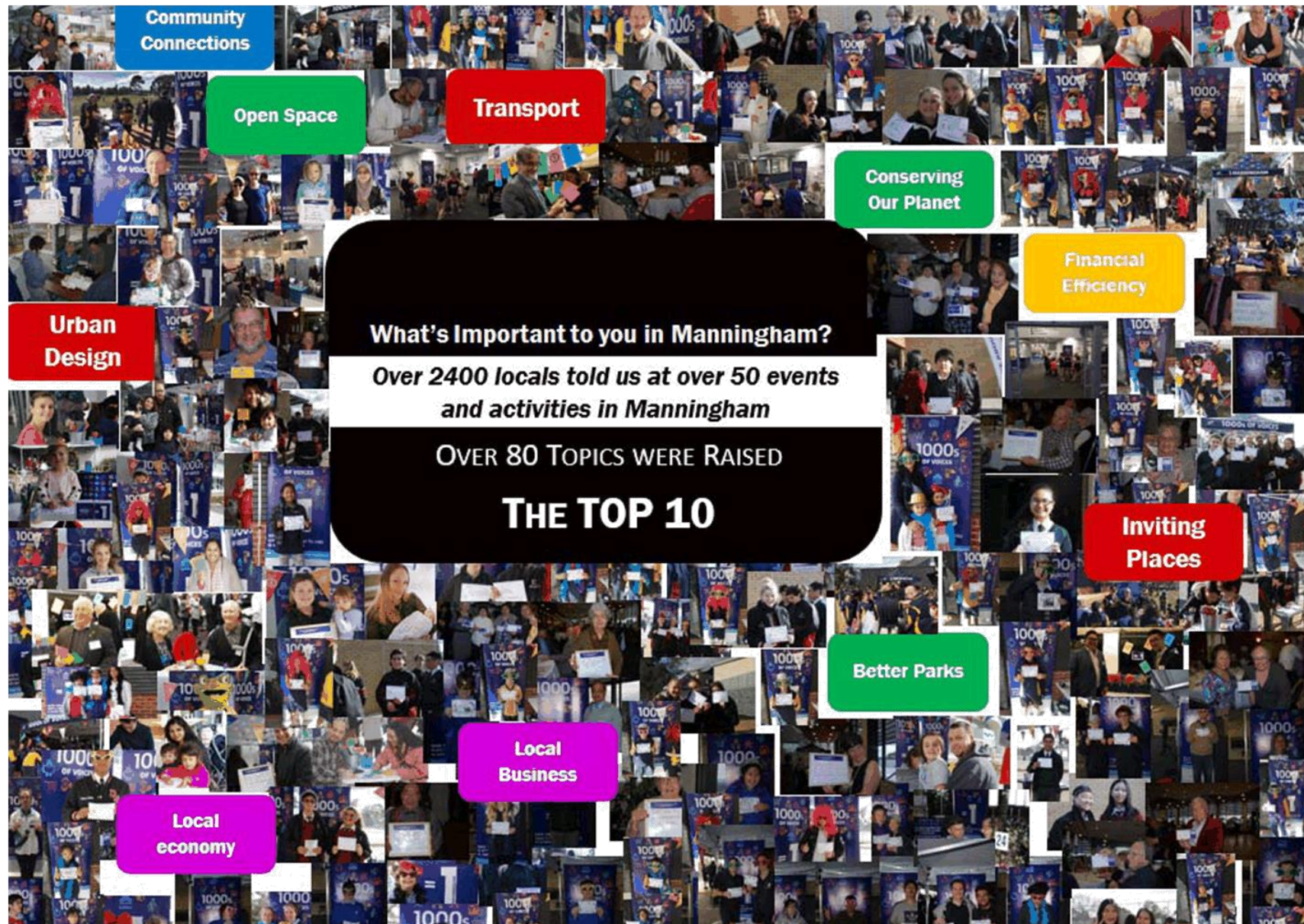


**Proposed Annual Major Initiatives and Initiatives - key projects in 2017/18 to support four year actions detailed under each goal throughout the Plan**

