



HERITAGE RESTORATION FUND: 2015/2016

Policy and Guidelines

1. Introduction

The Council of the City of Manningham recognises the value of assisting property owners to maintain buildings, places and sites of significance to the cultural heritage of the municipality.

The **Heritage Restoration Fund** aims to promote conservation of heritage buildings and to encourage and financially assist individuals, community groups, businesses or organisations in their endeavours to maintain items of heritage significance in the City.

2. Funding Categories

Two categories of funding are available: -

Category A: Conservation Management Plans

This category provides for small grants for the preparation of Conservation Management Plans for heritage sites. The Conservation Management Plans would include the recording of heritage fabric (including interiors if appropriate) and recommendations for future management.

Category B: Conservation Work

This category provides for restoration or reconstruction work to a building, structure or place within the municipality and that meets the eligibility requirements for assistance (refer to sections 3 and 4 below).

Funding within this category will be granted generally on a \$1:\$1 basis and up to \$1000 in value. Each application for funding will be considered at the discretion of the Heritage Advisory Committee. Works would include those urgently needed to protect significant heritage fabric.

Please note that if works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

3. Eligibility Criteria

(a) Ownership of Heritage Listed Properties

Generally, all owners of properties listed in the heritage provisions of the Manningham Planning Scheme of local significance or greater are eligible to apply for funds.

(b) Type of Work

Only 'Approved Conservation Work' is to be undertaken.

Restoration and reconstruction works to a building, structure or place is eligible for assistance provided that:

- the proposed works are in accordance with Council's heritage guidelines;
- any reconstruction work is of original features only;
- the proposal must be supported by evidence that the work is of a reconstructive or restoration nature.



- the proposed work is considered appropriate by Council's Heritage Advisor and the Heritage Advisory Committee.

(c) Works generally not Eligible for Funding

The following work is generally not eligible for assistance from the Fund:

- Interior works and alterations to a building (unless the schedule to the Heritage Overlay identifies the heritage place as one where internal alteration controls apply).
- General maintenance works such as cleaning of the gutters, gardening works and pruning of plants (unless the schedule to the Heritage Overlay identifies the heritage place as one where tree controls apply).
- New additions or extensions (unless the reconstruction is of an original element).

(d) Properties listed on State or National Registers

Properties on State or National Heritage registers may be considered for funding.

(e) Previous Assistance

Generally, priority will be given to those applicants who have not received funding in the previous round of funding (ie 2014/2015). Each application for funding, however, will be assessed on its individual merits.

4. Assessment Criteria

Each application for funding will be evaluated against the following criteria:

- (i) the heritage significance of the site;
- (ii) the type and urgency of the work required;
- (iii) whether the proposed work accords with historic conservation principles of the Burra Charter;
- (iv) the importance of the restoration project to the heritage value of the area, in terms of overall community benefit;
- (v) the visibility/accessibility of the subject property and proposed works;
- (vi) the proposed estimated time of completion;
- (vii) the general financial standing of the applicant (i.e. whether the project would proceed without assistance, demonstrated hardship arising from the conservation work);
- (viii) the applicant or their agents ability to demonstrate technical and financial responsibility with regard to the project;
- (ix) whether the applicant is financially contributing to the project;
- (x) whether the applicant has outstanding monies owing to Council;
- (xi) the availability of assistance from other sources;
- (xii) whether there are any incomplete projects affecting the site from a previous Heritage Restoration Fund funding round;
- (xiii) whether the applicant has received assistance under previous funding rounds, and
- (xiv) whether the proposed works relate to a state owned place: Funding may be allocated to properties owned by the state government if there are surplus heritage restoration funds available.



5. Assessment Priorities

To assist in the evaluation of applications against the assessment criteria, specific priorities have been determined for the allocation of funds. Priorities for assistance in the 2015/2016 financial year will include:

- **projects able to be completed and funds claimed by 29 April, 2016;**
- in the case of Category B grants, a funding priority will include projects where the costs of appropriate heritage materials exceeds the cost of alternative contemporary materials;
- the applicant did not receive funding in the previous year, i.e. 2014/2015 financial year;
- the heritage place is included on the Heritage Overlay (HO) of the Manningham Planning Scheme; and
- applications seeking funding for retrospective works will generally not be supported.
- priority will be given to privately owned properties over state owned properties. In considering applications relating to state owned properties further factors of consideration will include the extent of public access to state owned properties.

6. Making an Application

The application process is simple and requires the following information:

- a completed "**Application for Assistance**" form available from Council's Economic and Environmental Planning Unit or on the web at www.manningham.vic.gov.au
- copies of quotations received (Category B grants);
- details of tradespeople undertaking various works;
- details of consultants undertaking the Conservation Management Plan (CMP) and approximate cost of the CMP (Category A Grants);
- A photograph(s) of the building, structure or place in its existing condition.

Completed application forms together with plans and quotes for work as applicable (Category B projects) should be submitted to the Manager, Economic and Environmental Planning.

