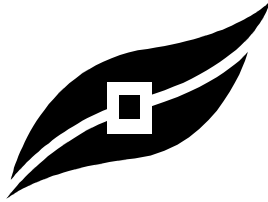


MINUTES



MANNINGHAM
BALANCE OF CITY AND COUNTRY

Ordinary Meeting of the Council

MEETING DETAILS:

MEETING NO: 4
MEETING DATE: 26 April 2016
TIME: 7:00 PM
LOCATION: Council Chamber
699 Doncaster Road, Doncaster

MINUTES

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MANNINGHAM CITY COUNCIL
MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT COUNCIL CHAMBER
ON
26 APRIL 2016

The meeting commenced at 7:00 PM.

Present: Councillor Jennifer Yang (Mayor)
Councillor Dot Haynes (Deputy Mayor)
Councillor Meg Downie
Councillor Sophy Galbally
Councillor Geoff Gough
Councillor Jim Grivokostopoulos
Councillor Michelle Kleinert
Councillor Paul McLeish
Councillor Stephen O'Brien

Officers Present: Chief Executive Officer, Mr Warwick Winn
Director Assets & Engineering, Mr Leigh Harrison
Director Community Programs, Mr Chris Potter
Director Planning & Environment, Ms Teresa Dominik
Director Shared Services, Mr Philip Lee
Acting Manager Strategic Governance, Ms Jill Colson

1. OPENING PRAYER & STATEMENTS OF ACKNOWLEDGMENT

The Mayor read the Opening Prayer & Statements of Acknowledgement.

2. APOLOGIES

There were no apologies.

3. PRIOR NOTIFICATION OF CONFLICTS OF INTEREST

The Chairman invited Councillors to disclose any conflict of interest in any item listed on the Council Agenda.

The Chief Executive Officer advised that he had received a disclosure of a conflict of interest from Cr Stephen O'Brien for Item 10.5 relating to Amendment C102 – Montgomery Street Proposal to Rezone Land – Consideration of Panel Report and Adoption of Amendment, the interest being an indirect interest of close association.

4. CONFIRMATION OF MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 29 MARCH 2016 AND THE CONFIDENTIAL MINUTES HELD ON 29 MARCH 2016

MOVED: GRIVOKOSTOPOULOS
SECONDED: DOWNIE

That the Minutes of the Ordinary Meeting of Council held on 29 March 2016 and the Confidential Minutes held on 29 March 2016 be confirmed.

CARRIED

5. VERBAL QUESTIONS FROM THE PUBLIC

Questions were asked by:-

- Mr M Cassidy, Templestowe – Capacity constraints and equipment for girls and boys cricket at Bulleen Templestowe Cricket.
- Mr D Wolnizer, Templestowe Lower – Garbage Bin Replacement.
- Mr G Macmillan, Blackburn – Lease and Sublease of 383 Manningham Road.

6. PRESENTATIONS

There were no Presentations.

7. PETITIONS

There were no Petitions.

8. ADMISSION OF URGENT BUSINESS

There were no admissions of Urgent Business.

9. PLANNING PERMIT APPLICATIONS

There were no Planning Permit Applications.

10. PLANNING & ENVIRONMENT

10.1 Manningham City Council Food Security Plan 2016-2021

Responsible Director: Director Planning & Environment

File No. D16/8740

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

This report provides an overview of the development of a Food Security Plan which is a key action of the Securing the Future: Responding to climate change, peak oil and food scarcity 2012 and also identified as part of the implementation of the current Healthy City Plan 2013-2017.

The Plan was informed by a community consultation with over 600 residents, visitors, community organisations and businesses that took place throughout April, May and June 2015. Regional involvement from Whitehorse, Boroondara and Monash also took place through the work toward a regional plan.

Subsequent internal consultation was held with nine Council service units to create an action plan that is realistic and achievable by leveraging actions from existing strategies and plans that can be applied to achieve the food security objectives identified from the consultation and review process.

There are no additional financial implications due to the Plan's synergistic action planning approach.

This report asks Council to note the Plan's strategic alignment of Council activities with the food security needs of the community and also seeks endorsement for placing the Plan on Council's website.

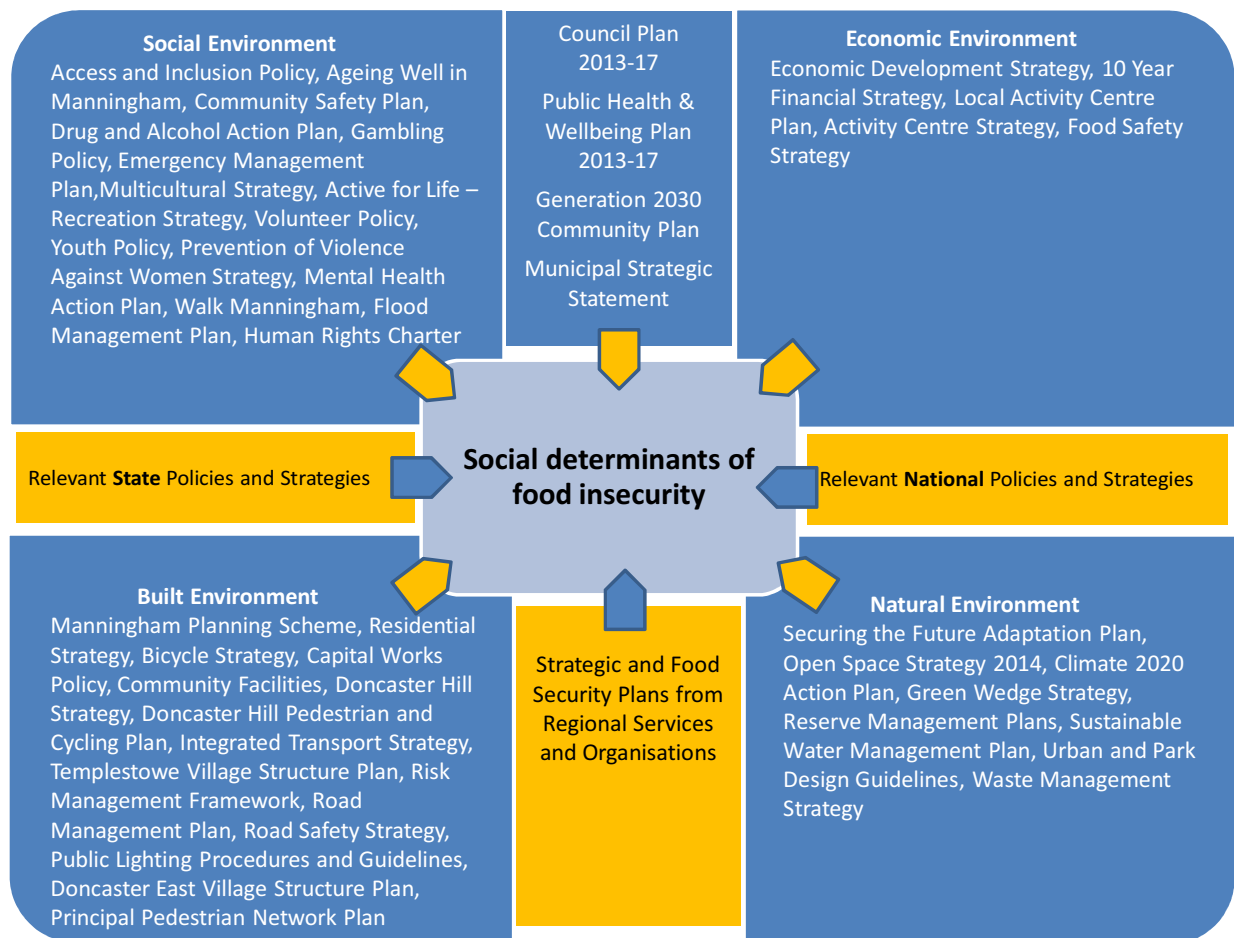
1 BACKGROUND

- 1.1 Action 5.1 of Securing the Future: Responding to climate change, peak oil and food scarcity 2012 is to "Investigate the development of a Manningham Food Security Plan".
- 1.2 This action is also identified as part of the implementation of the Manningham Healthy City Plan 2013-17, action 2.4.14.
- 1.3 According to the most recent Victorian Population Health Survey (VPHS) conducted by the Department of Health at LGA level in 2011, 2.9% of Manningham residents, or over 3,400 people, had experienced in the 12 months prior to the survey, circumstances where they ran out of food and could not afford to buy more.

- 1.4 The findings of the VPHS also demonstrated a number of other health related measures that were indicative of a dysfunctional food system, such as high levels of obesity, type 2 diabetes and poor compliance with the national guidelines for fruit and vegetable intake. In Australia and other developed nations where food availability is not a major issue, food insecurity is also characterised by conditions that promote the consumption of a poor quality diet, contributing to the rates of obesity and diabetes.
- 1.5 In preparing the Plan, a wide reaching literature review was initially conducted which incorporated benchmarking with other Councils, as well as the examination of research articles and discussion papers from different perspectives of the topic. This provided the wider context in which the local conditions and status could then fit.
- 1.6 The community consultation involved a short survey aimed at engaging as many respondents as possible. There were 605 respondents across numerous locations and events including festivals, activity centres, senior citizen meetings, libraries and health and education organisations. The survey was also available online via the *Your Say Manningham* page. An in-class drawing activity was also employed to get input from 111 primary school children in grades 3-6 at Anderson's Creek Primary School.
- 1.7 Results from the survey were then used to engage with 35 businesses and community organisations to determine the types of issues encountered when dealing with producers, suppliers, customers, other healthcare professionals and clients. A small group of business operators also participated in a focus group aimed and community organisations were involved in an open discussion during existing network meetings.
- 1.8 The quantitative and qualitative data was then combined and five strategic objectives were delineated from the responses and feedback received. These were presented to nine Council business units and an action planning session identified actions from existing plans and strategies which could be implemented in a way so as to positively influence food security or a related factor.

2 PROPOSAL/ISSUE

- 2.1 It is proposed that Council notes the approach employed in developing the Manningham City Council Food Security Plan 2016-2021 and endorses placing the Plan on Council's website.
- 2.2 Utilising the Department of Health's Environments of Health Framework (2001), Council's strategic documents, as part of its integrated planning process, can be categorised within the Framework's four sections that represent the environments (social, economic, built and natural) that will have the greatest impact on the wellbeing of the population, encompassing food security. By doing so, it can be seen where the greatest potential for impact can be derived.
- 2.3 The figure on the next page shows the key strategic documents that positively impact food security as part of the integrated planning process across Council and community.



- 2.4 Section 8.1 outlines the evaluation framework for measuring success within each strategic theme of the action plan and is flexible to accommodate any developments of actions over time.

3 PRIORITY/TIMING

- 3.1 Items within the action plan have been allocated time frames based on discussions with the individual Managers of the service units identified as leading on each action. Whilst no action plan items have been prioritised for completion until the 2016/17 financial year and beyond, some items may be completed during the current financial year.

4 POLICY/PRECEDENT IMPLICATIONS

- 4.1 Action 5.1 of the of Securing the Future: Responding to climate change, peak oil and food scarcity 2012 *Plan* is to “Investigate the development of a Manningham Food Security Plan”.
- 4.2 Action 2.4.14 of the *Manningham Healthy City Plan 2013-17* states “investigate the development of a Manningham Food Security Plan to ensure the community has access to a reliable, affordable and nutritious food supply”.

- 4.3 The issue of food security is one that has received increased media coverage and is recognised as an important component of addressing issues of both sustainability (environmental and economic) and health and well being. During investigation for, and development of, the *Plan* as per the actions above, being active in this area will allow Manningham to demonstrate its commitment to make improvements in areas that have been identified as impacting food security. Working alongside neighbouring and other local government areas that have made similar commitments will also provide future opportunities for regional action and associated funding streams as the area continues to development.

5 BEST VALUE

- 5.1 The approach taken in developing the action plan for the *Manningham City Council Food Security Plan 2016-2021* has been to leverage off of existing plans and strategies already active in areas that can impact food security. Gaining agreement to implement identified actions with food security outcomes in mind provides for efficiencies in delivery that does not place additional pressure on financial or human resources.
- 5.2 The outputs of the *Plan* will also provide environmental, social and economic benefits responding specifically to the needs of the community as identified by the community consultation. Actions are either targeted toward the whole community with regard to systemic change or aimed at those at risk of food insecurity. There is also a focus on capacity building so that there can be a continuous improvement focus for future action plans. The evaluation framework and measures of success necessitate follow up consultation and as such, offer the opportunity for further community engagement regarding the services provided.

6 CUSTOMER/COMMUNITY IMPACT

- 6.1 The impact of the *Plan* will be seen at both a population and individual level. At the individual level, benefit will come through actions within the strategic areas of “food education” and “community food and access”. The greatest impact on health and well being will come from these actions and will allow for capacity building and raising awareness. Whilst only those members of the community that access a food bank will benefit from related actions, the targeted nature of these actions requires this. Other actions in the “food education” and “community food and access” strategic areas are more universal in their approach.
- 6.2 The strategic areas of “building the local food system” and “partnership and engagement” will have the greatest impact at a population level as these actions are aimed at systemic change (including economic and environmental impact) as well as broadening working relationships and partnerships.
- 6.3 The “promotion, marketing and advocacy” strategic area can impact all actions at both the individual and population level.

7 HUMAN RIGHTS CHARTER

- 7.1 The *Manningham City Council Food Security Plan 2016-2021* does not breach any of the 20 fundamental rights of the *Charter of Human Rights and*

Responsibilities as per the Charter of Human Rights and Responsibilities Act 2006.

8 COUNCIL PLAN/ MEASURE OF ACHIEVEMENT OF ACTION

8.1 The evaluation framework for the implementation of the action plan will measure success through a range of outcomes. Under each strategic area these are, but not limited to:

THEMES	MEASURES OF SUCCESS
1. Food education	<ul style="list-style-type: none"> Numbers meeting fruit and vegetable guidelines Numbers classified as overweight/obese Participation rates in food education programs
2. Building the local food system	<ul style="list-style-type: none"> Numbers buying local produce (business and community) Farmers markets offering fresh local produce Numbers focused on consumer ethics
3. Community food and access	<ul style="list-style-type: none"> Numbers experiencing food insecurity Numbers growing food at home Number of community gardens Number of harvest exchanges
4. Partnership and engagement	<ul style="list-style-type: none"> Donations to local food banks (business and community) Number of new food security related partnerships Greater community engagement with Council food security related programs
5. Promotion, marketing and advocacy	<ul style="list-style-type: none"> Greater food security related Council output Greater food security related media coverage

9 FINANCIAL RESOURCE IMPLICATIONS

9.1 Due to the synergistic approach used in developing the *Plan* (refer 5.1), it does not have any financial resource implications. The five year cycle of the *Plan* beginning 2016-17 brings it into line with the upcoming *Strategic Resource Plan* and next *Council Plan* cycles.

10 SUSTAINABILITY

- 10.1 Through action to improve food security, the impact on social sustainability will be seen in the longer term effect on health and well being with improved nutrition and diet. Partnership working and a focus on the more disadvantaged members of society also encourage social sustainability through a range of community development projects.
- 10.2 From an economic sustainability perspective, the aim to shift supply and demand arrangements within the food system will have long term benefits for the local economy by encouraging business and customers to make informed decisions about where they purchase their produce. With a greater focus on the local economy, this will create a more sustainable position for working in a complementary fashion with the dominant global food system.
- 10.3 Environmental sustainability will largely be seen through encouraging more sustainable means for the distribution of food aimed at reducing the carbon emissions associated with transportation. Similarly, the focus on sustainable

waste disposal through food waste recycling approaches and new technologies will have longer term implications for the environmental impact of food wastage.

11 REGIONAL/STRATEGIC IMPLICATIONS

- 11.1 Food systems rarely operate in isolation at a local level, making regional working with neighbouring local government areas all the more important. This work is taking place through a regional food security plan in development with Boroondara, Whitehorse and Monash Councils, and the *Plan* contains an action item for reporting ongoing developments.

12 CONSULTATION

- 12.1 As per 1.6 and 1.7 above, the consultation involved a community survey of 605 residents and visitors which took place through a number of community events and locations, including from those whilst attending community services. The survey results were used to inform discussions with 35 community organisations and businesses so that data was gathered regarding how food security issues impact the community from different perspectives. An activity was also conducted with 111 primary school children that provided some insight as to how messages about food were being received by children.
- 12.2 Detailed information about the consultation is contained in Appendix 1 and Appendix 6 of the attached *Manningham City Council Food Security Plan 2016-2021*.

13 CONCLUSION

- 13.1 In response to action 2.4.14 in the *Manningham Healthy City Plan 2013-17*, the *Draft Manningham City Council Food Security Plan 2016-2021* has been strategically developed to align with the existing Council activities in response to the specific food security requirements of the community as informed by a wide reaching consultation.
- 13.2 By leveraging off the work of nine Council business units, the *Plan* does not have any financial or human resources implications. The timeline of the *Plan* will also align with the new *Financial Resources Plan* and *Council Plan*.
- 13.3 The action plan is realistic and achievable, and is grounded in the local findings from the consultation as well as being guided by research on best practice models and regional benchmarking.

OFFICER'S RECOMMENDATION

That Council

1. **Notes the Manningham City Council Food Security Plan 2016-2021 and the strategic methodology employed in its development to align existing Council actions with the food security needs of the community, including fulfilling:**
 - **Action 5.1 of *Securing the Future: Responding to climate change, peak oil and food scarcity 2012* is to “*Investigate the development of a***

Manningham Food Security Plan” and Action 2.4.14 of Manningham’s
Healthy City Plan 2013-17; and

- Linking with regional and local community groups.
2. Endorses placing the Manningham City Council Food Security Plan 2016-2021 on Council’s website and distributing the Plan to relevant groups.

MOVED: O’BRIEN
SECONDED: HAYNES

That the Recommendation be adopted.

CARRIED

“Refer Attachments”

1. Manningham City Council Food Security Plan 2016-2021

* * * * *

Manningham City Council Food Security Plan 2016-2021

Manningham City Council Food Security Plan 2016-2021



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Executive Summary

The *Manningham Food Security Plan 2016-2021* describes existing actions from relevant plans and strategies across the organisation, with local and catchment-wide research. It brings together the food security needs identified by the community, community organisations, businesses as well as models of best practice, strategically aligning these with Council activities.

The *Plan* is written for a wide audience across all levels of Council, community organisations, businesses and members of the public alike. It aims to be both educational and directive, to put the issues of food security into perspective as well as to give these issues a local context.

The methods employed involved a large community consultation including community organisations and businesses. It involved conducting surveys, focus groups and workshops, benchmarking with Victorian data, collaboration with other Eastern Councils, as well as mapping of food outlets and recording municipality-wide supermarket food prices for ongoing monitoring. The latter utilised a tool developed through Monash University's Department of Nutrition and Dietetics, the Victorian Healthy Food Basket (VHFB), which highlights the variability of the costs of food across and within local government areas.

Results showed that Manningham is affected by food insecurity in a similar way to many other local government areas throughout the state, albeit at lower levels. Irrespective of this, the common risk factors relating to economic access and physical access to food remained constant. Community members, community organisations and businesses alike expressed a desire for improved access to fresh fruit and vegetables that is both affordable and locally produced.

Recommendations discussed included actions under five strategic themes, namely:

1. Food education
2. Building the local food system
3. Community food and access
4. Partnership and engagement
5. Promotion, marketing and advocacy

The report also covers some limitations that are inherent to work involving as broad a topic as food security. These relate to the factors that impact a local food system which cannot be controlled for such as the often complex relationships involved in distribution and contractual arrangements with the large supermarket chains.

Purpose and vision

The vision that this *Plan* has for Manningham's food system, is one that allows economic and physical access to locally sourced food for individuals and businesses, whilst also providing the capacity for readily obtaining information for decision making that leads to healthy food choices. In so doing, it is also envisioned that this will lead to an economic and environmental position that is sustainable.

By addressing the broad concepts that can influence food security in the local context (social, environmental and economic aspects), this will have the secondary benefit of identifying a position and a direction for Manningham in which it is able to work collaboratively with other Councils and organisations that are active in this space. It also puts Manningham in a more advantageous position to leverage funding for related projects having an endorsed commitment in this area.

Whilst not its direct purpose, the *Plan*, through its focus on fresh and local produce, is complementary to healthy eating habits, behaviours, attitudes and perceptions. This secondary purpose is especially important in the current context of the obesity and diabetes pandemic where the "everything in moderation" message is no longer effective, or appropriate. The range of benefits that work in this area can have, is an indication of the wide reaching influence of food security as a public health issue, and demonstrates the importance and scope of impact that action and achievement will have.

Successful implementation will produce a local government area that has a distinctive focus on equitable access to fresh local produce through a variety of means. Indicators will be utilised from local sources such as follow up community consultation as well as data collected by the State such as the Victorian Population Health Survey (VPHS). These can demonstrate that following the fifth year of implementation, whether there is, for example, an increase in home grown food, locally sourced food, affordable food, or a decrease in the rate of Manningham residents experiencing food insecurity. As development advances this may also involve regional monitoring as the Inner Eastern Metropolitan Partnership is embedded and joint projects take shape producing impact on a wider scale.

Taking into consideration the complexities and vastness of the food system, this document recognises the context in which Manningham's local food system sits and the scale of the impact achievable. Through the multi-faceted components that make up the food system in which the municipality is but one part of, the action plan is sustainable to counter environmental shocks and changing economic conditions. Yet it is also sensitive to the need to be part of the wider food system to ensure any short term disruptions do not destabilise the existing food system.

1. Background and context

1.1 Local and Council strategy and policy drivers

Utilising the Department of Health's *Environments of Health Framework (2001)*, Council's strategic documents, as part of its integrated planning process, can be categorised within the *Framework's* four sections that represent the environments that will have the greatest impact on the wellbeing of the population, encompassing food security. By doing so, it can be seen where the greatest potential for impact can be derived.



Figure 1: Strategic documents with scope to positively impact food security as part of the integrated planning process across Council and community

Food insecurity and other negative impacts of an inadequate food system are addressed within the *Municipal Public Health and Wellbeing Plan* and the *Securing the Future Adaptation Plan*. In these *Plans*, food security is one element of a holistic approach to both health and the environment when it comes to how residents live, work and spend their free time. Figure 1 above also lists other strategic documents that address topics which have the potential to impact food security levels and where future and more wide reaching action could take place. Several of these have been identified in the action plan as currently being able to be utilised for such, with the key documents discussed below.

The *Securing the Future Adaptation Plan* broadly addresses continuity planning in the event of environmental emergency situations resulting from climate change, e.g. drought, fire or flooding, as well as emergency situations that may result from oil dependency, e.g.

price spikes or shortages. Food insecurity as a result of these emergency situations is also discussed with section 7.5 *Food security – plentiful nutritious food available locally* calling for the development of “strategies to ensure that residents at all times have physical, social and economic access to sufficient, safe and nutritious food to meet their dietary needs and food preferences for an active and healthy life”. This Plan fulfils Action 5.1 “*Investigate the development of a Manningham Food Security Plan*”.

The *Municipal Public Health and Wellbeing Plan* focuses on five priority areas for increasing the local population’s health and wellbeing including, Mental Wellbeing, Healthy Living, Safety, Healthy City and Leading Change. Within the Healthy Living priority area is a focus area on food security which, amongst other actions, states to “investigate the development of a Manningham Food Security Plan to ensure the community has access to a reliable, affordable and nutritious food supply”.

The *Green Wedge Action Plan 2020* also addresses food security through the environmental context and places focus on the protection of agricultural land and promotion of the sustainability of agricultural businesses within the Green Wedge. By taking an approach to sustainability of the Green Wedge that draws upon the productive value of the land, this enhances opportunities for developing capacity for local food production and reducing the carbon footprint of associated distribution.

In a similar environmental context, the *Open Space Strategy 2014* addresses food insecurity through its focus on ensuring that strategic land management delivers both environmental and social benefits. It does this specifically via action items that aim to develop appropriate areas of open space into community gardens. This has the dual benefit of addressing land management concerns whilst also being a key component of improving food security for those with both physical and economic access issues.

From the perspective of the local economy, the *Manningham City Council Economic Development Strategy* is focused not only on building the existing local economy and creating opportunities for new business but also to ensure that it supports an accessible and sustainable community that is healthy and thereby capable of attracting further investment from a personal and professional standpoint.

The *Manningham Food Security Plan 2016-2021* brings the elements of these strategic plans together with a focus on food and the system that supports its supply, demand, production and consumption. It has been informed by wide consultation (Appendix 1), and as a result, embodies the key local food security issues relevant to the City of Manningham.

1.2 International, national, state and local action

The determinants of food security that affect the developed world differ from those that affect the developing world. The differences largely revolve around food scarcity in which countries such as Australia are comparatively unaffected albeit from short term shortages due to environmental shocks, e.g. flooding or drought. Any short term food scarcity issues can largely be overcome due to the diversity of supply in Australia’s food system, leaving

food access and food utilisation as the main risks for food insecurity in Australia, which are discussed in Section 3.

Following the most recent international food security conference (the Food and Agriculture Organization of the United Nations 2009 World Food Summit), the Commonwealth Government published the *National Food Plan: Our food future*. However, as a result of the change of government following the Federal Election 2013, ongoing consultation and implementation stalled. The Public Health Association of Australia (PHAA) continues to advocate to the Federal Government and all stakeholders to address this by overhauling Australia's approach to food policy with a "call to action" and petition to demonstrate commitment across all sectors.

In Victoria, efforts have related primarily to the domestic agricultural industry and the contribution that Victoria can make to expand the agricultural industry's capacity for international trade through the government's *Food to Asia Action Plan*. The *Action Plan* aimed to capitalise on the projected six-fold consumer discretionary expenditure growth within Asia to 2030 and the recent signings of Free Trade Agreements (FTAs) with Korea, Japan and more recently, China. By focusing on industry, the government believed that this would help build more innovative production practices through increased research and development programs that would have a dual impact on domestic and international food security and food safety (Department of Environment and Primary Industries). Again however, this *Action Plan* stalled following the 2014 Victorian State Government election; although it appears to have received some stability aided by the Federal Government's initiatives around FTAs.

Victoria's health promotion foundation, VicHealth, has implemented a number of food related programs since its inception in 1987, including, most recently, its Citizens' Jury on Obesity (2015), The Seed Challenge (2013/14) and the Food For All program (2005-2010). Through its high profile involvement and partnerships with all levels of government, across political parties and sectors, VicHealth has been able to raise the profile of a number of health promotion areas and has helped create funding leverage for many organisations working in those areas.

Locally, Manningham has a number of organisations providing programs around food education, home production, emergency food relief and general health promotion that operate in the community services sector (see Appendix 2). Manningham City Council also runs a sustainability program which includes Home Harvest Manningham. This involves monthly home gardening seminars that aim to teach residents how to grow fresh food at home. The seminars cover all aspects of edible gardening, and include food, seed and plant swaps. In an effort to link up this program with food relief initiatives, Council, in 2014, purchased 12 raised garden beds to grow 'shelf-life friendly' crops such as carrots, beets, onions and potatoes; and with the help of a group of volunteers, donates the harvest each week to the Doncare foodbank. In 2015, the number of raised garden beds increased to 24.

As will be discussed in subsequent sections, food security is an issue that needs to be addressed from an integrated and holistic perspective with intersectoral action that changes the food system, including the cultural view of food. This *Manningham City*

Council Food Security Plan attempts to tackle these issues with realistic and achievable actions that work across all sections of the community, Council, and neighbouring Councils, through the future development of an *Inner Eastern Regional Food Security Strategy*.

2. Factors that determine a food system

A food system comprises all processes that take place through food production to consumption, encompassing processing, distribution and waste management (Agricultural Sustainability Institute). There are a number of broader issues that will affect each of these factors and local government will have varying impact on each of these. Appendix 3 provides a more thorough discussion on each of these factors, but they are listed here as:

1. Health
2. Social inclusion
3. Agriculture
4. Education
5. Environment - natural and built (incorporating access)
6. Sustainability
7. Financial support
8. Innovation
9. Market/economy

For Manningham and this *Plan*, the most important factors listed above for driving change are education and the market. The reason for this is that through education and arming people with knowledge about the food system as well as nutrition, they are then able to make choices that can influence all other factors. The market, being driven largely by the choices people make, is also at the nucleus of change given the flow-on effect it can have. And whilst it encompasses more than individual local government areas, the impact at a local level should not be underestimated with the growing movement and interest in consumer ethics and support for community initiatives (Victorian Eco Innovation Lab).

The strategic areas for the *Action Plan* identified through an extensive community consultation; whilst also addressing key risk factors and other determinants of the food system, clearly point to the need for education and the involvement of businesses. Primary aims will be to provide clear and simple information that is relevant locally as well as making astute choices in advocating State and Federal initiatives. To effect change in the market Council will need to be clearly visible and active in the food security space and have options and alternatives to offer businesses. This has been identified in the *Action Plan* (refer to section 5) and it will be vital for success that these actions are delivered.

3. Food Security in Manningham

3.1 Health and well being

The City of Manningham is traditionally thought of as an affluent municipality and National Census data certainly indicates that from an economic perspective, Manningham on the

whole, is in a position of advantage compared to many other municipalities (Australian Bureau of Statistics). However, other survey information, such as the Victorian Population Health Survey (VPHS) conducted by the Department of Health, also demonstrates that Manningham falls short on a number of lifestyle related risk factors that contribute significantly to the burden of disease. These include the high proportions of residents not meeting the dietary guidelines for daily fruit and vegetable consumption (only 3.3% meet both guidelines) or the recommendations for physical activity levels (22.5% do not achieve sufficient time or sessions), as well as a large proportion of residents that are overweight or obese (43.9%) (Department of Health). Whilst these levels are at or below the Victorian state average, it could be argued that this average is not the bench mark that LGAs should be using as a comparator. Rather, the focus could be placed on achieving a previous period's rate where this level was more satisfactory, e.g. by 2020, returning childhood obesity to year 2000 levels (Department of Health and Ageing, 2009).

With regard to food insecurity, the VPHS analyses data on this indicator at the LGA level every three years. It is measured by whether an individual responds affirmatively to experiencing circumstances during the previous 12 months where they had run out of food and could not afford to buy more. The most recent figure for Manningham on this measure is 2.9%. Whilst this is lower than the Victorian state average of 4.6%, in real terms it equates to approximately 3,400 individuals.

In order to build on what the VPHS has revealed about the health of the Manningham community, including indices of social inequality in health such as food insecurity, a consultation was conducted throughout April and May 2015 with over 600 community members, 31 community organisations, several food businesses and across nine Council business units (refer to Appendix 1 for full details). This revealed that 18.2% of respondents indicated that nothing stops them from choosing healthy food options when they shop, and that almost 84% responded that health is either a large part of their food choices or it drives all of their food choices.

How important is eating healthy food to you and/or your family?

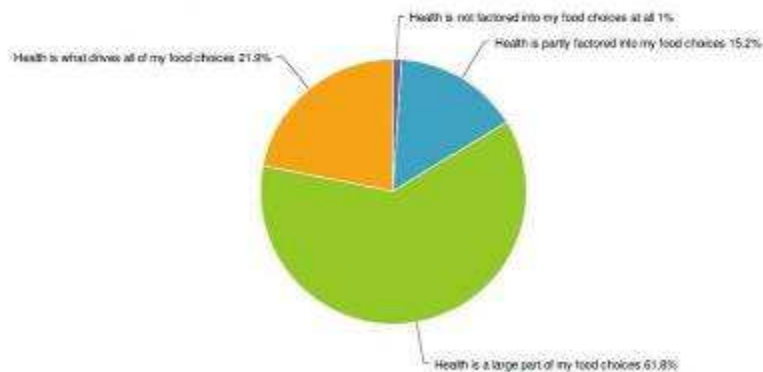


Figure 2: Community survey responses to “How important is eating healthy food to you and/or your family?”

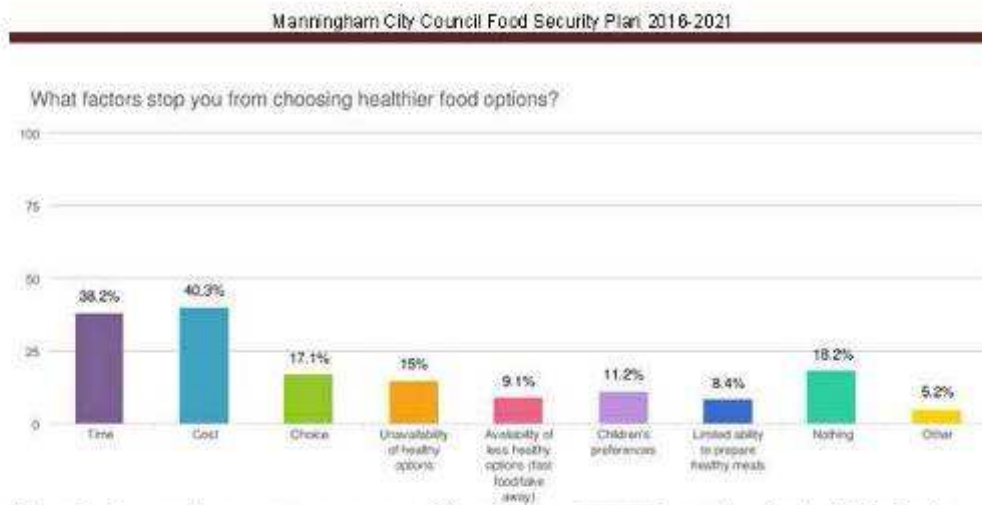


Figure 3: Community survey responses to "What factors stop you from choosing healthier food options?"

As can also be seen from Figure 3 above, 38% and 40% of participants also responded that time and cost, respectively, prevented them making healthier choices. Featuring slightly down the list were availability related issues, such as choice (17%) and the unavailability of healthy options (15%). The latter was substantiated by a 9% response rate that there was greater availability of less healthy options.

Whilst one of the lower rated factors, Figure 3 above also shows that over 11% of respondents stated that their children's preferences stop them from choosing healthier options. In further exploring this theme, in May 2015, 111 primary school children in grades 3-6 at Anderson's Creek Primary School completed an in-class activity in which they were asked to draw two pictures, one of their "favourite food" and another of "a food that is good for you". Unsurprisingly, 52% of the pictures of "favourite foods" featured unhealthy food options, including 20% that were of branded fast food chains. However, for the pictures of "food that is good for you", approximately 95% of all children drew either fruit or vegetables. From this we can potentially infer, albeit not more widely than the school surveyed, that whilst the impact of external and other social influences may be affecting children's wants with regard to food and specifically treats, fundamentally the message of healthy food options is being heard and reinforced. Figure 4 below illustrates two typical responses from the children surveyed.

Manningham City Council Food Security Plan 2016-2021

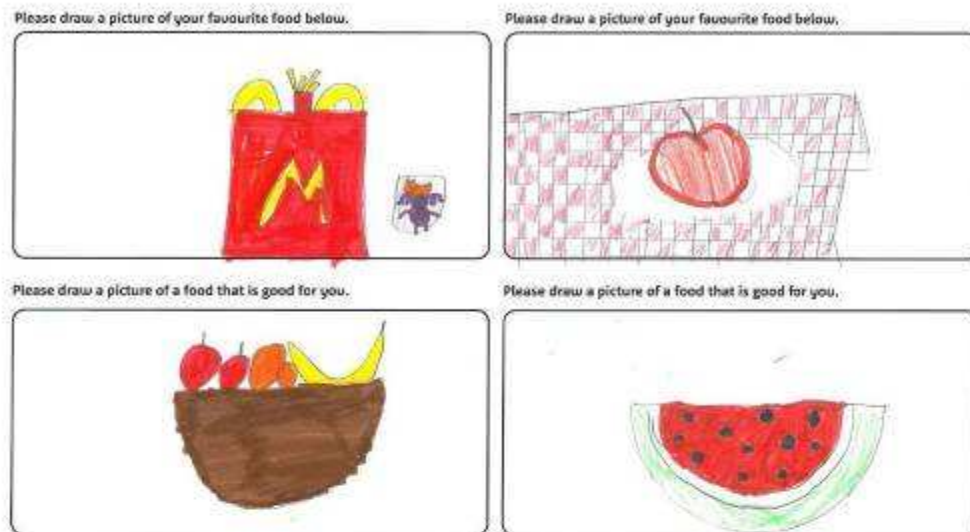


Figure 4: Two typical responses received from school children surveyed as part of the consultation

The figures above provide a very small snapshot of the community's perception of healthy food, as well as how these perceptions can filter down to children's perceptions of healthy food. From the contrast of pictures submitted, together with the conflicts of food choices evident in the community survey, support exists for the theory that there is a cluster of factors embedded in the food system that override the intention to consume a healthy diet. These factors are examined in greater detail in the following sections.

3.2 Local food and economic access

In the developed world, true food unavailability is rarely a factor that contributes to food insecurity, with the exception of severe environmental events and conditions. In the VPHS of 2011, of those respondents experiencing food insecurity, it was economic access that was consistently reported across the sample as the main reason, with 21.3% as the Victorian average (Manningham, 19.6%).

This is supported by the results of the Manningham community survey, with those that had indicated cost as being a deterrent from healthier food selection recording a 10% greater preponderance to shop at their chosen location because it was cheaper. As can be seen in Figure 5 below, the response categories, aside from cost, were very similar across the data sets. Whilst the community survey is by no means as detailed and comprehensive as the VPHS, it does provide some form of corroboration that concerns about the cost of food in general will influence people's shopping behaviour.

Manningham City Council Food Security Plan 2016-2021

Why do you choose to shop from this/these outlet/s? Please select all relevant options.

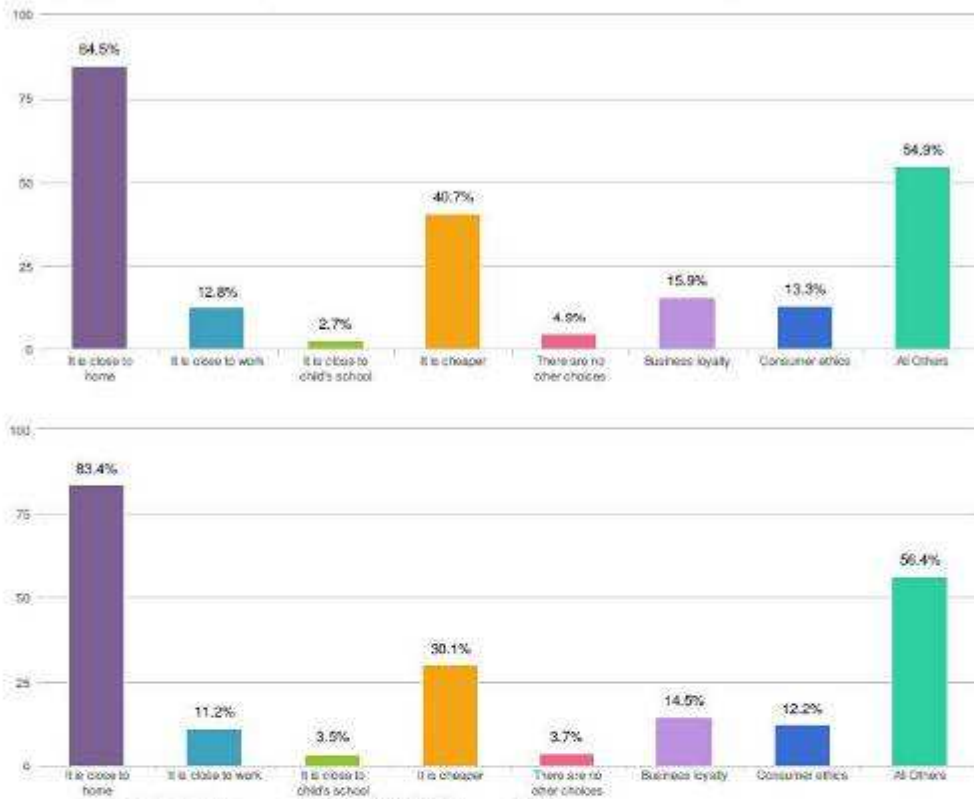


Figure 5: Respondents who selected cost as a deterrent to choosing healthier food options (top) compared with all responses (bottom)

Research suggests that the cost of a healthier diet based on the costs of whole foods can be cheaper than a diet based on food purchased at fast-food outlets (Stephens, 2010). This message may need to be communicated more widely, especially amongst those that are experiencing food insecurity, as it would appear from the feedback received in the community survey that there is a perception that accessing healthier food options will be a more costly process. Figure 6 below also illustrates that those who accessed a food bank to obtain their groceries demonstrated a far higher prevalence (double) of cost being listed as a deterrent to choosing healthier food options.

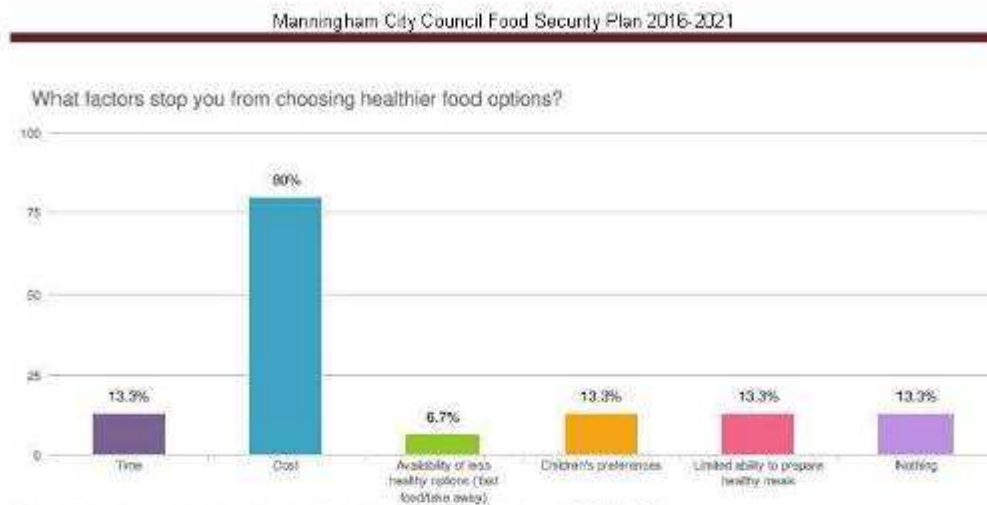


Figure 6: Respondents who indicated they utilised a food bank

The Victorian Healthy Food Basket (VHFB) is a tool established by researchers at Monash University that consists of 44 items that are needed weekly to achieve the caloric and nutritional requirements of a healthy diet and captures fluctuations in the price and availability of these items in a given area. The quantities of the 44 items also vary across four different family types to capture different requirements. By measuring the fluctuations in cost of these items over time and across geographical areas, it provides a gauge of how affordable it may be for each family type to meet the nutritional guidelines in a given area (Palmero, 2007). This in turn gives an indication of the affordability for maintaining a healthy diet for different family types, allowing for benchmarking against the current economic climate at that point in time. More information is provided on the VHFB analysis in Appendix 4.

In collaboration with three other inner Eastern Councils (Boroondara, Monash and Whitehorse), during May and June 2015, surveys were conducted across Manningham and the inner East at all major supermarkets, some speciality supermarkets, some individual grocers and also a selection of convenience stores. Table 1 below shows the costs of the baskets for each family type across the respective local government areas:

	Family of four	Single parent family	Elderly pensioner	Single adult
Manningham	426.22	289.61	133.82	101.85
Boroondara	461.28	315.68	145.77	111.25
Monash	454.97	311.35	143.62	109.04
Whitehorse	450.46	308.38	142.40	108.88
Inner East average	450.45	308.31	142.35	108.51
Victorian average	451.19	310.27	141.10	109.18

Table 1: VHFB costs across four inner East Melbourne Council areas as at May 2015

As can be seen, the cost for each basket type is considerably lower for Manningham than the other three neighbouring local government areas and the Victorian average. Whilst this is a positive and very promising result; as can be seen in Figure 7 below, there are clear differences between suburbs in Manningham. Whilst this is a common finding across supermarket chains and individual businesses in the marketplace, it will be important to

examine these differences over time to ensure reliability and validity to assess trends that may affect economic access for certain groups of people.

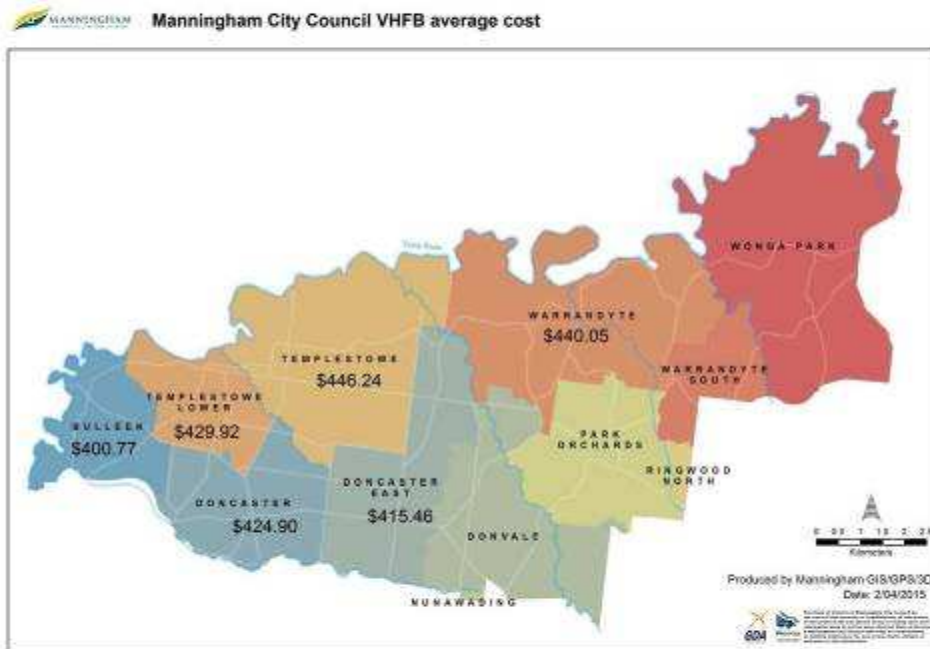


Figure 7: The average cost of a VHF for a family of four across Manningham

3.3 Food utilisation and food security

The ability of individuals to consume a healthy and nutritious diet is also influenced by the inability to prepare such meals. Fast-food and ready-made meals are able to remove time-related barriers and are often viewed as convenient; however, this is generally at the expense of nutritional value. Within one generation it has been observed that there has been a significant decline in the number of individuals who are capable of preparing adequately nutritious meals (Wise, 2014).

The reasons for this relate to the modernisation of the human diet to accommodate the changes in our social and working lives which are more demanding of our time. This in turn has created a disconnect between how people associate with the food they consume and where it came from (Wise, 2014). However, this is a trend that appears to have bottomed out and there is a groundswell of interest in local produce and a return to home-grown consumption (Popkin, 2013) that is gradually being capitalised on by interest groups and local governments to build the momentum.

Evidence of the role of food utilisation as an issue for the community through the consultation process and survey is very slight with just 8.4% of respondents indicating that limited ability to prepare healthy meals prevented them from choosing healthier food options. Conversely, 32.5% of respondents indicated that they would like to see more food education programs. This somewhat inverse response may indicate that there is support

within the community for health education programs for those in need of such programs, which was not necessarily the majority of those completing the survey. This may therefore point to the collection of respondents who access fresh produce from a food bank (2.8%), do not factor health into their food choices at all (1.0%) or purchase fast food 3-4 and 5+ times per week (3.5%). Please refer to Appendix 6 for the full results of the community consultation.

3.4 Physical access and mapping

Manningham's geography is unique. On the border of inner and outer Melbourne, it is characterised by areas of high density such as Doncaster and Doncaster East (21.08 and 24.32 persons per hectare respectively) and large low density areas such as Wonga Park and Warrandyte (1.45 and 2.81 persons per hectare respectively) (Australian Bureau of Statistics). Typically, the areas of high and low population density are also areas of corresponding access to shopping precincts and activity centres; however, the greater access of higher density areas does not necessarily translate to greater capacity to eat healthily with the modern domination of fast food operators in the majority of shopping precincts and activity centres (Kavanagh, 2013).

A mapping exercise was undertaken plotting all the registered food businesses and their categories to determine the proximity of the types of food businesses that operate in Manningham to its residents. Figure 8 below represents the ratio of fast food/take away outlets, in red, to fresh produce outlets, in green (grocers and also supermarkets with fresh produce sections).

As can be seen below, there are far more outlets where residents and the wider community can purchase fast food or take away foods. This is typical across the country and indeed other developed nations. Maps that identify the proportions of all food business categories across the municipality as well as items that comprise a healthy food basket as per the VHFB tool can be seen in Appendix 5. These maps are not intended to advocate for the proliferation of fresh produce outlets throughout the municipality, but rather to highlight this ratio and lend further evidence of the impact this type of environment on the health of the community (Li, 2009).

Manningham City Council Food Security Plan 2016-2021

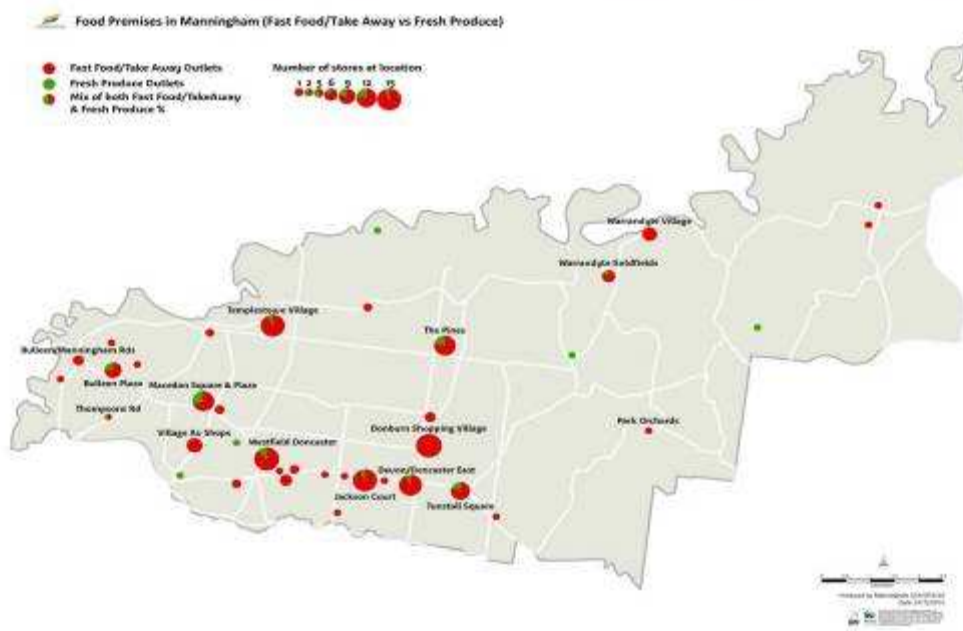


Figure 8: Ratio of fast food/take away outlets to fresh produce outlets across Manningham

Manningham City Council Food Security Plan 2016-2021

Access issues are likely to be compounded by Manningham's limited public transport options, although with the upgrades made to the bus network through the municipality, this has been improved. Despite this, these upgrades predominantly relate to servicing of high density areas with a key focus on city-bound transit, leaving the lower density areas of Manningham relatively car dependent. It should be noted, however, that data from the 2011 Census show that on average only 1% of households in these areas do not own a car (Australian Bureau of Statistics), so this may not affect their access to a large degree. The data of the most recent VPHS at LGA level also demonstrates that less than 10% of Manningham residents that indicated they had experienced food insecurity in the previous 12 months identified inadequate and unreliable public transport as the reason they experienced these circumstances (Department of Health). Of that 10%, only 2.6% stated that it is "hard" to access the shops using their usual mode of transport. As this demonstrates, physical access is not the most pressing concern for those experiencing food insecure conditions.

When it comes to physical access other than by car, Manningham City Council has made significant investment in improving pedestrian and cycle access around the municipality. This includes upgrades to the Principal Pedestrian Network (PPN), extension of key trails and the development of strategic documents aimed at increasing active transport to activity centres and other destinations such as the *Manningham Mode Shift Plan*, *Manningham Bicycle Strategy* and the *Doncaster Hill Strategy*. Over the life of the *Manningham Food Security Plan 2016-2021*, close to \$5M has been allocated in Council's 10 year Capital Works Plan to improving and developing footpaths and cycleways to ensure that they continue to meet the needs of the community when it comes to accessing as much of the municipality as possible by foot or bicycle.

4. A plan of action

The community survey provided the opportunity for respondents to list the areas related to the food system that they would like addressed.

Which, if any, of the following would you like to see more of?

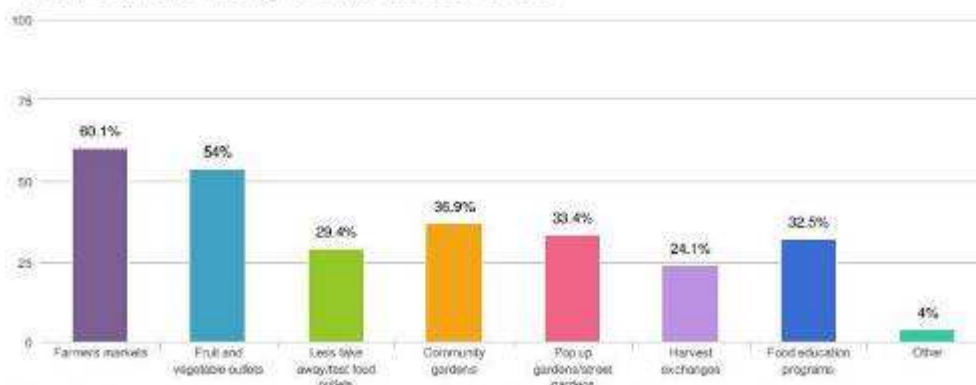


Figure 9: Community survey responses to "Which, if any, of the following would you like to see more of?"

This question provided key insights to inform the planning process and to give direction to the discussions with businesses and community organisations. As can be seen above in Figure 9, 60% and 54% of respondents respectively, wanted to see more farmers markets and fruit and vegetable outlets, with a significant level of support, albeit slightly less, for community gardens, pop up gardens and education programs.

This and all the community survey information, together with benchmarking data and the literature review of food security and its components provided a thorough contextual picture of the situation in Manningham. This information was then presented to businesses and community organisations to obtain further feedback on the real world needs of their customers and clients. Summarising the responses and conducting a thematic analysis revealed five key themes that represented the strategic areas in which projects and initiatives could be grouped. These were:

Themes	Measures of success
1. Food education	<ul style="list-style-type: none"> Numbers meeting fruit and vegetable guidelines Numbers classified as overweight/obese Participation rates in food education programs
2. Building the local food system	<ul style="list-style-type: none"> Numbers buying local produce (business and community) Farmers markets offering fresh local produce Numbers focused on consumer ethics
3. Community food and access	<ul style="list-style-type: none"> Numbers experiencing food insecurity Numbers growing food at home Number of community gardens Number of harvest exchanges
4. Partnership and engagement	<ul style="list-style-type: none"> Donations to local food banks (business and community) Number of new food security related partnerships Greater community engagement with Council food security related programs
5. Promotion, marketing and advocacy	<ul style="list-style-type: none"> Greater food security related Council output Greater food security related media coverage

It is important to note that whilst the previously mentioned consultations contributed to the action plan, it was critical to ensure it would be both realistic and achievable. The following section details the *Manningham City Council Food Security Plan 2016-2021: Action Plan*, which incorporates the five strategic areas that were generated from the external consultation process as well as the deliverables agreed across nine Council business units as part of the internal consultation process.

5. Manningham City Council Food Security Plan 2016-2021: Action Plan

Strategic Area	Action	Description	Lead Unit	Support Unit/s	Timeframe	Strategy/Policy
1. Food education						
1. Food education	1.1	Continue to deliver the Home Harvest program incorporating: - education sessions to facilitate home access of fruit and vegetables for all participants - harvest and seed swaps open to all community members - a regular food security session with relevant community organisations and community members to build capacity, systemic interest and to encourage community projects that Council can support through existing programs VicHealth Community Activation project to investigate incorporating food security issues, e.g. food education topics such as interpreting labelling	EEP		2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
1. Food education	1.2		CS		2015/16-2016/17	<ul style="list-style-type: none"> Healthy City Plan 2013-17 Active for Life 2010-2025 Cultural Strategy 2013-17
1. Food education	1.3	Expand the nutritional health information supplied to food services clients to better inform their actions around healthy eating	A&DSS		2016/17	Ageing Well in Manningham 2012-18
1. Food education	1.4	Provide older residents with information promoting healthy eating through the Your Brain Matters program	A&DSS		2015/16-2016/17	Ageing Well in Manningham 2012-18
1. Food education	1.5	Incorporate components of food education into recreation programming	EEP		2015/16-2020/21	Active for Life 2010-2025
1. Food education	1.6	Promote health programs that encourage healthy food choices, e.g. Biggest Winner, diabetes education	S&CS		2015/16-2020/21	Healthy City Plan 2013-17
1. Food education	1.7	Manningham Arts Studio school holiday program to investigate incorporating food security issues	CS	EEP	2015/16-2020/21	Cultural Strategy 2013-17
1. Food education	1.8	Encourage schools and preschools to promote the Health Achievement Program to support healthy food choices	S&CS		2017/18-2020/21	Healthy City Plan 2013-17

Manningham City Council Food Security Plan 2016-2021

Strategic Area	Action	Description	Lead Unit	Support Unit/s	Timeframe	Strategy/Policy
1. Food education	1.9	Promote early education healthy eating promotions programs in early years services	S&CS	CR&M	2017/18	Healthy City Plan 2013-17
1. Food education	1.10	Utilise where applicable, existing communication channels and forums, including those listed below, to provide exposure to food education topics, e.g. healthy lunch ideas for families, food waste recycling options for businesses: - early years newsletters (x4 per year) - new parent information packs - kindergarten network teachers meetings (x4 per year) - Eastern Alliance for Sustainable Learning (EASL) newsletters for food education opportunities - Environmental Health newsletters (x2 per year) - Invigorate newsletters (x4 per year)	S&CS	EO, H&LL	2015/16-2020/21	<ul style="list-style-type: none"> Early Years Plan 2012-18 Interim Waste Management Strategy 2012-17
1. Food education	1.11	Utilise regular Councillor briefing sessions to facilitate the communication of education messages to the community	SG		2015/16-2020/21	Strategic Resource Plan 2016-2021
2. Building the local food system						
2. Building the local food system	2.1	Encourage existing Council licenced markets to promote local produce and affordable food	EEP	CS	2019/20-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012 Cultural Strategy 2013-17
2. Building the local food system	2.2	Continue regional approach with inner Eastern Councils to support food supply improvement opportunities	EEP	S&CS	2016/17-2020/21	Healthy City Plan 2013-17
2. Building the local food system	2.3	Support and encourage local food businesses to source local fresh produce through existing and emerging food hub networks that link to information about their role in the food system	EEP		2016/17-2020/21	Economic Development Strategy 2011-30
2. Building the local food system	2.4	Explore the use of local producers to supply and promote at Council events	CS	CR&M	2019/20-2020/21	Cultural Strategy 2013-17

Manningsham City Council Food Security Plan 2016-2021

Strategic Area	Action	Description	Lead Unit	Support Unit/s	Timeframe	Strategy/Policy
2. Building the local food system	2.5	Promote local food producers to the community through Council communication channels	EEP	CR&M	2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
2. Building the local food system	2.6	Promotion of local food producers at the point of sale	EEP		2019/20-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
2. Building the local food system	2.7	Ongoing "buy local" awareness campaigns to staff, residents and businesses including exposure of businesses that source local produce.	EEP	CR&M	2015/16-2020/21	<ul style="list-style-type: none"> Economic Development Strategy 2011-30 Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
2. Building the local food system	2.8	Explore opportunities for food waste recycling in high density areas including activity centres and apartment buildings as well as promoting subsidised composting products available through Council	EO	EEP, SP	2019/20-2020/21	Interim Waste Management Strategy 2012-17
3. Community food and access						
3. Community food and access	3.1	Encourage schools to apply for funding to deliver sustainable garden programs	S&CS		2015/16-2016/17	Healthy City Plan 2013-17
3. Community food and access	3.2	Support the development of sustainable gardens in schools	EEP	EO	2016/17-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012

Manningham City Council Food Security Plan 2016-2021

Strategic Area	Action	Description	Lead Unit	Support Unit/s	Timeframe	Strategy/Policy
3. Community food and access	3.3	Create a pop up garden as part of vicHealth's Community Activation Program funding at MC ² (e.g. vertical garden and mobile apple trees) including exploration of a permanent community garden on the Civic Plaza	CS	EEP	2015/16-2016/17	Cultural Strategy 2013-17
3. Community food and access	3.4	Explore new, and expanding existing, community gardens	EEP		2017/18-2018/19	<ul style="list-style-type: none"> Open Space Strategy 2014 Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
3. Community food and access	3.5	Explore feasibility of a Council-administrated social media food sharing group to promote reduction of food wastage	EEP	CR&M	2016/17	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
3. Community food and access	3.6	Explore expanding the use of, and support for, the Manningham shared garden for a regular community harvest	EEP		2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
3. Community food and access	3.7	Encourage existing community gardens (allotments) to share/donate produce to food banks	EEP		2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012

Manningham City Council Food Security Plan 2016-2021

Strategic Area	Action	Description	Lead Unit	Support Unit/s	Timeframe	Strategy/Policy
3. Community food and access	3.8	Facilitate and promote home harvest swaps in Bulleen as part of Live Well in Bulleen project	EEP	S&CS	2015/16-2016/17	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012 Healthy City Plan 2013-17
3. Community food and access	3.9	Investigate avenues for reducing food wastage in food delivery services utilising existing programs	A&DSS		2015/16-2016/17	Ageing Well in Manningham 2012-18
3. Community food and access	3.10	Promotion to home based food businesses how they can influence food security	EEP	CR&M	2018/19	Economic Development Strategy 2011-30
3. Community food and access	3.11	Encourage businesses active in community food activities through existing programs	EEP		2017/18	Economic Development Strategy 2011-30
3. Community food and access	3.12	Encourage developers to incorporate shared gardens in their apartment buildings	EEP	SP	2017/18	<ul style="list-style-type: none"> Doncaster Hill Strategy 2002 Residential Strategy 2012
3. Community food and access	3.13	Provide information to the community regarding healthy food choices, seasonal eating and emergency relief through existing Council communication channels, e.g. Manningham Matters, Corporate website	S&CS	CR&M	2017/18	Healthy City Plan 2013-17
3. Community food and access	3.14	Run a data capturing exercise to encourage all community food organisations to be listed on the Manningham Business Directory	EEP		2017/18	Economic Development Strategy 2011-30
3. Community food and access	3.15	Provide annual updates to the municipal maps of registered food businesses and the Victorian Healthy Food Basket surveys as a means to monitor the distribution of food businesses categories and affordability respectively	EEP		2015/16-2020/21	Economic Development Strategy 2011-30

Manningham City Council Food Security Plan 2016-2021

Strategic Area	Action	Description	Lead Unit	Support Unit/s	Timeframe	Strategy/Policy
4. Partnership and engagement						
4. Partnership and engagement	4.1	As part of the Community Development Grants Program review, consider food security as a funding priority area	S&CS		2015/16-2016/17	Healthy City Plan 2013-17
4. Partnership and engagement	4.2	Increase exposure of businesses involved with emergency food relief programs	EEP		2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
4. Partnership and engagement	4.3	Encourage partnerships between businesses and emergency food relief organisations	EEP		2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
4. Partnership and engagement	4.4	Donate fresh produce from the Manningham shared garden to the Doncare food bank to support residents experiencing food insecurity	EEP		2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012
5. Promotion, marketing and advocacy						
5. Promotion, marketing and advocacy	5.1	Promote food security issues, activities and projects through Council communication channels and in line with communication policy	As developed	CR&M	2015/16-2020/21	Manningham City Council Communication Guide 2009
5. Promotion, marketing and advocacy	5.2	Explore media opportunities through media releases and briefings to increase community exposure to food security issues and projects and to encourage greater community involvement	EEP	CR&M	2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012 Manningham City Council Communication Guide 2009

Manningham City Council Food Security Plan 2016-2021

Strategic Area	Action	Description	Lead Unit	Support Unit/s	Timeframe	Strategy/Policy
5. Promotion, marketing and advocacy	5.3	Utilise the Manningham Business website and Manningham Business ebulletins to raise awareness of the commercial benefits of food security initiatives	EEP		2015/16-2020/21	Economic Development Strategy 2011-30
5. Promotion, marketing and advocacy	5.4	Provide support for advocacy on issues that impact food security	EEP	S&CS	2015/16-2020/21	<ul style="list-style-type: none"> Green Wedge Action Plan 2020 Securing the Future Adaptation Plan 2012 Healthy City Plan 2013-17
5. Promotion, marketing and advocacy	5.5	Issues affecting food security are raised: - through regional advocacy discussions - via Municipal Association of Victoria (MAV) motions (March/October) - via Australian Local Government Association (ALGA) motions	SG		2015/16-2020/21	Strategic Resource Plan 2016-2021

- A&DSS: Aged and Disability Support Services
- CR&M: Community Relations & Marketing
- CS: Cultural Services
- EEP: Economic & Environmental Planning
- EO: Engineering Operations
- H&LL: Health & Local Laws
- S&CS: Social & Community Services
- SG: Strategic Governance
- SP: Strategic Projects

Appendix 1 - Consultation process - March - May 2015

Manningham Community Survey	
Warrandyte festival	Salvation Army
Warrandyte Housing Support Service	Manningham Christian Centre
Vantage Point Church	Finns Nature Play activity
City Life Church	The LinC Manningham
Doncare Community Services	Smart Living project
The Pines Learning Centre	Living & Learning @ Ajani
Manningham Community Health Service	Onemda
Aged and Disability Services	Manningham City Council front desk
Gold Memorial Shopping Centre	Donburn Shopping Centre
Preparing for the National Disability Insurance Scheme	Anderson's Creek PS kids activity
Friends of Warrandyte State Park	Mullum Mullum Indigenous Gathering Place
Italian Senior Citizens Club	Chinese Senior Citizens Club
Macedonian Senior Citizens Club	Bulleen library
Doncaster library	The Pines library
Warrandyte library	

Table 2: List of organisations, groups and events where community members were contacted to complete a community survey. There were 605 surveys completed in total

Manningham Community Services workshops	
MIND Australia	ORS Employment Services
Doncare Community Services	Principals Australia Institute
EACH Social and Community Health	Inner Eastern Melbourne Medicare Local
Kevin Heinze Garden Centre	St Vincent de Paul Society
YMCA	Baptcare
Pines Learning	Benevolence Australia
Neami	Onemda
Neighbourhood Watch	U3A (University of the 3 rd Age)
Eastern Community Legal Centre	Whitehorse Manningham Library Corporation
Hakka Association of Melbourne	Law Institute of Victoria
Food for Thought Network	Women's Friendship Group
REAL (Rights, Employment, Accommodation, Leisure)	ERLS (Eastern Recreation and Leisure Services)
Disability Sports Victoria	Manningham Interfaith Network
Living & Learning @ Ajani	Victoria Police
Women's Health East	Extended Families Australia
Manningham Community Health Service	

Table 3: List of organisations whose staff provided professional input into strategic development workshops

Manningham City Council Food Security Plan 2016-2021

Manningham Business focus group	
Altair Restaurant	Aumann Family Orchard
Petty's Orchard	Health Tuned

Table 4: Manningham businesses that participated in the open and unstructured focus group

Manningham City Council business units	
Economic & Environmental Planning	Social & Community Services
Adult & Disability Support Services	Health & Local Laws
Cultural Services	Engineering Operations
Strategic Governance	Community Relations & Marketing

Table 5: Manningham City Council business units that had input into the development of the Food Security Action Plan

Appendix 2 – Emergency food relief organisations in Manningham

1. Doncare Community Services, 687 Doncaster Rd, Doncaster 3108
2. City Life Church 13-33 Greenaway St, Bulleen 3105 (operated by City Life Church)
3. Salvation Army, 37 Taunton Street, Doncaster East, 3109
4. Warrandyte Housing Support Service, 5 Yarra St, Warrandyte 3113
5. Manningham Christian Centre, 143/145 Parker St, Templestowe 3106
6. Vantage Point Church, 320 Reynolds Rd, Donvale 3111
7. The LinC Manningham, 41 Marcus Rd, Bulleen 3107 (Operating out of the Bulleen Baptist Church)
8. Freedom Revolution Church, 3 Mitchell St, Doncaster East 3109

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Appendix 3 – What factors make up a food system

Health

A person's health can be determined by a number of factors that are a product of their social environment and circumstances as distinct from factors that they cannot control, such as genetics. These factors are often referred to as the social determinants of health and have the capacity to be altered, thereby altering health, either positively or negatively. However, there are often a myriad of barriers that prevent individuals altering these factors for the better and public health practitioners, together with governments, strive toward developing interventions and ways of changing standards and behaviours that can alter such factors for improved population health.

When considering the social determinants of food insecurity, these are very much tied to a person's ability to afford food, their proximity to appropriate food outlets and their level of knowledge and ability to prepare a nutritious meal. These in turn are linked to, amongst others, an individual's socio-economic status, education, employment status, support network and their location. These are common risk factors for food insecurity, reduced life expectancy and poor health generally, and unfortunately, there is often a negative gradient associated with health status and social status (Macdowell, 2011).

Implementing action that affects food security, such as the *Manningham Food Security Plan 2016-2021*, will naturally assist with improving health and well being due to the synergies that exist between food and health.

Social inclusion

Social capital is the terminology used to encapsulate the shared value that is generated by the social networks that people are engaged with. Social inclusion is one facet that contributes to social capital and there is extensive evidence linking social isolation to poor health outcomes (Macdowell, 2011).

In the context of food, a person who experiences a high degree of social exclusion will be considered at a higher risk of experiencing food insecurity (Wright, 2015). This is due to their inability to fall back on support networks that may otherwise be able to provide, for example, financial aid or a home cooked meal, and may be compounded by other risk factors for social exclusion, such as disability, long term unemployment and old age.

Whilst social isolation will apply at the individual level, social capital can vary culturally and between areas, including local government areas, in which community programs and attitudes can collectively contribute to a community environment that may negate the effects of certain risk factors for social isolation and therefore food insecurity (Macdowell, 2011). With this in mind, it was even more important to foster a community development approach to all actions within the *Manningham Food Security Plan 2016-2021*.

Agriculture

The potential for the agricultural industry to affect food security levels is perhaps the most significant. The Food and Agricultural Organisation of the United Nations has estimated that approximately 2400 million hectares, or 18 per cent, of land globally is suitable for crop production (Food and Agricultural Organization of the United Nations/International Institute for Applied Systems Analysis, 2000). However, the demand for food production is always increasing. Australia produces enough food to feed 60 million people through domestic production and imports (Department of Agriculture and Water Resources, 2015), yet around two-thirds of Australia's agricultural products are exported, which is managed and audited through the Department of Agriculture.

In terms of risk to farmers in Australia, price risk is higher than in other countries due to world market exposure and the variability in exchange rates, and this has clear implications for food security levels in terms of economic access. However, the potential exists for management policy to be implemented to help protect Australian farmers from these factors and having to pass on the costs (Kimura, 2011). These include: adopting water conservation farming techniques, water rights trading, bio-security measures, training programs, crop/livestock diversification, emergency response to animal/plant outbreak, relief payments, National Disaster Relief and Recovery Arrangement and tax policies which support farms (Kimura, 2011).

This is one distinctive area that all local governments and regions can exert significant influence over by concentrating efforts to build their local food system, in turn supporting farmers in their region, and therefore partially negating the external market forces that often put pressure on farmers and subsequently the end consumer.

Education

Education is a key influence on the food security status of households. The importance of making families aware of nutritional and safety aspects of food, rather than just knowledge of calorific quantity are also vital. This should include local and traditional knowledge of food preparation as well as consumer knowledge, school food programs and making people aware of appropriate storage conditions (Qureshi, 2015).

Through various components of the school curriculum, many schools have taken up the opportunity to develop a gardening program where students are provided with practical learning experiences of growing fresh produce. Some schools that have the facilities also combine this with a food preparation element in a "paddock to plate" program. This early interaction with the practices involved with growing fresh produce can develop a greater understanding of, and relationship with, where food comes from, rather than the current disconnected, and at times, indifferent attitude.

An aspiration of all stakeholders working toward wide spread food security should be to create future generations who will carry greater awareness of food production into

everyday life. This also goes hand in hand with open communication and transparency about food origins, processing and nutritional content from food companies.

Environment (natural and built)

In terms of water, irrigation currently provides for 40 per cent of the world's food supplies and will need to meet 60 per cent of the increase in demand from population growth (Langridge, 2012). In the context of climate change however, low soil moisture areas are predicted to increase in frequency in the next decades, only compounding these irrigation issues (Kimura, 2011). In Australia, about 6 per cent, or 46 million hectares of the total land area, is suitable for agriculture however, generally, the soil lacks the necessary nutrients and has poor structure, therefore requiring cultivation (Kimura, 2011). This in itself is a risk to food security for all, as it compromises the nutritional value and health benefits of the food we consume and makes it all the more important to support producers that operate using sustainable farming practices to avoid soil degradation (International Atomic Energy Agency, 2011).

Built environments that facilitate obesity and unhealthy lifestyles in general are sometimes referred to as obesogenic environments and typically have high proportions of fast food outlets (Li, 2009). Education of the community to recognise for themselves the presence and dangers of an obesogenic environment is an important first step. Providing opportunities for residents to exert control over such environments through health-minded decision making regarding food choices will then follow. This also takes the form of better urban design that not only caters for improved ratios of food outlets, but accounts for improving pedestrian and cycling access that can foster more active lifestyles.

Sustainability

A major challenge faced globally is to produce 40 per cent more food, with less energy, fertiliser and pesticide, with limited water and land, whilst also decreasing the level of greenhouse gas emissions and coping with climate change (Beddington, 2010). At the federal level, the Department of Agriculture's plan for sustainable food is aimed at helping Australians adopt innovative practises to improve productive and environmental outcomes and to reduce per capita food waste (Department of Agriculture and Water Resources, 2015). At the local level, sustainability of the food system may not need to have a sole reliance on farm produce. An Australian Bureau of Statistics survey indicated that more than 25% of households were producing fruit and vegetables in home gardens (Larder, 2014). This figure is supported by the Manningham community survey in which almost 24 per cent of respondents reported obtaining their fresh produce from home grown sources.

The alternative view however, is that the "buy local" food movement and "food miles" slogans are a marketing fad that overestimates the environmental impact of a global food system (Mercatus Center: George Mason University, 2008). This view's overarching judgment is that a robust food system is one that incorporates input from local, regional, national and international sources which act as protection to counter any type of

environmental or economic shock that would otherwise completely destabilise any one singular source (Mercatus Center: George Mason University, 2008).

Whilst a completely unilateral food system is far from a reality in the developed world, it is paramount that the lessons that have been learned from historical food shocks act as a reminder to ensure sustainability is embedded in any food security initiative, be it around land use, irrigation or food sources.

Financial support

Government policies which enable smaller producers to contribute to agri-business chains by enabling them access to local, national or international markets is very important in food security by creating greater comparative advantages. This requires well functioning global food markets, which are dependent on government policies. Market friendly policies can help increase how much producers receive to increase the health of the agricultural sector in a country (Qureshi, 2015).

The farming system in Australia is strongly export orientated, with 60 per cent of total production sold to international buyers (Lawrence, 2013). Australia's farming operations are shaped by competitive production, with little government financial support and direction. Along with the National Farmers' Federation, businesses have supported the federal government initiatives that do exist to increase their global competition and reduce tariffs such as import restrictions and farm subsidies (Dibden, 2011) (Gray, 2001). Furthermore, the Department of Agriculture's *National Food Plan* mentioned previously, if carried through, would see over \$600 million invested over the next 5 years into the *Caring for our Country Sustainability Agriculture Stream* to maintain the sustainability, productivity and resilience of Australia's natural resources. A \$15 billion investment would also take place into the *Water for the Future* initiative to improve water infrastructure for farms, and \$429 million into the *Carbon Farming Futures* program to help reduce greenhouse gas emissions. There would also be a \$1.5 million injection into community group initiatives which support the development of food aid and rescue organisations and \$44 million through the *Carbon Energy Future Plan* to support Australian regional natural resource management organisations for climate change implications (Department of Agriculture and Water Resources, 2015).

Innovation

The long-term challenge of providing food security through issues such as climate change, population growth and maintaining sustainability requires science and technology to provide practical solutions. Horizon scanning across industry identifies some broad areas for focus including: sustainable waste management practices, novel pesticides management which is incapable of developing resistance, crop yield improvements (leading to lower prices), better water and fertiliser use, non-chemical crop protection measures, more sustainable livestock and marine protection (Beddington, 2010). Advances in biotechnology, nanotechnology and engineering have been made towards these goals.

Online ordering and automated distribution processes have also seen the emergence of digital age food hubs where existing partnerships with farmers are connected to online ordering platforms where fresh local produce can be collected from centralised locations, or in some cases, delivered to a residence or business. With economies of scale, the prices of these arrangements can rival existing wholesale markets. When factoring in convenience, there may be an important role for online food hubs to play in changing the future of local food systems.

Significant advancements have also been seen in the area of waste management, with a sub-sector now emerging offering food waste composting solutions that are collected and converted into fertiliser that is traded back into the food system. This type of solution offers benefits to the food system, the environmental as well as the economy.

Market/economy

The other key factor that plays a large part in a food system, from an economic perspective, is the market. Ideally, resources would be used in a manner that is both technically and productively efficient (for the bottom line) whilst simultaneously maximising the benefits to the community. With reference to the food system, this must take into account a wide range of inputs that relate to agriculture, processing, logistics and transport as well as distribution arrangements and contracts.

The food industry has a number of conditions that are important for creating a perfectly competitive market. In many instances, producers are selling the same product and there are many sellers and buyers. The barriers to entering the market can be relatively low from a productive point of view, e.g. complying with regulations of the *Food Act 1984* to sell home grown vegetables at the local farmers' market. However, the barriers become substantially greater to be competitive on a larger scale in terms of agricultural and processing machinery as well as transport. And because of an asymmetry of information regarding pricing structures for their competition (Department of Political Economy, 2006), not all buyers and sellers are well informed.

Any one of the necessary components of a free market mentioned above not being met can lead to market failure (Guinness, 2011). In the Australian circumstance of a duopoly of the two major supermarkets, this creates the common situation where smaller level producers supply their goods to wholesale markets only for them to return to independent retailers in their own community (Monash University, 2015). Whilst this contributes to unnecessary additional food miles in an environmental sense, from the perspective of the economics of a market, it creates an imbalance in the local food system.

The duopoly has also created the opportunity for continued expansion of the "home brand" of products native to the supermarket chains, and whilst this can create a reduction in price for consumers, it is at the expense of other suppliers in the market, and a step toward market failure (Department of Political Economy, 2006). The potential impact on local producers and a greater media focus raising the profile of this issue has caught the public's attention, and a greater sense of consumer ethics has developed. This has also

translated into more social enterprise start ups focusing on local food with a return to the food cooperative arrangements from the 19th century.