Themes and Goals		Initiative	Measure
<b>1</b>	<b>Healthy Community</b>		
1.1.	A healthy, resilient and safe community	<b>(Major)</b> Plan for the health and wellbeing of the municipality (1)	Plan for the health and wellbeing of the municipality through the adoption and implementation of Healthy City Strategy 2017 – 2021
		Continue to provide a safe, healthy and accessible city by ensuring our local laws are current (2)	Mid-term review of the Community Local Law
1.2.	A connected and inclusive community	<b>(Major)</b> Adoption and implementation of access, equity and diversity strategy across the municipality. (3)	Adoption of the 2017 - 2021 Access, Equity and Diversity Strategy
		<b>(Major)</b> Promote gender equity with delivery of female friendly facility upgrades in a number of local Pavilions. (4)	Delivery of upgrades on time and within budget.
		Strengthen opportunities for older people in building a Dementia and Age Friendly City (5)	Progress with implementation of initiative
		Ensure Council's communications channels are fit-for purpose for Manningham's diverse CALD community (6)	Review of channels undertaken and actions implemented by 31 December 2017.
<b>2</b>	<b>Liveable Places and Spaces</b>		
2.1.	Inviting Places and Spaces	<b>(Major)</b> Ensure local planning is responsive to community need and aligned with local planning laws (7)	Review of the Manningham Planning Scheme by 30 June 2018
2.2.	Enhanced parks, open space and streetscapes	<b>(Major)</b> Implementation of Parks Improvement Program: <ul style="list-style-type: none"> <li>▪ Petty's Reserve</li> <li>▪ Ruffey Lake Park Management Plan</li> <li>▪ Lawford Reserve Management Plan (Stage 2)</li> <li>▪ Completion of the Main Yarra River Trail to Warrandyte (8)</li> </ul>	Implementation of Parks Improvement Program works as scheduled.
		Increase service levels to park maintenance and roadside amenity and improved litter collection service (9)	Increased service levels delivered by 30 June 2018
2.3.	Well connected, safe and accessible travel	<b>(Major)</b> Develop and Deliver a new Integrated Transport Strategy for private and public transport in the region (10)	Plan developed and commenced implementation of priorities by 31 December 2018
		<b>(Major)</b> Improve connectivity through delivery of the Road Improvement Program including: <ul style="list-style-type: none"> <li>▪ Upgrade Council Link Roads</li> <li>▪ Stage 1 of Jumping Creek Road (11)</li> </ul>	Staged works completed as programmed: <ul style="list-style-type: none"> <li>- King Street by 31 December 2019</li> <li>- Jumping Creek Road by 30 June 2021</li> </ul>
		Continue to implement the safe pedestrian crossing points priority list (12)	Projects completed as programmed
2.4.	Well utilised and maintained community infrastructure	<b>(Major)</b> Assist in addressing growing demand in indoor sports across Manningham through completion of Mullum Mullum Stadium. (13)	Construction completed. Operation and use arrangements in place by 30 June 2018.

Themes and Goals		Initiative	Measure
3	Resilient Environment		
3.1.	Protect and enhance our environment and biodiversity	<b>(Major)</b> Deliver education and awareness program on environmental sustainability, biodiversity protection and smarter living.(14)	Annual Program delivered by 30 June 2018.
3.2.	Reduce our environmental impact and adapt to climate change	<b>(Major)</b> Continue to upgrade Council drainage infrastructure to protect habitable floor levels and improve community safety (15)	Drainage upgrade program be progressed and completed on schedule.
		<b>(Major)</b> Manage and maintain the Bolin Bolin Billabong Integrated Water Management Facility to supply harvested stormwater for sports ground irrigation (16)	Construction completed by 30 September 2017. Ongoing maintenance and management delivered to meet performance indicators.
		Continue to maximise Councils' waste resource recovery rate (17)	Reduction in residual waste to landfill compared to previous year.
		Improve energy and carbon efficiency in Council owned and managed buildings (18)	Increased energy savings delivered by 30 June 2018. Reduce Council greenhouse gas emissions by 20% by year 2020
4.	Vibrant and Prosperous City		
4.1.	Grow our local business, tourism and economy	<b>(Major)</b> Grow the visitor economy and create opportunities for visitor destinations and events within Manningham that engage both residents and external visitors (19)	Implementation of Destination Management Plan by 30 June 2018
		Implementation of the Vibrant City Strategy to develop local business, attract investment to the municipality and foster the local economy. (20)	Complete the review and commence implementation of the Strategy by 30 June 2018
5	Well Governed Council		
5.1.	A financially sustainable Council that manages resources effectively and efficiently	<b>(Major)</b> Prepare a 10 Year Long Term Financial Plan incorporating key strategies to address the long term sustainability of Council (21)	Completion of the Plan by 30 June 2018
5.2	A Council that values citizens in all that we do	<b>(Major)</b> Through our Citizen Connect program, we will make it easy for citizens to interact with us, find out information, request a service, provide feedback or report an issue. (22)	Implementation (Phase 1): Centralised Contact Centre by August 2017 Customer Relationship Management by June 2018
		Support residents and business to manage their Council activity online (including planning, footpath trading, food and health (23)	Deliver increased online capacity by 30 June 2018
		Support eligible clients through the transition of National Disability Insurance Scheme (NDIS). (24)	Clients supported