Closing date for the funding round will be Friday Monday, 7 August 2015

All the applications will be individually considered and funding allocations made depending on the needs and availability of funds.

Funding allocations will be determined by Council, on the recommendation of the City of Manningham Heritage Advisory Committee. Council has allocated \$35,000 towards the Heritage Restoration Fund and Heritage Restoration Fund (Trees and Gardens) in the 2015/2016 financial year.



7. Funding Conditions

A "**Funding Claim Form**" must be filled out by the applicant, and the work inspected by the Heritage Adviser, in order to claim the final assistance.

Assistance must be claimed by 29 April, 2016.

Funding may be revoked at any time due to unsatisfactory work, failure to meet time schedule constraints, non-disclosure or misleading or false disclosure of information or blatant misuse of funds by the recipient, and moneys advanced repaid to the Council.

If works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

In the event that any residual funds are available due to the total costs of approved works being less than initially estimated or due to defaults or delays in carrying out the works, the Director of Planning and Environment may consider the allocation of unused funds as follows:

1. Allocation of funds for additional works to approved applications where the actual cost incurred exceeded the original costs;
2. Allocation of funds for late applications where these have been approved by the Heritage Advisor.

All necessary works approvals will be the responsibility of the applicant to obtain. It is a condition of any funding that Council may use videos, photographs or details of the works in its heritage promotional material.

8. Further Information

Those individuals, community groups or organisations interested in obtaining more information or discussing their proposals may contact:

Cristina Rivero

Strategic Planner

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or mail: The Manager
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Manningham City Council
PO Box 1
DONCASTER 3108

Please note that all applications to the Heritage Restoration Fund will be assessed by the Heritage Advisory Committee in late August. The recommendations of the Committee will be reported to Council at its meeting on 29 September 2015. All applicants will be formally notified of Council's decision in early October 2015.



HERITAGE RESTORATION FUND (Trees and Gardens): 2015/2016

Policy and Guidelines

1. Introduction

Throughout its history, Manningham's developing cultural landscape has seen the city change from bushland to rural agricultural and more recently suburban development. Whilst much change to the landscape has occurred over this period, remnants of these landscapes remain. Various studies have been undertaken for the municipality to identify and assess significant trees and gardens throughout the municipality.

The Council of the City of Manningham recognises the value of assisting property owners to protect and manage significant trees and gardens throughout the municipality. Although trees enjoy a finite life, much can be done to protect and manage them in order to extend their life for a reasonable time. Gardens by contrast require on-going management to ensure the form and character of the garden is retained.

The **Heritage Restoration Fund (Trees and Gardens)** aims to promote conservation of significant trees and gardens, and to encourage and financially assist individuals, community groups, businesses or organisations in their endeavours to maintain items of heritage and aesthetic significance in the City. (A separate grants program is provided for heritage buildings).

2. Funding

Conservation Works

This provides for conservation works to identified trees and gardens within the municipality that meet the eligibility requirements for assistance (refer to sections 3 and 4 below).

Applications for funding may also include funding for the preparation of an arboricultural report for the identified significant tree(s) or garden (to detail what works need to be undertaken). Subsidies for water tanks for the purpose of watering the significant trees and importing water for a tank for watering purposes (e.g. bore water from outside the municipality) may also be considered.

Funding within this category will be granted on a \$1:\$1 basis generally up to \$1000 in value. Each application for funding will be considered by the Heritage Advisory Committee.

Please note that if works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

3. Eligibility Criteria

(a) Ownership of Heritage Listed Properties

Generally, all owners of properties listed in the Heritage Overlay (where tree controls apply) and Vegetation Protection Overlay (Schedule 5) of the Manningham Planning Scheme are eligible to apply for funds.



(b) Type of Work

Only 'Approved Conservation Works' are to be undertaken.

Conservation works are generally eligible for assistance provided that:

- the proposal must be supported by evidence that the works are intended to conserve/manage the tree(s) or garden
 - › an arboricultural report has been prepared detailing what works are to be undertaken; and/or
 - › the proposed works are in accordance with a Council strategy (i.e. the suggested works are detailed in a current Strategy such as the Heritage Garden and Significant Tree Study);
- the proposed works are considered appropriate by Council's Heritage Advisor and the Heritage Advisory Committee.

(c) Works generally not Eligible for Funding

The following work is generally not eligible for assistance from the Fund:

- the removal of significant trees (including dead and fallen trees); and
- purchase of new plants (unless it is to replace existing plants which form an important element of the garden e.g. replacement of dead hedge species which are a significant element).

(d) Properties listed on State or National Registers

Properties on State or National Heritage registers may be considered for funding.

(e) Previous Assistance

Generally, priority will be given to those applicants who have not received funding in the previous round of funding (i.e. 2014/2015). Each application for funding, however, will be assessed on its individual merits.