Tackling market forces to balance the food system is a daunting prospect. However, by each municipality and region focusing on the systemic shortfalls of its immediate area, a more coordinated approach over time, together with public support, will be able to avert potential market failure

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Appendix 4 – Victorian Healthy Food Basket (VHFB) analysis

Victorian Healthy Food Basket	Product size	Typical family	Single parent family	Elderly pensioner family	Single adult family
Breads and cereals					
White bread	680 g	1.4 loaves	0.7 loaves	0.2 loaves	0.6 loaves
Wholemeal bread	680 g	5.8 loaves	3.6 loaves	1.3 loaves	2.3 loaves
Crumpets (rounds, 6pk)	300 g	3.1 packets	2.2 packets	0.9 packets	0.9 packets
Wheat-bix	750 g	1.4 packets	0.9 packets	0.2 packets	0.6 packets
Instant oats	500 g	1.5 packets	1.2 packets	0.4 packets	0.4 packets
Pasta	500 g	1.7 packets	1.1 packets	0.4 packets	0.6 packets
White rice	1 kg	1.4 bags	0.9 bags	0.3 bags	0.6 bags
Instant noodles	85 g	8 packets	0.6 packets	2 packets	3 packets
Premium biscuits	250 g	1.3 packets	0.8 packets	0.2 packets	0.5 packets
Fruit					
Apples	1 kg	5.8 kg	4.3 kg	1.6 kg	1.4 kg
Oranges	1 kg	5.7 kg	4.6 kg	1.4 kg	1.1 kg
Bananas	1 kg	4.1 kg	2.8 kg	0.9 kg	1.3 kg
Tinned fruit salad, natural juice	450 g	9 tins	4.9 tins	1.8 tins	3.7 tins
Sultanas	250 g	0.94 packets	1 packet	0.2 packets	0.4 packets
Orange juice 100%, no added sugar	2 L	2.5 L	1.5 L	0.5 L	0.8 L
Vegetables, legumes					
Tomatoes	1 kg	4.7 kg	2.6 kg	1.1 kg	1.9 kg
Potatoes	1 kg	2.6 kg	1.7 kg	0.7 kg	1 kg
Pumpkin	1 kg	2.7 kg	1.7 kg	0.7 kg	1 kg
Cabbage	Half (500 g)	3.7 kg	2.6 kg	0.9 kg	0.9 kg
Lettuce	Whole	2.8 kg	1.8 kg	0.8 kg	1.1 kg
Carrots	1 kg	3.1 kg	2.2 kg	0.8 kg	0.9 kg
Onions	1 kg	1.2 kg	0.85 kg	0.3 kg	0.4 kg
Frozen peas	1 kg	1 kg	0.7 kg	0.3 kg	0.3 kg
Tinned tomatoes	400 g	8 tins	6 tins	2 tins	2 tins
Tinned beefroot	450 g	0.8 tins	0.4 tins	0.2 tins	0.4 tins
Tinned corn kernels	440 g	2.1 tins	1.8 tins	0.6 tins	0.6 tins
Tinned baked beans	420 g	9.5 tins	6.7 tins	1.9 tins	3.6 tins
Meat and alternatives					
Fresh bacon, shortcut, rindless	1 kg	0.75 kg	0.5 kg	0.2 kg	0.3 kg
Fresh ham	1 kg	0.54 kg	0.3 kg	0.12 kg	0.2 kg
Beef mince, regular	1 kg	1.1 kg	0.7 kg	0.34 kg	0.3 kg
Lamb chops, forequarter	1 kg	0.8 kg	0.4 kg	0.2 kg	0.4 kg
Chicken filets, skin off	1 kg	1.3 kg	1 kg	0.3 kg	0.3 kg
Sausages	1 kg	0.9 kg	0.5 kg	0.3 kg	0.4 kg
Tinned tuna (unsat. oil)	425 g	2.8 tins	2.1 tins	0.7 tins	0.7 tins
Tinned salmon, pink (water)	210 g	2.9 tins	2.1 tins	0.7 tins	0.7 tins
Large eggs (min. 50 g, caged)	700 g (dozen)	1.6 boxes	1.2 boxes	0.4 boxes	0.4 boxes
Dairy					
Fresh full cream milk	1 L	2 L	1.5 L	0.5 L	0.5 L
Fresh reduced fat milk	2 L	13.8 L	10.4 L	3 L	3.4 L
Reduced fat flavoured yoghurt	1 kg tub	6.4	6.8 kg	2 kg	1.6 kg
Full fat long life milk	1 L	0.6 L	0.4 L	0.1 L	0.14 L
Cheese, block	500 g	2.1 blocks	1.2 blocks	0.5 blocks	0.9 blocks
Non-core foods					
Polyunsaturated margarine	500 g	1.4 tubs	0.8 tubs	0.3 tubs	0.5 tubs
White sugar	1 kg	0.1 kg	0.07 kg	0.03 kg	0.03 kg
Canola oil	500 ml	0.6 bottles	0.3 bottles	0.2 bottles	0.2 bottles

Figure 10: Weekly food items per family type used in the Victorian Healthy Food Basket tool (Palmero, 2007)

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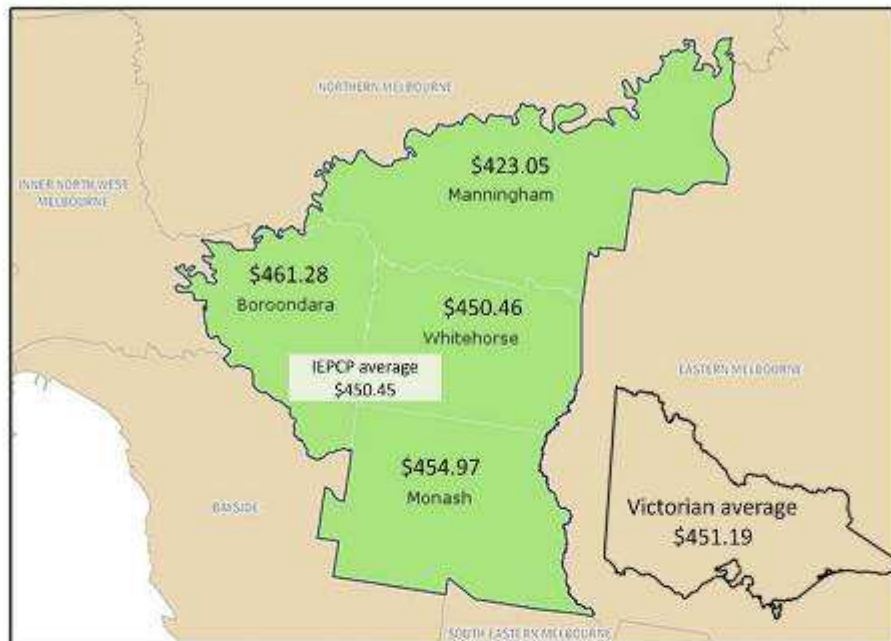


Figure 11: Average weekly VHFB cost for a family of four across the Inner Eastern Metropolitan Area

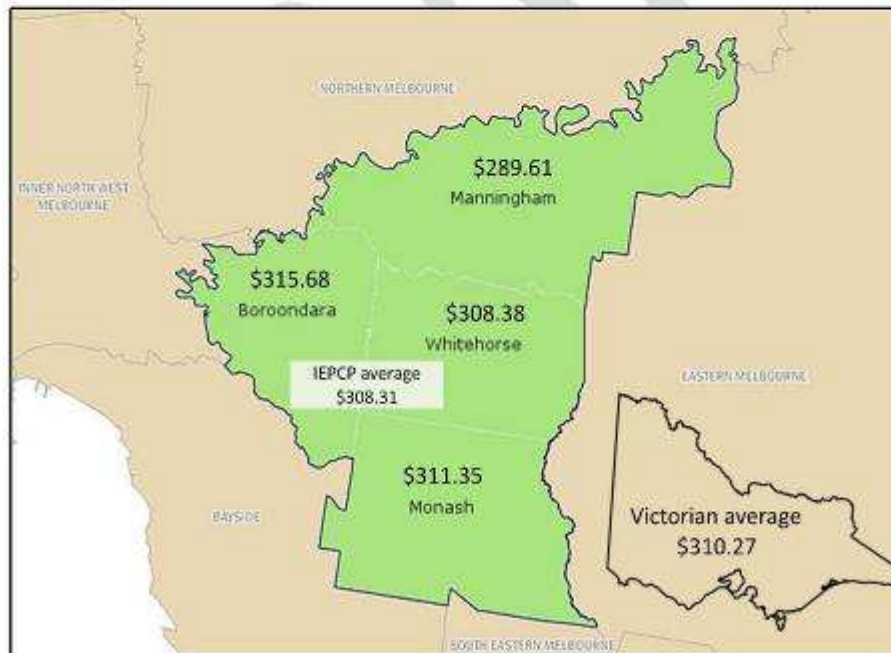


Figure 12: Average weekly VHFB for a single parent family across the Inner Eastern Metropolitan Area

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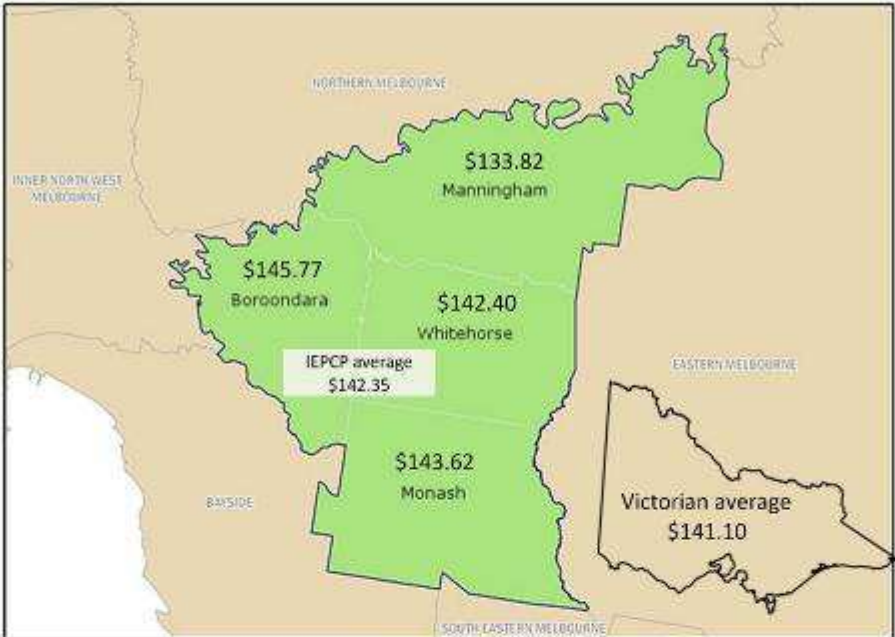


Figure 13: Average weekly VHFBC cost for a single male across the Inner Eastern Metropolitan Area

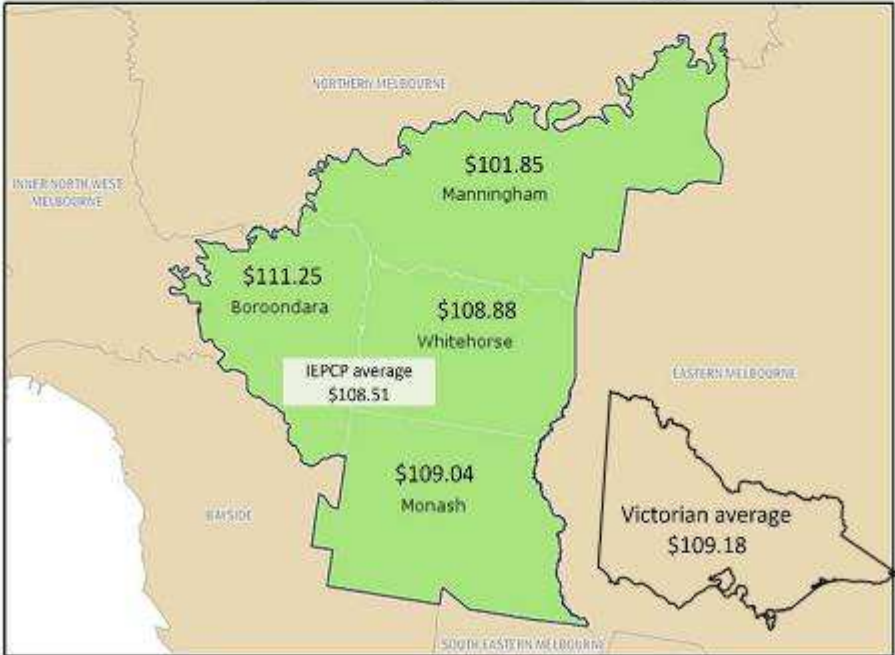


Figure 14: Average weekly VHFBC cost for an elderly female across the Inner Eastern Metropolitan Area

Appendix 5 - Manningham food maps

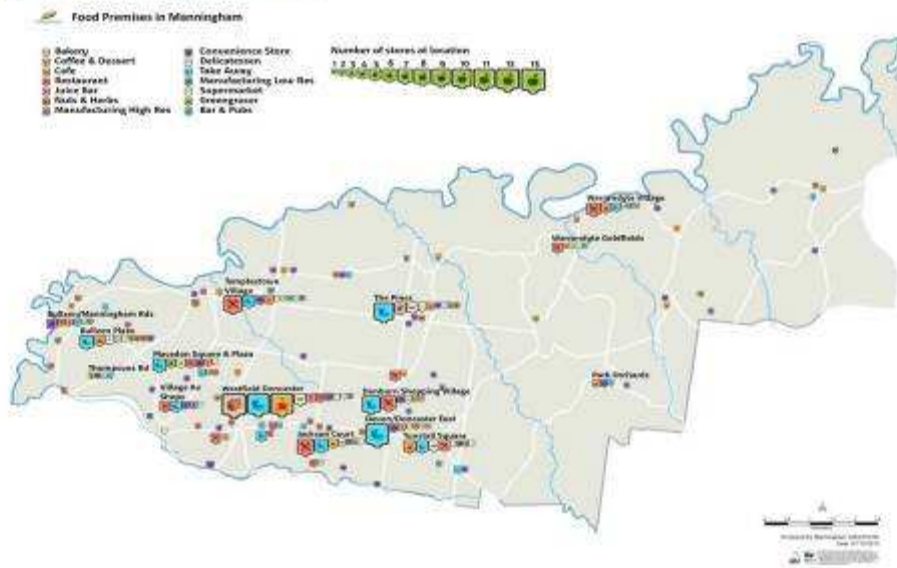
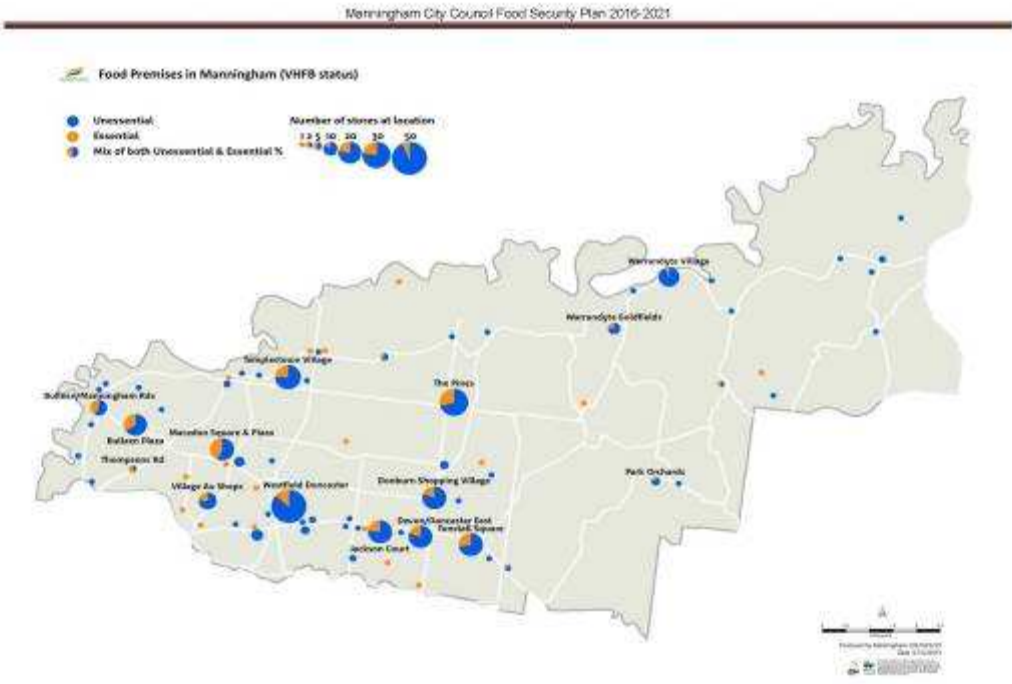


Figure 15: Categories of food outlets and their locations within Manningham's activity centres.

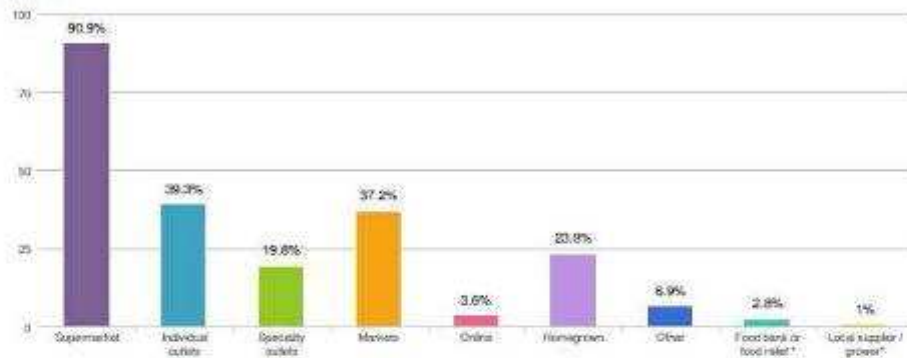


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Appendix 6 – Consultation survey data

Summary Report - All data

1. Where do you normally buy your household groceries and fresh produce from? Please select all relevant options.



Source	Percentage	Count
Supermarket	90.9%	550
Individual outlets	39.3%	239
Speciality outlets	19.8%	120
Markets	37.2%	225
Online	3.6%	22
Homegrown	23.8%	144
Other	6.9%	42
Food bank or food relief*	2.8%	17
Local supplier / grower*	1.0%	6
Total		605

Responses "Other"	Count
Left Blank	568
ALDI or Costco	1
Auman's orchard	1
Aussie Farmers	1
Aussie Farmers direct	1
Aussie farmers	1

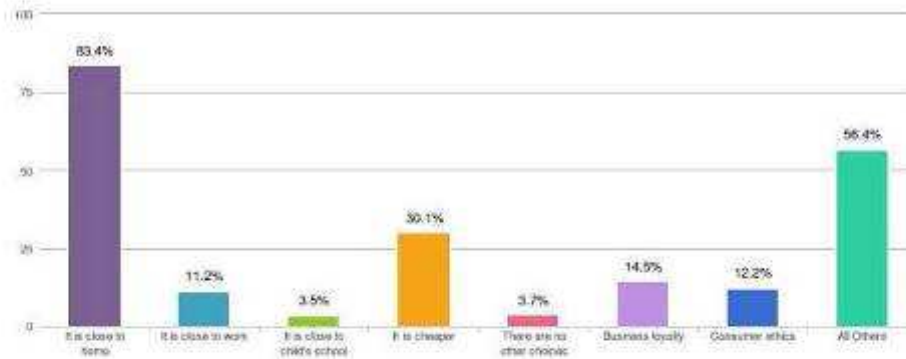
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Responses "Other"	Count
Ceres - delivered fresh food box via food host.	1
Chinese grocery shop.	1
Co-op organic	1
Coles on line	1
Community Meals	1
Costco	1
Don't purchase	1
Food Bank	1
Food bank	2
Food bank.	10
Food relief - vantage point	1
Food relief programs.	1
Fruit n Veg from Warrandyte Green Wedge Co-op	1
Health food; Food Party	1
IGA	1
Local orchards	1
Mullum Mullum Food Bank	1
Orchard	1
Shop around	1
Small suppliers are 30-50% cheaper than supermarkets	1
farms	1
fruit shops	1
local shopping strip	1
urban harvest & Veggie Swaps	1
vegie swap	1



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2. Why do you choose to shop from this/these outlet/s? Please select all relevant options.



Reason	Percentage	Count
It is close to home	83.4%	501
It is close to work	11.2%	67
It is close to child's school	3.5%	21
It is cheaper	30.1%	181
There are no other choices	3.7%	22
Business loyalty	14.5%	87
Consumer ethics	12.2%	73
To support local business	35.8%	215
Staff speak my language	4.2%	25
Food sold is culturally and/or religiously appropriate	3.3%	20
Other	13.1%	79
Total		601

Response "Other"	Count
Left Blank	530
?	1
All under one roof	1
Australian produced	1
Better quality of fruit/veg - green grocer	1
Better quality produce	1
Close to alms house	1

Manningham City Council Food Security Plan 2016-2021

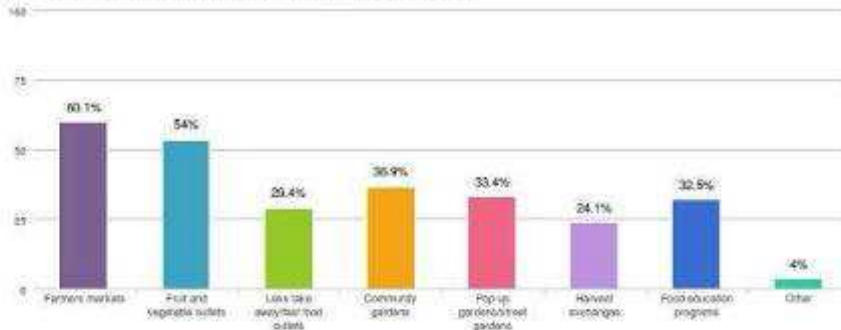
Responses "Other"	Count
Community Meats	1
Considered health choices of home grown.	1
Convenience	1
Convenience and lateness.	1
Convenience at the time.	1
Convenient - all in one place, entitle to school drop off.	1
Convenient to get everything at once.	1
Easy carparking. Short distance to ...rolley.	1
Easy to get all I want in one place.	1
Farmers markets have better choices but vary pricey.	1
Faster/convenient	1
Food Intolerances/allergies:	1
Fresh	1
Freshness	1
Freshness of food	1
Freshness, nutrition.	1
GROW OWN FOOD	1
Good quality.	2
Healthy options	1
I buy Where the fresh food is freshest	1
I kn ow the products & ingredients.	1
Is organic & deliver	1
It's convenient to have most things in the one place	1
It's quick	1
Lack of time to go to several places.	1
Lots of choices and I can get what I need normally.	1
More costly than other ption (specialty outlet.	1
More selection.	1
No	1
No packaging, fresher fruit & veg, more choice.	1
Non competition locally.	1

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Responses "Other"	Count
Nothing to buy in supermarket (no religious need)	1
One stop I can get all I need	1
Organic - less food miles	1
Organics and range of gluten free products	1
Organics, local	1
Quality	8
Quality & organic	1
Quality free	1
Quality of fresh produce	1
Quality, freshness, availability	1
Quality/support home businesses	1
Small group shops, lots of variety in small space	1
Special requirement for Malaysian food	1
Specialty items	1
Supporting small business disabled friendly Street Market	1
The one stop shop - Easy for busy working Mum	1
The product is better	1
The staff provide a friendly service even if it is a bit more expensive	1
Wide range in one location	1
Will buy organic from farmers market	1
better produce at the market	1
convenience	2
convenient to shop online at times	1
cost, time, convenience	1
different choice/good speciality range	1
fresh and I know where they come from	1
fresher produce	1
offer organic options	1
one stop time - time management	1
opening times	1
organic/low pesticides	1
-	
wider selection	1

Manningham City Council Food Security Plan 2016-2021

3: Which, if any, of the following would you like to see more of?



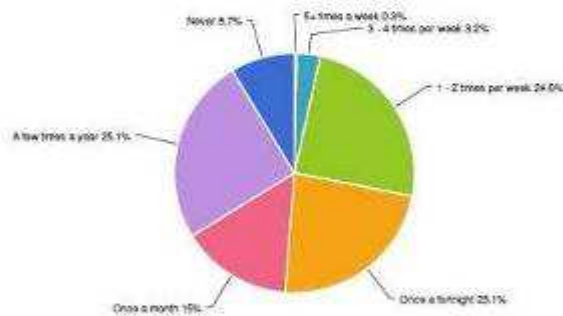
Farmers markets	60.1%		344
Fruit and vegetable outlets	54.0%		309
Less take away/fast food outlets	29.4%		168
Community gardens	36.9%		211
Pop up gardens/street gardens	33.4%		191
Harvest exchanges	24.1%		136
Food education programs	32.5%		186
Other	4.0%		23
Total			572

Response "Other"	Count
Left Blank	587
Australian grown only outlets	1
Basic cooking programs	1
Cheaper prices	1
Community Meals	1
Delicatessens	1
Food delivery (organic)	1

Manningham City Council Food Security Plan 2016-2021

Responses "Other"	Count
Good security	1
Happy as is!	1
Hungry Jacks	1
Labeling	1
Less big supermarkets	1
Local organic	1
Meal outlets	1
Menu planning	1
Milk Bar	1
More competitive priced outlets	1
Organic	1
Organic bulk buying	1
Use of term 'affordable' - Affordable Markets	1
organic food retailers	1
Cultural diversity foods. Re: food ed: must be by non commercial providers. No mass market food educators. No packaged food educators. No wheat/dairy/sugar industry educators	1

4. How often do you consume take away/fast food?

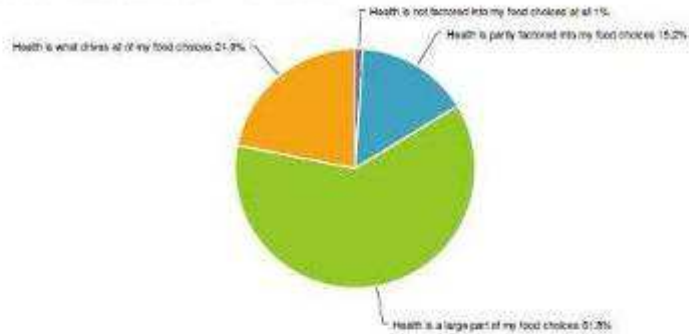


Frequency	Percentage	Count
5+ times a week	0.3%	2
3 - 4 times per week	3.2%	19
1 - 2 times per week	24.6%	148
Once a fortnight	23.1%	139
Once a month	15.0%	90
A few times a year	25.1%	151
Never	8.7%	52
Total		601

Statistics	
Sum	215.0
Average	1.3
StdDev	0.8
Max	5.0

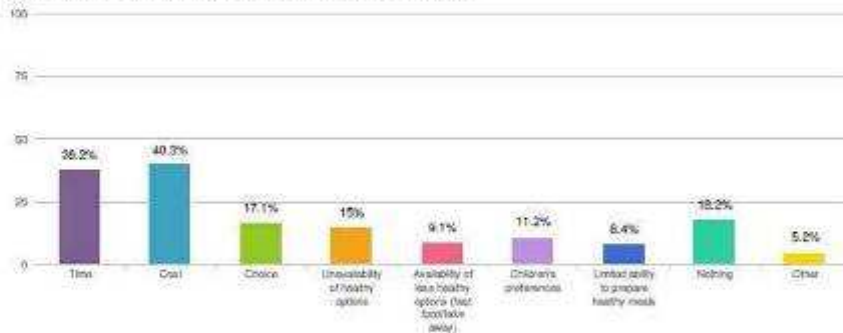
Manningham City Council Food Security Plan 2016-2021

5. How important is eating healthy food to you and/or your family?



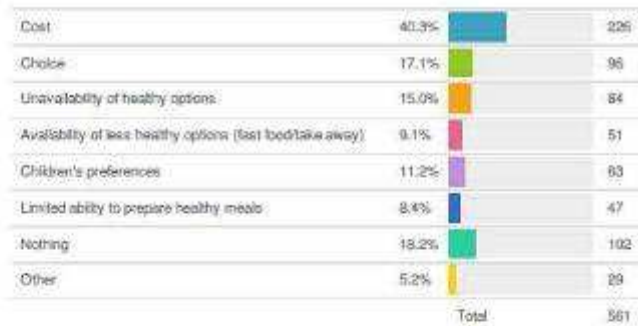
Health is not factored into my food choices at all	1.0%	5
Health is partly factored into my food choices	15.2%	89
Health is a large part of my food choices	61.8%	361
Health is what drives all of my food choices	21.9%	128
Total		584

6. What factors stop you from choosing healthier food options?



Time	38.2%	214
Total		561

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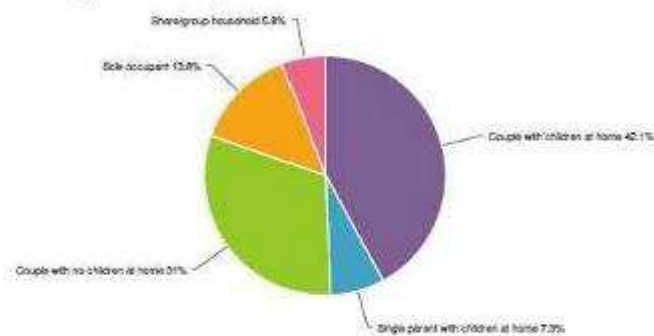


Responses "Other"	Count
Left Blank	570
?	1
As grown + manufactured	1
Desire	1
Energy Levels	1
Health issue	1
I ALWAYS CHOOSE HEALTHY OPTIONS	1
I do choose healthy foods	1
Knowledge to cook healthier food choices	1
N/A	1
Need a treat every now & then	1
Nil	1
No vegan options	1
Not easily accessible	1
Organic	1
Other choices are easier	1
Partner likes take away	1
Planning	1
Sometimes cost	1
Sometimes life is too full	1
There is always a healthier option and time	1

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Responses "Other"	Count
Think I considered no excuses health in options	1
We ensure that we eat healthy food	1
We look for what we need.	1
cost	1
cost, cost	1
depression	1
hygiene/poison residues.	1
sometimes I feel like eat less healthy food	1
sweeteners.	1

7. Please indicate what type of household you live in:

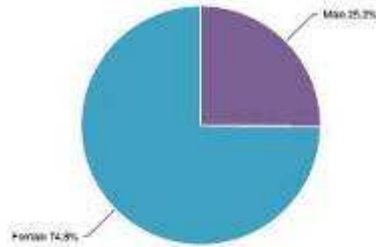


Couple with children at home	42.1%		247
Single parent with children at home	7.3%		43
Couple with no children at home	31.0%		182
Sole occupant	13.8%		81
Sharegroup household	5.8%		34
Total			587



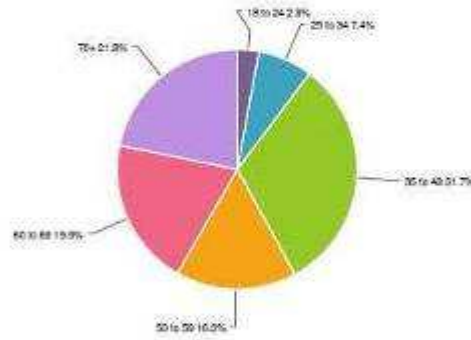
Manningham City Council Food Security Plan 2016-2021

8. What is your gender?



Male	25.2%		145
Female	74.8%		430
Total			575

9. How old are you?

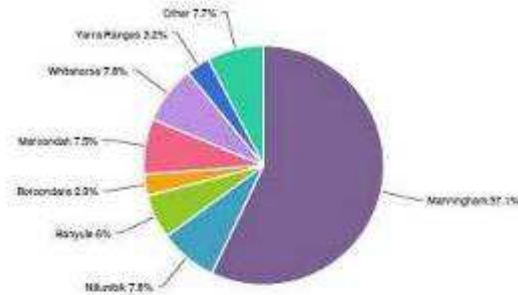


15 to 17	0.0%		0
18 to 24	2.9%		17
25 to 34	7.4%		43
35 to 44	31.7%		185
45 to 54	16.3%		96
55 to 64	19.0%		116
65 to 74	21.8%		127
Total			583

Statistics	
Sum	28,456.0
Average	48.9
StdDev	15.9
Max	70.0

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10. Which municipality do you live in?



Municipality	Percentage	Count
Manningham	57.1%	336
Nilumbik	7.8%	48
Banyule	6.0%	35
Boroondara	2.9%	17
Mansfield	7.5%	44
Whitehorse	7.8%	46
Yarra Ranges	3.2%	19
Other	7.7%	45
Total		588

Responses "Other"	Count
Left Blank	588
Albury/Wodonga	1
Bayside	1
Carlton	1
Casey	3
City of Yarra	1
Darwin	2
Glen Eira	2
Greater Dandenong	1
Kingston	2

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Knox	12
Marbyrnong	1
Moreash	2
Moreland	1
Moving to Frankston City in Mid April 2015	1
Port Philip	1
Port Philip	1
Portmelbourne	1
Reservoir	1
Whittlesea	2
Yara	1
I would like to see more advantage taken of 'waste' food, Making jam/wine from excess fruit in our region.	1

DRAFT

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10.2 Koonung Park Draft Management Plan - Endorsement for Public Exhibition

Responsible Director: Director Planning & Environment
File No. T16/69

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

The purpose of this report is to present the key issues and opportunities that have informed the development of the draft Koonung Park Management Plan.

A draft Management Plan has been prepared for Koonung Park and provides recommendations for its future use, development and management.

Koonung Park is owned by Manningham City Council. It has an area of approximately 3.5 hectares and is located at Furneaux Grove, Bulleen on the southern boundary of the municipality, adjacent to Koonung Creek Linear Park.

Existing facilities at the Park include one sportsground used for cricket and football, three community tennis courts, Koonarra Hall (for hire), toilets, playground and exercise equipment. It is. There are also significant River Red Gums, carpark, sports pavilion and toilets.

The Park is located within one of the most populated residential communities in Manningham. It is identified in Council's Open Space Strategy 2014 as a district reserve with an important function in Manningham's open space network as a sporting and recreation facility. It is one of the larger and more picturesque reserves in the Bolin Bolin precinct. The Open Space Strategy recommends that reserves in this precinct should be upgraded to a higher standard with quality facilities accessible to the community so as to offset the number of small and often unusable (flood retarding basins and drainage reserves) areas of open space in this precinct.

This report seeks endorsement of the draft Koonung Park Management Plan for public exhibition for a four week period. Refer Attachments 1 and 2.

1 BACKGROUND

1.1 Council's Open Space Strategy 2014 states "Open Space is defined as publicly owned outdoor land that is open for public access and public recreation." Koonung Park is in the Bolin Bolin precinct and it is identified that residents east of Bulleen Road do not have ideal access to larger areas of open space.

Recommendation 6.8 of the Open Space Strategy recommends that reserves in this precinct be upgraded to a higher standard than average to offset the impact of large open space gaps in Bolin Bolin precinct. There are few opportunities to provide additional land to purchase land for open space purposes in this area south of Manningham Road therefore, Council needs to plan carefully with their current areas of open space.

- 1.2 This is the first management plan for Koonung Park and the Reserve has changed little since the 1970's. Works and/or changes at the Reserve in recent years include;
 - 1.2.1 Exercise equipment installed as part of state government funding in 2015
 - 1.2.2 Sports pavilion upgrade in 2014
 - 1.2.3 Disbandment of Koonarra Tennis Club in 2001 with subsequent return of two tennis courts returned to open space and three courts retained for free community use
 - 1.2.4 Floodlights (football club) are currently being installed through combined Council and club funding. This project is separate to the Management Plan and works are due for completion in 2016.
- 1.3 The key stakeholders at Koonung Park are;
 - 1.3.1 Bulleen Cricket Club
 - 1.3.2 Manningham Cobras Football Club (Australian Rules)
 - 1.3.3 Koonarra Hall regular and casual hirers
 - 1.3.4 Users of free community tennis courts
 - 1.3.5 Local residents

2 PROPOSAL/ISSUE

Issues and opportunities for Koonung Park mainly relate to the tennis courts and demands for facilities from Bulleen Cricket Club and these are outlined below.

Community Tennis Courts

- 2.1 Direction is required for the future management of the free community tennis courts. The three tennis courts are a popular and well used asset and there are three issues requiring direction.
- 2.2 Firstly, there is currently no maintenance budget linked to these community courts. This is also the case for the community tennis court at Sheahans Reserve, Lower Templestowe. Maintenance for repairs and eventual replacement includes nets, fencing and surfaces. It is proposed to continue managing the courts at an acceptable level that meets safety requirements only.
- 2.3 The floodlights (evening tennis use) are in disrepair and are not in working order. It is a large capital investment to upgrade to current standards and it is proposed to remove floodlights from all of the courts. Two of these poles are poorly located in a pathway and in the carpark.
- 2.4 The main issue is that private coaches are earning an income without outlaying any costs. This is in contradiction to Council's club based model whereby tennis clubs provide (and charge) coaching and community tennis programs to the community and in return, pay 50 per cent for tennis club infrastructure including flood lights, surface reconstruction or replacement and irrigation systems. It is recommended to continue community use with the current model in the short term and explore the possibility of a tennis club offering coaching and other community tennis programs as a satellite second venue for daytime and evening use. Shared infrastructure costs such as new

floodlighting would be negotiated with the club in this Expression of Interest process.

- 2.5 It is observed that three courts are rarely used at the one time for tennis and two courts are sufficient for free community use. The flat hard surface of the fenced courts have proved popular spaces for learning to bike ride, party activities (Koonarra Hall hire) and futsal soccer (line marked on third court). Public open space and associated facilities and activities are at a premium particularly in the Bulleen area. In the community consultation there were requests for informal soccer (goals) and a basketball ring. The management plan proposes to convert the southern court from tennis to a multi use space including soccer. This would also limit Koonarra Hall activities to this space leaving the top two courts available for tennis at all times.

Bulleen Cricket Club

- 2.6 Bulleen Cricket Club has seniors competing and training at Koonung Park and juniors training only. The cricket ground has a turf wicket and this precludes junior competition from being played at Koonung Park. The cricket club also maintains a turf wicket (at their cost) at Wilsons Reserve which is also used for senior cricket only. The club requested a second ground (junior size with synthetic wicket) to be installed on the eastern side of the ground to enable their junior program to play at Koonung Park. The club has been informed this proposition is not practical and Council continues to work with the club to find a suitable venue to establish their junior base.

- 2.7 The cricket club currently has both turf and synthetic cricket training nets and has requested Council to fund new synthetic cricket training nets. Their current synthetic training nets are open to the community but are old and require replacement. Their current location has been identified as a safety issue and too close to the playground precinct. It is proposed to locate the new nets on the site of one of the old tennis courts.

The facility is proposed to be a locked club only facility (three wickets) with an extra training net constructed to its side which will be accessible to the community. The locked facility is funded by Council but will be maintained by the club.

- 2.8 As part of the cricket net facility it is proposed for Council to fund extra storage at the northern end for the large turf wicket cricket cover, ball machine and associated training items. When designing this facility it is a priority to retain Balwyn Road pedestrian access into the reserve between the tennis court and the northern end of the nets.

- 2.9 There are a range of other actions planned as part of the Plan and these include:

- 2.9.1 Extensive landscaping throughout the Reserve
- 2.9.2 Install protective netting behind the football goals at the northern end of the sportsground
- 2.9.3 Construct 1.2 metre cyclone fence and concrete spoon drain around sportsground perimeter
- 2.9.4 Upgrade the playground
- 2.9.5 Create various path connections to make the reserve more accessible and user friendly

- 2.10 Issues and opportunities pertaining to Koonarra Hall are being addressed concurrently through the Manningham Council Community Facilities Resourcing Plan which is currently being prepared.

3 PRIORITY/TIMING

- 3.1 To date, there has not been a management plan for Koonung Park. It is timely to coordinate planning for facilities to ensure a balance is achieved for the community to have continued access to infrastructure and facilities.
- 3.2 The only item of any urgency is the current state of the existing cricket nets that pose a safety risk to playground users and need to be rebuilt in a different location in a timely manner. It is proposed to remove the old nets once the new facility is constructed.

4 POLICY/PRECEDENT IMPLICATIONS

- 4.1 Relevant Council strategies considered in preparation of the draft Plan include the Open Space Strategy 2014, Manningham Tennis Strategy 2003 and the Outdoor Sports Infrastructure Guidelines 2015.
- 4.2 A precedent has already been set with the lockable cricket training facility at Zerbes Reserve and Donvale Reserve. The change in publicly accessible space in the Reserve is reduced by 315 m² (9m x 35 metres) with the proposed club only facility.
- 4.3 Council funded storage for the cricket club beyond Council's obligations outlined in the Outdoor Sports Infrastructure Guidelines and could be potentially perceived by other clubs as setting a precedent. The extra storage for covers is supported to make it easier and more convenient for the cricket club.

5 CUSTOMER/COMMUNITY IMPACT

- 5.1 Reducing the number of tennis courts from three to two courts will have an impact of various groups
- 5.1.1 The playing surface of the third court is different to the two top courts. Players who prefer using the synthetic grass will have to play on the plexi pave surface on the top courts.
- 5.1.2 Currently casual party hire for children's birthdays occurs on Sunday and depending on who is at the courts first, the party may use both of the top courts. It is proposed they are contained to the single third court for party activities allowing the top courts free for tennis.
- 5.1.3 The tennis floodlights have not been in use for many years and are proposed to be removed due to high infrastructure costs. If it is proposed to install new floodlights as part of a future plan, consultation with residents will need to occur for the new use of the facility.

6 COUNCIL PLAN/ MEASURE OF ACHIEVEMENT OF ACTION

- 6.1 This is not a Council Plan item.

7 FINANCIAL RESOURCE IMPLICATIONS

- 7.1 There are no funds allocated in the indicative ten year capital works program to commence implementation of the Management Plan. Once the final Plan is endorsed by Council a Capital Works Business Case will be prepared.
- 7.2 The total amount required to cover all the actions in the draft Management Plan is approximately \$467,000.
- 7.3 There is an allocation in the AMS Open Space Program which covers operational items only.

8 REGIONAL/STRATEGIC IMPLICATIONS

- 8.1 The cricket club and football club both play in local competitions. There are no regional implications with the cricket club. The football club currently also plays at a low competition level but the Yarra Junior Football League has financially contributed to the new floodlight infrastructure and it is anticipated the ground will be used more for girls' competition in the future.

9 CONSULTATION

- 9.1 Preliminary consultation was undertaken in November 2015 with the two sports clubs and local residents. A survey was mailed to 467 local residents who also had the option to respond online through Your Say Manningham. 54 responses were received which is an 11 per cent response rate.
- 9.2 The feedback suggests that the park is well used, highly valued and is a park where local residents feel safe. Results include;
 - 9.2.1 74% of the respondents visit the Park at least once a week
 - 9.2.2 69% of the respondents visit the Park on both the weekend and on weekdays
 - 9.2.3 73% of the respondents walk or run to the Park
 - 9.2.4 90% of the respondents feel safe when visiting the Park, commenting that there are generally other people around also using the Park, it feels very open and there is good surveillance from nearby houses
 - 9.2.5 The most popular activities are using the Park to access the Koonung Trail, exercise equipment, other exercise (unspecified), walking the dog, playground and tennis courts
- 9.3 Results of this consultation can be found in Appendix 1 of the body of the draft Plan and highlights are noted in Section 1.6 Community consultation and engagement of the same document. Meetings were held with committee members to discuss issues and opportunities for the respective sports clubs and communication with both clubs has been ongoing to ascertain their specific use of the facilities and how they would be affected by proposals.

10 COMMUNICATIONS STRATEGY

- 10.1 Further consultation on the draft Koonung Park Management Plan will be undertaken through public exhibition for four weeks, and a call for submissions, including:
 - 10.1.1 Circulation of the draft Plan to people who responded to the initial questionnaire and key park user groups;

- 10.1.2 Advertisement of the public exhibition in the local newspapers and on Council's website; and
- 10.1.3 Signs located within the park.

11 CONCLUSION

Feedback from the preliminary consultation suggests Koonung Park is well used, highly valued and a park where local residents feel safe. This plan strives to ensure there is a balance of sports club based activity and fully accessible flexible recreation opportunities to cater for all local residents and their diverse recreation pursuits. It is appropriate to ensure effective management and planning are achieved through a management plan

OFFICER'S RECOMMENDATION

That Council

- A. Endorses the release of Draft Koonung Park Management Plan (Refer to Attachments 1 and 2) for a four week public exhibition period.**
- B. Notes that the results of the public exhibition period will be presented to a future Council meeting.**

MOVED: HAYNES
SECONDED: O'BRIEN

That the Recommendation be adopted.

CARRIED

"Refer Attachments"
Attachment 1 – Draft Koonung Park Management Plan
Attachment 2 – Koonung Park Masterplan

* * * * *

MANNINGHAM CITY COUNCIL

Draft Koonung Park Management Plan

May 2016



Executive Summary

Koonung Park is located in Bulleen and is 3.5 hectares in size and adjacent to Koonung Creek Linear Park with street frontages to Kampman Street, Furneaux Grove and Bulleen Road.

Koonung Park is identified in the Manningham Open Space Strategy as a district reserve with an important function in Manningham's open space network as a sporting and recreation facility.

Manningham City Council prepares Management Plans for complex recreation areas that accommodate a range of facilities and services and/or open space areas with a range of uses and purposes. Such areas are important community assets and due to competing priorities and limited funding for development, it is crucial to plan and prioritise the use, development and management of these areas. This is the first management plan completed for Koonung Park.

The overarching goal for the Koonung Park Management Plan is to provide high quality recreation services that respond to community demand, respect the natural environment and are maintained effectively into the future.

Koonung Park is highly valued by the local community and this plan strives to ensure there is a balance of sports club based activity and flexible recreation opportunities to cater for all local residents and their diverse recreation pursuits.

The objectives of this Plan are set out in Figure 1 and the resulting key recommendations of this plan include;

- Three new synthetic training nets that are enclosed, lockable and available for club use only, plus one training net accessible to the community
- Cyclone mesh fence around sportsground
- Protective netting behind northern goals
- New paths improving access through the Park to specific community facilities
- Options for the community tennis courts
- Improvements to the carpark
- Upgrade to the playground
- Landscaping and planting throughout the Park to improve amenity

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1. Introduction

1.1 Purpose

Publicly owned open space and reserves improve our physical and psychological health, strengthen our communities and make our cities and neighbourhoods more attractive places to live and work. Manningham City Council prepares Management Plans for complex recreation areas that accommodate a range of facilities and services and/or open space areas with a range of uses and purposes. Such areas are important community assets and due to competing priorities and limited funding for development, it is crucial to plan and prioritise the use, development and management of these areas. This is the first management plan completed for Koonung Park.

The purpose of the Management Plan is:

- To document and protect the key values of Koonung Park by providing a framework for future planning.
- To establish short, medium and long term, objectives and actions for the future development of the Park.
- To develop a masterplan for improvements over a 10 year period.
- To provide a guide for the management of sport and recreation facilities in the Park.

The endorsed Koonung Park Management Plan will be used by Council Officers involved in planning, development and management of the Park and will help the community understand Council's vision, objectives and specific plans for the Park.

1.2 Goals and Objectives

The overarching goal for the Koonung Park Management Plan is to provide high quality recreation services that respond to community demand, respect the natural environment and are maintained effectively into the future.

Koonung Park is currently used by sports clubs and residents for various recreational pursuits including cricket, football, tennis and hall hire. Other facilities used by local residents include the playground, exercise equipment and open spaces for walking, exercising and dog walking.

Koonung Park, given its location in Buleen where open space is generally less accessible, is highly valued by the local community. This plan strives to ensure there is a balance of sports club based activity and flexible recreation opportunities to cater for all local residents and their diverse recreation pursuits.

The five objectives for this Management Plan are set out in Figure 1 and actions pertaining to these objectives are detailed in Section 9 – Strategic Direction – Objectives and Actions.



Figure 1 - Objectives

1.3 Key Stakeholders

There are a number of stakeholders that have an interest in the upgrading and ongoing management of Koonung Park. These groups have been consulted during the preparation of the Plan. Stakeholders' involvement will continue as required throughout planning, construction and management phases.

Sports clubs

Sports clubs and their volunteers provide sport and recreation opportunities for the Manningham community. Their commitment contributes to the Manningham goal that community spirit is strengthened through an involved and well connected community. Manningham's partnership with these clubs is crucial to enable and support future improvements.

- Bulleen Cricket Club
- Manningham Cobras Football Club

Local residents

Local residents enjoy the visual amenity of Koonung Park and the neighbouring Koonung Creek Linear Park. They use the playground, outdoor exercise equipment, sportsground and community tennis courts. Ongoing communication with these residents is crucial to ensure that they are considered as part of the development and implementation of the Management Plan.

Koonarra Hall hirers

Community groups and businesses hire the hall for meetings and exercise classes on a weekly or monthly basis. The volunteers in these groups contribute to community spirit in the same way that sports clubs do. Regular hall hirers will also be considered as part of the development and implementation of the Management Plan.

1.4 Facilities and Features

In summary, existing facilities and features of the Park include:

- Sports pavilion
- Sportsground used for cricket (turf wicket) and football (AFL Rules)
- Cricket training nets (three turf and two synthetic)
- Tennis courts (two plexipave and one synthetic grass)
- Koonarra Hall (community hire)
- Playground
- Exercise equipment
- Toilets
- Council curator's shed
- Floodlighting (tennis courts and sportsground)
- Carpark
- Group of mature River Red Gums (*Eucalyptus camaldulensis*) in the south west corner.

1.5 Methodology

The methodology for development and implementation of the Management Plan includes:

- Review and analysis of existing use and facilities
- Initial consultation with stakeholders
- Background studies / reports
 - Site opportunities/ constraints analysis
 - Landscape assessment
- Development of a draft Management Plan
- Public exhibition and community consultation on draft Management Plan
- Consideration of submissions and adoption of final Management Plan by Council
- Implementation of recommendations

1.6 Community Consultation and Engagement

Community consultation and engagement to date has included:

- Community feedback form through 'Your Say Manningham' website and meetings with club stakeholders, November – December 2015

There were a total of 54 survey responses from the local community and the feedback suggests that the park is well used, highly valued and is a park where local residents feel safe. Results include:

- 74% of the respondents visit the Park at least once a week
- 69% of the respondents visit the Park on both the weekend and on weekdays
- 73% of the respondents walk or run to the Park

- 90% of the respondents feel safe when visiting the Park, commenting that there are generally other people around also using the Park, it feels very open and there is good surveillance from nearby houses
- The most popular activities at the park are using the Park to access the Koonung Trail, exercise equipment, other exercise (unspecified), walking the dog, playground and tennis courts

Further details of the community consultation are included in Appendix 1 and Appendix 2.

1.7 Monitoring and Review

Ongoing monitoring of the Plan will be undertaken to ensure that the objectives and actions remain relevant and meet the needs of the community. A full review of the Management Plan will be carried out by Council five years after the completion of all the capital works recommended in the Plan.

2. Planning/Policy Context

2.1 Related Strategies

Whilst the Management Plan draws upon a number of Council strategies and policies, the documents that mainly influence the Plan are described below.

2.1.1 Open Space Strategy 2014

This is a 10-year plan that sets priorities and guidelines for the protection, development and use of public open space in the municipality. It has been developed to achieve the following goals:

- Value, expand and enhance the open space network
- Make the most of existing open spaces
- Attract more people, more often, to open space

The Strategy is divided into 3 parts; which include; key directions, the 15 precincts across the municipality and an inventory of Manningham's open space. Koonung Park is located in the Bolin Bolin Precinct (Figure 2) and there are a number of recommendations for this Precinct that relate directly to Koonung Park; Refer to section 4.1 for details.

2.1.2 Active for Life Recreation Strategy 2010-2025

This strategy was developed to provide a strategic framework for the management and development of recreation provision in Manningham. Major gaps, challenges and synergies are addressed, with the aim to increase participation in a broad range of recreational activities for the improved health and wellbeing of our community.

2.1.3 Koonung Creek Linear Park Management Plan 2011

Koonung Creek Linear Park runs along the south boundary of Koonung Park and is generally identified as the secondary Koonung shared path to the Eastern Freeway sound wall. Facilities in the south-west corner of Koonung Park such as public toilets, drinking fountain, exercise equipment and playspace also service the Linear Park. Actions from the Koonung Creek Linear Park Management Plan that directly affect Koonung Park include;

- Install a barbecue and drinking fountain in the playground vicinity
- Install bike hoops at toilet
- Construct footpath on the west side of Balwyn Road to link to Koonung Creek Linear Park.

The drink fountain has been installed and the remaining items are referenced in this Management Plan.

2.1.4 Manningham Tennis Strategy 2003

This Strategy is a framework for the operation and management of tennis facilities in Manningham based on a not for profit community tennis club model where clubs provide competition, coaching, programs and other tennis opportunities for the community.

2.1.5 Manningham Council Community Facilities Resourcing Plan (currently underway)

This Plan is being developed to identify current and future community facility needs. The plan will recommend the future capital and operational directions for community facilities to 2035. The availability of other community facilities in the area with regard to consolidating, expanding or upgrading current facilities will be explored.

2.1.6 Outdoor Sports Infrastructure Guidelines 2015

Council has a role in providing sports facilities that benefit the community through increasing participation and encouraging active, healthy lifestyles. These guidelines identify the funding responsibilities for identified core and optional infrastructure relating to specific sports.

2.1.7 Outdoor Advertising on Council Owned and Managed Land Policy 2015

This Policy informs organisations seeking to erect advertising signs on Council owned or managed property and provides guidance for decision making for Council Officers in determining applications for signage on Council owned or managed property, regulating the display of signs and associated structures.

3. Site Analysis

3.1 Location

Koonung Park is located in Bulleen and is 3.5 hectares in size and adjacent to Koonung Creek Linear Park with street frontages to Kampman Street, Furneaux Grove and Bulleen Road.



Figure 2 - Koonung Park location in a Manningham context

Koonung Park Location

3.2 Context

Koonung Park is identified in the Manningham Open Space Strategy as a district reserve with an important function in Manningham's open space network as a sporting and recreation facility (Refer Figure 3).

The Park is close to bus stops along Thompsons Road providing public transport access along five bus routes, with two bus stops located within 200 metres of the Park. The Eastern Freeway is a major barrier for the City of Boroondara residents although there is a footbridge across the freeway 500 metres east of Koonung Park.

Koonung Park is also accessed from the Koonung Creek Linear Park secondary trail.



Figure 3 - Koonung Park Context Plan

4. Precinct Analysis

4.1 Bolin Bolin Precinct

The Public Open Space Strategy 2014 has 15 precincts and Koonung Park is located in the Bolin Bolin Precinct. This Precinct is at capacity in relation to its ability to provide additional public open space, so the focus on future provision is to ensure quality facilities are provided at the larger district parks, which include Koonung Park.

The Precinct map below (Figure 4) illustrates that residents east of Bulleen Road do not have ideal access to larger areas of public open space with the areas marked in red indicating they are beyond reasonable walking distance of a sizeable park. The large area directly east and west of Bulleen Road (marked as a block of pale green) is private open space (school sporting grounds) and is not accessible to residents. This creates a 'gap' in Council's open space provision standards. There are only two other reserves within practical walking distance from Koonung Park that provide a large area of open space: Harold Reserve (1100 metres) and Morris Williams Reserve (700 metres).

Residents in the vicinity of Koonung Park do have access to quality open space and the three pedestrian crossings with traffic lights on Thompsons Road, (plus Yarraleen Walkway and Harold Link) improve access to Koonung Park for the residents who live further away and provide options for safe travel. An improved bicycle/pedestrian connection between Thompsons Road and Bulleen Road would increase the use of the shared path through Koonung Park.



Figure 4 – Residential proximity to open space in Bolin Bolin Precinct

4.2 Demographic Analysis

The Bolin Bolin precinct has had a slightly declining and ageing population with a small increase in population expected over the next 20 years. The over 70s age group is particularly dominant, perhaps due to substantial retirement village accommodation in the area. There are also more 25-34 year olds and more young children in Bolin Bolin than the Manningham average which may indicate some regeneration of the area. Significant growth in the number of people in their 20s is expected in Bulleen, with an increase in higher density properties and the attractiveness of being in close proximity to Melbourne and the Heidelberg rail line on the northern side of the Yarra River. There is an increasing trend to smaller households, with over half comprising lone person and couples without children. The precinct has a very large, but declining, Italian and Greek community with an emerging Chinese affiliated community.

Open space considerations in Bolin Bolin are likely to be affected by the much higher levels of older population, including those with regularly visiting grandchildren, but also a small but increasing number of young parents with young children (reference: Open Space Strategy 2014 Part 2).

4.3 History

Photographic records show that the four remnant River Red Gums in the south west corner of the Park are more than 100 years old and potentially in excess of 200 years old, dating pre European settlement of Manningham. The 1945 aerial photo also indicates that the area was open pasture with woodland along the Koonung Creek.

The land was originally subdivided in 1931. Council started acquiring the land from various owners starting in 1946 and took some time to acquire the 33 separate lots that make up Koonung Park. The internal road reserves were not closed until 1977.

The oval was built in the early 1960s with the pavilion, carpark and tennis courts built by 1970. With the construction of the Eastern Freeway in late 1970s, the second oval (junior) located 300 metres west of the existing oval was lost. There has been minimal major change at the Park since the 1970s. The biggest more recent change has been the disbandment of the Koonarra Tennis Club in 2001 and conversion of the former tennis pavilion into a community hall for hire. This is outlined further in Section 5.2.

4.4 Existing Conditions

Entry points into the Park include carpark entrances on Furneaux Grove and Kampman Street, and various pedestrian access points from Balwyn Road, Furneaux Grove, Kampman Street and the Koonung Creek Linear Park.

The main facilities include a sportsground for football and cricket, three community tennis courts, Koonarra Hall for hire, playground and outdoor exercise equipment.

A group of four mature *Eucalyptus camaldulensis* (River Red Gums) in the south west corner provide the Park's main natural landscape feature.

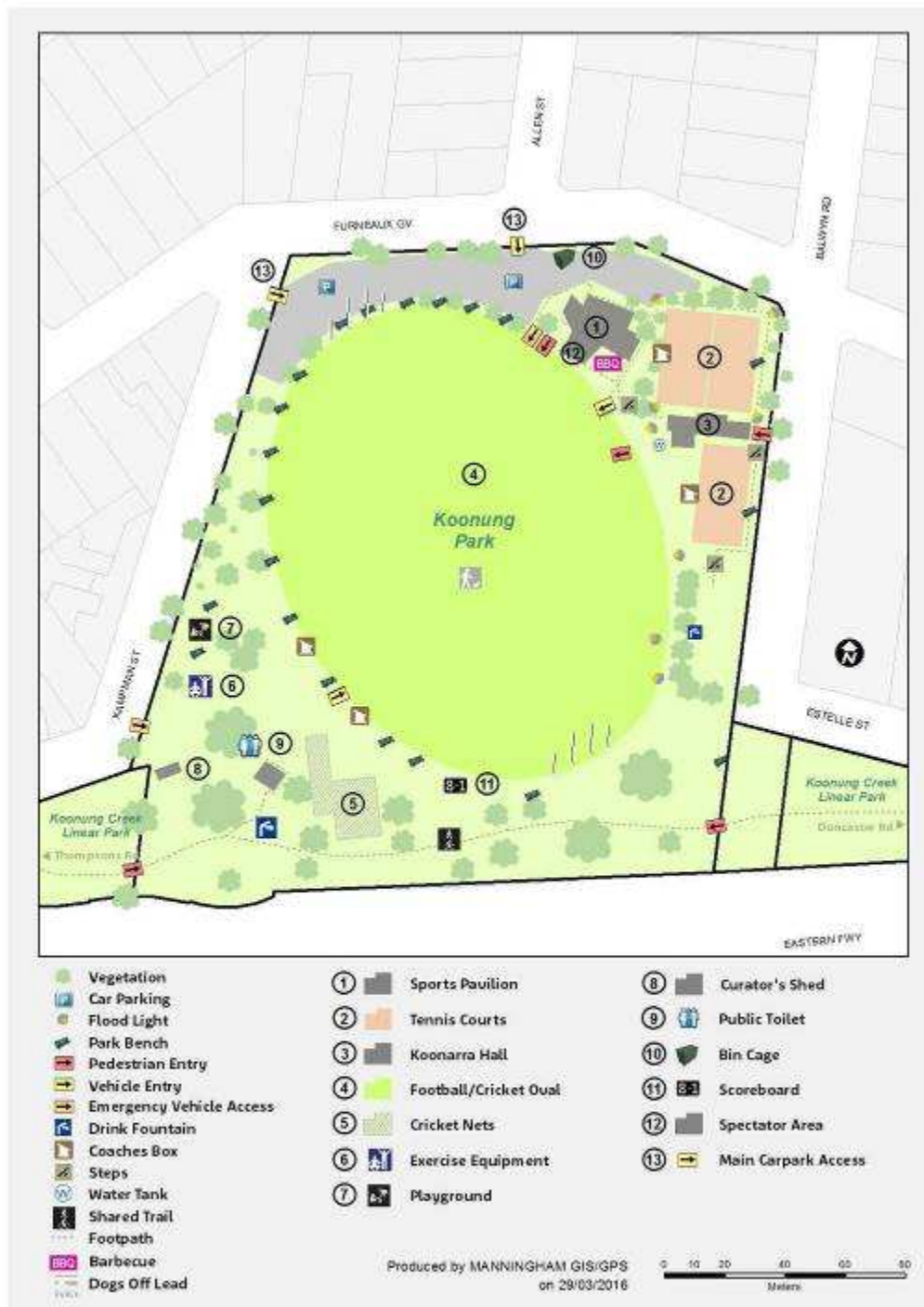


Figure 5 - Koonung Park existing conditions

4.5 Land Tenure and Management

Koonung Park is owned and managed by Manningham City Council. The Park is made up of 36 separate small titles and consolidation of these into one title is to be completed in 2016.

4.6 Manningham Planning Scheme Provisions

4.6.1 Zoning

Koonung Park is included in Public Park and Recreation Zone (PPRZ) (refer to Figure 6). The purpose of this zone is:

- To recognise areas for public recreation and open space
- To protect and conserve areas of significance where appropriate
- To provide for commercial uses where appropriate.

4.6.2 Overlays

There is one planning overlay that affects the Park. A small portion of the south west corner of the existing title located on the south side of Estelle Street is currently affected by the Land Subject to Inundation Overlay (LSIO). The purpose of the LSIO is:

- To identify land affected by the 1 in 100 year flood or any other area determined by the floodplain management authority
- To ensure that development maintains the free passage and temporary storage of floodwaters, minimises flood damage, and will not cause any significant rise in flood level or flow velocity
- To ensure that development maintains or improves river and wetland health, waterway protection and flood plain health

A planning permit is required for most building works. All planning permit applications are required to be referred to Melbourne Water

Amendment C109 to Manningham Planning Scheme (underway)

Amendment C109 proposes to increase the area of the flooding overlays as shown in Figure 6. This amendment is a result of revised flood modelling which has been done to identify properties that are subject to overland flooding in a severe 1 in 100 year rainfall event.

The Melbourne Water LSIO extends over the southern part of the Park including some of the oval. The Council Special Building Overlays (SBO2 and SBO3) extend over the western part and south east corner of the Park. 60 per cent of the Park is affected by the proposed flooding overlay.



Figure 6 - Koonung Park planning overlays

4.7 Cultural Heritage

Many sites within Manningham's open space network hold Aboriginal cultural heritage values, particularly those in close proximity to our rivers and creeks. These have been mapped to comply with the *Aboriginal Heritage Act 2006* and are identified as culturally sensitive areas. When upgrading open space within these areas, Council must consider the need to develop a Cultural Heritage Management Plan (CHMP). A Cultural Heritage Management Plan seeks to protect and manage Aboriginal cultural heritage, with the involvement of Registered Aboriginal Parties.

Part of the Park is within an area of cultural heritage sensitivity as it is located within 200 metres of the Koonung Creek. Cultural Heritage Management Plans are mandatory for proposed high impact activities on undeveloped sites or sites that have not undergone major disturbance. As there is no evidence of significant ground disturbance in parts of this area, proposed works may require a Cultural Heritage Management Plan at the design stage.

5. Sporting Facilities

The Park accommodates two sports clubs - Bulleen Cricket Club and Manningham Cobras Football Club. Both clubs share the WJ Montgomery Pavilion and the sportsground alternating use during the winter and summer sports seasons. Both clubs have an agreement with Council that allows them seasonal use of the ground and pavilion. The sporting facilities also extend to the three tennis courts that are currently free for community use.

Bulleen Cricket Club fields both junior and senior teams in the Eastern Cricket Association (ECA). Its junior program fields teams in U10, U12, U14, U16, U18 plus a girl's U15 team competing for the first time in 2016. Players aged five years to eighteen years can take part in a structured cricket program at the club. There is one cricket ground at Koonung Park which has a turf wicket suitable only for senior cricket competition. All junior cricket competition is played on a synthetic wicket. The club's junior cricket program trains at Koonung Park but their competition is played at other Manningham cricket grounds.

Manningham Cobras Football Club fields two senior teams that train and play at Koonung Park and compete in the Victorian Amateur Football Association (VAFA). The ground is made available on an informal basis to Yarra Junior Football League (YJFL) for a range of activities including training for their representative teams and for finals matches.

During consultation both sports clubs and the local community prioritised various opportunities and issues which are outlined under the respective headings that follow.

5.1 Sportsground

The well maintained sportsground representing a large portion of flat open space within the Park is an important feature for both local residents and the tenant sports clubs. During the year the ground is used for local football and local cricket competition and is maintained to a good standard. This is one of six turf wickets maintained by Council.

In addition to being used for formal sport, the sportsground is also well used for dog walking and exercise by local residents. Feedback from community consultation indicates that the ground is in good condition and well maintained by the curator. The closest sportsgrounds are Bulleen Park, Bulleen (1500 metres) and Timber Reserve, Doncaster (2000 metres).

5.1.1 Junior cricket ground

Bulleen Cricket Club has proposed expansion of the ground in the south east near Balwyn Road, including the installation of an off centre synthetic wicket to enable additional use of the ground by the junior teams and establish a junior cricket base at Koonung Park. This proposal

isn't supported by Council and other options are being pursued to find a suitable ground to establish a junior cricket base. The main reasons the proposal isn't supported include:

- The synthetic wicket would be too close to the turf wicket table
- The ground would be too close to Balwyn Road
- Effective drainage for both grounds would not be achieved
- The level of development is inappropriate for the size and usage of the Park

5.1.2 Cricket training nets

There are currently two existing synthetic cricket nets and three practice turf wickets all located together in the southern area of the park. The senior teams use the turf nets and both the junior and senior teams use the synthetic training nets.

The turf wickets are in good condition and are maintained by Council. However, they do require extended overhead netting for improved safety of park users, especially for those in the playground, exercise equipment and proposed barbecue area precinct. This is the only recommendation for the turf cricket nets.

The synthetic wickets are old and no longer meet the needs of the Club. A safety concern has been identified by the Cricket Club due to their close proximity to the playground and a proposed barbecue area. It is recommended to remove the two existing cricket nets and replace them with four new cricket nets in a more suitable location. Consideration has been given to the location of the new cricket nets on both of the old tennis court sites but the facility is recommended to be built on the eastern park boundary south of the third tennis court (Refer to Masterplan). The reasons for this site in preference to further south include:

- Sits well in the park's landscape and retains formal sport activities together allowing for continuity of informal open space next to the Koonung shared path
- Closer to power access for ball machine used in training sessions
- Closer to carpark and pavilion for cricketers' convenience
- Ease of moving cricket covers from the centre of the ground into storage facility
- Access to a drink fountain (refer 8.7)

Three of the proposed synthetic training nets are proposed to be enclosed, lockable and available for club use only. A fourth community cricket training net is proposed to be located on the western side of these nets to ensure community cricket training is easily accessible. Cricket club storage (refer 5.1.8) is also proposed to be included. The amount of publicly accessible open space would be reduced due to the locked club facility and it is essential that community access into the Park is retained in this area from Balwyn Road. The size of the proposed training facility would be 35 metres (maximum length) by 12 metres (including community net). Depending upon space required for Balwyn Road pedestrian access, the length of the training facility may be compromised a little to enable the storage facility to be included.

Before the proposed new synthetic training nets are constructed, an interim measure on the old nets of extended overhead soft netting is proposed to improve the safety of park users near the playground area.

5.1.3 WJ Montgomery Pavilion

Manningham Cobras Football Club and Bulleen Cricket Club share this pavilion which was upgraded in 2013. Both clubs were involved in the design detail of the new building and the building accommodates them satisfactorily. The building upgrade did not extend to landscaping, improved path connections around the pavilion and seating under the sheltered spectator area. These improvements are proposed to be included as actions in this Management Plan.

5.1.4 Protective nets behind goals

The Football Club has requested protective netting behind the football goals at the northern end of the ground to prevent the football carrying into the carpark when players are kicking for goal. Players chasing balls in a carpark during training sessions and balls potentially hitting parked cars are a safety issue and it is recommended that this request be supported.

5.1.5 Cyclone fence and spoon drain around perimeter

The existing sportsground fence meets requirements for both cricket and football. The Cricket Club has requested 1.2 metre cyclone fence around the sportsground perimeter to replace the pipe tubular fence and a concrete spoon drain around the perimeter of the ground to improve drainage. It is proposed to construct the perimeter fence allowing minimum 20 percent gaps for easy access through the ground for sports spectators and local residents.

5.1.6 Floodlights

In order to meet Australian Standards for lighting for Australian Rules Football training, the existing floodlighting infrastructure requires an upgrade. Council, in partnership with the Manningham Cobras Football Club and the Yarra Junior Football League is installing a 4 x 25 metre pole floodlighting system at Koonung Park. It is anticipated that there will be increased usage of the Yarra Junior Football League girls' competition as a result of the upgraded floodlights. This project is separate to the management plan process and will be completed in 2016.

5.1.7 Scoreboard

The sports clubs use a standalone scoreboard located at the southern end of the sportsground. Both clubs have indicated that upgrading the existing manual scoreboard to an electronic scoreboard is a priority. The funding and maintenance of scoreboards is the clubs' responsibility and provision of any scoreboard infrastructure requires Council approval. Clubs need to refer to Council's *Outdoor Sports Infrastructure Guidelines* and Council's *Outdoor Advertising on Council Owned and Managed Property Policy*.

5.1.8 Storage

Council has met the requirements to fund sports club storage in the pavilion according to Council's *Outdoor Sports and Infrastructure Guidelines*. Many sports clubs find the issue of storage challenging and the Cricket Club has been using the convenience of the space underneath Koonarra Hall to store its cricket covers. This space is proposed to be closed to public access (refer no. 7 – Koonarra Hall) so the club will no longer have storage access.

It is proposed for Council to fund extra storage for the turf wicket cover and training items, including the ball machine, in a separate storage facility built as part of the proposed synthetic cricket nets.

5.1.9 Flagpole

There is a flagpole located in front of WJ Montgomery Pavilion. Feedback from Bulleen Cricket Club was that the flagpole would be utilised if it was relocated further east of the pavilion for improved vision from the spectator area. Flagpoles are not Council's responsibility and any relocation will need to be financed by the Club.

5.1.10 Curator's building

This building, located in the south west area of the Park, serves as a store for the curator's machinery and is maintained by Council. While there are no recommendations for the short term, it is recommended that the siting of this building be located closer to other buildings when it is due for an upgrade in the future.

5.2 Tennis Courts

The Koonarra Tennis Club disbanded in 2001. At the time there were five en-tout-cas tennis courts and substantial works were required at the facility. The clubrooms were redeveloped to become Koonarra Hall. Two courts were returned to open space and the top three courts were resurfaced with plexipave and synthetic grass in 2004/05, making them suitable for community use. The lower court is also line marked for futsal (modified soccer).

In 2006, Manningham YMCA entered into an occupancy agreement with Council to manage the tennis courts at set times with a community program. The courts were available for community use at all other times. This arrangement continued until 2013 when the arrangement between Council and Manningham YMCA was officially rescinded.

The tennis courts are a popular facility at Koonung Park. Community consultation indicates 64% of respondents are aware of the tennis courts and 27% of the respondents include it as their main reason for visiting the Park. 73% of these respondents are aged between 35 - 59 years, whose regularity of use mainly ranges from everyday to once a month. Of the 36% of respondents who were not aware of the tennis facility prior to the consultation, 71% said they are now likely to use the tennis courts in the future. Other community feedback commented on the popularity of the courts, the need for general maintenance and complaints about the private coaches restricting community use, through extended blocks with clients, at no cost. Professional tennis coaching is currently not permitted at the facility.

Signs prohibiting private coaching at the facility were installed in late 2015. Since the initial consultation, tennis court nets have been replaced and other cyclic maintenance undertaken. The surfaces of the tennis courts are in good condition but the fencing requires upgrading to meet safety standards.

The floodlights have not been in working order since 2013. Two of the poles are poorly located on pathways and a significant amount of money is required to bring the floodlights up to standard. It is recommended to remove existing tennis floodlights.

While tennis is a popular activity at Koonung Park, maximising participation at the Park and providing quality facilities is a Council priority for the Bulleen community. Feedback from community consultation indicated people currently use the Park to practice soccer and would make use of soccer goals if installed in the Park. Feedback also indicated that there was not a high use (perhaps awareness) of the futsal soccer already available. Aside from tennis, it is known the tennis courts are currently also used for children's birthday parties through Koonarra Hall bookings, futsal soccer and other activities, such as learning to bike ride. The three courts are not often all used at the same time.

In the short term it is recommended that the two northern courts are maintained by Council for general community tennis use and professional tennis coaching continues to be prohibited. While the top two courts are retained for tennis it is recommended to change the use of the third court to other activities which include informal soccer. It is proposed to remove the tennis

court net on the third court. People requiring a flat space for party activities or exercise will also be limited to this court keeping the top two courts free for tennis at all times.

There are options as to how these two tennis courts can be managed in the future and it is important as for all of our community tennis venues (and clubs) that the courts remain accessible and provide community benefit.

In the long term, a recommendation of this Plan is to explore options for use and management of the courts that could include:

1. Continued community use with the current model; or
2. Second venue for a community club to potentially offer coaching and other community tennis programs. New floodlights could be considered as part of this option.

6. Informal Recreation Opportunities

Informal recreation opportunities mainly occur along the Park's southern boundary with the Koonung Creek Linear Park, including the Koonung Trail, playground and exercise equipment.

6.1 Walking and Cycling

Walking is the most popular recreation activity in Manningham, with 54% participation levels, as reported in the *Active for Life Recreation Strategy 2010*. Community consultation for this Plan indicates that walking (and running) is the most popular mode of transport to Koonung Park (71.2%), while cycling represents 11.5% and travel by car is 17.3%. As the Park is situated adjacent to the Koonung Trail, there are extensive opportunities for walking, dog walking, cycling and running. Opportunities to improve path connections are outlined in 8.5.

6.2 Dog Walking

40% of the community consultation survey respondents said they walk their dog at Koonung Park. Dogs are allowed in the Park off-lead provided they are under effective control at all times. Dogs must be on-lead within 15 metres of the playground, BBQ and organised sporting event. No issues have been identified with dogs at Koonung Park and there are no actions recommended relating to dogs.

6.3 Exercise Equipment

Outdoor exercise equipment provides adults of all ages and abilities with the opportunity to participate in physical activity at no cost. The equipment at Koonung Park was installed in 2015 with assistance from the State Government's Community Facility Funding Program.

Community consultation indicated that 25% of respondents visit the Park specifically for the exercise equipment and 38.5% indicated they visit the Park for other exercise that was not related to the existing sports infrastructure. Initial community programs conducted to introduce the equipment to the community had low participation rates, but with the number of people using Koonung Park for exercise there is potential for future community programs to encourage people to combine their exercise regime with the exercise equipment.

6.4 Play

Consultation indicated that 29% of respondents visit the Park to use the playground and these people identified support for the existing playspace to be upgraded with family activities and improved access to the Koonung Creek Linear Park. Suggestions for upgrades included the installation of basketball ring and pad, soccer goals, additional seating and a barbecue area located near the playground.

The existing playground, developed in 2003, provides play opportunities for children aged 2-7 years. The playground is well used but is now outdated and requires replacement. An opportunity exists to introduce some interesting themes and landscaping to this area. A proposed path to link the playground, barbecue area and exercise equipment to Koonung Creek Linear Park is one of these improvements.

Other playgrounds nearby include: Sandra Reserve (300 metres), Stanley Reserve (490 metres), Morris William Reserve (660 metres), Harold Reserve (1100 metres) and Riverview Reserve (1200 metres). The Plan does not recommend a basketball ring in the Park as Sandra, Morris Williams and Harold Reserves all have basketball rings. Soccer goals are recommended to be installed on the third tennis court (refer 5.2).

6.5 Barbecue and Picnic Area

Two barbecues are located next to the pavilion. While only 4% of respondents from the community consultation stated that they use these barbecues, the cricket club and football club use them regularly, especially over the summer months.

An action from the *Koonung Creek Linear Park Management Plan 2011* is to install a barbecue in the playground vicinity. This received support through the recent community consultation process, with four residents stating that a barbecue near the playground would encourage them to use the Park more often.

6.6 Toilets

The toilets are located in the south-west corner of the Park and cater for users of both Koonung Park and the Koonung Creek Linear Park. The four toilets (including one disabled toilet) were built in approximately 2001 to replace the original toilets and have been assessed as part of development of this management plan to be in good condition. There are no recommendations relating to the toilets.

6.7 Seating

The provision of park seating provides an important resting and viewing function for the community to enjoy. Koonung Park provides many seating opportunities around the sportsground and the tennis courts but the existing seats are ageing and need replacement. Options for spectators to sit near the pavilion are also limited.

While the Football Club has indicated that its spectators do use the seats all around the ground, the total number of these seats is in excess of 26. It is recommended to remove these as they require repairs, rationalising replacements with a lesser amount around the ground and near the pavilion. It is also recommended that the old seat in the garden bed overlooking the tennis courts be replaced with some bench seating outside the entrance to Koonarra Hall.

7. Community Facilities – Koonarra Hall

Koonarra Hall was originally the clubrooms for Koonarra Tennis Club but is now a multipurpose venue for hire, suitable for meetings, seminars and private functions, including family gatherings and children's parties. It is a suitable venue catering for functions with 80 guests. Permanent bookings are currently for small groups and include yoga, tai chi, senior citizen groups and club meetings.

Manningham Council Community Facilities Resourcing Plan is currently underway and includes an audit and long term resourcing plan for upgrades and improvements including Koonarra Hall. This is estimated for completion in 2017. Until then, the Hall will be maintained as per Council's Building Maintenance Cyclic Program, and general/reactive maintenance.

Koonarra Hall features an outdoor deck and current access to the three community tennis courts. While the tennis courts cannot be booked, hall hirers do make use of them on a first come, first served basis, especially for children's birthday parties. A recommendation as outlined in Section 5.2 is to retain the top two courts for tennis only and convert the bottom court into multi use which will include use for birthday parties as per the current first come first served basis.

There are two points of access into Koonarra Hall. The stairs on the western side of the hall are old and require an upgrade. There is also a tennis floodlight located in the middle of this pathway and this is recommended for removal in Section 5.2 Tennis Courts. The other access to Koonarra Hall is from Balwyn Road on the eastern side and reference is made to this in Section 8.1.3 Disabled Carpark regarding disability access and carparking for users of Koonarra Hall.

Currently the public can access underneath the verandah of Koonarra Hall and it is recommended to prevent any public access to ensure the community's safety.

8. Park Infrastructure

High quality infrastructure such as sports pavilions, lighting, carparking, amenities and clear signage contribute towards a positive experience when visiting the Park.

8.1 Carparking

Options for carparking at Koonung Park include an off street carpark and the local streets. Both carparking options are used by Koonarra Hall users, commuters accessing Thompsons Road bus routes via the Koonung Park Trail and the sports clubs for training and competition.

8.1.1 Off street parking

The Park has a large unmarked asphalt carpark which accommodates all users. The current informal layout allows up to 90 parked cars. The eastern end of the carpark is narrow and doesn't allow for good pedestrian circulation. It is recommended to remove a small part of the asphalt and include landscaping to improve pedestrian access in this section. More shade planting throughout all sections of the carpark is also recommended as is removing some asphalt where the asphalt is wider than required for carparking. Line marking the carpark is not recommended as it will ultimately result in less car spaces than currently achieved through informal carparking arrangements.

8.1.2 Street parking

Some people drive to the vicinity of Koonung Park and commute by bus along Thompsons Road. Street parking in Kampman Street and Furneaux Grove fluctuates and occasionally this spills over into the west end of the carpark. Since January 2015 bus travel from all areas in Manningham is the same price and the demand for parking in this specific area has significantly reduced.

There are parking restrictions on one side of the road while the other side is unrestricted parking along Kampman Street and Furneaux Grove to prevent traffic congestion and improve safety.

8.1.3 Disabled carparking and access

Currently there are no disabled carparks at Koonung Park. Feedback from the community consultation identified that while there is disabled access into Koonarra Hall from Balwyn Road there is not the opportunity to provide a disabled carpark. It is recommended that a disabled bay be constructed in the off street carpark and disabled access from the carpark will be directed around the tennis courts to Koonarra Hall. A ramp will replace the two steps near the Hall.

8.2 Lighting

There were very few concerns related to lighting expressed in the community consultation. Assessing the area, the following has been observed in relation to the level of illumination:

- Tree foliage is casting a shadow within the carpark. The effectiveness of the existing spotlights on power poles as street lights along Kampman Street could be improved by trimming branches that are casting the shadow in the carpark.
- There are noticeable dark spots at the eastern and western extremities of the carpark. It is recommended that lighting in these areas could be improved.
- Kampman Street and Furneaux Grove are both relatively dark and additional lighting or upgrading of the existing street lights would enhance lighting conditions in the surrounds. It is recommended that a closer assessment of the lighting conditions be undertaken.

8.3 Signage

The *Manningham Outdoor Signage Guidelines 2011* applies to the sign at the Furneaux Grove entrance which names the Park, facilities and the tenants. Over the years, there has been some inconsistency in the naming of this Park; it has correctly been referred to as Koonung Park and incorrectly as Koonung Reserve. The existing sign naming it Koonung Reserve is inaccurate and requires updating.

Signage at other entrances is also recommended, including way finding signage throughout the Park, in particular directing users to the Koonung Trail and the newly upgraded Thompsons Road 'Kiss and Ride' interchange.

8.4 Open Space and Landscape Values

The landscape character of Koonung Park is largely defined by the flat open space shared by sport and informal recreation activities, the four large remnant River Red Gums in the south west corner and the Paperbark planting remaining from the tennis court infrastructure.

The site of the old tennis courts requires landscaping improvements. Aside from removing the two tennis courts when the club disbanded, very little work has occurred in this area. It is recommended that the new cricket training nets be located in this area, with associated new landscaping.

A number of recommendations are made for landscaping improvements, protecting significant trees, additional planting as well as the removal of some vegetation to improve sightlines and create a more consistent landscaping theme. Refer Section 9, Objective 4.

8.5 Path Connections

Community consultation revealed that 40.4% of respondents visit Koonung Park in order to access Koonung Creek Linear Park. This highlights the importance of paths not only connecting to the shared path but also throughout Koonung Park to ensure pathways of travel are accessible and well constructed and encourage people to walk and/or cycle. There are a number of recommendations that will improve access through the Park to specific community facilities.

8.6 Water Tank

The water tank located on the side of Koonarra Hall was located as a contingency measure during the recent drought to allow recycled water to be used for irrigation of the cricket wicket area. The tank is not being used and it is recommended to relocate it to the Council depot where it can be added to an already extensive network of tanks collecting water from roof areas for operational purposes.

8.7 Drink Fountains

There are three drink fountains servicing Koonung Park. There is a recently installed drink fountain on the Koonung Creek Linear Park shared path and there are two old drink fountains on the east side of the oval. Only one of these is in working order. It is recommended to remove both of these drink fountains and replace with one new fountain northwest of the proposed synthetic training nets.

9. Strategic Direction - Objectives & Actions

The following table provides a summary of all recommendations. The table includes the reference in the Management Plan document, the Council service unit or stakeholder responsible for implementation, costing and a priority rating.

Action No.	Action	Reference	Unit responsible	Council \$	Priority Level
Objective 1: Maintain and improve the infrastructure for formal sport and community facilities					
1.1.1	Extend overhead protective netting on the turf practise nets (may require additional support posts) and existing synthetic training nets (until they are replaced with new facility).	5.1.2	Parks and Recreation	8,000	High
1.1.2	Remove existing synthetic cricket nets in the south west of the sportsground and reinstate as informal open space	5.1.2	Parks and Recreation	2,500	High
1.1.3	Remove two old drink fountains on east side of oval and replace with one new fountain northwest of the proposed synthetic training nets.	8.7	Parks and Recreation	\$4,500	Low
1.1.4	Construct three new enclosed (locked) synthetic cricket nets (35 metres length) and one community training net on the eastern side of the sportsground (includes removal of old tennis court path and a new cage over services).	5.1.2 and 8.4	Parks and Recreation	120,000	High
1.1.5	Install protective netting behind the football goals at the northern end of the sportsground.	5.1.4	Parks and Recreation	40,000	Medium
1.1.6	Construct 1.2 metre cyclone fence and concrete spoon drain around sportsground perimeter leaving 20 per cent gaps for access onto ground.	5.1.5	Parks and Recreation	66,000	Medium
1.1.7	Upgrade scoreboard in line with Council's Outdoor Sports Infrastructure Guidelines and Council's Outdoor Advertising on Council Owned and Managed Property Policy.	5.1.7	Club	N/A	Low
1.1.8	Increase the sports clubs' storage capacity by including a separate storage facility as part of the proposed synthetic cricket nets.	5.1.8	Parks and Recreation	Refer Action 1.1.4	High
1.1.9	Relocate flagpole further east of pavilion.	5.1.9	Club	N/A	Low

Action No.	Action	Reference	Unit responsible	Council \$	Priority Level
1.2.0	Remove disused tennis court floodlights.	5.2	Parks and Recreation	10,000	Medium
1.2.1	Convert the southern tennis court to a multi use area including soccer goals. Tennis net to be removed.	5.2	Parks and Recreation	1,000	Medium
1.2.2	Replace fencing around tennis courts as required to meet public safety standards.	5.2	Parks and Recreation	25,000	Medium
Objective 2. Provide high quality recreation opportunities for the community					
2.1.1	Support Bulleen Cricket Club in finding a suitable ground to establish its junior cricket program.	5.1.1	Parks and Recreation	N/A	High
2.1.2	Continue to monitor the prohibition of private tennis coaching on community tennis courts to ensure community access.	5.2	Local Laws	N/A	High
2.1.3	Upgrade the playground introducing some interesting themes and landscaping to this area.	6.4	Economic and Environmental Planning	Playspace program	Medium
2.1.4	Continue to implement community programs that promote the use of the exercise equipment.	6.3	Economic and Environmental Planning	Operational	High
2.1.5	Provide barbecue facility (including bicycle parking) near playspace as recommended in Koonung Creek Linear Park Management Plan (KCLPMP) 2011.	KCLPMP recommend Area A7 and A8	Economic and Environmental Planning	KCLPMP budget	Medium
Objective 3. Ensure facilities are easily accessible by all community members					
3.1.1	Replace the two steps north east of Koonarra Hall with a ramp to improve disability access to carpark and engage an engineer to inspect the retaining wall for any defects.	8.1.3 and 8.5	Parks and Recreation	7,000	Medium
3.1.2	Upgrade stairs that provide western access to Koonarra Hall.	7.0	Economic and Environmental Planning	15,000	Medium

Action No.	Action	Reference	Unit responsible	Council \$	Priority Level
3.1.3	Replace and consolidate seating throughout the Park.	6.7	Economic and Environmental Planning	22,500	Low
3.1.4	Create path connection to link people entering the Park near the corner of Furneaux Grove and Balwyn Road.	6.1 and 8.1.1	Economic and Environmental Planning	3,500	Medium
3.1.5	Update the main sign and replace other signs as necessary.	8.3	Economic and Environmental Planning	6,500	High
3.1.6	Construct new path access from Balwyn Road (between multipurpose court and cricket training net facility) to pavilion. Design new seating and paved space around pavilion.	5.1.2 and 5.1.3	Economic and Environmental Planning	12,500	Medium
3.1.7	Construct new path linking the Koonung Creek Linear Park to the playground, barbecue and exercise equipment area.	8.5	Economic and Environmental Planning	15,000	Medium
3.1.8	Install new kerb and channel at the corner of Estelle Street and Balwyn Road.	8.5	Engineering & Technical Services	30,000	Low
3.1.9	Provide line marking for a disabled carpark in close proximity to the sports pavilion and Koonarra Hall.	8.1.3	Engineering & Technical Services	2,000	High
3.2.0	Extend the west side of Balwyn Road footpath to the Koonung Creek Linear Park shared path.	KCLPMP recommend Area A9	Economic and Environmental Planning	KCLPMP budget	High
Objective 4. Enhance the landscape and protect the environment					
4.1.1	Remove the Photinia hedge located between the carpark and sportsground to improve sightlines to the sportsground.	8.4	Parks and Recreation	1,000	Low
4.1.2	Replace small section of cypress pine fencing on Kampman Street with bollards.	8.4	Parks and Recreation	3,000	Low

Action No.	Action	Reference	Unit responsible	Council \$	Priority Level
4.1.3	Install new garden beds to create a planted barrier between the playground, exercise equipment, barbecue area and Kampman Street.	8.4	Parks and Recreation	8,500	Medium
4.1.4	Create a garden bed in the grassed area above the tennis courts retaining wall to improve the safety of people walking in this area.	8.4	Parks and Recreation	20,000	Medium
4.1.5	Infill planting along the shared path in the vicinity of the Koonung Creek Linear Park sound wall.	8.4	Parks and Recreation	12,000	Low
4.1.6	New street trees on Kampman Street, Furneaux Grove and Balwyn Road.	8.4	Parks and Recreation	Streetscape Program	High
4.1.7	Remove synthetic cricket pitch located in the south eastern corner of the Park and return to open space.	8.4	Parks and Recreation	2,000	Low
4.1.8	Remove melaleuca trees on the eastern side of the former tennis court site and thin out and prune some melaleucas on the southern boundary.	8.4	Parks and Recreation	1,500	High
4.1.9	Landscape carpark and provide shade planting throughout.	8.1.1	Economic and Environmental Planning	16,000	Low
4.2.0	Prune foliage from trees that are casting shadows within the carpark. Improve lighting in dark spots at the eastern and western ends of carpark.	8.2	Parks and Recreation	Operational	Medium
4.2.1	Protect the existing River Red Gums as significant landscape features within the Park.	8.4	Parks and Recreation	N/A	High
4.2.2	Additional tree planting through park and removal of vegetation as marked on the Masterplan.	8.4	Economic and Environmental Planning	8,000	High
4.2.3	Relocate water tank to Council depot.	8.6	Parks and Recreation	N/A	Low

Action No.	Action	Reference	Unit responsible	Council \$	Priority Level
Objective 5. Manage facilities and associated sports clubs effectively into the future					
5.1.1	Assess the lighting conditions in Kampman Street and Furneaux Grove.	8.2	Engineering & Technical Services	Operational	Medium
5.1.2	Continue to support tenant agreements with existing sports clubs.	5.0	Parks and Recreation	N/A	High
5.1.3	Continue to maintain infrastructure for two tennis courts and one multipurpose area.	5.2	Parks and Recreation	AMS	Ongoing
5.1.4	Explore the following options for both daytime and evening tennis use: - Continued community use with the current model; or - Second venue for a community club to potentially offer coaching and other community tennis programs.	5.2	Parks and Recreation	N/A	Medium
5.1.5	Maintain Koonarra Hall as per Council's Building Maintenance Cyclic Program.	7.0	Building Maintenance	N/A	Ongoing
5.1.6	Close off public access to area underneath Koonarra Hall to ensure community safety.	7.0	Building Maintenance	4,000	Medium
5.1.7	Review location of Curator's building in the long term	5.1.10	Economic and Environmental Planning	N/A	Low
TOTAL				467,000	

*High priority = 1-3 years, medium priority = 4-7 years and low priority = 8 years +



Koonung Park Management Plan

Council is developing a management plan for Koonung Park in Bulleen and is seeking your feedback on what you would like to see for the future of this district reserve.