**14.2 Appointment of Independent Members (two) to the Audit Committee 2017**

File Number: IN17/346  
 Responsible Director: Executive Manager People and Governance  
 Attachments: Nil

**EXECUTIVE SUMMARY**

*The Audit Committee comprises three independent members and two Councillors in accordance with Council's resolution of 29 March 2016 and documented in the Audit Committee Charter. Two of the independent members' terms of appointment expire on the 30 June 2017. Applications were sought to fill the imminent vacancies. A panel was subsequently formed to conduct interviews and make a recommendation to Council for the next three year term.*

**1. COUNCIL RESOLUTION**

**MOVED: CR PAUL MCLEISH**  
**SECONDED: CR MIKE ZAFIROPOULOS**

**That Council appoint Mr Alan Fotheringham and Mr Andrew Dix as independent members of the Audit Committee for the period 1 July 2017 to 30 June 2020.**

**CARRIED****2. BACKGROUND**

The Audit Committee plays a pivotal governance role in providing Council with independent oversight and advice on Manningham City Council's financial and performance reporting, compliance of internal and external audit activities, risk management and internal control systems.

The terms of the existing two independent members, Mr Alan Fotheringham and Dr Robert Sadler, expire on 30 June 2017. An expression of interest was advertised in April 2017 on the national job platform of SEEK and the Australian Institute of Company Directors member's website.

The interview panel comprising Chief Executive Officer, Mr Warwick Winn, Cr Paul McLeish, Executive Manager People and Governance, Ms Jill Colson and Group Manager Financial Services, Mr Kevin Ayre, selected a short list of six applicants for interview.

The following table represents the terms of appointment history for the current independent members.

Independent AC Member Name	Appointment date	AC Role	Term Expiry date
Dr Rob Sadler	Commenced 1999	General member	30 June 2017 (includes 12 month transition arrangement)
Mr Alan Fotheringham	Commenced July 2010	Chairperson	30 June 2017 (includes 12 month transition arrangement)
Ms Theresa Glab	Commenced July 2016	General member	30 June 2019

### 3. DISCUSSION / ISSUE

The interviews were held in late May and the preferred applicants were subject to reference checking. Subsequently, the panel recommend the appointment of Mr Alan Fotheringham and Mr Andrew Dix to Council.

Mr Fotheringham has served on the Audit Committee for seven years in total, with several years, including the expiring year, as the Chair. Mr Fotheringham's knowledge in regard to Manningham's financial, external and internal audit and risk management operations, provide a broad continuity of knowledge for the Audit Committee.

Mr Dix's appointment would strengthen the Committee's capacity with his extensive experience on a range of high profile Audit Committees including the City of Boroondara, Swinburne University of Technology and the Department of Treasury and Finance, together with his professional skills in finance, internal audit, risk and governance.

In recommending which two applicants are offered positions, the following principles have been applied:

- a) Work within the terms of the Audit Committee Charter.
- b) Ensure the continuity of the Audit Committee function is maintained and a seamless transition period occurs.
- c) Provide a balance of skill sets, experience and relevant personal qualities across the independent members.
- d) Take into account best practice principles with regard to membership and rotation.

### 4. COUNCIL PLAN / STRATEGY

Continuity of a high performing Audit Committee will continue to provide an important independent governance function to the citizens of Manningham and Council.

### 5. IMPLEMENTATION

#### 5.1 Finance / Resource Implications

The existing independent member's fees of \$7,000 per annum for general members and \$10,500 for the Audit Committee Chair will apply.

#### 5.2 Communication and Engagement

Council, the Audit Committee and management will be notified of the change.

#### 5.3 Timelines

The appointment of the two new Independent Members will take effect from the 1 July 2017 and run for a three year term. The first Audit Committee meeting with the new membership will take place on 14 July 2017.