4. Assessment Criteria

Each application for funding will be evaluated against the following criteria:

- (i) the heritage or aesthetic significance of the vegetation;
- (ii) the type and urgency of the work required;
- (iii) whether the proposed work accords with historic conservation principles of the Burra Charter;
- (iv) the visibility/accessibility of the subject property and proposed works;
- (v) the proposed estimated time of completion;
- (vi) the general financial standing of the applicant (i.e. whether the project would proceed without assistance, demonstrated hardship arising from the conservation work);
- (vii) the applicant or their agent's ability to demonstrate technical and financial responsibility with regard to the project;
- (viii) whether the applicant is financially contributing to the project;
- (ix) whether the applicant has outstanding monies owing to Council;
- (x) the availability of assistance from other sources;
- (xi) whether there are any incomplete projects affecting the site from a previous Heritage Restoration Fund funding round; and



- (xii) whether the applicant has received assistance under previous funding rounds.
- (xiii) whether the proposal relates to a state owned place: funding may be allocated to properties owned by the state government if there are surplus heritage restoration funds available.

5. Assessment Priorities

To assist in the evaluation of applications against the assessment criteria, specific priorities have been determined for the allocation of funds. Priorities for assistance in the 2015/2016 financial year will include:

- **projects able to be completed and funds claimed by 29 April, 2016;**
- the tree(s) or garden is included in the Heritage Overlay (HO) or the Vegetation Protection Overlay (schedule 5) of the Manningham Planning Scheme;
- for those eligible properties within the Heritage Overlay, priority will be given to those properties where specific trees have been identified as being of significance and which are listed in the schedule to the Heritage Overlay; and
- applications seeking funding for retrospective works will generally not be supported.
- the applicant did not receive funding in the previous year i.e. 2014/2015
- priority will be given to privately owned properties over state owned properties. In considering applications relating to state owned properties further factors of consideration will include the extent of public access to state owned properties.

6. Making an Application

The application process is simple and requires the following information:

- a completed "**Application for Assistance**" form available from Council's Economic and Environmental Planning Unit or on the web at www.manningham.vic.gov.au
- copies of quotations received (generally one quote is sufficient);
- details of people undertaking works;
- a photograph(s) of the tree(s) or garden in its existing condition.

Completed application forms together with plans and quotes for work as applicable should be submitted to the Manager, Economic and Environmental Planning.

Closing date for the funding round will be Friday, 7 August 2015

All the applications will be individually considered and funding allocations made depending on the needs and availability of funds.

Funding allocations will be determined by Council, on the recommendation of the City of Manningham Heritage Advisory Committee. Council has allocated \$35,000 towards the Heritage Restoration Fund and Heritage Restoration Fund (Trees and Gardens) in the 2015/2016 financial year.



7. Funding Conditions

A "**Funding Claim Form**" must be filled out by the applicant, and the work inspected by the Heritage Adviser, in order to claim the final assistance.

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Please note that all applications to the Heritage Restoration Fund will be assessed by the Heritage Advisory Committee in late August. The recommendations of the Committee will be reported to Council at its meeting on 29 September 2015. All applicants will be formally notified of Council's decision in early October 2015.

Heritage Restoration Fund 2015/2016- Applications received. Recommendations by Heritage Advisory Committee

	Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost
1.	232 Yarra Street Warrandyte	Restoration of the existing front porch, including replacement of some subfloor and decking boards. Restoration to handrails.	HO199.HO191. Wine Hall. <i>Regional</i> <i>Victorian Heritage Register H1150</i> <i>Doncaster & Templestowe Heritage Study 1991</i> <i>Doncaster & Templestowe Additional Historical Research 1994</i> Recommendation: Supported (25%).	\$3,000.00	No	\$12,175.00
2.	410 Porter Street Templestowe	Retrospective Urgent works carried out consisting of replacement of fascia boards around the house. New spouting, capping of all wood. Painting of replacement wood. Replacement of windows. New fence	HO17 Regional <i>Doncaster & Templestowe Heritage Study 1991.</i> <i>Heritage Garden & Significant Tree Study 06</i> Recommendation: Supported. (30%) Applicant to be advised that Council does not generally support retrospective applications, however the special circumstances were considered to warrant allocation.	\$2,213.00	No	\$7,378.00
3.	33 Paynters Road Wonga Park	Supply and install gutter and two down pipes	HO 134 Local Significance Wonga Park Heritage Study 1997 Recommendation: Supported. (50%)	\$422.40	No	\$844.80

Heritage Restoration Fund 2015/2016- Applications received. Recommendations by Heritage Advisory Committee

	Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost
4.	243-245 Tindals Road Warrandyte	Retrospective Urgent works consisting of replacement of damaged roof tiles.	HO 167 Local significance Doncaster & Templestowe Heritage Study 1991. Doncaster & Templestowe Additional Historical Research 1994 Recommendation: Supported. (30%) The funding allocated excludes quote for roof cleaning as this was not considered necessary or ideal.	\$808.50	Yes	\$3,355.00. Quote considered includes only eligible works amounting to \$2,695.00
5.	308 Yarra Street Warrandyte	Restoration of stone paths and steps providing access to mine shaft and remnant foundations of ore processing facilities.	HO191 Local Significance Doncaster & Templestowe Heritage Study 1991. Mining Study Recommendation: Supported. (50%)	\$1,100.00	No	\$2,200.00
6.	18 Yarra Street Warrandyte	Replacement of damaged front fence with picket fence	HO 192 Yarra Lodge. Local Significance Doncaster & Templestowe Heritage Study 1991 Doncaster & Templestowe Additional Historical Research 1994 Recommendation: Supported 30%, on condition that its appearance matches the original appearance of the fence as shown in the 1990 photographs.	\$4,197.00	No	\$13,990.00