To support participation, health and wellbeing in our community, we encourage residents to get involved and be active in our local parks and reserves.

To ensure our parks can be enjoyed today and in the future, we need to plan for them.

What is a management plan?

A management plan provides direction for the future use, development and management of a park or community facility. For Koonung Park the management plan will ensure it continues to meet the needs of the local community.

Koonung Park is located on the corner of Fumesux Grove and Balwyn Road and has a range of sport and recreation facilities, including a sports ground, three community tennis courts, exercise equipment and a playground for children aged 2 to 8 years.

Koonung Park also includes a hall for hire, Koonarra Hall, and links to the adjacent Koonung Creek Linear Park and the popular Koonung Trail.

The Koonung Creek Linear Park Management Plan was endorsed in 2011. Some of the actions outlined in that plan, that will benefit Koonung Park, include a new barbecue near the playground, bike rails at the public toilets and a footpath linking Balwyn Road to the Koonung Trail.

Existing plans for the park include upgrading the four floodlights around the sports ground to meet Australian standards for Australian Rules Football training. That project is in partnership with the Victorian Government and will be completed in April 2016.

How can you get involved?

To provide direction for its future use, we are seeking feedback on how you currently use Koonung Park and what you would like to see included.

To have your say, please complete this survey by 5.00 pm on Monday 14 December 2015.



For more information call our Economic and Environmental Planning Unit on 9840 9171 or to complete the survey online, visit www.yoursaymanningham.com.au/koonung-park



9840 9355

Your Say Manningham Survey December 2015

Appendix 1

1. How often do you visit Koonung Park?
 Everyday/most days
 2 – 3 times a week
 Once a week
 2 – 3 times a month
 Once a month
 2 – 3 times a year
 Once a year
 Less often
 Never – go to question 14

2. When do you usually visit the park?
 Weekdays
 Weekends
 Both

3. Do you feel safe when visiting the park?
 Yes
 No

4. Why do you say that?

5. How do you usually get to the park?
 Walk/run
 Cycle
 Car
 Public transport

6. What are your main reasons for visiting Koonung Park?
 (please choose up to three)
 Cricket ground
 Cricket nets
 Football ground
 Tennis courts
 Koonama Hall
 Playground
 Exercise equipment
 Other exercise
 Access to the Koonung Trail
 Access to public transport
 Barbecue
 Walk the dog
 Other (please specify)

7. Before today were you aware of this free community facility?
 Yes
 No – go to question 11

8. Do you use this facility?
 Yes
 No – go to question 12

9. How often do you use the tennis courts?
 Everyday/most days
 2 – 3 times a week
 Once a week
 2 – 3 times a month
 Once a month
 2 – 3 times a year
 Once a year
 Less often

10. How do you mainly use the tennis courts?
 Training
 Playing matches
 Coaching
 Futsal soccer
 Other (please specify)

 Please go to question 12.

11. Now that you are aware that the community tennis courts are free, are you likely to use them in the future?
 Yes
 No

12. How would you rate Koonung Park overall?
 Very good
 Good
 Neutral
 Poor
 Very poor

13. Why do you say that?

14. Is there anything Council could do to encourage you to use the park more often?

15. Do you have any further comments?

16. Which of the following best describes your household?
 Couple with children at home
 Couple with no children at home
 Single parent with children at home
 Lone person household
 Group household
 Other household

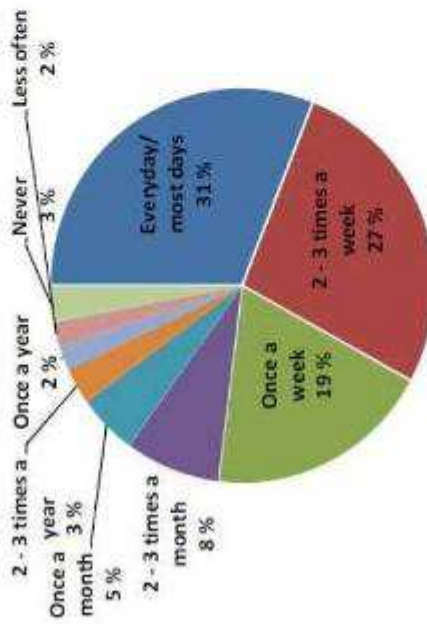
17. What is your age group?
 15 – 17 years
 18 – 24 years
 25 – 34 years
 35 – 49 years
 50 – 59 years
 60 – 69 years
 70+ years

Thank you for completing our survey. Your response is very important to us.

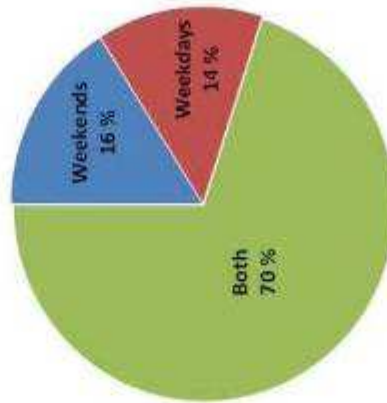
Appendix 2

Summary Report for 2015 Community Consultation

1. How often do you visit Koonung Park?



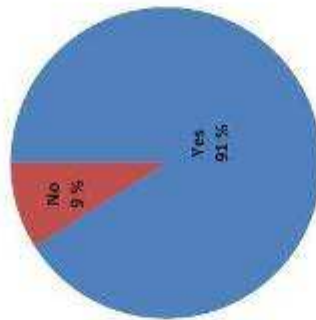
2. When do you usually visit the park?



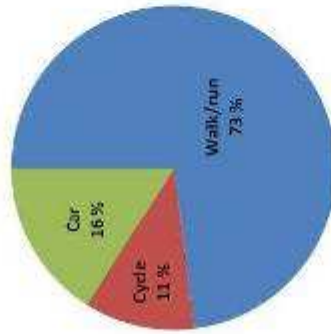
Appendix 2

Summary Report for 2015 Community Consultation

3. Do you feel safe when visiting the Park?



5. How do you usually get to the Park?



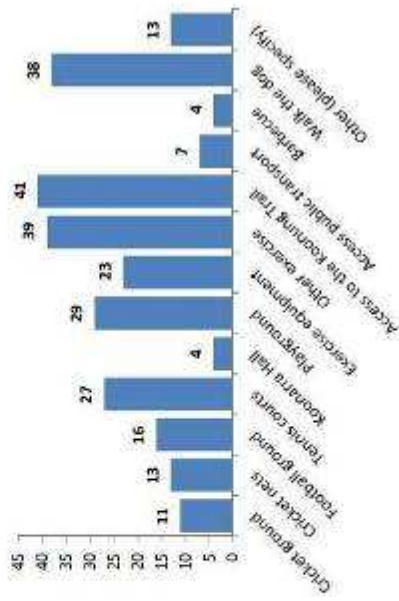
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Appendix 2

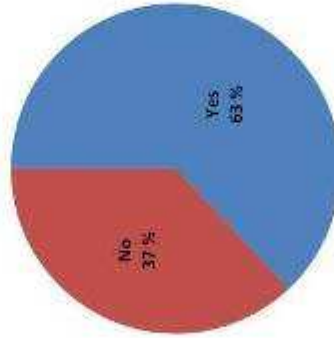
Summary Report for 2015 Community Consultation

Koonung Park has three community tennis courts, which are available to the community free of charge. One of these courts is line marked for futsal soccer.

What are your main reasons for visiting Koonung Park? (Please choose up to 3)



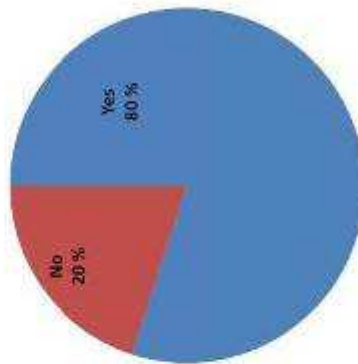
7. Before today were you aware of this free community facility?



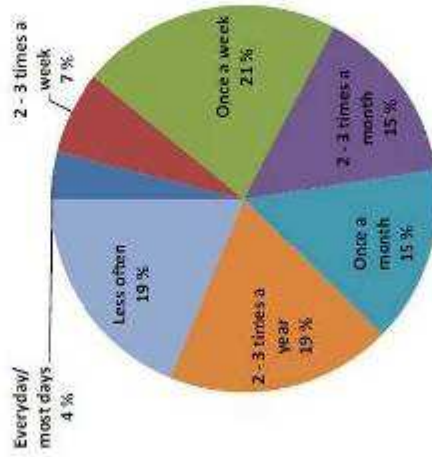
Appendix 2

Summary Report for 2015 Community Consultation

8. Do you use this facility?



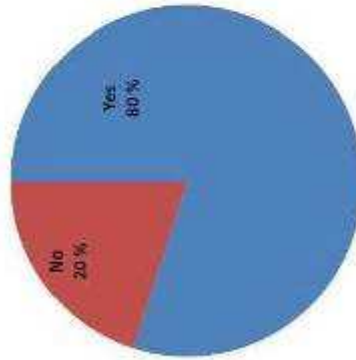
9. How often do you use the tennis courts?



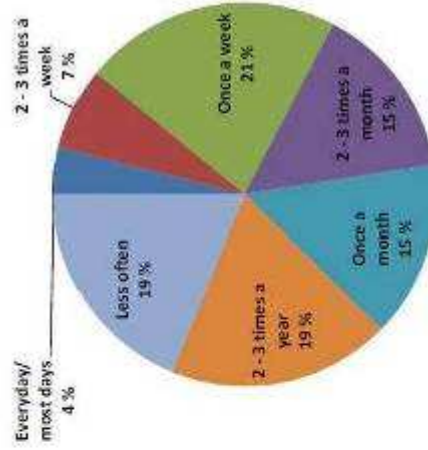
Appendix 2

Summary Report for 2015 Community Consultation

8. Do you use this facility?



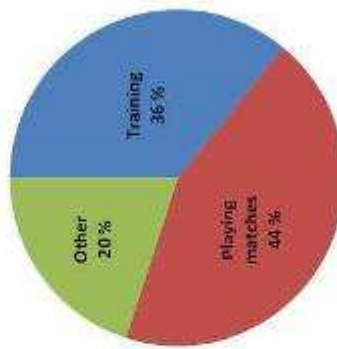
9. How often do you use the tennis courts?



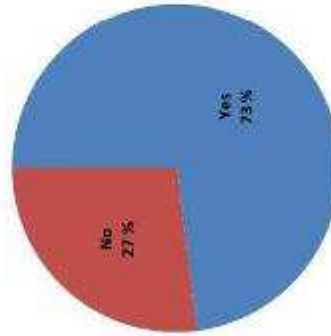
Appendix 2

Summary Report for 2015 Community Consultation

10. How do you mainly use the tennis courts?



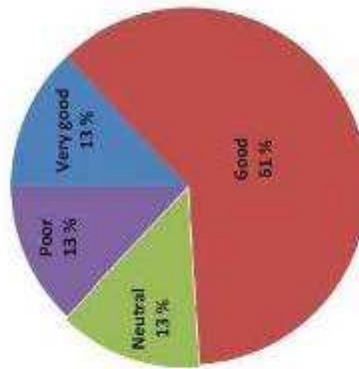
11. Now that you are aware that the community tennis courts are free, are you likely to use them in the future?



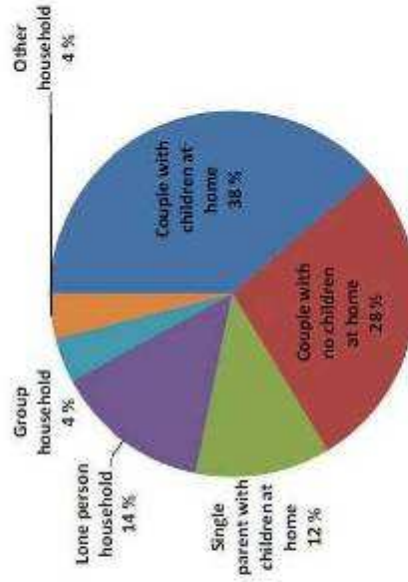
Appendix 2

Summary Report for 2015 Community Consultation

12. How would you rate Koonung Park overall?



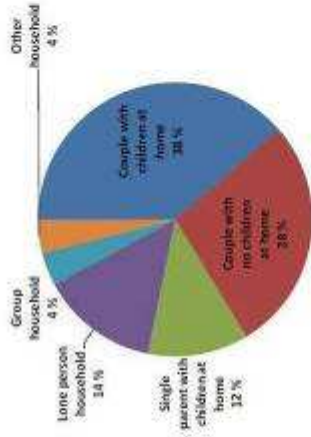
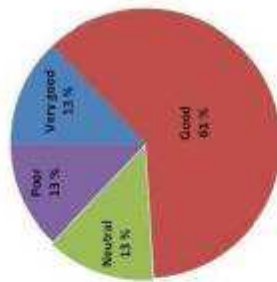
16. Which of the following best describes your household?



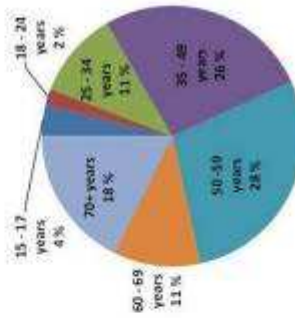
Appendix 2

Summary Report for 2015 Community Consultation

12. How would you rate Koonung Park overall? 16. Which of the following best describes your household?



17. What is your age group?





CONCEPT

Figure 7 – Koonung Park Masterplan

10.3 Draft Lawford Reserve Plan - Endorsement for Consultation

Responsible Director: Director Planning & Environment

File No. T16/62

The ultimate destination for this report is: COUNCIL AGENDA

Neither the Director, Manager nor the Officer authoring this report has a conflict of interest in the matter.

SUMMARY

The purpose of this report is to outline the need to proceed with the upgrading of Lawford Reserve in light of the forthcoming completion of the Tullamore Estate Stage 1 open space.

Major upgrading of Lawford Reserve has been endorsed by Council through specific recommendations in the Doncaster Hill Strategy, Doncaster Hill Urban Masterplan, Doncaster Hill Public Art Masterplan, Manningham Open Space Strategy, Manningham Bicycle Strategy and the endorsed plans for the Tullamore Estate development.

Mirvac's Tullamore Estate development at the former Eastern Golf Course site has commenced construction, with the southern portion of the future Council open space within Tullamore (continuous with Lawford Reserve) to be completed in early 2017. Accordingly, it is imperative that Lawford Reserve be planned for and the initial capital improvements undertaken at the same time, in order that the new open space can be properly integrated with Lawford Reserve.

In 2015, local resident and wider community input was sought into future planning for the Reserve and a draft Plan has subsequently been prepared taking into consideration the community feedback received.

The draft Plan proposes major earthworks to create more useable areas, shared paths, secondary paths, a new district playspace, paved multiuse space, public toilets, picnic and barbecue facilities, shelter, public art, signage, landscape development and other open space improvements.

Implementation of the Plan would take place over a number of financial years after its final endorsement by Council, commencing with the major earthworks and shared path connection to ensure the physical linking of Lawford Reserve with the public open space planned for the Tullamore Estate.

This report recommends Council's endorsement of the draft Lawford Reserve Plan for public consultation (refer Attachment 2).

1 BACKGROUND

- 1.1 Lawford Reserve is located on the eastern side of former Eastern Golf Course (now the Tullamore Estate) just outside the Doncaster Hill boundary and is surrounded by a medium density residential. It has been identified in the *Doncaster Hill Strategy (2002)* and *Doncaster Hill Urban Master Plan (2003)* as an important focus for the provision of informal recreation opportunities for Doncaster Hill's future residents.
- 1.2 This large reserve (2.1 hectares) currently connects to four residential streets and is used by local residents as a thoroughfare to Williamsons Road and Westfield Doncaster. The Reserve also has a drainage function and works have been carried out in the gully area over the years to improve local drainage.
- 1.3 It is a large reserve, but as its usage increases in association with the development of the Tullamore Estate and Doncaster Hill, further open space facilities will be needed.
- 1.4 Facilities currently include a play space (2-7 years), basketball ring, cricket pitch, seating, drinking fountains and an extensive path network. Recommendations for Lawford Reserve from the *Doncaster Hill Urban Masterplan* include further play and picnic facilities, more space for ball games, skateable areas, a dog park, public toilets and public art.
- 1.5 As it abuts the Tullamore Estate, Lawford Reserve will also have further linkages when that site is redeveloped. The east-west gully which dissects the Reserve continues through Tullamore and will become an important linear park including shared paths and recreation facilities.
- 1.6 20% of the Tullamore Estate will become public open space but the primary function of the majority of that space is to protect trees and significant bushland, and to provide for local play and informal recreations. Consequently, the additional 2,500+ residents that will live on the site will also use adjoining existing Council open space, particularly Lawford Reserve, for some of their recreation needs.
- 1.7 The projected public use of Lawford Reserve will now be higher than that anticipated in the *Doncaster Hill Strategy*. The Tullamore Estate Development Plan also proposes additional facilities in Lawford Reserve, including a shared path connection through Lawford Reserve joining the Tullamore Estate to Westfield Doncaster.
- 1.8 Construction works have commenced at Tullamore. It is imperative that Lawford Reserve be planned for and the initial capital improvements undertaken at the same time, in order for the Tullamore open space to be integrated with Lawford Reserve.
- 1.9 The development of Doncaster Hill open space (and the purchase of additional open space) is funded through open space developer contributions. Over the last five years, an average of \$460,000 per annum has been received for the purchase and development of Doncaster Hill open space. The development of Lawford Reserve will be fully funded from developer contributions.
- 1.10 Planning for the Reserve has commenced, and preliminary community input has been sought as part of this process. There is now an understanding in the community that upgrades are on the horizon.

- 1.11 Specific community input was sought between 18 September and 23 October 2015, via:
- A flyer posted to over 1100 households surrounding the Reserve
 - Flyers distributed to visitors to MC² civic plaza as part of the launch of the Plaza Park project
 - On site signage
 - Council's website
 - Social media
 - YMCA youth services contacts
 - An on site community drop in session on Saturday 10 October.
- 1.12 The numbers of responses were as follows:
- 122 visits to the web page
 - 14 online surveys completed
 - Six contributions to the four online forum topics
 - 22 attendees at the drop in session
 - Five visits to the Council offices in person
 - Seven letters and emails
 - Four phone conversations
- 1.13 Those interested were invited to complete a short survey (**Attachment 1**) to identify their priorities for Lawford Reserve, specifically in relation to the five general, play space and multipurpose space elements (from a suggestion list with an option to specify Other) that they would like to see in Lawford Reserve.
- 1.14 The most popular requests for the Reserve were:

Seating areas	18
More canopy trees	15
Multiuse: Basketball half court	13
Play: Natural landscapes	11
More planting beds	10
Lighting	10
Toilet facilities	10
Play: Swings	10
Formal tree planting	9
Picnic areas (eg. shelters and barbecue facilities)	8

- 1.15 At the same time, some objections or concerns were raised as follows:

Toilet facilities	6
Multiuse: Skateable elements	5
Public art	5
BBQ	2
Carparking	1
Sandpits	1
Mass shrub planting will result in drug use	1
Lighting	1
Noise	1
Littering	1

- 1.16 Several elements received mixed responses:

	For	Against
Toilet facilities	10	6
Lighting	10	1
Barbeque	8	2
Carparking	6	1
Multiuse: Skate	3	5
Play: Sand	3	1
Public art	3	5

2 PROPOSAL/ISSUE

- 2.1 The draft Plan (as shown in **Attachment 2**) proposes a major upgrade to this large (2.1 hectare) reserve to integrate the existing reserve into the new Tullamore Estate public open space network in order for the Reserve to adequately function as the main open space reserve serving both this segment of Doncaster Hill and the additional 2,500+ residents of the Tullamore Estate.
- 2.2 The design reflects the recommendations of the *Doncaster Hill Urban Masterplan* and includes shared paths, secondary paths, a new district playspace, skateable spaces, multiuse spaces, public toilets, picnic and barbecue facilities, shelter, public art, seating, landscape development and other open space improvements.
- 2.3 The most common concerns raised during the initial community consultation were regarding the provision of public toilets, skateable spaces and public art.
- 2.4 Council officers consider it would be appropriate to provide a small public toilet in association with the scale of recreation facilities proposed. In particular the combination of a district level playspace and barbecue area. It should also be noted that no public toilets will be provided within the Tullamore estate open space. The *Doncaster Hill Urban Masterplan* also recommended public toilets within Lawford Reserve.
- 2.5 Council officers consider it is important to include the provision of skateable multi-use spaces in Lawford Reserve for the following reasons:

- 2.5.1 This site has been earmarked as an appropriate location for skate provision in the *Doncaster Hill Urban Masterplan* since 2002.
 - 2.5.2 Locations near activity centres and public transport are strategically desirable for skate facilities.
 - 2.5.3 Young people are legitimate users of public open space and it is appropriate to provide for them.
 - 2.5.4 Paved areas such as 'urban' themed skateable spaces are also valuable facilities for other recreational uses such as ball play, scooters and learning to ride for all ages.
 - 2.5.5 Lawford Reserve is a large Reserve, and the skateable area will represent less than 2% of the area. Any change in character and use will be localised.
- 2.6 The *Doncaster Hill Public Art Masterplan* 2003 recommended a series of small scale playful sculptures be developed along the path network. This type of public art is generally well accepted by the community and appropriate for the more developed landscape character intended for Lawford Reserve.
 - 2.7 The development would take place over a number of financial years with the open space upgrade being completed within the same timeframe as Tullamore Estate Stage 1 and 2 open space development.

3 PRIORITY/TIMING

- 3.1 Mirvac's Tullamore Estate development at the former Eastern Golf Course site has commenced construction, with the southern portion of the future Council open space within Tullamore (continuous with Lawford Reserve) to be completed in early 2017. Accordingly, it is imperative that Lawford Reserve be planned for and the initial capital improvements undertaken at the same time, in order that the new open space can be properly integrated with Lawford Reserve.

4 POLICY/PRECEDENT IMPLICATIONS

- 4.1 A major upgrade of Lawford Reserve has previously been endorsed by Council through specific recommendations in the *Doncaster Hill Strategy (2002)*, *Doncaster Hill Public Art Masterplan (2003)*, *Manningham Open Space Strategy (2014)*, *Manningham Bicycle Strategy (2013)* and the endorsed plans for the Tullamore development.

5 BEST VALUE

- 5.1 This project aligns to the Best Value provisions in sections 208(A) to (J) of the *Local Government Act 1989* as follows:
- 5.2 *Services being responsive to the needs of the community:*
 - 5.2.1 The major upgrade to Lawford Reserve is required to meet the additional local population growth through both the Doncaster Hill residential development and the Tullamore development. It will deliver community expectations from the various strategies and plans for Doncaster Hill and Tullamore.

- 5.2.2 The upgrade is a specific response to the changing local demographics and planning for recreation and open space needs in higher density areas.
- 5.2.3 Quality facilities in open space are critical to community health and wellbeing, and are regularly used as places to socialise and connect with neighbours and the wider community. With the future development of this area of Doncaster Hill and Tullamore, Lawford Reserve has the potential to become one of the most highly used local parks in Manningham and, given the connection to Westfield Doncaster, a community meeting point.
- 5.3 *Services being accessible to those for whom they are intended:*
- 5.3.1 Lawford Reserve is a district level reserve and is well serviced by public transport on nearby major roads.
- 5.3.2 The upgrade includes provision of disabled parking and an accessible toilet, which will increase opportunities for people with disabilities and mobility issues to benefit from outdoor recreation.
- 5.4 *Regular consultation with the community on the services provided:*
- 5.4.1 The extent of consultation associated with the preliminary stages of development of this plan was increased due the size and strategic significance of this Reserve. Prior to preparation of a draft plan, the community was asked for feedback around the recommendations of the relevant strategies, and their views regarding the Reserve.
- 5.4.2 A second round of consultation is now proposed, with a draft Development Plan to be placed on public exhibition for a period of one month. All feedback will be collated and used to inform any changes before the Plan is finally endorsed by Council.
- 5.5 *Quality and Cost of Services:*
- 5.5.1 The development of Doncaster Hill open space (and the purchase of additional open space) is funded through open space developer contributions. Over the last five years, an average of \$460,000 per annum has been received for the purchase and development of Doncaster Hill open space. The development of Lawford Reserve will be fully funded from developer contributions.

6 CUSTOMER/COMMUNITY IMPACT

- 6.1 The local community is aware that an upgrade to Lawford Reserve is proposed, and will be awaiting the next stage of development.
- 6.2 Through the initial consultation phase, several long-term residents have expressed concern in relation to any change to the character of the park, and more specifically the impact of any facilities for skaters or young people.
- 6.3 The most common concerns raised during the initial community consultation were regarding the provision of public toilets, skateable spaces and public art. Council officers consider it is important to include the provision of such facilities in the draft Plan.
- 6.4 Visitors to the Reserve will be temporarily inconvenienced during the construction phase.

7 FINANCIAL RESOURCE IMPLICATIONS

- 7.1 An initial estimate of the total cost of implementing the Plan is \$1,165,000. The draft *Indicative 10 Year Capital Works Program* includes expenditure in relation to Lawford Reserve as \$375, 000 in 2016/2017 and \$395,000 in both 2017/2018 and 2018/2019.
- 7.2 The capital works business case will be updated when the final plan is endorsed by Council.

8 SUSTAINABILITY

- 8.1 Lawford Reserve, as does the adjoining Tullamore Estate open space, contains a major gully and overland flow path that will be integrated into the landscape design of the open space.
- 8.2 Where possible, products and materials will be selected with consideration for environmental impacts and embodied energy.
- 8.3 The upgrade of Lawford Reserve will be critical to the social sustainability of this rapidly changing urban area.

9 REGIONAL/STRATEGIC IMPLICATIONS

- 9.1 The major upgrade of Lawford Reserve has been endorsed by Council through specific recommendations in the *Doncaster Hill Urban Masterplan*, *Doncaster Hill Public Art Masterplan (2003)*, *Manningham Open Space Strategy (2014)*, *Manningham Bicycle Strategy (2013)* and the endorsed plans for the Tullamore Estate development.
- 9.2 The *Doncaster Hill Urban Masterplan* states: 'It is highly desirable that each of the four residential quadrants formed by the main intersection on Doncaster Hill has ready access to a high quality green urban park in near proximity, which is strongly linked with the surrounding area. It is intended that the urban parks be developed as tranquil, treed, predominantly green open spaces which offer quality play opportunities, sheltered seating and other forms of passive recreation in well lit, safe environments.'

10 CONSULTATION

- 10.1 The preliminary consultation during which the community was invited to suggest ideas for elements to be included in the Reserve, ran from 18 September to 23 October 2015.
- 10.2 This report proposes a second round of consultation in May-June 2016 to seek feedback on the draft Plan for the Reserve.

11 COMMUNICATIONS STRATEGY

- 11.1 Exhibition of the draft Lawford Reserve Plan and an invitation for the community to make submissions would be communicated by:
- Flyers posted to over 1100 households surrounding the Reserve, including a hard copy feedback form;
 - Advertisement of the public exhibition in local newspapers and Council's website;
 - Signs located within the Reserve;
 - Social media;

- Mirvac's contact with future residents of Tullamore; and
- YMCA youth services contacts.

12 CONCLUSION

- 12.1 The timely upgrading of Lawford Reserve is important in responding to the recreation and open space needs of existing and future residents in both Doncaster Hill and the Tullamore Estate.
- 12.2 It is proposed that the draft Lawford Reserve Plan, which has been developed having regard to existing adopted Council strategies and plans and initial community consultation, be exhibited for a four week period to seek further feedback.
- 12.3 Following the consultation period any submissions received would be considered by Council which would then decide what changes to make to the Plan prior to its final endorsement for implementation over the coming years.

OFFICER'S RECOMMENDATION

That Council:

- (A) Endorses the draft Lawford Reserve Plan (refer Attachment 2) for public consultation for a four week period.**
- (B) Notes that following the consultation period a report considering submissions received will be presented to a future Council meeting.**

**MOVED: O'BRIEN
SECONDED: HAYNES**

That the Recommendation be adopted.

CARRIED

"Refer Attachments"

Attachment 1 – Community Survey
Attachment 2 – Draft Lawford Reserve Plan

* * * * *

Attachment 1

Be part of history – help shape Lawford Reserve

We are seeking your input into developing the Lawford Reserve Development Plan. Please complete this short survey to identify your priorities for Lawford Reserve by Friday 16 October 2015.

Lawford Reserve

1. From the list below choose up to five elements that you would like to see in Lawford Reserve

<input type="checkbox"/>	Seating areas
<input type="checkbox"/>	Quiet secluded areas
<input type="checkbox"/>	Formal tree planting
<input type="checkbox"/>	More canopy trees
<input type="checkbox"/>	More planting beds
<input type="checkbox"/>	Picnic areas (e.g. shelters and BBQ facilities)
<input type="checkbox"/>	Lighting
<input type="checkbox"/>	Toilet facilities
<input type="checkbox"/>	Car parking
<input type="checkbox"/>	Public Art
<input type="checkbox"/>	Bike education/cycle play area
<input type="checkbox"/>	Landscape features such as rockwork
<input type="checkbox"/>	Other. (Please specify):

Play space elements

2. From the list below choose up to five elements that you would like to see in Lawford Reserve

<input type="checkbox"/>	Sand
<input type="checkbox"/>	Natural landscapes (e.g. grassed slopes and rockwork for climbing and rolling)
<input type="checkbox"/>	Loose material for imaginative and nature play
<input type="checkbox"/>	Swings
<input type="checkbox"/>	Cubby house
<input type="checkbox"/>	Rockers
<input type="checkbox"/>	Climbing nets
<input type="checkbox"/>	Climbing ropes
<input type="checkbox"/>	Other. (Please specify):

Multipurpose space elements

3. From the list below choose up to five elements that you would like to see in Lawford Reserve

<input type="checkbox"/>	Skatable elements
<input type="checkbox"/>	Basketball half court
<input type="checkbox"/>	Rebound wall
<input type="checkbox"/>	Soccer goal
<input type="checkbox"/>	Table tennis
<input type="checkbox"/>	Volleyball/badminton net
<input type="checkbox"/>	Other. Please specify:

4. What is your gender?

<input type="checkbox"/>	Male
<input type="checkbox"/>	Female
<input type="checkbox"/>	Other

5. What is your age group?

<input type="checkbox"/>	Under 18	<input type="checkbox"/>	50-59
<input type="checkbox"/>	18-24	<input type="checkbox"/>	60-69
<input type="checkbox"/>	25-34	<input type="checkbox"/>	70-84
<input type="checkbox"/>	35-49	<input type="checkbox"/>	85+

6. Which of the following best describes your household composition?

<input type="checkbox"/>	Adults only
<input type="checkbox"/>	Adults with pre-school aged children
<input type="checkbox"/>	Adults with primary school aged children
<input type="checkbox"/>	Adults with secondary school aged children
<input type="checkbox"/>	Adults with adult children

7. Do you own a dog?

<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

8. Are there any other comment?

DRAFT LAW FORD RESERVE PLAN Attachment 2



10.4 Planning Scheme Amendment GC42 - Environmentally Sustainable Development Policy- Consideration of Submissions

Responsible Director: Director Planning & Environment

File No. T16/57

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

The purpose of this report is to present submissions received to Amendment GC42- Environmentally Sustainable Development Policy.

Manningham City Council, together with Darebin City Council, is participating as a second round group of metropolitan Councils proposing to introduce an Environmentally Sustainable Development Policy, with the relevant amendments gazetted on 19 November 2015.

Amendment GC42 to both the Darebin and Manningham Planning Schemes introduces a Local Planning Policy (Environmentally Sustainable Development) to ensure that development achieves best practice in environmental sustainability, from the design stage through to construction and operation. The proposed policy also sets out application requirements and, dependent on the scale of the development, an applicant will need to demonstrate how the relevant policy objectives will be achieved by completing either a Sustainable Design Assessment (SDA) or a Sustainability Management Plan (SMP).

The Amendment was publicly exhibited from 11 February to 15 March 2016 with both Councils using a consistent approach to the exhibition process.

A total of eleven (11) submissions have been received by Manningham and Darebin during the exhibition, of which eight (8) are in support of the Amendment and one recommends a minor change. Two of the submissions were received after the closing date. One supports the Amendment and one, lodged by the Housing Industry Association (HIA), objects to the introduction of the Policy.

The exhibition period has now closed and Council is required to consider all submissions received and, in relation to those submissions which request a change to the Amendment, must either change the Amendment in the manner requested, refer the submissions to an independent panel or abandon the Amendment.

It is recommended that minor changes be made to the Amendment in response to a submission received from Sustainability Victoria. However no changes are recommended to the Amendment in response to the HIA's submission which is similar to that already considered by independent panels which considered submissions to the similar previous amendments.

Accordingly it is recommended that the HIA submission be referred to an independent panel for consideration.

1 BACKGROUND

- 1.1 Manningham City Council, together with Darebin City Council, is participating as a second round group of metropolitan Councils proposing to introduce Environmentally Sustainable Development (ESD) Policy provisions in their respective planning schemes.
- 1.2 Amendment GC42 builds on the collaborative process undertaken by the Cities of Banyule, Moreland, Port Phillip, Stonnington, Whitehorse and Yarra (the Joint Councils) who recently introduced an ESD Policy into their respective planning schemes, gazetted on 19 November 2015.
- 1.3 Amendment GC42 proposes to introduce an ESD Policy at Clause 22.12 to the Manningham Planning Scheme. More specifically, the Amendment proposes to:
 - Introduce a new Clause 22.12 Environmentally Sustainable Development Policy (ESD) into the Local Planning Policy Framework of the Manningham Planning Scheme;
 - Change the Municipal Strategic Statement (MSS) at Clause 21.10 (MSS) to reflect the introduction of Clause 22.12; and
 - Amend the MSS at Clause 21.16 Key References, to update recent reviews of documents.
- 1.4 Introduction of the Policy will require preparation of a sustainability assessment as part of a planning permit application.
- 1.5 The proposed ESD Policy is consistent with the recommendations from the Ministerial Advisory Committee and Panel (MACP) Report on the *Environmentally Efficient Design Local Policies* (7 April 2014), and has been developed with a similar content to policies recently approved for the Round 1 Joint Councils.
- 1.6 At its meeting on 15 December 2015 Manningham City Council resolved to seek authorisation from the Minister for Planning to prepare and exhibit Amendment GC42 to the Manningham Planning Scheme. That authorisation was received on 19 January 2016.
- 1.7 Manningham and Darebin Councils jointly prepared the public notification of the Amendment, which was then exhibited between 11 February 2016 and 15 March 2016.

2 PROPOSAL/ISSUE

- 2.1 A total of eleven (11) submissions have been received by Manningham and Darebin during the exhibition. A summary of the submissions is included as **Attachment 2**.
- 2.2 Subject to the provisions of Section 22 (1) of the *Planning and Environment Act 1987* a planning authority must consider all submissions made on before the date set out in the notice. Section 22(2) provides that a planning authority may consider a late submission.

- 2.3 Section 23(1) of the Act specifies that after considering a submission which requests a change to the amendment, the planning authority must:
- Change the amendment in the manner requested; or
 - Refer the submission to a Panel appointed under part 8, or
 - Abandon the amendment or part of the amendment.
- 2.4 In relation to the last option above, Amendment GC42 has been prepared and exhibited with Darebin Council. If Manningham Council resolves to abandon the amendment or part of the amendment, it could preclude Darebin Council from proceeding to refer the amendment to an independent panel appointed under Part 8 of the *Planning and Environment Act 1987*. Notwithstanding this consideration, Manningham could seek to split amendment if approved by DELWP.
- 2.5 Eight submissions in support of the Amendment have been received from the Cities of Bass Coast, Boroondara, Moreland, Stonnington, Yarra and Yarra Ranges; the Municipal Association of Victoria (MAV); and the Council Alliance for Sustainable Built Environment (CASBE). Many of these submissions commend the approach undertaken by the six Joint Councils and strongly support the combined approach of the GC42 amendment.
- 2.6 Sustainability Victoria has recommended a minor administrative change to the Amendment.
- 2.7 Two of the submissions were received after the closing date. A submission from Mirvac supports the Amendment and one, lodged by the Housing Industry Association (HIA), objects to the introduction of the Policy.

Issues raised in the submissions

- 2.8 Sustainability Victoria has requested that the reference to the *Guide for Best Practice for Waste Management in Multi-Unit Developments (Sustainability Victoria, 2010)* be removed from the ESD Policy as it is no longer current, nor supported by Sustainability Victoria, and has been withdrawn from circulation.
- 2.9 Ensuring consistency of the ESD Policy is an important element of this Amendment. The purpose of reference documents within planning scheme provisions is to provide information to assist the responsible authority in making decisions. This purpose was highlighted in the MACP Panel Report Round 1 group of Councils. The recommended deletion of the *Guide for Best Practice for Waste Management in Multi-Unit Developments (Sustainability Victoria, 2010)* is considered reasonable taking into account that Sustainability Victoria has identified its own document to be redundant.
- 2.10 It is therefore considered appropriate that this document be deleted from the reference documents of Clause 22.12-6 of the Policy, subject to the provisions of clause 23 (1) a) of the *Planning and Environment Act 1987*.
- 2.11 It is further considered necessary to revise the explanatory report to reflect this change to Clause 22.12.
- 2.12 The revised version of the ESD Policy is included in **Attachment 1**.

Late Submissions

- 2.13 One of the two late submissions was from Urbis on behalf of Mirvac. The submission did not constitute an objection but provided comments including:

- Cost prohibitive sustainability features should not be imposed;
- Council should provide the resources to assess the sustainability reports in a timely manner; and
- It should be clear that it is sometimes impractical to meet all sustainability criteria.

2.14 Manningham Council Officers provided a letter in response to that submission noting the following:

- In relation to the extent of sustainability efforts required and the need for confirmation that developments are not required to comply with every listed sustainability criteria, the Policy Basis under Clause 22.12-1 does not prescribe performance outcomes. The mandatory requirements relate to the submission of ESD application requirements to demonstrate how the relevant objectives are achieved.
- It is envisaged that mechanisms will be implemented by Council to provide clear communication with developers of Council's expectations in meeting ESD standards.
- In response to the statement that Council should not impose cost-prohibitive sustainability features in any development, Clause 22.12-5 refers to the need to have regard to the type and scale of the development and enables considerations of measures that are not cost prohibiting. It was further indicated in the *Environmentally Efficient Design Local Policies Advisory Committee (EEDAC) and Panel Report* (7 April 2004) that the proposed policies are unlikely to impose a regulatory cost burden on applicants.
- The recent Monash Planning Scheme Amendment C113 Panel Report (22 May 2015) on the proposed ESD policy reiterated that the consideration of affordability should extend beyond construction and consider on-going servicing costs.
- In relation to the need for a commitment from Council that it will provide the resources required to prevent unnecessary delays in providing feedback and approval to developers, the following comments were made:
 - Council currently employs a Sustainability Planner to review sustainability Management Plans (SMP) and Sustainable Design Assessments (SDA) and provide sustainability advice.
 - It is anticipated that any increase in ESD referrals may likely be from SDAs, which are less detailed than SMPs. The quality and consistency of these SDAs should greatly improve with the introduction of the new self-assessment tool at the planning stage, BESS (Built Environment Sustainability Scorecard).
 - The long term goal is to train Statutory Planners to evaluate the SDAs with the assistance of new ESD factsheets which cover best practice guidelines for the 10 key sustainability criteria.

2.15 A second late submission was lodged by the HIA. This late submission objects to the proposed amendment on the basis that the proposed changes:

- Overlap and contravene the role of the National Construction Code (NCC) for buildings.

- Go against the decisions made at VCAT regarding what is reasonable for local government to require as part of a planning permit.
 - Have not been tested through a rigorous and comprehensive cost benefit analysis.
 - Disregard that changes on construction detail may occur and should not be bound by planning permit.
 - Would create enforcement issues and difficulties to the building surveyor.
 - Do not adequately consider housing affordability.
 - Have not adequately considered alternatives to additional planning scheme policies or permit requirements.
- 2.16 It is noted that the submission is essentially the same as those lodged by the HIA in relation to both the Joint Councils amendments and Amendment C113 to the Monash Planning Scheme and which have already been considered by two independent panels.
- 2.17 It is relevant to note that the proposed ESD policy has been prepared to adopt a consistent approach across the municipalities as recommended by the Department of Environment, Land, Water and Planning (DELWP). Consequently, the provisions included in the proposed policy reflect the changes recommended by the planning panels in the previous Planning Scheme amendments, and the resulting gazetted Local ESD policy introduced by the Round 1 of Joint Councils.
- 2.18 The EEDAC and Panel Report which considered submissions to the Joint Councils amendments found that:
- *There is a strong legislative and policy framework that supports the need for sustainable development and which recognises that both planning and building have a significant role to play in achieving it.*
 - *There is a role and a statutory obligation for planning to advance sustainability.*
 - *Whilst the existing State Planning Policy Framework and Victoria Planning Provisions provide a good starting point for the inclusion of sustainability, there are clear areas for improvement.*
 - *The role of planning in achieving sustainability is limited by the fact that it can only influence development that requires a planning permit.*
 - *A Statewide approach to sustainability in planning would be the most effective way to achieve the greatest sustainability outcomes; however, there is still a potential role for local policies to play in achieving greater local sustainability outcomes.*
 - *Any local approach should include a sunset clause that would enable the review of these policies upon the introduction of any Statewide approach.*
 - *The fact that the building regulatory system is generally not involved at the initial design stage of a development, when the orientation and internal layout of buildings is determined, can result in a less desirable design outcome, even though the minimum thermal energy rating is met.*
 - *The involvement of planning at the initial site planning stage enables the orientation, internal layouts and site development to be dealt with in a manner that may assist at the building approval stage in achieving*

the best design outcome in achieving the minimum or even a higher thermal energy rating of the building.

- *There are clear positive economic, social and environmental benefits to be gained through improved sustainable development outcomes in planning.*
- *The consideration of 'affordability' should extend beyond construction and consider ongoing servicing costs.*
- *The approach to sustainability in planning schemes be further reviewed to provide a more coherent, strengthened approach to implementation. This should be based on a Statewide approach and include stronger, higher guidance in the State Planning Policy Framework and Clause 65, as a minimum, with consideration of a range options.*
- *The use of Local Policies until such time as a Statewide approach is developed should be supported, with the inclusion of a sunset clause.*

- 2.19 It was also noted in the Panel Report relating to Amendment C113 to the Monash Planning Scheme that *"the issues raised by HIA were considered comprehensively in the EEDAC report, and there is nothing new in the submissions that would suggest a diversion from the key findings of that report."*

3 PRIORITY/TIMING

- 3.1 Ministerial Direction No. 15 sets the timeframe for completing the various steps in the Planning Scheme amendment process.
- 3.2 Pursuant to Clause 4(3) of the Ministerial Direction, Council must request the appointment of a Panel within 40 business days of the closing date for submissions unless a Panel is not required.
- 3.3 As submissions closed on 15 March 2016, it will be necessary to request the appointment of a Panel no later than 13 May 2016.
- 3.4 Once a decision has been made by Council to refer submissions to an independent panel, a formal request to appoint a Panel will be made.

4 POLICY/PRECEDENT IMPLICATIONS

- 4.1 The proposed local policy at Clause 22.12 is consistent with the key ESD principles set out in Clause 21.10 of the Manningham Municipal Strategic Statement (MSS). These include energy conservation, water conservation, protecting human health and protecting and enhancing the built, natural and cultural environments.
- 4.2 The Amendment does not change the objectives or strategies in the current MMS but simply introduces a number of new provisions to establish a clear link between the MSS and the new policy.
- 4.3 The Amendment is consistent with other provisions in the MSS, in particular Clause 21.05 Residential; Clause 21.06 Low Density; Clause 21.07 Green Wedge & Yarra River Corridor; Clause 21.08 Industrial, Clause 21.12 Infrastructure.
- 4.4 The Amendment is also consistent with other policies in the Scheme, in particular Eastern Golf Course Key Redevelopment Site Policy Clause 22.17, as it reinforces the need for future development to respond to sustainable

development principles and providing guidance in achieving sustainability in the most efficient way.

5 CUSTOMER/COMMUNITY IMPACT

- 5.1 The Policy will assist in providing certainty to applicants in relation to application requirements relating to environmental sustainability for medium to large scale development.
- 5.2 The community has had an opportunity to comment on the Amendment and to make submissions during the exhibition process.
- 5.3 If Council decides to refer submissions to an independent panel, all submitters to Amendment GC42 will have the opportunity to be heard by the panel and Council will consider the report of that panel before making a decision as to whether to adopt the Amendment and submit it to the Minister for Planning for approval.

6 COUNCIL PLAN/ MEASURE OF ACHIEVEMENT OF ACTION

- 6.1 The ESD Policy is a specific initiative (4.1) in Council's *Strategic Resource Plan 2015/2016* and responds to Strategic Objective 4 – *Planning for Where we Live* in the Council Plan 2013-2017:

We recognise the need to continue to respond to the challenges of population growth. Council endeavours to take a considered and sustainable approach to development, respecting the natural environment. Council will work collaboratively with the community to ensure effective planning is in place and local infrastructure meets the needs of future populations.

7 FINANCIAL RESOURCE IMPLICATIONS

- 7.1 The cost of preparing and processing the Amendment is included in the Strategic Planning Unit's 2015/16 operational budget.
- 7.2 Undertaking this amendment with Darebin City Council has reduced the overall costs through sending joint letters and sharing the cost of advertising in the Government Gazette.
- 7.3 Should the Policy be included in the Planning Scheme a number of processes are recommended to assist in the implementation of the Policy:
 - Provision of suitable training and assessment tools for statutory planners is considered a key element in supporting the resource requirements of smaller scale assessments and establishing consistency in information requirements and assessments;
 - Improved information to developers and advice on Council's expectations;
 - Development of checklist for smaller scale developments; and
 - Need to establish consistency of referrals and internal processes.

8 SUSTAINABILITY

- 8.1 The introduction of the ESD local policy will implement sustainable design principles in the planning process, resulting in improved sustainable development outcomes.

- 8.2 The achievement of sustainable development outcomes is likely to result in significant economic, social and environmental benefits. These benefits were identified by the Advisory Committee:

“resilience to warming climate with amenity and health benefits; higher thermal performance of buildings leading to reduced energy consumption, lower peak demand, and better consumer outcomes, reduced water consumption; at a broader planning level better designed suburbs and urban environments, with improved social, environmental and economic outcomes.”

- 8.3 The Amendment is expected to have:

Environmental benefits by requiring new buildings and additions to achieve greater levels of energy and water efficiency, indoor environmental quality, stormwater management, sustainable transport, waste management and urban ecology will have far reaching environmental benefits.

Economic benefits by maximising sustainable design at the planning stage and minimising the costs associated with retrofit and poor design will provide cost savings on utilities.

Social benefits by facilitating sustainable built form which is more affordable over the life of the building for commercial and residential occupiers, as ongoing servicing costs will be reduced, thus having a positive net community benefit.

9 REGIONAL/STRATEGIC IMPLICATIONS

- 9.1 As members of the Council Alliance for a Sustainable Built Environment (CASBE), Manningham has been working with Darebin in processing this amendment.
- 9.2 The CASBE group has also been active in supporting the development of the policy and assessment tools. Both CASBE and some of the individual member Councils have made submissions in support of the Amendment.

10 CONSULTATION

- 10.1 In accordance with the requirements of section 19(1) of the *Planning and Environment Act 1987* written notice of Amendment GC42 was given to prescribed Ministers and key stakeholders and a notice was placed in the Victoria Government Gazette, and the Manningham Leader.
- 10.2 The Amendment was exhibited between 11 February 2016 and 15 March 2016 and the exhibition was a collaborative approach between Manningham and Darebin Councils.
- 10.3 The collaborative exhibition process included a joint letter signed by the Cities of Darebin and Manningham to Prescribed Ministers, industry groups (as per first round of six Councils), other Ministers, Victorian Councils who offer the Sustainable Design Assessment in the Planning Process (SDAPP) program or have provision of the ESD Local Planning Policy in the SPPF, members of CASBE, respective Local Members of Parliament, neighbouring Councils, regular planning permit applicants and other built environment professionals and groups.
- 10.4 In addition to the joint letters, advertising included notices about Amendment GC42 in the Manningham Leader. Amendment documentation was also

available at the Planning Counter, local municipal libraries, corporate website and Your Say Manningham website.

- 10.5 An information session was held on Thursday 3 March 2016. No one attended that session.

11 COMMUNICATIONS STRATEGY

- 11.1 All submitters will continue to be kept informed about the Amendment process. Submitters will be notified of Council's decisions at each key stage of the amendment process. If submissions are referred to an independent panel, all correspondence relating to the hearing will be prepared by Planning Panels Victoria.

12 CONCLUSION

- 12.1 The proposed ESD policy is consistent with the policies for the Round 1 Joint Councils included in amendments to their Planning Schemes recently approved by the Minister for Planning.
- 12.2 The vast majority of submissions received support the introduction of the policy.
- 12.3 The only objection to the amendment was received from the HIA, which was essentially the same as that considered by panels which considered submissions to both the Joint Councils amendments and an amendment to the Monash Planning Scheme.
- 12.4 Given that it is considered that is not appropriate to change the Amendment as requested in this submission, it is recommended that Council request that the Minister for Planning appoint an independent panel to consider the submission.

OFFICER'S RECOMMENDATION

That Council:

- (A) Notes all submissions received in response to Amendment GC42 to the Manningham Planning Scheme;**
- (B) Requests that the Minister for Planning appoint an Independent Panel under part 8 of the *Planning and Environment Act 1987*, to consider all submissions received in response to Amendment GC42 to the Manningham Planning Scheme;**
- (C) Endorses the officers' recommended responses to the issues raised by the submitters as shown in Attachment 2;**
- (D) Endorses the recommended post exhibition changes to the Local Policy (22.12) shown in Attachment 1 for inclusion in Council's submission to an independent panel; and**
- (E) Informs all submitters of Council's decision.**

MOVED: GALBALLY
SECONDED: McLEISH

That the Recommendation be adopted.

CARRIED

“Refer Attachments”

Attachment 1 – Exhibited Amendment with Recommended Changes to Clause 22.12
(Environmentally Sustainability Development Policy)
Attachment 2 – Summary of Submissions and Officers’ Response

* * * * *

Attachment 1

Planning and Environment Act 1987

DAREBIN PLANNING SCHEME

MANNINGHAM PLANNING SCHEME

AMENDMENT GC42

EXPLANATORY REPORT

Who is the planning authority?

This amendment has been prepared by the Darebin City Council and Manningham City Council who is the planning authority for this amendment.

The Amendment has been made at the request of Darebin City Council and Manningham City Council.

Land affected by the Amendment

The Amendment applies to all land at:

- Darebin City Council; and
- Manningham City Council (except for land affected by the Activity Centre Zone (Schedule 1) that applies to Doncaster Hill).

What the amendment does

The Amendment introduces a Local Planning Policy to ensure that development achieves best practice in environmental sustainability, from the design stage through to construction and operation.

It seeks to build on the collaborative process undertaken by the Cities of Banyule, Moreland, Port Phillip, Stonnington, Whitehorse and Yarra where a single Panel was appointed to hear all submissions received by the six Councils simultaneously. The combined planning scheme amendment was recently gazetted on 19 November 2015.

Darebin City Council, together with Manningham City Council, is participating as a second round group of metropolitan Councils proposing to introduce ESD Policy provisions in their planning schemes.

Specifically, the amendment:

Darebin Planning Scheme

- Introduces a new Clause 22.12 Environmentally Sustainable Development (ESD) into the Local Planning Policy Framework of the Darebin Planning Scheme; and
- Updates Clause 21.02 Environment and Clause 21.03 Housing to reflect the introduction of Clause 22.12.

Manningham Planning Scheme

- Introduces a new Clause 22.12 Environmentally Sustainable Development Policy (ESD) into the Local Planning Policy Framework of the Manningham Planning Scheme; and
- Changes the Municipal Strategic Statement (MSS) at Clause 21.10 (MSS) to reflect the introduction of Clause 22.12.
- Amends the MSS at Clause 21.16 Key References, to update recent reviews of documents.

The Policy proposes to introduce the following objectives to be satisfied where applicable:

- Energy Performance
- Water Resources
- Indoor Environment Quality
- Stormwater Management
- Transport
- Waste Management
- Urban Ecology

The proposed policy also sets out application requirements and dependent on the scale of the development, an applicant needs to demonstrate how the relevant policy objectives will be achieved by completing either a Sustainable Design Assessment (SDA) or a Sustainability Management Plan (SMP).

The proposed Policy is consistent with the recommendations from the Advisory Committee and Panel report on Environmentally Efficient Design Local Policies (7 April 2014).

Strategic assessment of the Amendment

Why is the Amendment required?

The amendment is required to strengthen the ability for the Responsible Authority to consider environmentally sustainable development (ESD) in the Local Planning Policy Framework (LPPF).

The Advisory Committee and Panel Report on the Environmentally Efficient Design Local Policies (7 April 2014) for the first group of Councils noted that the basic objective in introducing the proposed local policies is....

"that development should achieve best practice in environmentally sustainable development, including from the design stage through construction and operation. It also aims to encourage innovative technology, design and processes in all development, which positively influence the sustainability of buildings".

Darebin City Council

Preparation of an ESD Local Policy has been identified as a piece of further strategic work in the recently adopted and gazetted MSS Amendment C138 and is an implementation action in the Darebin Housing Strategy 2013.

Manningham City Council

The need to address this policy gap was identified in the Manningham Planning Scheme Review 2014 (Action R7) and the Manningham Residential Strategy 2012 (action 2.7). This latter action refers to the need to review ESD Guidelines for medium density development and identify appropriate mechanisms for inclusion in the Manningham Planning Scheme.

There is currently no requirement to submit information on sustainable design for medium density or small scale developments outside of the Doncaster Hill ACZ.

How does the Amendment implement the objectives of planning in Victoria?

The Amendment implements the following objectives of planning in Victoria:

- to provide for the fair, orderly, economic and sustainable use, and development of land; Section 4 (1) (a);

- to provide for the protection of natural and manmade resources and the maintenance of ecological processes and genetic diversity: Section 4 (1) (b);
- to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria: Section 4(1)(c); and
- to balance the present and future interests of all Victorians: section 4 (1) (g).

How does the Amendment address any environmental, social and economic effects?

The introduction of the ESD local policy will implement sustainable design principles in the planning process, resulting in improved sustainable development outcomes.

The achievement of sustainable development outcomes is likely to result in significant economic, social and environmental benefits. These benefits were identified by the Advisory Committee:

- "resilience to warming climate with amenity and health benefits;
- higher thermal performance of buildings leading to reduced energy consumption,
- lower peak demand, and better consumer outcomes,
- reduced water consumption;
- at a broader planning level better designed suburbs and urban environments, with improved social, environmental and economic outcomes."

The amendment is expected to have a positive effect by:

Environmental Effects

- requiring new buildings and additions to achieve greater levels of energy and water efficiency, indoor environmental quality, stormwater management, sustainable transport, waste management and urban ecology will have far reaching environmental benefits.

Economic effects

- maximising sustainable design at the planning stage and minimising the costs associated with retrofit and poor design will provide cost savings on utilities.

Social effects

- facilitating sustainable built form which is more affordable over the life of the building for commercial and residential occupiers, as ongoing servicing costs will be reduced, thus having a positive net community benefit.

Does the Amendment address relevant bushfire risk?

The amendment does not impact on any considerations of bushfire risk.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The Amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Act.

The Amendment meets the requirements of Ministerial Direction No 11 Strategic Assessment of Amendments.

The Amendment is consistent with Ministerial Direction 9 Metropolitan Strategy. The Metropolitan Strategy (Plan Melbourne: Metropolitan Planning Strategy 2014) includes a number of Outcomes, Objectives and Directions which have implications for the proposed Amendment. Relevant outcomes and objectives include:

- Liveable Communities and neighbourhoods: *Create healthy and active neighbourhoods and maintain Melbourne's identity as one of the world's most liveable cities.*
 - Direction 4.3: Create neighbourhoods and communities that support healthy lifestyles.
- Environment and water: *Protect our natural assets and better plan our water, energy and waste management systems to create a sustainable city.*
 - Direction 5.5: Integrate whole of water cycle management to deliver sustainable resilient urban development.
 - Direction 5.7: Reduce energy consumption and transition to clean energy
 - Direction 5.8: Plan for better waste management and resource recovery

The Amendment is not affected by any of the other Minister's Directions under section 12 of the *Planning and Environment Act 1987*.

How does the Amendment support or implement the State Planning Policy Framework and any adopted State policy?

The Amendment is consistent with and supports the following elements of the State Planning Policy Framework:

- Clause 11- Settlement:
 - 11.04-4 Liveable communities and neighbourhoods: To create healthy and active neighbourhoods and maintain Melbourne's identity as one of the world's most liveable cities. In particular one of the strategies aims to achieve and promote design excellence.
 - 11.04-5 Environment and Water: This element identifies the need to "protect natural assets and better plan our water, energy and waste management systems to create a sustainable city."
- Clause 12- Environmental and Landscape Values:
 - 12.01-1: Protection of Biodiversity: The objective of this policy is to "assist the protection and conservation of Victoria's biodiversity, including important habitat for Victoria's flora and fauna and other strategically valuable biodiversity sites."
- Clause 14.02: Water
 - 14.02-2: Water quality: This sets out the objective of protecting water quality; and 14.02-3 water conservation which sets out the objective of ensuring that water resources are managed in a sustainable way.
- Clause 15.02 sustainable development
 - Clause 15.02-1 Energy and Resource Efficiency: The objective indicates the need to "*encourage land use and development that is consistent with the efficient use of energy and the minimisation of greenhouse gas emissions.*"
- Clause 16.01 Residential development
 - 16.01-1 Integrated housing. This policy sets out the objective to promote a housing market that meets community needs. Of particular relevance is the strategy which sets out the need to encourage housing that is both water efficient and energy efficient.
 - 16.01-4 Housing Diversity: The objective of this policy is to provide for a range of housing types to meet increasingly diverse needs. One of the strategy notes the need to encourage development of well-designed medium-density housing which: .. improves energy efficiency of housing.
 - 16.01-5 Housing Affordability: The objective of this policy promotes the delivery of more affordable housing closer to jobs, transport and services. It is relevant to note that one of the strategies is the improvement of housing affordability by:

"Promoting good housing and urban design to minimise negative environmental impacts and keep down costs for residents and the wider community."

- Clause 18.02 Integrated Transport
 - 18.01-1 Land use and transport planning: This policy sets out the objective to create safe and sustainable transport system by integrating land use and transport.
 - 18.02-1 Sustainable personal transport: This policy sets out the objective of promoting the use of sustainable personal transport. One of the strategies specifically relating to new development indicates the need to "ensure development provides opportunities to create more sustainable transport options such as walking, cycling and public transport."
 - 18.02-2 Cycling: The objective of this policy is to "integrate planning for cycling with land use and development planning and encourage as alternative modes of travel."
- Clause 19 Infrastructure
 - Clause 19.01-1 Provision of renewable energy: The objective of this clause is to promote the provision of renewable energy in a manner that ensures appropriate siting and design considerations are met.
 - Clause 19.03-2 water supply, sewerage and drainage: The objective of this clause indicates the need "to plan for the provision of water supply, sewerage and drainage services that efficiently and effectively meet State and community needs and protect the environment."
- Clause 19.03-3 Stormwater: The objective of this policy is "to reduce the impact of stormwater on bays and catchments."

How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

Darebin

Council has demonstrated its commitment to the voluntary Sustainable Design Assessment in the Planning Process (SDAPP) program since 2008. This commitment is embodied within the Municipal Strategic Statement (MSS) and includes several sections relevant to this amendment which include:

- Environment (21.02)
- Housing (21.03)

These policies are similar in direction to the SPPF and provide further strategic justification for the proposed amendment.

The proposed amendment responds to the vision, objectives and strategies in the LPPF as follows:

- The policy aims to incorporate a range of important measures that seek to "*promote and facilitate best practice environmentally sustainable design and promote sustainable living and business practices*" under Clause 21.02-3 Built Environment.
- The policy seeks to "*Encourage the preparation of Sustainable Design Assessments and Sustainability Management Plans for residential, mixed use, industrial and commercial developments as part of the planning permit approval process,*" by providing specific local guidance and policy thresholds where the policy would apply under Clause 21.02-3 Built Environment.
- The policy also builds on actions and strategies in the Darebin Housing Strategy 2013, also adopted in September 2014, which seeks "*to support and facilitate residential developments that respond to best practice environmental design guidelines and*

promote more intensive housing development in sites that exhibit good access to public transport infrastructure” (Objective 5).

- The amendment gives effect to the LPPF by establishing a clear framework through which key sustainability objectives will be addressed in the development process.

It is important to note, that there may be minor changes made to the MSS in accordance with Amendment C137, in the event that it is approved, will support the new policy.

Manningham

Council supports and encourages land use planning and development, design and construction using ESD principles. This commitment is embodied in Clause 21.10 Ecologically Sustainable Development in the MSS. The current Clause 21.10 of the MSS identifies as further strategic work the need to *“investigate the appropriateness of a Local Planning Policy to guide ecologically sustainable development for the municipality.*

The key ESD principles set out in Clause 21.10 are consistent with the proposed local policy. These include energy conservation, water conservation, protecting human health, and protecting and enhancing the built, natural and cultural environments.

Clause 21.10 of the Planning Scheme noted that ESD initiatives should incorporate current best practice, emerging technology and continuous innovation. The proposed policy provides the framework to ESD principles which are considered in the planning permit process.

The Amendment does not change the objectives or strategies in the current MSS provision. It merely introduces a number of new provisions to establish a clear link between the MSS and the new policy.

The Amendment is consistent with other provisions in the MSS, in particular Clause 21.05 Residential; Clause 21.06 Low Density; Clause 21.07 Green Wedge & Yarra River Corridor; Clause 21.08 Industrial, Clause 21.12 Infrastructure.

The Amendment is also consistent with other policies in the Scheme, in particular Eastern Golf Course Key Redevelopment Site Policy Clause 22.17, as it reinforces the need for future development to respond to sustainable development principles and providing guidance in achieving sustainability in the most efficient way.

Does the Amendment make proper use of the Victoria Planning Provisions?

The Amendment has been prepared in accordance with State Government Practice Notes – *Writing a Local Planning Policy and Strategic Assessment Guidelines: for planning scheme amendments.*

In particular the Amendment makes proper use of the Victoria Planning provisions as:

- the MSS includes broad strategic support for the local policy position; and
- local planning policies are appropriate tools to guide decision making in relation to a specific discretion.

How does the Amendment address the views of any relevant agency?

The Amendment will be referred to the relevant agencies as part of the statutory exhibition and notice of the Amendment.

Concern with the amendment raised by Sustainability Victoria:

Sustainability Victoria has requested that the *Guide for Best Practice for Waste Management in Multi-Unit Developments* (Sustainability Victoria 2010) is removed as a reference document from the ESD Policy as it is no longer current, nor supported by Sustainability Victoria and has been withdrawn from circulation.

Response:

Ensuring consistency of the ESD Policy is an important element of this Amendment. The ESD Policy makes allowance for minor changes under Clause 22. 12-6 Reference

Documents' that: "*the above reference documents and websites may be amended from time to time.*"

Moreover the purpose of reference documents is to provide information to assist the responsible authority in making decisions guided by the policy. This purpose was highlighted in the MACP Report.

Officers therefore recommend that it is appropriate to delete the *Guide for Best Practice for Waste Management Multi-Unit Developments* (Sustainability Victoria, 2010) from the reference documents of Clause 22.12-6 of the Policy.

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

The amendment addresses the relevant requirements of the Transport Integration Act 2010.

The amendment will not have a significant impact on the transport system, as defined in the Act, as it would not in itself result in any increase in demand on the transport system.

The amendment is consistent with the transport system objectives of the Act, in particular those contained in Section 10 – Environmental Sustainability.

Resource and administrative costs

• What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?

It is not anticipated that the Amendment will have a significant impact on the resources and administrative costs of the responsible authority.

The Amendment is not considered likely to generate a significance increase in resources to Council as it will not result in an increased number of permit applications.

The policy will provide a transparent and consistent framework for decision-making, reducing resources currently required to negotiate planning outcomes.

Where you may inspect this Amendment

The Amendment is available for public inspection, free of charge, during office hours at the following places:

Darebin City Council

- Darebin City Council Office at 274 Gower Street, Preston.
- Preston Library, 266 Gower Street, Preston.
- Northcote Library at 32-38 Separation Street, Northcote.
- Reservoir Library at 17 -21 Ralph Street, Reservoir.

Darebin City Council's website:

- The amendment documentation maybe viewed at www.darebin.vic.gov.au
- Also visit Darebin's website 'What is Going On?' <http://www.darebin.vic.gov.au/Building-and-Business/Planning-and-development/Whats-Going-On>
- Alternatively visit Darebin's Planning Services Consultation website at www.yoursaydarebin.com.au

Manningham City Council

- Manningham City Council Office, 699 Doncaster Road, Doncaster
- Manningham Libraries

- Manningham website www.yoursaymanningham.com.au

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.delwp.vic.gov.au/public-inspection.

Submissions

Any person who may be affected by the Amendment may make a submission to the planning authority. Submissions about the Amendment must be received by Tuesday 15 March 2016.

A submission must be sent to:

Darebin City Council

Coordinator Strategic Planning

Darebin City Council

PO Box 91

Preston Victoria 3072

Or via email: planningservices@darebin.vic.gov.au

Fax: 8470 8877

Manningham City Council

Manager Economic and Environmental Planning

Manningham City Council

PO Box 1

DONCASTER VIC 3108

or submitted online at www.yoursaymanningham.com.au.

Panel hearing dates

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:

- directions hearing: To commence in the week of 2 May, 2016
- panel hearing: To commence in the week of 30 May 2016

*Planning and Environment Act 1987***DAREBIN PLANNING SCHEME****MANNINGHAM PLANNING SCHEME****AMENDMENT GC42****INSTRUCTION SHEET**

The planning authority for this amendment is the Darebin City Council and Manningham City Council.

The Darebin Planning Scheme is amended as follows:**Planning Scheme Ordinance**

The Planning Scheme Ordinance is amended as follows:

1. In Local Planning Policy Framework – replace Clause 21.02 with a new Clause 21.02 in the form of the attached document.
2. In Local Planning Policy Framework – replace Clause 21.03 with a new Clause 21.03 in the form of the attached document.
3. In Local Planning Policy Framework – insert a new Clause 22.12 in the form of the attached document.

The Manningham Planning Scheme is amended as follows:**Planning Scheme Ordinance**

The Planning Scheme Ordinance is amended as follows:

4. In Local Planning Policy Framework – replace Clause 21.10 with a new Clause 21.10 in the form of the attached document.
5. In Local Planning Policy Framework – replace Clause 21.16 with a new Clause 21.16 in the form of the attached document.
6. In Local Planning Policy Framework – replace Clause 22.12 (no content) with a new Clause 22.12 in the form of the attached document.

End of document

MANNINGHAM PLANNING SCHEME

21.10
17/09/2009
Proposed GD42

ECOLOGICALLY-ENVIRONMENTALLY SUSTAINABLE DEVELOPMENT

21.10-1
02/10/2009
Proposed GD42

Overview

Manningham is committed to **Ecologically-Environmentally** Sustainable Development (ESD), which recognises, values and protects the natural environment and ecological process on which life depends both now and in the future.

Council supports and encourages land use planning and development, design and construction using ESD principles. Key ESD principles include energy conservation, water conservation, protecting human health, and protecting and enhancing the built, natural and cultural environments. ESD initiatives should incorporate current best practice, emerging technology and continuous innovation.

Council's Environmentally Sustainable Development Policy aims to achieve best practice design, construction and operation for new development. This will accelerate Manningham's commitment to being an environmentally sustainable city.

Best practice is defined as a combination of commercially proven techniques, methodologies and systems, appropriate to the scale of development and the specific opportunities and constraints, which are demonstrated and locally available and have already led to optimum ESD outcomes. Best practice in the built environment encompasses the full life of the build.

Building energy management

Many buildings use active mechanisms and non-renewable energy sources to provide thermal comfort. Effective passive heating and cooling relies on building orientation, window design and placement.

Water sensitive design

Water is a scarce resource and needs to be conserved. Manningham Council has developed a Sustainable Water Management Plan ~~called *Water 5 – Sustainable Water Management Plan 2005*~~. Council has also set a target for reduction in water usage of 15% (based on 2001-2004 water consumption levels) by 2015. It is essential to reduce the amount of water used through water conservation and recycling. Water sensitive design offers an alternative to traditional approaches to water management.

External environmental amenity

Ensuring appropriate acoustic quality within residential and work environments, including the placement of plant and equipment (eg exhaust fans), has been proven to improve the productivity and well-being of building occupants.

Waste management

Council encourages a reduction in waste generated by building occupants. Therefore design strategies should include easily accessible recycling facilities on site and in public spaces.

Quality of public and private realm

Public and private spaces should be safe and accessible, promote activity and enhance the quality of the development.

MANUNGOHAM PLANNING SCHEME

Transport

Moving and transporting people, materials, equipment and systems impacts on the environment. 14% of greenhouse emissions are related to transport in Australia. ~~Linking Melbourne Metropolitan Transport Plan (2006) has set a target to increase public transport use to 20% by 2020.~~

Urban Ecology

Council recognises the need to maintain and improve the health of our urban ecosystem.

MANNINGHAM PLANNING SCHEME

21.10-2 **Building energy management** Energy performance

17/09/2009
Enacted/OK

Key issues

- Poor orientation, siting and design of buildings.
- The consumption of non-renewable energy resources and generation of waste and emissions.
- Increasing levels of greenhouse gas emissions.
- High levels of embodied energy in building materials.
-
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Objectives

- To ~~encourage~~ achieve appropriate siting and design, to minimise non-renewable energy consumption and greenhouse gas emissions.
- To require development to incorporate efficient use of energy, by including current best practice in passive design, and resource use, which demonstrates low environmental impact.
- To encourage development which incorporates sustainable building materials.

Strategies

Strategies to achieve these objectives include:

- Orientate a development's most used spaces (e.g. living rooms and work areas) to face north to take advantage of winter solar heat gain and natural light.
- Shade north facing windows from the summer sun by horizontal projections, such as eaves, overhangs, awnings, pergolas, upper floor balconies or deciduous vegetation.
- ~~Encourage~~ east and west facing windows to be externally shaded with ~~vertical~~ devices such as blinds, shutters ~~and~~ awnings.
- ~~Encourage~~ reliance on natural daylight into internal spaces.
- ~~Encourage~~ the preparation of sustainability management plans for developments, where appropriate possible, which minimise use of non-renewable resources, waste, emissions and energy.
- Promotion of current best practice in environmentally sustainable development, including resource use which demonstrates low environmental impact.

Implementation

These strategies will be implemented by:

Zones and overlays

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MANITOBAH PLANNING SCHEME

None specified

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~~Policy and exercise of discretion guidelines~~

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- Implementing the *Doncaster Hill Strategy* (2002).
- ~~Applying the Environmentally Sustainable Development Policy (Clause 22.12) in considering an application for Development specified in Table 1 of that policy.~~
- ~~Assessing all planning applications for new developments against the objectives and strategies of this Clause, and requiring that developments incorporate central best practice sustainable design principles and techniques.~~

~~Further strategic work~~

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- ~~Continue development of Developing Environmental Ecologically Sustainable Development Guidelines for the municipality.~~
- ~~Investigating the appropriateness of a Local Planning Policy to guide ecologically sustainable development for the municipality.~~

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Other actions

- Promoting and distributing the *Doncaster Hill Sustainability Guidelines* (2004).
- ~~Encouraging Best Practice Environmental Design through suitable building and development, including best practice in resource use, demonstrating low environmental impact.~~

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21.10-3 Water sensitive design

1709-200
[Viewable Copy](#)

Key issues

- The capture and re-use of water.
- Poor water quality of our waterways and creeks.
- ~~Increased and unnecessary usage of potable water.~~

Objectives

- To minimise water use.
- To encourage the capture and re-use of water.
- To reduce the demand on potable water.
- To improve the quality of water in our waterways and creeks.
- To encourage water sensitive urban design.

MANINGOHAM PLANNING SCHEME

- [To improve water efficiency as part of future development, including best practice that demonstrates low environmental impact.](#)

Strategies

Strategies to achieve these objectives include:

- Encourage the installation of rainwater tanks to reduce the use of potable water.
- Encourage the re-use of grey water.
- Encourage landscape design and plant selection, which minimises the reliance on irrigation.
- Promote the detention and absorption of stormwater where practicable through use of permeable paving, pebble paths, lawns and gardens.
- Encourage the provision of appropriate on-site detention systems to reduce loadings on the stormwater systems after heavy rains.
- Encourage the use of pollutant traps to prevent garbage entering the waterways.
- Ensure water sensitive urban design elements are incorporated into subdivisions and developments.
- Encourage proposals for residential subdivisions and developments to include measures for control of potential environmental impacts during construction, in particular, to adopt good site construction techniques and to be consistent with the *Maningoham Stormwater Management Plan* (2001).

~~*Encourage the provision of sustainability management plans for developments (where appropriate) which minimise use of resources, waste, emissions and energy.~~

- [Review the preparation of sustainability management plans or sustainable design assessments for developments, when required, which demonstrate water efficiency.](#)

Implementation

These strategies will be implemented by:

Zones and overlays

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None specified

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~~Policy~~ [and exercise of discretion guidelines](#)

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- Implementing the *Doncaster Hill Strategy* (2002).
- [Applying the Environmentally Sustainable Development Policy \(clause 22.13\) in considering an application for development specified in Table 1 of that policy.](#)
- [Assessing all planning permit applications for new developments against the objectives and strategies of this Clause and ensuring development incorporates best practice sustainable design principles and techniques.](#)

Further strategic work

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MANNINGHAM PLANNING SCHEME

- Investigating appropriate options for the capture and recycling of water.
- ~~Developing~~ ~~Continue~~ ~~development~~ ~~of~~ ~~Environmentally~~ ~~ecologically~~ Sustainable Development Guidelines for the municipality.
- ~~Investigating the appropriateness of a Local Planning Policy to guide ecologically sustainable development for the municipality.~~

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Other actions

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- Encouraging best practice water sensitive design.
- Providing/distributing information on water sensitive design.
- Promoting and distributing the *Doncaster Hill Sustainability Guidelines* (2004).
- ~~Encouraging Best Practice Environmental Design through suitable building and development, including best practice in resource use, demonstrating low environmental impact.~~
- Encourage compliance with the *Manningham Stormwater Targets (2008)* and *Stormwater Blueprint (2013)*. ~~Manningham Stormwater Management Plan (2003)~~
- Implementing the *Manningham Drainage Strategy 2004 to 2014* (2004).
- Implementing Manningham's *Water3 - Sustainable Water Management Plan (2008)*.

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21.10-4 External environmental amenity and internal healthy environment

17/08/2009
22/09/2015

Key issues

- Impact of noise on residential and working environments.
- Stormwater pollution.
- Adequate provision of good indoor environmental quality.

Objectives

- To reduce the impact of noise pollution.
- To minimise site disturbance and pollution of stormwater.
- To achieve healthy indoor environmental quality.

Strategies

Strategies to achieve these objectives include:

- Encourage appropriate wall construction types to ensure that sound transmittance levels between rooms or buildings meet the appropriate levels for the intended use.
- Consider the location of uses and plant equipment, such as exhaust fans, in relation to noise generation.
- Ensure plant equipment is positioned and baffled to minimise any noise impact.
- Encourage the use of appropriate acoustic treatment such as double-glazing windows and acoustic fencing to minimise any noise impact.

MANINGOHAM PLANNING SCHEME

- ~~Encourage~~ the preparation of construction management plans, which aim to minimise any environmental impacts.
- Minimise site disturbance, including protecting existing vegetation and top soil where appropriate.
- ~~Require the preparation of sustainability management plans or sustainable design assessments for developments, where required, which demonstrate how the external and internal environmental quality will be improved.~~

Implementation

These strategies will be implemented by:

Zones and overlays

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~~None specified~~

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Policy and ~~exercise of discretion~~ guidelines

- Implementing the *Doucater Hill Strategy* (2002).
- ~~Applying the Environmentally Sustainable Development Policy (clause 22.12) in considering an application for development specified in Table 1 of that policy.~~
- ~~Assessing all planning applications for new developments against the objectives and strategies of this Clause and requiring developments to incorporate current best practice sustainable design principles and techniques.~~

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Further strategic work

- ~~Developing~~ ~~Continue~~ development of Environmentally ~~ecologically~~ Sustainable Development Guidelines for the municipality.
- ~~Investigating the appropriateness of a local planning policy to guide ecologically sustainable development for the municipality.~~

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Other actions

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- Promoting and distributing the *Doucater Hill Sustainability Guidelines* (2004).

21.10-5 Waste management:

11.08.2009
VCSB
11/08/2009

Key issues

- Minimise materials going to landfill.
- ~~Minimise emissions and pollution from waste.~~
- ~~Minimise resource depletion.~~

MANITOBAH PLANNING SCHEME

Objectives

- To encourage the provision of recycling facilities on site and in public spaces.
- To incorporate integrated waste management in development including best practice that demonstrates low environmental impact.

Strategies

Strategies to achieve this objective include:

- Promote easily accessible recycling facilities on site to encourage use by tenants and facilitate ease of collection by contractors.
- Require the preparation of sustainability management plans or sustainable design assessments for developments where required, which demonstrate improved waste management that reduces waste.

Implementation

These strategies will be implemented by:

Zones and overlays

None specified

Policy and exercise of discretion guidelines

- Implementing the *Doncaster Hill Strategy* (2002).
- Applying the *Environmentally Sustainable Development Policy (Clause 22.32)* in considering an application for development specified in Table 1 of that policy.
- Assessing all planning applications for new developments against the objectives and strategies of this Clause, and requiring developments to incorporate current best practice sustainable design principles and techniques.

Further strategic work

- Developing ~~comprehensive~~ development of *Environmentally ecologically* Sustainable Development Guidelines for the municipality.

~~Investigating the appropriateness of a Local Planning Policy to guide ecologically sustainable development for the municipality.~~

Other actions

- Promoting and distributing the *Doncaster Hill Sustainability Guidelines* (2004).
- Implementing the *Interim Waste Management Strategy* (2013-2015).

21.10-6 Quality of private and public realm

17/06/2009

14/08/

Consent/2009

Key issues

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MANINGOHAM PLANNING SCHEME

- Accessibility.
- Retention of vegetation and opportunities for landscaping.
- Safer design.
- Size and quality of open space areas for private and public realm.

Objectives

- To ensure that private and public spaces are safe and accessible.
- To ensure public spaces are appropriately designed and located to promote activity and use of these areas and enhance the quality of developments.
- To promote solar access to private and public spaces.
- To encourage appropriate landscaping within private and public spaces.

▪ *To encourage safe and useable areas of open space in developments, including best practice that demonstrates low environmental impacts.*

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Strategies

Strategies to achieve these objectives include:

- Encourage development to be designed to meet the highest levels of accessibility.
- Site buildings to have regard to adjacent public and private space and limit unreasonable overshadowing.
- Improve accessibility by making attractive, vibrant, walkable environments.
- Encourage the design of buildings, subdivisions, street layout, car parks and public open space that are safe.

▪ *Encourage/Require the preparation of sustainability management plans or sustainable design assessments for developments, where appropriate/required, which minimise use of resources, waste, emissions and energy, (promoting) improvements to the quality of the private and public realm.*

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Implementation

These strategies will be implemented by:

Zones and overlays

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None specified

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Policy and exercise of discretion

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- Implementing the *Dunrobin Hill Strategy (2002)*.
- Using Local Policy to promote design that addresses public safety (*Safety through urban design policy, Clause 22.08*).

MANSFIELD PLANNING SCHEME

- Using Local Policy to promote the same level of access for people with limited mobility to buildings, public spaces, services and facilities as any other person (*Access for disabled people policy, Clause 22.09*).

- Requiring that development specified in Table 1 in clause 22.12 meets the requirements of environmentally sustainable development policy.

- Assessing all planning permit applications for new developments against the objectives and strategies of this Clause, and requiring development to incorporate best practice sustainable design principles and techniques.

Further strategic work

- ~~Developing Ecologically Sensitive Development of Environmentally Sustainable Development Guidelines for the municipality.~~

- ~~Investigating the appropriateness of a Local Planning Policy to guide ecologically sustainable development for the municipality.~~

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Other actions

- Promoting and distributing Council's Policy for Disability Access and Inclusion Policy 2012-2017 to the Built Environment (2012).

- Promoting and distributing the *Doncaster Hill Sustainability Guidelines (2004)*.

- ~~Encouraging Best Practice Environmental Design through suitable building and development, including best practice in resource use, demonstrating low environmental impact.~~

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21.10-7

Transport

1789 2000
UCAS
Council 2016

Key issues

- Minimising car dependency
- Limitations of the local public transport system.
- Environmental impacts of vehicular traffic.

- Reducing car dependency.

MANINGHAM PLANNING SCHEME

Objectives

- To encourage the design and construction of car parking areas for future adaptability.
- To ~~ensure~~ ~~encourage~~ that the built environment is designed to promote the use of public transport, walking and cycling.
- To ~~ensure~~ ~~allow opportunities for~~ equitable access to all services and activities.
- ~~To encourage new development to incorporate sustainable transport principles and embed best practice in environmentally sustainable development, including best practice that demonstrates low environmental impact.~~

Strategies

Strategies to achieve these objectives include:

- Provide appropriate bicycle parking and after trip facilities.
- ~~Require the preparation of sustainability management plans and sustainable design assessments for developments, where required, which demonstrate how sustainable transport will be promoted and encouraged.~~

Implementation

These strategies will be implemented by:

Zones and overlays

~~None specified~~

~~Policy and exercise of discretion guidelines~~

- Implementing the *Doncaster Hill Strategy* (2002).
- Implementing the *Maningham Integrated Transport Strategy* (2004).
- ~~Requiring that development specified in Table 1 in clause 22.12 meets the requirements of environmentally sustainable development policy.~~
- ~~Assessing all planning permit applications for new developments against the objectives and strategies of this Clause and requiring development to incorporate best practice sustainable design principles and techniques.~~

Further strategic work

- ~~Developing Ecologically Sensitive Development of Environmentally Sustainable Development Guidelines for the municipality.~~
- ~~Investigating the appropriateness of a Local Planning Policy to guide ecologically sustainable development for the municipality.~~

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MANNINGHAM PLANNING SCHEME

Other actions

- Promoting and distributing the *Doncaster Hill Sustainability Guidelines* (2004).
- Conducting a review of the *Manningham Bicycle Strategy* (2013/14).
- Continuing to advocate to the State Government for improved public transport in Manningham.

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21.10-8 ~~21.10-8~~ **Urban Ecology**

02/16/2008
GAS
Business/CC/17

Key issues

- Impact of hard paved areas or impervious surfaces.
- Retention of existing significant vegetation.
- Creation of urban heat island effect.