### 6. DECLARATIONS OF CONFLICT OF INTEREST

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

### 14.3 Determination of Mayoral and Councillor Allowances

File Number: IN17/343  
Responsible Director: Executive Manager People and Governance  
Attachments: Nil

#### EXECUTIVE SUMMARY

*In accordance with section 74 of the Local Government Act 1989 (the Act), Council is required to review and determine the level of Mayoral and Councillor allowances within the period of 6 months after a general election or by the next 30 June, whichever is later. This report provides an overview of the statutory process taken to date to determine the level of allowance and proposes to retain allowances at their current level.*

#### 1. COUNCIL RESOLUTION

**MOVED: CR ANDREW CONLON**  
**SECONDED: CR PAULA PICCININI**

**That Council, having complied with the requirements of sections 74 and 223 of the Local Government Act 1989, set a Mayoral allowance of \$76,521 with a \$7,269 superannuation contribution, and a Councillor allowance of \$24,730 with a \$2,349 superannuation contribution for the 2016-2020 Council term.**

**CARRIED**

#### 2. BACKGROUND

- 2.1 The Mayor and Councillors are entitled to receive remuneration in the form of an allowance in accordance with the Act.
- 2.2 The Council must review and determine the level of allowance within the period of 6 months after a general election or by the next 30 June, whichever is later. The allowance set will remain in effect for the full term of the Council being 2016-2020 subject to an annual review by the Minister for Local Government.

#### 3. DISCUSSION / ISSUE

- 3.1 The Victorian Government sets the upper and lower limits for all allowances paid to the Mayor and Councillors by Order in Council. The order specifies 3 categories of Council based on population and total recurrent revenue. Manningham City Council is deemed a Category 2 Council.
- 3.2 The allowance range for a Category 2 Council, approved by the Minister for Local Government and applicable from 1 December 2016 is:
- Mayor: up to \$76,521 per annum
  - Councillors: \$10,284 - \$24,730 per annum



- 3.3 There is also a legislative requirement for an amount equivalent to the superannuation guarantee under Commonwealth taxation legislation (currently 9.5%) to be paid in addition to the allowance.
- 3.4 At least once every year, the Minister for Local Government reviews the limits and ranges of Mayoral and Councillor allowances. The review must have regard to movements in salaries of executives within the meaning of the Public Administration Act 2004. Council must increase its Mayoral and Councillor allowances in accordance with the adjustment factor specified by the Minister. The most recent adjustment of 2.5% was gazetted on 24 November 2016 and came into effect on 1 December 2016.
- 3.5 At the Council meeting on 26 April 2017, Council resolved to give notice for the determination of the Mayoral and Councillor allowances for the 2016-2020 term.
- 3.6 In accordance with section 223 of the Act, Council commenced public consultation on the proposed allowances effective from Monday 8 May 2017 with a notice published in the Manningham Leader newspaper and on Council's website inviting submissions from the public on the proposed allowances.
- 3.7 Submissions were open for a 28 day period in accordance with the Act and closed on Monday 5 June 2017. No submissions had been received at the conclusion of the submissions period.

#### **4. COUNCIL PLAN / STRATEGY**

The provision of a Mayoral and Councillor allowance assists Council in meeting its general objectives under the Council Plan.

#### **5. IMPACTS AND IMPLICATIONS**

##### **5.1 Finance / Resource Implications**

Mayoral and Councillor allowances are provided for in Council's adopted 2016/17 and the proposed 2017/18 Annual Budget.

In accordance with section 74(2) of the Act, the allowance determined by Council following the review of the level of allowances, will become payable from the date of the resolution of the Council.



#### **6. DECLARATIONS OF CONFLICT OF INTEREST**

No Officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

## 14.4 Appointment of Authorised Officers - Planning and Environment Act 1987

File Number: IN17/347

Responsible Director: Executive Manager People and Governance

- Attachments:
- 1 Instrument of Appointment and Authorisation - La'Brooy [↓](#) 
  - 2 Instrument of Appointment and Authorisation - Lovett [↓](#) 

### EXECUTIVE SUMMARY

*In accordance with the Planning and Environment Act 1987(the Act), Council is required to authorise employees for the purpose of enforcing the provisions of the Act. It is proposed to appoint two newly appointed Statutory Planning staff members as Authorised Officers pursuant to Section 147(4) of the Act.*