Heritage Restoration Fund 2015/2016- Applications received. Recommendations by Heritage Advisory Committee

	Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost
7.	3 Exford Place Donvale	Replace rotten windows	<p>HO 61 Merchant Builders Former Display Houses Heritage Precinct</p> <p>Local Significance <i>Heritage Study Additional Sites Recommendations 1993.</i></p> <p>Recommendation: Supported. (50%)</p>	\$2,105.00	No	\$4,210.00
8.	Kembla 36-48 Tills Drive Warrandyte	Repair of barn walls	<p>HO 164</p> <p>Regional Significance <i>Doncaster & Templestowe Heritage Study 1991.</i> <i>Doncaster & Templestowe Additional Historical Research 1994</i></p> <p>Recommendation: Not supported as the barn is not identified as a significant element in the Statement of Significance. Noted funding had been allocated for works at this property last year.</p>	\$0.00	Yes	\$2,360.00
9.	300 Yarra Street Warrandyte	Remove and replace masonite eaves, and repair unsafe fascia. Replace leaking down pipe and damaged timber cladding.	<p>HO 200</p> <p>Alexa Goyder's House</p> <p>Regional Significance <i>Doncaster & Templestowe Heritage Study 1991</i> <i>Doncaster & Templestowe Additional Historical Research 1994</i></p> <p>Recommendation: Supported. (50%)</p>	\$1,914.00	Yes	\$3,828.00

Heritage Restoration Fund 2015/2016- Applications received. Recommendations by Heritage Advisory Committee

	Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost
10.	23 Hemingway Templestowe	Two funding applications received: -Restore and repair slated roof; -restoration of verandah	<p>HO 81 <i>Jenkins Homestead</i> <i>Regional Significance</i> <i>Doncaster & Templestowe Heritage Study 1991</i> <i>Doncaster & Templestowe Additional Historical Research 1994</i> <i>Conservation Analysis & Plan - R Peterson</i> <i>October 1994</i></p> <p>Recommendation: Supported. (30%)</p>	\$3,393.75	No	\$11,312.50
11.	21-25 Ben Nevis Grove, Bulleen	Strip and repair existing wrought iron gate and antique post lamps	<p>HO 13 <i>Local Significance</i> <i>Doncaster & Templestowe Heritage Study 1991.</i> <i>Doncaster & Templestowe Additional Historical Research 1994</i></p> <p>Recommendation: Not supported as the fence and post lamps are a reproduction and the Victorian fence is not part of the original fabric.</p>	\$0.00	No	\$3,450.00
12.	Manningham Uniting Church. 104 Atkinson Street Templestowe	Painting of 5 (five) external doors, timber handrails/balustrading, metal fascias and post.	<p>HO10 <i>Doncaster & Templestowe Heritage Study 1991</i> <i>Manningham Heritage Study Review 2005</i></p> <p>Recommendation: Supported. (50%)</p>	\$1,430.00	No	\$ 2,860.00

Heritage Restoration Fund 2015/2016- Applications received. Recommendations by Heritage Advisory Committee

	Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost
13.	12 Mahoneys Court Warrandyte	Front verandah, supply and fit new jarrah decking	<p>HO111</p> <p>Local Significance <i>Doncaster & Templestowe Heritage Study 1991</i> <i>Doncaster & Templestowe Additional Historical Research 1994 (p67)</i></p> <p>Recommendation:</p> <p>Supported (50%) subject to condition on use of jarrah floor boards and tongue and groove.</p>	\$2,815.72	No	\$5,631.45
14.	10 Amberley Court Bulleen	Removal of old floor and damaged subfloor joist and bearers. Propping of roof. Replacement of flooring.	<p>HO3</p> <p><i>Glenfern</i></p> <p><i>Regional Significance</i> <i>Doncaster & Templestowe Heritage Study 1991.</i> <i>Doncaster & Templestowe Additional Historical Research 1994</i></p> <p>Recommendation:</p> <p>Not Supported.</p> <p>Council's Heritage Advisor has inspected the verandah flooring and it was noted that the verandah could do with flooring replacement and needs subfloor repairs. However, it is not a safety issues.</p> <p>Further recommended that applicant be advised that it is acknowledged that works need to be done but it is recommended that they be commissioned by prospective new owner. Further, new owner to provide a new quote. The quote could then be considered in the next round of the Heritage Restoration Fund.</p>	\$0.00	No	\$22,275.00

Heritage Restoration Fund 2015/2016- Applications received. Recommendations by Heritage Advisory Committee

	Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost
15.	111 Yarra Street Warrandyte. Warrandyte Post office former)	Reconstruction and restoration of the missing components of the reconstructed portable blacksmith hut.	<p>HO 191 <i>Regional Significance</i> <i>Doncaster & Templestowe Heritage Study 1991</i> Recommendation: Supported. (50%)</p>	\$1,870.00	No	\$3,740.00
16.	10 Waldau Court Doncaster	Restoration and reinstatement of the northern wall of the fruit barn at Friedensruh.	<p>HO 175 <i>State Significance</i> <i>Victorian Heritage Register Ref. No. H376</i> <i>Doncaster & Templestowe Heritage Study 1991</i> <i>Refer Black Mulberry (193.14a)</i> Recommendation: Supported (50). Noted the high significance of the property and visibility of the barn from public space at Ruffey Lake Park.</p>	\$4,932.50	No	\$9,865.00

Total Amount allocated: \$30,201.87

Heritage Restoration Fund (Trees and Gardens) 2015/2016 Applications received- Recommendations by Heritage Advisory Committee.

Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost/Amount sought
1.	52 Templestowe Road Bulleen	Elm leaf beetle treatment VPO 5 <i>Manningham City Council Heritage Garden and Significant Tree Register</i> Recommendation: Supported (50%)	\$156.75	No	\$313.50
2.	210 Yarra Street Warrandyte	Remedial works to yellow box tree including pruning, removal of dead wood, install dripper. HO191- Warrandyte Township Heritage Precinct Local Significance Doncaster & Templestowe Heritage Study 1991 Recommendation: Supported (30%)	\$1,056.00	Yes	\$3,520.00
3.	Winter Park Body Corporate 3591 141A High Street Doncaster	Retrospective Steel hand rails HO 83 State Significance. Victorian Heritage Register H1345 Winter Park Heritage Precinct Doncaster & Templestowe Heritage Study 1991 Recommendation: Supported (50%)	\$275.00	Yes	\$550.00
4.	Milgate Park Landscape Drive Doncaster East	Treatment of 1/3 of the trees for elm leaf beetle using soil injection. HO7 Milgate Park Estate. Tree controls apply State Significance Doncaster & Templestowe Heritage Study 1991 Recommendation: Supported (30%)	\$480.00	Yes	\$1,600.00

Heritage Restoration Fund (Trees and Gardens) 2015/2016 Applications received- Recommendations by Heritage Advisory Committee.

Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost/Amount sought
5.	37 Rooney Street Lower Templestowe	Elm leaf beetle treatment VPO 5 <i>Manningham City Council Heritage Garden and Significant Tree Register</i> Recommendation: Supported (50%)	\$154.00	No	\$308.00
6.	243-245 Tindals Road Warrandyte	Trim heritage hedge. Not retrospective HO167 Tree controls apply Local Significance Doncaster & Templestowe Heritage Study 1991 Doncaster & Templestowe Additional Historical Research 1994 Recommendation: Not supported.	\$0.00	Yes (building and hedge)	\$1,000.00
7.	29 Edwin Road Templestowe	Pruning of sugar gum HO 216 Local Significance <i>Manningham Heritage Study Review 2005</i> Recommendation: Supported (30%)	\$528.00	Yes	\$1,760.00
8.	39 Atkinson Street Templestowe	Arborist report VPO 5 <i>Manningham City Council Heritage Garden and Significant Tree Register</i> Recommendation: Supported Nominal allocation due to significance of tree.	\$400.00	No	Pending quote

Heritage Restoration Fund (Trees and Gardens) 2015/2016 Applications received- Recommendations by Heritage Advisory Committee.

Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost/Amount sought
9.	77 Yarra Street Warrandyte	Pruning and maintenance of 2 English Oaks trees. HO 191- Specific tree controls <i>Heritage Garden & Significant Tree Study 06</i> Local Interest Doncaster & Templestowe Heritage Study 1991 Recommendation: Supported (50%)	\$1,300.00	No	\$2,600.00
10.	51-53 Victoria Street Doncaster	Removal of three limbs of English Oak tree. HO 172. HO171 <i>Tree controls apply. Local Significance</i> <i>Doncaster & Templestowe Heritage Study 1991</i> <i>Doncaster & Templestowe Additional Historical Research 1994</i> <i>Heritage Garden & Significant Tree Study 06</i> Recommendation: Supported (50%)	\$440.00	No	\$880.0
11.	17 Timber Ridge Doncaster	Cleaning, rubbish removal, remove old paving and re paved and landscape small courtyard. Damaged to paving caused to large gum tree. HO 83 <i>Victorian Heritage Register H1345</i> <i>State Significance</i> <i>Winter Park Heritage Precinct</i> <i>Doncaster & Templestowe Heritage Study 1991</i> Recommendation: Not Supported on basis of nature of the proposed work and lack of quote submitted. The eligibility of type of work proposed requires further examination of the original paving and extent of damage.	\$0.00	No	Approx \$3,000.00

Heritage Restoration Fund (Trees and Gardens) 2015/2016 Applications received- Recommendations by Heritage Advisory Committee.

Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost/Amount sought
12	207 Yarra Street Warrandyte	<p>Proposed clean up of area behind the shop and revegetation</p> <p><i>HO 191</i></p> <p><i>No tree controls</i></p> <p><i>Local Significance</i></p> <p><i>Warrandyte Township Heritage Precinct</i></p> <p><i>Doncaster & Templestowe Heritage Study 1991.</i></p> <p>Recommendation: Not Supported</p> <p><i>The nature of the works was considered outside the scope of the Fund as the garden works are of a general maintenance nature and the proposed replanting does not relate to significant landscape elements in the statement of significance.</i></p>	\$0.00	No	estimated \$2,000 (no quote)

Total Funds allocated: \$4,789.75



HERITAGE RESTORATION FUND: 2016/2017

Policy and Guidelines

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The Council of the City of Manningham recognises the value of assisting property owners to maintain buildings, places and sites of significance to the cultural heritage of the municipality.

The **Heritage Restoration Fund** aims to promote conservation of heritage buildings and to encourage and financially assist individuals, community groups, businesses or organisations in their endeavours to maintain items of heritage significance in the City.

2. Funding Categories

Two categories of funding are available: -

Category A: Conservation Management Plans

This category provides for small grants for the preparation of Conservation Management Plans for heritage sites. The Conservation Management Plans would include the recording of heritage fabric (including interiors if appropriate) and recommendations for future management.

Category B: Conservation Work

This category provides for restoration or reconstruction work to a building, structure or place within the municipality and that meets the eligibility requirements for assistance (refer to sections 3 and 4 below).

Funding within this category will be granted generally on a \$1:\$1 basis and up to \$1000 in value. The amount of Funding allocated may be more than \$1,000 at the Council's discretion. However, Council can only allocate a maximum of 50% of the total cost of works.

Each application for funding will be considered at the discretion of the Heritage Advisory Committee. Works would include those urgently needed to protect significant heritage fabric.

Please note that if works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

3. Eligibility Criteria

(a) Ownership of Heritage Listed Properties

Generally, all owners of properties listed in the heritage provisions of the Manningham Planning Scheme of local significance or greater are eligible to apply for funds.

(b) Type of Work

Only 'Approved Conservation Work' is to be undertaken.

Restoration and reconstruction works to a building, structure or place is eligible for assistance provided that:

- the proposed works are in accordance with Council's heritage guidelines;
- any reconstruction work is of original features only;
- the proposal must be supported by evidence that the work is of a reconstructive or restoration nature.



- the proposed work is considered appropriate by Council's Heritage Advisor and the Heritage Advisory Committee.

(c) Works generally not Eligible for Funding

The following work is generally not eligible for assistance from the Fund:

- Interior works and alterations to a building (unless the schedule to the Heritage Overlay identifies the heritage place as one where internal alteration controls apply).
- General maintenance works such as cleaning of the gutters, gardening works and pruning of plants (unless the schedule to the Heritage Overlay identifies the heritage place as one where tree controls apply).
- New additions or extensions (unless the reconstruction is of an original element).

(d) Properties listed on State or National Registers

Properties on State or National Heritage registers may be considered for funding.

(e) Previous Assistance

Generally, priority will be given to those applicants who have not received funding in the previous round of funding (ie 2014/2015). Each application for funding, however, will be assessed on its individual merits.

4. Assessment Criteria

Each application for funding will be evaluated against the following criteria:

- (i) the heritage significance of the site;
- (ii) the type and urgency of the work required;
- (iii) whether the proposed work accords with historic conservation principles of the Burra Charter;
- (iv) the importance of the restoration project to the heritage value of the area, in terms of overall community benefit;
- (v) the visibility/accessibility of the subject property and proposed works;
- (vi) the proposed estimated time of completion;
- (vii) the general financial standing of the applicant (i.e. whether the project would proceed without assistance, demonstrated hardship arising from the conservation work);
- (viii) the applicant or their agents ability to demonstrate technical and financial responsibility with regard to the project;
- (ix) whether the applicant is financially contributing to the project;
- (x) whether the applicant has outstanding monies owing to Council;
- (xi) the availability of assistance from other sources;
- (xii) whether there are any incomplete projects affecting the site from a previous Heritage Restoration Fund funding round;
- (xiii) whether the applicant has received assistance under previous funding rounds, and
- (xiv) whether the proposed works relate to a state owned place: Funding may be allocated to properties owned by the state government if there are surplus heritage restoration funds available.



5. Assessment Priorities

To assist in the evaluation of applications against the assessment criteria, specific priorities have been determined for the allocation of funds. Priorities for assistance in the 2015/2016 financial year will include:

- **projects able to be completed and funds claimed by xxx, 2016;**
- in the case of Category B grants, a funding priority will include projects where the costs of appropriate heritage materials exceeds the cost of alternative contemporary materials;
- the applicant did not receive funding in the previous year, i.e. 2014/2015 financial year;
- the heritage place is included on the Heritage Overlay (HO) of the Manningham Planning Scheme; and
- applications seeking funding for retrospective works will generally not be supported.
- priority will be given to privately owned properties over state owned properties. In considering applications relating to state owned properties further factors of consideration will include the extent of public access to state owned properties.