Objectives

- To encourage healthy external environments with increased vegetation and landscaping.
- To protect and enhance environmental values and significant landscapes.

Strategies

Strategies to achieve these objectives include:

- Increasing natural habitat through plant selections and water features.
- Promoting sustainable garden techniques.
- Encouraging new residential and commercial development to incorporate best practice environmentally sustainable design principles.
- Creating healthy and consistently landscaped environment that incorporates native and indigenous planting.

Implementation

These strategies will be implemented by:

Zones and overlays

None specified

Policy guidelines

- Require that development specified in Table 1 at clause 22.12 meets the requirements of environmentally sustainable development policy.

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MANNINGHAM PLANNING SCHEME

- Assessing all planning permit applications for new developments against the objectives and strategies of this Clause, and requiring that development incorporates best practice sustainable design principles and techniques.

Further strategic work

- Continue development of Environmentally Sustainable Development Guidelines for the municipality.

Other actions

DOUBLY
Proposed O&G

21.10-9 Reference documents

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- ~~Department of Infrastructure (2004) *Linking Melbourne – Metropolitan Transport Plan*, Victoria.~~
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MANNINGHAM PLANNING SCHEME

21.16

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23/07/2015
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Manningham
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22.12 ENVIRONMENTALLY SUSTAINABLE DEVELOPMENTDOMMYYYY
Proposed GC42

This policy applies throughout the City of Manningham to residential and non-residential developments that require a planning permit in accordance with the thresholds in Table 1 of this Policy (except for land affected by the Activity Centre Zone (Schedule 1) that applies to Doncaster Hill).

22.12-1 Policy BasisDOMMYYYY
Proposed GC42

This policy builds on and implements the sustainability objectives and strategies expressed in Clause 21.10 of the MSS relating to environmentally sustainable development.

Manningham City Council is committed to Environmentally Sustainable Development (ESD) which recognises, values and protects the natural and ecological process on which life depends, both now and in the future, consistent with Clause 21.10-1 of the MSS. Critical to achieving this commitment is for development to meet appropriate environmental design standards.

This policy provides a framework for early consideration of environmental sustainability at the building design stage in order to achieve the following efficiencies and benefits:

- Easier compliance with building requirements through passive design;
- Reduction of costs over the life of the building;
- Improved affordability over the longer term through reduced running costs;
- Improved amenity and liveability;
- More environmentally sustainable urban form; and
- Integrated water management.

If environmentally sustainable design is not considered at the time of planning approval, the ability to achieve environmentally sustainable development may be compromised by the time these matters are considered as part of a building approval. In addition, there may be difficulties or extra costs associated with retro-fitting the development to implement environmentally sustainable design principles.

This policy does not prescribe performance outcomes. The policy enables the provision of information and provides decision guidelines which will assist in the assessment of whether development meets environmentally sustainable development objectives.

This policy complements a range of non-statutory measures aimed at encouraging environmentally sustainable development. These measures include educating residents and applicants, assisting applicants to use Environmentally Sustainable Development (ESD) tools, leading by example with Council projects, promotion of exemplary private projects and promotion of the use of materials with favourable life cycle impacts.

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22.12-2 ObjectivesDDMMYYYY
Proposed GC42

The overarching objective is that development should achieve best practice in environmentally sustainable development from the design stage through to construction and operation.

In the context of this policy, best practice is defined as a combination of commercially proven techniques, methodologies and systems, appropriate to the scale of development and site specific opportunities and constraints, which are demonstrated and locally available and have already led to optimum ESD outcomes. Best practice in the built environment encompasses the full life of the build.

It is a policy to encourage innovative technology, design and processes in all development, which positively influence the sustainability of buildings.

The following objectives should be satisfied where applicable:

Energy performance

- To improve the efficient use of energy, by ensuring development demonstrates design potential for ESD initiatives at the planning stage.
- To reduce total operating greenhouse gas emissions.
- To reduce energy peak demand through particular design measures (eg, appropriate building orientation, shading to glazed surfaces, optimise glazing to exposed surfaces, space allocation for solar panels and external heating and cooling systems).

Water resources

- To improve water efficiency.
- To reduce total operating potable water use.
- To encourage the collection and reuse of stormwater.
- To encourage the appropriate use of alternative water sources (eg, greywater).

Indoor environment quality

- To achieve a healthy indoor environment quality for the wellbeing of building occupants, including the provision of fresh air intake, cross ventilation, and natural daylight.
- To achieve thermal comfort levels with minimised need for mechanical heating, ventilation and cooling.
- To reduce indoor air pollutants by encouraging use of materials with low toxicity chemicals.
- To reduce reliance on mechanical heating, ventilation, cooling and lighting systems.
- To minimise noise levels and noise transfer within and between buildings and associated external areas.

Stormwater management

- To reduce the impact of stormwater run-off.
- To improve the water quality of stormwater run-off.

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- To achieve best practice stormwater quality outcomes.
- To incorporate the use of water sensitive urban design, including stormwater re-use.

Transport

- To ensure that the built environment is designed to promote the use of walking, cycling and public transport, in that order.
- To minimise car dependency.
- To promote the use of low emissions vehicle technologies and supporting infrastructure.

Waste management

- To ensure waste avoidance, reuse and recycling during the design, construction and operation stages of development.
- To ensure durability and long term reusability of building materials.
- To ensure sufficient space is allocated for future change in waste management needs, including (where possible) composting and green waste facilities.

Urban ecology

- To protect and enhance biodiversity within the municipality.
- To provide environmentally sustainable landscapes and natural habitats, and minimise the urban heat island effect.
- To encourage the retention of significant trees.
- To encourage the planting of indigenous vegetation.
- To encourage the provision of space for productive gardens, particularly in larger residential developments.

22.12-3 PolicyDDMMYYYY
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It is policy that applications for the types of development listed in Table 1 be accompanied by information which demonstrates how relevant policy objectives will be achieved.

It is policy that applications for larger non-residential developments (as specified in Table 1) be accompanied by a Green Travel Plan.

22.13-4 Application RequirementsDDMMYYYY
Proposed GC42

An application must be accompanied by either a Sustainable Design Assessment or a Sustainability Management Plan as specified in Table 1, as appropriate.

A Sustainable Design Assessment will usually not need to be prepared by a suitably qualified professional. It should:

- Provide a simple assessment of the development. It may use relevant tools from the examples listed in the table or an alternative assessment approach to the satisfaction of the responsible authority; and

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- Identify environmentally sustainable development measures proposed in response to policy objectives, having regard to the site's opportunities and constraints.

A Sustainability Management Plan should:

- provide a detailed assessment of the development. It may use relevant tools from the examples listed in the table or an alternative assessment approach to the satisfaction of the responsible authority; and
- identify achievable environmental performance outcomes having regard to the objectives of this policy (as appropriate); and
- demonstrate that the building has the design potential to achieve the relevant environmental performance outcomes, having regard to the site's opportunities and constraints; and
- document the means by which the performance outcomes can be achieved.

Various assessment tools have been listed in Table 1 which may be used to assess how the proposed development addresses the objectives of this policy, as appropriate.

Table 1 – ESD Application Requirements

TYPE OF DEVELOPMENT	APPLICATION REQUIREMENTS	EXAMPLE TOOLS
Accommodation /Mixed Use with residential component of:		
<ul style="list-style-type: none"> ▪ 3- 9 dwellings; or ▪ Development of a building for accommodation other than dwellings with a gross floor area between 500m² and 1000m²; or ▪ Alterations and additions creating 500m² or more of additional gross floor area (excluding outbuildings). 	Sustainable Design Assessment (SDA)	BESS STORM
<ul style="list-style-type: none"> ▪ 10 or more dwellings; or ▪ Development of a building for accommodation other than dwellings with a gross floor area of more than 1000m². 	Sustainability Management Plan (SMP) Green Travel Plan (GTP)	BESS Green Star MUSIC STORM

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TYPE OF DEVELOPMENT	APPLICATION REQUIREMENTS	EXAMPLE TOOLS
Non-residential:		
<ul style="list-style-type: none"> ▪ Development of a non-residential building with a gross floor area between and including 500m² and 1000m²; or ▪ Alterations and additions of between and including 500m² and 1000m². 	Sustainable Design Assessment (SDA)	BESS MUSIC STORM
<ul style="list-style-type: none"> ▪ Development of a non-residential building with a gross floor area of more than 1000m²; or ▪ Alterations and additions greater than 1000m². 	Sustainability Management Plan (SMP) Green Travel Plan (GTP)	Green Star BESS MUSIC STORM

Note 1: Development (in Table 1) has the same meaning as in Section 3 of the Planning and Environment Act 1987, but does not include subdivision. To remove any doubt, development also includes alteration and additions. In the case of alterations and additions, the requirements of the Policy apply only to the alterations and additions.

Note 2: Mixed Use developments are required to provide the information applicable to each use component of the development.

22.12-5 Decision GuidelinesDDMMYYYY
Proposed GC42

In determining an application, the Responsible Authority will consider as appropriate:

- The extent to which the development meets the objectives and requirements of this policy from the design stage through to construction and operation.
- Whether the proposed environmentally sustainable development performance standards are functional and effective to minimise environmental impact.
- Whether the proposed environmentally sustainable development initiatives are reasonable having regard to the type and scale of the development and any site constraints.
- Whether an appropriate assessment method has been used.

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- Whether an ESD plan or framework has previously been approved by the responsible authority (whether under a planning control or otherwise)

22.12-6 Reference DocumentsDDMMYYYY
Proposed GC42

BESS (Built Environment Sustainability Scorecard) bess.net.au, Council Alliance for a Sustainable Built Environment (CASBE), 2015

Green Star, Green Building Council of Australia, www.gbca.com.au

[Guide for Best Practice for Waste Management in Multi Unit Developments, Sustainability Victoria, 2010](#)

Nationwide House Energy Rating Scheme (Nat HERS), Department of Climate Change and Energy Efficiency, www.nathers.gov.au

STORM, Melbourne Water, www.storm.melbournewater.com.au

Urban Stormwater Best Practice Guidelines, CSIRO, 2006.

Note: The above reference documents and websites may be amended from time to time. It is intended that these documents and websites (or amended versions) are relevant reference documents to this policy.

22.12-7 CommencementDDMMYYYY
Proposed
GC42

The ESD Application requirements in Table 1 do not apply to applications received by the responsible authority before the gazettal date of this clause.

22.12-8 ExpiryDDMMYYYY
Proposed GC42

This policy will expire if it is superseded by an equivalent provision of the Victoria Planning Provisions.

Attachment 2

GC42 Amendment – ESD Local Policy
Summary of Submissions

No.	Submitter	Submission	Officers' Response
1.	Shire of Bass Coast	Strongly supports the proposed policy changes which are considered an appropriate way to progress environmentally sustainable development (ESD) outcomes by utilising the planning scheme.	Noted
2.	Moreland City Council	Strongly supports a consistent approach in relation to ESD assessment process which is considered crucial in obtaining acceptance of an ESD planning policy across the State. Moreland City Council was one of the six Councils which prepared ESD Local Planning Policy Amendment, under Amendment C71.	Noted
3.	Municipal Association of Victoria (MAV)	Strongly supports an ESD Policy into the Local Planning Policy Framework of the Darebin and Manningham Planning Schemes. MAV commenced consultation with local Councils in October 2014 about improved ESD standard in new development (residential, commercial and industrial), following a State Council resolution.	Noted
4.	Council Alliance for a Sustainable Built Environment (CASBE)	CASBE operates under the auspices of the MAV on behalf of member Councils which include Manningham and Darebin. CASBE supports the introduction of an ESD Policy into the Local Planning Policy Framework of the Darebin and Manningham Planning Schemes.	Noted
5.	City of Yarra	Strongly supports the introduction of an ESD Policy into the Darebin and Manningham Planning Schemes using a consistent approach to the Policy that was introduced by the six Joint Councils.	Noted
6.	City of Stonnington	Supports the amendment in its current form. The policy provides the statutory	Noted

No.	Submitter	Submission	Officers' Response
7.	City of Boroondara	<p>planners with the appropriate weight to require clear commitments from the applicants in relation to environmentally sustainable design. The implementation in the Planning Scheme also benefits the development community in providing clarity about Council's expectations for ESD outcomes.</p> <p>Strongly supports the introduction of ESD application requirements into the Planning Scheme, as it will strengthen the ability of the Responsible Authority to consider ESD elements during the planning process.</p> <p>The City of Boroondara considers that improved ESD requirements should ultimately form part of the Building Regulations to ensure that the same standards apply to all development, not just those subject to a planning permit.</p> <p>The introduction of standardised ESD requirements through the SPPF and/or Building regulations would help to formalise the process and ensure there is consistency and certainty across councils as to what is expected from applicants. This will expedite the planning process as the expectations and requirements will be clear and the need for further information requests will be reduced.</p>	Noted
8.	Sustainability Victoria	<p>Sustainability Victoria notes that the proposed amendment does not conflict with the vision, purpose or goals of the <i>Statewide Waste and Resource Recovery Infrastructure Plan (SWRRIP)</i>, which was published in June 2015.</p> <p>Sustainability Victoria notes the <i>Guide for Best Practice for Waste Management in Multi-Unit Developments</i> (Sustainability Victoria, 2010) as a reference document in proposed Local Planning Policy Clause 22.12 Environmentally Sustainable Development, is no longer considered current, nor is it supported by Sustainability Victoria and has been withdrawn from circulation. As a result Sustainability Victoria requests that this document is not referenced in the proposed policy.</p>	Given that Sustainability Victoria has identified their own documents as redundant, removing reference to it is considered appropriate as it is a minor change and administrative.

No.	Submitter	Submission	Officers' Response
9.	Yarra Ranges Council	Supports the introduction of Local Planning Policies by Manningham and Darebin Councils to ensure that development achieves best practice in environmental sustainability.	Noted
10.	Urbis on behalf of Mirvac Pty Ltd	<p>Generally supportive of the amendment. Comments provided were made specifically in regard to the ongoing development of the Eastern Golf Club site at Doncaster, in the City of Manningham. The submission raises the following points:</p> <ul style="list-style-type: none"> o Need to clarify the extent of sustainability efforts required. Council's policy should clearly state that developments are not required to embrace every listed sustainability criteria in order to reach an acceptable level of sustainability. Sustainability measures and the benefits they will provide should be considered against the cost of providing such measures – Council should not impose cost-prohibitive sustainability features on any development. o Implementation of sustainability policy should be matched by a commitment by Council to provide the resources required. Need to prevent unnecessary delays in providing feedback and approvals to developers within the City of Manningham. 	<p>This was a late submission received after the closing date.</p> <p>Clarification was provided in writing by Manningham Council Officers in response to the matters identified by Urbis on behalf of Mirvac Pty Ltd.</p> <p>Urbis on behalf of Mirvac Pty Ltd have re-confirmed in writing they are supportive of the amendment and provided no objection to the amendment and are not seeking changes.</p>
11.	Housing Industry Association Ltd	<p>The late submission objects to the proposed amendment on the basis that the clauses:</p> <ul style="list-style-type: none"> o Overlaps and contravenes the role of the National Construction Code (NCC) for buildings o Goes against the decisions made at VCAT regarding what is reasonable for local government to require as part of a planning permit 	<p>This was a late submission received after the closing date.</p> <p>It was noted in the Monash Amendment C113 Panel Report that "the issues raised</p>

No.	Submitter	Submission	Officers' Response
		<ul style="list-style-type: none"> ○ Has not been tested through a rigorous and comprehensive cost benefit analysis ○ Disregards that changes on construction detail may occur and should not be bound by planning permit. ○ Would create enforcement issues and difficulties to the building surveyor. ○ Does not adequately consider housing affordability. ○ Alternatives to additional planning scheme policies or permit requirements have not been adequately considered. 	<p>by HIA were considered comprehensively in the EEDAC report, and there is nothing new in the submissions that would suggest a diversion from the key findings of that report."</p> <p>It is noted that the submission raises identical grounds to the points raised at the Monash Amendment C113 and considered by Planning Panels.</p> <p>The proposed ESD policy has been prepared to adopt a consistent approach across the two municipalities as recommended by the Department of Environment, Land, Water and Planning.</p>

10.5 Amendment C102 - Montgomery Street Proposal to Rezone Land - Consideration of Panel Report and Adoption of Amendment

Responsible Director: Director Planning & Environment

File No. T16/66

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

*The purpose of this report is for Council to consider the report of the independent panel which considered submissions in relation to Amendment C102 to the Manningham Planning Scheme and Planning Permit Application PL15/025196, and to make a decision whether or not to adopt the Amendment/Application in the manner recommended by the Panel. The Panel Report was received by Council on 18 March 2016. A copy of the Panel Report is attached (refer to **Attachment 1**).*

Amendment C102 and Planning Application PL15/025196 relate to the proposed rezoning and subdivision of Council owned land at 6-10 Montgomery Street, Doncaster East, in order to facilitate the future sale of most of that land for residential purposes.

The Panel Report recommends that Amendment C102 to the Manningham Planning Scheme should be adopted as exhibited, subject to a number of minor changes presented to the panel by Council.

Pursuant to sections 27 and 96F of the Planning and Environment Act, Council must consider the panel's report before deciding whether or not to adopt the Amendment (with or without changes), or to abandon all or part of the Amendment and before deciding whether or not to recommend the granting of a permit.

*It is recommended, pursuant to section 29 of the Act, that Council adopts Amendment C102 with changes as recommended by the Panel and reflected in **Attachment 2** (adoption documents), and forward the Amendment as adopted to the Minister for Planning for approval in accordance with section 31 of the Act.*

1 BACKGROUND

Subject land

1.1 Council owns five parcels of land at 2-10 Montgomery Street, Doncaster East, which have a total area of approximately 4,600sqm. The subject land forms part of the Doncaster East Village Activity Centre and is commonly referred to as the Montgomery Street sub-precinct. The land comprises:

- 2 Montgomery Street – a small park with an area of approximately 900sqm. The park is encroached on slightly by the adjoining Pre-school.
- 4 Montgomery Street – occupied by Doncaster East Pre-school.
- 6 Montgomery Street – public carpark with poor line-marking.

- 8 Montgomery Street – a building formerly occupied by Doncare and currently leased by Doncaster City Church. The building has a floor area of around 350sqm and 17 car spaces. The property is currently leased on a monthly basis.
 - 10 Montgomery Street – carparking providing for about 13 spaces with poor line-marking.
- 1.2 The Council-owned land in Montgomery Street is currently in two zones in the Manningham Planning Scheme. Land at 2, 4 and 8 Montgomery Street is within a Public Use Zone (PUZ6), whilst land at 6 and 10 Montgomery Street is within a General Residential Zone Schedule 2 (GRZ2) in conjunction with a Design and Development Overlay – Schedule 8 (DDO8-2), which encourages apartment style development of up to 11 metres in height on lots with an area of at least 1,800sqm.
- 1.3 The background to this amendment/application was previously reported to Council at its meetings of 21 April 2015 and 24 November 2015.
- 1.4 Council considered options for the site at its meeting of 21 April 2015 and resolved to:
- A) *Reaffirm its commitment identified in the Doncaster East Structure Plan (November 2011, update July 2012) to the Montgomery Street Precinct as a key strategic redevelopment site which provides the greatest opportunity in the short term for redevelopment of currently underutilised land.*
 - B) *Seek authorisation of the Minister for Planning under section 8A of the Planning and Environment Act 1987 to prepare and exhibit a combined Amendment to the Manningham Planning Scheme (Amendment C102) and Application for Planning Permit to:*
 - *amend the MSS at Clause 21.05 Residential to reflect the introduction of DDO13 in Precinct 2;*
 - *rezone the land at No. 8 Montgomery Street, Doncaster East to the General Residential Zone Schedule 2;*
 - *rezone the western part of the site at No. 6 Montgomery Street, Doncaster East to the Public Use Zone 6;*
 - *apply a DDO Schedule 13 to the land including the eastern part of No. 6, 8, 10, 12, 14 and 16 Montgomery Street, Doncaster East; and*
 - *resubdivide the land proposed to be sold, including part of No. 6 to No.10 Montgomery Street, Doncaster East, to facilitate the sale of the land for residential purposes,*
 - C) *Subject to authorisation of the Minister for Planning, exhibits Amendment C102 to the Manningham Planning Scheme and the application for planning permit in accordance with section 96C of the Planning and Environment Act 1987 for a minimum of 6 weeks.*
 - D) *Subject to a further report authorising the commencement of statutory proceedings under section 189 of the Local Government Act 1989, gives in principle support to sell the parcel of land shown in Attachments 3a and 3b, known as (part of) No. 6 to No. 10 Montgomery Street, Doncaster East for residential purposes, subject to*

an expression of interest process and the following principles for future development of the site:

- *A preferred minimum 10% of the development to comprise affordable/disability housing;*
- *Demonstrated ability to address local market needs;*
- *Need for high quality, sustainable urban design features; and*
- *Vehicular access to be provided off Montgomery Street only.*
- *Endorses the provision of a minimum of 28 Council carparking spaces on the remaining land at No. 6 Montgomery Street, Doncaster East;*

E) Notes that:

- *the public park at No. 2 Montgomery Street will be upgraded to coincide with the redevelopment of the subject land at 6 – 10 Montgomery Street ; and*
- *consultation will be held with landowners and business owners to progress improvements to the laneway as part of the economic development of the activity centre and the Montgomery Street sub precinct.*

1.5 Amendment C102 and draft Planning Permit (PL 15/025196) were subsequently placed on public exhibition from 20 August to 1 October 2015. Notices were sent to affected owners and occupiers and to the prescribed Ministers on 17 August 2015. Notices were placed in the Manningham Leader and the Government Gazette and an article appeared in Manningham Matters. Two notices were also erected across the subject sites.

1.6 At its meeting on 24 November 2015, Council considered all the submissions received and resolved:

That Council:

- (A) Notes all submissions received in response to Amendment C102 to the Manningham Planning Scheme and Planning Permit Application PL15/025196;*
- (B) Endorses the officers' recommended responses to the issues raised by submitters as shown in Attachment 5 and endorse these responses as the basis for Council's submission to an Independent Panel;*
- (C) Endorses the recommended post exhibition changes to the MSS at Clause 21.05 Residential for inclusion in Council's submission to an Independent Panel generally in accordance with Attachment 6;*
- (D) Requests that the Minister for Planning appoint an Independent Panel under part 8 of the Planning and Environment Act 1987, to consider all submissions received in response to Amendment C102 to the Manningham Planning Scheme and Planning Permit Application PL15/025196;*
- (E) Writes to all submitters, informing them of Council's decision to proceed to the Panel stage;*

(F) *Subject to the successful resolution of the necessary Statutory processes, agrees to investigate and implement a carparking management plan for the Montgomery Street precinct and to commit funds from the sale of the proposed development site at 6 (part) – 10 Montgomery Street towards the upgrading of the laneway.*

- 1.7 The Panel Hearing was held on the 18 February 2016. None of the submitters presented at the hearing.
- 1.8 The Panel Report was received by Council on 18 March 2016. Council has 28 days to release the report publicly.
- 1.9 The Panel has recommended that Amendment C102 to the Manningham Planning Scheme should be adopted as exhibited (with the minor changes endorsed previously endorsed by Council) and Permit Application PL15/025196 should be granted, subject to a number of changes.

2 PROPOSAL/ISSUE

- 2.1 Pursuant to section 27 of the Planning and Environment Act 1987 (the Act), Council must consider the Panel's report before deciding whether or not to adopt the Amendment (with or without changes), or to abandon all or part of the Amendment.
- 2.2 Pursuant to section 96F of the Act, Council must also consider the Panel's report before deciding whether or not to recommend the granting of the permit.

Panel Recommendations

- 2.3 The Panel considered all written submissions to the Amendment during the hearing, as well as the issues identified by Council as part of the 24 November 2015 Council report.
- 2.4 The Panel's overall conclusions and recommendations were that:
 - The proposed zones are appropriate for the land;
 - Application of the new DDO13 over 8 to 16 Montgomery Street is supported.
 - The proposal to re-subdivide 6, 8 and 10 Montgomery Street is appropriate.
- 2.5 The Panel, in recommending that the Amendment be adopted as exhibited, supported a number of changes (recommended by officers), which had been supported by Council at its meeting on 24 November 2015.
- 2.6 At the hearing Council referred the Panel to minor anomalies that it had identified during exhibition that it had resolved to address at its meeting of 24 November 2015.
- 2.7 The changes relate to Clause 21.05-1 – Built form and neighbouring character and Clause 21.05-2 – Housing – Zones and Overlays. Under Clause 21.05-1, both DDO8 and DDO9 refer to the building heights in storeys as well as in metres. The exhibited DDO13 does not reference height in metres. Council resolved to add a reference to the height of 13.5 metres to make it consistent with other DDO schedules.

- 2.8 Under Clause 21.05-2, there is no reference to the introduction of DDO13 to Precinct 2: Residential Areas surrounding Activity Centres and Along Main Roads. Council resolved to include this reference in this Clause.
- 2.9 The Panel considered that these minor changes are appropriate and will not change the intent of the exhibited amendment.
- 2.10 The Panel also supported the approval of Application PL15/025196 to resubdivide 6, 8 and 10 Montgomery Street in accordance with the conditions set out in the draft planning permit (**Attachment 3**)

Expression of Interest Process

- 2.11 In respect to the Expression of Interest (Eol) process, which is the Council preferred process for the sale of 8 to 10 Montgomery Street, Council at its meeting of 21 April 2015 resolved to:
- “Subject to a further report authorising the commencement of statutory proceedings under section 189 of the Local Government Act 1989, gives in principle support to sell the parcel of land shown in Attachments 3a and 3b, known as (part of) No. 6 to No. 10 Montgomery Street, Doncaster East for residential purposes, subject to an expression of interest process and the following principles for future development of the site:*
- *A preferred minimum 10% of the development to comprise affordable/disability housing;*
 - *Demonstrated ability to address local market needs;*
 - *Need for high quality, sustainable urban design features;*
 - *Vehicular access to be provided off Montgomery Street only; and*
 - *Endorses the provision of a minimum of 28 Council carparking spaces on the remaining land at No. 6 Montgomery Street, Doncaster East.*
- 2.12 In order to progress the sale of 8 – 10 Montgomery Street Council must first resolve to give notice of its intention to sell and advertise pursuant to sections 189 and 223 of the *Local Government Act 1989* (sale of land and public advertising).
- 2.13 This process will provide the opportunity to interested persons to make a submission.
- 2.14 Subject to the outcome of Council’s consideration of public submissions, the land at 8 – 10 Montgomery Street would be offered for sale through an Eol process.
- 2.15 It is considered appropriate for Council to give notice of its intention to sell the land following ‘adoption’ of the Amendment, however, not commence the actual sale of the land (through an Eol process), until after the Amendment is ‘approved’ by the Minister for Planning. This will provide greater certainty for any prospective purchasers regarding the rezoning and fundamental details of the land to be sold.
- 2.16 **Attachment 4** includes a flow chart which shows how the Amendment and EOI/sale processes referred to in this report will interrelate.

Affordable Housing

- 2.17 At its meeting of 24 November 2015, Council endorsed a number of principles to be embodied in the EoI to guide future development of the site at 8 to 10 Montgomery Street:
- “A preferred minimum 10% of the development to comprise affordable/disability housing”.*
- 2.18 Affordable Housing is defined by Council as:
- “Housing that is affordable for people with low to moderate incomes, where:*
- *Households with less than 120% of median income should pay no more than 30% of their gross income in rent;*
 - *35% on mortgage repayments.”*
- 2.19 With respect to the Montgomery Street proposal, on the basis of the site yielding 30 apartments, the 10% affordable housing target would result in a minimum of 3 units being made available for affordable housing.
- 2.20 In terms of the potential delivery options, the following principles will be used to guide the assessment of the EoIs:
- Clarification on the affordability outcomes sought i.e. tenure, target group, longevity of outcome;
 - A demonstrated successful governance model (ownership and management, as well as levers and financial inputs to support outcome);
 - Demonstrated partnerships with Affordable Housing associations and;
 - The extent/ percentage of affordable housing that is provided.

Carparking Management Plan and Laneway Upgrade

- 2.21 At its meeting on 24 November 2015, Council resolved interalia to:
- “Subject to the successful resolution of the necessary Statutory processes, agrees to investigate and implement a carparking management plan for the Montgomery Street precinct and to commit funds from the sale of the proposed development site at 6 (part) – 10 Montgomery Street towards the upgrading of the laneway.”*
- 2.22 With respect to the Carparking Management Plan, it is acknowledged that on and off street parking restrictions in the precinct should be reviewed to assess the capacity of the surrounding streets and carparks to yield additional and more readily available parking for traders and shoppers.
- 2.23 To this end, at its meeting on 24 November 2015, Council resolved to investigate and implement on street and public car parking management and improvements within the local area as part of a strategy to manage car parking requirements. Preparation of such a *Parking Management Plan* is integral to the effective and efficient management of parking in the precinct.
- 2.24 The Plan would be implemented following the statutory process for Amendment C102. It is expected that the Plan will be presented to Council in July for consideration, which will coincide with the future approval of Amendment C102 and the commencement of the EoI process.
- 2.25 As part of the Plan, it would be necessary to obtain data on the type of users of the public car park, assess parking management options to address inherent long term parking, review existing on-street parking restrictions and

assess the impacts on surrounding streets from any measures proposed for implementation. The Plan would also recommend appropriate parking restrictions for the proposed public carpark at 6 Montgomery Street.

- 2.26 In order to increase parking opportunities and to offset the loss of 12 parking spaces at No. 10 Montgomery Street, the *Parking Management Plan* would consider changes to the restrictions associated with existing on street parking so as to make more parking available to support the operating needs of the activity centre.
- 2.27 Such changes would be consistent with Council's *Parking Policy* (Adopted November 2014), which seeks to provide a consistent, coordinated and equitable approach to assessing competing demands for parking across the municipality, including activity centres.
- 2.28 With respect to the laneway upgrade, the resolution of 24 November 2015, clearly demonstrates a commitment by Council to implement a comprehensive upgrade of the subject laneway which in turn will significantly enhance the viability and vibrancy of the Montgomery Street sub-precinct.
- 2.29 In order to progress the proposed upgrade to the laneway further, it is recommended that a project brief and business case for the '*Montgomery Street Laneway Enhancement*', be prepared. It is expected that the business case/project brief will be reported to Council for consideration following settlement of the sale of land process. This will ensure that the financial implications of the sale are fully understood in the context of the proposed upgrades to the laneway.

3 PRIORITY/TIMING

- 3.1 Ministerial Direction No. 15 sets out the timeframe for completing the various steps in the planning scheme amendment process.
- 3.2 The *Planning and Environment Act 1987* requires Council to release the Panel Report to the public within 28 days of its receipt (which was 18 March 2016). The Panel Report will be released within the 28 day statutory period on 15 April 2016.
- 3.3 Pursuant to clause 6 of the Ministerial Direction, Council must make a decision on the Amendment within 40 business days of the date it receives the Panel's Report. The Amendment will comply with this direction.
- 3.4 Pursuant to clause 7 of the Ministerial Direction, Council must submit an adopted amendment to the Minister within 10 business days of the date the amendment was adopted.

4 POLICY/PRECEDENT IMPLICATIONS

- 4.1 The Municipal Strategic Statement (MSS) forms part of the Manningham Planning Scheme and is a statement of the key strategic planning, land use and development objectives for the municipality. The MSS recognises that activity centres are integral to the local economy and local employment generation and are an important focal point for community life and interaction.
- 4.2 Clause 21.05 Residential of the MSS recognises that managing change and growth in the residential areas of Manningham is a key issue facing Council. Infill residential development and redevelopment of key strategic sites that consolidates the role of established urban areas is encouraged.

- 4.3 In accordance with Council's *Residential Strategy (2012)*, the MSS notes that there will be a need for a greater mix of housing in the form of medium and higher density residential developments and that higher density housing will be encouraged in close proximity to activity centres.
- 4.4 Clause 21.09 Activity Centres and Commercial Areas of the MSS identifies that key challenges for Manningham's network of activity centres are to ensure that existing centres remain vibrant, viable and sustainable into the future. The identified activity centres will be the focus of increased residential growth and development.
- 4.5 Activity centres like Doncaster East Village, provide a limited mix of uses to meet local convenience needs. A key issue for these centres is to ensure that these centres remain viable and can evolve to meet the future needs of the community. These centres will continue to be community hubs and meeting places for local residents, and opportunities for locating a range of social, community and recreational services within these centres will be encouraged.
- 4.6 The MSS notes that development in these types of activity centres should improve functionality, accessibility, safety, social interaction, promote sustainability and address scale and identity through site responsive design.

5 CUSTOMER/COMMUNITY IMPACT

- 5.1 The proposed rezoning and sale of the land aims to deliver residential development that caters for under-represented markets in Manningham and assist in encouraging renewal of the shopping precinct. The development would act as a demonstration project to showcase high quality urban design and best practice in sustainability and affordability and facilitate the provision of affordable housing opportunities within an activity centre.
- 5.2 The community has had an opportunity to comment on the Amendment and Application and make submissions during the exhibition process. Further opportunity for community input will occur as part of the subsequent planning application for development. Consultation with key stakeholders who have a direct interest in the development of the precinct, was included in the amendment process and will again include affected stakeholders during future application processes.

6 FINANCIAL RESOURCE IMPLICATIONS

- 6.1 Planning Scheme Amendments are prepared and administered by the Economic and Environmental Planning (EEP) Unit. The EEP Unit will meet the costs of the amendment process in accordance with the *Planning and Environment (Fees) Regulations 2000*, including the fees associated with a panel hearing.

7 SUSTAINABILITY

- 7.1 It is expected that the Amendment would result in development that would have positive social, environmental and economic outcomes. The Amendment would support the objectives and implements key aspects, of the *Doncaster East Village Structure Plan* by providing new housing opportunities for underrepresented markets including some provision of affordable housing, an upgraded public carpark and upgraded laneway.

8 CONSULTATION

- 8.1 The consultation process undertaken during the 6 week public exhibition was outlined in the Council report on 24 November 2015 that considered submissions
- 8.2 The Panel considered all written submissions made in respect of the proposed Amendment and Planning Application. All submitters were provided with an opportunity to be heard by the Panel.
- 8.3 The Panel Report will be released within the 28 day statutory period with all submitters being notified by mail on the same day.

9 COMMUNICATIONS STRATEGY

- 9.1 In addition to direct notification to all submitters, a copy of the Panel Report will be made available on the Council website, with a copy made available for viewing at the front counter of the municipal offices.

10 CONCLUSION

- 10.1 Council has received the Panel Report for Amendment C102 to the Manningham Planning Scheme and has released it to the public.
- 10.2 The Panel has recommended that the proposed Manningham Planning Scheme Amendment C102 be adopted as exhibited subject to a number of minor changes submitted to the Panel by Council.
- 10.3 The Panel has also recommended that Planning Application PL15/025196 to re-subdivide 6, 8 and 10 Montgomery Street to create two lots be approved in accordance with the conditions on the exhibited draft planning permit.

OFFICER'S RECOMMENDATION

That Council:

- (A) **Notes the content of the Panel Report for Amendment C102 to the Manningham Planning Scheme;**
- (B) **Pursuant to section 29 of the *Planning and Environment Act 1987*, adopts Amendment C102, with changes as recommended by the Panel in the form set out in Attachment 2;**
- (C) **Pursuant to section 96G of the *Planning and Environment Act 1987* recommends to the Minister for Planning that a Planning Permit PL15/025196, as shown in Attachment 3, be granted;**
- (D) **Submits the adopted Amendment C102 to the Minister for Planning for approval in accordance with section 31 of the *Planning and Environment Act 1987*.**
- (E) **Notifies all submitters of Council's decision.**
- (F) **Commence the Expression of Interest process, including giving public notice of its intention to sell 8 – 10 Montgomery Street pursuant to sections 189 and 223 of the *Local Government Act 1989*;**

- (G) Authorises Council’s Chief Executive Officer, to carry out any and all administrative procedures necessary to enable Council to carry out its functions under section 223 of the Act.
- (H) Establishes a committee under section 223 comprising the Mayor and Koonung Ward Councillors to hear submissions received in regard to the sale of 8 – 10 Montgomery Street in accordance with section 223 of the *Local Government Act 1989*;
- (I) Resolves that the purpose of the Committee is to:
- Provide the opportunity for persons to be heard in support of their submissions in accordance with section 223 of the Act; and
 - Report to the Council on the oral submissions made, including a summary of hearings.
- (J) Note that it is anticipated that a *Carparking Management Plan* for the Montgomery Street sub precinct will be presented to Council for consideration in July 2016.
- (K) Note that a project brief and business case for the ‘*Montgomery Street Laneway Enhancement*’ will be prepared for consideration by Council at a later date.

Conflict of Interest

Cr O’Brien stated:

“Councillors, I wish to disclose that I have a conflict of interest in this item being an indirect interest of close association and as such I will be leaving the meeting room for the duration of the item.”

MOVED: HAYNES
SECONDED: GALBALLY

That the Recommendation be adopted.

CARRIED

Having disclosed his conflict of interest Cr O’Brien left the meeting room at 7.28pm and returned at 7.30pm after the matter had been finalised and took no part in the discussion and voting on this item.

“Refer Attachments”

Attachment 1: Panel Report Manningham Planning Scheme Amendment C102 Planning Permit Application PL15/025196
Attachment 2: Amendment documents for adoption
Attachment 3: Planning Permit PL15/025196
Attachment 4: Amendment/EOI process flowchart

* * * * *

Attachment I

Planning and Environment Act 1987

Panel Report

Manningham Planning Scheme Amendment C102

Planning Permit Application PL15/025196

Doncaster East Village – Montgomery Street sub-precinct

18 March 2016



Planning and Environment Act 1987


Panel Report pursuant to Section 25 of the Act

Manningham Planning Scheme Amendment C102

Planning Application No. PL15/025196

Doncaster East Village – Montgomery Street sub-precinct

18 March 2016

A handwritten signature in black ink, appearing to read 'Gaye McKenzie', is written over a light grey rectangular background.

Gaye McKenzie, Chair

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List of Abbreviations

DDO	Design and Development Overlay
GRZ	General Residential Zone
LPPF	Local Planning Policy Framework
MSS	Municipal Strategic Statement
PDA	Project Delivery Agreement
PUZ6	Public Use Zone 6 - Local Government
SPPF	State Planning Policy Framework

Overview

Amendment Summary

The Amendment	Manningham Planning Scheme Amendment C102 Planning Application No: PL/15/025196
Common Name	Doncaster East Village – Montgomery Street sub-precinct– Montgomery Street sub-precinct
Subject Site	6 – 16 Montgomery Street, Doncaster East
Planning Authority	City of Manningham
Authorisation	23 July 2015
Exhibition	20 August – 1 October 2015
Submissions	Three submissions were received opposing the Amendment and Planning Permit Application

Panel Process

The Panel	Gaye McKenzie
Directions Hearing	Manningham Civic Centre, 18 December 2015
Panel Hearing	Manningham Civic Centre, 15 February 2016
Site Inspections	Unaccompanied on 18 December 2015 and 15 February 2016
Appearances	Ms Susan Ross, Strategic Planner and Mr Sibash Nanoo, Co-ordinator Engineering Services City of Manningham
Date of this Report	18 March 2016

Executive Summary

Amendment C102 (the Amendment) includes the major part of 6 Montgomery Street in the Public Use Zone 6 - Local Government (PUZ6) and 8 Montgomery Street in the General Residential 2 Zone (GRZ2). The Amendment deletes Schedule 8 and Schedule 8-2 of the Design and Development Overlay that currently apply to 6, 10, 12, 14 and 16 Montgomery Street. Schedule 13 of the Design and Development Overlay (DDO13) will be applied to 6 (in part), 8, 10, 12, 14 and 16 Montgomery Street. The Amendment also amends Clause 21.05 – Residential to acknowledge the introduction of DDO13.

The Amendment is accompanied by Planning Permit Application PL15/025196 made under section 96A of the *Planning and Environment Act 1987* (the Act) to re-subdivide 6, 8 and 10 Montgomery Street, Doncaster East, to create two new lots at 6 (part of) Montgomery Street and 6 (part of), 8 and 10 Montgomery Street). It also creates a road reserve in favour of Manningham City Council in the south east corner of 10 Montgomery Street.

The Amendment and Planning Permit Application were exhibited for six weeks and two information sessions were held for traders and residents to explain the proposal and respond to questions. The owner of one commercial property attended these sessions. Three opposing submissions were received.

The submitters believe that there is inadequate existing parking provided at the Doncaster East Village Centre (the Centre) and the loss of existing spaces, with the sale of 8 and 10 Montgomery Street, will exacerbate this situation. It is considered that 8 Montgomery Street should be retained by Council and developed for parking. One submitter stated, as an alternative, the size of the new lot created at 8 to 10 Montgomery Street should be reduced to accommodate 15 to 20 spaces, to reduce the parking problem at the Centre.

The Panel has considered the written submissions made to Council together with the submission presented by Council at the Hearing. As stated in this Report, the sale of Council land is not a relevant matter to the Panel in considering the Amendment and Planning Permit Application. This will be the subject of a separate process.

The Panel believes the proposed zones are appropriate for the land. With 6 Montgomery Street, the PUZ6 will reflect its existing and ongoing use as a public car park. If Council does not intend to occupy 8 Montgomery Street then retaining the PUZ6 will result in its use not conforming to the purpose of the Zone. This is not appropriate if the Council sells the land. The Panel believes the GRZ2 is suitable for this land in matching the zoning of adjacent land.

There was no submission specific to the new DDO13 and based on the provisions of the adopted Structure Plan for the Centre, the Panel supports its application over 8 to 16 Montgomery Street.

The Panel believes the proposal to re-subdivide 6, 8 and 10 Montgomery Street is appropriate. The Panel is satisfied that the dimensions of the new lot at 6 Montgomery Street will support the proposed car park layout. Consolidating part of 6 Montgomery Street with 8 and 10 will create a lot capable of being developed for a use permitted by the GRZ2 and intended by the adopted Structure Plan.

Based on the reasons set out in this Report, the Panel recommends that:

Manningham Planning Scheme Amendment C102 be adopted as exhibited subject to the following changes:

1. Amend Clause 21.05-1, as it relates to Schedule 13 to the Design and Development Overlay (DDO13), to read:
 - Design and Development Overlay Schedule 13 applies to part of Precinct 2 being residential areas surrounding prominent intersections and /or interfacing commercial areas where increased residential densities, including up to four storey 'apartment style' developments (13.5 metres) on larger lots preferably with a minimum area of 1,800sqm, will be considered. All developments should have a maximum site coverage of 60 per cent.
2. Amend Clause 21.05-2 – Zones and Overlays, with dot point 5 to read:
 - Applying the Residential Growth Zone, the General Residential Zone, Design and Development Overlay – Schedule 9 and Design and Development Overlay - Schedule 8 and Design and Development Overlay - Schedule 13 to residential areas close to activity centres and interfacing commercial areas and along main roads. These areas form part of Precinct 2 on the Residential Framework Plan 1 and Map 1 to this clause to identify the location and direct the design of higher density residential development.
3. Planning Application PL15/025196 to re-subdivide 6, 8 and 10 Montgomery Street to create two lots, be approved in accordance with the conditions on the draft Planning Permit prepared for the land.

1 Introduction

1.1 Land affected by the Amendment and Planning Permit Application

(i) The Amendment

The Amendment applies to land at 6 to 16 Montgomery Street, Doncaster East as shown in Figure 1 below.



Figure 1 Land affected by the Amendment

(ii) Amendment Description

The Amendment proposes to:

- Rezone the majority of 6 Montgomery Street from General Residential Zone 2 (GRZ2) to Public Use Zone 6 – Local Government (PUZ6).
- Rezone 8 Montgomery Street from Public Use Zone 6 to General Residential Zone – Schedule 2.
- Delete Design and Development Overlay Schedule 8 (DDO8) and DDO8-2 from 6 Montgomery Street and 10 to 16 Montgomery Street.
- Apply Design and Development Overlay Schedule 8 (DDO13) over the eastern (residential) part of 6 Montgomery Street and 8 to 16 Montgomery Street.
- Amend Clause 21.05 – Residential; to reflect the introduction of DDO13 – *Residential Areas Interfacing Commercial Areas to Precinct 2: Residential Areas Surrounding Activity Centres and Along Main Roads.*

(iii) Planning Permit Application PL15/025196

The Amendment was accompanied by Planning Permit Application No PL15/025196 made under Section 96A (1) of the *Planning and Environment Act 1987* (the Act). This application proposes the re-subdivision of 6, 8 and 10 Montgomery Street to create two new lots. The new lot created at 6 Montgomery Street will have a frontage of 18.1 metres, a depth of 41.15 metres and an area of 746 square metres. This lot will be retained by Council as a public car park accommodating 30 car spaces with a central access drive. The other lot (Lot 2) includes the eastern part of 6 and all of 8 and 10 Montgomery Street. This lot will have a frontage of 48.75 metres, a depth of 41.15 metres and an area of 2,002 square metres. A road easement (R1) in favour of the Council applies over the south east corner of the site. This reserve will provide for the turning movements of vehicle using the adjoining lane, which terminates at the eastern boundary of 10 Montgomery Street. A draft permit for the re-subdivision was prepared by Council and accompanies the Amendment.

The approval of the subdivision will facilitate the sale of 8 and 10 (Lot 2) Montgomery Street.

1.2 Background to the proposal**1.2.1 Manningham Activity Centre Strategy 2005**

The Doncaster East Village Activity Centre (the Centre) is identified as a Neighbourhood Activity Centre in the Manningham Activity Centre Strategy.

1.2.2 The Doncaster East Village Structure Plan

The Doncaster East Village Structure Plan (the Structure Plan) was prepared by Council to provide a framework for the integrated development of the Centre and the adjoining Devon Plaza over the next 15 to 20 years. This Plan was adopted by Council in November 2011, and amended in July 2012.

Precinct 1 of the Plan includes land bounded by Doncaster Road, Blackburn Road, Montgomery Street and Churchill Street. Land affected by the Amendment is in Sub-Precinct 1C and comprises:

- 2 Montgomery Street – a small park with an area of approximately 900sqm. The park is encroached on slightly by the adjoining Pre-school.
- 4 Montgomery Street – occupied by the Doncaster East Pre-school.
- 6 Montgomery Street – public car park with poor line-marking for 29 spaces.
- 8 Montgomery Street – a building formerly occupied by Doncare and currently leased by Council to the Doncaster City Church. The building has a floor area of around 350sqm and there are 19 car spaces located at the rear of the site for the use of occupants of the building. The lease of this property is currently on a monthly basis.
- 10 Montgomery Street – car parking for 12 spaces with poor line-marking.
- 12, 14 and 16 Montgomery Street – privately owned lots each containing a single dwelling.

The land at 2 to 10 Montgomery Street is Council owned and has a total area of approximately 4,600 square metres. The Structure Plan identifies these parcels as a 'Council owned re-development site'.

1.3 Post exhibition changes to the Amendment

Following exhibition of the Amendment and receipt of submissions, minor anomalies to the wording of Clause 21.05 were identified and on 24 November 2015, Council resolved to make minor changes to correct these. These are set out in Chapter 6 of this Report.

1.4 Traffic and Parking Surveys at the Centre

As directed by the Panel, Council undertook a parking and traffic survey at the Centre and these were included as an attachment to its submission to the Panel. The following is a summary of these surveys.

1.4.1 Existing parking conditions

Currently the car parks at 6 and 10 Montgomery Street are unrestricted and the Council survey confirmed there is a low turnover of vehicles in these car parks during the day. These car parks and the unrestricted parking in Churchill Street (to the east) was at, or close to, capacity between 9.00am and 3.00pm. This accords with submitters' claims that they are used by persons employed in the centre and possibly by commuters who then travel by bus to the Melbourne CBD.

The survey showed there was spare capacity during the day in the short term parking areas on the south side of Montgomery Street and the north side of Doncaster Road.

The north side of Montgomery Street is restricted to vehicles with parking permits which also exempt them from the parking restrictions on the south side of this street.

An overall average of 51 per cent of parking spaces are used in the Precinct.

1.4.2 Traffic Survey

Montgomery Street is used by local residents, off-street car park users, the tenant of 8 Montgomery Street and by those dropping off and picking up children at the child care centre at the western end of the street. The traffic volume is considered to be within acceptable limits for this type of residential street. There are two speed management devices in the street (speed humps), reducing the speed of traffic to below the regulatory limit of 50 kph.

1.5 Issues dealt with in this report

The Panel considered the three written submissions, as well as submissions presented to it by Council at the Hearing. In addressing the issues raised in the written submissions, the Panel has been assisted by the information provided to it, as well as its observations when inspecting the subject land and the locality.

Issues raised by submitters relate to public car parking, specifically the loss of 12 off-street spaces at 10 Montgomery Street when the new lot created at 8 to 10 Montgomery Street is sold by Council as a residential development site. The submitters believe more long-term parking is needed at the Centre to accommodate employee vehicles.

This report deals with the issues under the following headings:

- Planning Context
- Zoning of land and Overlay Schedule

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- Planning permit application
- Future use of Council land
- Post exhibition changes to Clause 21.05

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2 Planning Context

Council provided a response to the Strategic Assessment Guidelines as part of the Explanatory Report.

The Panel has reviewed the policy context of the Amendment and made a brief appraisal of the relevant zone and overlay controls and other relevant planning strategies.

2.1 Policy framework

(i) State Planning Policy Framework (SPPF)

Council submitted that the Amendment is supported by the following clauses in the SPPF:

- Clause 11 – as it takes advantage of the existing settlement pattern and will assist in the supply of diverse housing options in an established urban area. The design standards and amenity will be governed by the DDO to be applied over the land.
- Clause 15 – as future development will be encouraged to be of a contemporary design with an articulated built form that incorporates a range of visually interesting building materials and façade treatments.
- Clause 16 – as it will assist in increasing housing densities, providing greater diversity of housing within a local neighbourhood activity centre that has good access to services and transport. The EOI process for the sale of Council land at 6 to 10 Montgomery Street will require the provision of affordable housing as part of any residential proposal.

(ii) Local Planning Policy Framework (LPPF)

Council submitted that the Amendment is consistent with the LPPF, including the Municipal Strategic Statement (MSS). It stated that rezonings such as the one proposed by the Amendment support the role of an existing activity centre by facilitating more diverse and affordable housing options.

The MSS recognises that activity centres are integral to the local economy and local employment generation and are an important focal point for community life and interaction. In particular, the Amendment supports the LPPF as follows:

Clause 21.05 – Residential – recognises that managing change and growth in the residential areas of Manningham is a key issue, and infill development and development of key strategic redevelopment sites, that consolidate the roles of established urban areas, is encouraged. Land affected by the Amendment falls into Precinct 2 – *Residential Areas Surrounding Activity Centres and Along Main Roads* of Clause 25.05-1 – *'Built form and neighbourhood character'*

- Clause 21.09 Activity Centres and Commercial Areas identifies Manningham's network of Activity Centres as a key challenge in ensuring that existing centres remain vibrant, viable and sustainable into the future. The Doncaster East Village is a neighbourhood centre and Clause 21.09-4 – Neighbourhood Activity Centres sets out the key issues, objectives and strategies in seeking to

ensure they remain viable and can evolve to meet the future needs of the community.

It is considered that further residential development in the Centre will increase activation and integration between residents of the area. Additional residents in the Village will increase the viability of the activity centre through increased expenditure.

(iii) Other planning strategies or policies used in formulating the Amendment

Doncaster East Village Structure Plan (2012)

The adopted Structure Plan for the Doncaster East Village Centre includes the following strategies relevant to the Montgomery Street sub-precinct and the Amendment:

- Maximise opportunities for residential development on Council owned land in the Activity Centre, including affordable, accessible housing.
- Provide an open space plaza that assists in integrating uses across the Centre
- Improve car parking and access, with particular regard to the lane at the rear of the existing shops on the north side of Doncaster Road.

Rezoning land on the south side of Montgomery Street will better reflect the strategic intent of the adopted Structure Plan for the Centre.

Residential Strategy (2012)

In accordance with the Council's Residential Strategy, the MSS notes the need for a greater mix of housing in the form of medium and higher density residential developments and that higher density housing will be encouraged in close proximity to activity centres.

The Amendment reflects the direction of the Strategy by encouraging higher density residential development in the Montgomery Street sub-precinct.

2.2 Planning scheme provisions

(i) Zones

The Amendment rezones land at 6 (in part) and 8 Montgomery Street.

(ii) Overlays

The Amendment deletes DDO8 and DDO8-2 from 6, 10, 12, 14 and 16 Montgomery Street and applies DDO13 to 6 (in part), 8, 10, 12, 14 and 16 Montgomery Street.

2.3 Ministerial Directions and Practice Notes

(i) Ministerial Directions

Council submitted that the Amendment meets the relevant requirements of the following Ministerial Directions:

PPN9 - Metropolitan Strategy

The Amendment is consistent with Directions 2.1 and 2.2 of this Strategy. The subject sites are on the northern edge of the Doncaster East Village Activity Centre and in close proximity

to a major arterial road, in Doncaster Road, which includes public transport by way of a bus route. The approval of the Amendment and subsequent sale of Council land in Montgomery Street will facilitate residential development that will increase diversity of housing opportunities near services and public transport.

The Amendment is consistent with Directions 4.1 and 4.2 of this Strategy to create 20-minute neighbourhoods that support safe communities and healthy lifestyles. The Amendment will facilitate additional residential development in a neighbourhood activity centre. DDO13 has been drafted to ensure the overall design and amenity of the site and the immediate vicinity is improved, which in turn will encourage increased activity in the area.

PPN11 - Strategic Assessment Guidelines

The Amendment is consistent with Ministerial Direction 11 (Strategic Assessment Guidelines).

The Form and Content of Planning Schemes (s7(5))

The amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under Section 7(5) of the Act.

(ii) Planning Practice Notes

Planning Practice Note PPN02 – Public Land Zones

The Amendment applies the Public Use Zone 6 to land that is intended to be retained as a public car park.

Planning Practice Note PPN78 – Applying the Residential Zones

The Amendment applies GRZ2 to 8 Montgomery Street which is surplus to Council needs and which it wishes to sell, in association with the part of 6 and 10 Montgomery Street. This land is currently located between two GRZ2 sites in 6 and 10 Montgomery Street and if it is sold for residential use, the GRZ2 is the most appropriate zone for the land.

2.4 Discussion

The Panel concludes that the Amendment is supported by, and implements, the relevant sections of the State and Local Planning Policy Framework.

The Panel concludes that the Amendment is well founded and is strategically justified subject to addressing the more specific issues raised in submissions and discussed in the following chapters.

3 Zoning of land and the Overlay Schedule

3.1 The Issue

The issue relates to a key strategy of the Structure Plan which identifies Council owned land on the south side of Montgomery Street as a strategic redevelopment site for residential use. Submitters opposed Council land at 6 and 8 Montgomery Street being rezoned to PUZ6 and GRZ2 respectively, to reflect both their existing and proposed future use.

3.2 Submissions

The Centre is identified as a Neighbourhood Activity Centre under the Strategic Overall Framework Plan at Clause 21.04 and the Activity Centres and Commercial Areas Framework Plan 5 at Clause 21.09 of the Manningham Planning Scheme.

Part A of the Council submission set out the background material that led to the preparation of this Amendment, which will see two Council properties rezoned. The Amendment will also see the deletion of existing schedules DDO8 and DDO8-2 from 6 and 10 to 16 Montgomery Street and the application of a new schedule DDO13, over 8 to 16 Montgomery Street.

This submission referred to the Structure Plan, adopted by Council in 2011 and amended in 2012, which provides the strategic framework for the integrated development of the Centre and the adjoining Devon Plaza for the next 15 to 20 years. As amended, the Structure Plan allows development up to a height of 13.5 metres on land at and adjoining the Centre, in the Montgomery Street sub-precinct.

The submission outlines that in 2009 there were discussions with Places Victoria to identify potential residential development opportunities in the municipality. It was during these discussions that Council identified the need to cater for specific housing markets where demand was higher than supply, in particular by the young and downsizing home owners. As a result of these discussions, Council identified its land at 2 to 10 Montgomery Street as a potential strategic redevelopment site. This land is identified as 'an opportunity for the consolidation and redevelopment for apartments with community facilities and public parking' in the Structure Plan.

A Project Delivery Agreement (PDA) between Council and Places Victoria at this time led to targeted consultation of the proposal to redevelop 2 to 10 Montgomery Street to provide for a diversity of housing, car parking for traders, replacement of the existing pre-school and an open space plaza. The exhibited concept plan included 13 car spaces, however based on feedback from traders and the pre-school, Council determined that a total of 28 spaces should be provided as a component of any development proposal. Council committed to investigate car parking restrictions in the local area as part of the long-term parking management strategy.

In 2014, the PDA was terminated through mutual agreement after it was decided that, despite the best efforts of both parties, the outcomes of the PDA could not be delivered. Council still believed the sub-precinct had redevelopment potential, with further options to be considered.

Council submitted that the rezoning of 6 Montgomery Street (in part) and 8 Montgomery Street and the application of DDO13 over 8 to 16 Montgomery Street is in accordance with the adopted Structure Plan. Providing 30 car spaces at 6 Montgomery Street will result in two more spaces than the original 2012 development concept for 2 to 10 Montgomery Street.

Council believes that, based on its parking survey and knowledge of the Centre, the net loss of 11 public car spaces will not have an adverse effect. It added that, if required, restrictions could be applied to parking at 6 Montgomery Street. However, it did not believe this was necessary at this time.

Opposition to the Amendment is based on Council's intention to sell 8 and 10 Montgomery Street for residential use, which will result in the loss of car parking at the Centre.

Submissions referred to the present use of the unrestricted car spaces at the Centre by employees of businesses in the Centre. There was also reference to their use by people who park their vehicles in these car parks and then commute by bus to the Melbourne CBD.

The submitters believe that more parking is required for traders, staff and customers at the Centre and this should be provided at 8 Montgomery Street.

The written submissions did not address the deletion of DDO8 and DDO8-2 or the application of DDO13 to land in the GR22.

Part A of Council's submission sets out the reasons for deleting the existing DDO schedules and applying DDO13 to land in GR22.

DDO13 will permit development up to 13.5 metres (four storeys) in height and while it also incorporates the requirements of the previous Schedules, some of the policy statements have been reworded to reflect the context of the land's location at the periphery of the Centre. DDO13 has been drafted to enable it to be applied to other future sites where increased heights may be appropriate.

3.3 Discussion

3.3.1 Proposed Zones

The matter for the Panel to consider is the appropriateness of partially rezoning 6 Montgomery Street to PUZ6 and rezoning 8 Montgomery Street to GR22. These zones have been selected to reflect the existing and future occupancies on these sites.

It was Council's submission that 6 and 10 Montgomery Street were purchased for use as public parking, however this is not reflected by the Purpose in the parent clause of GR22 which includes:

To provide diversity of housing types and moderate housing growth in locations offering good access to services and transport;

To allow educational, religious, community and other non-residential uses to service local community needs in appropriate locations.

The zoning of 10 Montgomery Street is not affected by the Amendment however the existing DDO8 and 8-2 that currently applies over this land will be replaced by DDO13.

The inclusion of 8 Montgomery Street in PUZ6 was appropriate at the time it was occupied by Council as a community purpose. The relocation of that use and the lease of the site for occupation as a Church however means this is no longer the case. Also, the Panel was advised that Council does not intend re-occupying the site. This means that the use of the land is no longer consistent with the Zone purpose which is:

To recognise public land use for public utility and community services and facilities; and

To provide for associated uses that are consistent with the intent of the public land reservation or purpose.

On the other hand, retaining 6 Montgomery Street as a public car park and rezoning it to PUZ6 will align it with the purpose of that Zone.

Based on their written submissions, it is clear the submitters want 8 and 10 Montgomery Street retained for use as public car parking. One of the submitters stated that a multi-deck car park should be built on the Council land and leased to a private operator who could charge modest parking fees. This submitter objected to not being able to obtain any parking permits for his business as an owner/occupier of a commercial property in the area.

Although the submitters believe that additional parking is required at the Centre, particularly in satisfying the demand for long-term employee parking, no empirical evidence was provided to support their assertions.

The Council intends to reconstruct the car park at 6 Montgomery Street which will contain 30 unrestricted spaces. Based on its surveys, Council believes this will be adequate to meet the needs of the Centre. Council agreed that restrictions could be applied or permits issued to traders if commuter parking became an issue.

Councils do not have a statutory obligation to provide off-street parking at activity centres, however doing so can enhance their viability. Often these car parks are established as 'separate rate schemes' which the traders contribute to. The Panel was advised that the car parks at this Centre, and more generally in the municipality, are not established under these schemes. During its inspections of the Centre, the Panel noted the car parking provided in association with the offices on the south side of Doncaster Road and at the Devon Plaza Centre. It also noted there is parking provided in the rear setbacks of a number of the shops on the north side of the Centre.

If Council intended providing parking at 8 Montgomery Street, then the PUZ6 should be retained on that property. It would also need be applied to 10 Montgomery Street, if it was to be retained as a Council car park. This is clearly not the intention of Council, which identified this land as part of a strategic residential development site in its 2011 Structure Plan prepared for the Centre. The Amendment is a step towards seeing this plan realised.

Having regard to the parking generally provided by Council, on private land and at kerbside at this Centre, and in the absence of evidence to the contrary, the Panel accepts Council's submission that a net loss of 11 spaces public spaces at 10 Montgomery Street will not have an adverse effect on the Centre.

While the Panel does not believe the sale of 8 Montgomery Street is prevented by its existing zoning, it is appropriate that this is done, if it is not going to be occupied by a council use and is to be sold. The rezoning of the land prior to its sale will enhance its attractiveness to prospective buyers.

Council's intentions for its land is not a matter for the Panel to comment on. This decision was made, following consultation with the community, in identifying it, as part of a larger strategic redevelopment site, in the adopted Structure Plan for the Centre.

The Panel's task is to consider the appropriateness of the zones proposed to part of 6 and to 8 Montgomery Street. Leaving aside any future plans the Council has for this land, the Panel believes the application of PUZ6 to 6 Montgomery Street and GRZ2 to 8 Montgomery Street are appropriate. In the case of 6 Montgomery Street the PUZ6 will reflect the existing and on-going use of that land as a public car park. GRZ2 applies is the appropriate zone for 8 Montgomery Street because it applies to the adjoining land.

3.3.2 Design and Development Overlay Schedules

The written submissions did not address the removal of the existing DDO8 and DDO8-2 or the application of DDO13 to the GRZ2 on the south side of Montgomery Street.

The Panel supports DDO13 as drafted to include allowing a height of 13.5 metres (four storeys) on larger residential properties on the south side of Montgomery Street.

3.4 Conclusions

The Panel supports rezoning part of 6 Montgomery Street from GRZ2 to PUZ6 to reflect its ongoing use as a public car park. Based on Council not intending to occupy 8 Montgomery Street in the future, the Panel believes it is appropriate to rezone it to reflect its current and intended use. The GRZ2 is considered the appropriate zone given its application to adjacent land.

The future sale of this land and the adjoining land at 10 Montgomery Street will be the subject of a separate process.

The Panel supports the deletion of DDO8 and DDO8-2 from 6 and 10 to 16 Montgomery Street and the adoption of DDO13, as exhibited, over 8, 10, 12, 14 and 16 Montgomery Street.

4 Planning permit application

4.1 The issue

The issue for the submitters relates to the approval of the application to re-subdivide 6, 8 and 10 Montgomery Street, to facilitate the sale of 8 to 10 Montgomery Street for residential use and development.

4.2 Submissions

Submitters' opposition to the re-subdivision of 6, 8 and 10 Montgomery Street is based on the planned sale of the newly created lot at 8 to 10 Montgomery Street for residential use and development. If this sale proceeds, and existing car parking on these sites is removed, they believe long-term parking could spill into neighbouring streets, to the detriment of residents.

There were no objections from nearby residents to the application to re-subdivide the Council land.

The submitters did not address the conditions proposed for inclusion on the permit drafted for the land.

One of the submitters suggested that in the event the subdivision proceeds, the development lot should be reduced, with Council retaining a strip of land along the north side of the lane to accommodate 15 to 20 angle car spaces. It was considered these spaces were required to contribute to the parking problem in the area.

Council did not support reducing Lot 2 (8 to 10 Montgomery Street) of the subdivision to accommodate parking along its southern boundary. It believed the lot created needs to be a minimum of 1,800 square metres to accommodate a higher density residential development. It also believed the suggested location of these car space would compromise the 'traffic function, safety and vehicular access in the laneway'.

4.3 Discussion and conclusions

The re-subdivision of 6, 8 and 10 Montgomery Street will not, of itself, remove any existing public car spaces. This will only occur if lot 2 (8 to 10 Montgomery Street) on the Plan of Subdivision is sold and redeveloped.

The Panel is satisfied that the dimensions of the new lot 1 created at 6 Montgomery Street will accommodate 30 spaces (including a disabled space), as shown on the plan prepared by Council.

The Panel notes the creation of a road easement in the south east corner of 8 and 10 Montgomery Street to allow vehicles servicing the shops on the south side of the laneway to manoeuvre and exit in a forward direction to Montgomery Street.

The suggestion that the new lot at 8 to 10 Montgomery Street should be reduced, to provide 15 to 20 angle parking spaces along the north side of the laneway is not supported by the Panel. The laneway between the commercial properties and the Council land varies in width and it is currently used to access parking at the rear of shop premises. This laneway

terminates at the eastern end of 10 Montgomery Street and therefore vehicles reversing from spaces on that land would have to manoeuvre in the laneway to be able to exit through 6 Montgomery Street in a forward direction. The Panel agrees with Council that vehicles reversing from these spaces could conflict with vehicles, including delivery vehicles, reversing into the laneway from the adjoining commercial sites.

Whether removing long-term spaces will impact parking demand in adjoining residential streets is unknown at this time. The Panel noted that parking on the north side of Montgomery Street is restricted to vehicles with permits which are also exempt from parking restrictions on its south side. Parking restrictions could be applied to other streets if there was a future demonstrated need.

The Panel supports the approval of Application PL/15/025196 to re-subdivide 6, 8 and 10 Montgomery Street, in accordance with the conditions set out on the draft planning permit.

4.4 Recommendation

The Panel recommends:

Planning Application PL15/025196 to re-subdivide 6, 8 and 10 Montgomery Street to create two lots, be approved in accordance with the conditions on the draft Planning Permit prepared for the land.

5 Future use of Council land

5.1 The issue

Submitters opposed the Amendment because they believed the sale of 8 and 10 Montgomery Street for higher density residential development would exacerbate existing traffic and parking issues. Submitters also had an issue with how proceeds from the sale of Council property would be used.

5.2 Submissions

Submitters believed that a higher density residential development on 8 and 10 Montgomery Street would exacerbate existing car parking and traffic problems and affect the amenity of the adjacent residential area. The Panel has noted that there are no submissions from adjacent residents to the Amendment or Planning Permit Application. Based on Council surveys traffic, in this street did not appear to be an issue.

There was also criticism of the Council 'agenda' in acting as 'a property developer' in selling its land, which was considered to be not in the best interest of the community.

Council advised the Panel that it had resolved to commit funds from the sale of 8 and 10 Montgomery Street to upgrade public spaces in the Montgomery Street Precinct as identified in the Structure Plan and to upgrade the existing laneway and provide pedestrian links to Montgomery Street. It will also re-construct and line mark the car park at 6 Montgomery Street to accommodate a total of 30 spaces, including a disabled space.

5.3 Discussion and conclusions

Future residential development at 8 to 10 Montgomery Street, as referred to in Council's submission to the Panel, will require a planning permit application which will include public notification of any proposal. In considering an application, the provision of parking for occupants and visitors, vehicle access and amenity factors will be considered by Council. Any objections will also be considered in determining the outcome of any application. There is no proposal for any such development as part of this Amendment and therefore the Panel is not able to comment on any potential effects it may have on the locality.

What Council does with the sale proceeds of its land is not relevant to the Panel's consideration of the Amendment or subdivision application. It does however note that Council has resolved to use proceeds from the sale to carry out improvements to the Precinct including the reconstruction of the laneway at the rear of the shops and the car park at 6 Montgomery Street, which will include landscaping. The Panel believes that these works will improve the general amenity of the Precinct and benefit the occupants of adjoining shop premises in particular.

6 Post exhibition changes to Clause 21.05

6.1 Submissions

At the Hearing Council referred the Panel to minor anomalies that it had identified during exhibition that it resolved to address, at its meeting of 24 November 2015.

The changes relate to Clause 21.05-1 - *Built form and neighbouring character* and Clause 21.05-2 - *Housing – Zones and Overlays*.

Under Clause 21.05-1 both DDO8 and DDO9 refer to the building heights in storeys as well as in metres. The exhibited DDO13 does not reference height in metres. Council resolved to add reference to the height of 13.5 metres to make it consistent with other DDO schedules.

Under Clause 21.05-2 there is no reference to the introduction of DDO13 to Precinct 2: *Residential Areas surrounding Activity Centres and Along Main Roads*. Council resolved to include this reference in this Clause.

6.2 Discussion and conclusion

The Panel believes that these minor changes are appropriate and will not change the intent of the exhibited Amendment.

6.3 Recommendations

The Panel recommends as follows:

1. Amend Clause 21.05-1, as it relates to Schedule 13 to the Design and Development Overlay (DDO13), to read:
 - Design and Development Overlay Schedule 13 applies to part of Precinct 2 being residential areas surrounding prominent intersections and /or interfacing commercial areas where increased residential densities, including up to four storey 'apartment style' developments (13.5 metres) on larger lots preferably with a minimum area of 1,800sqm, will be considered. All developments should have a maximum site coverage of 60 per cent.
2. Amend Clause 21.05-2 – Zones and Overlays, with dot point 5 to read:
 - Applying the Residential Growth Zone, the General Residential Zone, Design and Development Overlay – Schedule 9 and Design and Development Overlay - Schedule 8 and Design and Development Overlay - Schedule 13 to residential areas close to activity centres and interfacing commercial areas and along main roads. These areas form part of Precinct 2 on the Residential Framework Plan 1 and Map 1 to this clause to identify the location and direct the design of higher density residential development.

Appendix A Submitters to the Amendment

No.	Submitter
1	Philip Webb
2	Donna Mackaway
3	Andrew Bell

Appendix B Document list

No.	Date	Description	Presented by
1		Council Submission (Part B) and Appendices	Council
2		Aerial Maps of subject area	Council

ATTACHMENT 2a

*Planning and Environment Act 1987***MANNINGHAM PLANNING SCHEME****AMENDMENT C102****PLANNING PERMIT APPLICATION NO. PL15/025196****EXPLANATORY REPORT****Who is the planning authority?**

This amendment has been prepared by the Manningham City Council, who is the planning authority for this amendment.

Land affected by the amendment

The amendment applies to land at 6 – 16 Montgomery Street, Doncaster East. Council owns the land at No. 6 – 10 Montgomery Street, Doncaster East. The land at 12 – 16 Montgomery Street, Doncaster East is in private ownership.

What the amendment does

The amendment proposes to rezone part of the subject land from a General Residential Zone 2 (GRZ2) to a Public Use Zone 6 (PUZ2) and; part of the subject land from a Public Use Zone 6 (PUZ2) to a General Residential Zone 2 (GRZ2). The amendment also proposes to apply a Design and Development Overlay (Schedule 13) across the majority of the subject sites.

More specifically, the amendment proposes to:

- Rezone (part) 6 Montgomery Street, Doncaster East from the General Residential Zone 2 to a Public Use Zone 6, and amend Planning Scheme Map 8 accordingly.
- Rezone 8 Montgomery Street, Doncaster East from a Public Use Zone 6 to a General Residential Zone 2, and amend Planning Scheme Map 8 accordingly;
- Delete Design and Development Overlay Schedule 8 (DDO8 and DDO8-2) from 6, 10, 12, 14 and 16 Montgomery Street, Doncaster East, and amend Planning Scheme Map 8DDO accordingly;
- Apply a new Design and Development Overlay (DDO13) to the land at 6 (part) – 16 Montgomery Street, Doncaster East to manage built form outcomes including maximum building height and front setbacks, and amend Planning Scheme Map 8DDO accordingly ;
- Amend the MSS at Clause 21.05 Residential to reflect the introduction of DDO13 - *Residential Areas Interfacing Commercial Areas in Precinct 2: Residential Areas Surrounding Activity Centres and Along Main Roads.*

What the planning permit application is for

The proposed amendment is accompanied by an application for a planning permit under Section 96A(1) of the *Planning and Environment Act 1987* (the Act) which states that:

"a person who requests a planning authority to prepare an amendment to the planning scheme may also apply to the planning authority for a permit for any purpose for which the planning scheme as amended by the proposed amendment would require a permit to be obtained."

The application for a planning permit proposes to resubdivide the land at 6 – 10 Montgomery Street to create a lot for sale by Council for residential redevelopment.

A requirement of the *Planning and Environment Act 1987* was that the proposed permit is exhibited along with the amendment and permit application.

Strategic assessment of the amendment

Why is the amendment required?

The amendment is required in order to facilitate the sale and redevelopment of Council owned land at (part) 6 – 10 Montgomery Street, Doncaster East, and 12 – 16 Montgomery Street, Doncaster East for residential development and the provision of public carparking.

Council owns five parcels of land at 2-10 Montgomery Street, Doncaster East, which have a total area of approximately 4,600sqm. The subject land forms part of the Doncaster East Village Activity Centre and is commonly referred to as the '*Montgomery Street sub-precinct*'.

The land owned by Council in the sub-precinct comprises:

- 2 Montgomery Street – a small park with an area of approximately 900sqm. The park is encroached on slightly by the adjoining Pre-school.
- 4 Montgomery Street – occupied by Doncaster East Pre-school.
- 6 Montgomery Street – public carpark with no formal line-marking.
- 8 Montgomery Street – a building formerly occupied by Doncare and currently leased by Doncaster City Church. The building has a floor area of around 350sqm and 17 car spaces. The property is leased until December 2015.
- 10 Montgomery Street – carparking providing for about 13 spaces with no formal line-marking.

The Council-owned land in Montgomery Street is currently in two zones in the Manningham Planning Scheme. Land at 2, 4 and 8 Montgomery Street is within a Public Use Zone (PUZ6) whilst land at 6 and 10 Montgomery Street is within a General Residential Zone Schedule 2 (GRZ2) in conjunction with a Design and Development Overlay – Schedule 8 (DDO8-2), which encourages apartment style development of up to 11 metres in height on lots with a minimum area of 1,800sqm. The privately owned land at 12 – 16 Montgomery Street is currently zoned General Residential 2 (GRZ2) and is also included in the area covered by DDO8-2.

At its meeting in November 2011, Council endorsed the *Doncaster East Village Structure Plan (2011, updated July 2012)*. Amongst other things, the Plan confirmed the identification of the subject land (2 – 16 Montgomery Street) as a strategic redevelopment site. It also included actions to finalise a masterplan for the '*Montgomery Street sub-precinct*' and to investigate a partnership with Places Victoria to develop the Council owned land, to provide for a diversity of housing, a pre-school replacement, carparking spaces for traders and an open space plaza. Whilst the agreement between Places Victoria and Council for a joint venture has now been terminated, it is considered that there is still the potential for the redevelopment of the '*Montgomery Street sub-precinct*' generally in line with the original vision and objectives.

The *Doncaster East Village Structure Plan (November 2011, updated July 2012)* identifies the '*Montgomery Street sub-precinct*' (incorporating land at 2-16 Montgomery Street) as a key strategic redevelopment site which provides the greatest opportunity in the short term for redevelopment of currently underutilised land. The Structure Plan seeks the following outcomes for the '*Montgomery Street sub-precinct*':

- Maximise opportunities for residential development on Council owned land in the Activity Centre that includes affordable, accessible housing.
- Provide an open space plaza with an area at least equal to that, which currently exists, that assists to integrate uses across the Centre.

- Improve the car parking and access arrangements within the sub-precinct, having particular regard to the lane behind the existing shops.

The vision for the Council-owned land at 2-10 Montgomery Street is "to deliver a high density residential development that caters for under-represented markets in Manningham" and the stated aim was "to achieve a healthy, active and functional residential development that integrates with the existing Doncaster East Village shopping centre within a medium density activity precinct". It is proposed that the development would act as a demonstration project to showcase high quality urban design and best practice in sustainability and affordability.

It is considered that, the agreed vision and objectives for the Council owned land in the 'Montgomery Street sub-precinct' can be achieved through:

- Retention of the existing open space at its current location at 2 Montgomery Street, with a future upgrade;
- Retention of the existing preschool in its current location at 4 Montgomery Street;
- Retention of the majority of 6 Montgomery Street in Council ownership and for public car parking (28 carspaces); and
- Creation of a development site of approximately 2000sqm (which includes the sites at 8-10 Montgomery Street and the eastern portion of 6 Montgomery Street) to be sold for medium density residential development through an Expression of Interest (EOI) process.

The proposed rezoning will reflect the proposed future of the land and assist in facilitating the proposed sale and redevelopment of the land. More specifically, it is proposed to:

- rezone the majority of the land at 6 Montgomery Street, (excluding a narrow portion along its eastern boundary which is proposed to be included in the land for sale) from General Residential Zone 2 (GRZ2) to the Public Use Zone 6 (PUZ6) to reflect its ongoing use as a public car park; and
- rezone 8 Montgomery Street to General Residential Zone (GRZ2) to facilitate the use and development of the site for residential purposes.

It is also proposed to amend the Manningham Planning Scheme to introduce a new Design and Development Overlay (DDO13) to the Council owned land proposed to be sold (part of 6 and 8-10 Montgomery Street), as well as to adjoining 12-16 Montgomery Street, which is the remaining land incorporated within the 'Montgomery Street sub-precinct' identified in the *Doncaster East Village Structure Plan*. The new Design and Development Overlay would replace the existing DDO8-2 and would encourage apartment style development of up to a mandatory maximum building height of 13.5 metres, which is consistent with the heights recommended as part of the *Doncaster East Village Structure Plan*. (An amendment to Clause 21.05 Residential – Precinct 2 of the MSS is subsequently required to reflect the introduction of the DDO13) as part of Precinct 2: *Residential Areas Surrounding Activity Centres and Along Main Roads*.

Justification for increasing the heights in the 'Montgomery Street sub-precinct' to 13.5m is based on the *Doncaster East Village Structure Plan (November 2011, updated July 2012)*. Action 4.2.5 recommended investigating sites at prominent intersections and sites which have an interface to the commercial centre. As an outcome of that action, a number of sites were identified as being suitable for increased densities through consideration of increased heights from 11 metres to 13.5 metres (4 storeys).

To this end, at its meeting on 31 July 2012, Council endorsed the results of the assessment which supported increasing heights for the sites investigated (or part thereof) within the Doncaster East Village Activity Centre, which included the sites at 2 – 16 Montgomery Street. The Structure Plan was updated in July 2012 to reflect the adopted heights.

It has also been necessary to apply for a planning permit for the resubdivision of land to enable the sale of a consolidated lot. As the resubdivision will be subject to statutory notification, a combined planning scheme amendment to rezone the land and the planning permit to resubdivide the land under section 96(A) of the *Planning and Environment Act (1987)* has been undertaken.

How does the amendment implement the objectives of planning in Victoria?

Section 4 of the Act contains a number of key objectives for planning in Victoria, which among other things aims:

- to provide for the fair, orderly, economic and sustainable use and development of land; and
- to secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.

The proposed amendment is generally consistent with these objectives in that it:

- Facilitates the more sustainable use of the land through the consolidation and more efficient utilisation of the subject land located on the periphery of the existing shopping centre.
- Provides the opportunity for the use and development of the land for residential development within the Doncaster East Activity Centre, including some provision of affordable housing and an upgraded public carpark.

How does the amendment address any environmental, social and economic effects?

It is expected that the proposed amendment will result in development that would have positive social, environmental and economic outcomes. The rezoning would support the objectives and implements key aspects of the *Doncaster East Village Structure Plan* by providing new housing opportunities for underrepresented markets, including some provision of affordable housing, and an upgraded public carpark.

The broader sub precinct is also expected to be improved with an upgraded open space/plaza and pre-school facility which would benefit the broader community.

Does the amendment address relevant bushfire risk?

The amendment is not expected to result in an increase in bushfire risk to life or property. The sites are not affected by the Bushfire Management Overlay or within a Bushfire Prone Area.

Does the amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The amendment has been prepared in accordance with *Ministerial Direction on the form and Content of Planning Schemes* under section 7(5) of the Act. All planning schemes must have regard to section 12(2)(a) of the *Planning and Environment Act 1987*, being Ministerial Directions.

In addition to its consistency with Ministerial Direction No. 11 *Strategic Assessment of Amendments*, the amendment also complies with Ministerial Direction No. 9 – *Metropolitan Strategy*.

Outcome No. 2 – Housing Choice and Affordability

Direction 2.1 – Understand and plan for expected housing needs.

Direction 2.2 – Reduce the cost of living by increasing housing supply near services and public transport.

The subject sites are located on the northern edge of the Doncaster East Activity Centre and in close proximity to Doncaster Road, being a major arterial road, and are well serviced by public transport (buses).

The proposed rezoning will facilitate residential development which will provide for a diversity of housing opportunities and provision of public carparking which will benefit the broader community.

Outcome No. 4 – Liveable Communities and Neighbourhoods

Direction 4.1 - *Create a city of 20-minute neighbourhoods.*

Direction 4.2 - *Create neighbourhoods that support safe communities and healthy lifestyles.*

The physical environment affects people's ability to participate in community activities, access services and facilities, and undertake their daily lives. It also affects their sense of community and security. Urban design, including the design of buildings, streets and neighbourhoods, can foster or discourage interaction and participation in civic life.

The amendment, in particular the proposed Design and Development Overlay (DDO13), is framed to minimise the impact on adjacent residential properties by stepping any development down to the north.

How does the amendment support or implement the State Planning Policy Framework and any adopted State policy?

The amendment is consistent with relevant State planning policies, including those relating to metropolitan development, settlement, carparking and public transport access to development, design and built form. The amendment will assist in the supply of diverse and more affordable housing options within an established urban area, close to the activity centre and public transport and provide housing options for families wishing to downsize or for new households.

How does the amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The amendment is consistent with the Local Planning Policy Framework (LPPF), including the Municipal Strategic Statement (MSS). The proposed rezoning will support the role of an existing activity centre by facilitating more diverse and affordable housing options.

Does the amendment make proper use of the Victoria Planning Provisions?

The amendment uses the most appropriate VPP tools to ensure that the land can be used and developed in a way which best supports the objectives of the Manningham Planning Scheme and desired planning outcomes for the sites.

The rezoning facilitates the consideration of the use and development of the site for residential development and the provision of public carparking.

Application of the General Residential Zone 2 (GRZ2) will help ensure that any future development of the sites has appropriate regard to the provision of residential dwellings, whilst application of the DDO13 enables a mandatory maximum building height and a non mandatory front setback to be specified for the sites, which is required to provide greater certainty for decision makers, adjacent residents and the broader community. The rezoning of the site at No. 6 Montgomery Street will also provide greater certainty to traders and residents regarding the future use of the land as a public carpark.

How does the amendment address the views of any relevant agency?

The amendment and associated planning permit application (PL15/025196) have been placed on exhibition and referred to the relevant agencies for their consideration.

Does the amendment address relevant requirements of the Transport Integration Act 2010?

The amendment will have a positive impact on the transport system as it provides the opportunity to develop new housing within the Doncaster East Activity Centre – a location well serviced by public transport and major roads which are within walking distance of the subject land.