### 1. COUNCIL RESOLUTION

**MOVED: CR GEOFF GOUGH**  
**SECONDED: CR SOPHY GALBALLY**

**That in the exercise of the powers conferred by Section 224 of the Local Government Act 1989 and the other legislation referred to in the attached Instrument of Appointment and Authorisation, Council resolves:**

- A. Juliette Lovett, Town Planner, Statutory Planning Unit be appointed as an Authorised Officer pursuant to the Planning and Environment Act 1987 and authorised as set out in the Instrument of Appointment and Authorisation;**
- B. Rowan La'Brooy, Subdivisions Officer, Statutory Planning Unit be appointed as an Authorised Officer pursuant to the Planning and Environment Act 1987 and authorised as set out in the Instrument of Appointment and Authorisation;**
- C. The Instruments will come into force immediately the Common Seal of Council is affixed to the Instruments and will remain in force until Council determines to vary or revoke them or the employees leave their appointed position with Council; and**
- D. The Common Seal of the Council be affixed to the Instruments.**

**CARRIED**

### 2. BACKGROUND

- 2.1 The Act regulates enforcement of the Act and is reliant on authorised officers acting on behalf of the Responsible Authority which is Council.
- 2.2 The Act, unlike the Local Government Act 1989, does not permit appointments to be made by the Chief Executive Officer and therefore in order for the officer to



legally undertake the duties of their position under the Act, it is necessary for Council to make the appointments by formal resolution.

- 2.3 The Instrument of Appointment and Authorisation, shown as Attachment 1, is based on advice from Maddocks Lawyers and empowers the relevant staff member to exercise those powers granted in the Instrument.
- 2.4 The appointment will come into force immediately upon its execution under the Seal of Council and signed by the Mayor and the Chief Executive Officer and will remain in force until varied or revoked by Council or the Officer ceases employment with Council in their appointed position with Council.
- 2.5 In addition to the appointment under the Act, Council pursuant to Section 224 of the Local Government Act 1989, may appoint any person other than a Councillor to be an authorised officer for the purposes of the administration and enforcement of most other Acts, Regulations or Local Laws which relate to the functions and powers of the Council. This broader Instrument of Appointment and Authorisation has already been carried out, in respect to the designated Officer, under the delegated authority of the Chief Executive Officer as the first part of a dual appointment process.
- 2.6 The appointment form will be recorded in the Authorised Officers Register that is required to be kept by Council and is available for public inspection.

### **3. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

MANNINGHAM CITY COUNCIL

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Rowan La'Brooy, Subdivision Officer, Statutory Planning**

By this instrument of appointment and authorisation Manningham City Council -

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

**It is declared that** this instrument comes into force immediately upon its execution and remains in force until varied or revoked.

This instrument is authorised by a resolution of the Manningham City Council on 27 June 2017.

The Common Seal of            )  
Manningham City Council        )  
was hereunto affixed            )  
in the presence of:                )

Mayor.....  
**Cr Michelle Klienert**

Chief Executive.....  
**Warwick Winn**

Date: 28 June 2017

S11A. Instrument of Appointment and Authorisation

MANNINGHAM CITY COUNCIL

**Instrument of Appointment and Authorisation  
(Planning and Environment Act 1987)**

In this instrument "officer" means -

**Juliette Lovett, Town Planner, Statutory Planning**

By this instrument of appointment and authorisation Manningham City Council -

- 1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
- 2. under section 232 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

**It is declared that** this instrument comes into force immediately upon its execution and remains in force until varied or revoked.

This instrument is authorised by a resolution of the Manningham City Council on 27 June 2017.

The Common Seal of                    )  
Manningham City Council            )  
was hereunto affixed                )  
in the presence of:                    )






Mayor.....  
**Cr Michelle Klienert**

Chief Executive.....  
**Warwick Winn**

Date: 28 June 2017

S11A. Instrument of Appointment and Authorisation

## 14.5 Record of Assembly of Councillors

File Number:	IN17/199
Responsible Director:	Executive Manager People and Governance
Attachments:	<ol style="list-style-type: none"><li>1 Municipal Fire Management Planning Committee - 12 May 2017 <a href="#">↓</a> </li><li>2 223 Submissions Hearing for the Annual Budget, Council Plan and Healthy City Strategy - 5 June 2017 <a href="#">↓</a> </li><li>3 Strategic Briefing Session - 6 June 2017 <a href="#">↓</a> </li><li>4 223 Submissions Hearing for the proposed Sale of Land known as Lot 2 383 - 395 Manningham Road, Doncaster - 13 June 2017 <a href="#">↓</a> </li><li>5 Strategic Briefing Session - 13 June 2017 <a href="#">↓</a> </li></ol>