6. Making an Application

The application process is simple and requires the following information:

- a completed "**Application for Assistance**" form available from Council's Economic and Environmental Planning Unit or on the web at www.manningham.vic.gov.au
- copies of quotations received (Category B grants);
- details of tradespeople undertaking various works;
- details of consultants undertaking the Conservation Management Plan (CMP) and approximate cost of the CMP (Category A Grants);
- A photograph(s) of the building, structure or place in its existing condition.

Completed application forms together with plans and quotes for work as applicable (Category B projects) should be submitted to the Manager, Economic and Environmental Planning.

Closing date for the funding round will be xxx 2017

All the applications will be individually considered and funding allocations made depending on the needs and availability of funds.

Funding allocations will be determined by Council, on the recommendation of the City of Manningham Heritage Advisory Committee. Council has allocated \$35,000 towards the Heritage Restoration Fund and Heritage Restoration Fund (Trees and Gardens) in the XXX financial year.



7. Funding Conditions

A "**Funding Claim Form**" must be filled out by the applicant, and the work inspected by the Heritage Adviser, in order to claim the final assistance.

Assistance must be claimed by xxx, 2017.

Funding may be revoked at any time due to unsatisfactory work, failure to meet time schedule constraints, non-disclosure or misleading or false disclosure of information or blatant misuse of funds by the recipient, and moneys advanced repaid to the Council.

If works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

In the event that any residual funds are available due to the total costs of approved works being less than initially estimated or due to defaults or delays in carrying out the works, the Director of Planning and Environment may consider the allocation of unused funds as follows:

1. Allocation of funds for additional works to approved applications where the actual cost incurred exceeded the original costs;
2. Allocation of funds for late applications where these have been approved by the Heritage Advisor.

All necessary works approvals will be the responsibility of the applicant to obtain. It is a condition of any funding that Council may use videos, photographs or details of the works in its heritage promotional material.

8. Further Information

Those individuals, community groups or organisations interested in obtaining more information or discussing their proposals may contact:

Cristina Rivero

Strategic Planner

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email: cristina.rivero@manningham.vic.gov.au

Samantha Cimati

Administration Support Officer

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Economic and Environmental Planning Unit
Manningham City Council
PO Box 1
DONCASTER 3108

Please note that all applications to the Heritage Restoration Fund will be assessed by the Heritage Advisory Committee in late August. The recommendations of the Committee will be reported to Council at its meeting on XXX. All applicants will be formally notified of Council's decision in xxx.



HERITAGE RESTORATION FUND (Trees and Gardens): 2016/2017

Policy and Guidelines

1. Introduction

Throughout its history, Manningham's developing cultural landscape has seen the city change from bushland to rural agricultural and more recently suburban development. Whilst much change to the landscape has occurred over this period, remnants of these landscapes remain. Various studies have been undertaken for the municipality to identify and assess significant trees and gardens throughout the municipality.

The Council of the City of Manningham recognises the value of assisting property owners to protect and manage significant trees and gardens throughout the municipality. Although trees enjoy a finite life, much can be done to protect and manage them in order to extend their life for a reasonable time. Gardens by contrast require on-going management to ensure the form and character of the garden is retained.

The **Heritage Restoration Fund (Trees and Gardens)** aims to promote conservation of significant trees and gardens, and to encourage and financially assist individuals, community groups, businesses or organisations in their endeavours to maintain items of heritage and aesthetic significance in the City. (A separate grants program is provided for heritage buildings).

2. Funding

Conservation Works

This provides for conservation works to identified trees and gardens within the municipality that meet the eligibility requirements for assistance (refer to sections 3 and 4 below).

Applications for funding may also include funding for the preparation of an arboricultural report for the identified significant tree(s) or garden (to detail what works need to be undertaken). Subsidies for water tanks for the purpose of watering the significant trees and importing water for a tank for watering purposes (e.g. bore water from outside the municipality) may also be considered.

Funding within this category will be granted on a \$1:\$1 basis generally up to \$1000 in value. The amount of Funding allocated may be more than \$1,000 at the Council's discretion. However, Council can only allocate a maximum of 50% of the total cost of works.

Each application for funding will be considered by the Heritage Advisory Committee.

Please note that if works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

3. Eligibility Criteria

(a) Ownership of Heritage Listed Properties

Generally, all owners of properties listed in the Heritage Overlay (where tree controls apply) and Vegetation Protection Overlay (Schedule 5) of the Manningham Planning Scheme are eligible to apply for funds.



(b) Type of Work

Only 'Approved Conservation Works' are to be undertaken.