Resource and administrative costs**• What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

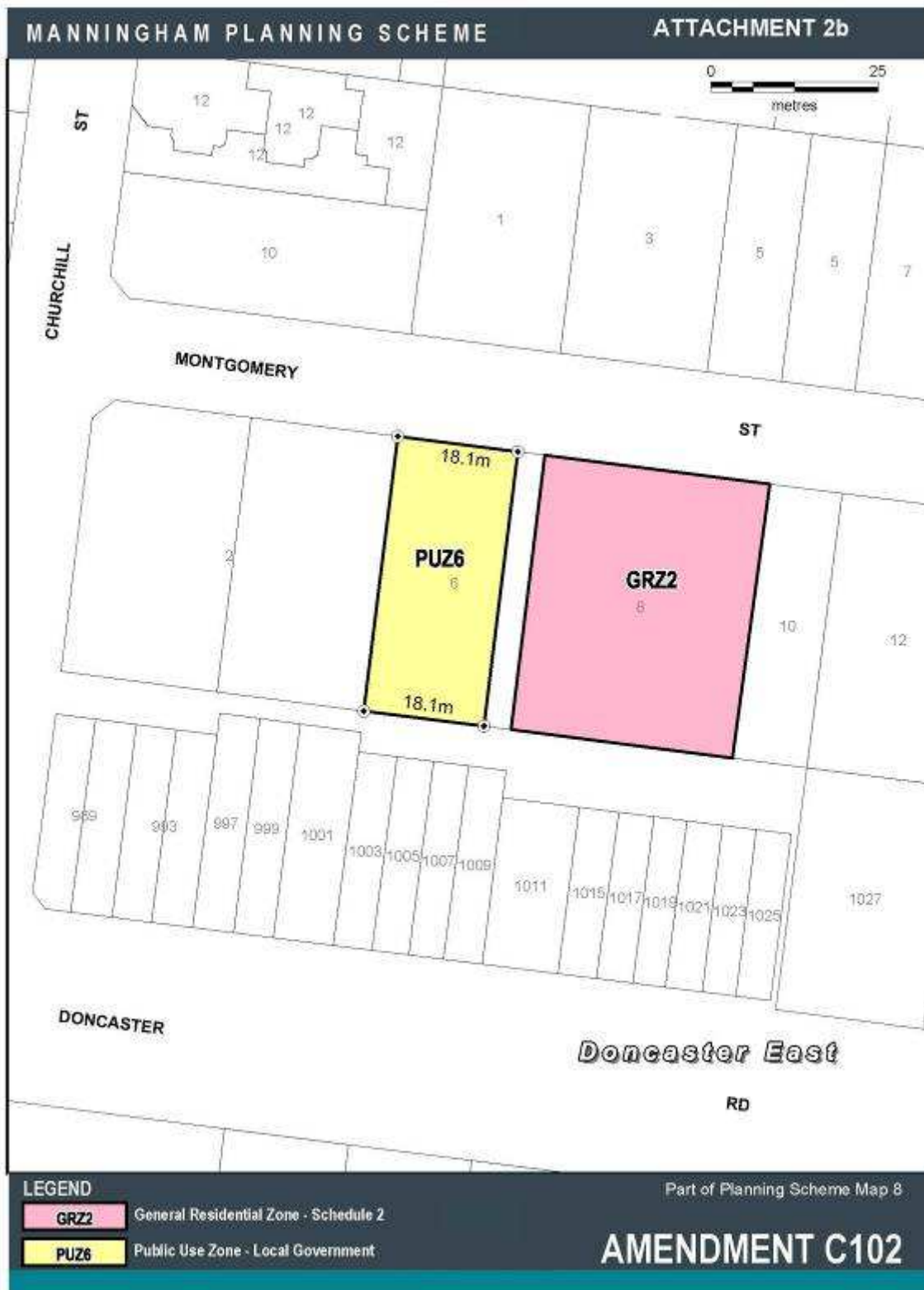
It is expected that the new planning provisions will have a neutral impact on the resources and administrative costs of the responsible authority compared to the current controls that apply to the subject sites and will provide greater clarity for the built form outcomes being sought in the Doncaster East Village Structure Plan. The responsible authority will be required to process a planning permit application for the use and development of the subject land.

Where you may inspect this Amendment

The amendment and application is available for public inspection, free of charge, during office hours at the following places:

- Manningham City Council, 699 Doncaster Road, Doncaster;
- At the Doncaster and The Pines branch libraries
- The Manningham website at www.yoursaymanningham.com.au

The amendment and application can also be inspected free of charge at the Department of Environment, Water, Land and Planning website at www.dtpli.vic.gov.au/publicinspection



| Planning Mapping Services |
| Planning Information Services |
| Planning |



Department of
Environment, Land,
Water & Planning 





Attachment 2e

MANNINGHAM PLANNING SCHEME

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SCHEDULE 13 TO THE DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO13**.

RESIDENTIAL AREAS SURROUNDING PROMINENT INTERSECTIONS AND/OR INTERFACING COMMERCIAL AREAS**1.0 Design objectives**

1-20-
C-

To increase residential densities and provide a range of housing types around activity centres.

To encourage development that is contemporary in design that includes an articulated built form and incorporates a range of visually interesting building materials and facade treatments.

To support four storey, 'apartment style', developments on larger lots where ResCode standards can be met and which are located at prominent intersections and/or which interface commercial areas.

To ensure new development is well articulated and upper storey elements are not unduly bulky or visually intrusive when viewed from the public realm.

To encourage spacing between developments to minimise a continuous building line when viewed from a street.

To ensure the design and siting of dwellings have regard to the future development opportunities and future amenity of adjoining properties.

To ensure overlooking into adjoining properties is minimised.

To provide built form and landscape outcomes that provide for an appropriate transition to surrounding development.

To encourage landscaping around buildings to enhance separation between buildings and soften built form.

To ensure development is designed and sited to maximise opportunities for public surveillance of the public realm and provide safe, accessible environments by integrating to adjoining or nearby commercial areas.

To create a boulevard effect along Doncaster Road and Manningham Road by planting trees within the front setback that are consistent with the street trees.

To ensure the design of basement and undercroft car parking complement the design of the building, minimises unsightly projections of basement walls above natural ground level and are sited to provide effective screen planting.

To ensure that on-site car parking is designed and located having regard to local traffic conditions.

2.0 Buildings and works

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Building height

The maximum height of a building and works must not exceed 13.5m.

A permit cannot be granted to vary this requirement.

For the purposes of this Schedule, the maximum building height does not include building services, lift over-runs and roof mounted equipment, including screening devices.

Form

Development must:

- Ensure that the site area covered by buildings does not exceed 60 percent.

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- Preferably be on a lot with a minimum area of 1800sqm and comply with the setback requirements in ResCode Clause 55.04-1.
- Be set back 6m from the front boundary, unless a reduced setback provides transition to adjacent buildings or is located at the prominent intersection of two main roads. For the purposes of this Schedule, balconies, terraces, and verandahs may encroach within the front setback by a maximum of 2.0m, but must not extend along the width of the building.
- Provide visual interest through articulation, glazing and variation in materials and textures.
- Minimise buildings on side and rear boundaries to create spacing between developments.
- Where appropriate, ensure that buildings are stepped down to provide a transition to the scale of the adjacent residential development.
- Where appropriate, ensure that buildings are designed to step with the slope of the land.
- Be designed and sited to address slope constraints, including minimising views of basement projections and/or minimising the height of finished floor levels and providing appropriate retaining wall presentation.
- Avoid reliance on below ground light courts for any habitable rooms.
- Ensure that the upper level of a four storey building does not exceed 75% of the lower levels, unless it can be demonstrated that there is sufficient architectural interest to reduce the appearance of visual bulk and minimise continuous sheer wall presentation.
- Integrate porticos and other design features within the overall design of the building and not include imposing design features such as double storey porticos.
- Be designed to minimise overlooking and avoid the excessive application of screen devices.
- Ensure design solutions respect the principle of equitable access at the main entry of any building for people of all mobilities.
- Ensure basement, basement entries and/or undercroft car parks are not visually obtrusive when viewed from the public realm.
- Integrate car parking requirements into the design of buildings.
- Ensure the setback of the basement or undercroft car park is consistent with the front building setback and is setback a minimum of 4.0m from the rear boundary, where adjacent to a dwelling in a General Residential Zone 1, to enable effective landscaping to be established.
- Ensure that building walls, including basements, are sited a sufficient distance from site boundaries to enable the planting of effective screen planting, including canopy trees, in larger spaces.
- Ensure that service equipment, building services, lift over-runs and roof-mounted equipment, including screening devices is integrated into the built form or otherwise screened to minimise the aesthetic impacts on the streetscape and avoids unreasonable amenity impacts on surrounding properties and open spaces.
- Ensure that where development incorporates non-residential uses, that transparent glazed windows or doors are provided along ground floor frontages onto a street.

Car parking and access

Development must:

- Include only one vehicular crossover, wherever possible, to maximise availability of on street parking and to minimise disruption to pedestrian movement. Where possible, retain existing crossovers to avoid the removal of street tree(s). Driveways must be

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setback a minimum of 1.5m from any street tree, except in cases where a larger tree requires an increased setback.

- Ensure that when the basement car park extends beyond the built form of the ground level of the building in the front and rear setback, any visible extension is utilised for paved open space or is appropriately screened, as is necessary.
- Ensure that where garages are located in the street elevation, they are set back a minimum of 1.0m from the front setback of the dwelling.
- Ensure that access gradients of basement car parks are designed appropriately to provide for safe and convenient access for vehicles and servicing requirements.

Landscaping

Development must:

- Include canopy tree/s within the front setback, which have a spreading crown, and is capable of growing to a height of 8.0m or more at maturity.
- Provide opportunities for planting along side and rear boundaries in areas that assist in breaking up the length of continuous built form and/or soften the appearance of the built form.

Fencing

A front fence must be at least 50 per cent transparent.

On sites that front Doncaster, Tram, Elgar, Manningham, Thompsons, Blackburn and Mitcham Roads, a fence must:

- not exceed a maximum height of 1.8m;
- be set back a minimum of 1.0m from the front title boundary;

and a continuous landscaping treatment within the 1.0m setback must be provided.

3.0

of 120
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Subdivision

A permit is not required to subdivide land under this control.

4.0

of 120
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Decision guidelines

Before deciding on an application, the responsible authority must consider:

- Whether the design objectives and design requirements of this schedule have been satisfied.

21.0528/7/2016
C106**RESIDENTIAL****21.05-1**23/7/2016
C106Discussion
C106**Overview**

This section applies to all land zoned Neighbourhood Residential, General Residential, Residential Growth, Mixed Use and Activity Centre Zone located west of the Mullum Mullum Creek and the township of Warrandyte and parts of Wonga Park. These areas are shown on Residential Framework Plan 1.

Housing

Managing change and growth in the residential areas of Manningham is a key issue facing Council. Infill residential development and redevelopment of key strategic sites that consolidates the role of established urban areas and reduces developmental pressure in the areas with environmental values will be encouraged.

Whilst couples with children are the predominant household structure in Manningham, the key emerging trend is the smaller household type. The continuing ability of our residential areas to accommodate the changing lifestyles and housing needs of current and future populations is becoming an increasingly important issue. Whilst single detached dwellings will continue to represent the largest proportion of Manningham's housing stock, there will be a need for a greater mix of housing in the form of medium and higher density residential developments. Higher density housing will be encouraged in close proximity to activity centres and along major roads and transport routes.

The *Manningham Residential Strategy* (2012) and the *Manningham Residential Character Guidelines* (2012) are key policy documents that seek to direct and manage the level of change in a manner that will best serve the interests of the municipality in terms of housing needs, built form and environmental outcomes. These documents encourage a range of housing types that meet the changing needs of the community and promote high design standards.

Key Redevelopment sites offer urban consolidation opportunities in well serviced areas and localities. The Eastern Golf course site is an identified Key Redevelopment Site in Manningham.

Subdivision

Effective subdivision design should respond to site opportunities and constraints. There are limited opportunities for large scale subdivision in Manningham. A key issue for Council is inappropriate infill subdivision of smaller lots.

Built form and neighbourhood character

Residential developments must be well designed, site responsive and not adversely impact on neighbours, the surrounding environment, streetscape and existing or preferred neighbourhood character.

It is intended to retain the existing bushland character of the Warrandyte township and Wonga Park area.

The key strategic directions for future residential development are illustrated in Map 1 - Residential Character Precincts, in this Clause.

Four precincts have been identified:

Precinct 1: Residential Areas Removed from Activity Centres and Main Roads

Precinct 2: Residential Areas Surrounding Activity Centres and Along Main Roads

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Precinct 3: Residential Areas with Predominant Landscape Features

Precinct 4: Post 1975 Residential Areas

The precincts seek to channel increased housing densities around activity centres and main roads where facilities and services are available. In areas which are removed from these facilities a lower intensity of development is encouraged. A low residential density is also encouraged in areas that have identified environmental or landscape features.

Precinct 1 – Residential Areas Removed from Activity Centres and Main Roads

This precinct applies to the areas that are removed from activity centres (shopping centres) and main roads.

An incremental level of change is anticipated in Precinct 1. The future development vision is to encourage development that reinforces existing front and rear setbacks and site coverage to provide opportunities for landscaping and retain areas of open space. Accordingly, this precinct will encourage a less intense urban form.

Whilst the design of future dwellings may vary from the existing built form, dwellings in this area will need to provide increased open space for the planting or retention of trees and associated landscaping. The prevailing character of low front fences, retaining walls or the absence of front fences will also be encouraged.

Precinct 2 – Residential Areas Surrounding Activity Centres and along Main Roads

This precinct applies to the areas surrounding activity centres and the areas along Main Roads.

These activity centres include: Bulleen Plaza, Tunstall Square, Macedon Square, Jackson Court, Donburn, Devon Plaza, Templestowe Village, The Pines and Doncaster Hill.

The Doncaster Hill Activity Centre is regarded as the prime location for redevelopment for residential, commercial and community uses in the municipality.

The Pines Activity Centre is also regarded as a key Activity Centre within the municipality and provides a range of retail, commercial, community facilities and residential development opportunities.

The main roads identified in this precinct are Doncaster, Tram and Elgar Roads, Manningham and part of Thompsons, Blackburn and Mitcham Roads. These areas are developed with a range of commercial and residential uses.

Whilst landscaping exists along the main roads, there are opportunities to introduce better landscaping standards to improve the appearance of the main roads in the municipality.

A substantial level of change is anticipated in Precinct 2 with these areas being a focus for higher density developments.

Schedule 8 to the Design and Development Overlay (DDO8)

The majority of Precinct 2 is affected by Schedule 8 to the Design and Development Overlay (DDO8) consisting of three sub-precincts which each stipulate different height, scale and built form outcomes to provide a transition between each sub-precinct and adjoining properties, primarily in Precinct 1 – Residential Areas Removed from Activity Centres and Main Roads. These sub-precincts are:

Sub-precinct – Main Road (shown on Manningham Planning Scheme maps as DDO8-1) is an area where three storey (11 metres) 'apartment style' developments are encouraged on land with a minimum area of 1,800m². Where the land comprises more than one lot, the lots must be consecutive lots which are side by side and have a shared frontage. The area of 1,800m² must all be in the same sub-precinct. All development in the Main Road sub-precinct should have a maximum site coverage of 60 percent.

Higher developments on the perimeter of the Main Road sub-precinct should be designed so that the height and form are sufficiently stepped down, so that the scale and form complement the interface of sub-precinct A or B, or other adjoining zone.

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Sub-precinct A (shown on Manningham Planning Scheme maps as DDO8-2) is an area where two storey units (9 metres) and three storey (11 metres) 'apartment style' developments are encouraged. Three storey, contemporary developments should only occur on land with a minimum area of 1,800m². Where the land comprises more than one lot, the lots must be consecutive lots which are side by side and have a shared frontage. The area of 1,800m² must be all in the same sub-precinct. In this sub-precinct, if a lot has an area less than 1,800m², a townhouse style development proposal only will be considered, but development should be a maximum of two storeys. All development in sub-precinct A should have a maximum site coverage of 60 percent.

Higher developments on the perimeter of sub-precinct A should be designed so that the height and form are sufficiently stepped down, so that the scale and form complement the interface of sub-precinct B, or other adjoining zone.

Sub-precinct B (shown on Manningham Planning Scheme maps as DDO8-3) is an area where single storey and two storey dwellings only will be considered and development should have a maximum site coverage of 60 percent. There is no minimum land area for such developments.

Schedule 9 to the Design and Development Overlay (DDO9)

The area around The Pines Activity Centre (shown on Manningham Planning Scheme maps as DDO9) is an area where development ranging in height from 11 metres to 16 metres is encouraged in designated areas, as identified in *The Pines Activity Centre Structure Plan (2011)*.

Schedule 13 to the Design and Development Overlay (DDO13)

DDO13 applies to part of Precinct 2 being residential areas surrounding prominent intersections and/or interfacing commercial areas where increased residential densities, including up to four storey 'apartment style' developments (13.5 metres) on larger lots preferably with a minimum area of 1800sqm, will be considered. All development should have a maximum site coverage of 60 per cent.

Development in Precinct 2 should:

- Provide for contemporary architecture
- Achieve high design standards
- Provide visual interest and make a positive contribution to the streetscape
- Provide a graduated building line from side and rear boundaries
- Minimise adverse amenity impacts on adjoining properties
- Use varied and durable building materials
- Incorporate a landscape treatment that enhances the overall appearance of the development
- Integrate car parking requirements into the design of buildings and landform.

Precinct 3 – Residential areas with Predominant Landscape Features

This precinct includes two separate areas including Wembley Gardens in Donvale and a part of Templestowe. The built form and characteristics of these areas is varied. The common feature is the vegetation, particularly the presence of large trees. The presence of the native and exotic vegetation in Templestowe and in Wembley Gardens gives these areas a distinctive environmental feel. Templestowe is in close proximity to the Yarra River. Development is required to be designed and sited to protect existing visual corridors that exist along the Yarra River and nearby parkland. The absence of front fences creates a sense of openness and reinforces the environmental character of the area.

In this precinct only minimal change is anticipated. Due to the importance of retaining and enhancing the existing vegetation, this precinct will encourage a low residential density in order to retain the existing native and / or exotic vegetation.

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Dwellings need to provide generous front, side and rear setbacks to ensure spacing between dwellings when viewed from the street and to provide opportunities to conserve and enhance the existing pattern of vegetation and the existing landscape qualities of the precinct.

Buildings are to be designed to have regard to the natural landscape and topographic features of the site. On sites with a slope, methods to minimise height of floor level above natural ground level would be encouraged. Building height, design and materials should be designed to enable the dwelling to integrate with the surrounding area.

The prevailing character of low front fences, retaining walls, or the absence of front fences is also promoted.

Precinct 4 – Post 1975 residential areas

This precinct includes areas that have been predominately developed since 1975 with a substantial amount of development occurring between late 1980s and the 1990s.

Although some of the housing built in the 1970s is single storey, housing built in the 1980s and 1990s is predominantly double storey and in some instances three storeys.

In this precinct there is minimal unit development.

An incremental level of change is anticipated in this precinct.

Other Residential Areas

It is intended to retain and enhance the existing bushland character of the Warrandyte Township and the Hillcrest area, Donvale. Whilst these areas are excluded from the Residential Character Precincts, like Precinct 3 the common feature of these areas is the vegetation, particularly the presence of large trees. These areas predominantly contain native vegetation which gives these areas a distinctive environmental feel.

Within these areas only minimal change is anticipated. Due to the importance of retaining and enhancing the existing vegetation, a low residential density is encouraged in order to retain the existing native vegetation. The absence of front fences creates a sense of openness and reinforces the environmental character of these areas.

Generous front, side and rear setbacks should be provided to dwellings to ensure spacing between dwellings when viewed from the street and to provide opportunities to conserve and enhance the existing pattern of vegetation and the existing landscape qualities of these areas.

Buildings are to be designed to have regard to the natural landscape and topographic features of the site. On sites with a slope, methods to minimise height of floor level above natural ground level would be encouraged. Building height, design and materials should be designed to enable the dwelling to integrate with the surrounding area.

Environmental and landscape issues

A key challenge for Council is to achieve a balance between protecting environmental and landscape characteristics and accommodating changing housing needs. The provision of new housing is directed by strategies that protect and enhance landscape character, neighbourhood character and environmental values.

Because of the fragmented patchwork of native vegetation in Manningham, a substantial proportion of wildlife movements occur across residential areas characterised by scattered trees. These movements, and hence the landscape of these residential areas, are important to the maintenance of wildlife in Manningham.

Along habitat corridors and within treed residential areas, maintenance of native tree cover (and particularly the locally indigenous species) is the most important requirement for facilitating wildlife movements. These movements are important for the survival of both the wildlife and many indigenous plants that rely on wildlife for pollination, seed dispersal or pest control.

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Some residential areas are within or adjacent to Core and Buffer Conservation areas. Proposals to subdivide or develop land will need to avoid, minimise and offset native vegetation removal and impacts.

Any proposals to subdivide or develop land will also need to have regard to constraints such as steep slopes and land prone to landslip, wildfire and flooding.

Economic development issues

Council encourages home-occupations as an important means of achieving economic development and providing opportunities that enable residents to work from home. Benefits to the business owner include reduced travel time and flexible hours, and support for micro start up businesses. The needs of these businesses should be addressed while ensuring that residential amenity is not adversely affected.

Non-residential uses and commercial developments which do not have a community service role are discouraged from locating in residential areas. Commercial development remote from activity centres is also discouraged in order to protect the amenity of residential areas, the viability of activity centres and to ensure the safe and efficient functioning of the road network.

21.05-2
23/07/2015
C108

Housing**Key issues**

- Accommodating population growth as outlined in *Melbourne 2030 Planning for Sustainable Growth (2002)*.
- Providing a diversity of appropriate housing to meet changing lifestyles and housing needs.
- Need for urban consolidation to address housing growth.
- Potential impact of new development on the surrounding area.

Objectives

- To accommodate Manningham's projected population growth through urban consolidation, infill developments and Key Redevelopment Sites.
- To ensure that housing choice, quality and diversity will be increased to better meet the needs of the local community and reflect demographic changes.
- To ensure that higher density housing is located close to activity centres and along main roads in accordance with relevant strategies.
- To ensure that areas removed from activity centres and main roads as well as areas with predominant environmental or landscape features are protected from higher density development.
- To promote affordable and accessible housing to enable residents with changing needs to stay within their local neighbourhood or the municipality.
- To encourage development of key Redevelopment Sites to support a diverse residential community that offers a range of dwelling densities and lifestyle opportunities.
- To encourage high quality and integrated environmentally sustainable development.

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Strategies

Strategies to achieve these objectives include:

- Ensure that the provision of housing stock responds to the needs of the municipality's population.
- Promote the consolidation of lots to provide for a diversity of housing types and design options.
- Ensure higher density residential development occurs around the prescribed activity centres and along main roads identified as Precinct 2 on the Residential Framework Plan 1 and Map 1 to this clause.
- Allow housing development that respects existing neighbourhood character and supports incremental level of change in areas removed from activity centres and main roads identified as Precinct 1 on the Residential Framework Plan 1 and Map 1 to this clause.
- Maintain a low housing density in areas with predominate landscape features identified as Precinct 3 on the Residential Framework Plan 1 and Map 1 to this clause.
- Support an incremental level of change that respects existing neighbourhood character in residential areas developed post 1975 identified as Precinct 4 on the Residential Framework Plan 1 and Map 1 to this clause.
- Maintain a low housing density in areas with environmental values identified on the Residential Framework Plan 1 to this clause.
- Encourage development to be designed to respond to the needs of people with limited mobility, which may for example, incorporate lifts into three storey developments.
- Investigate the most appropriate suite of planning controls to achieve the desired outcomes for Key Redevelopment Sites.

Implementation

These strategies will be implemented by:

Zones and overlays

- Applying the Neighbourhood Residential Zone.
- Applying the General Residential Zone.
- Applying the Residential Growth Zone.
- Applying a Design and Development Overlay.
- Applying the Residential Growth Zone, the General Residential Zone, Design and Development Overlay – Schedule 9 and Design and Development Overlay 8 [and](#) [Design and Development Overlay 13](#) to residential areas close to activity centres and [interfering commercial areas](#) and along main roads. These areas form part of Precinct 2 on the Residential Framework Plan 1 and Map 1 to this clause) to identify the location and direct the design of higher density residential development.
- Applying the General Residential Zone to residential areas removed from activity centres and main roads (identified as Precinct 1 on the Residential Framework Plan 1 and Map 1 to this clause) to ensure new development respects neighbourhood character and provides for an incremental level of change.
- Applying the Neighbourhood Residential Zone and the Significant Landscape Overlay or Environmental Significance Overlay and the Design and Development Overlay to

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residential areas with predominate landscape features (identified as Precinct 3 on the Residential Framework Plan 1 and Map 1 to this clause) to ensure that the density, design and siting of residential development is appropriate to its landscape and the low housing density character of the area.

- Applying the General Residential Zone to residential areas developed since 1975 (identified as Precinct 4 on the Residential Framework Plan 1 and Map 1 to this clause) to provide opportunity for new development that respects neighbourhood character and for an incremental level of change.
- Applying the Neighbourhood Residential Zone and the Environmental Significance Overlay and the Design and Development Overlay to areas of environmental significance to ensure that the density, design and siting of residential development is appropriate to its environment and the low housing density character of the area.

Policy and exercise of discretion

- Implementing the Manningham Residential Strategy (2012).
- Implementing the *Doncaster Hill Strategy* (2002).
- Implementing The Pines Activity Centre Structure Plan (2011).
- Implementing the Manningham (Biosites) Sites of Biological Significance Review (2004).
- Implementing the Wildlife Movement and Habitat Needs in Manningham (2009).
- Implementing the Locally Threatened Plants in Manningham (2010).
- Implementing the Manningham Monterey Pine and Cypress Trees Assessment (2003).
- Using Local Policy to guide the location, design and management of accommodation premises (*Accommodation premises policy, Clause 22.04*).
- Using Local Policy to ensure that people with limited mobility have the same level of access to buildings, services and facilities as any other person (*Access for disabled people policy, Clause 22.09*).
- Using local policy to conserve native vegetation (*Native vegetation policy, Clause 22.02*).
- Using Clause 22.15, *Dwellings in the General Residential Zone, Schedule 1*, to ensure new development in residential areas removed from activity centres and main roads (identified as Precinct 1 on the Residential Framework Plan 1 and Map 1 to this clause) respects neighbourhood character and provides for an incremental level of change.
- Promote the provision of ramps and wide entrances to optimise accessibility within and around the home.
- Promote higher density residential development in locations close to activity centres and public transport (identified on the Residential Framework Plan 1 and Map 1 to this Clause).
- Using Clause 22.17 *Eastern Golf Course Key Redevelopment Site Policy*, to provide the strategic policy framework to guide the future redevelopment of the Eastern Golf Course Site.
- Implementing the City of Doncaster and Templestowe Heritage Study, (1991).
- Implementing the Manningham Heritage Garden & Significant Tree Study – Stage 2, (2006).
- Having regard to Meredith Gould Architects Pty Ltd (February 2011) *Eastern Golf Course Conservation Analysis and Policy*, Melbourne, Victoria.

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Further strategic work**Other actions**

- Identifying key development sites and encouraging residential development that responds to site constraints, demographic trends and the surrounding pattern of development.

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13/02/2014
C96

Subdivision**Key issues**

- Site responsive subdivision.
- Inappropriate infill subdivision.

Objectives

- Ensure subdivision responds positively to site features and constraints, integrates well with the neighbourhood, provides a functional environment and achieves energy efficient and environmentally sensitive layouts.
- To ensure the upgrading or provision of appropriate infrastructure and open space as part of subdivision proposals.
- To ensure that infill subdivision addresses future development impacts on adjoining properties and the neighbourhood.
- To ensure that subdivision adopts environmentally sustainable design principles.

Strategies

Strategies to achieve these objectives include:

- Encourage subdivision layouts that consider neighbouring uses and developments.
- Ensure that subdivision layouts adequately provide for the safety and security of residents and property.
- Ensure that subdivision and associated works in wildfire areas are appropriately sited, designed and managed to address wildfire risk.
- Ensure that subdivision and associated works avoid, minimise and offset native vegetation removal and impacts.
- Promote the consolidation of lots to increase design options.
- Ensure subdivisions are designed to provide adequate vehicle, pedestrian and bicycle links.
- Ensure that open space and infrastructure contributions are adequate.
- Require three-dimensional building envelopes for infill subdivision.
- Ensure subdivision design and layout considers lot orientation, size and location of building envelopes and integrated water management to achieve ecologically sustainable development outcomes.

MANNINGHAM PLANNING SCHEME

Implementation

These strategies will be implemented by:

Zones and overlays

- Applying a Development Plan Overlay.
- Applying a Design and Development Overlay.
- Applying the Wildfire Management Overlay.
- Applying an Environmental Significance Overlay.

Policy and exercise of discretion

- Implementing the Manningham (Biosites) Sites of Biological Significance Review (2004).
- Implementing the Wildlife Movement and Habitat Needs in Manningham (2009).
- Implementing the Locally Threatened Plants in Manningham (2010).
- Using local policy to conserve native vegetation (*Native vegetation policy, Clause 22.02*).
- Implementing the Manningham Monterey Pine and Cypress Trees Assessment (2003).
- Using Local Policy to guide subdivision design that is responsive to the environmental and visual characteristics of the streetscape (*Battle axe blocks policy, Clause 22.11*).
- Using Local Policy to guide the protection of environmental and landscape values in identified Wildfire areas and identification and addressing of risks from wildfire (*Environmental and landscape significance protection in identified wildfire areas policy, Clause 22.14*).

Further strategic work

- Preparing a Local Planning Policy to direct subdivision within existing residential areas.
- Investigating the preparation of a development contributions plan for the municipality for areas outside the Doncaster Hill Activity Centre.

Other actions

21.05-4
19062014
C106

Built form and neighbourhood character**Key issues**

- Scale and form of residential development and its impact on neighbourhood character.
- Improving residential design standards.

MANNINGHAM PLANNING SCHEME

Objectives

- To ensure that residential development enhances the existing or preferred neighbourhood character of the residential character precincts as shown on Map 1 to this Clause.

Strategies

Strategies to achieve these objectives include:

- Require residential development to be designed and landscaped to make a positive contribution to the streetscape and the character of the local area.
- Ensure that where development is constructed on steeply sloping sites that any development is encouraged to adopt suitable architectural techniques that minimise earthworks and building bulk.
- Ensure that development is designed to provide a high level of internal amenity for residents.
- Require residential development to include stepped heights, articulation and sufficient setbacks to avoid detrimental impacts to the area's character and amenity.

Implementation

These strategies will be implemented by:

Zones and overlays

- Applying the Mixed Use Zone.
- Applying the Activity Centre Zone.
- Applying a Vegetation Protection Overlay, Significant Landscape Overlay, Environmental Significance Overlay and/or Heritage Overlay where appropriate.
- Applying the General Residential Zone to residential areas developed since 1975 to provide opportunity for new development that respects neighbourhood character and for an incremental level of change.
- Applying the General Residential Zone to areas removed from activity centres and main roads to ensure new development respects neighbourhood character and provides for an incremental level of change.
- Applying the Neighbourhood Residential Zone to residential areas with predominant landscape features or lower housing densities to ensure that the density, design and siting of residential development is appropriate to its environment and the low housing density character of the area.
- Applying the Design and Development Overlay to ensure that the design and siting of residential development is appropriate.

Policy and exercise of discretion

- Implementing the Manningham Residential Character Guidelines (2012).
- Using Clause 22.01, *Design and development policy*, and Clause 22.15, *Dwellings in the General Residential Zone, Schedule 1*, to ensure that development is responsive to the scale and preferred character of the local neighbourhood.

MANNINGHAM PLANNING SCHEME

Further strategic work

- Preparing residential design guidelines for the Warrandyte township.
- Reviewing the location of, and the preferred use and built form of, identified gateway sites.
- Preparing a Local Planning Policy to guide the future use and development of identified gateway sites, if appropriate.

Other actions

- Taking into account the views of Council's Sustainable Design Taskforce on major development applications.
- Requiring applicants for significant proposals to engage in a collaborative design process including pre-application meetings with relevant Council staff.

21.05-5
19/06/2014
C105

Environmental and landscape issues**Key issues**

- Impact of land use and development on biodiversity.
- Protection and enhancement of environmental values and significant landscapes.
- Design and construction of development in areas with topographical constraints and areas of environmental significance, landscape character and wildfire risk.

Objectives

- To ensure that land is developed in a way that is compatible with, and protects and enhances the character of the area, its landscape qualities, pattern of vegetation and environmental values.
- To ensure that the environmental significance, visual and landscape character of residential areas with environmental and/or landscape values, including the Warrandyte township, parts of Templestowe, Wonga Park, the Hillcrest area and Donvale/Doncaster East are maintained and enhanced.
- To ensure that development avoids, minimises and offsets native vegetation removal, protects habitat corridors and threatened species of flora and fauna.

Strategies

Strategies to achieve these objectives include:

- Require a site analysis plan of the site and surrounds showing the existing topographic and visual features and how a proposal responds to environmental and landscape features for all relevant planning proposals.
- Retain the predominance of single dwellings on allotments and discourage other forms of inappropriate residential development in areas of environmental significance.
- Ensure that development in areas with recognised environmental and landscape values are designed to minimise the impact on vegetation and protect landscape character and heritage values.

MANNINGHAM PLANNING SCHEME

- Require that buildings and works minimise visual impact by locating away from ridgelines and exposed slopes, incorporating screening treatments and non-obtrusive materials and colours.
- Encourage development on sloping sites to adopt suitable design techniques that minimise earthworks and building bulk.
- Ensure that development in areas of environmental significance avoids, minimises and offsets the removal of and impacts on native vegetation.
- Avoid development, including vegetation removal, on land with slopes of greater than 20%.
- Ensure that buildings are set back appropriate distances from property boundaries to provide for landscaping and the inclusion of canopy trees.
- Ensure that development does not protrude above the prevailing height of the tree canopy in environmental residential areas.
- Ensure that existing trees are retained where appropriate and that replacement trees complement the character of the area.
- Ensure that buildings and/or works in wildfire areas are appropriately sited, designed and managed to address wildfire risk.
- Encourage development that meets higher construction standards and/or utilises alternative treatments to address wildfire risk in preference to vegetation removal.
- Encourage the longevity of older exotic species with landscape character or heritage values.
- Discourage inappropriate development and landscaping on sites adjacent to State Parks and other conservation reserves.

Implementation

These strategies will be implemented by:

Zones and overlays

- Applying the Neighbourhood Residential Zone.
- Applying a Design and Development Overlay to the Warrandyte township, parts of Templestowe and parts of Donvale and Doncaster East.
- Applying an Environmental Significance Overlay and/or Significant Landscape Overlay.
- Applying a Vegetation Protection Overlay.
- Applying the Wildfire Management Overlay.

Policy and exercise of discretion

- Implementing the Manningham Residential Character Guidelines (2012).
- Implementing the *Manningham Heritage Garden & Significant Tree Study – Stage 2* (April 2006) which identifies vegetation of significance to be protected and maintained.
- Implementing the Manningham (Biosites) Sites of Biological Significance Review (2004).
- Implementing the *Wildlife Movement and Habitat Needs in Manningham* (2009).

MANNINGHAM PLANNING SCHEME

- Implementing the Locally Threatened Plants in Manningham (2010).
- Using local policy to conserve native vegetation (*Native vegetation policy, Clause 22.02*).
- Implementing the Manningham Monterey Pine and Cypress Trees Assessment (2003).
- Using Local Policy to guide the protection of environmental and landscape values in identified Wildfire Areas (*Environmental and landscape significance protection in identified wildfire areas policy, Clause 22.14*).

Further strategic work

- Implementing the Roadside Environmental Management Strategy (2004).
- Review the *Roadside Environmental Management Strategy (2004)* with regard to the CFA Roadside Management Guidelines.
- Investigate the use of a local law or planning scheme control to protect significant trees in residential areas that do not have appropriate overlay controls.
- Identify areas for strategic revegetation to enhance habitat corridors and habitat connectivity.

Other actions

- Continuing to control and remove introduced pest plants and pest animals on a priority basis, with emphasis on the provisions under the *Catchment and Land Protection Act 1994* and direction from the Catchment Management Authority.

21.05-602/10/2008
062**Economic development issues****Key issues**

- Impact of discretionary uses on residential amenity.
- Impact of non-residential and commercial uses located outside of activity centres on the viability of activity centres.
- Linear commercial development outside activity centres.

Objectives

- To encourage uses with a community service role to locate in close proximity to activity centres or other community based facilities.
- To ensure that business activities do not compromise the residential amenity and character of the neighbourhood.
- To ensure that the range of uses within mixed use developments are compatible.
- To locate commercial uses such as restaurants within activity centres.
- To discourage the rezoning of land for commercial uses outside activity centres.

Strategies

Strategies to achieve these objectives include:

MANNINGHAM PLANNING SCHEME

- Ensure that the establishment of uses with a community service role do not compromise the amenity of the neighbourhood.
- Ensure that commercial uses are located within activity centres wherever possible.
- Ensure that in considering planning permit applications for home occupations, adequate provision is made for on-site car parking and loading areas and that these are adequately screened from the street and adjoining land.
- Limit the impact of advertising signs on visual amenity.
- Ensure that the range of uses within a mixed use development does not adversely impact on each of the respective uses.

Implementation

These strategies will be implemented by:

Policy and exercise of discretion

- Implementing the *Home-Based Business Strategy* (1996) that encourages the establishment of appropriate businesses that do not compromise residential amenity.
- Implementing the Manningham City Council 2003-2006 Economic Development Strategy (2003).
- Using Local Policy to ensure that non-residential and commercial uses do not affect the amenity of the area. (Design and development policy, Clause 22.01, Accommodation premises policy, Clause 22.04, Non-residential uses in residential areas policy, Clause 22.05 and Eating and entertainment policy, Clause 22.06).
- Using Local Policy to ensure that advertising signs do not impact on visual amenity (*Outdoor advertising signs policy, Clause 22.07*).

Zones and overlays**Further strategic work****Other actions**

- Promoting and distributing Manningham's *Home-based Business Information Kit* (2005).

21.05-7

23/07/2016
C106

Reference documents

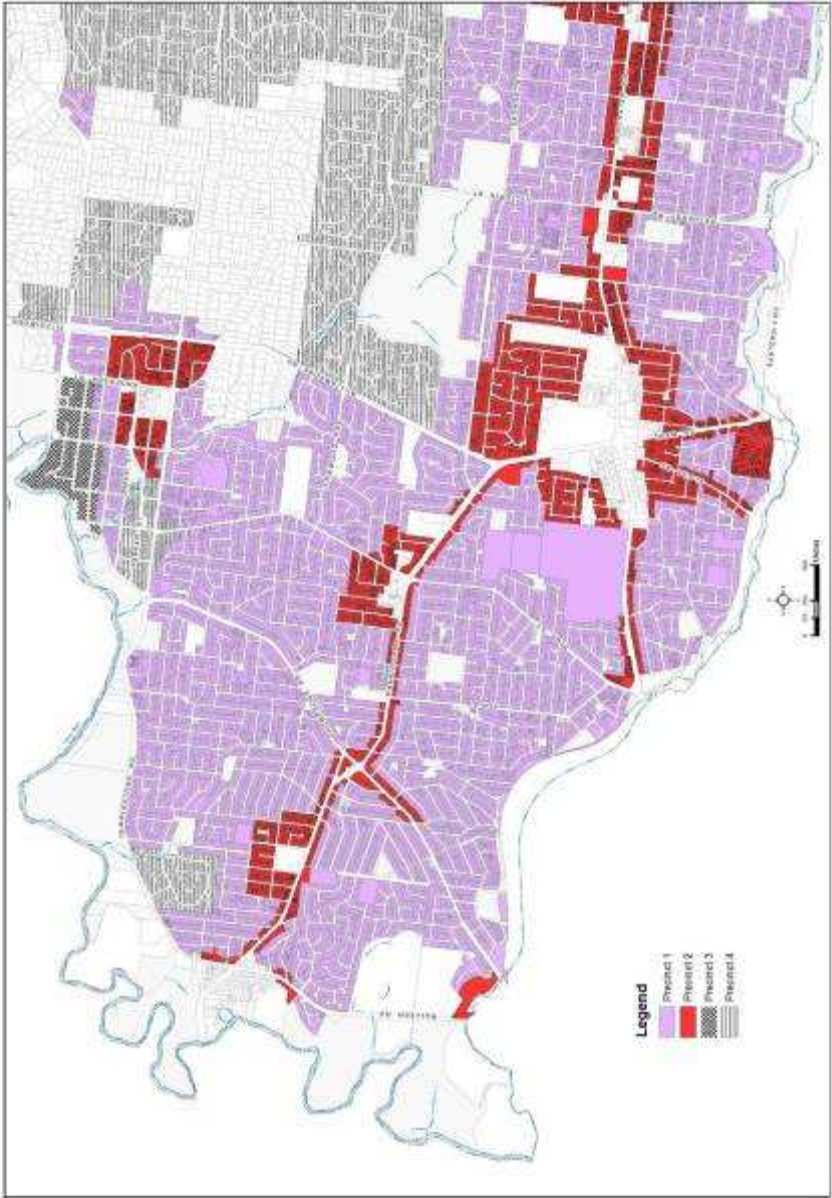
- John Patrick Pty Ltd Landscape Architects (2006) *Manningham Heritage Garden & Significant Tree Study – Stage 2*, Manningham City Council, Doncaster.
- Lorimer G, Baker S, and Lockwood D (2009) *Wildlife Movement and Habitat Needs in Manningham*, Manningham City Council, Doncaster
- Lorimer G (2010) *Locally Threatened Plants in Manningham*, Manningham City Council, Doncaster
- Manningham City Council (2012) *Manningham Residential Strategy*, Manningham City Council, Doncaster.

MANNINGHAM PLANNING SCHEME

- Manningham City Council, (2012) *Manningham Residential Character Guidelines*, Manningham City Council, Doncaster.
- Manningham City Council, (2011) *The Pines Activity Centre Structure Plan*, Manningham City Council, Doncaster.
- Manningham City Council (2004) *Manningham Biosites: Sites of (Biological) Significance Review*, Manningham City Council, Doncaster.
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- Manningham City Council (2005) *Home-based Business Information Kit*, Manningham City Council, Doncaster.
- Meredith Gould Architects Pty Ltd (February 2011) *Eastern Golf Course Conservation Analysis and Policy*, Melbourne, Victoria.
- Michael Smith Landscape Architecture & Urban Design, Kenyon B, Banks F (2003) *Manningham Monterey Pine and Cypress Tree Assessment*, Manningham City Council, Doncaster.

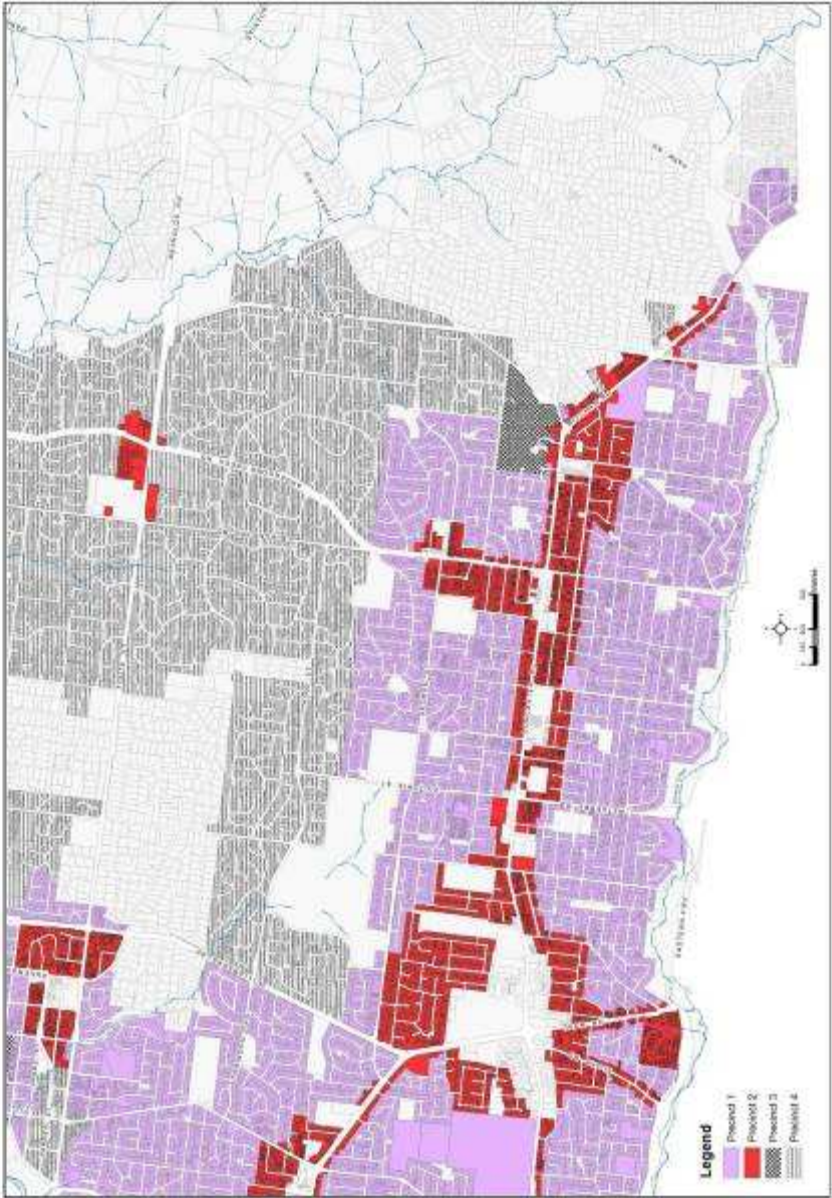
MANNINGHAM PLANNING SCHEME

Map 1 (Part 1) – Residential Character Precincts



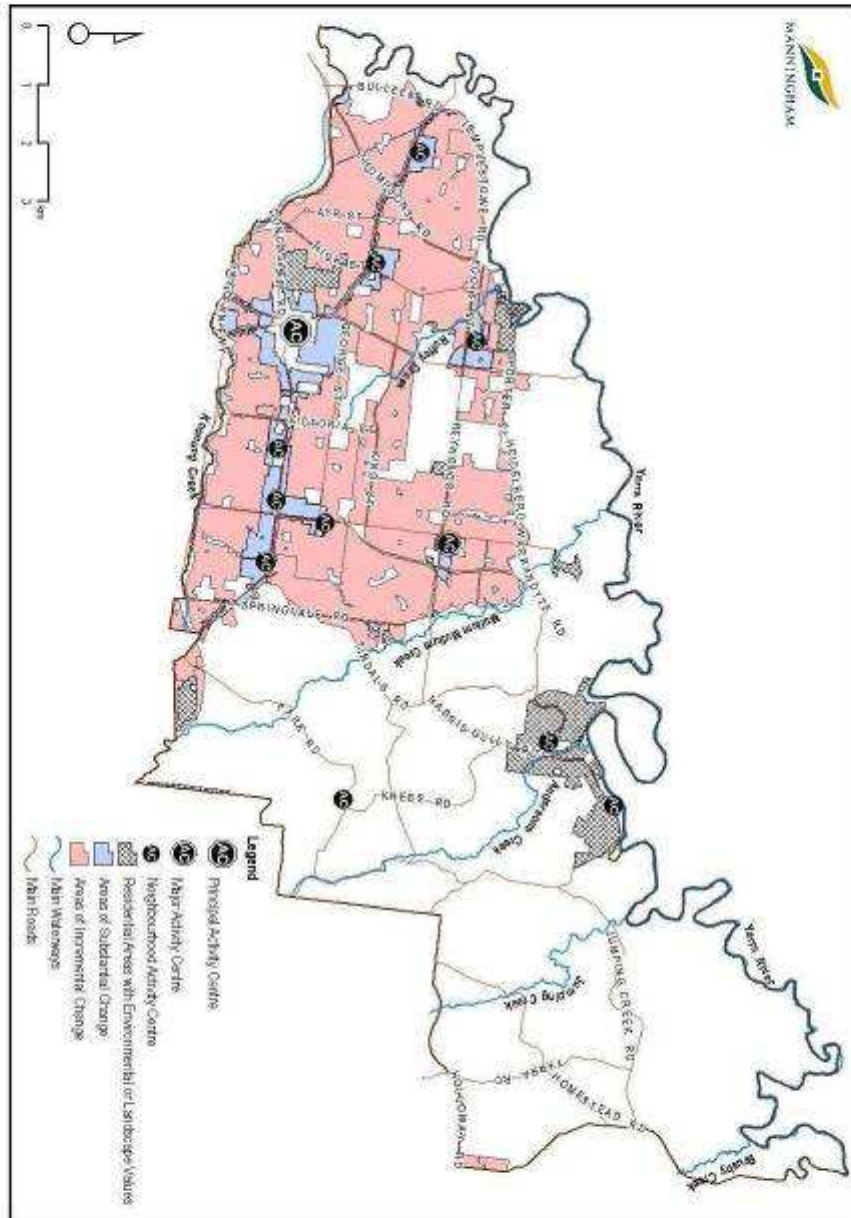
MANNINGHAM PLANNING SCHEME

Map 1 (Part 2) – Residential Character Precincts



MANNINGHAM PLANNING SCHEME

Residential Framework Plan 1



Attachment 2g

*Planning and Environment Act 1987***MANNINGHAM PLANNING SCHEME****AMENDMENT C102****INSTRUCTION SHEET**

The planning authority for this amendment is the Manningham City Council.

The Manningham Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 3 attached map sheets.

Zoning Maps

1. Amend Planning Scheme Map No 8 in the manner shown on the attached map marked "Manningham Planning Scheme, Amendment C102".

Overlay Maps

2. Amend Planning Scheme Map No 8DDO in the manner shown on the attached maps marked "Manningham Planning Scheme, Amendment C102".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

3. In Local Planning Policy Framework – replace Clause 21.5 with a new Clause 21.5 in the form of the attached document.
4. In Overlays – Clause 43.02, insert a new Schedule 13 in the form of the attached document.

End of document

Attachment 3A

Planning and Environment Regulations 2005 Form 9

PLANNING PERMIT

GRANTED UNDER DIVISION 5 OF PART 4 OF
THE PLANNING AND ENVIRONMENT ACT 1987

Permit No.: PL15/025196

Planning Scheme: Manningham Planning Scheme

Responsible Authority: Manningham City Council

ADDRESS OF THE LAND:

6 Montgomery Street DONCASTER EAST VIC 3109 Lot 1 TP 654402S Vol 9092 Fol 840

8 Montgomery Street DONCASTER EAST VIC 3109 Lot 1 PS 071528 Vol 8625 Fol 654

10 Montgomery Street DONCASTER EAST VIC 3109 Lot 8 PS 083909 Vol 10283 Fol 768

THE PERMIT ALLOWS: 2 lot re-subdivision
of land and creation of Road Reserve R1 for
Manningham City Council.

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:**Amended Plans**

1. Before the Certification of the Plan of Subdivision, amended plans must be submitted to and approved by the Responsible Authority. When approved, the plans will then form part of the permit. The plans must be drawn to scale with dimensions and a copy must be provided. The plans must be generally in accordance with the plan of subdivision PS727685K Version 1 (Ref. No. 7543) prepared by Lawlor and Loy Pty Ltd but modified to show:
 - 1.1 The easement E-1, E-2 and E-3 for drainage to be shown in favour of Manningham City Council;
 - 1.2 A 2.0 metre wide easement for drainage, to be shown in favour of Manningham City Council, along the western boundary of Lot 2.

Endorsed Plans

2. The layout of the subdivision as shown on the approved plan must not be altered or modified without the prior written consent of the Responsible Authority.

Service Utilities

3. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage sewerage facilities, electricity, and gas services to each lot shown on the approved plan in accordance with that authority's requirements and relevant legislation at the time.

Date Issued:**Date Permit comes into operation:**

(or if no date is specified, the permit comes into operation on the same day as the amendment to which the permit applies comes into operation)

Signature for the Responsible Authority

Permit No.:

Page 1 of 4

Planning and Environment Regulations 2005 Form 9

4. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.
5. The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.

Telecommunications Conditions 6-7

6. The owner of the land must enter into an agreement with:
 - 6.1 A telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and
 - 6.2 A suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.
7. Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:
 - 7.1 A telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and
 - 7.2 A suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.

Car parking

8. Prior to the issue of a Statement of Compliance, the parking bays in Lot 1 shall be modified and re-linemarked in accordance with plans approved by and to the satisfaction of the Responsible Authority to accommodate 29 car parking bays and one disabled car parking bay.

Vehicle Access

9. Prior to the issue of a Statement of Compliance, the existing raised pavement within Montgomery Street directly abutting Lot 1 is to be modified/relocated to facilitate access to and from the car park to the satisfaction of the Responsible Authority.

Permit Expiry

11. Unless the subdivision approved by this permit is commenced within two (2) years of the date of this permit, and completed within five (5) years from certification of the plan, then this permit will lapse. The Responsible Authority may extend the commencement period referred to if a request is made in writing by the owner or occupier either before the permit expires or in accordance with Section 69 of the *Planning & Environment Act 1987*.

Date Issued:	Date Permit comes into operation: (or if no date is specified, the permit comes into operation on the same day as the amendment to which the permit applies comes into operation)	Signature for the Responsible Authority

Permit No.:

Page 2 of 4

Planning and Environment Regulations 2005 Form 9

Permit Notes:

- The commencement of a subdivision is regarded by Section 68(3A) of the Planning and Environment Act 1987 as the certification of a plan under Section 6 of the Subdivision Act 1988. Completion is regarded as registration of the subdivision.
- Under Section 69 of the Planning and Environment Act 1987 the owner or occupier of the land may apply to extend a permit either:
 - before it expires; or
 - within 6 months of the expiry if the permit has not been acted on; or
 - within 12 months of the expiry of the permit if the development was started lawfully before the permit expired.

(If the permit has been amended, include the following table indicating the date and nature of amendments included in the amended permit)

Date of amendment	Brief description of amendment

<p>Date Issued:</p>	<p>Date Permit comes into operation: (or if no date is specified, the permit comes into operation on the same day as the amendment to which the permit applies comes into operation)</p>	<p>Signature for the Responsible Authority</p>
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Permit No.:

Page 3 of 4

Planning and Environment Regulations 2005 Form 9

IMPORTANT INFORMATION ABOUT THIS PERMIT**WHAT HAS BEEN DECIDED?**

The Responsible Authority has issued a permit. The permit was granted by the Minister administering the **Planning and Environment Act 1987** under section 96I of that Act.

WHEN DOES THE PERMIT BEGIN?

The permit operates from a day specified in the permit being a day on or after the day on which the amendment to which the permit applies comes into operation.

WHEN DOES A PERMIT EXPIRE?

1. A permit for the development of land expires if -
 - * the development or any stage of it does not start within the time specified in the permit; or
 - * the development requires the certification of a plan of subdivision or consolidation under the **Subdivision Act 1988** and the plan is not certified within two years of the issue of a permit, unless the permit contains a different provision; or
 - * the development or any stage is not completed within the time specified in the permit, or, if no time is specified, within two years after the issue of the permit or in the case of a subdivision or consolidation within 2 years of the certification of the plan of subdivision or consolidation under the **Subdivision Act 1988**.
2. A permit for the use of land expires if -
 - * the use does not start within the time specified in the permit, or if no time is specified, within two years after the issue of the permit; or
 - * the use is discontinued for a period of two years.
3. A permit for the development and use of land expires if -
 - * the development or any stage of it does not start within the time specified in the permit; or
 - * the development or any stage of it is not completed within the time specified in the permit, or, if no time is specified, within two years after the issue of the permit; or
 - * the use does not start within the time specified in the permit, or, if no time is specified, within two years after the completion of the development; or
 - * the use is discontinued for a period of two years.
4. If a permit for the use of land or the development and use of land or relating to any of the circumstances mentioned in section 6A(2) of the **Planning and Environment Act 1987**, or to any combination of use, development or any of those circumstances requires the certification of a plan under the **Subdivision Act 1988**, unless the permit contains a different provision-
 - * the use or development of any stage is to be taken to have started when the plan is certified; and
 - * the permit expires if the plan is not certified within two years of the issue of the permit.
5. The expiry of a permit does not affect the validity of anything done under that permit before the expiry.

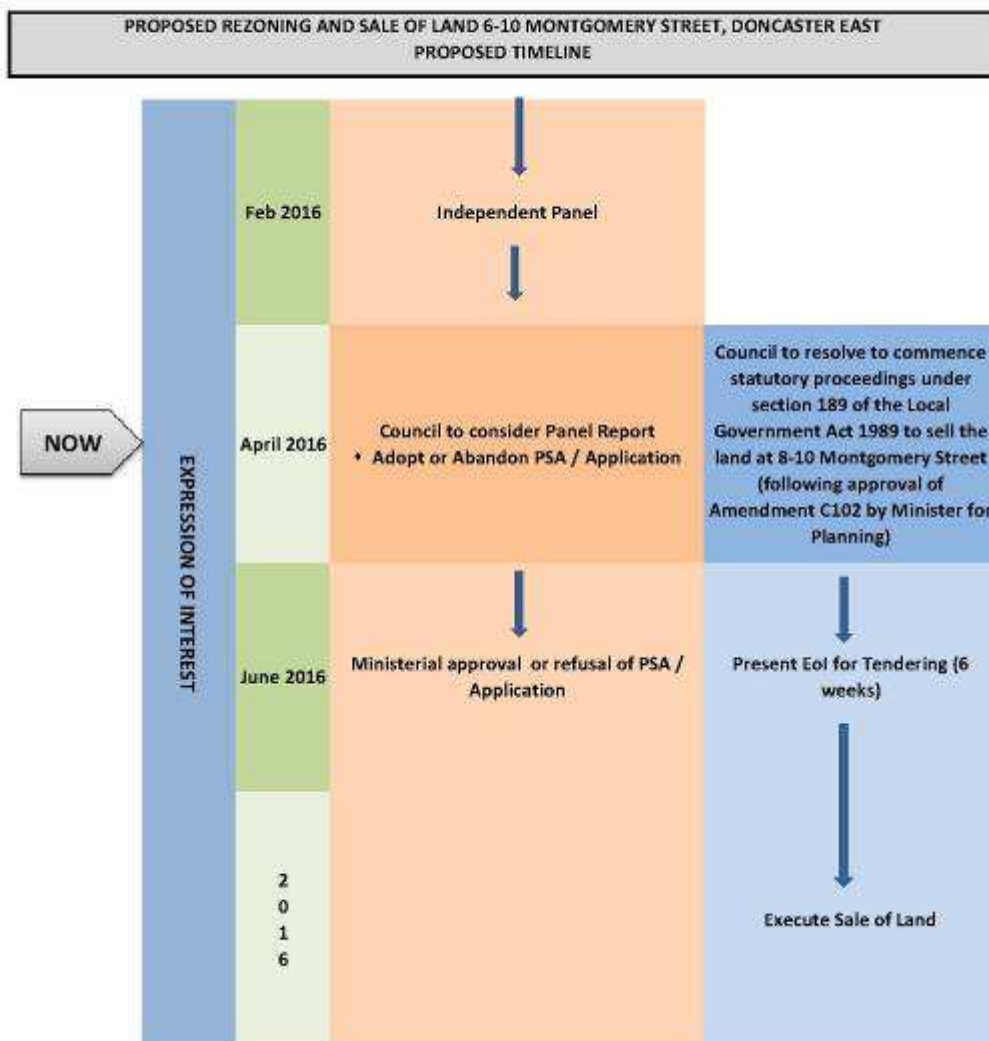
WHAT ABOUT APPEALS?

- * Any person affected may apply for a review of-
 - + a decision of the responsible authority refusing to extend the time within which any development or use is to be started or any development completed; or
 - + a decision of the responsible authority refusing to extend the time within which a plan under the **Subdivision Act 1988** is to be certified, in the case of a permit relating to any of the circumstances mentioned in section 6A(2) of the **Planning and Environment Act 1987**; or
 - + the failure of the responsible authority to extend the time within one month after the request for extension is made.
- * An application for review is lodged with the Victorian Civil and Administrative Tribunal.
- * An application for review must be made on an Application for Review form which can be obtained from the Victorian Civil and Administrative Tribunal, and be accompanied by the applicable fee.
- * An application for review must state the grounds upon which it is based.
- * An application for review must also be served on the Responsible Authority.
- * Details about applications for review and the fees payable can be obtained from Victorian Civil and Administrative Tribunal.

ATTACHMENT 3B

PLAN OF SUBDIVISION UNDER SECTION 95(8) OF THE SUBDIVISION ACT 1988		EDITION I	PS 727685K	
LOCATION OF LAND PARISH: BULLEEN TOWNSHIP: _____ SECTION: 6 CROWN ALLOTMENT: C (PART) TITLE REFERENCES: C/T VOL.9092 FOL.840 VOL.8625 FOL.654 VOL.10283 FOL.768 LAST PLAN REFERENCE: LOT 1, TP.654402 LOT 1, LP.71528 LOT 8, LP.83909 POSTAL ADDRESS: 6, 8 & 10 MONTGOMERY STREET, DONCASTER EAST 3109 MGA CO-ORDINATES: E: 338 020 ZONE: 55 N: 5 816 080 GDA 94		MANNINGHAM CITY COUNCIL		
VESTING OF ROADS AND/OR RESERVES				
IDENTIFIER		COUNCIL/BODY/PERSON		
R-1		MANNINGHAM CITY COUNCIL		
EASEMENT INFORMATION			NOTATIONS	
LEGEND A - Appurtenant Easement E - Encumbering Easement R - Encumbering Easement (Road)			DEPTH LIMITATION DOES NOT APPLY THIS IS NOT A STAGED SUBDIVISION PLANNING PERMIT No. THIS PLAN IS BASED ON SURVEY CONNECTION SHOWN TO CHURCHILL STREET IS NOT TO SCALE. BEARINGS SHOWN ARE ON M.G.A.94 DATUM SUBTRACT 7°08' FOR TITLE THIS SURVEY HAS BEEN CONNECTED TO PERMANENT MARK No.103 IN PROCLAIMED SURVEY AREA No.	
Easement Reference	Purpose	Width (Metres)		
Origin	Lead Benefited/In Favour Of			
E-1, E-2, E-3	DRAINAGE & SEWERAGE SEWERAGE	1.83	LP.17694	LOTS ON LP.17694
E-2, E-3	DRAINAGE & SEWERAGE	1.83	THIS PLAN	YARRA VALLEY WATER
E-3	DRAINAGE & SEWERAGE	1.83	LP.71528	LOTS ON LP.71528
			LP.83909	LOTS ON LP.83909
SCALE 1:500	0 5 10 15 20 LENGTHS ARE IN METRES			
LAWLOR AND LOY PTY. LTD. SURVEYORS, PROPERTY MANAGEMENT & TOWN PLANNING CONSULTANTS SUITE 2, 122 PARA ROAD MONTMORENCY 3094 P.O. BOX 242 GREENSBOROUGH 3088 PH:9435 2122 FAX:9432 1256 EMAIL: lawloy@netgocn.net.au		REF: 7543	VERSION: 1	ORIGINAL SHEET SIZE: A3
		SHEET 1 OF 1		
LICENSED SURVEYOR		MICHAEL JOHN LOY DIGITALLY SIGNED		

Attachment 4



\\MANCC210\Directr\ENVAMEN\AMENDMENTS\C102 - Montgomery Street\Adopt\Attachment 4

11. ASSETS & ENGINEERING**11.1 2015-2016 Capital Works Program - End of March Status Report**

Responsible Director: Director Assets and Engineering

File No. T16/49

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible director, manager nor the officer authoring this report has a conflict of interest in this matter.

SUMMARY

This attached Capital Works Status Report, for the period ending 31 March 2016, is provided for review and consideration.

To the end of March, the majority of projects are progressing satisfactorily and are meeting the specified timelines. Nineteen (19) projects have been completed out of a total of 111 projects. Eighty (80) projects are currently in progress, of which thirty-five (35) projects are currently experiencing some minor delays, but are not considered beyond reasonable control and are anticipated to be completed. One new project is yet to commence, but should be completed. Two other projects will not proceed and the unspent funds have been transferred to the Aquarena Master Plan project. A further nine projects will not be completed or sufficiently advanced due to project planning, consultation and approval delays. As a result, the unspent funds have been either transferred to other projects, to enable continued progress and effective utilisation of funds is made under the current program, or carried forward to be completed in 2016/17.

The total value of the carry forward amount is \$1.980 million, and includes \$0.950 million approved at the MYR, plus a further \$1.030 million (post MYR). A number of other part funding transfers have also been made, or are proposed on several projects, and these will not impact on the overall delivery of the programmed works, but will enable these projects to be delivered more effectively to address contractual requirements and/or to meet asset or service needs.

The value of works completed at end of March is \$22.219 million, which is \$2.032 million (8.4%) below the YTD MYR budget of \$24.251 million and \$2.542 million (10.3%) below the YTD forecast amount of \$24.761 million. The YTD lag against the forecast is largely seen as a cash flow issue and not a carry forward issue at this stage, other than Bolin Bolin Wetlands, Prospect Road drainage improvements and Mullum Mullum Linear Park Stage 3 projects.

However, against the YTD adopted budget, there is an unfavourable variance of \$0.195 million (0.9%), which can be attributed to a number of ongoing projects that carried forward from 2014/15, plus additional new works that were not part of the 2015/16 adopted budget.

The variance against the YTD MYR Budget and YTD forecast can be largely attributed to a number of project delivery variations on the following projects, which are lagging from a project expenditure perspective: New Footpath Construction (Templestowe Road and Parker Street), Road Management Strategy Traffic and Road Use (Heads Road), Bicycle Strategy Implementation (Park Road), Drainage Strategy (Bolin Bolin wetlands, Prospect Road, and Melbourne Hill Road drainage improvements), Mullum Mullum Linear Park Stage 3, Finns Reserve Management Plan (footbridge), Mullum Mullum Highball Facility, and Templestowe Heights Stadium refurbishment. Works have commenced on the majority of these projects however, the Mullum Mullum Linear Trail works, Bolin Bolin Wetlands and Prospect Road drainage improvement projects will not be completed due to planning permit compliance issues and ongoing consultation and approval delays.

Notwithstanding the known carry forward amount, it can be concluded that the end of March position, with respect to the 2015/2016 Capital Works Program, reveals that reasonable progress has been made in terms overall performance in the implementation of the Capital Works Program.

1 BACKGROUND

- 1.1 Reporting on the status of the 2015/2016 Capital Works Program is carried out on a quarterly basis to Council.
- 1.2 A financial chart of performance, with trend graphs and milestone program ('traffic light'), are presented as indicators of performance, which have been previously endorsed by Council as the agreed set of monitoring tools for status reporting. Commentary on performance is by exception and as appropriate.
- 1.3 Key Performance Indicators are also provided to assist in comparing our performance in terms of our budget position against the adopted budget and year end forecast, and in regard to measuring the scope and progress of key capital projects.
- 1.4 A year end expenditure of \$40.422 million is currently forecast against the adopted budget of \$37.616 million and MYR budget of \$39.225 million. The net difference between the EoY forecast and MYR budget being an increase in grants and income of \$0.088 million, plus other budget adjustments of \$2.139 million, less proposed carry forwards of \$1.030 million.
- 1.5 The value of works completed at end of March is \$22.219 million, which is \$2.032 million (8.4%) below the YTD MYR budget of \$24.251 million and \$2.542 million (10.3%) below the YTD forecast amount of \$24.761 million.
- 1.6 Whilst in financial terms the completed works is shown as an unfavourable variance against the YTD MYR budget, this is because the delivery of the program is lagging from a project expenditure perspective when compared to the MYR budget.
- 1.7 However, against the YTD adopted budget, there is an unfavourable variance of \$0.195 million (0.9%), which can be attributed to a number of ongoing projects that that carried forward from 2014/15, plus additional new works that were not part of the 2015/16 adopted budget.

- 1.8 Expenditure in February and March has dropped off, which can be largely attributed to a number of project delivery variations on the following projects, which are lagging from a project expenditure prospective; New Footpath Construction (Templestowe Road and Parker Street), Road Management Strategy Traffic and Road Use (Heads Road), Bicycle Strategy Implementation (Park Road), Drainage Strategy (Bolin Bolin wetlands, Prospect Road, and Melbourne Hill Road drainage improvements), Mullum Mullum Linear Park Stage 3, Finns Reserve Management Plan (footbridge), Mullum Mullum Highball Facility, and Templestowe Heights Stadium refurbishment, but are expected to be completed, except for Mullum Mullum Linear trail works, Bolin Bolin Wetlands and Prospect Road drainage improvement projects, due to planning permit compliance issues, ongoing consultation and approval delays.
- 1.9 Of the \$22.219 million of works completed at the end of March, the value of budgeted works completed, excluding the carry forward projects and new post budget adoption projects, is \$16.384 million. The completed value of the carry forward projects that were delayed from 2014/15, including those in the 2015/16 adopted budget, is \$3.157 million. The net value of new post budget adoption projects is \$2.678 million.
- 1.10 Income received related to capital projects is ahead YTD budget income at the end of March, with a variance of 12.4%, which can be attributed to an increase in additional grants and income for works to be undertaken in 2015/16.
- 1.11 The 'traffic light' program of performance against key milestones is included with the attached Status Report (Attachment C). To the end of March the majority of projects are progressing satisfactorily and are meeting the specified timelines. Nineteen (19) projects have been completed out of a total of 111 projects. Eighty (80) projects are currently in progress, of which thirty-five (35) projects are currently experiencing some minor delays, but none of these are considered beyond reasonable control. One new project is yet to commence, but should be completed.
- 1.12 The Leeds Street indented parking bays and Sheahans Reserve upgrade projects have been deferred to 2016/17, and the unspent funds have been transferred to the Aquarena Master Plan project to enable continued progress and effective utilisation of funds is made under the current program.
- 1.13 The Civic Offices Draught Proofing and Project and Contract Management System projects will not be completed and the Drainage Strategy Implementation Program (Bolin Bolin Wetlands and Prospect Road), Colman Park Pavilion Upgrade, Sheahans Road Highball Facility, Park Avenue Reserve Synthetic Soccer Pitch, AMS Buildings (Swanston Street Gym), Mullum Mullum Linear Park Stage 3 (footbridge and trail works), and Energy Efficiencies projects will not be sufficiently advanced due to project planning, consultation and approval delays. As a result, the unspent funds have been either transferred to other projects to enable continued progress and effective utilisation of funds is made under the current program, or carried forward to be completed in 2016/17.
- 1.14 It is proposed, that rather than carry forward all of the unspent funds, that part of the additional carry forward amount from the Drainage Strategy Implementation Program be transferred to the Mullum Mullum highball facility to further advance the early works this financial year, and to the Civic Centre

duct sealing works in order to deliver cost savings in electricity costs, reduction in carbon emissions and overall improvements in the building's comfort levels. The transferred amounts will be restored to the Drainage Strategy Program in 2016/17 from the Mullum Mullum highball facility project (Refer Table G in the Status Report).

1.15 The total value of the carry forward amount is \$1.980 million and includes \$0.950 million approved at the MYR, plus a further \$1.030 million (post MYR). A number of other part funding transfers have also been made, or are proposed, on several other projects, and these will not impact on the overall delivery of the programmed works, but will enable these projects to be delivered more effectively to address contractual requirements and/or to meet asset or service needs.

1.16 The following explanations are provided on the performance of some projects where specific issues have been identified, or where circumstances have changed since the last reporting period (In many cases projects have been flagged on the 'traffic light' program, and include comments - 'Marginal delay', and it is expected, that whilst these projects are currently experiencing delays, they will completed):

Road Management Strategy Upgrades (Line 16) - Planning permit compliance issues have delayed the Heads Road / Whitefriars Way roundabout works and the project may not be completed should the works not be sufficiently advanced.

Bus Bay Construction (Line 24) - Planning permit delays encountered with neighbouring council in relation to works at Homestead Road. As a result the scope of works has been reviewed and will include concept and design only this financial year, with construction to be undertaken in 2016/17.

Drainage Strategy Implementation - (Line 27)

- Bolin Bolin Wetlands - Ongoing delays have been encountered in seeking resolution from an external funding partner regarding the current funding shortfall and negotiation of ongoing operational costs. As a result, the project will not be sufficiently advanced to enable the current allocation of funds to be spent this financial year resulting in the need to carry forward additional funds to complete the project in 2016/17 (Refer Table C).
- Prospect Road drainage improvements - Project planning and approval delays have occurred, which will result in the works not being completed. A substitute project is currently being considered to offset any potential carry forward, with the Prospect Road improvements being undertaken in 2016/17.
- Melbourne Hill Road Drainage Scheme - Consultation and approval delays have been encountered. A separate report regarding modifications to the scheme was presented to Council in November; however a risk of appeal by the property owners through the statutory process still remains and could delay the completion of the works.

Mullum Mullum Linear Park Stage 3 (Line 35) - Planning permit compliance issues, approval delays and contractor availability issues have been encountered in relation to the footbridge and linear trail works. As a result, the project will not be sufficiently advanced to enable the current allocation of

funds to be spent this financial year resulting in the need to carry forward unspent funds to complete the project in 2016/17 (Refer Table C).

Implementation of Horse Riding Strategy (Line 52) - Project planning and consultation delays have been encountered with the Gold Memorial Road retaining wall works; however the works are expected to be completed.

Mullum Mullum Highball Facility (Line 56) - Stage 1 early works have commenced and an opportunity exists to advance the highball facility works this financial year with the purchase of a substation and payment of consultants fees associated with the finalisation of the tender documents for the highball facility. It is proposed, that in order to advance the works, that \$0.35 million of the proposed carry forward amount for the Drainage Strategy Program be transferred to the Mullum Mullum highball facility project, and that the transferred amount be restored in 2016/17. (Refer Table G).

Invoice Scanning Solutions (Line 75) - Project planning and internal resourcing delays have been encountered and may result in funds being carried forward should the project not be sufficiently advanced. Details will be confirmed once final contractor payments and accruals have been finalised on committed works.

Risk Management & Audit Software (Line 78) - Software testing compliance and vendor signoff issues. Project may not be completed and could result in funds being carried forward if issues are not resolved. Details will be confirmed once final contractor payments and accruals have been finalised on committed works.

Tea Replacement (Line 81) - Project scoping and internal resourcing delays. Carry forward anticipated should the project not be sufficiently advanced. Details will be confirmed once final contractor payments and accruals have been finalised on committed works.

Civic Centre Duct Sealing (Line 111) - Following recent pressure testing and analysis of the heating, cooling and ventilation system at the Civic Centre, it was found that sections of the offices are leaking large amounts of conditioned air, which is expensive and highly inefficient, causing staff discomfort, potential safety risks, and generation of unnecessary carbon emissions.

In order to address these concerns, the ductwork needs to be sealed to ensure that conditioned air is delivered to its intended destination and deliver cost savings in electricity costs, reduction in carbon emissions and overall improvements in the building's comfort levels. It is proposed that \$0.085 million of the proposed carry forward amount for the Drainage Strategy be transferred to the duct sealing project, and that the transferred amount be restored in 2016/17. (Refer Table G).

2 PROPOSAL/ISSUE

- 2.1 It is proposed that the attached Capital Works Program Status Report for the period ending 31 March 2016 be noted.

3 FINANCIAL RESOURCE IMPLICATIONS

- 3.1 It is proposed that \$0.35 million of the proposed carry forward amount from the Drainage Strategy Program be transferred to the Mullum Mullum highball facility project, to advance the works, and a further \$0.085 million be

transferred to the Civic Centre duct sealing works, and that the transferred amounts be restored to the Drainage Strategy Program in 2016/17.

- 3.2 A number of other part funding transfers have also been made or are proposed on several projects, and these will not impact on the overall delivery of the programmed works, but will enable these projects to be delivered more effectively to address contractual requirements and/or to meet asset or service needs.
- 3.3 There are no other adverse or unfavourable financial resource implications identified in this report.

4 CONCLUSION

- 4.1 It can be concluded that the end of March position with respect to the 2015/16 Capital Works Program, reveals that reasonable progress has been made in terms of overall performance in the implementation of the Capital Works Program.
- 4.2 Ongoing discussions are ensuing with Project Managers to ensure that any projects that are currently experiencing delays are completed, and that the Council Plan performance target for the implementation of the Capital Works Program is met.

OFFICER'S RECOMMENDATION

That Council:

- (A) **Receive and note the attached Capital Works Program Status Report for the period ending 31 March 2016.**
- (B) **Note and approve the transfer of \$0.455 million, as indicated in the Status Report (Refer Table G), to enable additional progress and effective utilisation of capital funds is made under the program.**
- (C) **Approve that the transfer of \$0.435 million from the Drainage Strategy Implementation Program to the Mullum Mullum Highball Facility and Civic Centre Duct Sealing projects, is to be restored in 2016/17, as indicated in the Status Report.**
- (D) **Note the proposed carry forward amount of \$1.030 million, which will be included as a part of the 2016/17 Capital Works Program.**

MOVED: McLEISH
SECONDED: GALBALLY

That the Recommendation be adopted.

CARRIED

"Refer Attachments"

- Capital Works Status Report (Council) - March 16
- Traffic Light Program - March 16

* * * * *



Templestowe Flat Track Improvements

**2015/2016 Capital Works Program
Status Report - End of March**

Capital Works Program 2015/2016 - Status Report Reporting Period - End of March

This Status report covers the period ending 31 March 2016. Variances are reported against the Adopted Budget, Mid Year Review Budget, and YTD Forecast Outcome. The value of works completed at end of March is \$22.219 million.

- * YTD Completed Works \$0.19 million unfavourable to the YTD Adopted Budget ¹
- ✓ YTD Completed Works \$2.03 million favourable to the YTD MYR Budget ¹
- ✓ YTD Completed Works \$2.54 million favourable to the YTD Forecast ¹

Legend ✓ - Favourable against YTD Target, * - Unfavourable against YTD Target

¹ This represents the financial outcome after accruing for works completed.

Financial Performance

Attachment A and B to this summary report provides a chart of financial performance for both Capital Works Expenditure and Income to end of March. The following table provides a snapshot of the performance in regard to the implementation of the Capital Works Program.

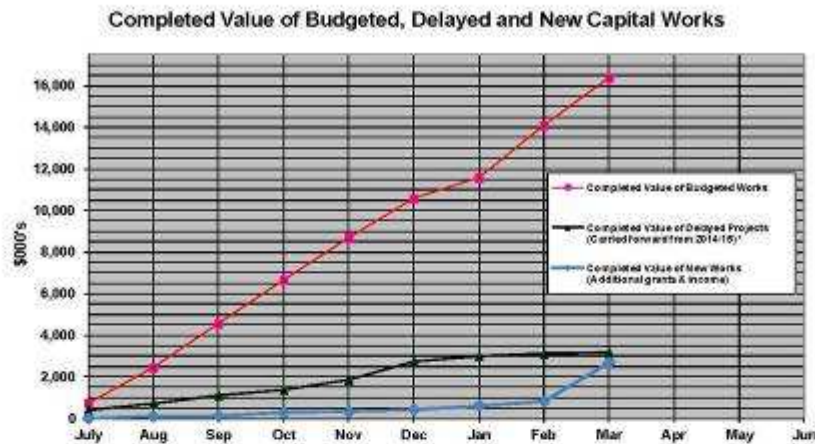
	End of Year Forecast Budget (YTD)									
	Adopted Budget \$'000	YTD Adopted Budget \$'000	MYR Budget \$'000	EoY Forecast \$'000	YTD MYR Budget \$'000	YTD Forecast \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %	Fav / Unfav
A. Compared to Adopted Budget										
Budget YTD Outcome	37,616	22,024					22,219	(195)	-0.9%	U
B. Compared to Mid Year Review Budget										
MYR Budget YTD Outcome			39,225		24,251	24,761	22,219	2,032	8.4%	F
C. Compared to Forecast outcome										
Budgeted works:	33,572		33,572	34,204	19,179	17,777	16,384	1,393		
Budgeted carry forwards	4,044		4,044	4,044	3,455	3,455	2,351	1,104		
Additional carry forwards from 2014/15			937	937	970	970	806	164		
New Works (MYR):			1,622	-	1,285	1,285	781	504		
Approved carry forwards to 2016/17 (Table B)			(950)	-	-	-	-	-		
Additional New Works (Post MYR)				-	-	-	-	-		
Additional grants & income (Table D)				108	-	14	14	-		
Proposed carry forwards to 2016/17 (Table C)				(1,010)	(635)	(635)	-	(635)		
Budget Adjustments (Table E)				2,138	-	1,898	1,893	15		
Forecast YTD Outcome	37,616		39,225	40,422	24,251	24,761	22,219	2,542	10.3%	F
D. Income (Table A)										
Budget including plant sales	5,085	2,330	6,707	6,661	3,212	3,268	3,583	(371)		
Additional grants and income				108	-	23	27	(27)		
Grants & income removed from the budget				13	-	-	-	-		
Forecast YTD Outcome	5,085	2,330	6,707	6,782	3,212	3,285	3,610	(388)	-12.4%	F

Legend: F - Favourable U - Unfavourable

At the end of March, 59.1% of the total adopted budget allocation and 56.6% of the MYR budget has been delivered (on ground value). Compared to the EoY forecast, 55.0% of the total program allocation has been completed.

Of the \$22.219 million of works completed at the end of March, the value of budgeted works completed, excluding the carry forward projects and new post budget adoption projects, is \$16.384 million. The completed value of the carry forward projects that were delayed from 2014/15, including those in the 2015/16 adopted budget, is \$3.157 million. The net value of new post budget adoption projects is \$2.678 million.

The following provides a chart of the completed value of budgeted, delayed and new projects, at end of March.



² The value of completed carry forward projects that were delayed forms part of a combined carry forward amount of \$4 981 million. Of this combined amount, \$0.700 million will be carried forward to 2016/17 as a result of project planning, consultation and approval delays on a few projects, which are beyond Council's control.

Program Status and YTD Profile

A year end expenditure of \$40.422 million is currently forecast against the adopted budget of \$37.616 million and MYR budget of \$39.225 million. The net difference between the EoY forecast and MYR budget being an increase in grants and income of \$0.088 million, plus other budget adjustments of \$2.139 million, less proposed carry forwards of \$1.030 million.

The total value of the carry forward amount to 2016/17 is \$1.98 million, and includes \$0.950 million approved at the MYR, plus a further \$1.03 million (post MYR).

The value of works completed at end of March is \$22.219 million, which is \$2.032 million (8.4%) below the YTD MYR budget of \$24.251 million.

Compared to the YTD Forecast, the value of works completed is \$2.542 million (10.3%) below the YTD forecast amount of \$24.761 million.

However, against the YTD adopted budget, there is an unfavourable variance of \$0.195 million (0.9%), which can be attributed to a number of ongoing projects that were carried forward from 2014/15, plus additional new works that were not part of the 2015/16 adopted budget.

The variance against the YTD MYR Budget and YTD forecast can be largely attributed to a number of project delivery variations on the following projects, which are lagging from a project expenditure perspective: New Footpath Construction (Templestowe Road and Parker Street), Road Management Strategy Traffic and Road Use (Heads Road), Bicycle Strategy Implementation (Park Road), Drainage Strategy (Bolin Bolin wetlands, Prospect Road, and Melbourne Hill Road drainage improvements), Mullum Mullum Linear Park Stage 3, Finns Reserve Management Plan (footbridge), Mullum Mullum Highball Facility, and Templestowe Heights Stadium refurbishment. Works have commenced on the majority of these projects however, the Mullum Mullum Footbridge and Linear Trail works, Bolin Bolin wetlands and Prospect Road drainage improvement projects will not be completed due to planning permit compliance issues and ongoing consultation and approval delays.

Trends

The value of completed works takes into account YTD cash payments and accruals to reflect the level of works in progress and is an informed estimate of actual on ground effort. The completed works is below the YTD MYR budget and YTD forecast for the current program and can be attributed to a number of projects that are currently experiencing some delays, and the majority of these are expected to be completed.

Whilst the value of completed works is shown as a favourable variance from a financial reporting perspective, the delivery of the program is lagging from a project expenditure perspective when compared to the MYR budget.

Total expenditure plus commitments at end of March is \$27.650 million indicating that a number of projects are generally operating at a high rate of construction/implementation.

Capital Income received is above YTD budget income at end of March with a variance of 12.4%. This variance can be attributed to a number of grants that have been received earlier than planned, plus additional grants and income for works to be undertaken this financial year.

Notwithstanding the known carry forwards, it can be concluded that reasonable progress has been made in regard to the implementation of the Capital Works Program in terms of overall performance.

Milestone Performance

The 'traffic light' program of performance against key milestones is included as **Attachment C**. To end of March, the majority of projects are progressing satisfactorily and are meeting the specified timelines. Some delays have been experienced on a few projects, but none of these are considered beyond reasonable control. The Leeds Street Indented Parking Bays and Sheahans Reserve Upgrade projects have been deferred to 2016/17, and the unspent funds have been transferred to the Aquarena Master Plan project to meet contractual requirements to enable continued progress and effective utilisation of funds is made under the current program

The Civic Offices Draught Proofing and Project and Contract Management System projects will not be completed and the Drainage Strategy Implementation (Bolin Bolin Wetlands and Prospect Road), Colman Park Pavilion Upgrade, Sheahans Road Highball Facility, Park Avenue Reserve Synthetic Soccer Pitch, AMS Buildings (Swanston Street Gym), Energy Efficiencies, and Mullum Mullum Linear Park Stage 3 projects will not be sufficiently advanced due to project planning, consultation and approval delays. As a result, the unspent funds have been either transferred to other projects to enable continued progress and effective utilisation of funds is made under the current program, or carried forward to be completed in 2016/17.

Part of the carry forward amount from Colman Park Pavilion Upgrade, Park Avenue Reserve Synthetic Soccer Pitch, and AMS Buildings projects was transferred to the Mullum Mullum Management Plan to advance the stage 1 early works, and the transferred amounts are to be restored to these projects in 2016/17. It is also proposed that part of the carry forward amount from the Drainage Strategy Implementation be transferred to the Mullum Mullum highball facility and to the Civic Centre Duct works projects to advance these works, and the transferred amounts be restored to these projects in 2016/17 (Refer Table G).