### EXECUTIVE SUMMARY

*Section 80A of the Local Government Act 1989 requires a record of each meeting that constitutes an Assembly of councillors to be reported to an ordinary meeting of Council and those records are to be incorporated into the minutes of the Council Meeting.*

#### 1. COUNCIL RESOLUTION

**MOVED:** CR ANDREW CONLON  
**SECONDED:** CR PAULA PICCININI

**That Council note the Records of Assemblies for the following meetings and that the records be incorporated into the minutes of this Council Meeting:**

- **Municipal Fire Management Planning Committee – 12 May 2017**
- **223 Submissions Hearing for the Annual Budget, Council Plan and Healthy City Strategy – 5 June 2017**
- **Strategic Briefing Session – 6 June 2017**
- **223 Submissions Hearing for the proposed Sale of Land known as Lot 2 383-395 Manningham Road, Doncaster – 13 June 2017**
- **Strategic Briefing Session – 13 June 2017**

**CARRIED**

#### 2. BACKGROUND

2.1 An Assembly of councillors is defined in the Local Government Act 1989 as a meeting of an advisory committee of the Council, if at least one councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of the Council staff which considers matters that are intended or likely to be:-

2.1.1 The subject of a decision of the Council; or

- 2.1.2 Subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee but does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation.
- 2.2 An advisory committee can be any committee or group appointed by council and does not necessarily have to have the term 'advisory' or 'advisory committee' in its title.
- 2.3 Written records of Assemblies are to include the names of all Councillors and members of Council staff attending, a list of matters considered, any conflict of interest disclosures made by a Councillor and whether a Councillor who has disclosed a conflict of interest leaves the Assembly for the item in which he or she has an interest.

### **3. DISCUSSION / ISSUE**

The Assembly records are submitted to Council, in accordance with the requirements of Section 80A of the Local Government Act 1989. The details of each of the following Assemblies are attached to this report.

- Municipal Fire Management Planning Committee – 12 May 2017
- 223 Submissions Hearing for the Annual Budget, Council Plan and Healthy City Strategy – 5 June 2017
- Strategic Briefing Session – 6 June 2017
- 223 Submissions Hearing for the proposed Sale of Land known as Lot 2 383-395 Manningham Road, Doncaster – 13 June 2017
- Strategic Briefing Session – 13 June 2017

### **4. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

Record of an Assembly of Councillors

Manningham City Council

## **Municipal Fire Management Planning Committee**

**Meeting Date:** 12 May 2017  
**Venue:** Council Chamber  
**Starting Time:** 08:00am

**1. Councillors Present**

Andrew Conlon

**Officers Present**

Jeff Young, Esther Daniel, Helen Napier, Gavin Tyler

**2. Disclosure of Conflict of Interest**

Nil

**3. Items Considered:**

- 3.1 Fire Management Plan and Reporting
- 3.2 Victorian Fire Risk Register
- 3.3 Garden Waste Vouchers
- 3.4 Burning off Permits
- 3.5 Fire Access Track Signage

The meeting ended at 9.50am

\*\*\*\*\*

Record of an Assembly of Councillors

Manningham City Council

## **233 Submissions Hearing**

### **Annual Budget 2017-2018, Council Plan 2017-2021 and Healthy City Strategy 2017-2021**

**Meeting Date:** 5 June 2017  
**Venue:** Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster  
**Starting Time:** 7.00pm

**1. Councillors Present:**

Councillor Michelle Kleinert (Mayor) – Heide Ward  
Councillor Mike Zafiroopoulos (Deputy Mayor) – Koonung Ward  
Councillor Anna Chen – Koonung Ward  
Councillor Andrew Conlon – Mullum Mullum Ward  
Councillor Sophy Galbally – Mullum Mullum Ward  
Councillor Dot Haynes – Koonung Ward  
Councillor Paul McLeish – Mullum Mullum Ward  
Councillor Paula Piccinini – Heide Ward

**Apologies from Councillors:**

Councillor Geoff Gough

**Executive Officers Present:**

Warwick Winn, Chief Executive Officer  
Chris Potter, Director Community Programs  
Philip Lee, Director Shared Services  
Teresa Dominik, Director Planning & Environment  
Jill Colson, Executive Manager People & Governance

**Other Officers in Attendance:**

Carrie Bruce, Senior Governance Advisor  
Georgina Snaddon, Senior Corporate Planning and Performance Advisor  
Kevin Ayre, Group Manager Financial Services  
Sheraz Akram, Coordinator Management Accounting

**2. Disclosure of Conflicts of Interest**

No disclosures of conflict of interest were made.