Conservation works are generally eligible for assistance provided that:

- the proposal must be supported by evidence that the works are intended to conserve/manage the tree(s) or garden
 - › an arboricultural report has been prepared detailing what works are to be undertaken; and/or
 - › the proposed works are in accordance with a Council strategy (i.e. the suggested works are detailed in a current Strategy such as the Heritage Garden and Significant Tree Study);
- the proposed works are considered appropriate by Council's Heritage Advisor and the Heritage Advisory Committee.

(c) Works generally not Eligible for Funding

The following work is generally not eligible for assistance from the Fund:

- the removal of significant trees (including dead and fallen trees); and
- purchase of new plants (unless it is to replace existing plants which form an important element of the garden e.g. replacement of dead hedge species which are a significant element).

(d) Properties listed on State or National Registers

Properties on State or National Heritage registers may be considered for funding.

(e) Previous Assistance

Generally, priority will be given to those applicants who have not received funding in the previous round of funding (i.e. 2014/2015). Each application for funding, however, will be assessed on its individual merits.

4. Assessment Criteria

Each application for funding will be evaluated against the following criteria:

- (i) the heritage or aesthetic significance of the vegetation;
- (ii) the type and urgency of the work required;
- (iii) whether the proposed work accords with historic conservation principles of the Burra Charter;
- (iv) the visibility/accessibility of the subject property and proposed works;
- (v) the proposed estimated time of completion;
- (vi) the general financial standing of the applicant (i.e. whether the project would proceed without assistance, demonstrated hardship arising from the conservation work);
- (vii) the applicant or their agent's ability to demonstrate technical and financial responsibility with regard to the project;
- (viii) whether the applicant is financially contributing to the project;
- (ix) whether the applicant has outstanding monies owing to Council;
- (x) the availability of assistance from other sources;



- (xi) whether there are any incomplete projects affecting the site from a previous Heritage Restoration Fund funding round; and
- (xii) whether the applicant has received assistance under previous funding rounds.
- (xiii) whether the proposal relates to a state owned place: funding may be allocated to properties owned by the state government if there are surplus heritage restoration funds available.

5. Assessment Priorities

To assist in the evaluation of applications against the assessment criteria, specific priorities have been determined for the allocation of funds. Priorities for assistance in the 2015/2016 financial year will include:

- **projects able to be completed and funds claimed by XXX, 201X;**
- the tree(s) or garden is included in the Heritage Overlay (HO) or the Vegetation Protection Overlay (schedule 5) of the Manningham Planning Scheme;
- for those eligible properties within the Heritage Overlay, priority will be given to those properties where specific trees have been identified as being of significance and which are listed in the schedule to the Heritage Overlay; and
- applications seeking funding for retrospective works will generally not be supported.
- the applicant did not receive funding in the previous year i.e. 2014/2015
- priority will be given to privately owned properties over state owned properties. In considering applications relating to state owned properties further factors of consideration will include the extent of public access to state owned properties.

6. Making an Application

The application process is simple and requires the following information:

- a completed "**Application for Assistance**" form available from Council's Economic and Environmental Planning Unit or on the web at www.manningham.vic.gov.au
- copies of quotations received (generally one quote is sufficient);
- details of people undertaking works;
- a photograph(s) of the tree(s) or garden in its existing condition.

Completed application forms together with plans and quotes for work as applicable should be submitted to the Manager, Economic and Environmental Planning.

Closing date for the funding round will be XXX 201X

All the applications will be individually considered and funding allocations made depending on the needs and availability of funds.

Funding allocations will be determined by Council, on the recommendation of the City of Manningham Heritage Advisory Committee. Council has allocated \$35,000 towards the



Heritage Restoration Fund and Heritage Restoration Fund (Trees and Gardens) in the 2015/2016 financial year.

7. Funding Conditions

A "**Funding Claim Form**" must be filled out by the applicant, and the work inspected by the Heritage Adviser, in order to claim the final assistance.

Assistance must be claimed by xxx, 201X.

Funding may be revoked at any time due to unsatisfactory work, failure to meet time schedule constraints, non-disclosure or misleading or false disclosure of information or blatant misuse of funds by the recipient, and funds advanced repaid to the Council.

Please note that if works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

In the event that any residual funds are available due to the total costs of approved works being less than initially estimated or due to defaults or delays in carrying out the works, the Director of Planning and Environment may consider the allocation of unused funds as follows:

3. Allocation of funds for additional works to approved applications where the actual cost incurred exceeded the original costs;
4. Allocation of funds for late applications where these have been approved by the Heritage Advisor.

All necessary works approvals will be the responsibility of the applicant to obtain. It is a condition of any funding that Council may use videos, photographs or details of the works in its heritage promotional material.

8. Further Information

Those individuals, community groups or organisations interested in obtaining more information or discussing their proposals may contact:

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Samantha Cimati

Administration Support Officer

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email: samantha.cimati@manningham.vic.gov.au

or mail: The Manager
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Manningham City Council
P O Box 1
Doncaster 3108



Please note that all applications to the Heritage Restoration Fund will be assessed by the Heritage Advisory Committee in late August. The recommendations of the Committee will be reported to Council at its meeting on 29 September 2015. All applicants will be formally notified of Council's decision in early October 2015.