A number of part funding transfers have also been made on several other projects, and these will not impact on the overall delivery of the programmed works, but will enable these projects to be delivered more effectively to address contractual requirements or meet asset or service needs.

On the whole, Progress against milestones is considered reasonable.

Performance Indicators - Major Capital Projects

Key Performance Indicators have been prepared to assist in measuring the scope and progress of major capital projects against cost/time variations. (Note: Key Projects are defined as those which are one off large strategic projects that have significant, local and possible regional impact).

The following is the list of major projects currently identified on the Capital Works Program:

Project Description	Total 10 Yr Project Allocation \$000's	Total 10 Years Grants / Income \$000's	Adopted Annual Budget / Carry Forwards \$000's	COY Current Forecast \$000's	YTD Forecast including variations \$000's	YTD Actual \$000's	YTD Var \$000's	YTD Var %
New Footpath Construction (PPN)	14,550	0	1,101	1,172	898	707	179	-20%
Stirtons Reserve Former Landfill Site (Leachate Management and Rehabilitation)	200	0	102	90	90	375	15	-4%
Jumping Creek Road (Strategy Review Year 1)	17,925	0	20	20	20	15	5	-25%
Road Management Strategy Upgrades Link Roads - Construction of Tindals Road Stage 1 (Mullum Mullum Creek to Stirtons), Tindals Road Stage 2 (Stirtons to Reynolds, Park Road (Micklynes to Heads) - Street Lighting and Landscaping), and Stirtons/Tindals Roundabout	40,317	5,669	2,802	2,338	1,401	1,348	65	-4%
Drainage Strategy Implementation	31,902	400	3,183	1,744	660	434	226	-34%
Neighbourhood Activity Centres (Jackson Court Stage 3)	0,109	15	070	784	270	205	-15	-3%
Mullum Mullum Creek Linear Park Stage 3 (Section 7 - Heads to Eastlink) and (Section 8 - Park Road to Heads)	2,055	050	1,391	911	599	275	374	-67%
Aquarona - Master Plan Implementation Stages 4-6 (Therapy pool, increased dry fitness/aerobic space, entry foyer and circulation area, cafe area, water play feature, increased disabled parking at the front, high level walkway access off the lower for car park, and civil works)	6,733	573	5,163	6,733	6,020	6,250	-222	-4%
Colman Park Pavilion Upgrade (club option)	425		425	90	25	94	-9	-30%
Mullum Mullum Highball Facility	16,230	050	890	2,431	654	295	161	-55%
Park Avenue Reserve Synthetic Soccer Pitch	954	200	954	90	10	15	-5	-50%
Sheahans Road Highball Facility	1,400	1,300	1,400	100	25	30	-5	-20%
Sportsground Refurbishment Program (Stirtons Reserve and Wonga Park Reserve)	3,440	127	363	444	444	416	28	6%
Total			18,284	17,237	14,614	10,427	397	0.6%

Of the 13 key projects listed on the Capital Works Program, the majority are currently meeting the specified timelines and 8 projects are showing a variance in excess of 10% against the YTD forecast. Some minor delays have been experienced on a few projects, but are not considered beyond reasonable control. Overall, a variance of 8.6% for all key projects is stated against the YTD Actual and forecast amount.

Five projects will not be sufficiently advanced due to project planning, consultation and approval delays, and will not be completed. These include; Drainage Strategy Implementation (Bolin Bolin wetlands and Prospect Road drainage improvements), Colman Park Pavilion Upgrade, Sheahans Road Highball Facility, Park Avenue Reserve Synthetic Soccer Pitch, and Mullum Mullum Linear Park Stage 3 (footbridge and trail works).

Delays have been encountered in seeking resolution from an external funding partner regarding the current funding shortfall and negotiation of ongoing operational costs for the Bolin Bolin Wetlands project. As a result, the project will not be sufficiently advanced to enable the current allocation of funds to be spent this financial year, with the unspent funds being carried forward to complete the project in 2016/17.

Given the current funding shortfall and ongoing delays in reaching agreement with the club on the build option for the Colman Park Pavilion upgrade, the project will not be completed this financial year resulting in the need to carry forward unspent funds. Council officers have commenced the preparation of documentation for the clubs option to redevelop the front section of the pavilion including increased social space, with the clubs contributing \$195K for the non-core elements.

The successful delivery of the Sheahans Road Highball project is dependent on a contribution of \$200K from the Bulleen Templestowe Basketball club, which is required prior to the signing of the contract to commence works. As a result of scoping reviews to keep the project within budget, the project will not be completed this financial year and the majority of funds will be carried forward to 2016/17. The finished schedules for the stadium project are being prepared as a part of the architectural documentation, which are scheduled to be completed by April to enable tenders to be sought.

Project planning and consultation delays have been encountered with the club in finalising the scope of works for the Park Avenue Reserve Synthetic Soccer Pitch. The works will also need to be undertaken during the non sporting season (late autumn and winter) when disruption to the club and sports ground users will be minimised. As a result, the project will not be sufficiently advanced to enable the majority of funds to be spent this financial year, with the majority of funds being carried forward to complete the works in 2016/17.

The Mullum Mullum footbridge and linear trail works has encountered planning permit compliance issues, tender approval and contractor availability delays. As a result, the project will not be sufficiently advanced to enable the current allocation of funds to be spent this financial year, with the unspent funds to be carried forward to complete the project in 2016/17.

Further details regarding milestone performance of major capital projects can be obtained from the 'traffic light' program, included as Attachment C.

Income

At end of March Capital income is above YTD budget income. The following table provides a summary of income to be received in 2015/16, towards the implementation of the projects listed:

Table A - Capital Works Income

	Allocated Budget	Actual Sales	Income Received to Date	Income Adjustments	YTD MFB Budget	YTD Actual	YTD Var	YTD Var %	Income yet to be received	Comments
	YTD	YTD	YTD	YTD	YTD	YTD	YTD	%	YTD	
Plant Replacement Program		950			600	544	-56	-9%	406	Plant Sales (Trade-ins). Detained by Market Place.
Road Safety Improvements Council Link & Collector Roads - • Murrumbidgee Dr - Entrance to Car Park (Springvale Road) • Blackburn Road - Pines Shopping Centre	88		50		80	80	0	0%	0	Grant Commitment. To be received in four instalments. \$25K received in advance.
Road Management Strategy Upgrades Council Link Roads - • Tindals (Stations Roundabout) • King Street Service Alterations • Roads 70/1 Whitefern Way - Roundabout • Roads 70/12a/12a/12a - Intersection Treatment • Tindals Road - Stage 2 (including street lighting)	843		80	659	89	89	0	0%	1443	Allocated Roadside to Receive income of \$720K. A further \$270K to be received in 2015/16 from 2014/15. Additional \$180K to be received in 2015/16 - related to the above. Grant Commitment \$250K. Total received in four instalments. \$54K received in advance.
Bicycle Strategy Implementation • Park Road Shared Path (Partly Lane to Creek) • Serpents Rd/ Tuckers Rd • Ruffley Lake Park - Asphalt Works • Blackburn Road - (Anderson Creek Road and Zerbis Reserve) • Church Road - Between Doncaster Road and 8th Street • George Street - Windsor to Blackburn Road • Crofton Street Shared Path	308		126	270	270	0	0%	38	Grant Commitment. To be received in four instalments. \$15K received in advance.	
Traffic Control Devices Link Roads - • Lakeland Rd - Turning Area	58		20		52	49	-3	-6%	10	Grant Commitment. To be received in four instalments. \$20K received in advance.
Traffic Control Devices Local Roads - • Blackburn Road & May Street • Richard Street and Willow Parade	35		16		31	31	0	0%	4	Grant Commitment. To be received in four instalments. \$16K received in advance.

	Adopted Annual Budget 2016	Actual Sales 2016	Income Provisions Balance 2016	Income Adjustments 2016	FY16 MTD Budget 2016	FY16 Actual 2016	FY16 Var 2016	FY16 Var %	Income yet to be received 2016	
Traffic Management LTM Implementation - • Beverley Street / Wars Street - Roundabout • Beverley Street / Main Street - Roundabout	117		55		101	101	0	0%	0	Grants Contribution - To be received in four instalments - \$55K received in advance.
Bus Bay Construction • Horsfield Road - South of Jazmyne Creek Road	47		22		40	43	3	8%	4	Grants Contribution - To be received in four instalments - \$22K received in advance.
Drainage Strategy • Bohn Balm Wetlands	400		318		318	378	60	19%	22	Rebursed and in income - \$18K received in advance.
Neighbourhood Activity Centres (Jackson Court Stages 3 & 4 and Tunstall Square Stages 1 & 2)	0		15	40	40	15	-25	-63%	25	\$15K Dept of Justice grant received in advance. \$25K S&C Government Grant (reversion grant)
Mulrum Mulrum Creek Linear Park Stage 3	595				0	290	290	0%	325	SRV grant
Spongground Rehabilitation Program (Wonga Park Reserve)	0			81	81	81	8	11%	0	Club Contribution.
Aquacore Master Plan Implementation Stages 4-6 (Therapy pool, increased dry fitness/knitwear space, entry foyer and circulation areas, cafe area, water play feature, increased disabled parking at the front, high level walkway access off the lower tier, car park, and civil works)	0			573	0	0	0	0%	573	Total SRV income is \$258K. Council received \$18K of the grant in 2015/16, \$337K in 2016/17, \$20K in 2017/18 and a further \$173K in 2018/19. Remaining \$38K of SRV grant to be received in 2016/17. Remaining \$70K of the SRV grant to be received in 2016/17.
Brawley Road Highball Facility	1,100			-1,100	0	0	0	0%	0	\$20K SRV grant to go started in 2015/17 and \$100K Club Contribution will not be received this financial year.
Playspace Program	80				80	54	4	8%	8	SRV grant
Tennis Court Strategy Implementation (Upgrade and Refurbishment of Tennis Court Subsets)	99				28	0	-29	0%	99	Tennis Club contributions.
ACB Equipment	0		52	52	52	52	0	0%	0	Dept of Human Services - \$52K received in advance.
Footpath Park Upgrade of Floodlights	127			19	127	109	-18	-14%	37	\$70K SRV grant, \$19K AFL Contribution and \$38K Club Contribution.
Cleaver Yards Urban Footpaths Program	66		16	16	16	72	66	390%	10	Rebursed and in income - \$70K received in advance.
Street Furniture Throughout City	36		10	4	40	12	-28	-70%	28	Sustainability Victoria grant - \$10K received in advance.
Park Avenue Reserve Synthetic Soccer Pitch	200			-110	90	90	0	0%	0	\$80 SRV grant received in 2015/16. \$10K balance of SRV grant to be received in 2016/17. \$100K Club Contribution to be received in 2016/17.
Civic Precinct Identification Signage	4				4	0	-4	0%	4	Community Group contribution.
Mulrum Mulrum Highball Facility	0		38	91	91	91	0	0%	0	\$20K SRV grant received in advance. Additional \$38K Unleashed Water grant.
Melbourne Water Corridor of Green	0		28	28	28	28	0	0%	0	Centaurus Water grant (keeping in update).
Zetoc Reserve Floodlighting	0			60	40	0	-40	0%	60	\$40K Club Contribution and \$40K State Government grant.
Wonga Park Tennis Club Pavilion	0			95	95	95	0	0%	0	Club Contribution.
Highball Facilities (Leckli St, Doncaster East Station, DSC, Park, Oosthoek Community Centre, Theopoldus Heights and Donway Community Centre)	0			867	865	862	199	28%	95	An amount having received for the refurbishment of soccer stadiums previously managed by the AFL.
Doncaster Baseball Club upgrade of floodlights	0		22	33	22	22	0	0%	11	\$22K SRV grant received in advance - \$11K Club contribution.
Morison Early Education Centre Upgrade	0			88	88	88	0	0%	0	Pre School contribution.
Warrington Community Health - Slide	0			85	85	85	0	0%	0	Warrington Community Health contribution.
Yarrs St - Pride of Place (Toilets)	0			27	0	0	0	0%	27	Warriamba Shire contribution.
New Footpath Construction (PPK) - (Brooksbury Street)	0			15	0	15	15	0%	0	Department of Education and Training income.
AMP Passive & Open Space (Spotting Reserve - East Doncaster and Ramingham Cricket Club Contributors and Tenpestow Park Track)	0			26	18	26	8	44%	0	Sporting club Contributions.
Total	4,136	650	877	1,697	3,212	3,610	-398	-12.4%	3,172	

Land Purchases & Sales

A forecast budget of \$2.015 million is currently stated for the development, upgrade and acquisition of public open space. The following is a summary of current Land Purchases:

Land Purchases	Adopted Budget \$'000	Forecast Budget \$'000	YTD Forecast \$'000	YTD Actual \$'000	YTD Var \$'000	YTD Var %	Comments
Open Space							
<ul style="list-style-type: none"> • Warrandyte Bakery (193 Yarra Street) • Whitefriars College (Mullum Mullum Linear Trail) • Glenwill Court, Templestowe 	150	2,015	1,853	1,853	0	0%	The shortfall is funded from Resort and Recreation Reserve.
Doncaster Hill Strategy							
Nil	0	0	0	0	0	0%	
Forecast YTD Outcome	150	2,015	1,853	1,853	0	0%	

Year End Position 2015/16

An EoY forecast total of \$40.422 million is currently stated with the following variances and adjustments:

Summary of Variances	\$'000
Approved Carry Overs to 2016/17 MYR (Table B)	950
Proposed Carry Overs to 2016/17 Post MYR (Table C)	1,030
Additional Grants and Income (Post MYR) (Table D)	88
Budget Adjustments (Post MYR) (Table E)	2,139
Approved Deferrals/Transfers (Table F)	3,065
Proposed Deferrals/Transfers (Table G)	455
Savings (end of March)	Nil

Approved Carry Forwards (2015/16 MYR)

The following is a list of approved carry forwards to 2016/17:

Table B - Approved Carry Forwards	\$'000	Comments
<ul style="list-style-type: none"> • Energy Efficiencies 	130	In order to obtain maximum benefit and value with the replacement of street light fittings and subsequent reduction in operating costs, it is proposed that the works be undertaken over a two year period resulting in the need to carry forward funds to complete the project in 2016/17.
<ul style="list-style-type: none"> • Drainage Strategy Implementation (Bolin Bolin Wetlands) 	251	Negotiation delays have been encountered in seeking resolution from the external funding partners regarding the current funding shortfall and the ongoing operational costs. As a result, the project will not be sufficiently advanced to enable the current allocation of funds to be spent this financial year resulting in the need to carry forward \$251K to complete the project in 2016/17.
<ul style="list-style-type: none"> • Contract and Project Management System 	200	The project is presently focussed on improving and maturing project management disciplines and processes that will ultimately translate into a corporate wide technology solution. The project will not be sufficiently advanced due to project planning and internal resourcing issues to enable the entire allocation of funds to be spent this financial year.
<ul style="list-style-type: none"> • Park Avenue Reserve Synthetic Soccer Pitch 	169	Project planning and consultation delays have been encountered with the club in finalising the scope of works. The works will also need to be undertaken during the non sporting season (late autumn and winter) when disruption to the club and sports ground users will be minimised. As a result, the project will not be sufficiently advanced to enable the majority of funds to be spent this financial year.
<ul style="list-style-type: none"> • Sheahans Road Highball Facility 	200	The successful delivery of the project is dependent on a contribution of \$600K from the Bulleen Templestowe Basketball club, which is required prior to the signing of the contract to commence works. The project will not be sufficiently advanced to enable the majority of funds to be spent this financial year.
Total	950	

Proposed Carry Forwards (Post 2015/16 MYR)

The following is a list of proposed carry forwards to 2016/17:

Table C - Proposed Carry Forwards	\$'000	Comments
<ul style="list-style-type: none"> Donvale Reserve Pavilion Upgrade 	50	Project planning and design to be undertaken in 2015/16. Remaining funds are to be carried forward to undertake construction works in 2016/17.
<ul style="list-style-type: none"> Drainage Strategy Implementation (Bolin Bolin wetlands) 	500	Ongoing negotiation and approval delays have been encountered in seeking resolution from an external funding partner regarding the current funding shortfall and the ongoing operational costs. As a result, the project will not be sufficiently advanced to enable the current allocation of funds to be spent this financial year resulting in the need to carry forward an additional \$500K to complete the project in 2016/17.
<ul style="list-style-type: none"> Mullum Mullum Linear Park Stage 3 (footbridge and trail works) 	480	Project will not be completed this financial year due to planning permit compliance issues, tender approval delays and contractor availability delays. The works will not be sufficiently advanced to enable the current allocation of funds to be spent this financial year resulting in the need to carry forward \$480K to complete the works in 2016/17.
Total	1,030	

Additional Grants and Income (Post MYR)

The following is a list of additional grants and income that was not included in the current program, for works to be undertaken in 2015/16:

Table D - Additional Grants and Income	\$'000
<ul style="list-style-type: none"> Koonung Park Reserve Floodlights (Club contribution) 	19
<ul style="list-style-type: none"> Sportsground Refurbishment Program - Wonga Park Reserve (Club income) 	6
<ul style="list-style-type: none"> AMS Passive and Open Space - Templestowe Flat Track (Club income) 	8
<ul style="list-style-type: none"> Zerbes Reserve Floodlighting (\$40K State grant) 	40
<ul style="list-style-type: none"> New Footpath Construction (PPN) - Brackenbury Street (Department of Education and Training) 	15
Total	88

Budget Adjustments (Post MYR)

The following is a list of budget adjustments that were not included in the current program, for works to be undertaken in 2015/16, or income that has been reduced and will not be received this financial year:

Table E - Budget Adjustments	\$'000
<ul style="list-style-type: none"> Asset Management System Replacement (Additional capital funds for the IT Transformation and PC Refresh Program that was endorsed at SBS on 8 December). 	82
<ul style="list-style-type: none"> Project and Contract Management Solution (Additional capital funds for the IT Transformation and PC Refresh Program that was endorsed at SBS on 8 December). 	72
<ul style="list-style-type: none"> TEA Council Reporting Software (Additional capital funds for the IT Transformation and PC Refresh Program that was endorsed at SBS on 8 December). 	80
<ul style="list-style-type: none"> Civic Centre Duct Sealing Works (Transfer of funds from operating budget - GoGo initiatives) 	65
<ul style="list-style-type: none"> Open Space Land Purchases (Transfer of funds from Resort & Recreation Reserve) 	1,853
<ul style="list-style-type: none"> Yarra Street Pride of Place - New Toilet Block (Bakery contribution has been reduced following negotiations for the sale of land) 	(13)
Total	2,139

Approved Transfers

The following is a summary of approved transfer of capital funds to enable additional progress and effective utilisation of funds is made under the Capital Works Program is summarised below:

Table F - Approved Transfers	\$'000	Comments
<ul style="list-style-type: none"> Aquarena Master Plan Implementation 	997	Transfer of \$300K from Drainage Strategy (Line 27), \$200K from Road Management Strategy Upgrades (Line 18), \$300K from Leeds Street Indented Parking Bays (Line 11), \$97K from Donvale Reserve Pavilion (Line 49) and \$100K from Sheahans Road Reserve Upgrade (Line 60). Note: The transferred amounts are to be restored to these projects in 2016/17 or later years by adjustments to other project budgets and cash flows
<ul style="list-style-type: none"> Implementation of Horse Riding strategy 	44	Transfer of \$44K from Doncaster Hill Streetscape infrastructure (Line 88) following the transfer of funds in 2014/15 from the Horse Riding Strategy for the installation of lighting at Doncaster Hill.
<ul style="list-style-type: none"> Mullum Mullum Highball Facility 	1,100	Transfer of \$345K from Colman Park Pavilion (Line 48), \$585K from Park Avenue Reserve Soccer Pitch (Line 57), and \$170K from AMS Buildings - Swanston Street Gym (Line 82). Note: The transferred amounts are to be restored to these projects in 2016/17 by adjustments to other project budgets and cash flows.

• Advanced Design Fees 2016/17	184	Transfer of \$184K from Road Management Strategy Upgrades (Line 16)
• Stintons Reserve Former Landfill Site (Rehabilitation)	190	Transfer of \$190K from Road Management Strategy Upgrades (Line 16)
• Road Safety Improvements - Local Roads	30	Transfer of \$30K from Road Management Strategy Upgrades (Line 16)
• Road Safety Improvements - Link and Collector Roads	29	Transfer of \$29K from Road Management Strategy Upgrades (Line 16)
• Road Management Strategy - Traffic and Road Use	21	Transfer of \$2K from Road Management Strategy Upgrades (Line 16) and \$19K from Drainage Strategy (Line 27)
• Road Traffic LATM Construction	21	Transfer of \$21K from Drainage Strategy (Line 27)
• Thompsons Road Retaining Wall	21	Transfer of \$21K from Drainage Strategy (Line 27)
• Civic Centre / Depot Minor Upgrades	94	Transfer of \$94K from Civic Centre Draught Proofing (Line 10)
• Doncaster Quarry	20	Transfer of \$20K from Civic Centre Draught Proofing (Line 10)
• Wonga Park Reserve (sewer backlog works)	36	Transfer of \$36K from Road Management Strategy Upgrades (Line 16)
• Zerbes Reserve Floodlighting	176	Transfer of \$176K from Road Management Strategy Upgrades (Line 16)
• Bulleen Park Canteen / Store	37	Transfer of \$37K from Road Management Strategy Upgrades (Line 16)
• Invoice Scanning	52	Transfer of \$52K from Road Management Strategy Upgrades (Line 16)
• AMS Project Management and Administration	17	Transfer of \$17K from Road Management Strategy Upgrades (Line 16)
Total	3,069	

Proposed Transfers

The transfer of funds is required on the following projects in order to meet current asset and service needs; Mullum Mullum highball facility, Civic Centre duct sealing improvement works, and AMS Passive and Open Space.

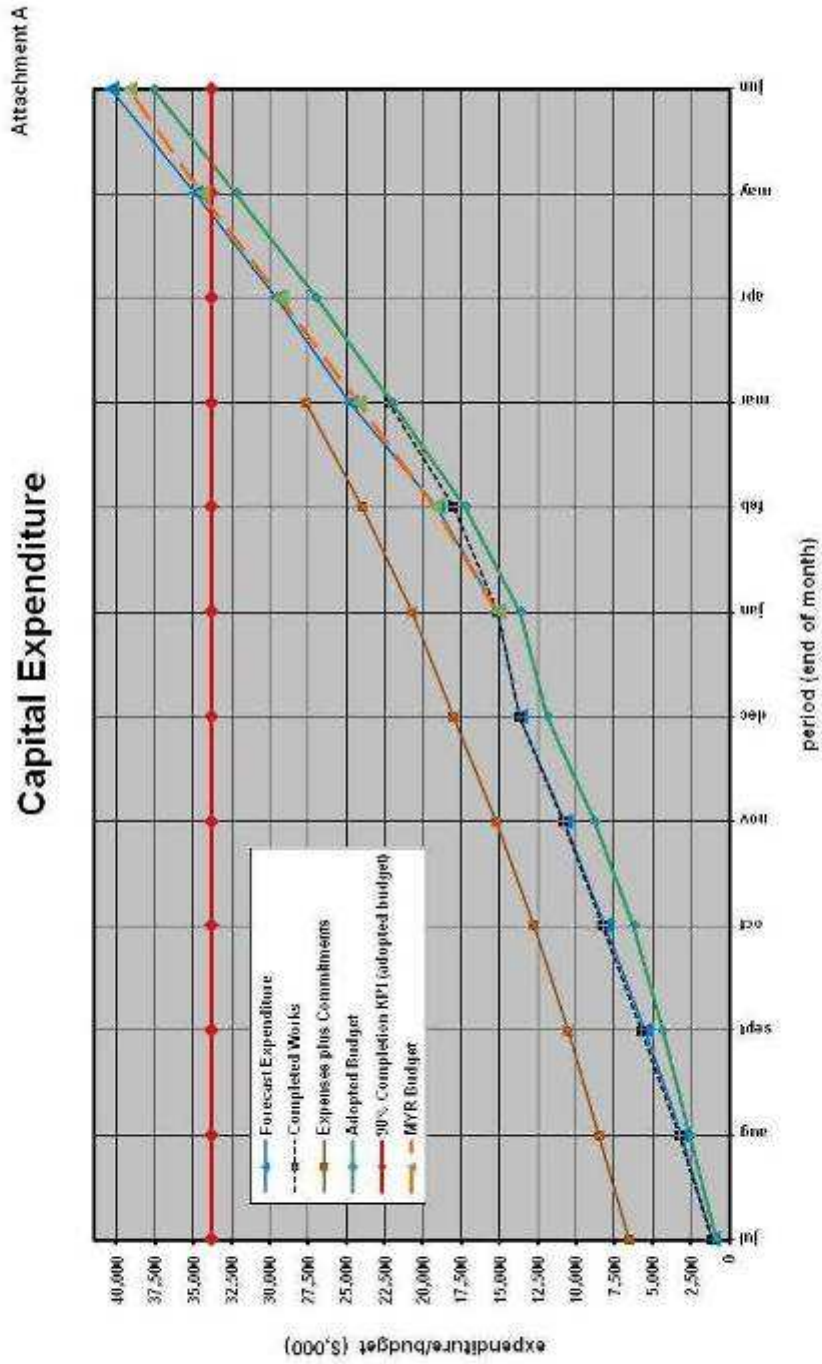
The Mullum Mullum Management Plan stage 1 early works have commenced and an opportunity exists to advance the highball facility works this financial year with the purchase of a substation and payment of consultants fees associated with the finalisation of the tender documentation for the highball facility. It is proposed, that in order to advance the works, that part of the proposed carry forward amount for the Drainage Strategy be transferred to the Mullum Mullum highball project, and that the transferred amount be restored in 2016/17.

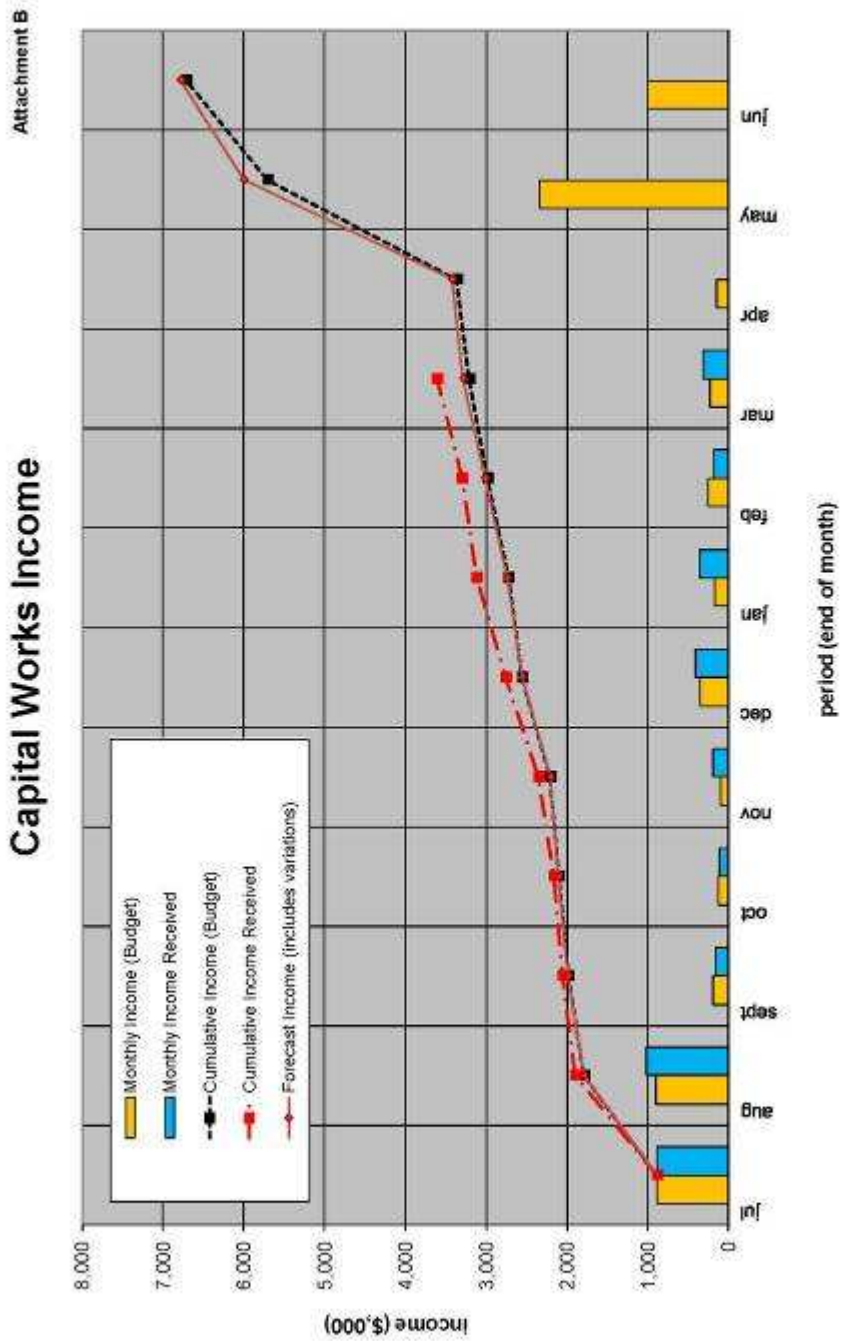
Following recent pressure testing and analysis of the heating, cooling and ventilation system at the Civic Centre, it was found that sections of the offices are leaking large amounts of conditioned air, which is expensive and highly inefficient, causing staff discomfort, potential safety risks, and generation of unnecessary carbon emissions.

In order to address these concerns the ductwork needs to be sealed to ensure that conditioned air is delivered to its intended destination and deliver cost savings in electricity costs, reduction in carbon emissions and overall improvements in the building's comfort levels. It is proposed that part of the proposed carry forward amount for the Drainage Strategy be transferred to the Mullum Mullum Highball project, and that the transferred amount be restored in 2016/17.

The proposed transfers required to enable additional progress and effective utilisation of funds is made under the Capital Works Program is summarised below:

Table G - Proposed Transfers	\$'000	Comments
<ul style="list-style-type: none"> Mullum Mullum Highball Facility 	350	Transfer of \$350K from Drainage Strategy Implementation (Line 27). Note: The transferred amount is to be restored in 2016/17 from the Mullum Mullum Highball Facility project.
<ul style="list-style-type: none"> Civic Centre Duct Sealing 	85	Transfer of \$85K from Drainage Strategy Implementation (Line 27). Note: The transferred amount is to be restored in 2016/17 from the Mullum Mullum Highball Facility project.
<ul style="list-style-type: none"> AMS Passive and Open Space - Outdoor Basketball / Netball / Hockey Facilities / Sporting Facilities (Flat Track resurfacing) 	20	Transfer of \$20K from Miscellaneous General Leisure (Line 55).
Total	455	





ATTACHMENT C

TRAFFIC LIGHT PROGRAM

Line No.	Item No.	DESCRIPTION OF WORKS	PROJECT AGENCY	PROJECT REFERENCE	APPROXIMATE WORKS START DATE	APPROXIMATE WORKS END DATE	COMPLETION DATE	STATUS	COMMENTS
1	10	Project / Preliminary / Action							
1	11	Arts Rd							
1	12	Arts Rd							
1	13	Arts Rd							
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1	15	Arts Rd							
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1	100	Arts Rd							

ATTACHMENT C

TRAFFIC LIGHT PROGRAM

TRAFFIC LIGHT PROGRAM

ATTACHMENT C

TRAFFIC LIGHT PROGRAM

Line No.	Work No.	DESCRIPTION OF WORKS	PROJECT REF.	PROJECT REFERENCE	APPROX. WORK MONTHS	CURRENT REF. REVISED	VEH. TRAFFIC (ESTIMATED)	VEH. TRAFFIC (ACTUAL)	VEH. TRAFFIC (ADJUSTED)	CONTRACT VALUE (\$M)	START DATE	COMPLETION DATE	COMMENTS
17	10	Signal Modernisation - Signal 101 (Tweedvale)	100	101	26	101	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
18	10	Signal Modernisation - Signal 102 (Tweedvale)	100	102	26	102	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
19	10	Signal Modernisation - Signal 103 (Tweedvale)	100	103	26	103	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
20	10	Signal Modernisation - Signal 104 (Tweedvale)	100	104	26	104	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
21	10	Signal Modernisation - Signal 105 (Tweedvale)	100	105	26	105	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
22	10	Signal Modernisation - Signal 106 (Tweedvale)	100	106	26	106	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
23	10	Signal Modernisation - Signal 107 (Tweedvale)	100	107	26	107	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
24	10	Signal Modernisation - Signal 108 (Tweedvale)	100	108	26	108	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
25	10	Signal Modernisation - Signal 109 (Tweedvale)	100	109	26	109	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
26	10	Signal Modernisation - Signal 110 (Tweedvale)	100	110	26	110	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
27	10	Signal Modernisation - Signal 111 (Tweedvale)	100	111	26	111	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
28	10	Signal Modernisation - Signal 112 (Tweedvale)	100	112	26	112	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
29	10	Signal Modernisation - Signal 113 (Tweedvale)	100	113	26	113	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
30	10	Signal Modernisation - Signal 114 (Tweedvale)	100	114	26	114	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
31	10	Signal Modernisation - Signal 115 (Tweedvale)	100	115	26	115	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
32	10	Signal Modernisation - Signal 116 (Tweedvale)	100	116	26	116	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
33	10	Signal Modernisation - Signal 117 (Tweedvale)	100	117	26	117	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
34	10	Signal Modernisation - Signal 118 (Tweedvale)	100	118	26	118	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
35	10	Signal Modernisation - Signal 119 (Tweedvale)	100	119	26	119	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
36	10	Signal Modernisation - Signal 120 (Tweedvale)	100	120	26	120	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
37	10	Signal Modernisation - Signal 121 (Tweedvale)	100	121	26	121	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
38	10	Signal Modernisation - Signal 122 (Tweedvale)	100	122	26	122	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
39	10	Signal Modernisation - Signal 123 (Tweedvale)	100	123	26	123	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
40	10	Signal Modernisation - Signal 124 (Tweedvale)	100	124	26	124	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
41	10	Signal Modernisation - Signal 125 (Tweedvale)	100	125	26	125	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
42	10	Signal Modernisation - Signal 126 (Tweedvale)	100	126	26	126	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
43	10	Signal Modernisation - Signal 127 (Tweedvale)	100	127	26	127	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
44	10	Signal Modernisation - Signal 128 (Tweedvale)	100	128	26	128	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
45	10	Signal Modernisation - Signal 129 (Tweedvale)	100	129	26	129	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
46	10	Signal Modernisation - Signal 130 (Tweedvale)	100	130	26	130	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
47	10	Signal Modernisation - Signal 131 (Tweedvale)	100	131	26	131	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
48	10	Signal Modernisation - Signal 132 (Tweedvale)	100	132	26	132	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
49	10	Signal Modernisation - Signal 133 (Tweedvale)	100	133	26	133	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.
50	10	Signal Modernisation - Signal 134 (Tweedvale)	100	134	26	134	164	110	164	1.0	JUL 10/11	OCT 10/11	Project complete. Works to be completed by 10/11.

Traffic Light Program - Main Data

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ATTACHMENT C

TRAFFIC LIGHT PROGRAM

Line No.	Item Code	DESCRIPTION OF WORKS	PROJECT AREA	PROJECT BUDGET	MONTHLY WORKS ORDER VALUE	TOTAL FORECAST VALUE	TOTAL ACTUAL VALUE	TOTAL ACTUAL VALUE LESS CASH	TOTAL ACTUAL VALUE LESS CASH	TOTAL ACTUAL VALUE LESS CASH	CONTRACT VALUE			CONTRACT VALUE			Comments	
											PROJECT BUDGET	MONTHLY WORKS ORDER VALUE	TOTAL FORECAST VALUE	TOTAL ACTUAL VALUE	TOTAL ACTUAL VALUE LESS CASH	TOTAL ACTUAL VALUE LESS CASH		Design / Study
108	FE	Palmer Road Corridor Study	Palmer	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Completed
109	None	Northgate P&ID Study	Northgate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Completed. Funding for P&ID Study Transfers TBC
110	None	Northgate Community Hub - SRN	Northgate	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Completed. Funding to SRN
111	None	LYC Centre Bus Stop Relocation	LYC Centre	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Completed. Funding to SRN
		REVISED TOTAL CAPITAL WORKS		27,616	27,616	43,422	55,210	55,210	55,210	55,210	3,812							

108: No Budget Code - New Project (PC) to be awarded

109: Project Delivered

Traffic Light Program - March 2016

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12. COMMUNITY PROGRAMS

12.1 Progress Report - Live Well in Bulleen Community Strengthening Project

Responsible Director: Director Community Programs

File No. "T15/287"

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

Live Well in Bulleen (LWB) is a community strengthening project that is using a place based approach bringing together collaboration between community support services and government to redress barriers impacting on community health and wellbeing.

The project responds to priority 1.4.5 of Manningham's Healthy City Plan 2013 – 2017, which sets a goal to 'investigate the needs of socially isolated and disadvantaged residents in Bulleen and deliver initiatives to effectively address the service gaps using a place based approach'.

Following the development of a Project Reference Group in 2014, Council carried out extensive research and community consultation to investigate the unique needs of the Bulleen community. On 28 July 2015, Council endorsed the LWB Research Paper, highlighting key challenges for Bulleen residents including higher rates of ill health and less drivers of good health than other parts of Manningham, an aging population, limited service access, and environmental and physical infrastructure in need of renewal. The Research Paper proposed 11 recommendations to improve the coordination and delivery of community support services in Bulleen, investigate the capacity for Council service units to work collaboratively, and to develop an action plan to direct future interventions and investment in Bulleen.

Council has committed \$35,000 in 2015/16 to employ a part time, Place Maker Officer to develop an Action Plan and coordinate the implementation of collaborative projects. It is expected that many of the initiatives in the Action Plan will be realised the short and medium term.

This report summarizes the progress undertaken since the appointment of the Place Maker Officer in September 2015, and proposed activities for the next six months and beyond.

1 BACKGROUND

- 1.1 The Live Well in Bulleen Community Strengthening Project commenced in June 2014 by adopting a place based approach to address the local needs of the community through strategic partnerships and coordinated investment.
- 1.2 The Live Well in Bulleen Reference Group was established to drive the partnership approach and comprises of senior representation from Doncare Community Services, Manningham Community Health Service, Manningham

YMCA, Living and Learning @ Ajani, Onemda, Inner East Melbourne Medicare Local, Banyule City Council, Whitehorse Manningham Libraries, Eastern Community Legal Centre, State Government representatives and officers from Council's Community Programs Directorate.

- 1.3 Initial activities of the project included the development and adoption of the Live Well in Bulleen Community Strengthening Project Research Paper, which involved analysis of available population data and undertaking extensive community consultation. Over 700 community conversations were undertaken and over 120 surveys completed.
- 1.4 A Research Paper was developed, outlining key themes that emerged through research and consultation activities. A range of recommendations were incorporated into the paper, proposing an action plan and implementation phase, and a commitment to evaluating change facilitated by the project.
- 1.5 Through the 2015/16 Budget, the recruitment of a part time Place Maker was undertaken in September 2015. The Place Maker has been valuable resource in strengthening partnerships, securing project funding, and introducing an integrated approach across Council and community in addressing the needs identified.
- 1.6 An analysis of Council Service Unit Strategies and Plans, and existing Capital Works commitments for Bulleen has been undertaken. This process identified a number of opportunities to leverage on planned initiatives that might otherwise be delivered by Council Service Units independently.
- 1.7 Meetings have been conducted with Council Services Units, including Aged and Disability Services, Community Relations and Marketing, Cultural Services, Economic and Environmental Planning, Engineering and Technical Services, Parks and Recreation, Maternal and Child Health and People, and Culture and Risk. Each service unit provided an update on existing strategic goals for Bulleen and surrounding precincts, as well as issues and opportunities to improve the liveability of the area.
- 1.8 Through this consultation with Service Units, it is apparent that many existing strategies and plans have prioritised resources and actions to improve Bulleen's liveability. However, these priorities lack coordinated execution and therefore miss opportunities for efficiencies and to leverage additional internal / external resources.
- 1.9 An internal working group will be initiated from May 2016 to further engage Council officers in collaborative planning to deliver actions already committed to Bulleen, while also discovering opportunities to consolidate resources and reinforce drivers of liveability and community wellbeing. The internal working group will inform and prioritise the development of the Bulleen Community Action Plan.
- 1.10 In addition to strategically working across Council, the Place Maker Officer has engaged with the Live Well in Bulleen Reference Group, community organisations and Bulleen stakeholders to strengthen services and the social connectedness of residents in and around Bulleen.
- 1.11 The Live Well in Bulleen Project has attracted \$450,000 in funds by Council and its community partners to initiate programs in Bulleen.

In Summary:

ORGANIZATION LEAD	FUNDING SOURCE	PROJECT TITLE	PROJECT STATUS
Living And Learning @ Ajani	Adult, Community And Further Education Board Capacity And Innovation Fund \$178,000 2015 – Sept 2016	Ajani Community Partnership and Café	IN PROGRESS: <ul style="list-style-type: none"> Café @ Ajani, a pre-employment training program engaging students with an intellectual disability Partnership hub, resulting in new partnerships, programs and services
Living & Learning @ Ajani	Adult, Community and Further Education Board Capacity and Innovation Fund \$50,000 2016/17 FY	Café @ Ajani	IN PLANNING FOR 2016/17 FY DELIVERY: <ul style="list-style-type: none"> Expansion of the Café @ Ajani to engage residents from diverse cultural and linguistic backgrounds in pre-employment training.
Manningham Community Health Services	Manningham City Council – Community Development Grant \$14,640 2015/16 FY	Parent Education Program & Access to Health Services @ Ajani	IN PROGRESS: <ul style="list-style-type: none"> Parent education at two playgroups in Bulleen (Ajani centre and Bulleen library). Delivery of a range of health services as part of the Hub @ Ajani project.
Manningham Community Health Services	Manningham City Council – Community Partnership Grant \$25,000/year for two years	Mother Goose Program	IN PROGRESS: <ul style="list-style-type: none"> Delivery of a parent-child mother goose program at stride early childhood intervention service.
Eastern Community Legal Centre Inc (ECLC)	Manningham City Council – Community Partnership Grant \$25,000/year for two years	Outreach Legal Services In Bulleen	IN PROGRESS: <ul style="list-style-type: none"> Delivery of high quality legal services through outreach services in Bulleen.
Living and Learning @ Ajani	Manningham City Council – Community Partnership	Annual Programme Of Health And Wellbeing	IN PROGRESS: <ul style="list-style-type: none"> Delivery of a range of programs and activities to engage residents living in the

	Grant	Activities	
	\$60,000/year for four years		western precinct of the municipality. Activities include: general interest, health and well being, art and craft, digital literacy, activities for men, women, parents, grandparents and children.
Doncare Community Services	Manningham Charitable Fund \$10,469 2015/16 FY	'Reach Out To Bulleen' Project.	IN PROGRESS: <ul style="list-style-type: none"> A pilot project providing high quality outreach support, information and referral services from Living and Learning @ Ajani to Bulleen residents who would benefit from Doncare services.
Manningham City Council	Maternal Child Health Innovation Funding (Victorian Government) \$49,740 2016 – May 2017	Connecting Bulleen Families	IN PROGRESS: <ul style="list-style-type: none"> A pilot initiative delivered in partnership with Doncare and Bulleen Plaza Shopping Centre to deliver a series of pop up supported playgroups and a community service information kiosk at Bulleen Plaza
Manningham City Council	Department of Justice (Victorian Government) \$9,900 2016 – Sept 2016	Bulleen Safe Place Project	IN PROGRESS: <ul style="list-style-type: none"> An art's based community development initiative that will engage young people to explore community safety themes and create positive messages of safety.
Manningham City Council	Inner East Melbourne Medicare Local \$21,885 2014/15 FY	Healthy Schools, Healthy Children, Healthy Communities	ACHIEVED: <ul style="list-style-type: none"> Healthy Living Program delivered in 2 Schools Healthy Living Messages Healthy Living Program for Schools and Preschool educators Healthy Living Education Forum for Community Bush Kinder program

1.12 An application for funding to the Victorian Multicultural Commission (\$5,500) has been submitted to support a multicultural community celebration at the Ajani Centre in 2017.

1.13 A series of community engagement activities in Bulleen have been delivered including:

1.13.1 A Pop Up Cinema at Heide Gallery MOMA with over 1000 people in attendance.

1.13.2 A Community Multicultural Festival at the Ted Ajani Centre and Reserve during Cultural Diversity Week (March 2016). Key

stakeholders and cultural community groups were involved in the planning and delivery of this successful event.

- 1.14 Planning is underway for the delivery of two Pop Up Park events at Bulleen Plaza and recreation activities for families at Banksia Park to further enhance connections with local families and community members.
- 1.15 Through community engagement in these initiatives, it has been identified that there is limited civic participation in the planning and delivery of local activities. A series of community conversations will be held in May and June 2016 to initiate collaborative planning for the LWB Community Action Plan. The Action Plan will prioritise resources to improve service access, community health and wellbeing, environmental and physical infrastructure, and opportunities for social and economic participation.
- 1.16 In the next six months, the Place Maker Officer will:
 - 1.16.1 Finalise the Bulleen Community Action Plan;
 - 1.16.2 Establish an internal working group to identify synergies and opportunities for an integrated approach to implementation to improve effectiveness and efficiency of service activities and other key initiatives;
 - 1.16.3 Actively engage and work with key stakeholders on funded initiatives;
 - 1.16.4 Continue to engage residents and community champions to inform planning and to lead and contribute to local targeted initiatives; and
 - 1.16.5 Sourcing further funding (internal / external) for identified gaps, promote positive community outcomes and improve information provision to the Bulleen community.

2 PROPOSAL/ISSUE

- 2.1 It is proposed that Council note the progress of the Live Well in Bulleen Community Strengthening Project since the engagement of the Place Maker Officer in September 2015, including leveraging an additional \$450,000 towards relevant initiatives in Bulleen.
- 2.2 It is also proposed that Council note the activities proposed to be undertaken over the next six months of the project.
- 2.3 It is proposed that Council continues to advocate to the State and Federal Governments to seek to secure critical funding to achieve the long term outcomes of the Live Well in Bulleen project.

3 PRIORITY/TIMING

- 3.1 Through Council's 2015/16 Budget, a part time officer has been appointed for an initial 12 month period to develop a Community Action Plan, identify and support community projects and engage Council Service Units in an integrated way to leverage on existing commitments to initiatives in Bulleen.
- 3.2 Operational funding provided through Council's draft 2016/17 Budget will enable the continuation of the place maker role and support of relevant project activities.

4 POLICY/PRECEDENT IMPLICATIONS

- 4.1 The Live Well in Bulleen Community Strengthening Project aligns to a number of key Council strategies and policies including Generation 2030, Strategic Resource Plan and Manningham's Healthy City Plan.
- 4.2 The project also consolidates actions across other Council strategic plans and policies including; Manningham's Bicycle Strategy 2013, Open Space Strategy 2014, Cultural Strategy 2015 - 17, Manningham Links Road Improvement Strategy 2014, Active for Life Recreation Strategy 2010 – 15, Early Years Plan 2012 – 18 and the Capital Works Budget for the 2015/16 and 2016/17 financial year periods.
- 4.3 The project provides a conduit for stakeholder participation in the development of policies and feasibility studies for the Bulleen library and shared pedestrian and bicycle path across the Yarra River to link Bulleen to Heidelberg.

5 BEST VALUE

- 5.1 The Live Well in Bulleen Community Strengthening Project is being delivered in line with Best Value principles of continuous improvement and responsiveness to community need.

6 CUSTOMER/COMMUNITY IMPACT

- 6.1 The Live Well in Bulleen Community Strengthening Project provides a coordinated approach across Council and community to address the needs of Bulleen residents. By streamlining existing approaches, working in partnership and delivering initiatives across sectors, the impact to the community is expected to be improved and strengthened.
- 6.2 State Government representation on the Live Well in Bulleen Reference Group demonstrates an ongoing interest in supporting this innovative place renewal model.
- 6.3 The project aims to have demonstrated improvements for the community including greater service access and coordination, new programs and services, infrastructure improvements and community awareness.

7 HUMAN RIGHTS CHARTER

- 7.1 The Live Well in Bulleen Community Strengthening Project aligns with the Victorian Human Rights Charter and people's basic human rights, freedoms and responsibilities.

8 COUNCIL PLAN/ MEASURE OF ACHIEVEMENT OF ACTION

- 8.1 The Live Well in Bulleen Community Strengthening Project responds to action 1.4.5 of Manningham's Healthy City Plan 2013 – 2017: 'Investigate the needs of socially isolated and disadvantaged residents in Bulleen and deliver initiatives to effectively address the service gaps using a place based approach'.
- 8.2 The Project has developed an evaluation model that considers short and longer term outcomes for the Project and a framework which includes process, impact and outcome measures that can determine the success of the initiative.

9 FINANCIAL PLAN

- 9.1 An allocation of \$35,000 was committed by Council in the 2015/16 Budget to appoint a part-time project officer.

10 FINANCIAL RESOURCE IMPLICATIONS

- 10.1 Operational funding has been allocated in the 2016/17 Budget to continue to deliver the Live Well in Bulleen Community Strengthening Project, Community Action Plan and extend the tenure of the LWB Place Maker position.
- 10.2 External funding has been successfully obtained for a number of new initiatives. Additional external funds will continue to be sought to deliver further programs and initiatives in Bulleen.
- 10.3 The LWB project has been earmarked as a 'Major Initiative' in the draft 2016/17 Strategic Resource Plan.

11 SUSTAINABILITY

- 11.1 The Live Well in Bulleen Community Strengthening Project has been established on the basis of stakeholder partnership, collaborative effort and capacity building which strengthens the sustainability of the initiative.

12 REGIONAL/STRATEGIC IMPLICATIONS

- 12.1 The Live Well in Bulleen Community Strengthening Project will be evaluated and the findings will inform the Victorian Government in accordance with the compliance requirements of the Health and Wellbeing Act 2008.

13 CONSULTATION

- 13.1 The Live Well in Bulleen Community Strengthening Project was informed by extensive community consultation including:
- Live Well in Bulleen Reference Group
 - 11 Community conversations with over 700 participants in a variety of community settings.
 - 133 resident surveys
 - 11 community organisation surveys
 - Council officers from a variety of service units; Aged and Disability Support Services, Community Relations and Marketing, Cultural Services, Economic and Environmental Planning, Engineering and Technical Services, Parks and Recreation, Maternal and Child Health and People, Culture and Risk.

14 COMMUNICATIONS STRATEGY

- 14.1 A Communications Strategy is in development to promote the Live Well in Bulleen project activities. Social and Community Services in partnership with Council's Community Relations and Marketing Unit will produce a series of tools that reach Bulleen's broad and culturally diverse community.

15 CONCLUSION

- 15.1 The research and consultation undertaken during Phase One of the Live Well in Bulleen Community Strengthening Project has formed a sound foundation upon which to scope action plan initiatives, collaborate with Council Service Units and broaden the membership of the Live Well in Bulleen Reference Group.
- 15.2 In the last six months, significant impact has already been made across Council and community. Substantial external funding, new projects and initiatives and a commitment to focusing on the needs of the Bulleen community have been gained.
- 15.3 There is growing consensus among stakeholders that, when compared to other communities in Manningham, Bulleen faces elements of locational disadvantage. Fortunately, a healthy level of good will and interest in the project exists among stakeholders, which is supporting the adoption of a coordinated planning approach.
- 15.4 However, the complexity of Bulleen's social, economic and environmental challenges poses significant pressure on stakeholders whom carry responsibility and authority. It is therefore important to balance the demands of the Project and leverage on opportunities to maximize outcomes within existing resources, while also being strategic when reprioritizing the allocation of future resources.
- 15.5 Advocacy to secure State and Federal funding is critical to achieving long term milestones of the project, such as the development of community infrastructure. Executive leadership and ongoing cross-Council commitment to the project will drive project outcomes.
- 15.6 Involving the community in the development of a shared plan will identify joint responsibilities between Council, the community, all levels of government and private and community sectors.

OFFICER'S RECOMMENDATION

That Council:

- (A) note the progress of the Live Well in Bulleen Community Strengthening Project, since the engagement of the Place Maker Officer in September 2015 including leveraging an additional \$450,000 towards relevant initiatives in Bulleen.**
- (B) note the activities to be undertaken over the next six months of the project.**
- (C) continues to advocate to the State and Federal Governments to seek to secure critical funding to achieve the long term outcomes of the Live Well in Bulleen project.**

**MOVED: GOUGH
SECONDED: KLEINERT**

That the Recommendation be adopted.

CARRIED

* * * * *

12.2 Regional Kitchen Restructure - Shareholder Agreement

Responsible Director: Director Community Programs

File No. T16/39

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

In 2007, 14 councils formed a joint Regional Food Kitchen company. This was to be the meal production company for a new regional meals service, established to investigate how changing needs for Delivered Meals could be met in the future.

In 2009, Manningham Council resolved to become a shareholder of Regional Food Kitchen Pty Ltd (RFK P/L), trading as Community Chef. Shares in RFK P/L were allocated having regard to the percentage of meals purchased by participating councils compared to total meals sold. Manningham Council entered an Agreement for the supply of menu items with RFK P/L, as of December 2010 and this continues to be the current arrangement for meal supply. As a shareholder in Community Chef, Council is currently represented by Council's Acting Chief Executive Officer.

A separate company, Regional Kitchens Pty Ltd (RK P/L), was also established to be the facility provider of the land and buildings occupied by Community Chef. At that time, some RFK P/L shareholder councils also became shareholders in RK P/L. Manningham Council did not elect to become a shareholder in RK P/L.

At the Regional Kitchen Group Annual General Meeting held in November 2015, advice was provided of a proposed restructure to bring the two companies under one company structure. In order to achieve this objective, all Councils would need to become RK P/L shareholders and agree to transfer their shares in RFK P/L in exchange for one free share in RK P/L. It was proposed that the consolidation of the two companies would facilitate more efficient administrative, governance and audit processes as well as provide further business opportunities. The creation of a single company requires a unanimous vote of the 21 Councils who are currently shareholders in RFK P/L. All resolutions pertaining to the change will be presented to shareholders and voted on at the Regional Kitchen Group meeting in May 2016.

In support of the proposals, RK P/L has provided a copy of their legal advice in regard to any corporate risk for shareholders. Council has also obtained independent legal advice which confirms no commercial risk for Council associated with this proposal.

The purpose of this report is to inform Council of the Regional Kitchen Group proposal; seek Council approval to become a shareholder of RK P/L by accepting the offer of one free share in RK P/L; and authorise Council's Chief Executive Officer to undertake related administrative matters associated with the proposal.

1. BACKGROUND

- 1.1 In 2004, a Victorian state-wide review of delivered meal services conducted by the Department of Human Services (DHS) and the Municipal Association of Victoria (MAV) recommended that councils consider a regional approach to service. As an outcome, the Regional Kitchen Project Group was formed.
- 1.2 In 2007, fourteen Councils formed a joint venture company called Regional Food Kitchen Pty Ltd (trading as Community Chef) to be the meal production company for the new regional meals service. In 2009, Manningham Council became involved in the Regional Food Kitchen Project which was a collaborative venture established to further investigate how the changing needs for Delivered Meals recipients, new food standards et cetera could be met in the future.
- 1.3 Manningham Council resolved to become a shareholder of Regional Food Kitchen Pty Ltd (RFK P/L) in 2009 so that Council could access the purchase of meals produced by that company. Shares in RFK P/L were allocated having regard to the percentage of meals purchased by participating Councils compared to total meals sold. The cost to Council for the minimum required numbers of shares was \$160. Subsequently Council entered into an Agreement for the Supply of Menu Items with RFK P/L, trading as Community Chef, effective as of December 2010. Community Chef continues to be the supplier of meals for Council's Delivered Meals Service.
- 1.4 A separate company, Regional Kitchens Pty Ltd (RK P/L), was also established as the facility provider of the land and buildings from which Community Chef operates. At that time, eleven of the fourteen shareholder councils in RFK P/L became shareholders in RK P/L. Manningham Council did not take up the option to further invest and become a shareholder in RK P/L.
- 1.5 The current structure is that RFK P/L has 21 shareholders and RK P/L has 13 shareholders.
- 1.6 RK P/L leases building, plant and equipment to Community Chef and provides capital funding; Community Chef pays rent to RK P/L; two Boards operate in consultation but independently of each other; and effectively run as two separate companies with a Joint Charter. There is a Cross Company Guarantee, and Board membership overlaps with three Board members sitting on both boards.
- 1.7 Community Chef advises that it has expanded business with the recent commencement of Wyndham City Council as a new shareholder; an expanded product range has commenced into the public hospital food services network, and cutting edge research is being undertaken with and funded by the CSIRO.
- 1.8 At the Regional Kitchen Group Annual General Meeting held in November 2015, a company restructure was proposed to bring the two companies under one consolidated entity with the current Board members retained on an expanded single Board. Under this proposal, all Councils would need to become shareholders in RK P/L and agree to transfer their shares in RFK P/L in exchange for one free share in RK P/L. It was proposed that the consolidation of the two companies would facilitate more efficient

administrative, governance and audit processes as well as provide further business opportunities.

- 1.9 Council has received correspondence from the Regional Kitchen Group with information related to the proposal (see attached Regional Kitchen Group – Shareholder Representative Business Restructure letter). Regional Kitchen has provided legal advice from Maddocks (attached) about the corporate risk in relation to RK P/L, which has determined that there is minimal commercial risk to Council should Regional Kitchen Pty Ltd become insolvent. Council’s financial risk would be limited to the loss of its shareholding as part of any wind up of the company. Council has obtained independent legal advice through Macquarie Lawyers (attached) which confirms no commercial risk for Council associated with this proposal and noting the proposed Deed of Accession does not contain any unreasonable provisions.
- 1.10 RK P/L is a registered Australian propriety company since 2008. Information has also been provided in relation to the current value of RK P/L shares. Regional Kitchen Group advises that recent sales of shares in RK P/L were at a price of \$18,000 per share. A valuation of shares in the proposed consolidated structure, using December 2015 balances, confirms that the shares in the consolidated entity would have a value of \$18,000.
- 1.11 The creation of a single company requires a unanimous vote of the 21 Councils who are currently shareholders in RFK P/L. All resolutions pertaining to the change will be presented to shareholders and voted on at the Regional Kitchen Group meeting in May 2016.
- 1.12 Manningham Council’s initial involvement with the idea and subsequent development of a regional kitchen was based on ensuring the ongoing supply of quality delivered meals for the local government sector and demonstrating the advantages of a shared services model in local government. These factors are still relevant today. The offer provides Council with the opportunity to continue involvement and ownership in a company that owns a modern production facility with the potential to further grow and gain an increased market share as a result of aged care reforms, ageing population and other related service sector activity.
- 1.13 On the basis that Council wants to continue involvement with the Regional Kitchen Group and supports the restructure, it is proposed that Council would accept the offer of one free share in RK P/L in exchange for transferring its share in RFK P/L. RK P/L have provided further information on the indicative process of legal steps required to undertake the proposed restructure as follows.

Legal Steps to Undertake Proposed Restructure

- 1.14 Step 1 – Council is provided with an offer to transfer their shares in RFK P/L as proposed above, Council will also be provided with the relevant documentation including a share transfer form (attached); an application for issue of one share in RK P/L (attached) and the Deed of Accession (attached) to become bound by the RK P/L Shareholders Agreement.
- 1.15 Step 2 – Notice of General Meeting to Shareholders to be held on 27 May 2016. The matters to be considered at the meeting include the share transfer offer; the issue of one share in RK P/L to each shareholder of RFK P/L and amendment of the Regional Kitchen Shareholders Agreement.

- 1.16 Step 3 – Minutes of meeting of Directors of RFK P/L who will approve the transfer of shares and resolve to do all things necessary to give effect to the transfer.
- 1.17 Step 4 – Minutes of meeting of Directors of RK P/L who will acquire the shares in RFK P/L and issue one share to each of the existing shareholders of RFK P/L.
- 1.18 Step 5 – General Meeting of Shareholders on Friday 27 May 2016 to consider and pass resolution in relation to the matters raised in 1.15.
- 1.19 Step 6 – Approval under sections 193 (5G) and 186 (5) (c) of the *Local Government Act (Vic)* will be required. Shareholders in RFK P/L will need to obtain the consent of the Minister prior to being issued shares in RK P/L pursuant to section 193 (5G) of the *Local Government Act 1989 (Vic)*. RK P/L have advised that this approval can be sought on Council's behalf by RK P/L. Consent of the Minister must be received before a share can be issued. RK P/L may apply to the Minister to vary the approval obtained under section 186 (5) (c) of the *Local Government Act 1989 (Vic)* to reflect the proposed restructure.
- 1.20 Step 7 – Shareholders of RK P/L will enter into a Deed to vary the Shareholders Agreement. This will be to provide that the business of the company includes holding the shares in RFK P/L and other amendments required in respect of matters in the RFK P/L Shareholders Agreement.
- 1.21 Step 8 – Transfer of shares in RFK P/L and termination of RFK Shareholders Agreement requires a number of actions including the transfer of shares (share transfer forms and a new share certificate); an ASIC Form 484 will need to be lodged to notify of the share transfers and the RFK Shareholders Agreement will be terminated following the passing of the shareholders resolution and the transfer of shares in RFK P/L to RK P/L.
- 1.22 Step 9 – Issue of shares in RK P/L includes the legal documents to effect the issue including application for shares from the relevant Councils. An ASIC Form 484 will need to be lodged with ASIC to notify of the share issue.
- 1.23 Step 10 – A Deed of Accession is required for each Council not already a Shareholder of RK P/L so that it becomes bound by the RK P/L Shareholders Agreement.
- 1.24 Step 11 – RK P/L will resolve to amend the RFK P/L Constitution in accordance with 136 of the *Corporations Act 2001* to incorporate the objectives, relevant decision making and reporting clauses that were in RFK Shareholders Agreement.
- 1.25 In summary, to accept the Regional Kitchen offer Council would be required to transfer its shares in RFK P/L to RK P/L, make an application for shares in RK P/L and accept one free share (currently valued at \$18,000); and complete the Deed of Accession. The CEO Community Chef advises that the completion of the share transactions can only proceed at the Regional Kitchen Group Meeting on 27 May 2016 if all shareholders agree and submit the required forms by Friday 20 May 2016.

2 PROPOSAL/ISSUE

- 2.1 A company restructure for Regional Kitchen Pty Ltd and Regional Food Kitchen Pty Ltd (trading as Community Chef) is being proposed. Council as a

shareholder of RFK P/L only is being asked to become a shareholder in RK P/L as result of the company consolidation. Legal advice has been received about the corporate risk in relation to the Regional Kitchen Group proposal and confirms that there is no commercial risk to Council should RK P/L become insolvent.

- 2.2 It is proposed that Council take up the offer to become a shareholder in RK P/L and receive one share valued at \$18,000 in return for surrendering its currently held shares, this being conditional upon the consent of the Minister. Further that Council approve RK P/L to seek Ministerial approval under S193 (5G) of the *Local Government Act 1998 (Vic)* to invest in an entity with the capacity to borrow.
- 2.3 It is proposed that Council's CEO be nominated as the RK P/L shareholder representative and that Council authorise the CEO to execute all documentation, including the Deed of Accession, on Council's behalf to effect the restructure.
- 2.4 It should be noted that in order to proceed with the proposal, the shareholders of both companies will be required to agree to the restructure at a joint meeting to be held on 27 May 2016.

3 PRIORITY/TIMING

- 3.1 Council's decision and action is required in time for the Regional Kitchen Meeting in May 2016.

4 CUSTOMER/COMMUNITY IMPACT

- 4.1 There will be no changes to Food Service customers as a result of the proposed company restructure.

5 FINANCIAL RESOURCE IMPLICATIONS

- 5.1 The Council will be issued with one free share with an estimated value of \$18,000 if it decides to proceed with the proposal.
- 5.2 Legal costs associated with seeking advice related to the proposal have been incurred and are being shared with Boroondara City Council.

6 REGIONAL/STRATEGIC IMPLICATIONS

- 6.1 The Regional Kitchen approach to service delivery demonstrates the advantages of a shared service model in local government.

7 CONSULTATION

- 7.1 Council's Procurement Manager has been consulted to ensure compliance with Council requirements. Independent legal advice has been sought in relation to any risks associated with the proposal for Council and this has been undertaken in conjunction with Boroondara City Council. The Community Chef, Administration Manager and Regional Kitchen Group CEO have provided additional information and clarified certain questions raised in the preparation of this report.

8 CONCLUSION

- 8.1 Council has a long standing involvement with the regional kitchen development. Whilst Council has not previously been a shareholder in RK P/L it has been a shareholder of RFK P/L since 2009. Council has had an agreement for the supply of meals with RFK P/L since December 2010.
- 8.2 A company restructure to consolidate the two companies is now being proposed to create efficiencies and provide further business opportunity. The proposal will require all Councils to become shareholders in RK P/L and transfer their shares in RFK P/L in exchange for one free share in RK P/L.
- 8.3 Legal advice has verified that the proposal poses no commercial risk for Council. The offer provides opportunity for Council to continue to remain involved in the regional kitchen initiative.

OFFICER'S RECOMMENDATION

That Council:

- (A) **Approve the proposed restructure between Regional Food Kitchen Pty Ltd and Regional Kitchen Pty Ltd whereby Council will receive one share valued at \$18,000 in return for surrendering its currently held shares, both to occur without payment, conditional on the consent of the Minister being obtained under section 193 (5G) of the *Local Government Act 1989*;**
- (B) **Authorise the Chief Executive Officer of Regional Kitchen Pty Ltd to obtain the Minister's consent on Council's behalf;**
- (C) **Affix the common seal to the Application for Shares and the Deed of Accession documents; and**
- (D) **Appoint Council's Chief Executive Officer to be Council's shareholder representative should the restructure occur noting that the shareholders of both companies are required to agree to the restructure at a joint meeting to be held on 27 May 2016.**

**MOVED: DOWNIE
SECONDED: GRIVOKOSTOPOULOS**

That the Recommendation be adopted.

CARRIED

"Refer Attachments"

1. Regional Kitchen Group – Shareholder Representative – Business restructure letter
2. Maddocks Advice Letter
3. Macquarie Advice Email
4. Application for Shares Form
5. Standard Transfer Form
6. Deed of Accession

* * * * *



RE REGIONAL KITCHEN GROUP – SHAREHOLDER REPRESENTATIVE

REGIONAL KITCHEN GROUP BUSINESS RESTRUCTURE

At the November Annual General Meeting, we outlined our core mission to our Shareholders as being:

"Maintain continuity of service in a changing environment and transition to whatever future delivered meals option is decided by each shareholder Council".

A commitment was given at that meeting to provide Shareholders with an update regarding the proposed restructure in February 2016 to ensure any capital investment requirements can be factored into their budget process for the 16/17 financial year and to ensure there is ample time to gain Council approval for the changes in advance of the May 2016 General Meeting, where all the resolutions pertaining to this change will be brought for a vote.

For those Councils that are currently Shareholders in Community Chef only it will be necessary to obtain Ministerial approval under Section 193 of the Local Government Act for your Council to invest in an entity with the capacity to borrow. This approval can be sought on Council's behalf by Regional Kitchen.

Everything is going to plan with the business:

- Wyndham has joined Community Chef as a shareholder and commenced taking meals on 1 February 2016.
- Community Chef has commenced supply of an expanded range of product lines into the public hospital food services network.
- A letter of intent has been signed with the Red Cross Emergency Management unit for the supply of meals during times of natural disaster and for crisis situations in the Metropolitan and peri-urban areas.
- Opportunities are opening up in other markets including products manufactured for other's brands.
- Cutting edge research on nutritional density and other aspects of food production continues to be undertaken with and funded by the CSIRO.

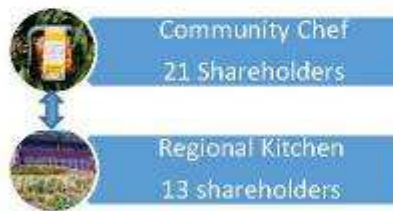


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The main driver in bringing the two companies under one consolidated entity is to facilitate more efficient administrative, governance and audit processes. It will also act as a trigger to seek further investment for the reduction of debt and to explore alternate loan facility and investment opportunities with institutions closely aligned with local government.

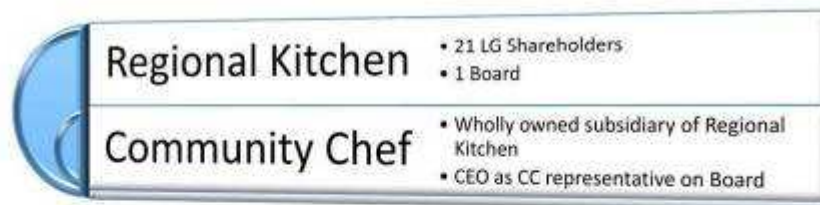
An overview of the current and proposed structures are as follows:

CURRENT STRUCTURE



- Regional Kitchen leases building, plant and equipment to Community Chef and provides capital funding
- Community Chef pays rent
- Two Boards that operate in consultation but independently of each other
- Run as two separate companies
- There is a Joint Charter
- There is a Cross Company Guarantee
- Board membership overlaps with three board members sitting on both boards

PROPOSED STRUCTURE



- One Company Structure
- All Councils to become shareholders in Regional Kitchen, relinquish their shares in Community Chef in exchange for 1 free share in Regional Kitchen
- Retain current Board members on an expanded single Board
- The attached financial analysis illustrates that the issuing of the 21 shares to each of the Shareholder Councils does not dilute the current Regional Kitchen Shareholders equity

Recent sales of shares in Regional Kitchen were at a price of \$18,000 per share. A valuation of shares in the proposed consolidated structure, using December 2015 balances, confirms that the shares in the consolidated entity would have a value of \$18,000 each.

In order to stay on track, implement the above changes and open the door to investment it will be necessary for Councils not currently holding shares in Regional Kitchen to resolve to become a Regional Kitchen Shareholder and request Regional Kitchen to seek Ministerial approval under S193. There will be no cost as new and existing Regional Kitchen Shareholders will each be issued with one free share, currently valued at \$18,000. This will need to be executed before the May General Meeting as the creation of a single company requires a unanimous vote.

I look forward to engaging further with you in the lead up to the May 2016 General meeting. In the meantime if you have any queries, please do not hesitate to contact me directly.

Yours sincerely



Joe Ciccarone
CEO Regional Kitchen Group



Maddocks

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Email Letter

From Andrew Whiteside	Date 27/04/2015	
Direct 03 9258 3353	Email andrew.whiteside@maddocks.com.au	
Partner Kevin Phelan		
To Joe Ciccarone Chief Executive Officer	Organisation Regional Kitchen Pty Ltd trading as Community Chef	Email JCiccarone@communitychef.com.au

Our Ref KPP:AYW: 5440375

Dear Joe

Regional Kitchen Pty Ltd ACN 130 471 206 (Regional Kitchen)

We refer to our recent discussion with you regarding the separate legal entity status of Regional Kitchen and the potential liability of its shareholders. We confirm as follows.

1. Regional Kitchen is a proprietary company registered under the *Corporations Act 2001* (Cth) (**Corporations Act**) with the Australian Securities & Investments Commission.
2. Under the *Corporations Act*, Regional Kitchen has a separate legal entity status that is distinct from that of its shareholders, managers, operators, employees. This means that Regional Kitchen has its own property, its own rights and its own obligations distinct from its shareholders. Such rights and obligations can include (unless the company's constitution prohibits such actions):
 - the right to own and dispose of property and other assets;
 - the ability to enter into contracts and borrow money; and
 - the ability to sue and be sued.
3. Shareholders of companies such as Regional Kitchen are not liable (in their capacity as shareholders) for the company's debts. As shareholders, their only obligation is to pay the company any amount unpaid on partly paid shares if the company calls upon them to do so. However, this is unlikely to be an issue with Regional Kitchen, as clause 5.4 of Regional Kitchen's constitution currently prohibits it from issuing partly paid shares.
4. If a company such as Regional Kitchen becomes insolvent, unless a shareholder has given some form of loan to, or guarantee in relation to, the company, the company's separate legal entity status usually means that shareholders should only lose the amount of their capital contributions to the company, generally being the amount the shareholder paid for its shares in the company.

[5440375; 14649021_1]

Interstate offices
Canberra Sydney
Affiliated offices around the world through the
Advoc network - www.advoc.com

Tina Beltramin

Subject: FW: Proposed company restructure of The Community Chef

From: Terry Bramham [mailto:TerryB@macquarielawyers.com.au]
Sent: Friday, 1 April 2016 9:10 AM
To: Tina Beltramin
Subject: Proposed company restructure of The Community Chef

Dear Tina,
 Council is currently a shareholder of RFK Pty Ltd which operates a kitchen facility trading as The Community Chef on premises owned by a related company, Regional Kitchen Pty Ltd. Whilst Council is not a shareholder of the second company, the shareholders of both companies are exclusively Victorian Local Government Councils. For the purpose of reducing the administrative burden of having two sets of shareholders and governing rules, the two companies are proposing a restructure whereby Council would surrender its shares in return for gratuitously being issued one share (valued at \$18,000) in Regional Kitchen Pty Ltd.

If Council supports the proposal, it will be necessary for Council to execute various documents including a Deed of Accession which is an agreement that will bind Council to the Shareholders' Agreement and Constitution of Regional Kitchen Pty Ltd.

The proposal is subject to the approval of:

- the Minister under section 193(5G) of the *Local Government Act 1989*;
- the directors of the two companies; and
- a General Meeting of shareholders of both companies to be held on 27 May 2016.

Having considered the purpose of the proposal and the associated documents to be signed, particularly the Deed of Accession, it would be appropriate for Council to support the restructure, noting that the Deed does not contain any unreasonable provisions.

There would be no commercial risk to Council in the event of Regional Kitchen Pty Ltd becoming insolvent, noting that should this occur, RFK Pty Ltd is also likely to become insolvent because of the close inter-relationship between the two companies. The proposed share arrangement is therefore somewhat academic.

The following recommendation to Council is suggested:

That Council:

- (A) approve the proposed restructure between RFK Pty Ltd and Regional Kitchen Pty Ltd whereby Council will receive one share valued at \$18,000 in return for surrendering its currently held shares, both to occur without payment, conditional on the consent of the Minister being obtained under section 193(5G) of the *Local Government Act 1989*;
- (B) authorise the Chief Executive Officer of Regional Kitchen Pty Ltd to obtain the Minister's consent on Council's behalf;
- (C) authorise Council's Chief Executive Officer to execute all documentation, including the Deed of Accession, on Council's behalf to effect the restructure; and
- (D) appoint Council's Chief Executive Officer to be Council's shareholder representative should the restructure occur, noting that the shareholders of both companies are required to agree to the restructure at a joint meeting to be held on 27 May 2016.

Tina, please contact me for any required discussion about this advice.

Regards

Terry



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 35 Collins Street, MELBOURNE 3000 | www.macquarielawyers.com.au

APPLICATION FOR SHARES

To the Directors
REGIONAL KITCHEN PTY LTD
ACN 130 471 206
(Company)

- 1. The Applicant specified below in the Schedule (**Applicant**) requests the Company to allot one fully paid ordinary share (**Share**) in the Company to the Applicant.
- 2. The Applicant tenders the Consideration specified in the Schedule in full payment for the allotment of the Share.
- 3. The Applicant authorises the Company to register the Applicant as the holder of the Share.
- 4. The Applicant agrees to be bound by the constitution of the Company.
- 5. The Applicant accepts and understands that the Applicant is being admitted as a member of a Proprietary Company as defined in section 9 of the *Corporations Act 2001* and is subject to the provisions of the *Corporations Act 2001*.

Dated the day of 2016

The Common Seal of **MANNINGHAM CITY COUNCIL** was hereunto affixed in the presence of:

.....*Mayor/Councillor*

.....*Chief Executive Officer*

[5440375: 18570879_1]

SCHEDULE

Name of Applicant:	Manningham City Council
Address of Applicant:	699 Doncaster Road, DONCASTER EAST VIC 3108
Number of Shares to be Allotted:	1
Type of Shares:	Fully Paid Ordinary Share
Consideration Tendered by Applicant:	The transfer of 3558 ordinary shares held by the Applicant in RFK Pty Ltd to the Company

Agreed to allot shares per minute dated	/	/ 2016 (to be completed by the Company)
Entered in Register of Members	/	/ 2016 (to be completed by the Company)
Share certificate issued	/	/ 2016 (to be completed by the Company)

[5440375: 18570879_1]

STANDARD TRANSFER FORM For Non-Market Transactions		Marking Stamp	
Affix Stamp Duty Here			
FULL NAME OF COMPANY OR CORPORATION	RFK Pty Ltd ACN 128 645 312	State or Territory in which Company is taken to be registered: Victoria	
DESCRIPTION OF SECURITIES	Ordinary shares		
QUANTITY	3558		
FULL NAME OF TRANSFEROR (SELLER)	Manningham City Council		
CONSIDERATION	The issue of one fully paid ordinary share in Regional Kitchen Pty Ltd to the Seller	Date of Transfer 31.05.2016	
FULL NAME OF TRANSFEREE (BUYER)	Regional Kitchen Pty Ltd ACN 130 471 206		
FULL POSTAL ADDRESS OF TRANSFEREE (BUYER)	43-47 Drake Boulevard, Altona, Victoria 3018		
BENEFICIAL OWNERSHIP	Upon registration of this transfer, will these shares be beneficially owned by the Buyer? Yes		
FULL NAME AND POSTAL ADDRESS OF BENEFICIAL OWNER (If applicable)	N/A		
REMOVAL REQUEST	Please enter these securities on the		REGISTER
By signing this transfer form, the Seller transfers the Securities to the Buyer, for the Consideration. The Buyer accepts the Securities upon the same conditions on which the Seller held the Securities. The Buyer represents that it is not aware of any revocation of any Power of Attorney under which this transfer form is signed.			
TRANSFEROR (SELLER) SIGN HERE		for company use	
Date signed:			
TRANSFEREE (BUYER) SIGN HERE			
Date signed:			

[5440375; 16570516_1]

DEED OF ACCESSION

THIS DEED dated

BY

Manningham City Council of 699 Doncaster Road, DONCASTER EAST VIC 3108 ("the Acceding Party")

RECITAL

This deed is supplemental to a Shareholders' Agreement entered into between the shareholders of Regional Kitchen ABN 78 130 471 206 ("the Company") and the Company ("the Company") on **04 April 2008**.

OPERATIVE PART**1. Acceding Party to be Bound**

The Acceding Party confirms that it has been provided with a copy of the Shareholders' Agreement and covenants with all present parties to that agreement (whether original parties or parties by accession) to observe, perform and be bound by all the terms and conditions of the Shareholders' Agreement and the constitution of the Company so that the Acceding Party is deemed, from the date on which it is registered as a member of the Company, to be a party to the Shareholders' Agreement.

2. Representations and Warranties

The Acceding Party represents and warrants to the parties to the Shareholders' Agreement that:

- 2.1 it is a Council;
- 2.2 it has corporate power to enter into and perform its obligations under this deed and to carry out the transactions contemplated by the Shareholders' Agreement;
- 2.3 it has taken all necessary corporate action to authorise the entry into and performance of this deed and to carry out the transactions contemplated by the Shareholders' Agreement;
- 2.4 neither the execution and performance by the Acceding Party of this deed nor any transaction contemplated by the Shareholders' Agreement will violate in any respect any provision of:
 - 2.4.1 its constituent documents; or
 - 2.4.2 any other document, agreement or arrangement binding upon it.

3. **Address for Legal Process and Notices**

The address of the Acceding Party for the purposes of clause 12(6) of the Shareholders' Agreement is:

699 Doncaster Road, DONCASTER EAST VIC 3108

4. **Governing Law**

This deed is governed by the laws of the State of Victoria.

Executed as a deed

The Common Seal of **Manningham City Council** was hereunto affixed in the presence of:

..... *Mayor/Councillor*

..... *Chief Executive Officer*

Date:

12.3 Appointment of new community representatives for Advisory Committees - Access & Equity, Open Space & Streetscape, Integrated Transport, Arts

Responsible Director: Director Community Programs

File No. *

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

Throughout February and March 2016, an expression of interest process was conducted seeking nominations for community representatives for (up to) 20 available positions on the Access and Equity Advisory Committee, one position on the Open Space and Streetscape Advisory Committee (OSSAC), seven (7) positions on the Integrated Transport Advisory Committee (ITAC) and six (6) positions on the new Arts Advisory Committee.

All applications have been assessed and it is recommended that twenty (20) community representatives be appointed to the Access and Equity Advisory Committee for a period of two years, two (2) new representatives be appointed to the Open Space and Streetscape Advisory Committee for a period of four (4) years, seven (7) new representatives be appointed to the Integrated Transport Advisory Committee for a period of three (3) years, and three (3) representatives be appointed to the new Arts Advisory Committee for a period of three (3) years.

1 BACKGROUND

Access and Equity Advisory Committee

- 1.1 Council's Access and Equity Advisory Committee has been operating in various forms since 1978. Over the years it has been known as the *City of Doncaster and Templestowe Advisory Committee on the Needs of the Handicapped* (1978 – late 1980's), *The City of Doncaster and Templestowe Disability Advisory Committee* (late 1980's – 1994), *Manningham City Council Disability Advisory Committee* (1994 – 2002), and since 2003, it has included consideration of people from culturally and linguistically diverse backgrounds as well as disability backgrounds and has been titled the *Access and Equity Advisory Committee*. It now also includes consideration of gender equity issues and people who identify as being gay, lesbian, bisexual, transgender and/or intersex (GLBTI).
- 1.2 The members of the 2014-2016 *Access and Equity Advisory Committee* will complete their term in May 2016.
- 1.3 The Terms of Reference for the *Access and Equity Advisory Committee* were reviewed over the period December 2015 - February 2016 and endorsed at the Council meeting held on 1 March 2016. Council also agreed to conduct an

Expression of Interest process seeking membership of the 2016 – 2018
Access and Equity Advisory Committee

- 1.4 An Expression of Interest period from 2 March to the 31 March 2016 seeking up to twenty members was conducted (on the Council website and in the Manningham Leader), and community individuals and organisations were invited to nominate for a position on the 2016-2018 Advisory Committee. In addition emails inviting interested persons to nominate were sent to community networks.
- 1.5 Arising from the Expression of Interest period, 29 nominations were received (15 representing the disability sector, 16 representing the multicultural sector, Six (6) representing the GLBTI sector, 13 representing gender equity and 21 representing social inclusion.) Please note that many applicants represent multiple access and equity sectors.
- 1.6 All applications were assessed by Cr Kleinert (Chairperson) and Council Officers using the following criteria:
 - 1.6.1 Membership on the Access and Equity Advisory Committee will, as far as possible, be balanced in regard to representation of people with disabilities and their advocates; people from a CALD background and their advocates; people with a GLBTI interest; people with a gender equity interest; age; and gender and people with diversity, access and social inclusion issues.
 - 1.6.2 Applicants are required to live, work, study in or have a connection to Manningham.
 - 1.6.3 Community/Consumer/Individual applicants should have a commitment to, and knowledge in, creating accessible, inclusive and equitable outcomes for people in one or more of the following areas:
 - 1) People with disabilities;
 - 2) The carer of someone with a disability; and
 - 3) People from culturally, linguistically and religiously diverse backgrounds.
 - 4) People who identify as being gay, lesbian, bi-sexual, transgender or intersex
 - 5) People with an interest in social inclusion
 - 6) People with an interest in gender equity
 - 1.6.4 Community organisational representatives who are from local or peak organisations should have a commitment to, and knowledge in, creating accessible, inclusive and equitable outcomes in one or more of the following areas:
 - 7) People with disabilities;
 - 8) The carer of someone with a disability; and
 - 9) People from culturally, linguistically and religiously diverse backgrounds.
 - 10) People who identify as being gay, lesbian, bi-sexual, transgender or intersex
 - 11) People with an interest in social inclusion
 - 12) People with an interest in gender equity

- 1.7 28 of the applicants met the selection criteria.
- 1.8 The applicants having met the initial criteria were then assessed against the following elements to reach the 20 representatives:
 - 1.8.1 Equitable organisational and community representatives
 - 1.8.2 Length of previous membership and ongoing attendance levels at the Access and Equity Advisory Committee.
 - 1.8.3 Gender balance
- 1.9 It is recommended that of the applications, 11 organisation and 9 community representatives be offered a membership on the Access and Equity Advisory Committee.
- 1.10 The applicants being put forward for appointment on the Access and Equity Advisory Committee are:
 - a) Aaron Jones - NEAMI National
 - b) Amanda Marshall – Kevin Heinze GROW
 - c) Anna Di Pietrantonio – Community Representative
 - d) Audrey Kelly – Community Representative
 - e) Carla Reardon – Victoria Police
 - f) Dilnaz Billimoria – Community Representative
 - g) Emmie Lidis – Community Representative
 - h) Eva Salvo Antonio – Community Representative
 - i) Fiona Tuomy – Community Representative
 - j) Georgina Earls – Whitehorse Manningham Libraries
 - k) Janice O'Connor - Onemda
 - l) Jenny Carson – Pines Learning
 - m) Mei Yu – Chinese Health Foundation
 - n) Michelle Thompson – Family Access Network
 - o) Mike Zafiropoulos AM – Community Representative
 - p) Piyadasa Godellewatte – Community Representative
 - q) Saarah – Bounce Youth Refugee Mentoring Program
 - r) Rev. Shenouda Boutros – Coptic Orthodox Church
 - s) Sue Rosenhain – Women’s Health East
 - t) Varvara Ioannou – Community Representative
- 1.11 Attachment 1 provides a summary of the successful applicants detailing their affiliations and experience.
- 1.12 The new members will be appointed for a two year term commencing July 2016 – May 2018.