**3. Items Considered**

- 3.1 Hearing of Submission in relation to the Annual Budget, Council Plan and Healthy City Strategy in accordance with section 223 of the Local Government Act 1989
- 3.2 Consideration of submissions

The meeting ended at 9.45pm

\*\*\*\*\*



Record of an Assembly of Councillors

Manningham City Council

## **Strategic Briefing Session**

**Meeting Date:** 6 June 2017  
**Venue:** Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster  
**Starting Time:** 6.34pm

### **1. Councillors Present:**

Councillor Michelle Kleinert (Mayor) – Heide Ward  
Councillor Mike Zafiropoulos (Deputy Mayor) – Koonung Ward  
Councillor Anna Chen – Koonung Ward  
Councillor Andrew Conlon – Mullum Mullum Ward  
Councillor Sophy Galbally – Mullum Mullum Ward  
Councillor Geoff Gough – Heide Ward  
Councillor Dot Haynes – Koonung Ward  
Councillor Paul McLeish – Mullum Mullum Ward  
Councillor Paula Piccinini – Heide Ward

### **Apologies from Councillors:**

Nil

### **Executive Officers Present:**

Warwick Winn, Chief Executive Officer  
Chris Potter, Director Community Programs  
Teresa Dominik, Director Planning & Environment

### **Other Officers in Attendance:**

Carrie Bruce, Senior Governance Advisor  
Vivien Williamson, Manager Economic and Environmental Planning  
Andrew Allan, Strategic Water Engineer  
Gabrielle O'Halloran, Senior Strategic Planner  
Paul Goodison, Coordinator Landscape and Leisure  
Lee Robson, Manager Business, Culture and Venues  
Ben Harnwell, Business and Events Coordinator  
Megan McEvoy, Curator Cultural Venues  
Keri Kennealy, Aged and Disability Support Services Manager

### **2. Disclosure of Conflicts of Interest**

No disclosures of conflict of interest were made.

### **3. Items Considered**

- 3.1 Communications & Media Report
- 3.2 Forward Agenda
- 3.3 C115 Open Space Contributions and Municipal Wide Developer Contributions
- 3.4 Future Directions for Business, Culture and Venues
- 3.5 National Disability Insurance Scheme – HACC Transition Update

The meeting ended at 9.45pm

\*\*\*\*\*

Record of an Assembly of Councillors

Manningham City Council

## **233 Submissions Hearing**

### **Proposed Sale of Land at 383 – 395 Manningham Road, Doncaster**

**Meeting Date:** 13 June 2017  
**Venue:** Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster  
**Starting Time:** 5.00pm

1. **Councillors Present:**  
Councillor Michelle Kleinert (Mayor) – Heide Ward  
Councillor Geoff Gough – Heide Ward  
  
**Officers Present:**  
Graham Brewer, Manager Property Services
2. **Disclosure of Conflicts of Interest**  
Nil
3. **Items Considered**
  - 3.1 Election of Chairperson
  - 3.2 Declaration of Conflicts of Interest
  - 3.3 Hearing of verbal submissions on the proposed sale of Lot 2 known as 383-395 Manningham Road, Doncaster
  - 3.4 Consideration of submissions

The meeting ended at 5.22pm

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Record of an Assembly of Councillors

Manningham City Council

## **Strategic Briefing Session**

**Meeting Date:** 13 June 2017  
**Venue:** Council Chamber, Civic Office, 699 Doncaster Rd, Doncaster  
**Starting Time:** 6.33pm

### **1. Councillors Present:**

Councillor Michelle Kleinert (Mayor) – Heide Ward  
Councillor Andrew Conlon – Mullum Mullum Ward  
Councillor Sophy Galbally – Mullum Mullum Ward  
Councillor Geoff Gough – Heide Ward  
Councillor Paul McLeish – Mullum Mullum Ward

### **Apologies from Councillors:**

Councillor Dot Haynes, Councillor Paula Piccinini, Councillor Anna Chen, Councillor Mike Zafiroopoulos (Deputy Mayor)

### **Executive Officers Present:**

Warwick Winn, Chief Executive Officer  
Teresa Dominik, Director Planning & Environment  
Chris Potter, Director Community Programs  
Leigh Harrison, Assets and Engineering  
Philip Lee, Director Shared Services  
Jill Colson, Executive Manager People & Governance

### **Other Officers in Attendance:**

Carrie Bruce, Senior Governance Advisor  
Georgina Snaddon, Senior Corporate Planning and Performance Advisor  
Kevin Ayre, Group Manager Financial Services  
Vivien Williamson, Manager Economic and Environmental Planning  
Malcolm Foard, Manager Social and Community Services  
Bronwyn Morphet, Community & Grant Facilitator  
Lee Robson, Manager Business, Culture and Venues  
Ben Harnwell, Business and Events Coordinator

### **2. Disclosure of Conflicts of Interest**

No disclosures of conflict of interest were made.

### **3. Items Considered**

- 3.1 Communications & Media Report
- 3.2 Forward Agenda
- 3.3 Council Plan 2017 - 2021
- 3.4 2017-2018 Annual Budget
- 3.5 Draft Domestic Animal Management Plan 2017 - 2021
- 3.6 Open Space and Streetscape Design Advisory Committee
- 3.7 Community Grants Program 2017 - 2018
- 3.8 Warrandyte Special Rate Scheme 2017 - 2021
- 3.9 Draft Notice of Motion Procedure
- 3.10 Healthy City Strategy 2017 - 2021
- 3.11 Part 9-13 Old Yarra Road, Wonga Park – Proposed alteration to premises leased to Burch Memoria Pre-School Inc.
- 3.12 Mullum Mullum Reserve – Notice of intention to enter into a lease and to grant easement rights
- 3.13 Appointment of Independent Members to the Audit Committee
- 3.14 Determination of Mayoral and Councillor Allowances

The meeting ended at 8.20pm

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**14.6 Documents for Sealing - 27 June 2017**

File Number: IN17/193  
Responsible Director: Executive Manager People and Governance  
Attachments: Nil

**EXECUTIVE SUMMARY**

*The following documents are submitted for signing and sealing by Council.*

**1. COUNCIL RESOLUTION**

**MOVED: CR SOPHY GALBALLY**  
**SECONDED: CR ANDREW CONLON**

**That the following documents be signed and sealed:**

**Deed of Renewal and Variation of Lease  
Council and Wonga Park Sporting Group Inc  
Part 9-13 Old Yarra Road, Wonga Park**

**Consent Agreement to Build Over an Easement  
Section 173 of the Planning and Environment Act 1987  
Council and P Pizzinga & C Pandeli  
387 Thompsons Road, Templestowe Lower**

**Consent Agreement to Build Over an Easement  
Section 173 of the Planning and Environment Act 1987  
Council and S Mercuri & C Colantoni  
22 Derreck Avenue, Bulleen**

**CARRIED**

**2. BACKGROUND**

The Council's common seal must only be used on the authority of the Council or the Chief Executive Officer under delegation from the Council. An authorising Council resolution is required in relation to the documents listed in the Recommendation section of this report.

**3. DECLARATIONS OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

## 15 URGENT BUSINESS

There were no items of Urgent Business.

## 16 WRITTEN QUESTIONS FROM THE PUBLIC

### 16.1 M.Smyrnis, Doncaster

**Q1 Can please [sic] explain why City of Manningham is a Member of ICLEI – International Council for Local Environment Initiatives? A foreign entity.**

The Chief Executive Officer responded that he would take the question on notice and a response would be provided in writing.

*A second written question was submitted however it was incomplete. Please refer to the audio recording of the meeting on Council's website for further information.*

## 17 COUNCILLORS' QUESTION TIME

### 17.1 Retirement of Audit Committee Member, Dr Robert Sadler

Councillor McLeish acknowledged the retirement of Audit Committee member Dr Robert Sadler after 18 years of service. Councillor McLeish noted Dr Sadler's extraordinary contribution in his oversight of the city and thanked Dr Sadler for his efforts on behalf of Council and the community.

### 17.2 NBN in Manningham

Councillor Gough requested that a report be prepared for Council and the community in relation to the implementation of the NBN in Manningham. Further, Councillor Gough requested clarification on whether any redundant Optus infrastructure would be removed following the rollout.

## 18 CONFIDENTIAL REPORTS

There were no Confidential reports.

The meeting concluded at 8:08pm

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Chairperson  
CONFIRMED THIS 25 JULY 2017