Open Space and Streetscape Advisory Committee (OSSAC)

- 1.13 The purpose of the OSSAC is to oversee the design and development of Manningham’s public open spaces and streetscapes. The advisory Committee

provides advice to Council in relation to strategic open space and streetscape issues.

1.14 The objectives of OSSAC are to:

- Promote a wide range of good quality and accessible open space areas;
- Provide high quality management and maintenance of open space;
- Support the use and development of Ruffey Lake Park in accordance with the Ruffey Lake Park Management Plan 2005;
- To provide an integrated streetscape character through the enhancement of Manningham's residential areas and strengthening its sense of identity; and
- To co-ordinated streetscape elements including planting, street furniture and lighting to collectively influence and establish an identifiable character for the municipality and its individual areas.

1.15 The Committee consists of three Councillors, (one from each Ward), Director Planning and Environment, Director Assets and Engineering, seven community representatives and other officers as required. One community representative is required to be a professional person with suitable qualifications in relation to open space planning. Two community representatives shall have a proven knowledge of Ruffey Lake Park and its strategic planning, use and management issues. The Advisory Committee may from time to time co-opt additional representatives to provide expertise to carry out the roles and functions of the group.

1.16 The role of the OSSAC includes:

- Providing advice to Council on quality public open space outcomes in line with the objectives of the Public Open Space Strategy 2014;
- Providing advice to Council on the purchase and sale of open space;
- To providing advice to Council on urban design issues and on streetscape enhancement proposals;
- Providing advice to Council on the implementation of streetscape enhancement proposals in line with the Streetscape Character Study 2009; and
- To support the implementation of the Ruffey Lake Park Management Plan 2005 and review and advise on specific development proposals within Ruffey Lake Park.

1.17 There are six current OSSAC community representatives whose term will expire in April 2017. Council called for nominations to fill a vacancy on the committee following the resignation of the seventh community representative.

1.18 The selection criteria for community representative positions on OSSAC are:

- A Manningham resident;
- A demonstrated interest in open space and/or streetscape issues;
- Personal, professional and community networks;
- An understanding and involvement in strategic level decision making;

- Experience of working on committees;
 - Professional knowledge/qualification in relation to open space planning (minimum one community representative); and
 - Proven knowledge, understanding or interest in Ruffey Lake Park (minimum two community representatives).
- 1.19 Five nominations were received for OSSAC membership. Attachment 5 provides a summary of the applicants detailing their experience and areas of interest.
- 1.20 Councillors Downie, Gough and Yang reviewed all applications on 29th March 2016 and were unanimous in their selection of Tina Garg and Maverick Knight as the new community representatives. It was determined that these two applicants would represent parts of Manningham not covered on the existing committee and also represent the interests of a younger demographic. Refer to Attachment 6 for location of existing resident committee members and new applicants.
- 1.21 The applicants being put forward for appointment on OSSAC are:
- a) Tina Garg
 - b) Maverick Knight
- 1.22 In order for two community representatives to be appointed it is proposed for Council to endorse new terms of reference (Attachment 2) that increase the maximum number of community representatives to eight.

Integrated Transport Advisory Committee

- 1.23 The purpose of the new Integrated Transport Advisory Committee (ITAC) is for community members to assist Council to promote greater use of sustainable transport and to advocate and implement transport initiatives that relate to all forms of public and private transport, including rail, bus, tram, motor vehicle, cycling, walking and parking matters.
- 1.24 At the Council meeting on 24 November 2015, Council resolved to endorse the establishment of ITAC and the Committee's Terms of Reference, and resolved to include the following councillors on the Committee – The Mayor Cr Yang, Cr Grivokostopoulos and Cr McLeish, with the Mayor as Chair.
- 1.25 Under the Terms of Reference, members of ITAC are to comprise of three (3) councillors, up to seven (7) members of the community or local business members, and Council officers, including the Director Assets and Engineering, Director Planning and Environment, Manager Community Relations and Marketing, a Strategic Transport Planner and a Traffic and Transport Engineer.
- 1.26 Throughout February and March 2016, expressions of interest to the community were called for via advertisements in the Manningham Leader newspaper, Manningham Council's website, the Manningham Matters magazine and via the Doncaster Rail Facebook site.
- 1.27 Council received a total of 12 applications. The seven (7) short-listed applicants were contacted in March 2016 and informed that they have been short-listed, subject to formal Council endorsement. All nominated applicants were contacted to confirm that they were still interested in participating.

- 1.28 Short-listed applicants have been nominated as they all have an appreciation for the key fundamentals of transport planning and demonstrate experience in transport advocacy either through prior involvement in volunteer work or through their experiences in their careers, work-environments or local business networks.
- 1.29 When Council endorsed ITAC, it was agreed that consideration would be provided to appointing up to three (3) former Doncaster Rail Advocacy Steering Committee (DRASC) members to the new ITAC, in order to provide for a transition of knowledge and motivation between the former and new transport committees.
- 1.30 The applicants being put forward for appointment on the ITAC are:
- a) Stuart McKenzie
 - b) James Adams
 - c) Cynthia Pilli
 - d) Robin Spragg
 - e) Elizabeth Taylor
 - f) Timothy Benedict
 - g) Christos Katsivelis
- 1.31 These seven (7) applicants have been selected as they represent a wide spectrum of the community, based on their demographic (age and gender), academic or working history, users of various modes of transport (regular cyclist or public transport user) and experience and/or affiliation with other similar community groups, business associations or committees.
- 1.32 Of the four applications received from former members of DRASC, the three aforementioned nominations (a, b and c) have a demonstrated history, participation and enthusiasm in community advocacy, and demonstrate a good understanding of the fundamentals of transport planning.

Arts Advisory Committee

- 1.33 The term of appointment of the external community representatives of the previous Manningham Art Collection Advisory Committee ceased in 2014.
- 1.34 Prior to Council undertaking an 'Expression of Interest' process to call for nominations from the community to form a new Committee, the Councillor representative on the Committee asked Council Officers to research whether the scope of this Committee could be expanded to also include providing Council with community input on broader arts and cultural planning and development in the City of Manningham.
- 1.35 Following benchmarking with a number of other Councils and how their arts advisory committees were structured, on 30 September 2014, Council endorsed that the old Art Collection Advisory Committee's purpose and objectives be broadened and endorsed the Terms of Reference for the new Manningham Arts Advisory Committee.
- 1.36 Section 3 of the Manningham Arts Advisory Committee Terms of Reference calls for:
- 1.36.1 One Manningham City Councillor appointed by Council;

- 1.36.2 Four external community representatives representing a variety of creative disciplines;
 - 1.36.3 Two external cultural industry professionals working within the municipality;
 - 1.36.4 Executive Officer Cultural Services; and
 - 1.36.5 Cultural Planning and Development Officer.
- 1.37 During the EOI process, given the specific nature of the criteria, a number of targeted approaches were also made to people who Council was aware of within the community that had the right skill set and background.
- 1.38 Initial nominations received were below what was required for the Committee and a number of EOIs and targeted approaches to people were undertaken throughout 2015.
- 1.39 Three external nominations have been received to date.

Cultural Industry Professional

- 1.40 Kirsty Grant is the Director and CEO of Heide Museum of Modern Art. She has over 20 years of experience working in the visual arts and museum sector in Australia and extensive knowledge of historical and contemporary Australian art with a vast and broad-ranging network. Kirsty's aim in participating in participating in the Arts Advisory Committee is to contribute her knowledge, experience and passion for art to the broader community, as well as to play a more active role in the cultural life of Manningham.

Community Representative

- 1.41 Mervyn Hayman-Danker has resided in Lower Templestowe for over 25 years and is an architect / urban designer with experience in working with the local community as well as experience in public visual arts and urban design. Mervyn has had membership on a number of Council committees, including the previous Art Collection Advisory Committee, and he is currently a community representative on the Manningham Open Space and Streetscape Advisory Committee.

Community Representative

- 1.42 Deborah Lasky-Davison has resided in Manningham for over 8 years and is an active participant in many of Manningham's artistic and cultural events and activities. Deborah is also a practising artist and has over 20 years professional experience in archive and public record management. She has an understanding of the local history of the area through her involvement with the Doncaster – Templestowe Historical Society and has knowledge of the cultural heritage of Manningham such as the important Wurundjeri sites and Heidelberg School Artists trail.
- 1.43 Given that the nominees outlined in 1.39 – 1.41 possess a number of required attributes, it is proposed that these three people become external representatives on the Manningham Arts Advisory Committee.
- 1.44 As the membership called for four external community representatives and two cultural industry professionals, it is also suggested that the 'Section 3 Committee Membership' of the Terms of Reference be slightly reworded to state "Up to" in order for Council to establish this Committee now, yet allowing Council to continue its search for the required additional Committee

membership (see Attachment 3 – ‘Revised Manningham Arts Advisory Committee Terms of Reference March 2016’).

2 PROPOSAL/ISSUE

- 2.1 It is proposed that Council:
- 2.1.1 appoint 20 applicants to the 2016-2018 Access and Equity Advisory Committee for a period of two (2) years from July 2016 – May 2018.
 - 2.1.2 endorse new terms of reference for the Open Space and Streetscape Advisory Committee (Attachment 2) that increase the maximum number of community representatives to eight;
 - 2.1.3 appoint Tina Garg and Maverick Knight to the Open Space and Streetscape Advisory Committee for a period of four (4) years from May 2016 to May 2020.
 - 2.1.4 appoint all seven (7) applicants to ITAC for a period of three (3) years from April 2016 to December 2018.
 - 2.1.5 appoint all three (3) applicants to the Arts Advisory Committee for a period of three (3) years from May 2016 to May 2019.
 - 2.1.6 endorse new terms of reference for the Arts Advisory Committee (Attachment 3), noting the reworded Section 3 Committee Membership;
 - 2.1.7 note the continued call for nominations from the community for the additional external representatives for the Arts Advisory Committee;
 - 2.1.8 note the appointment of Cr Stephen O’Brien as the Chairperson of the Arts Advisory Committee. This is due to the minutes of the Council meeting of 10 November 2015 stating that Cr O’Brien was the appointed Chairperson of the Manningham Art Collection Advisory Committee when in fact Council had changed this committee on 30 September 2014.
 - 2.1.9 note the officers will write to all 2014-2016 members of the Access and Equity Advisory Committee thanking them for their valued contribution.

3 POLICY/PRECEDENT IMPLICATIONS

- 3.1 The 2016-2018 Access and Equity Advisory Committee will replace the former 2014-2016 Access and Equity Advisory Committee.
- 3.2 In order for two community representatives to be appointed, it is proposed for Council to endorse new terms of reference for the Open Space and Streetscape Advisory Committee (Attachment 2) that increase the maximum number of community representatives to eight. The term of the existing six OSSAC community representatives will expire in April 2017.
- 3.3 ITAC replaces the former DRASC and the Transport Advisory Committee (former internal committee), for a term of three (3) years in order to continue with Council’s transport advocacy.

- 3.4 The 2016-2019 Arts Advisory Committee will replace the former 2011-2014 Art Collection Advisory Committee.
- 3.5 In order for the three community representatives to be appointed to the Arts Advisory Committee, it is proposed that Council endorse the updated Manningham Arts Advisory Committee Terms of Reference and note the continued search for the additional external committee members.

4 CUSTOMER/COMMUNITY IMPACT

- 4.1 The Access and Equity Advisory Committee will advise Council on measures to ensure that disability, diversity and social inclusion considerations are considered in the development and implementation of Council's strategic direction.
- 4.2 ITAC provides an avenue for the community to influence improvements and enhancements of the transport network and accessibility throughout Manningham, and the wider region, by advocating for enhancements to the local public transport network and services and walking and cycling infrastructure. ITAC also seeks to promote increased use of sustainable forms of transport and encourage behaviour change in the community regarding their transport habits.
- 4.3 ITAC's proposed actions and activities will also compliment the objectives of the Access and Equity Advisory Committee and Open Space and Streetscape Advisory Committee, through promotion and improvement of transport-related services and infrastructure.
- 4.4 The Arts Advisory Committee will provide strategic advice on arts and cultural development in Manningham. It will also assist in promoting greater awareness and understanding of arts and culture in Manningham.

5 BEST VALUE

- 5.1 This report is consistent with Best Value principles, particularly those relating to continuous improvement and consultation with the community (via involvement of community representatives on the advisory committees).

6 FINANCIAL RESOURCE IMPLICATIONS

- 6.1 Administration of these committees is incorporated into the respective service unit plans.

7 SUSTAINABILITY

- 7.1 The Access and Equity Advisory Committee will result in positive social and community impacts within the municipality.

8 CONSULTATION

- 8.1 An Expression of Interest period for the Access and Equity Advisory Committee was open between 2 March and 18 March 2016, and extended for an additional period of time to the 31 March 2016.
- 8.2 The Expression of Interest period for ITAC was open between 15 February and 18 March 2016, receiving a total of 12 applications.

- 8.3 The Expression of Interest process for the Arts Advisory Committee initially began in early 2015 but was extended for the rest of that year to allow nominations to be sought and received.
- 8.4 Community members and / or community organisations were invited to nominate themselves for a position on any one (or more) of the four committees.
- 8.5 The Expression of Interest for all four committees was advertised on the Council website with advertisements placed in the Manningham Leader.
- 8.6 In addition, an advertisement also appeared in the February 2016 edition of the Manningham Matters magazine for all three committees.
- 8.7 The Expression of Interest for ITAC was also advertised via the Doncaster Rail Facebook page.

OFFICER'S RECOMMENDATION

That Council:

- (A) Appoint 20 applicants (Attachment 1) on to the 2016-2018 Access and Equity Advisory Committee for a period of two years from July 2016 to May 2018;**
- (B) Endorse new terms of reference for the Open Space and Streetscape Advisory Committee (Attachment 2) that increase the maximum number of community representatives to eight;**
- (C) Appoint Tina Garg and Maverick Knight to the Open Space and Streetscape Advisory Committee for a period of four years from May 2016 to May 2019;**
- (D) Appoint Stuart McKenzie, James Adams, Cynthia Pilli, Robin Spragg, Elizabeth Taylor, Timothy Benedict and Christos Katsivelis to the Integrated Transport Advisory Committee for a period of three years from April 2016 to December 2018;**
- (E) Appoint Kirsty Grant, Mervyn Hayman-Danker and Deborah Lasky-Davison to the Arts Advisory Committee for a period of three years from May 2016 to May 2019;**
- (F) Endorse new terms of reference for the Arts Advisory Committee (Attachment 3), noting the reworded Section 3 Committee Membership;**
- (G) Note the continued call for nominations from the community for the additional external representatives for the Arts Advisory Committee;**
- (H) Note the appointment of Councillor Stephen O'Brien as the Chairperson of the Arts Advisory Committee.**
- (I) Note the officers will write to all 2014-2016 members of the Access and Equity Advisory Committee thanking them for their valued contribution.**

MOVED: GOUGH
SECONDED: HAYNES

That the Recommendation be adopted.

CARRIED

“Refer Attachments”

Attachment 1 – Table of short-listed applicants for Access and Equity Advisory Committee
Attachment 2 – Revised Open Space and Streetscape Committee Terms of Reference April 2016
Attachment 3 – Revised Manningham Arts Advisory Committee Terms of Reference March 2016

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Attachment 1: Access and Equity Advisory Committee 2016-18

Short Listed Applicants

Applicant	Community or Organisational Representative	Affiliations (Past or Present)	Comments
Aaron Jones	NEAMI National	Member on the Whitehorse Council Disability Advisory Committee	<ul style="list-style-type: none"> • Manager NEAMI National Blackburn Office which services Manningham. • Advocate for people experiencing a mental illness • Qualifications in community development and community sector Management
Amanda Marshall	Kevin Heinze GROW	Australian Association for Cognitive Behavioural Therapy Nursery and Garden Industry Victoria ACU, La Trobe University, Deakin Uni, Monash Uni, Burney Uni	<ul style="list-style-type: none"> • General Manager of Kevin Heinze GROW – Wetherby Road Doncaster • Extensive experience in disability case management, horticultural therapy, education and training and volunteer management
Anna Di Pietrantonio	Community Representative	Disability Professionals Australia	<ul style="list-style-type: none"> • Manningham Resident and advocate for People with Disability and CALD • Bachelor of Applied Science in Disability and worked in sector for 15 years. • Professional and personal experience in disability and ensuring people with disabilities and their carers have

Applicant	Community or Organisational Representative	Affiliations (Past or Present)	Comments
Audrey Kelly	Community Representative	WIRE Women's Information	<ul style="list-style-type: none"> • a voice. • Manningham Resident and advocate for GLBTI and gender equity • Team Leader WIRE Women's Information and volunteer with Doncare • Ex board member on GLBTI organisation in Mauritius involved in advocacy, researching and advocating for equal rights.
Carla Reardon	Victoria Police		<ul style="list-style-type: none"> • Doncaster Police Station – Crime Prevention Officer • Bridging the gap between Vic Police and Community and tailoring projects for community benefit.
Dilnaz Billimoria	Community Representative	Manningham Interfaith Network Whitehorse Interfaith Network Boroondara Interfaith Network Victorian Refugee and Migrant Women's Network Volunteer Migrant Settlement Committee	<ul style="list-style-type: none"> • Active volunteer in Manningham and Whitehorse with all faith and cultures • Experience as diversity champion within financial services industry

Applicant	Community or Organisational Representative	Affiliations (Past or Present)	Comments
Emmie Lidis	Community Representative	Representative on Manningham Council's Lord Mayor's Charitable Trust Fund	<ul style="list-style-type: none"> • Manningham Resident • Experience in Local Government and Disability Sector and equity for people from CALD background
Eva Salvo Antonio	Community Representative	Manningham Inclusive Community Housing	<ul style="list-style-type: none"> • Manningham Resident • Parent of a child with intellectual disability • Employed in Aged Care and qualifications in disability
Fiona Tuomy	Community Representative	Rawcus Theatre Board Member Australian Writers Guide Member Writers Victoria Member	<ul style="list-style-type: none"> • Manningham Resident • Person with a Disability and primary carer of brother with a mental illness • Writer and filmmaker and graduate of Australian Film Television and Radio Schools with 20 years experience in leadership and educational roles in arts, literacy and disability sectors • Mentor in Residence on Write-ability – Writers program for people with Disability
Georgina Earls	Whitehorse Manningham Libraries		<ul style="list-style-type: none"> • Advocated for improving access and equity within Manningham Libraries • Implemented new initiatives for people from diverse

Applicant	Community or Organisational Representative	Affiliations (Past or Present)	Comments
Janice O'Connor	Onemda	Live Well in Bulleen Steering Committee NDS Victoria	backgrounds <ul style="list-style-type: none"> • Disability Services Manager • Tertiary Qualifications in Social Welfare and experience working in Disability Sector for over 10 years
Jenny Carson	Pines Library	Council's Aged and Disability Services Partnerships with organisations including Centrelink, Doncare, Department of Human Services, EACH, Care Connect, Eastern Community Legal Services	<ul style="list-style-type: none"> • VET co-ordinator for Pines Learning • Expertise facilitating all abilities programs and creating accessible opportunities for people who are from diverse and disadvantaged backgrounds
Mei Yu	Chinese Health Foundation of Australia	Manningham Mental Health Working Group and Manningham Community Services Forum Representative	<ul style="list-style-type: none"> • Manager of Chinese Health Foundation advocating and delivering services to people from Chinese community • Social Worker from CALD Background • Advocate for social inclusion and mental wellbeing
Michelle Thompson	Family Access Network	QUEST – Queer Alliance in the East City of Whitehorse Youth Plan Development	<ul style="list-style-type: none"> • Employed to advocate and support GLBTI in Youth Housing Services • Team Leader for Family Access Network with

Applicant	Community or Organisational Representative	Affiliations (Past or Present)	Comments
Mike Zafropoulos AM	Community Representative	Chair of Channel 31 Former Chair and Current Director of Fronditha Care Board Member and Chair of Australians for Peace Member of the Multicultural Business Ministerial Council	<ul style="list-style-type: none"> experience in Counselling and case management Advocate for people from GLBTI background Manningham Resident and advocates for people from CALD Background and social inclusion Extensive experience in NGO with diversity organisations Former Director of Immigration and Ethnic Affairs Former General Manager of SBS Served as Councilor and Mayor of City of Fitzroy, member of Ministerial Local government Advisory Committee
Piyadasa Godellewatte	Community Representative	President Manningham Banyule Buddhist Association Inc	<ul style="list-style-type: none"> Manningham Resident and Sinhalese Background Ex Committee member of Manningham Interfaith Network, Extensive experience as Chairperson or in leadership roles in Sri Lanka in St John's Ambulance, Mediation Board, Ministry of Planning and Finance
Saarah Ozeer	Bounce Youth Refugee Mentoring	Affiliations with organisations including AMES, Refugee Council of	<ul style="list-style-type: none"> Human Rights Advocate

Applicant	Community or Organisational Representative	Affiliations (Past or Present)	Comments
	Program	Australia, Community Council of Ethnic Issues, Lions Club and Local Governments form Dandenong, Hume and Darebin	<ul style="list-style-type: none"> Mentor for people from CALD, refugee and new migrant communities and GLBTI Communities
Rev Shenouda Boutros	Coptic Orthodox Church	Manningham Interfaith Network The Coptic Senior Club of Manningham	<ul style="list-style-type: none"> Strong advocate for migrants from Egypt and Sudan and people from CALD Backgrounds Involved in the delivery of community activities that bring people together such as World Prayer Day with over 350 people from Manningham attending
Sue Rosenham	Women's Health East	Representative on Manningham's Municipal Public Health and Wellbeing Steering Committee, Manningham Community Services Forum and working in partnership on the delivery of Council's Gender Equity Program	<ul style="list-style-type: none"> Advocate for Gender Equity and application of gender lens on policy and practice Responsible for the Eastern Region Gender Equity Plan " Together for Equality and Respect"
Varvara Ioannou	Community Representative	Current Member of Access and Equity Committee Founder and Chairperson of Food for Thought Network Greek Community of Melbourne	<ul style="list-style-type: none"> Life long experience and commitment to diversity in both a professional and personal capacity Involved in key events for Manningham such as International Women's Day Lecturer and Consultant in Diversity and Inclusion

**Attachment 2:****Manningham City Council****OPEN SPACE AND STREETScape ADVISORY COMMITTEE****TERMS OF REFERENCE
April 2016****1. Purpose of the Committee**

The purpose of the Advisory Committee is to provide advice on the design and development of Manningham's public open spaces and streetscapes, and to oversee the implementation of the current Public Open Space Strategy and the current Streetscape Character Study. This includes providing advice to Council in relation to strategic open space and streetscape issues.

The objectives of the Committee are:

- To promote a wide range of good quality and accessible open space areas.
- To provide high quality management and maintenance of open space.
- To support the use and development of Ruffey Lake Park in accordance with the Ruffey Lake Park Management Plan 2005.
- To provide an integrated streetscape character through the enhancement of Manningham's residential areas and strengthening its sense of identity.
- To provide tree planting, a range of co-ordinated streetscape elements including planting, street furniture and lighting to collectively influence and establish an identifiable character for the municipality and its individual areas.

2. Role of the Committee

The Open Space and Streetscape Advisory Committee does not have the authority to make decisions on behalf of Council.

The role of the Committee includes:

- To provide advice to Council on quality public open space outcomes in line with the objectives of the Public Open Space Strategy 2014.
- To provide advice to Council on the purchase and sale of open space.
- To provide advice to Council on urban design issues and on streetscape enhancement proposals.

- To provide advice to Council on the implementation of streetscape enhancement proposals in line with the Streetscape Character Study 2009.
- To support the implementation of the Ruffey Lake Park Management Plan and review and advise on specific development proposals within Ruffey Lake Park.

The following matters will be referred to the Advisory Committee *for advice*:

- All strategies affecting public open space and streetscapes.
- Management Plans for major reserves.
- Development proposals within Ruffey Lake Park and implementation of the current Ruffey Lake Park Management Plan.
- Management and structure plans for the upgrading of activity centres.
- Signage and Street Furniture Guidelines.
- Banners.
- Proposed land purchases and disposals.
- Landscape plans for main roads.
- Tree removal proposals which are problematic.

The following matters will be referred *for information only*:

- Streetscape works that have been approved by other Steering Committees, established as part of a Government grant and which comprises Councillors and external stakeholders.
- Works being carried out by State Government agencies that will impact on the public realm.
- Public art works that are being developed by another Council Committee.

The following matters will *not be referred* to the Committee:

- Development plans for Neighbourhood Parks and playspaces in other parks and reserves.
- Open space and streetscape works that are being carried out in accordance with approved Council strategies or management plans.
- Works within any other parks or reserves where a Committee comprising Councillors and residents has been established.
- Open space maintenance issues and upgrade works being carried out in accordance with management and development plans.
- Works on private property adjoining public open spaces and streets.

3. Membership

Councillors

- Three Councillors (one from each Ward) as appointed by Council

Council officers

- Director Planning and Environment
- Director Assets and Engineering
- Council officers will provide administrative support to the Advisory Committee.
- The Committee will be assisted by other Council officers and the officers who attend will vary depending on the issues under discussion.
- Council officers at Advisory Committee meetings do not have voting rights.

Community Representatives

- Membership of the Committee includes a maximum of eight community representatives and:
 - one community representative shall be a professional person with suitable qualifications in relation to open space planning; and
 - two community representatives shall have a proven knowledge of Ruffey Lake Park and its strategic planning, use and management issues.
- Membership of the Committee is voluntary and unpaid.
- The length of term on the Advisory Committee for community representatives will generally be three years.
- Nominations for community representative positions on the Advisory Committee will be advertised in the *Manningham Leader*. People will be given at least two weeks to submit a nomination from the date of the newspaper advertisement. Copies of the Terms of Reference for the Advisory Committee will be made available to potential nominees.
- Nominations received for the community representative positions will be assessed by a sub-committee comprising Councillors and Council officers. The sub-committee will make a recommendation to Council on the membership of the Advisory Committee which will then be determined by Council.
- The selection criteria for community representative positions on the Advisory Committee are:
 - A Manningham resident.
 - A demonstrated interest in open space and/or streetscape issues.
 - Personal, professional and community networks.
 - An understanding and involvement in strategic level decision making.
 - Experience of working on committees.
 - Professional knowledge/qualification in relation to open space planning (minimum one community representative).
 - Proven knowledge, understanding or interest in Ruffey Lake Park (minimum two community representatives).
- An Advisory Group member will forfeit their membership if they are absent from 3 consecutive meetings without leave.

Specialist Representatives

The Advisory Committee may from time to time co-opt additional representatives to provide expertise to support the role of the Committee.

Chairperson

- One of the three Councillor representatives will be appointed by Council to the position of Chair of the Committee for a period of twelve months.
- In the absence of the appointed Chair, the meeting will be chaired by a nominated substitute.

4. Meetings

Meetings of the Advisory Committee are not open to the general public.

The Open Space and Streetscape Advisory Committee will meet quarterly or more frequently as required. Additional sub-Committee meetings will be organised as required.

With the exception of community representatives, members may nominate a proxy to attend an Open Space and Streetscape Advisory Committee meeting on their behalf.

The quorum for an Advisory Committee meeting is:

- One Councillor
- Three community representatives
- One Council officer.

5. Transparency and accountability

Where Council has sought the opinion of the Advisory Group in relation to a specific issue the majority opinion of the Advisory Committee will be reported to Council in the relevant Council report.

The Advisory Committee, by a majority opinion, may refer a specific issue to Councillors attention via the relevant Director.

The Record of Assembly of each Open Space and Streetscape Advisory Committee meeting will be reported to Council.

Attachment 3**MANNINGHAM ARTS ADVISORY COMMITTEE
Terms of Reference****March 2016****1. PURPOSE OF THE COMMITTEE**

The Manningham Arts Advisory Committee is established as a community advisory committee of Manningham City Council to provide strategic advice on arts and cultural development in the City of Manningham. It also assists in promoting greater awareness and understanding of arts and culture in Manningham.

2. OBJECTIVES OF THE COMMITTEE

The Committee provides a formal mechanism for Council to consult with key stakeholders, seek specialist advice and enable community participation in arts and cultural planning and development.

The key objectives of the Committee are to:

- Assist Council in the development of arts and cultural policy and action planning and implementation, and in particular, support Council in promoting and implementing the *Manningham Cultural Strategy* (2013-2017);
- Provide strategic advice, advocacy and recommendations to Council on arts and cultural issues;
- Promote access to a diversity of local arts and cultural activities within the City;
- Provide strategic advice on other relevant Council policies and strategies;
- Assist Council to promote and celebrate the arts and culture of Manningham and to build connections between arts and cultural groups and individuals within the Manningham community;
- Provide advice to Council on issues related to the City of Manningham Art Collection through the Art Collection Management Sub-Committee as a sub-committee of the Arts Advisory Committee.

3. COMMITTEE MEMBERSHIP

The membership of the Manningham Arts Advisory Committee comprises representatives from Manningham-based arts / community organisations, local artists and cultural industries.

Attachment 3

Membership of the Committee is honorary and as follows:

- One (1) Manningham City Councillor appointed by Council;
- Up to four (4) external members representing a variety of creative disciplines;
- Up to two (2) external cultural industry professionals working within the municipality;
- Executive Officer Cultural Services; and
- Cultural Planning and Development Officer.

4. COMMITTEE QUORUM

The quorum for the Committee comprises a minimum of five people and includes:

- (a) The Councillor representative or Executive Officer Cultural Services or a representative of the Executive Officer Cultural Services; and
- (b) A minimum of four external members / cultural industry representatives.

5. CO-OPTED MEMBERS

The Committee may invite suitable skilled persons to join the Arts Advisory Committee in an advisory capacity, for a specific purpose and for a specified period of time. Co-opted members are not entitled to vote.

Cultural Services staff may attend meetings at the discretion of the Executive Officer Cultural Services or at the request of the Arts Advisory Committee.

6. TERM OF MEMBERSHIP

External members will be appointed by Council. The terms of appointment shall be for a period of three (3) years. If a vacancy occurs mid-term it will be at the discretion of Council to publicly advertise for a replacement or to appoint a person to serve the remainder of the term. External members are eligible for reappointment. The external membership positions will be publically advertised.

The Councillor representative will be appointed at the Annual Meeting of Council. The Councillor representative is eligible for reappointment at the discretion of Council. Any vacancy that occurs mid-term will be referred to Council for the appointment of a representative until the next Annual Meeting.

Where possible, membership will have a balance of continuing and new members.

7. MEMBER RESPONSIBILITIES

For the Committee to be effective its membership will consist of a reasonable representation from across art forms and interests relevant to the Manningham community. Although no one individual could be expected to possess every attribute listed below, the Manningham Arts Advisory Committee requires individuals who together fit the general profile of the following attributes:

Attachment 3

- a) Have an appreciation of the Manningham community, and the range of social, economic and cultural issues that impact upon the community;
- b) Have a background, experience or demonstrated interest in the arts or community cultural development;
- c) Keep informed of current developments, issues and concerns in the arts and / or community cultural development sector;
- d) Be conversant with relevant Council plans and policies, particularly those related to arts and cultural development;
- (e) Be aware of the activities and interests of the arts and cultural organisations and groups in the municipality; and
- (f) Prepare for and actively participate in regular committee meetings.

8. REPORTING PROCEDURES

This committee is an advisory committee established by Council. Where necessary, reports and recommendations made by such a committee must seek Council approval at scheduled Council meetings before being fully endorsed and acted upon.

9. MANAGEMENT OF THE COMMITTEE**(a) Chairperson**

The chairperson shall be appointed by Council and shall be the Councillor representative. In the absence of the Chairperson, the Committee will appoint an acting chairperson for the period of the chairperson's absence.

(b) Meetings

Meetings shall be arranged at regular intervals as determined by the Committee and Cultural Services.

(c) Committee Support

The Committee will be resourced by a member of the Cultural Services Unit (non Committee member), responsible for the preparation of meeting agendas, minutes, reports and other administrative functions. Meeting minutes will be circulated to members in accordance with the time agreed by the Committee. The minutes will be submitted to the next meeting of the Committee for confirmation/amendment as appropriate.

10. CONFLICT OF INTEREST**(a) Definition**

A Committee member is considered to have a conflict of interest if the member:

- i) has a direct or indirect pecuniary interest in the matter; or

Attachment 3

- ii) is of the opinion that their interest in the matter may conflict with their proper performance of duties in respect to the matter.

(b) Disclosure

If a member has a conflict of interest with a matter that is to be, or is likely to be, discussed at a Committee meeting, the member must:

- i) disclose the nature of the conflict of interest immediately before the discussion, or
- ii) if not intending to be present at the meeting, disclose the nature of the conflict of interest to the Executive Officer Cultural Services before the meeting is held.

The declaration and nature of the conflict of interest must be recorded in the minutes of the meeting.

11. SUNSET

The Committee is on-going but can be reviewed as and when the Council thinks fit.

12. CONDUCT

The rules of conduct of the Committee are listed below:

- a) The procedure of Committee meetings will be informal. If the need arises for a formal meeting to be conducted the procedure will be according to the Council policy: Council / Committee Meetings: Sub-committees – operation and Local Law No. 1 Meeting Procedures;
- b) Committee members cannot nominate a proxy;
- c) Arts Advisory Committee meetings are not open to the general public;
- d) Any media enquiries will be dealt with by the chairperson in conjunction with the Executive Officer Cultural Services and Council's Communications & Marketing Unit.

13. CORPORATE SERVICES

13.1 Adoption of proposed 2016/2017 Annual Budget and proposed Strategic Resource Plan 2016-2020 for public exhibition.

Responsible Director: Director Shared Services

File No. .

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

This report recommends that Council adopt the proposed Annual Budget 2016/17 and Strategic Resource Plan 2016-2020 for public exhibition.

The Strategic Resource Plan details a four year forecast of financial and non-financial resources applied to services and infrastructure in order to achieve the vision, mission and strategic objectives of Council. The proposed Annual Budget 2016/17 details the resources applied to deliver the programs, services and capital investment in the final year of the Council Plan (2013-2017).

Key outcomes of the proposed Budget include:

- Maintenance of existing services and continued focus on quality and the customer;*
- invests \$47.86 million in a comprehensive capital works program that enhances and grows community infrastructure and facilities;*
- applies a capped average general rate increase of 2.5%;*
- reduces total waste charges collected from ratepayers by \$1.35 million following the awarding of a new waste collection contract. The proposed 2016/17 charge of \$205 for the new, standard waste service (consisting of an 80 litre garbage, 240 litre recycling and 240 litre green waste) represents a \$65 (24%) reduction on the equivalent charge in 2015/16 and a \$92 (31%) reduction on the current standard waste service with a larger 120 litre waste bin.*
- sees the total Council rates and waste charges for an average property with a standard waste service drop by \$23 or 1.17% to \$1,931 (down from \$1,954 in 2015/16).*
- projects a strong and financially sustainable position for Manningham City Council over the life of the Strategic Resource Plan.*

Following adoption by Council, the Annual Budget and Strategic Resource Plan will be placed on public exhibition during the period 28 April 2016 to 26 May 2016.

Written submissions on the budget and strategic resource plan close on 26 May 2016 and a Committee of Council, consisting of all Councillors, is proposed for 7

June 2016 to receive submissions and hear those submitters that wished to address Councillors in support of their written submission.

It is proposed to adopt the Budget in its final form at the Council Meeting on 28 June 2016.

1 BACKGROUND

- 1.1 Council has a long term Community Plan (Generation 2030) which articulates the community vision, mission and goals. The Council Plan is prepared with reference to the Community Plan and the Strategic Resource Plan covers the four year period 2016/17 to 2019/20, and summarises the financial and non-financial resources applied by Council. The Strategic Resource Plan also details the Major Initiatives and Initiatives that Council is to undertake in 2016/17 to achieve the goals of this, the last year of the Council Plan.
- 1.2 The Annual Budget is then framed within the context of the Strategic Resource Plan and Council's ten-year Financial Strategy.
- 1.3 Section 2 of proposed Budget describes the range of services provided by Council and the financial resources applied to each service (expenditure and revenue).
- 1.4 Commencing with the 2016/17 financial year, the State Government has capped the average rate increase for councils at CPI (2.5% for 2016/17) under the 'Fair Go Rates System'. Under the adopted 2015/16 to 2018/19 SRP, Council had forecast a rate increase of 4.0%. The reduction in rate revenue to Council for 2016/17 is projected to be approximately \$600,000.
- 1.5 Council has complied with the 2.5% rate cap and measures put in place to balance the 2016/17 budget to offset the projected \$600,000 rate revenue reduction include:
 - 1.5.1 Improved efficiency in operational services \$400,000;
 - 1.5.2 A \$200,000 reduction in rate funds being applied to the capital program. This follows Council's current policy of at least 33% of rate revenue is applied to capital. Council is still contributing a significant \$28.64 million from rates to the capital program after the rate cap reduction.
- 1.6 The detailed financial statements incorporating the Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works is detailed in Section 3 of the Budget document. Explanation of significant movements between the 2015/16 forecast and proposed 2016/17 budget is provided in the Budget Analysis sections of the Budget (sections 8 through to 13).
- 1.7 The table below summarises the Income Statement financial outcomes.

Account Type	2015/16 Forecast \$'000	2016/17 Budget \$'000	Variance \$'000	Variance %
Surplus for year	17,371	15,722	(1,649)	-9.5%
Revenue	126,734	127,783	1,049	0.8%
Expenditure	109,363	112,061	2,698	2.5%

Revenue is budgeted to increase by 0.8% to \$127.8 million with rate revenue being capped by the State Government and Waste charges revenue reduced following the introduction of a new waste contract. Total expenditure is budgeted to increase by 2.5%, closely tracking to CPI, and reflecting the strong ongoing cost control measures that are in place at Manningham and the results of efficiency savings being driven by rate capping.

- 1.8 The strong surplus is required to generate cash to fund Council's \$47.86 million capital program to improve facilities and infrastructure throughout the municipality. Without a strong surplus, it is likely that Council would not be able to consistently apply the high levels of rate funds to capital.
- 1.9 The proposed Budget maintains operational service levels and extends capacity to service growth in the municipality.

Operating Budget highlights

- 1.10 The following chart highlights where Council spends each \$100 of rate money:



- 1.11 Further information on the wide range of services provided by Council and the cost to ratepayers of each service is detailed in section 2 of the Budget.

Capital Program highlights

- 1.12 The Budget proposes a Capital Works Program of \$47.86 million. A full listing of the proposed program is detailed in Section of the Budget Report.
- 1.13 Capital Works projects have been prioritised based on a process business case analysis and consultation. This approach has enabled Council to assess priority needs and develop sound business cases for each project.

- 1.14 Of the \$47.86 million for the Capital Works Plan, \$28.64 million will come from rates (equivalent of 33.0% of current year Rates), \$4.97 million from government grants and local contributions, \$3.00 million from asset sales (plant and equipment and land sales), \$1.98 million carried forward from 2015/16, \$1.57 million from the Public Resort and Recreation Reserve/ Doncaster Hill activity centre reserve and \$5.8 million from cash set aside in prior years to purchase new waste bins.
- 1.15 The major capital projects for 2016/17 are outlined in Section 6 and Appendix C to the Annual Budget report and include:
- Community buildings and facilities \$14.54 million
 - Roads, streets and bridges \$10.44 million
 - Drainage \$2.89 million
 - Waste management \$5.80 million
 - Parks, open space and streetscapes \$2.68 million
 - Other infrastructure \$3.31 million
 - Recreational and leisure \$2.09 million
 - Footpaths and cycleways \$0.91 million
 - Plant and equipment \$2.89 million

Rates and charges

- 1.16 The proposed budget is based on an average rate increase of 2.5%, in line with the Fair Go Rates System. Note that this is an average increase, and most individual properties will have a change in rates that is either less, or more than the 2.5% average increase and to varying degrees (see next paragraph).
- 1.17 2016 is a general revaluation year, and under this process the value of all properties in Manningham are reassessed by qualified, independent valuers and result certified by the Victorian Auditor General. The updated property values will be used to calculate how much each property owner pays in rates.
- 1.18 As a general principle the change in valuation of an individual property is compared to overall average change in valuation for the whole municipality. In the 2016 revaluation, not all individual property values have moved at the same rate and this effects rates payable as follows:
- 1.18.1 where an individual property value movement is less than the municipal average then a rate increase lower than 2.5% will normally apply; and
- 1.18.2 where an individual property value movement is higher than the municipal average then a rate increase more than 2.5% will normally apply.
- 1.19 We know some property owners will receive a rates notice that's higher than their council's average rate rise but this will be offset by other properties paying less than the average for the municipality.

- 1.20 It is a common misunderstanding that as property values rise, councils collect more money overall — but they don't. Higher property values only change how much each property owner pays towards the total council budget, which must stay within the council's rate cap.
- 1.21 From 1 July 2016, a new waste collection service will come into effect. The new waste collection service will also incorporate the roll out of new bins to the community. At the time of preparing the 2016/17 Budget, the exact number of tenements using each waste service option was not known. For the purpose of finalising the total waste budget, it is assumed that all 43,000 tenements will be charged the new standard waste service charge, and of those 15,000 will choose a larger 120 litre garbage bin at an additional charge.
- 1.22 Waste service user charges have decreased for the equivalent service in 2015/16. The new standard waste service of an 80 litre garbage, 240 litre recycling and 240 litre green waste bins is proposed to cost \$205 in 2016/17, a saving of \$65 to the ratepayer. Other main waste options are detailed below, however ratepayers are asked to contact customer service if they wish to discuss their own individual requirements:

Bin sizes: Waste/Recycling/Green (former waste option)	Proposed full year cost	Change on 2015/16 charge	comments
120/240/240 (A)	\$268.00	(\$29.00)	This is the 2015/16 standard waste service
New Standard Service 80/240/240 (B)	\$205.00	(\$65.00)	Keeping current 80L waste bin
	\$205.00	(\$92.00)	Moving down from 120L bin
120/240/120 (C)	\$268.00	No change	
80/240/120 (D)	\$205.00	(\$25.50)	
120/240/- (E)	\$268.00	+\$37.50	Increased level of service (additional bin for \$37.50)
80/240/- (F)	\$205.00	+\$18.00	Increased level of service (additional bin \$18.00)

- 1.23 It is further proposed that for 2016/17 year alone, those ratepayers that move from an 80 litre waste bin to a 120 litre waste bin, or from a 240 litre recycling to a 360 litre recycling bin, only be charged 50% of the additional annual cost of the larger bins. This relates to Council not being able to give a specific date of delivery of the new bins, with all bins being delivered by 31 December, hence the 50% charge for 2016/17. Those ratepayers retaining their existing 120 litre waste bin will be charged a full 12 months of the higher rate as they will have a 120 litre bin for the full 12 month period.

- 1.24 The total Council rates and waste charges for an average property with the new standard waste service will see a drop of \$22.90 or 1.17% in their Council charges to \$1,931 (down from \$1,954 in 2015/16). The actual charges for each property will be dependent on which waste option is chosen and the valuation movement relative to the municipal average.

	2015/16	2016/17	change	change
	\$	\$	\$	%
Average property rate	1,684.13	1,726.23	42.10	2.50%
Standard waste charge	270.00	205.00	- 65.00	-24.07%
Total rates and waste charges bill	1,954.13	1,931.23	- 22.90	-1.17%

- 1.25 This Council's commitment to cost restraint during its term has enabled a strong focus on limiting the average rates and waste charges bill, and has set a platform for responding to the rate capping system.
- 1.26 Over the last year, the amount of rates levied for each dollar of property value has reduced by 21.5% from \$0.002213 to \$0.001738.
- 1.27 The Low Income "LI" Health Care Card rebate has been retained, and increased to \$60 for 2016/17 in recognition of CPI movements since the rebate was introduced in 2009/10.
- 1.28 The 2016/17 Annual Rates notice will again include the State Government Fire Services Property Levy. Details of these charges for 2016/17 were not available at the time of preparing the proposed Budget.

Differential rates

- 1.29 Under Section 161 of the *Local Government Act* 1989 (the Act), Council may declare differential rates on properties that have different classes of land use. Examples of land use that may be suitable for the application of differential rates include farm land, commercial/industrial land and retirement villages. To assist Council's understanding of differential rates and to provide guidance on their use, the State Government issued the Ministerial Guidelines on Differential Rates document in 2013.
- 1.30 The Local Government Act places many obligations on Council, including to "ensure the equitable imposition of rates and charges" (Section 3C(2)(f)).
- 1.31 Key considerations for Council in determining whether to retain the current uniform rate or to adopt one or more differential rates include:
- equity for residents of the municipality in its entirety
 - general rates being a charge on property and not a consumption based tax
 - Council provides services and infrastructure for all residents of the municipality – the extent that each resident accesses services is at the discretion of each person.
- 1.32 Additional considerations that relate to the issue of differential rates for retirement villages include:
- the range of services and service level provided within a retirement village is a private matter between the village residents and the owner/operator of the facility.

- in many cases, infrastructure provided by the village is connected to Council's infrastructure, for example roads, drains and footpaths.
 - a larger proportion of retirees still live in their own private residence and maintain their own private facilities such as driveways, pool and gardens at their cost.
 - a differential rate for retirement villages would decrease the cost for retirement village residents and increase the cost on all other residents, including retirees living outside retirement villages.
- 1.33 Having considered all the factors relating to differential rates, including the many letters from retirement village residents, and meetings with officers, councillors and residents, Councillors have affirmed their commitment to a single uniform rate for all properties.

Other Charges

- 1.34 The Cultural and Recreational Lands Act provides for a charge in lieu of rates to be applied to designated properties instead of general rates. The following properties have been classified as Recreational Lands on which a charge in lieu of rates will be levied:
- 1.34.1 The Veneto Club, 1914 Bulleen Road, Bulleen; and
 - 1.34.2 The Yarra Valley Country Club, 9-15 Templestowe Road, Bulleen
- 1.35 It is proposed that the 2016/17 charge in lieu of rates be set at the equivalent of the general rate for these properties.

Cost Shifts

- 1.36 Cost Shifting occurs where Local Government provides a service to the community on behalf of the State and Federal Government, and over time the funds received by local governments do not increase in line with real cost increases. The difference represents a cost to Council (the ratepayer) and forms part of each year's rate rise.
- 1.37 Examples of costs shifts in the 2016/17 Budget include:
- The pausing of indexation by the Federal Government on Victoria Grants Commission allocations from 2013/14 to 2017/18 (lost grant revenue of \$240,000 in 2016/17)
 - declining State funding for library services as a % of total operating costs (from approximately 40% in 2002 to less than 20% in 2015/16)
 - The escalation factor applied to numerous State grants not matching CPI or cost of service increase,
 - Statutory fees not escalated for CPI or cost of service increases - these include statutory planning and building fees, and many fines and infringements.

Economic and Fiscal Influences

- 1.38 The Consumer Price Index (CPI) increases on general goods and services is forecast to be 2.5% in 2016/17. Council's costs are influenced only by a small degree by CPI movements. The main cost increases incurred by Councils relate to employee costs, transport, contracted services and

building price index movements together with the cost of fuel, electricity and water, most of which are likely to increase by more than 2.5%.

- 1.39 Costs associated with building materials and construction is forecast to increase by 4.0%.
- 1.40 Council is a member of the Vision Super Defined Benefits Fund, and over the last 16 years there have been four calls to members to top up asset shortfalls in the Fund. The last call in 2011/12 resulted in a liability for Manningham of \$7.906 million. It is possible that Council may be required to make further contributions in future budgets should the investment returns in the Vision Super Defined Benefits Fund not increase in line with liabilities of the fund. This is out of Council's control.
- 1.41 The proposed 2016/17 Budget has established a non statutory 'reserve' to providing funding toward the likelihood of a future defined benefits call. In 2016/17, an amount of \$200,000 has been set aside as restricted cash for a future call. Further amounts are also proposed over the next four years of the Strategic Resource Plan.

Loan borrowings

- 1.42 Council is proposing to borrow \$1.92 million during 2016/17 to bring forward investment in efficient street lighting. Originally this project was budgeted to be implemented over 7 years, however the take up of a loan will enable the project to be completed in a single year and result in electricity savings of approximately \$0.97 million over the 7 years period.
- 1.43 As at 30 June 2017, Council is projected to have two loans with a total principle outstanding of \$8.96 million. The loans relate to a \$7.279 million liability for defined benefits superannuation costs (with the loan taken up in 2014) and \$1.68 million to implement efficient street lighting in 2016/17 (see 1.42 above).

Strategic Resource Plan

- 1.44 The Major Initiatives and Initiatives in the Strategic Resource Plan 2016 – 2020 are in various adopted Council strategies. They have been identified as being key in achieving Council Plan themes and goals in 2016/17.

2 PROPOSAL/ISSUE

- 2.1 That Council adopt the proposed Annual Budget 2016/17 and Strategic Resource Plan 2016 – 2020 for public exhibition and invite submissions from the community.

3 PRIORITY/TIMING

- 3.1 The Annual Budget 2016/17 and Strategic Resource Plan 2016 – 2020 is required by legislation to be adopted on or before 30 June 2016. The timetable proposed will enable achievement of this objective.

4 FINANCIAL PLAN

- 4.1 Council has a 10 year Financial Strategy that sets out Council's commitment to financial management, and details the accountability outcomes desired to achieve and maintain responsible financial management and continued financial stability.

- 4.2 The forward financial forecasts contained in the Financial Strategy project Council to be in a solid financial position and projects Council to remain a “low risk” council in terms of the current VAGO financial sustainability assessment.
- 4.3 A basic principle of the Financial Strategy is that future average rate increases are capped to CPI as required under the Fair Go Rates System imposed by the State Government. No allowance has been for a Variation which would increase the average rate rise above CPI.

5 CONSULTATION

- 5.1 Public consultation is an inherent aspect in the planning and development of Council’s many services and facilities. The proposed Annual Budget and Strategic Resource Plan maintains service levels previously approved by Council.
- 5.2 In the interests of promoting community consultation and debate, the proposed Annual Budget 2016/17 and Strategic Resource Plan 2016 – 2020 will be available for public exhibition on 28 April 2016 and submissions from the community are invited.
- 5.3 The public display period commences on 28 April 2016 and concludes at 5.00pm on 26 May 2016.
- 5.4 Comments about the proposed Annual Budget 2016/17 may be lodged on line at Your Say Manningham or addressed to the Group Manager Financial Services, Manningham City Council, 699 Doncaster Road, Doncaster, 3108. Written submissions must be received by Council by 5.00pm on Thursday 26 May 2016.
- 5.5 A report on all submissions received will be presented to a Committee of Council on Tuesday 7 June 2016 at 7.00pm.
- 5.6 Further information on the submission process will be available on Council’s web site, Your Say Manningham, municipal libraries, the Civic Office, Council Depot and the Council Customer Service information line on (03) 9840 9333.
- 5.7 The Annual Budget 2016/17 and Strategic Resource Plan 2016-2020 are scheduled to be adopted by Council on Tuesday 28 June 2016 at 7.00pm.

6 COMMUNICATIONS STRATEGY

- 6.1 Notices related to public display period, and the submissions process, will be published in ‘The Age’ on 28 April, and in the Manningham Leader.
- 6.2 Following the adoption of the proposed Annual Budget and proposed Strategic Resource Plan for public exhibition, a media briefing will be held, and key elements of the proposed Annual Budget and Strategic Resource Plan will feature in Manningham Matters and in media releases.

7 CONCLUSION

- 7.1 The Proposed Annual Budget enables Council to achieve the objectives and outcomes detailed in the Council Plan and to do so within the fiscally sound parameters established in the Financial Strategy.
- 7.2 The Proposed Strategic Resource Plan details the major initiatives and initiatives that Council will undertake throughout the year to deliver on the

goals in the Council Plan. as well as a four year forecast of the financial and non-finances resources required to meet current commitments.

- 7.3 Council's Proposed Annual Budget is prepared in accordance with statutory requirements and with regard to best practice guidelines, and is recommended to Council for adoption for public exhibition and for public submissions to be invited.

OFFICER'S RECOMMENDATION

That

- (A) Council gives notice that it has adopted the proposed Annual Budget 2016/17 and Strategic Resource Plan 2016-2020 as detailed in Attachment 1 and Attachment 2 for public exhibition;**
- (B) Public Notice of the draft Annual Budget and Strategic Resource Plan be given in 'The Age' on 28 April 2016 inviting submissions in accordance with Sections 129 and 223 of the *Local Government Act, 1989*;**
- (C) The public display period to commence on 28 April 2016 and close at 5.00pm on 26 May 2016;**
- (D) Council establish the Budget and Strategic Resource Plan Committee, comprised of all Councillors, to hear any submissions received under Section 223 in relation to the proposed Annual Budget 2016/17 and the Strategic Resource Plan 2016-2020;**
- (E) Council proposes to undertake new borrowings of \$1,920,000 in 2016/17;**
- (F) Loan principle repayments of \$243,000 are proposed in 2016/17;**
- (G) In accordance with Section 4 (4) of the Cultural and Recreational Lands Act 1963, Cultural and Recreational Lands are proposed to be charged in lieu of rates as per Section 7 of Attachment 1;**
- (H) Council proposes to offer a \$60 waiver under Section 171 of the Local Government Act 1989 on the 2016/17 rates for the principal place of residence of a ratepayer who is the holder of a valid Low Income Health Care Card ("LI" designated card), provided that the ratepayer makes application to Council for the waiver by 30 June 2017;**
- (I) Council proposes that a rate concession be made under the provisions of Section 169 of the Local Government Act 1989 to the Bulleen-Templestowe Basketball Club, Property Number 205733, 27-37 Sheehans Road, Bulleen, and the Doncaster Youth Club, Property Number 120933, 12 Leeds Street, Doncaster East, equivalent to the property rates payable having regard to their requirement to provide volunteer services in the management of Council's basketball stadiums;**
- (J) Council proposes that a waiver of rates under Section 171 of the Local Government Act 1989 for 50% of the increase in rates to a ratepayer who is likely to experience financial hardship as a consequence of increases in the rates payable where:**
 - The affected property is the ratepayers principal place of residence; and**

- **There is an increase in rates of 30% or greater that is attributable to property values arising from the general revaluation of properties in the municipality;**
- (K) The 2016/17 Capital Program, as contained in Section 6 of Attachment 1 be adopted for public exhibition;**
- (L) The Fees and Charges Schedule, as contained in Appendix A of Attachment 1 be adopted for public exhibition; and**
- (M) The proposed Annual Budget 2016/17 and proposed Strategic Resource Plan 2016 - 2020, including any amendments arising from the recommendations of the Budget and Strategic Resource Plan Committee, be presented for consideration and adoption at the Council Meeting to be held on 28 June 2016, commencing at 7.00pm in the Council Chamber, 699 Doncaster Road, Doncaster.**

**MOVED: DOWNIE
SECONDED: McLEISH**

That the Recommendation be adopted.

CARRIED

“Refer Attachments”

Attachment 1: Proposed Annual Budget 2016/17

Attachment 2: Proposed Strategic Resource Plan 2016-2020

* * * * *



MANNINGHAM

**PROPOSED
ANNUAL
BUDGET
2016/17**

26 April 2016

Manningham City Council - Annual Budget 2016/17

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Manningham City Council - Annual Budget 2016/17**Mayor's and CEO Introduction**

The strength of this Council, and of our community, has always been the ability to be adaptable and responsive. This has set the tone for Council's decision making of recent years, which while recognizing some challenging external conditions, has been very optimistic and positions us to face the future with confidence and certainty.

In the final year of this Council term, we are very proud to be able to report to our community that throughout the past 12 months we have relished the opportunities presented and continued to chalk up a number of successes on behalf of the community.

Council has been responsive to the introduction of the State Government's rate capping system in 2016/17 and, over recent years, has purposefully set out to manage expenditure growth, while still preserving our investment in community assets and our capital program and services.

The proposed 2016/17 Annual Budget is therefore inclusive of the 2.5 per cent rate cap which the State Government has tied to the forecast movement of the Consumer Price Index (CPI).

However, it should be noted that the introduction of the rate capping scheme also coincides with a revaluation year. It is important for residents to understand that these two matters are quite independent of each other and that rate capping is applied to the average municipal rates and charge and not to each individual property.

Therefore depending on property values, rates and charges for an individual property may vary by more or less than the CPI.

Council's proposed 2016/17 Annual Budget, allocates \$90.6 million to deliver services and a further \$47.87 million to the capital program. Some highlights of the capital budget are:

- Community Building and building improvement projects - \$14.54 million
- Commencing construction of the Mullum Mullum Stadium as a multi-use stadium, including five sport courts with seating for up to 500 spectators and improvements to the existing hockey, bowls and tennis facilities, pedestrian and cycling access, as well as landscaping - \$7 million
- Road related projects, including ongoing refurbishment and renewal of local roads - \$10.44 million
- The "Manningham Bin Swap" which sees the replacement of approx 130,000 waste bins throughout the municipality that are at the end of their useful life - \$5.8 million
- New footpath construction as part of the Principle Pedestrian Network - \$0.91 million
- Strategic drainage works to protect properties and assets from inundation - \$2.89 million
- Ongoing upgrade of parks, open space and streetscapes - \$2.68 million.

We are pleased to report that through this Budget, Council also continues to honour the key priorities of delivering high quality responsive, value for money services which foster growth, support community health and wellbeing, and protect the environment.

Council will continue to work with the community to deliver services and initiatives that contribute to the six Strategic objectives that are outlined in our Council Plan and we remain focused on providing the community with these vital services in the core areas of waste collection, community and environmental health, libraries, animal management, food services and the arts.

While the future effect of the rate cap in the years beyond 2017 is yet to be tested we recognize that this new environment will require ongoing conversations with the community about our City's future priorities and services.

Manningham City Council - Annual Budget 2016/17

More information and a full copy of the proposed 2016/17 Annual Budget is available from our customer service desk or online at www.yoursaymanningham.com.au/201617-annual-budget

Jennifer Yang
Mayor

Warwick Winn
CEO

Manningham City Council - Annual Budget 2016/17**Budget Reports**

The following reports include all statutory disclosures of information and are supported by the analysis contained in sections 8 to 15 of this report.

This section includes the following reports and statements in accordance with the Local Government Act 1989 and the Local Government Model Financial Report.

- 1 Links to Council Plan
- 2 Services and service indicators
- 3 Financial statements
- 4 Financial performance indicators
- 5 Grants and borrowings
- 6 Detailed list of capital works
- 7 Rates and charges

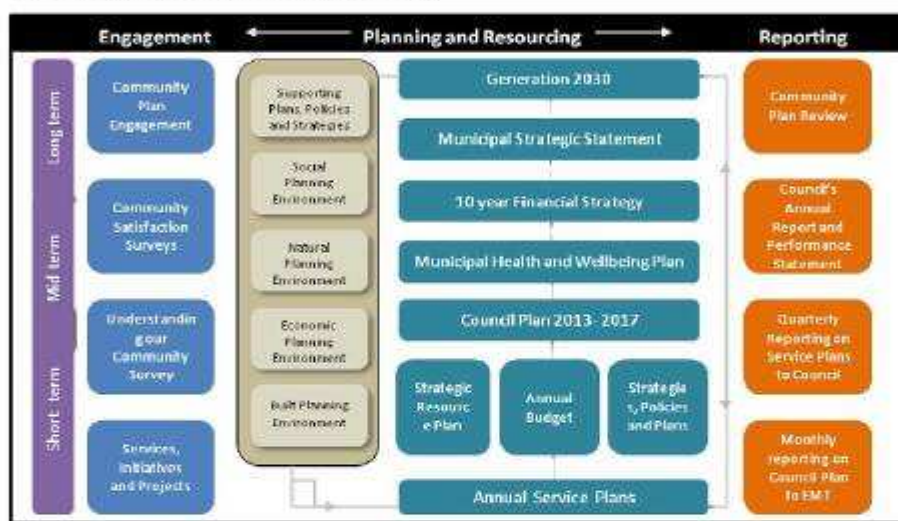
Manningham City Council - Annual Budget 2016/17

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Generation 2030), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

Council has a long term Community Plan (Generation 2030) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Council's long term Community Plan. The Strategic Resource Plan (SRP) summarises the financial and non-financial impacts of these objectives and strategies. The Annual Budget is then framed within the SRP. The diagram below depicts the Manningham City Council planning and accountability framework.



Source: Manningham City Council

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the SRP, is required to be completed by 30 June following a general election and is reviewed each year in advance of the commencement of the Annual Budget process.

1.2 Our purpose

Our vision

To be a city that values people, heritage and resources. A city with a strong economy and diverse social and natural environment, that will enrich our vibrant community.

Our mission

To serve our community by delivering valued services and programs that meet community expectations.

Our values

- **Honesty** - We commit to truth, integrity and goodwill in the community.
- **Inclusiveness** - We embrace and promote all people.
- **Transparency** - We will be open in our practices and communication with the community.
- **Equity** - We will be fair and impartial in serving the community.
- **Respect** - We will treat people with dignity and courtesy.

Manningham City Council - Annual Budget 2016/17**1.3 Strategic objectives**

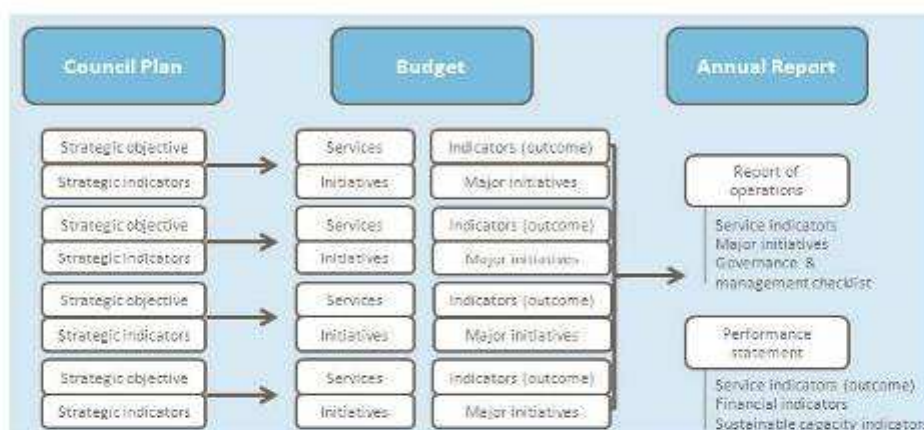
Council delivers services and initiatives that contribute to the achievement of each of the six Strategic Objectives as set out in the Council Plan for the 2013-2017 years. The following table lists the six Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. Our community spirit	Our municipality is a collection of communities each with a distinct character. We support diversity and recognise how differences can strengthen community spirit. We value and recognise the need to preserve our rich history as an important part of our identity. We strive to ensure harmonious neighbourhoods where everyone feels safe and secure.
2. Enjoy and protect our natural spaces	Our unique balance of City and Country is one of our defining traits. We value Manningham's natural environment and endeavour to maintain and protect it as a valuable community resource.
3. Getting from place to place	We acknowledge the importance of an integrated and efficient transport network with a variety of accessible, safe and affordable transport options to enable travel, in, out and around the area. The reduction on the reliance on cars is a priority for Council and we will endeavour to ensure pedestrian and bicycle routes are well integrated with connections to public transport and the City.
4. Planning for where we live	We recognise the need to continue to respond to the challenges of population growth. Council endeavours to take a considered and sustainable approach to development, respecting the natural environment. Council will work collaboratively with the community to ensure effective planning is in place and local infrastructure meets the needs of future populations.
5. Everything we need is local	We support sustainable, cohesive and well resourced communities with relevant services and facilities. Council seeks to ensure all community members have access to vital services that meet their needs. Promotion of distinct local villages and activity centres are valued and cultivated and we aim to support businesses and traders to build a resilient local economy.
6. Council leadership and organisational performance	We strive to be an innovative and progressive Council that actively seeks partnerships and opportunities to expand its knowledge base. Council leads through transparent processes and mechanisms, effective planning, advocacy and accountability. We pursue best practice in engaging our local community in the decision making process.

Manningham City Council - Annual Budget 2016/17

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2016/17 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes a number of major initiatives, initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify initiatives, major initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below:



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1: Our Community Spirit

To achieve our objective, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below:

Services

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Cultural Services	This service manages, develops and delivers a range of arts and cultural facilities, services and programs for the residents of, and visitors to, the City of Manningham.	544 (3) 541
Community Events, Programs and Community Grants	This service delivers a comprehensive events and festivals program, provides support for community-run festivals and cultural services and coordinates the Community Grants Program.	486 (8) 478
Community Planning	This service leads community consultation and engagement activities, corporate and community planning, organisational performance monitoring and reporting and community and social research.	291 0 291

Manningham City Council - Annual Budget 2016/17

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Health and Local Laws, Food safety and animal management	This service protects the community's health and well being by coordinating food safety support programs, animal management and enforcement of municipal local laws.	2,742 (1,737) 1,005
Building Services	This service provides statutory building services to the Council community including processing of building permits, emergency management responsibilities, fire safety inspections, audits of swimming pool barriers and investigations of complaints and illegal works.	816 (291) 525
Street lighting	This service provides for street lighting on Council's road network to enhance the safety and security of our community.	1,086 0 1,086
Street cleaning and litter pick up	This service is designed to keep the streets and surrounding areas looking neat, tidy and contributing the amenity and safety of the municipality. It includes mechanical kerb and street cleaning, roadside litter pick up and cleaning of footpaths at activity centres.	1,421 0 1,421
Traffic control and school crossings	This service supervises and monitors car parking facilities, school crossings and traffic control at community events to promote the safe use of Council and community assets.	1,335 (1,299) 36
Graffiti Removal	This service facilitates the prompt removal of graffiti from Council properties and also private properties where the graffiti is in a prominent position along main roads.	91 0 91

Major Initiatives

- (1) Implementation of the Live Well in Bulleen Community Strengthening Project - To promote better health outcomes for people in Bulleen by conducting new research that aims to understand ways to minimise social isolation and disadvantage.

Initiatives

- (2) To develop a Community Facilities Resourcing Plan.
- 3) To continue to implement Emergency Management Prevention and Preparedness Education Programs to promote community resilience in times of emergency events impacting on the City of Manningham.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance	(Number of critical non-compliance notifications and

Manningham City Council - Annual Budget 2016/17

2.2 Strategic Objective 2: Enjoy and Protect our Natural Spaces

To achieve our objective, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Natural and Built Environment	This services leads the protection and enhancement of biodiversity values, an integrated response to climate and energy issues and sustainable development policy and practice. The service is also responsible for the preparation and implementation of Council's Green Wedge and Bushland Management Strategies and for the planning, management, development and promotion of all Council Reserves and Parks and deliveries a range of programs and community capacity building.	1,181 0 1,181
Open Space and Recreation Planning	This service is responsible for the preparation and implementation of Council's Open Space and Recreation Strategies and for the management, planning and development of linear parks, conservation reserves and reserves of municipal significance.	624 0 624
Septic Tank Compliance	This service includes assessing applications, sand analysis, location identification for property owners. The objective is to protect the environment and enhance community health.	200 (18) 182
Parks and Recreation	This service provides the management, administration and maintenance activities for sports and recreation, sportsground maintenance, landscape maintenance, tree maintenance, bushland management, open space and parks maintenance and supervision of capital works projects.	11,774 (308) 11,466
Waste Services	This service provides kerbside rubbish collections of garbage, hard waste and green waste from all households and some commercial properties in Council. It also provides a waste call centre, education services and the strategic planning of waste services.	11,444 (780) 10,664
Underground Drains	This service performs the inspection, maintenance and cleaning of underground drains to ensure correct operation. A depreciation expense of \$3.6 million is recognised on the \$220 million worth of drainage assets assigned to this activity.	4,641 0 4,641

Major Initiatives

(4) To complete Mullum Mullum Creek Linear Park (Stage 3) - opening of the Trail.

Initiatives

(5) To implement the Bolin Bolin Billabong Integrated Water Management Project.

(6) Open Space Contribution proposed Planning Scheme Amendment.

(7) To develop and implement a revised Drainage Strategy that will coordinate, maintain and improve Manningham's drainage infrastructure to achieve acceptable standards of stormwater performance and management.

(8) To continue to implement environmental services and programs and encourage the community to engage with environmental sustainability issues and make environmental improvements in their everyday lives.

(9) To deliver a waste management system that is responsive to our community needs.

Manningham City Council - Annual Budget 2016/17

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

2.3 Strategic Objective 3: Getting from Place to Place

To achieve our objective, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	Expenditure /(Revenue) Net Cost \$'000
Roads, streets and bridges	This service provides the day to day maintenance of Council roads, bridges and footpaths and includes both sealed and unsealed road maintenance such as repairs to potholes, patching, resheeting and minor works. A depreciation expense of \$8.1 million is included relating to the \$191	12,692 (70) 12,622
Footpaths, vehicle crossings and kerb and channel	This service maintains Council's extensive footpath, vehicle crossings and kerb and channel assets. A depreciation expense of \$1.1 million is recognised on the \$56 million worth of assets assigned to this activity.	2,182 (412) 1,770
Line marking	This service maintains line marking on roads and also includes traffic management treatments at school crossings, local roads and car parks.	229 0 229
Signs and street furniture	This service maintains and repairs all traffic signals and roadside signs and furniture including guard rails on Council roads.	356 0 356
Public Transport	Advocate for improved public transport including Heavy Rail for Doncaster.	127 0 127

Major Initiatives

- (10) To continue Council's advocacy for improved public transport options for Manningham, including improvements to the bus, cycling, pedestrian and road network, and advocacy for heavy rail to Doncaster.

Initiatives

- (11) To implement the Doncaster Hill Mode Shift Plan as a high priority action of the Doncaster Hill Strategy.
- (12) Develop a program for the installation of facilities including seating in support of the Principal Pedestrian Network.

Manningham City Council - Annual Budget 2016/17**Service Performance Outcome Indicators**

Service	Indicator	Performance Measure	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.

2.4 Strategic Objective 4: Planning for Where We Live

To achieve our objective, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Geographic Information Systems (GIS)	This service provides data for Council's Geographic Information System (GIS), Global Positioning Systems (GPS), 3D Virtual Modelling, Intranet, Internet, Census Demographics, mapping and general data collection.	381 0 381
Strategic Land Use Planning and Development	This service provides strategic planning, urban design, landscape, heritage and development activities to ensure management of growth that is responsive to demographic, community, economic and social trends.	2,648 (5) 2,643
Statutory Planning	This service is responsible for the administration and enforcement of the Manningham Planning Scheme and various Acts and regulations pertaining to the statutory planning functions of Council.	3,589 (1,060) 2,529
Strategic Projects	This service is responsible for the delivery and implementation of Major Building Projects and other complex projects on Council's Capital Works Program and is responsible for the provision of strategic advice to Council on the development of strategies for sustainable transport, water conservation, water quality improvements and other sustainability matters.	1,009 (600) 409
Infrastructure Planning	This service provides for the provision of engineering expertise to prepare Council strategies and policies in the key infrastructure categories of road transport and safety, drainage, pathways and traffic design. The service plays a key role in delivering the capital works program and in the preliminary designs for future capital projects.	3,889 (459) 3,430
Developer contributions	This service relates to the collection of developer contributions required under the Manningham planning framework with funds for Council's capital works program. This includes open space and drainage contributions and the Doncaster Hill DCP.	0 (3,477) (3,477)

Major Initiatives

(13) Complete working drawings for the Mullum Mullum Stadium to enable the construction tender to be awarded.

Initiatives

(14) To continue to implement the high priority actions of the Manningham Residential Strategy by developing new planning policies and controls.

(15) To complete capital works in accordance with the proposed Program.

Manningham City Council - Annual Budget 2016/17

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Economic Development	Economic activity	Change in number of businesses (Percentage change in the number of businesses with an ABN in the municipality)	[Number of businesses with an ABN in the municipality at the end of the financial year less the number of businesses at the start of the financial year / Number of businesses with an ABN in the municipality at the start of the financial year] x100
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were upheld in favour of the Council)	[Number of VCAT decisions that upheld Council's decision in relation to a planning application / Number of decisions in relation to planning applications subject to review by VCAT] x100

2.5 Strategic Objective 5: Everything We Need is Local

To achieve our objective, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	Expenditure (Revenue) Net Cost \$'000
Library Services	This service provides a customer focused public library service that caters for the cultural, educational and recreational needs of residents and provides a focal point for the community where they can meet, relax and enjoy the facilities and services offered. The service is directly managed by the Whitehorse Manningham Regional Library Corporation with branches at Bulleen, Doncaster, The Pines and Warrandyte.	3,989 <u>0</u> 3,989
Community Services	This service provides strategic planning, policy development and direct service provision for a diverse range of childrens, family and community services. Key services include Maternal and Child Health, Immunisation, Manningham Early Years and the coordination of \$1.68 million in Funding and Service Agreement grants to community groups.	7,658 <u>(2,321)</u> 5,337
Aged and Disability Support Services	This service assist clients to remain and function within their own homes and the community with as much dignity and comfort as possible and prevent early or inappropriate admission to long-term residential care. Aged and Disability Support Services also assists older people to remain active and connected within their community. The service provides Council with strategic advice regarding aged and disability issues/trends/directions.	10,810 <u>(7,528)</u> 3,282
Art Gallery and Programs	This service provides for the running of the Art Gallery and art exhibitions at MC ² and associated public education programs, delivery of visual and performing arts courses and workshops at the Manningham Art Studios and the development and delivery of performing arts presentations at the Doncaster Playhouse Theatre.	651 <u>(282)</u> 369

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Service area	Description of services provided	Expenditure
		(Revenue) Net Cost \$'000
Economic Development and Tourism	This service provides support for the local business sector including promotional, educational and networking activities, investment attraction, promotion of tourism and driving enhancement of activity (shopping) centres.	413 (2) 411
Council Buildings	This service provides building maintenance services for Council's building assets and includes cyclic, major and emergency maintenance, minor capital works projects, cleaning and security and mechanical service. Essential Safety Measures compliance requirements are also managed by this service. A depreciation expense of \$3.0 million is included relating to the building assets assigned to this activity.	5,844 (268) 5,576
Function Centre and Hall Hire	This service provides for the management and hire of the Function Centre and hire of halls and other venues to community and commercial hirers.	1,977 (1,916) 61

Major Initiatives

- (16) To continue to implement the Economic Development Strategy with a particular focus on enhancing Manningham's tourism and activity centres to improve the economy of the City.

Initiatives

- (17) To promote a dementia friendly municipality
- (18) Consideration of the feasibility study findings which identifies and investigates options for the future relocation of the Bulleen Library.
- (19) To undertake a minor review of Active for Life Recreation Strategy. The Strategy guides the provision of recreation programs and facilities to better support the recreation needs of residents.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Home and Community Care	Participation	Participation in HACC service (Percentage of the municipal target population that receive a HACC service)	[Number of people that received a HACC service / Municipal target population for HACC services] x100
		Participation in HACC service by CALD people (Percentage of the municipal target population in relation to CALD people that receive a HACC service)	[Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100
Maternal and Child Health	Participation	Participation in MCH key ages and stages visits (Percentage of children attending the MCH key ages and stages visits)	Number of actual MCH visits / Number of expected MCH visits] x100
		Participation in MCH key ages and stages visits by Aboriginal children (Percentage of Aboriginal children attending the MCH key ages and stages visits)	[Number of actual MCH visits for Aboriginal children / Number of expected MCH visits for Aboriginal children] x100

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2.6 Strategic Objective 6: Council Leadership and Organisational Performance

To achieve our objective, we will continue to plan, deliver and improve high quality, cost effective, accessible and responsive services. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	Expenditure
		(Revenue) Net Cost
		\$'000
Councillors and Chief Executive	This area includes the Mayor, Councillors and Chief Executive Officer and associated support which cannot be easily attributed to the direct service provision areas.	1,843 (27) 1,816
Community Relations and Marketing	This service provides a range of activities to facilitate internal communication across the organisation, and between the organisation and the community and key stakeholders.	1,510 (2) 1,508
Customer and Civic Services	This service provides a range of customer service, governance, statutory and corporate support services and acts as the main customer interface with the community. Services include the coordination of council and committee meetings, contracted internal audit function and office support services at the Civic Centre.	4,459 (130) 4,329

Major Initiatives

(20) To engage the community in the development of the 2017 - 2021 Council Plan

Initiatives

- (21) To undertake the development of Council's Municipal Public Health and Wellbeing Plan in partnership with community, to ensure that Council meets its statutory obligations.
- (22) To employ additional IT resources to help deliver a range of critical IT projects and systems needed to support customer service and service delivery outcomes.
- (23) Enhance Council's customer service quality and responsiveness through strengthening processes and systems.
- (24) To work collaboratively across the organisation to identify improvements that will result in better service delivery and customer satisfaction in preparedness for the future.

Service Performance Outcome Indicators

The following indicators outlines how we intend to measure achievement of service objectives

Service	Indicator	Performance Measure	Computation
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

Manningham City Council - Annual Budget 2016/17**2.7 Performance Statement**

The service performance indicators detailed in the preceding pages will be reported on in the Performance Statement which is prepared at the end of the year as required by Section 132 of the Act and included in the 2016/17 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance and sustainable capacity (outlined in Section 4). The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

2.8 Reconciliation with budgeted operating result

	Net Cost (Revenue)	Expenditure	Revenue
	\$'000	\$'000	\$'000
1. Our Community Spirit	5,474	8,812	3,338
2. Enjoy and Protect our Natural	28,758	29,864	1,106
3. Getting from Place to Place	15,104	15,588	462
4. Planning for Where we Live	5,915	11,516	5,601
5. Everything we Need is Local	19,025	31,342	12,317
6. Council Leadership	7,653	7,812	159
Total services and initiatives	81,929	104,932	23,003
Other non-attributable	(219)		
Deficit before funding sources	81,710		
Funding sources:			
Rates & charges	92,897		
Capital grants	4,535		
Total funding sources	97,432		
Surplus for the year	15,722		

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3. Financial Statements

This section presents information in regard to the Financial Statements. The budget information for the years 2017/18 to 2019/20 has been extracted from the Strategic Resource Plan.

This section includes the following financial statements in accordance with the Local Government Act 1989 and the Local Government Model Financial Report.

- 3.1 Comprehensive Income Statement
- 3.2 Balance Sheet
- 3.3 Statement of Changes in Equity
- 3.4 Statement of Cash Flows
- 3.5 Statement of Capital Works
- 3.6 Statement of Human Resources

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3.1 Comprehensive Income Statement

For the four years ending 30 June 2020

	Forecast	Budget	Strategic Resource Plan		
	Actual 2015/16 \$'000	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000
Income					
General Rates	81,335	82,209	85,925	89,795	93,724
Waste charges	12,036	10,688	11,332	11,787	12,259
Statutory fees and fines	1,729	1,976	1,889	1,955	2,022
User fees	10,201	10,482	10,856	11,597	11,918
Interest income	1,596	1,530	1,194	1,244	1,239
Grants - Operating (recurrent)	9,685	10,982	11,201	11,425	11,653
Grants - Operating (non-recurrent)	218	76	78	80	82
Grants - Capital (non-recurrent)	3,552	2,512	3,276	266	68
Grants - Capital (recurrent)	1,812	2,023	1,181	1,209	1,237
Contributions - monetary	2,823	3,477	1,043	2,226	1,912
Contributions - non-monetary	464	464	464	464	464
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	402	400	2,433	300	315
Other income	881	964	998	1,033	1,070
Total income	126,734	127,783	131,870	133,381	137,963
Expenses					
Employee costs	48,397	49,825	50,634	51,432	52,337
Materials, services and contracts	12,194	11,633	12,019	12,523	13,402
Waste contracts	10,273	10,215	10,835	11,261	11,703
Utilities	2,778	2,721	2,627	2,758	3,001
Community grants	5,249	5,517	5,574	5,713	5,856
Depreciation and amortisation	20,347	21,441	22,033	22,091	22,708
Finance costs	309	386	374	363	263
Rate capping savings target	-	-	(428)	(872)	(1,435)
Other expenses	9,816	10,323	9,696	9,937	10,207
Total expenses	109,363	112,061	113,364	115,206	118,042
Surplus/(deficit) for the year	17,371	15,722	18,506	18,175	19,921
Other comprehensive income items that will not be reclassified to surplus or deficit in future periods:					
Net asset revaluation increment	32,695	33,666	34,673	35,764	36,909
Total comprehensive result	50,066	49,388	53,179	53,939	56,830

Manningham City Council - Annual Budget 2016/17

3.2 Balance Sheet

For the four years ending 30 June 2020

	Forecast	Budget	Strategic Resource Plan		
	Actual 2015/16 \$'000	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000
Assets					
Current assets					
Cash and cash equivalents	47,166	42,574	45,332	47,375	46,015
Trade and other receivables	8,096	8,046	8,345	8,649	8,867
Other assets	973	983	993	1,003	1,013
Total current assets	56,235	51,603	54,670	57,027	55,895
Non-current assets					
Investments in regional library corporation	1,992	1,992	1,992	1,992	1,992
Trade and other receivables	31	31	31	31	31
Investments	169	169	169	169	169
Property, infrastructure, plant & equipment	1,826,821	1,883,278	1,934,243	1,986,814	2,042,197
Intangible assets	2,279	2,783	2,826	2,733	2,657
Total non-current assets	1,831,292	1,888,253	1,939,261	1,991,739	2,047,046
Total assets	1,887,527	1,939,856	1,993,931	2,048,766	2,102,941
Liabilities					
Current liabilities					
Trade and other payables	10,290	10,770	11,125	11,480	11,923
Trust funds and deposits	6,568	7,033	7,498	7,963	8,428
Provisions	11,766	12,098	12,440	12,792	13,154
Interest-bearing loans and borrowings	-	253	263	3,913	285
Income received in advance	693	743	793	843	893
Total current liabilities	29,317	30,897	32,119	36,991	34,683
Non-current liabilities					
Provisions	778	715	652	589	526
Interest-bearing loans and borrowings	7,279	8,703	8,440	4,527	4,243
Total non-current liabilities	8,057	9,418	9,092	5,116	4,769
Total liabilities	37,374	40,315	41,211	42,107	39,452
Net assets	1,850,153	1,899,541	1,952,720	2,006,659	2,063,489
Equity					
Accumulated surplus	633,383	647,197	666,501	684,318	703,579
Asset revaluation reserve	1,213,092	1,246,758	1,281,431	1,317,195	1,354,104
Reserves	3,678	5,586	4,788	5,146	5,806
Total equity	1,850,153	1,899,541	1,952,720	2,006,659	2,063,489

Manningham City Council - Annual Budget 2016/17

3.3 Statement of Changes in Equity

For the four years ending 30 June 2020

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2017				
Balance at beginning of the financial year	1,850,153	633,383	1,213,092	3,678
Surplus/(deficit) for the year	15,722	15,722	-	-
Net asset revaluation increment/(decrement)	33,666	-	33,666	-
Transfer to other reserves	-	(3,477)	-	3,477
Transfer from other reserves	-	1,569	-	(1,569)
Balance at end of the financial year	1,899,541	647,197	1,246,758	5,586
2018				
Balance at beginning of the financial year	1,899,541	647,197	1,246,758	5,586
Surplus/(deficit) for the year	18,506	18,506	-	-
Net asset revaluation	34,673	-	34,673	-
Transfer to other reserves	-	(1,043)	-	1,043
Transfer from other reserves	-	1,841	-	(1,841)
Balance at end of the financial year	1,952,720	666,501	1,281,431	4,788
2019				
Balance at beginning of the financial year	1,952,720	666,501	1,281,431	4,788
Surplus/(deficit) for the year	18,175	18,175	-	-
Net asset revaluation	35,764	-	35,764	-
Transfer to other reserves	-	(2,226)	-	2,226
Transfer from other reserves	-	1,868	-	(1,868)
Balance at end of the financial year	2,006,659	684,318	1,317,195	5,146
2020				
Balance at beginning of the financial year	2,006,659	684,318	1,317,195	5,146
Surplus/(deficit) for the year	19,921	19,921	-	-
Net asset revaluation	36,909	-	36,909	-
Transfer to other reserves	-	(1,912)	-	1,912
Transfer from other reserves	-	1,252	-	(1,252)
Balance at end of the financial year	2,063,489	703,579	1,354,104	5,806

Manningham City Council - Annual Budget 2016/17

3.4 Statement of Cash Flows

For the four years ending 30 June 2020

	Forecast	Budget	Strategic Resource Plan		
	Actual 2015/16	2016/17	Projections		
	\$'000	\$'000	2017/18	2018/19	2019/20
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and waste charges	92,981	92,947	96,958	101,278	105,765
Statutory fees and fines	1,729	1,976	1,889	1,955	2,022
User fees	10,251	10,532	10,906	11,647	11,968
Grants - operating	9,903	11,058	11,279	11,505	11,735
Grants - capital	5,364	4,535	4,457	1,475	1,305
Contributions - monetary	2,823	3,477	1,043	2,226	1,912
Interest income	1,596	1,530	1,194	1,244	1,239
Trust funds and deposits	465	465	465	465	465
Other receipts	881	964	998	1,033	1,070
Employee costs	(47,840)	(49,384)	(50,323)	(51,122)	(51,710)
Materials and services	(11,913)	(11,334)	(11,706)	(12,199)	(13,297)
Waste contracts	(10,273)	(10,215)	(10,835)	(11,261)	(11,703)
Utilities	(2,778)	(2,721)	(2,627)	(2,758)	(3,001)
Finance costs	(309)	(386)	(374)	(363)	(263)
Other payments	(15,065)	(15,840)	(14,842)	(14,778)	(14,628)
Net cash provided by/(used in) operating activities	37,815	37,604	38,482	40,347	42,879
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(40,422)	(47,875)	(39,471)	(39,041)	(41,377)
Proceeds from sale of property, infrastructure, plant and equipment	952	4,002	4,000	1,000	1,050
Net cash provided by/ (used in) investing activities	(39,470)	(43,873)	(35,471)	(38,041)	(40,327)
Cash flows from financing activities					
Finance costs	-	1,920	-	-	-
Proceeds from borrowings	-	(243)	(253)	(263)	(3,912)
Repayment of borrowings	-	(1,677)	(253)	(263)	(3,912)
Net cash provided by/(used in) financing activities	-	1,677	(253)	(263)	(3,912)
Net increase/(decrease) in cash & cash equivalents	(1,655)	(4,592)	2,758	2,043	(1,360)
Cash and cash equivalents at the beginning of the financial year	48,821	47,166	42,574	45,332	47,375
Cash and cash equivalents at the end of the financial year	47,166	42,574	45,332	47,375	46,015

Manningham City Council - Annual Budget 2016/17

3.5 Statement of Capital Works

For the four years ending 30 June 2020

	Forecast	Budget	Strategic Resource Plan		
	Actual 2015/16 \$'000	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000
Property					
Buildings	11,127	14,725	14,149	4,648	4,275
Building improvements	114	61	64	66	69
Total buildings	11,241	14,786	14,213	4,714	4,344
Total property	11,241	14,786	14,213	4,714	4,344
Plant and equipment					
Plant, machinery and equipment	1,970	2,020	2,071	2,121	2,273
Fixtures, fittings and furniture	43	55	64	66	69
Computers and telecommunications	1,391	1,010	549	413	430
Total plant and equipment	3,404	3,085	2,684	2,600	2,772
Infrastructure					
Roads	9,830	10,445	11,708	16,392	17,096
Footpaths and cycleways	1,231	909	976	1,300	1,677
Drainage	1,957	3,772	2,834	3,044	3,155
Recreational, leisure and community	5,314	2,254	1,097	1,341	1,569
Waste management	-	5,800	-	-	-
Parks, open space and streetscapes	4,896	3,162	4,237	8,147	9,031
Off street car parks	104	356	326	229	432
Other infrastructure	2,445	3,306	1,396	1,274	1,301
Total infrastructure	25,777	30,004	22,574	31,727	34,261
Total capital works expenditure	40,422	47,875	39,471	39,041	41,377
Represented by:					
New asset expenditure	13,986	17,039	16,918	13,946	15,476
Asset renewal expenditure	18,150	25,221	17,980	19,165	19,479
Asset expansion expenditure	2,910	1,444	1,145	1,671	1,853
Asset upgrade expenditure	5,376	4,171	3,428	4,259	4,569
Total capital works expenditure	40,422	47,875	39,471	39,041	41,377

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3.6 Statement of Human Resources

For the four years ending 30 June 2020

	Forecast	Budget	Strategic Resource Plan		
	Actual 2015/16	2016/17	2017/18	2018/19	2019/20
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs - operating	48,397	49,825	50,634	51,432	52,337
Employee costs - capital	1,570	1,575	1,607	1,639	1,672
Total staff expenditure	49,967	51,400	52,241	53,071	54,009
	EFT	EFT	EFT	EFT	EFT
Staff numbers					
Employees	499.9	498.2	498.2	498.2	498.2
Total staff numbers	499.9	498.15	498.15	498.15	498.15

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Comprises				
	Budget 2016/17 \$'000	Permanent			Other Employee Costs \$'000
		Full Time \$'000	Part Time \$'000	Casual \$'000	
Chief Executive and Councillors	606	600	-	3	3
Shared Services	10,020	8,738	1,039	-	243
Community Programs	14,453	4,377	8,708	564	804
Strategic Governance	770	670	100	-	-
Planning and Environment	9,420	7,014	2,043	247	116
Assets and Engineering	14,330	13,393	683	-	254
Corporate Finance	226	-	-	-	226
Total expenditure	49,825	34,792	12,573	814	1,646

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget FTE	Comprises		
		Permanent Full Time	Part Time	Casual
Chief Executive and Councillors	3.0	3.0	-	0.0
Shared Services	69.1	77.2	11.9	-
Community Programs	150.0	41.4	103.7	4.9
Strategic Governance	6.9	6.0	0.9	-
Planning and Environment	90.3	65.6	22.3	2.5
Assets and Engineering	158.8	151.7	7.2	-
Corporate Finance	-	-	-	-
Total staff	498.2	344.8	146.0	7.4

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4. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual 2014/15	Forecast Actual 2015/16	Budget 2016/17	Strategic Resource Plan Projections:			Trend
						2017/18	2018/19	2019/20	+/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	7.0%	7.4%	8.1%	10.0%	10.8%	12.1%	+
Liquidity									
Working Capital	Current assets / current liabilities	2	208.1%	191.8%	167.0%	170.2%	154.2%	161.2%	-
Unrestricted cash	Unrestricted cash / current liabilities		80.4%	82.3%	57.7%	54.2%	48.8%	51.7%	-
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	8.3%	7.8%	9.8%	8.9%	8.3%	4.3%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.3%	0.3%	0.7%	0.6%	0.6%	3.8%	-
Indebtedness	Non-current liabilities / own source revenue		8.0%	7.4%	8.7%	7.9%	4.3%	3.9%	+
Asset renewal	Asset renewal expenditure / depreciation	4	71.3%	89.2%	117.6%	81.6%	86.8%	85.8%	o
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	5	75.5%	78.1%	77.9%	77.2%	78.5%	78.9%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.2%	0.3%	0.2%	0.2%	0.2%	0.2%	o
Efficiency									
Expenditure level	Total expenditure / no. of property assessments		\$2,282	\$2,315	\$2,316	\$2,302	\$2,293	\$2,327	+
Revenue level	Residential rate revenue / No. of residential property assessments		\$1,832	\$1,922	\$1,870	\$1,924	\$1,966	\$2,033	+
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		8.3%	8.5%	8.5%	8.5%	8.5%	8.5%	o

Manningham City Council - Annual Budget 2016/17**Key to Forecast Trend**

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result – An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

2 Working Capital – The proportion of current liabilities represented by current assets. Working capital is forecast to decrease in 2016/17 year due to a run down in cash reserves to fund the capital program. The trend in later years is to remain steady at an acceptable level.

3 Debt compared to rates – Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

4 Asset renewal – This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 Rates concentration – Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

Manningham City Council - Annual Budget 2016/17**5. Other budget information (required by the Regulations)**

This section presents other budget related information required by the Regulations.

This section includes the following statements and reports

- 5.1.1 Grants operating
- 5.1.2 Grants capital
- 5.1.3 Statement of borrowings

Manningham City Council - Annual Budget 2016/17

5.1.1 Grants operating (\$1.16 million increase)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants is projected to increase by 11.7 per cent or \$1.16 million compared to 2015/16.

Increase

- Budget projections assume that 2016/17 Victoria Grants Commission contributions will be paid to councils in 2016/17, rather than early as was the case in 2015/16. This will increase grants by \$1.21 million over the 2015/16 levels.
- Cost escalation for Aged and Disability (Home help/linkages) Services operating grants is scheduled to increase by \$0.12 million.

Decrease

- A non-recurrent State Government grant of \$0.10 million was received in 2015/16 to invigorate the MC² community space

A list of operating grants by type and source, classified into recurrent and non-recurrent, is included below:

Grants - operating	Forecast	Budget 2016/17 \$'000	Variance \$'000
	Actual 2015/16 \$'000		
Recurrent - Commonwealth Government			
Victoria Grants Commission - General purpose	1,188	2,400	1,212
Community health	140	143	3
Family and children	8	8	-
Recurrent - State Government			
Home help/linkages	6,272	6,359	87
Family and children	598	580	(18)
Maternal and child health	594	593	(1)
Food services	255	263	8
School crossing supervisors	153	156	3
Community health	126	126	-
Emergency services	96	96	-
Immunisation	77	79	2
Parks and recreation	70	70	-
Community safety	53	53	-
Others	55	56	1
Total recurrent grants	9,685	10,982	1,297
Non-recurrent - Commonwealth Government			
	-	-	-
Non-recurrent - State Government			
Community safety	44	39	(5)
Maternal and child health	50	-	(50)
Home help/linkages	-	32	32
Others	124	5	(119)
Total non-recurrent grants	218	76	(142)
Total operating grants	9,903	11,058	1,155

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5.1.2 Grants capital (\$0.83 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants has decreased by 15.5 per cent or \$0.83 million compared to 2015/16 due mainly to following key projects listed in the table below:

Grants - capital	Forecast		
	Actual 2015/16 \$'000	Budget 2016/17 \$'000	Variance \$'000
Recurrent - Commonwealth Government			
Roads to Recovery	1,432	1,256	(176)
Victoria Grants Commission - Local roads	380	767	387
Recurrent - State Government			
	-	-	-
Total recurrent grants	1,812	2,023	211
Non-recurrent - Commonwealth Government			
	-	-	-
Non-recurrent - State Government			
Mullum Mullum Highball Facility	53	703	650
Sheahans Road Highball Facility	-	500	500
Mullum Mullum Linear Park Stage 3	585	-	(585)
Aquarena Master Plan Implementation	573	-	(573)
Cleaner Yarra Hotspots Program	66	89	23
Koonung Park Floodlights	90	-	(90)
	1367	1,292	(75)
Non-recurrent - Community/club contributions	2,185	1,220	(965)
Total non-recurrent grants	3,552	2,512	(1,040)
Total capital grants	5,364	4,535	(829)

Section 6. "Analysis of Capital Budget" includes a more detailed analysis of the grants and contributions expected to be received during the 2016/17 year

5.1.3 Statement of Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2015/16 \$'000	2016/17 \$'000	Variance \$'000
Total amount borrowed as at 30 June of the prior year	7,279	7,279	0
Total amount proposed to be borrowed	-	1,920	(1,920)
Total amount projected to be redeemed	-	(243)	243
Total amount of borrowings as at 30 June	7,279	8,956	(1,677)

Manningham City Council - Annual Budget 2016/17**6. Capital works program**

This section presents a listing of the capital works projects that will be undertaken for the 2016/17 year.

The capital works projects are grouped by class and include the following:

- New works for 2016/17
- Works carried forward from the 2015/16 year

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Capital works program
For the year ending 30 June 2017

6.1 New works

Item No.	Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources				
			New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Asset sales \$'000	Borrowings \$'000
PROPERTY											
Buildings											
1	Buildings AMS (Ongoing program of funding the renewal of Council's Buildings assets. Sheahan Street Gym and Currawong Centre Y1)	2,475	-	2,475	-	-	-	-	2,475	-	-
2	Art Collection Conservation AMS (Ongoing program of funding the renewal of Council's art collection)	10	-	10	-	-	-	-	10	-	-
3	Public Art Program (Purchase of various items)	22	22	-	-	-	-	-	22	-	-
4	Colman Park Pavilion Extension	1,168	504	237	238	119	195	-	960	-	-
5	Zerbes Reserve Management Plan (Upgrade of buildings and facilities including landscaping, car parking furniture, signs and associated works)	338	294	84	-	-	-	194	144	-	-
6	Tunstall Square Maternal and Child Health Centre (Additional consulting room to address CHS issues)	100	25	25	25	25	-	-	100	-	-
7	Highbill Facilities Sheahans Road	1,160	550	210	185	175	1,100	-	-	-	-
8	Donvale Reserve Management Plan Implementation (Pavilion Upgrade and management plan items)	1,384	662	397	397	156	589	-	1,385	-	-
9	Domeney Reserve Pavilion Upgrade (Pavilion upgrade including two change rooms, amenities area and First Aid Room)	250	124	63	38	25	-	-	250	-	-
10	Highbill Infrastructure Plan Stage 1 - 2013/2017 (Mullum Mullum Stadium)	7,864	5,253	1,751	-	-	703	-	4,501	2,000	-
Total Buildings		14,475	7,814	5,256	863	542	2,987	194	9,694	2,000	-

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Item No.	Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources				
			New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Asset sales \$'000	Borrowings \$'000
Building Improvements											
11	Civic Office / Depot Upgrades (Ongoing upgrade and fit out to various areas and facilities, as required)	81	27	10	12	0	-	-	81	-	-
	Total Building Improvements	81	27	10	12	0	-	-	81	-	-
	TOTAL PROPERTY	14,838	7,841	5,272	876	548	2,687	164	8,765	2,000	-
PLANT AND EQUIPMENT											
Plant, Machinery and Equipment											
12	Plant Replacement Program (Ongoing program of replacing vehicles, plant and equipment)	2,020	-	2,020	-	-	-	-	1,020	1,000	-
	Total Plant, Machinery and Equipment	2,020	-	2,020	-	-	-	-	1,020	1,000	-
Fixtures, Fittings and Furniture											
13	Furniture & Equipment (Ongoing program of funding the replacement of office furniture & equipment)	55	-	55	-	-	-	-	55	-	-
	Total Fixtures, Fittings and Furniture	55	-	55	-	-	-	-	55	-	-
Computers and Telecommunications											
14	Computer Infrastructure (Replacement of Servers)	55	-	55	-	-	-	-	55	-	-
15	IT Strategy Initiatives (Replacement of IT equipment and hardware)	199	-	199	-	-	-	-	199	-	-
16	Replacement of Asset Management System	83	-	83	-	-	-	-	83	-	-
17	Other Computer Infrastructure (Ongoing program of funding Data Storage/Archives)	55	-	55	-	-	-	-	55	-	-
18	GIS/GPS Initiatives (Ongoing program of upgrading Hardware and Equipment)	25	-	25	-	-	-	-	25	-	-
19	Mobile Computing Initiatives	15	15	-	-	-	-	-	15	-	-
20	Invoice Scanning Solution	88	88	-	-	-	-	-	88	-	-
21	Purchase & Implement Project Management & Contract Management Solution	138	138	-	-	-	-	-	138	-	-

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Item No.	Capital Works Area	Project cost \$'000	Road expenditure type				Summary of funding sources				
			New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Asset sales \$'000	Borrowings \$'000
22	Technology One Upgrade (Software upgrade required that will provide latest software patches and new enhancements to ensure a robust and secure platform to meet current business requirements)	150	-	75	75	-	-	-	150	-	-
	Total Computers and Telecommunications	150	243	492	75	-	-	-	150	-	-
	TOTAL PLANT AND EQUIPMENT	2,885	243	2,567	75	-	-	-	1,605	1,000	-
	INFRASTRUCTURE										
	Roads										
23	Road Reserve & Drainage AMS (Ongoing program of finding the renewal of Council's road assets)	8,151	-	8,151	-	-	-	-	8,151	-	-
24	Project Man1 & Administration AMS (Ongoing project part of AMS program)	74	-	74	-	-	-	-	74	-	-
25	Advanced Design Fees (Fees for forward design of road, drainage and building projects as identified)	481	150	163	158	-	-	-	481	-	-
26	Traffic Control Devices Council Link Roads (Miscellaneous items as required for road improvement purposes and/or to meet specific standard requirements)	61	31	-	15	15	81	-	-	-	-
27	Road Management Strategy Implementation - Road Safety Link Roads (Miscellaneous works at congestion sites or intersection improvements)	364	38	103	146	78	-	-	364	-	-
28	Bicycle Strategy Implementation (Ongoing Program to construct bicycle paths, signage and barriers)	465	166	138	93	47	320	-	145	-	-
29	Road Safety Improvements - Local Roads (Miscellaneous safety initiatives that includes splitter islands, line marking and traffic control measures)	111	58	27	17	11	-	-	111	-	-
30	Traffic Management LATM Construction (Miscellaneous items as required for road improvement purposes)	122	81	-	37	24	122	-	-	-	-

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Item No.	Capital Works Area	Project cost £'000	Road expenditure type				Summary of funding sources				
			New £'000	Renewal £'000	Upgrade £'000	Expansion £'000	Grants £'000	Contributions £'000	Council cash £'000	Asset sales £'000	Borrowings £'000
31	Road Safety Improvements - Collector and Link Roads (Miscellaneous safety initiatives that includes splitter islands, line marking and traffic control measures)	78	39	19	12	8	78	-	-	-	-
32	Traffic Control Devices Local Roads (Miscellaneous items as required to meet specific standard requirements or upgrades)	37	9	10	11	7	37	-	-	-	-
33	Bus Bay Construction (Miscellaneous locations as required for access purposes)	49	49	-	-	-	49	-	-	-	-
34	Bus Shelter Installation (Miscellaneous items as required)	111	111	-	-	-	-	-	111	-	-
35	Road Management Strategy Implementation - Upgrades (Ong Street, Union/Beik/James/Anderson/Porter Street, Harris Gully/Tindals Road and Yarns Road)	2,896	524	524	529	419	1,358	-	740	-	-
36	Road System Improvements (Reforming and sealing of open channels)	61	-	15	31	15	-	-	61	-	-
37	Minor Capital Works Program (Ongoing program of minor miscellaneous roads and drainage works at various locations)	184	61	62	61	-	-	-	164	-	-
	Total roads	10,445	1,322	7,293	1,211	619	2,023	-	8,422	-	-
	Footpaths and Cycleways										
38	New Footpath Construction (New initiative to construct as part of the Principle Pathways Network)	640	640	-	-	-	-	-	640	-	-
39	Footpath Construction Council Properties (Construction on new footpaths on Council owned properties)	61	61	-	-	-	-	-	61	-	-
	Total Footpaths and Cycleways	808	808	-	-	-	-	-	808	-	-

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Item No.	Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources				
			New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Asset sales \$'000	Borrowings \$'000
Drainage											
	Drainage Strategy Implementation (Strategic drainage works to protect properties and assets from inundation)	2,670	607	002	881	-	-	-	2,670	-	-
41	Miscellaneous Drainage Improvements (Miscellaneous minor drainage works, as required across the municipality)	221	75	73	73	-	-	-	221	-	-
	Total Drainage	2,891	682	955	954	-	-	-	2,891	-	-
Recreational, Leisure and Community Facilities											
42	Leisure & Community AMS (Ongoing program of finding the renewal of Council's community & recreational assets)	45	-	45	-	-	-	-	45	-	-
43	Playspaces Development Program Implementation (Ongoing implementation of Council's PlaySpace Strategy - (11 Swinton Street Skate Bowl and Leeds Street PlaySpace)	455	220	227	-	-	-	455	-	-	-
44	Tennis Court Strategy Implementation (Ongoing program in line with Council Policy to modify and upgrade court surfaces)	117	20	99	26	-	81	-	56	-	-
45	Streetscape Replacement Program (Miscellaneous Replacement Program consistent with the Strategic Streetscape & Street Planting Program in Residential Estates)	71	53	18	-	-	-	-	71	-	-
46	Sportsground Refurbishment / Drainage Program (Ongoing upgrade of sportsgrounds as part of Water Conservation & Recreational Strategy - Wanga Park Reserve Y1)	111	30	36	37	-	-	-	111	-	-
47	Replacement of Play Equipment (Ongoing replacement of play equipment at Council Owned Child Facilities)	37	19	18	-	-	-	-	37	-	-
48	Miscellaneous Community Facilities (Ongoing replacement and upgrade of equipment at Council Owned Child Facilities)	37	25	12	-	-	-	-	37	-	-
49	Park Avenue Reserve Synthetic Soccer Pitch	1,854	528	210	211	105	110	-	844	-	-

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Item No.	Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources				
			New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Asset sales	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
50	Miscellaneous General Leisure (Ongoing replacement and upgrade of recreational assets)	123	92	31	-	-	-	123	-	-	
51	Bulleen Park Protective Felling	35	35	-	-	-	-	35	-	-	
	Total Rec, Leisure and Comrn'y Facilities	2,885	1,047	656	277	100	171	498	1,424	-	
	Waste Management										
52	Waste Management Services (Bn. Replacement funded from reserves)	5,888	-	5,888	-	-	-	5,888	-	-	
	Total Waste Management	5,888	-	5,888	-	-	-	5,888	-	-	
	Parks, Open Space and Streetscapes										
53	Passive & Open Space AMS (Ongoing program of finding the renewal of Council's open space assets)	455	-	455	-	-	-	455	-	-	
54	Mulum Mulum Stage 3 Section ii (Park Road to Healds Road) - Remaining Sections (Construction of footbridges, pathways/boardwalks, signage and bushland works)	814	461	153	-	-	65	210	339	-	
55	Streetscape Improvement Program (Strategic Streetscape & Street Planting Program across the municipality)	365	274	91	-	-	-	-	365	-	
56	Open Space Development Program (Development, upgrade and acquisition of open space, to ensure Council meets its obligations and commitments in the ongoing management of open space)	300	300	-	-	-	-	300	-	-	
57	Bushland Management Strategy Implementation (ongoing bushland improvements)	58	28	27	-	-	-	-	55	-	
58	Miscellaneous Open Space Projects (Ongoing open space improvements)	22	22	-	-	-	-	22	-	-	
59	Local Activity Centres (Infrastructure upgrades and improvements at local shops)	101	51	30	20	10	-	-	101	-	
60	Implementation of Horse Riding Strategy (ongoing improvements and upgrades to horse trails)	58	33	12	9	-	-	-	50	-	

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Item No.	Capital Works Area	Project (cost) \$'000	Asset expenditure type				Summary of funding sources				
			New	Renewal	Upgrade	Expansion	Grants	Contributions	Council cash	Asset sales	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
E1	Mulrum Mulrum Creek Linear Park / Carrowong - Stage 1 (landscaping, paths, furniture, signs and associated works)	123	92	31	-	-	-	-	123	-	
E2	Implementation of Concept Plans (Ongoing improvements on small reserves across the municipality)	37	37	-	-	-	-	-	37	-	
E3	Subdivisions Street Tree Planting (ongoing program as part of a subdivision requirement)	49	49	-	-	-	-	-	49	-	
E4	Lanford Reserve Development Plan Implementation (Barbworks and footpath Y1 and playarea, skatepark, public toilets, picnic and barbecue facilities, shelter, public art, signage and landscape works Y2 & Y3)	375	300	75	-	-	-	375	-	-	
E5	Melbourne Water Corridors of Green	36	36	-	-	-	36	-	-	-	
E6	Shearans Reserve Upgrade	166	70	-	30	-	-	-	100	-	
	Total Parks, Open Space and Streetscapes	2,882	1,753	884	55	10	101	885	1,886	-	
	Off Street Car Parks										
E7	Car Parks Reserves Upgrades (improvement works at smaller recreational parks)	25	-	-	25	-	-	-	25	-	
E8	Leeds Street Indented parking bays	331	166	82	83	-	-	-	331	-	
	Total Off Street Car Parks	356	166	82	108	-	-	-	356	-	

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Item No.	Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources				
			New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Asset sales \$'000	Borrowings \$'000
Other Infrastructure											
69	City Signage Project (Ongoing roll out of City entry & identification signage)	55	55	-	-	-	-	-	55	-	-
70	Street Furniture Throughout City (Ongoing implementation of new street furniture as required across the municipality)	55	44	11	-	-	-	-	55	-	-
71	Street Lighting Replacement Program (Low Energy Lighting)	32	-	17	5	6	-	-	32	-	-
72	Neighbourhood Activity Centres	849	420	175	187	86	-	-	849	-	-
73	Energy Efficiencies (Installation of sustainable public lighting across the municipality to replace existing street lamps)	1,920	960	960	-	-	-	-	-	-	1,920
74	Additional Street Lighting Control (Miscellaneous items as required with developments or safety improvements)	48	48	-	-	-	-	-	48	-	-
75	Yara Street - Pride of Place (Ongoing implementation of upgrade of infrastructure and landscaping in Warrandyte Township. New Total stock in FY2)	258	50	83	77	28	-	-	258	-	-
76	Cleaner Yara Liter Helpouts Program	50	50	-	-	-	89	-	-	-	-
Total Other Infrastructure		3,366	1,707	1,227	252	120	89	-	1,267	-	1,920
TOTAL INFRASTRUCTURE		28,474	7,888	16,877	2,857	854	2,384	7,175	16,895	-	1,920
TOTAL NEW CAPITAL WORKS 2016/17		45,895	15,975	24,716	3,807	1,402	4,971	7,369	26,835	3,020	1,920

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Item No.	Capital Works Area	Project cost £'000	Asset expenditure type				Summary of funding sources				
			New £'000	Renewal £'000	Upgrade £'000	Expansion £'000	Grants £'000	Contributions £'000	Council cash £'000	Asset sales £'000	Borrowings £'000
9.2 Works carried forward from the 2015/16 year											
PROPERTY											
Buildings											
77	Highball Facilities Sheehans Road	256	100	50	35	20	-	-	200	-	-
78	Donvale Reserve Management Plan Implementation (Pavilion Upgrade and management plan items)	50	25	10	15	5	-	-	50	-	-
	Total Buildings	256	125	60	40	25	-	-	250	-	-
	TOTAL PROPERTY	260	125	60	40	25	-	-	250	-	-
PLANT AND EQUIPMENT											
Computers and Telecommunications											
79	Purchase & Implement Project Management & Contract Management Solution	200	200	-	-	-	-	-	200	-	-
	Total Computers and Telecommunications	200	200	-	-	-	-	-	200	-	-
	TOTAL PLANT AND EQUIPMENT	200	200	-	-	-	-	-	200	-	-
INFRASTRUCTURE											
Drainage											
80	Drainage Strategy Implementation (Strategic drainage works to protect properties and assets from inundation)	881	300	291	290	-	-	-	861	-	-
	Total Drainage	881	300	291	290	-	-	-	861	-	-
Recreational, Leisure and Community Facilities											
81	Park Avenue Reserve Synthetic Soccer Pitch	168	84	34	34	17	-	-	169	-	-
	Total Rec, Leisure and Community Facilities	168	84	34	34	17	-	-	169	-	-

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Item No.	Capital Works Area	Project cost \$'000	Road expenditure type				Summary of funding sources				
			New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Asset sales \$'000	Borrowings \$'000
	Parks, Open Space and Streetscapes										
62	Mulim Mulim Stage 3 Section 6 (Park Road to Heads Road) - Remaining Sections (Construction of footbridges, pathways/boardwalks, signage and bystand works)	480	360	120					480		
	Total Parks, Open Space and Streetscapes	480	360	120					480		
	TOTAL INFRASTRUCTURE	1,530	744	445	324	17			1,530		
	TOTAL CARRIED FORWARD WORKS FROM 2015/16	1,000	1,000	565	364	42			1,000		
	6.3 Summary										
	PROPERTY	14,788	7,366	5,332	915	673	2,587	194	10,005	2,000	
	PLANT AND EQUIPMENT	3,085	443	2,567	75				2,095	1,000	
	INFRASTRUCTURE	30,004	8,630	17,322	3,181	571	2,354	7,175	15,525		1,320
	TOTAL CAPITAL WORKS	47,877	17,039	25,221	4,171	1,444	4,971	7,369	30,615	3,000	1,320

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7. Rates and charges

In developing the Strategic Resource Plan (referred to in Section 14.), rates and charges were identified as an important source of revenue, accounting for 72.7% of Council's total revenue in 2016/17. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The State Government have introduced the Fair Go Rates System (FGRS) which sets out the maximum amount councils may increase rates in a year. For 2016/17 the FGRS cap has been set at 2.5 per cent. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges across the whole municipality.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Manningham community. Key budget information about the rate increase, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council are provided in Sections 8 to 13 of this report.

Fair Go Rates System

Council has complied with the Fair Go Rates System introduced by the Victorian Government that caps average rates at 2.5 per cent for 2016/17. However, the general rates component of a ratepayers total bill may vary by more or less than the rates cap. This occurs for two key reasons:

- a) the cap is applied to general rates only and based on the average rates for all properties in the municipality (that is the cap is not applied to each individual property at an even 2.5 per cent).
- b) 2016 was a revaluation year, and updated property values will be used to calculate how much each owner pays in rates. In the 2016 revaluation, not all individual property values have moved at the same rate. In fact the changes in valuation has been very uneven across the municipality. If an individual property value movement is less than the municipal average then a rate increase lower than 2.5 per cent may apply (and where an individual property value movement is more than the municipal average then a rate increase more than 2.5 per cent may apply). Additional information regarding the movement of property values in the municipality is included in Section 15.)



It is also a common misunderstanding that as property values rise, councils collect more money overall — but they don't. Higher property values only change how much each property owner pays towards the total council budget, which must stay within the council's rate cap.

A ratepayers total rates and charges bill may also be influenced by two additional items:

- in 2016/17 Council is introducing a new waste service. The cost of waste service options have mostly either reduced (the standard waste service reduced by 24%) or not increased from the 2015/16 charge. A ratepayers selected waste option will influence their total rates and charges bill.

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• the Fire Services Property Levy, imposed by the State Government, is not included in the cap. This levy does not go to the council but is included in the total amount paid by ratepayers. It includes a variable component based on a percentage of a property's capital improved value, which could rise by more than inflation.

Information about rates and charges which the Act and the Regulations require to be disclosed in the Council's annual budget:

7.1 The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2015/16 cents/\$CIV	2016/17 cents/\$CIV	Change
Uniform Rate	0.002213	0.001738	-21.5%

7.2 The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2015/16 \$	2016/17 \$	Change
Residential	72,459,615	75,818,135	4.6%
Commercial	5,691,013	5,366,059	(5.7%)
Industrial	366,904	344,166	(6.2%)
Recreational	72,754	31,900	(56.2%)
Total amount to be raised by general rates	78,590,286	81,560,260	3.8%

7.3 The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or class of land	2015/16 \$	2016/17 \$	Change
Residential	44,625	45,217	1.3%
Commercial	1,768	1,814	2.6%
Industrial	204	198	(2.9%)
Cultural and Recreational	18	17	(5.6%)
Total number of assessments	46,615	47,246	1.4%

7.4 The basis of valuation to be used is the Capital Improved Value (CIV)

7.5 The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2015/16 \$	2016/17 \$	Change
Residential	32,742,709,000	43,629,055,000	33.2%
Commercial	2,571,628,000	3,087,863,750	20.1%
Industrial	165,795,000	198,048,000	19.5%
Cultural and Recreational	114,198,000	49,121,000	(57.0%)
Total value of land	35,594,330,000	46,964,087,750	31.9%

Manningham City Council - Annual Budget 2016/17**7.6 The municipal charge under section 159 of the Act compared with the previous financial year**

No municipal charge proposed

7.7 The estimated total amount to be raised by municipal charges compared with the previous financial year

No municipal charge proposed

7.8 The rate or unit amount to be levied for each type of service rate or charge under section 162 of the Act compared with the previous financial year

Type of Charge	Annual charge		Change
	2015/16 \$	2016/17 \$	
New Standard service 80 litre garbage, 240 litre recycling and 240 litre garden (formerly Service Choice B)	270.00	205.00	(24.1%)
Other waste options			
120 litre garbage, 240 litre recycling and 240 litre garden (formerly service choice A)	297.00	268.00	(9.8%)
120 litre garbage, 240 litre recycling and 120 litre garden (formerly service choice C)	268.00	268.00	0.0%
80 litre garbage, 240 litre recycling and 120 litre garden (formerly service choice D)	230.50	205.00	(11.1%)
120 litre garbage, and 240 litre recycling (formerly service choice E)	230.50	268.00	16.3%
80 litre garbage, and 240 litre recycling (formerly service choice F)	187.00	205.00	9.6%
Charge for larger 360 litre recycling bin	not available	30.00	100.0%
Additional 120 litre garbage - residential and non residential	178.00	160.00	(10.1%)
Additional 240 litre recycling - residential and non residential	75.00	58.50	(22.0%)
Additional 360 litre recycling - residential and non residential	not available	88.00	100.0%
Additional 120 litre garden - residential and non residential	165.00	77.00	(53.3%)
Additional 240 litre garden - residential and non residential	165.00	96.50	(41.5%)
Commercial 240 litre garbage	233.50	400.00	71.3%
Additional 240 litre commercial garbage	356.50	500.00	40.3%
Domestic change bin (charged per changeover not per annum)	45.50	45.00	(1.1%)

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7.9 The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2015/16	2016/17 *	Change
	\$	\$	
New Standard service 80 litre garbage, 240 litre recycling and 240 litre garden (formerly Service Choice B)	1,250,370	8,869,325	609.3%
Larger 120 L garbage additional charge	-	945,000	100.0%
120 litre garbage, 240 litre recycling and 240 litre garden (formerly service choice A)	5,380,667	-	(100.0%)
120 litre garbage, 240 litre recycling and 120 litre garden (formerly service choice C)	2,085,844	-	(100.0%)
80 litre garbage, 240 litre recycling and 120 litre garden (formerly service choice D)	1,241,012	-	(100.0%)
120 litre garbage, and 240 litre recycling (formerly service choice E)	856,769	-	(100.0%)
80 litre garbage, and 240 litre recycling (formerly service choice F)	388,586	-	(100.0%)
80 litre garbage and 1/2 share of 240 litre recycling (formerly service choice H)	9,888	-	(100.0%)
Additional garbage residential and non residential bin - 80 litre	1,392	1,088	(21.8%)
Additional garbage residential and non residential bin - 120 litre	193,486	173,920	(10.1%)
Additional garden residential and non residential bin - 120 litre	2,475	1,155	(53.3%)
Additional garden residential and non residential bin - 240 litre	87,285	51,049	(41.5%)
Additional recycling residential and non residential bin - 240 litre	44,025	34,340	(22.0%)
Commercial garbage - 240 litre	178,161	305,200	71.3%
Additional commercial garbage - 240 litre	86,986	122,000	40.3%
Special accommodation - retirement villages, nursing homes, MC*	136,425	144,309	5.8%
Supplementary charges	37,400	41,000	9.6%
Total	11,980,770	10,688,385	(10.8%)

* From 1 July 2016, a new waste collection service will come into effect. The new waste collection service will also incorporate the roll out of new bins to the community. At the time of preparing the 2016/17 Budget, the exact number of tenements using each waste service option was not known. For the purpose of finalising the total waste budget, it is assumed that all 43,000 tenements will be charged the new standard waste service charge, and of those 15,000 will choose a larger 120 litre garbage bin at an additional charge.

Manningham City Council - Annual Budget 2016/17

7.10 The estimated total amount to be raised by all rates and charges compared with the previous financial year

Type of Charge	2015/16 \$	2016/17 \$	Change
Residential	72,459,615	75,818,135	4.6%
Commercial	5,691,013	5,366,059	(5.7%)
Industrial	366,904	344,166	(6.2%)
Recreation Lands	72,754	31,900	(56.2%)
Subtotal	78,590,286	81,560,260	3.8%
Supplementary Rates	1,633,000	661,000	(59.5%)
Total General Rates	80,223,286	82,221,260	2.5%
Waste Charges	11,980,770	10,688,385	(10.8%)
Rates and charges	92,204,056	92,909,645	0.8%

7.11 Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa

7.12 Differential rates

No differential rates are proposed for 2016/17.

7.13 Rebates and Concessions

1. A concession equivalent to the rates otherwise payable is proposed for lands on which Council owned basketball facilities are operated by community based organisations under lease from Council.
2. Council proposes to offer holders of Low Income Health Care cards with an "LI" identifier a \$60 reduction on their 2016/17 Council rates.
3. Provide a waiver of rates under section 171 of the Local Government Act 1989 for 50% of the increase in rates to a ratepayer who is likely to experience financial hardship as a consequence of increases in the rates payable where:
 - The affected property is the ratepayers principal place of residence;
 - There is an increase in rates of 30% or greater that is attributable to the application of property values rising from the result of a general revaluation of properties in the municipality;
 - The rebate of concession or concession granted will assist in the proper development of the municipal district; and
 - The benefit to the community as a whole resulting from the granting of the above rebate or concession is the maintenance of of property values by avoidance of possible forced sale of principle places of residence or persons facing financial hardship due to general revaluation outcomes.

Manningham City Council - Annual Budget 2016/17

7.14 State Government Fire Services Property Levy

The revenue forecasts notes in section 1 of this appendix (and throughout the entire Budget document) exclude the Fire Services Property Levy.

During 2012 the State Government passed the Fire Services Property Levy Act. This legislation requires councils to charge ratepayers (and certain non-ratepayers), the Fire Services Property Levy, collect the monies and pass the full amount collected to the State Revenue Office. The 2016/17 Budget for Council, in accordance with the Accounting Standards arrangements, does not therefore include the Fire Services Property Levy collected on behalf of the State as Council has no entitlements to the monies collected.

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7.15 Recreation Land; Charges in Lieu of Rates

In accordance with Section 4 (4) of the Cultural and Recreational Lands Act 1963, Cultural and Recreational Lands be charged in lieu of rates as per the below schedule:

Property No.	Club	Address	Charges in Lieu of rates for 2015/16
10108	Veneto Club	191 Bulleen Road, Bulleen	\$ 16,470
200634	Yarra Valley Country Club	9-15 Templestowe Road, Bulleen	\$ 15,427
43688	Doncaster Bowling Club	Rear 699 Doncaster Road, Doncaster	Nil
725760	Donvale Bowls Club	11 Springvale Road, Donvale	Nil
38902	Greythorn Bowling Club	7 Gregory Court, Bulleen	Nil
255770	Templestowe Bowling Club	1-3 Swilk Street, Templestowe	Nil
725751	Doncaster Hockey Club	7 Springvale Road, Donvale	Nil
731907	Bulleen Tennis Club	284 Thompeons Road, Lower Templestowe	Nil
725769	Currawong Tennis Club	25 Springvale Road, Donvale	Nil
503032	Doncaster Tennis Club	802-804 Doncaster Road, Doncaster	Nil
731952	Donvale Tennis Club	36 Mitcham Road, Donvale	Nil
732474	Park Orchards Tennis Club	568 Park Road, Park Orchards	Nil
732438	Serpell Tennis Club	7A Burleigh Drive, Templestowe	Nil
732447	South Warrandyte Tennis Club	64 Croydon Road, Warrandyte South	Nil
732429	Templestowe Park Tennis Club	94 Porter Street, Templestowe	Nil
732456	Warrandyte Tennis Club	12 Taroona Avenue, Warrandyte	Nil
732465	Wonga Park Tennis Club	6 Old Yarra Road, Wonga Park	Nil

Manningham City Council - Annual Budget 2016/17**Budget Analysis**

The following reports provide detailed analysis to support and explain the budget reports in the previous section.

This section includes the following analysis and information:

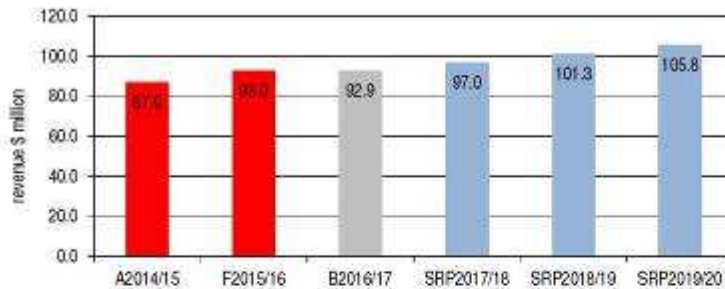
- 8 Summary of financial position
- 9 Budget influences
- 10 Analysis of operating budget
- 11 Analysis of budgeted cash position
- 12 Analysis of capital budget
- 13 Analysis of budgeted financial position
- 14 Strategic resource plan
- 15 Summary of other strategies
- 16 Rating strategy

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8. Summary of financial position

Council has prepared a Budget for the 2016/17 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, operating result, services, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

8.1 Rates and charges

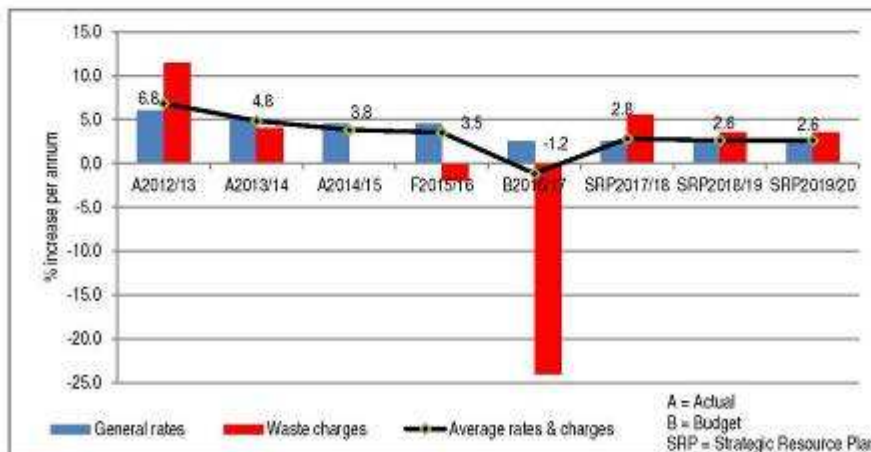


A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

Council raises revenue from general rates to fund operational services and capital infrastructure and from a waste charge to fund the waste collection and disposal service. In this challenging environment, this Council has been implementing strategies to cap the growth of operating expenditure. Limiting the growth of operational expenses has in turn limited rate rises, while still maintaining operational services and preserving our investment in community infrastructure. The chart below shows the average rates and charges increases since 2012/13.

The Council rates and charges for an average property in Manningham with a standard waste service is projected to drop by 1.17 per cent or \$23.00 savings for the year. This chiefly relates to cost reductions following the introduction of a new waste contract which will commence on 1 July 2016.

The reduction of 1.17 per cent for the year is comprised of a 2.5 per cent increase in the general rate, whilst the waste charge for the new standard waste service with an 80 litre waste bin will decrease from \$270 to \$205 (24.1 per cent reduction). The chart below shows a comparison of general rates and waste charges from 2012/13 to 2019/20.

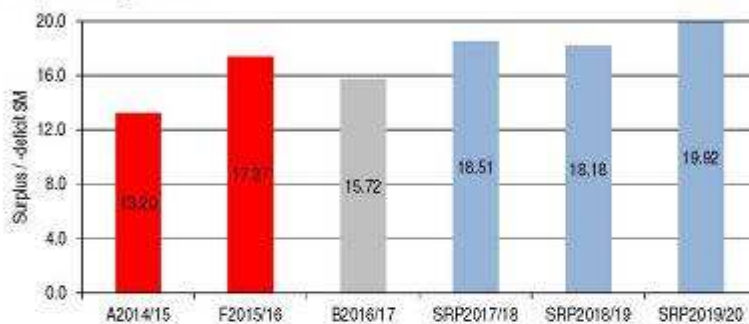


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In total, \$92.95 million is to be raised in general rate and waste charges, including \$0.66 million from growth in the number of rateable properties within the municipality during 2016/17. The strong growth and earlier decisions of Council regarding constraining operating expenditure have contributed to reducing the potential impact of the State Government rate new Fair Go Rates Systems which has capped rates increases to 2.5 per cent.

Council's Financial Strategy provides for the allocation of minimum of 33.0 per cent of rate revenue to the Capital Program and balance is applied to maintaining operational service levels in the municipality. For the 2016/17, Council is projecting to apply \$28.69 million or 34.9 per cent of rates to capital, exceeding the 33 per cent target by \$1.56 million.

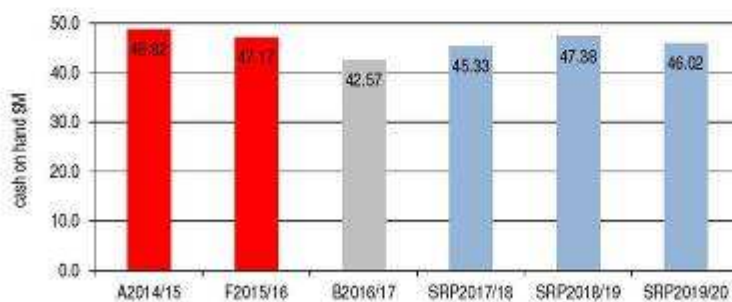
8.2 Operating result



To maintain financial sustainability and Council's ability to fund operational services and capital works program, it is critical for Council to generate a strong operating surplus in the budget and Strategic Resource Plan period. In 2016/17, Council is budgeting to generate a operating surplus of \$15.72 million and maintain a strong surplus during the four year Strategic Resource Plan (2016/17 to 2019/20).

The slight reduction in operating result in 2016/17 is due mainly to one off nature of \$1.90 million in supplementary rates raised in 2015/16. Section 10 of this Budget report provides detailed commentary on the key revenue and expenditure items that make up the surplus.

8.3 Cash and investments

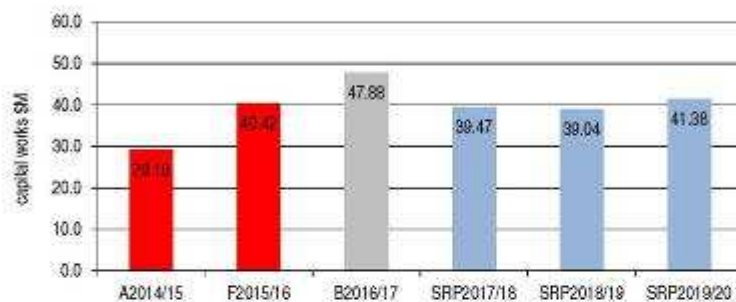


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Cash and investments are expected to decrease by \$4.59 million during the year to \$42.57 million as at 30 June 2017. The reduction chiefly relates to capital works funded in 2015/16 being expended in 2016/17 and the purchase of approximately 125,000 waste bins as part of a new waste contract to be funded from cash collected in prior years. Council holds cash balances to fund the daily working capital requirements and for specific statutory purposes in accordance with various legislative requirements. Of the \$42.57 million cash and investments balance, cash with restrictions or intended use total \$24.76 million leaving an unrestricted cash balance of \$17.81 million as at 30 June 2017. (Cash and investments are forecast to be \$47.17 million as at 30 June 2016).

Refer Section 11 and 13 for the Statement of Cash Flows and Balance sheet for detailed analysis of the cash position and components of restricted cash.

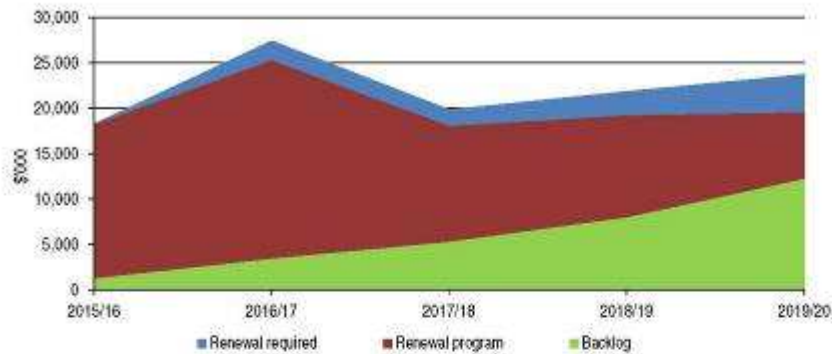
8.4 Capital works



The capital works program for the 2016/17 year is expected to be \$47.88 million of which \$1.98 million relates to projects which will be carried forward from the 2015/16 year. Of the \$47.88 million of capital funding required, \$28.64 million (or 59.8 per cent) will be funded from Council's cash (rates), \$5.80 million (or 12.1 per cent) from cash collected for the replacement of waste bins, \$1.57 million (3.3 per cent) from developer levies, \$3.00 million (or 6.3 per cent) from asset sales and balance of \$1.92 million from an external loan and carried forward component of \$1.98 million is fully funded from carried forward rates money. The capital expenditure program has been set and prioritised based on a process of consultation that has enabled Council to assess needs and develop sound business cases for each project. Key projects in this year's program include \$7.00 million for the Mullum Mullum Stadium, \$5.8 million for replacement of waste bins throughout the municipality and \$10.35 million to renew and improve Council's road network. (Capital works is forecast to be \$40.42 million for the 2015/16 year).

The graph below sets out the required and actual asset renewal over the life of the current SRP and the renewal backlog.

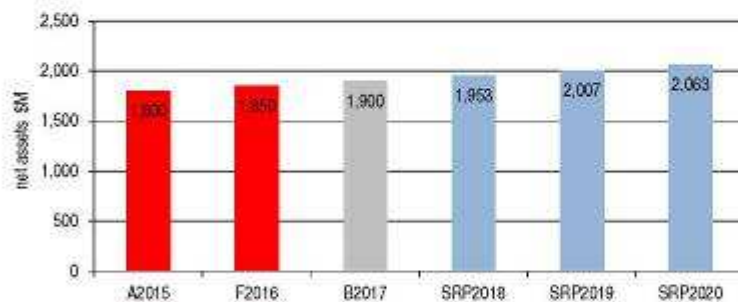
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At present, Council is similar to most municipalities in that it is presently unable to fully fund asset renewal requirements identified in the Strategy. While the Strategy is endeavouring to provide a sufficient level of annual funding to meet ongoing asset renewal needs, the above graph indicates that in later years the required asset renewal is not being addressed creating an asset renewal gap and increasing the level of backlog. Backlog is the renewal works that Council has not been able to fund over the past years and is equivalent to the accumulated asset renewal gap. As at the end of 2015/16, the total renewal gap is \$1.20 million and increases to \$12.18 million by 30 June 2020. The asset renewal gap should also be considered in the context of Council's total infrastructure assets of approximately \$450 million.

Refer Section 12 for an analysis of the capital budget.

8.5 Financial position

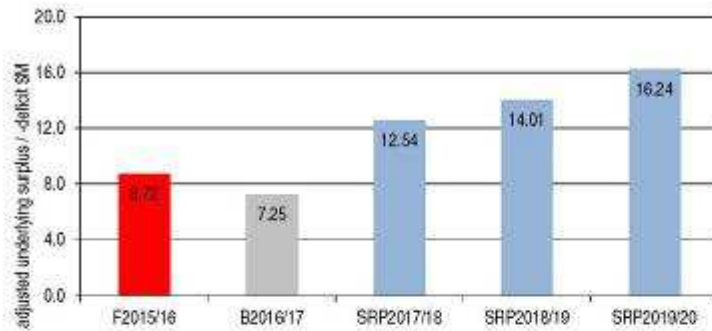


The financial position is expected to improve with net assets (net worth) to increase by \$49.39 million to \$1,899.54 million. The increase in net assets results mainly from the forecast increase in asset values from the revaluation of Council's land, buildings and infrastructure assets during 2016/17 and the large capital works program as detailed in Section 6 of this report. (Net assets is forecast to be \$1,850.40 million as at 30 June 2016).

Refer also Section 13 for an analysis of the budgeted financial position.

Manningham City Council - Annual Budget 2016/17

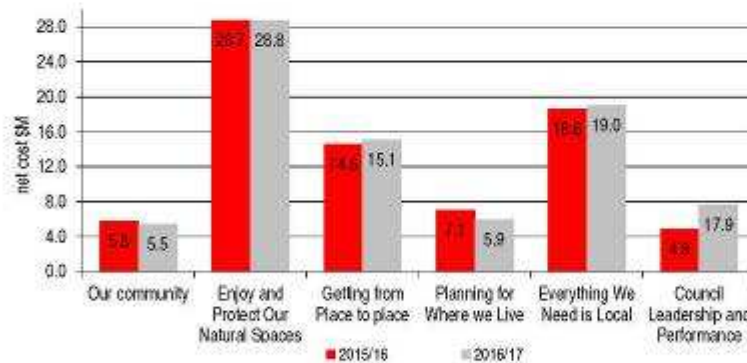
8.6 Financial sustainability



A high level Strategic Resource Plan for the years 2016/17 to 2019/20 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. One measure of sustainability is the adjusted underlying result, which excludes capital income and developer income (cash and non-cash) from the surplus. A positive adjusted underlying result ratio is an indication of financial stability, and the projected results for Manningham show a positive trend.

Refer Section 14 for more information on the Strategic Resource Plan.

8.7 Strategic objectives



The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan. The above graph shows the level of funding allocated in the budget to achieve the strategic objectives as set out in the Council Plan for the 2016/17 year.

The services that contribute to these objectives are set out in Section 2

Manningham City Council - Annual Budget 2016/17

8.8 Council expenditure allocations



The above chart provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends. Council overheads, governance costs and administrative costs are allocated to our external facing services using an internal overhead allocation model.

Manningham City Council - Annual Budget 2016/17**9. Budget influences**

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

9.1 Snapshot of Manningham City Council

Manningham City Council is located in Melbourne's north-eastern suburbs, and is situated between 10 and 32 kilometres from the Melbourne CBD. The City is bounded by the Yarra River, Banyule City and Nillumbik Shire in the north, Yarra Ranges Shire in the east, Koonung Creek, Maroondah City and the Cities of Whitehorse and Boroondara in the south and Banyule City and the Yarra River in the west.

The City encompasses a total land area of 114 square kilometres, including substantial green open spaces. Non-urban areas are used mainly for rural residential living, conservation and small scale agriculture. The City includes the suburbs of Bulleen, Doncaster, Doncaster East, Donvale, Nunawading (part), Park Orchards, Ringwood North (part), Templestowe, Templestowe Lower, Warrandyte, Warrandyte South and Wonga Park (part).

Manningham includes the vibrant centres of Doncaster Hill and The Pines, plus smaller neighbourhood and activity centres. It also contains bushland with significant native flora and fauna, the meandering Yarra River, orchards, vineyards and farms.

Manningham City Council provides more than 100 services to residents, ratepayers, businesses and community groups across the City, ranging from youth programs and family services, to libraries, economic development activities, planning, immunisation, environmental education, recycling services, and activities for seniors.

Population

As of 30 June 2015, the City of Manningham had an estimated resident population (ERP) of 118,523.

Ageing population

The age profile of Manningham shows the City has an older population. 19.9% of the Manningham population is aged over 65, compared to 13.1% across Melbourne. In contrast, only 4.6% were aged 0-4 years compared to 6.5% across Melbourne. The average age of Manningham residents is 42 years. This is the second-oldest median age of any Local Government Area in metropolitan Melbourne.

Births

In the 2014/15 financial year 1,123 babies were born in the municipality. (Source: Maternal and Child Health database).

Cultural diversity

The City is a highly culturally and linguistically diverse municipality. Many different cultural groups live in The Manningham community has become more diverse with an increasing proportion of residents born overseas. 36.5% of the population was born overseas, an increase of 2.5% from 34% in 2006. After Australia, the largest country of birth was China (5.9% of Manningham population), followed by Italy (3.2%), United Kingdom (3.1%), Malaysia (2.9%) and Greece (2.8%).

Almost four out of ten (38.8%) Manningham residents spoke a language other than English at home. Almost 15% of Manningham's population spoke a Chinese dialect at home, and this is now the major cultural group in the City, eclipsing the older Italian and Greek speaking population.

Manningham City Council - Annual Budget 2016/17**Housing**

Manningham continues to be an attractive municipality for families to live. There was a high proportion of couple families with children, as well as a low proportion of one-parent families in Manningham. Overall, 41% of families were couple families with children, and 9.4% were one-parent families, compared with 33.6% and 10.4% respectively for Greater Melbourne. Manningham has also a lower proportion of lone person households. Overall, the proportion of lone person households was 17.2%, compared to 22.3% in Greater Melbourne.

Education and occupation

Manningham has a higher proportion of residents holding formal qualifications, including Bachelor or higher degree, Advanced Diploma or Vocational qualifications. Overall, 50.7% of residents aged 15 and over held educational qualifications, compared with 47.3% for Greater Melbourne.

Budget implications

As a result of the City's demographic profile there are a number of budget implications in the short and long term as follows:

- Cultural and linguistic diversity means that Council needs to use a variety of media in languages other than English for mass communication with citizens and uses interpreting services for interpersonal communication with citizens. Council also draws on the abilities of its bilingual staff
- The relatively small area of Manningham City Council enables centralised key services and most citizens are able to reach Council facilities without extensive travel.
- Around 20 per cent of ratepayers are entitled to the pensioner rebate. As pensioners are often asset rich but income poor, the rate increase has a real impact on the disposal income of a significant proportion of our community. Council has hardship provisions in place but these can impact on cash balances when large volumes of ratepayers are involved.
- The City is experiencing an increase in property numbers and these mainly arise from higher density developments, especially in and around Doncaster Hill. This in turn places pressure on Council to provide services and infrastructure in the area to meet community needs and expectations.

9.2 External influences

In preparing the Annual Budget 2016/17, a number of external influences have been taken into consideration as they are likely to impact significantly on the services delivered by Council in the budget period. The major influences on the 2016/17 Annual Budget include:

Fair Go Rates System

The proposed budget proposes a rate increase of 2.5 per cent. This is in line with the new Fair Go Rates System (FGRS) which has capped rates increases by Victorian councils to the forecast movement of 2.5 per cent in the Consumer Price Index (CPI). While Council has not elected to apply to the Essential Services Commission (ESC) for a variation, it has re-prioritised its capital works program, saving \$200,000. This coupled with further ongoing operational savings and efficiencies of \$400,000 has enabled it to reduce its rates increase from the planned 4.5 per cent to the proposed 2.5 per cent increase.

Manningham City Council - Annual Budget 2016/17**Cost Shifting**

Cost shifts occur where Local Government provides a service to the community on behalf of the State and Federal Government, and over time the funds received by local governments do not increase in line with real cost of service increases. The difference represents a cost to Council (the ratepayer) and forms part of each year's rate increase. Had the State and Federal Government increase funding in line with the real cost, Council may have been able to adopt a rate increase lower than the capped rate of 2.5 per cent.

Some examples of services and revenue streams that are subject of cost shifts include:

- Continue to pause indexation of Federal Assistance Grants at 2013/14 levels until 2017/18 reducing Council's revenue in 2016/17 by \$240,000 and approximately \$800,000 from 2014/15 to 2017/18 when compared to previous forecasts.
- Declining State funding for library services as percentage of total operating costs from 40 per cent in 2002 to 16 per cent in 2014/15. If the State were funding libraries at the 2002 level of 40 per cent, Council would be able decrease its call on rates by \$700,000.
- It is projected that the State Government will increase the EPA landfill levy to \$62.03 per tonne for 2016/17. This represents an increase of almost 600 percent since 2008/09 when the levy was \$9.00 per tonne, adding over \$1.2 million to the Council rate bill.
- The escalation factor applied to numerous State grants not matching cost of service increase, including school crossings, maternal and child health, pre-school, immunisation and other grants.
- Statutory fees not escalated for CPI or cost of service increases - these include statutory planning, building fees, and many fines and infringements.

Other external influences

- The Consumer Price Index (CPI) increases on goods and services is forecast to be 2.5 per cent in 2016/17 (per FGRS capped rate). Council's costs are influenced only to a small degree by CPI movements.
- The main cost increases relate to employee costs, contracted services and building prices together with the cost of insurance, electricity, gas and water, all of which are forecast to increase by more than 2.5 per cent.
- Australian Average Weekly Earnings (AWE) growth for Public Sector full-time adult ordinary time earnings in the 12 months to May 2015 was 1.7% (ABS release 13 August 2015). The wages price index in Victoria is projected to be 3.25% per annum in 2016/17 and the subsequent two years (Victorian Budget Papers 2015/16).
- The State Government landfill levy is projected to increase by 2.5% to \$62.03 per tonne. The levy has increased almost 600 per cent from 2008/09 when the levy was \$9.00 per tonne, adding \$1.38 million to Council waste tipping costs.

Manningham City Council - Annual Budget 2016/17

- Councils across Australia raise approximately 3.5% of the total taxation collected by all levels of Government in Australia. In addition Councils are entrusted with the maintenance of more than 30 per cent of all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*. These revenues are excluded from the budget as Council is the collection agency with all funds received remitted to the State Government.
- Council staff wage increase are incorporated into Council's Enterprise Bargaining Agreement (EBA) with staff. The Agreement provides for a staff wage increase of 3.2 per cent in 2016/17. Council will renegotiate a new Collective Agreement during 2016/17 to commence on 1 July 2017.
- State Government legislated Local Government Performance and Reporting Framework (LGPRF) placed a greater requirement for Council to develop information collection and reporting systems to enable better accountability and transparency to governments, stakeholders and the community. The LGPRF includes a "My Gov" website where mandated performance indicators and comments on performance are displayed.

9.3 Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the preparation of the 2016/17 Budget. These include:

- The current Council has required the organisation to cap and contain the growth in operating expenditure. This strategy has delivered more than \$1.20 million in operating cost savings over the last three years while still maintaining service levels.
- The Financial Strategy principles provide for a minimum of 33 per cent of the rate revenue to capital. Where cash flow and the working capital ratio allows, additional cash beyond the 33 per cent of rates is applied to the capital works program.

9.4 Budget principles

In consideration of these influences, and Council's longer-term financial sustainability objectives contained in the Financial Strategy, a series of budget principles were established for the development of the Annual Budget 2016/17.

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Critical review of 2015/16 end of year forecasts.
- Maintaining existing service level with the aim to use less resources with an emphasis on innovation and efficiency.
- Full review of all staffing budgets.
- Salaries and wages to increase in line with current EBA.
- Zero based approach for consultancies and legal costs.
- New revenue sources, including fees and charges, to be actively pursued.
- Fees and charges to increase in line with CPI plus 1.0 per cent or market levels.
- Grants revenue included where there is high probability of securing the grant for the budget and forecast years.
- Grants revenue have been escalated by 2.0 per cent unless advised otherwise.
- Contracted costs to increase in line with contracts or agreements. In all other cases, general materials and services capped at CPI.

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- Construction and building material costs to increase in line with the Building Price Index.
- New initiatives or new employee proposals to be justified through a business case
- Real savings in expenditure and increases in revenue identified in 2015/16 to be preserved
- A minimum of 33 per cent of all general rates income is applied to the capital works program.
- All new capital work proposals to be evaluated by the Capital Works Committee subject to project ranking and total program funding as established by the Financial Strategy
- Council may vary its annual Capital Works Program during the year to ensure the maximum benefit is achieved from funds available and to offset delays in project delivery beyond Council's control.
- Operating revenues and expenses arising from completed 2015/16 capital projects to be included

9.5 Long term strategies

The budget includes consideration of a number of long term strategies and contextual information to assist Council to prepare the Budget in a proper financial management context. These include a Strategic Resource Plan (SRP) for 2016/17 to 2019/20 (Section 14), Rating Information (Section 15) and Other Long Term Strategies (Section 16) including borrowings, infrastructure and service delivery.

The SRP for 2016/17 to 2019/20 also takes into account strategies and plans adopted by Council. Please refer to SRP for the listing of these documents.

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10. Analysis of operating budget

This section analyses the operating budget including expected income and expenses of the Council for the 2016/17 year.

10.1 Budgeted income statement

	Ref	Forecast	Budget	Variance	
		Actual 2015/16 \$'000	2016/17 \$'000	\$'000	%
Total income	10.2	126,734	127,783	1,049	0.8%
Total expenses	10.3	(109,363)	(112,061)	(2,698)	(2.5%)
Surplus (deficit) for the year		17,371	15,722	(1,649)	-9.5%
Grants –non-recurrent capital	10.2.6	(3,552)	(2,512)	1,040	(29.3%)
Contributions - non-monetary assets		(464)	(464)	-	0.0%
Capital contributions - other sources	10.2.4	(4,635)	(5,500)	(865)	18.7%
Adjusted underlying surplus (deficit)		8,720	7,246	(1,474)	-16.9%

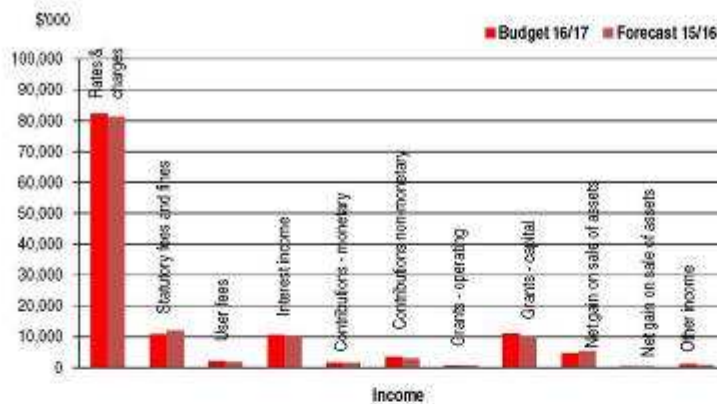
10.1.1 Adjusted underlying surplus (\$1.47 million decrease)

The adjusted underlying result is the net surplus or deficit for the year adjusted for non-recurrent capital grants, non-monetary asset contributions, and capital contributions from other sources (including developers' contributions). It is a measure of financial sustainability and Council's ability to achieve its service delivery objectives as it is not impacted by capital income items which can often mask the operating result. The adjusted underlying result for the 2016/17 year is a surplus of \$7.25 million which is a decrease of \$1.47 million from the 2015/16 year. In calculating the adjusted underlying result, Council has excluded grants received for capital purposes which are non-recurrent and capital contributions from other sources. Contributions of non-monetary assets are excluded as the value of assets assumed by Council is dependent on the level of development activity each year.

10.2 Income

Income Types	Ref	Forecast	Budget	Variance	
		Actual 2015/16 \$'000	2016/17 \$'000	\$'000	%
Rates and waste charges	10.2.1	81,335	82,209	874	1.1%
Waste charges	10.2.1	12,036	10,688	(1,348)	(11.2%)
Statutory fees and fines	10.2.2	1,729	1,976	247	14.3%
User fees	10.2.3	10,201	10,482	281	2.8%
Interest income	10.2.4	1,596	1,530	(66)	(4.1%)
Contributions - monetary	10.2.5	2,823	3,477	654	23.2%
Contributions non-monetary	10.2.6	464	464	-	-
Grants - operating	5.1.1	9,903	11,058	1,155	11.7%
Grants - capital	5.1.2	5,364	4,535	(829)	(15.5%)
Net gain on sale of assets	10.2.7	402	400	(2)	(0.5%)
Other income	10.2.8	881	964	83	9.4%
Total income		126,734	127,783	1,049	0.8%

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Source: Section 3

10.2.1 Rates and waste charges (\$0.47 million decrease)

Total rates and waste charges is proposed to decrease by \$0.47 million or 0.5 per cent over 2015/16 to \$92.90 million. This mainly relates to the introduction of a new waste contract in 2016/17 leading to lower user charges to customers and a high level of supplementary rates revenue in 2015/16 not recurring in 2016/17.

General rates (\$0.87 million increase)

The general rates income of \$82.21 million is comprised of:

- Base rate revenue of \$81.53 million
 - * forecast of 47,229 properties at 1 July 2016
 - * average rates per property \$1,726 (2.5 per cent increase on 2015/16 average rates)
- New properties/improvements to existing properties during 2016/17 of \$0.68 million

Strong growth in the number of properties being rated for the first time have contributed to reducing the potential impact of rate capping on Council in 2016/17. The loss of rate revenue following the introduction of rate capping has been assessed at \$0.6 million for 2016/17. The impact of rate capping is detailed further in Section 15 of the Budget.

The strong growth and earlier decisions of Council have enabled \$28.64 million of rate funds being applied to 2016/17 capital works program. This equates to 34.8 per cent of general rates revenue, which exceeds the minimum 33.0 per cent target by \$1.51 million.

The proposed budget increases the rebate to holders of the low income "LI" Health Care Card to \$60.00.

Waste charges (\$1.35 million decrease)

User charges for waste services are based on a user pay arrangement. Ratepayers are provided with a range of waste service options for choice of container size for domestic garbage, green waste and recyclables.

Following the introduction of a new collection contractor and revisions to the number and size of bins, total waste charges to residents are budgeted to drop by approximately \$1.35 million or 11.2 per cent over 2015/16. As a result of these changes, the charge for new 'standard waste service' (80 litre waste, 240 litre green and 240 litre recycling) is proposed to drop by \$65.00 or 24.0 per cent, from \$270.00 in 2015/16 to \$205.00 this year.

Manningham City Council - Annual Budget 2016/17**Total rates and waste charges bill for an average property**

	2015/16	2016/17	Change	
	\$	\$	\$	%
Average general rate	1,684.13	1,726.23	42.10	2.50%
Standard waste charge	270.00	205.00	65.00	(24.07%)
Total rates and waste charges bill	1,954.13	1,931.23	22.90	(1.17%)

Section 7. Rates and Charges - includes a more detailed analysis of the rates and charges to be levied for 2016/17 and the rates and charges specifically required by the Regulations.

10.2.2 Statutory fees and fines (\$0.25 million increase)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, *Public Health and Wellbeing Act 2008* registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are forecast to increase by 14.3 per cent or \$0.25 million compared to 2015/16 mainly due to:

- Parking infringements are forecast to increase by \$0.12 million to \$1.07 million
- Failure to vote fines resulting from the Local Government election is forecast to raise \$0.13 million in revenue

A detailed listing of statutory fees is included in Appendix A.

10.2.3 User fees (\$0.28 million increase)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities and the provision of human services such as child care and home help services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases do not exceed CPI plus 1.0 per cent or market levels.

The main contributors to the projected \$0.28 million increase in user fees revenue include:

Increase

- Biennial sale of the general valuation data to the State Revenue Office
- Additional revenue from the sale of recyclable materials through the waste contract
- Forecast increase of Council's Function Centre, hall hire utilisation and recoveries of utilities and outgoings from tenants at Council facilities leading to higher income

Decrease

- Reduced advertising projected income from bus shelter advertising
- The level of statutory planning permits is forecast to taper off from current highs

A detailed listing of fees and charges is included in Appendix A.

10.2.4 Interest income (\$0.07 million decrease)

Council's cash and deposits are invested in accordance with the Council Investment Policy with various financial institutions and include cash on hand, at call and short term deposits ranging from 90 to 365 days.

Income from Council's investment forecast to be 4.1 per cent lower than 2015/16 which is consistent with a forecast decrease in cash balances and projected further decline in interest rates. Interest revenue is based on an average interest rate of 2.90 per cent for 2016/17.

Manningham City Council - Annual Budget 2016/17**10.2.5 Contributions - monetary (\$0.65 million increase)**

Contributions relate to monies paid by developers in regard to public resort and recreation, drainage, Doncaster Hill Precinct and other levies in accordance with planning permits issued for property development. These revenues are restricted in how Council may expend them and therefore not available for general use.

Contributions are projected to decrease by \$0.65 million or 23.2 per cent compared to 2015/16 to \$3.48 million. This is mainly due to the timing of development projects in the municipality, particularly in and around Doncaster Hill, which is not in Council's control.

10.2.6 Contributions - non-monetary (no change)

The level of assets contributed to Council is forecast to remain at 2015/16 level. This generally represents land, infrastructure and land under roads transferred to council ownership by developers.

10.2.7 Net gain on sale of assets (no material change)

The net gain from the disposal of assets represents the difference between the sale price and the value of the asset on Council's asset register. The proposed asset sales in 2016/17 include:

- The programmed replacement of Council's plant, equipment and motor vehicle fleet.
- The proposed sale of part of Council's land holdings at Montgomery Street, Doncaster East. The proceeds from this sale are being fully applied to the capital program.

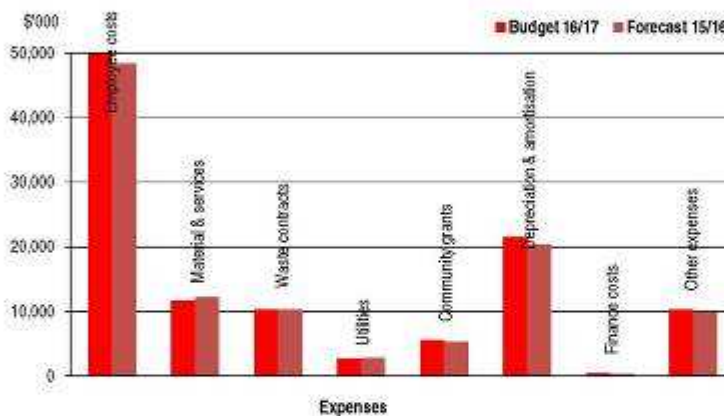
10.2.8 Other income (\$0.08 million increase)

Other income relates to a range of items such as private works, cost recoups and other miscellaneous income items. The other income is forecast to increase by \$0.08 million in 2016/17 to \$0.96 million chiefly due to

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10.3 Expenses

Expense Types	Ref	Forecast	Budget	Variance	
		Actual 2015/16 \$'000	2016/17 \$'000	\$'000	%
Employee costs	10.3.1	48,397	49,825	(1,428)	(3.0%)
Materials and services	10.3.2	12,194	11,633	561	4.6%
Waste contracts	10.3.3	10,273	10,215	58	0.6%
Utilities	10.3.4	2,778	2,721	57	2.1%
Community grants	10.3.5	5,249	5,517	(268)	(5.1%)
Depreciation and amortisation	10.3.6	20,347	21,441	(1,094)	(5.4%)
Finance costs	10.3.7	309	386	(77)	(24.9%)
Other expenses	10.3.8	9,816	10,323	(507)	(5.2%)
Total expenses		109,363	112,061	(2,698)	(2.5%)



Source: Section 3

10.3.1 Employee costs (\$1.43 million increase)

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, rostered days off, etc.

Employee costs are forecast to increase by 3.0 per cent or \$1.43 million compared to 2015/16. The increase is mainly attributable to Council's EBA for the 2016/17 year which provides for a head line salary increase of 3.2 per cent for Council staff. The budget escalation factor approved by Council for the 2016/17 year was capped at 2.9 per cent. The difference of approximately \$0.14 million represents cost savings and efficiencies that management have delivered when applying overall budget targets to service departments.

The key movements in staffing levels relate to:

- Additional (temporary) resources applied in Statutory Planning and Engineering and Technical Services to address high application volumes and processing backlogs (increase of 4.5 FTE)
- Full year effect of positions created in 2015/16 and funded from operational savings throughout service units and the IT transformation project (increase of 1.7 FTE)
- Maternity leave positions returning to work (increase of 0.5 FTE)

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- 2016/17 rate capping savings target of \$0.40 million applied to Home and Community Care services (reduction of 6.7 FTE)

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2016/17 \$'000	Comprises			Other Employee Costs \$'000
		Permanent Full Time \$'000	Part Time \$'000	Casual \$'000	
Chief Executive and Councillors	606	600	-	3	3
Shared Services	10,020	8,738	1,039	-	243
Community Programs	14,453	4,377	8,708	564	804
Strategic Governance	770	670	100	-	-
Planning and Environment	9,420	7,014	2,043	247	116
Assets and Engineering	14,330	13,393	683	-	254
Corporate Finance	226	-	-	-	226
Total expenditure	49,825	34,792	12,573	814	1,646

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget FTE	Comprises		
		Permanent Full Time	Part Time	Casual
Chief Executive and Councillors	3.0	3.0	-	0.0
Shared Services	89.1	77.2	11.9	-
Community Programs	150.0	41.4	103.7	4.9
Strategic Governance	6.9	6.0	0.9	-
Planning and Environment	90.3	65.6	22.3	2.5
Assets and Engineering	158.8	151.7	7.2	-
Corporate Finance	-	-	-	-
Total staff	498.2	344.8	146.0	7.4

10.3.2 Materials and services (\$0.56 million decrease)

Materials and services include the purchases of consumables, payments to contractors for the provision of services and utility costs. Materials and services are forecast to decrease by 4.6 per cent or \$0.56 million compared to 2015/16.

Increase

- Council elections in October 2016 will be run by the Australian Electoral Commission at a projected cost of \$0.43 million
- Purchased materials and contracted services expenditure is projected to increase by CPI of 2.5 per cent or \$0.25 million
- Maintenance costs associated with monitoring leachate at Stintons Reserve is projected to cost \$0.05 million in 2016/17

Decrease

- The opening of the revamped Aquarena aquatic complex will result in the cessation of business interruption costs payable to the operator costs payable to the operator under the existing contract, and the commencement of revenue flows to Council. The net change is projected to be \$1.16 million.

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- Contract valuation costs to decrease by \$0.12 million relating to the two year valuation cycle (2016/17 is not being a valuation year).
- The conclusion of a grant funded program to activate the MC² precinct will conclude in 2015/16. Grant revenues and associated expenditures will decrease by \$0.10 million
- Temporary contractor costs relating to the IT Transformation Project to decrease by \$0.10 million

10.3.3 Waste contracts (\$0.06 million decrease)

Waste contracts are budgeted to decrease by \$0.06 million decrease mainly due to the awarding of a new waste collection contract. The new contract will commence on 1 July 2016 will result in significant expenditure savings and a corresponding reduction in the waste charge to ratepayers (refer to 10.2.1 for a more detailed analysis).

An integral component of the waste budget is the State Government Land Fill Levy which is collected through the tipping charges. The levy is budgeted to increase by 2.5 per cent to \$62.03 per tonne and will generate in excess of \$1.61 million for the State Government from Manningham ratepayers in 2016/17.

10.3.4 Utilities (\$0.06 million decrease)

Utility charges cover costs incurred in street lighting, property rental, water, gas and electricity. Total utility expenditure is forecast to decrease by 2.1 per cent or \$0.06 million. The key service areas include:

- Electricity for street lighting is budgeted to cost \$1.06 million, a reduction of \$0.03 million. Following the introduction of the Efficient Street Lighting during 2016/17, street lighting electricity costs should drop by an estimated \$0.34 million in 2017/18 and deliver savings in the order of \$0.99 million over 7 years
- A reduction of \$0.08 million relating to the proposed new MCA lease agreement under which the MCA will be responsible for paying the Department of Health and Human Services land lease
- The total cost of electricity, gas and water for Council buildings and other facilities is budgeted at \$1.26 million, an increase of \$0.07 million or 6.2 per cent and primarily relates to increase in contract rates

10.3.5 Community grants (\$0.27 million increase)

Community grants include grants to community groups to undertake service provision in the community. Total grants including the Whitehorse Manningham Regional Library Corporation are forecast to increase by \$0.27 million to \$5.52 million in 2016/17. The library grant is budgeted to escalate by a additional one-off 2.50 per cent increase for 2016/17 in addition to base library grant increase of 2.50 per cent. Future library grant increase is subject to further negotiation between the Library Board and Council. The approved funding model for the Warrandyte Library provides for an increase to \$0.26 million. In addition to the Library grant, Council contributes a further \$1.92 million in community grants.

10.3.6 Depreciation and amortisation (\$1.09 million increase)

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. T

Depreciation and amortisation is a non-cash expense based on the proposed 2016/17 to 2015/26 Capital Works Program and is forecast to increase by \$1.09 million in 2016/17.

Refer to Section 6. 'Analysis of Capital Budget' for a more detailed analysis of Council's capital works program for the 2016/17 year.

Manningham City Council - Annual Budget 2016/17**10.3.7 Finance costs (\$0.08 million increase)**

Finance costs are forecast to be \$0.39 million or an increase of \$0.08 million and is made up of:

a) Interest of \$0.31 million relating to the \$7.28 million bond taken up to fund Council's defined benefits superannuation liability. The bond is for a fixed 5 year term, interest only (interest rate 4.24 per cent) and maturing in full on November 2019.

Council's long term financial strategy forecast a repayment period of ten years for the superannuation loan. Under the current arrangement:

- Interest is paid annually and noted as an expense
- The cash surplus on operations for each of the next 10 years includes \$0.73 million for the repayment of the loan principal
- At the end of each year, this cash is included in the accumulated cash surplus and noted as a restricted cash asset
- by November 2019 when the current bond matures, a total of \$3.64 million will have being generated, sufficient to repay 50 per cent of the bond principal
- In the lead up to November 2019, further modelling will be provided on options available to either repay the full liability or renegotiate a new bond/loan facility

b) Interest of \$0.08 million relating to a new loan of \$1.92 million to bring forward investment in efficient street lighting. Originally budgeted to be implemented over 7 years, the take up of a loan will see electricity usage cost savings of \$0.97 million over the 7 years period. Both interest and principle repayments are funded from existing capital works allocations and this project is funded in accordance with Council's Loan Borrowing Strategy and Principles.

10.3.8 Other expenses (\$0.51 million increase)

Other expenses relate to a range of unclassified items including insurances, telephone, legal expenses, councillor allowances, computing expenses, bank charges, postages, consultants, motor vehicle registrations and other miscellaneous expenditure items. Other expenses are forecast to increase by 5.2 per cent or \$0.51 million compared to 2015/16. This is mainly due to:

Increase

- The delivery schedule of key IT infrastructure and componentry as part of the IT Transformation project and other IT projects in 2016/17 will result in one-off IT related expenses increasing by \$0.56 million over 2015/16 levels
- New software packages either recently introduced or being introduced in 2016/17 will lead to additional licensing costs of \$0.18 million
- Additional IT leasing costs of \$0.13 million relating to the refreshing of Council's PC fleet
- The full year effect arising from the introduction of higher postage prices by Australia Post on 1 January 2016 will see postage costs increase by \$0.05 million or 21 per cent over 2015/16

Decrease

- A reduction in projected legal costs incurred in defending Council \$0.23 million

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11. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2016/17 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves. The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

11.1 Budgeted cash flow statement

	Ref	Forecast Actual 2015/16 \$'000	Budget 2016/17 \$'000	Variance \$'000	%
Cash flows from operating activities	11.1.1				
<i>Receipts</i>					
Rates and charges		92,981	92,947	(34)	(0.0%)
User fees and fines		11,980	12,508	528	4.4%
Grants - operating		9,903	11,058	1,155	11.7%
Grants - capital		5,364	4,535	(829)	(15.5%)
Contributions - monetary		2,823	3,477	654	23.2%
Interest income		1,596	1,530	(66)	(4.1%)
Other receipts		1,346	1,429	83	6.2%
		125,993	127,484	1,491	1.2%
<i>Payments</i>					
Employee costs		(47,840)	(49,384)	(1,544)	3.2%
Materials and services		(11,913)	(11,334)	579	(4.9%)
Waste contracts		(10,273)	(10,215)	58	(0.6%)
Utilities		(2,778)	(2,721)	57	(2.1%)
Finance costs		(309)	(366)	(77)	24.9%
Other payments		(15,065)	(15,840)	(775)	5.1%
		(88,178)	(89,880)	(1,702)	1.9%
Net cash provided by operating activities		37,815	37,604	(211)	(0.6%)
Cash flows from investing activities	11.1.2				
Payments for property, infrastructure, plant & equip.		(40,422)	(47,875)	(7,453)	18.4%
Proceeds from sale of property, infrastructure, plant & equip.		952	4,002	3,050	320.4%
Net cash used in investing activities		(39,470)	(43,873)	(4,403)	11.2%
Cash flows from financing activities	11.1.3				
Proceeds from borrowings		-	1,920	1,920	100.0%
Repayment of borrowings		-	(243)	(243)	0.0%
Net cash used in financing activities		-	1,677	1,677	100.0%
Net decrease in cash and cash equivalents		(1,655)	(4,592)	(2,937)	177.5%
Cash and cash equivalents at the beginning of year		48,821	47,166	(1,655)	(3.4%)
Cash and cash equivalents at end of the year	11.1.4	47,166	42,574	(4,592)	(9.7%)

Manningham City Council - Annual Budget 2016/17**11.1.1 Operating activities (\$0.21 million decrease)**

The decrease in cash inflows from operating activities is due mainly to employee costs and one-off IT related expenses in 2016/17. The cash outflows associated with employee costs is projected to increase by 3.2 per cent which is consistent with Council's Enterprise Bargaining Agreement. The increase outflow is partly offset by an increase in operating grants (refer to 5.1.1), user fees and monetary contributions (refer to 10.2).

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

	Forecast Actual 2015/16 \$'000	Budget 2016/17 \$'000	Variance \$'000
Surplus (deficit) for the year	17,371	16,722	(1,649)
Depreciation and amortisation	20,347	21,441	1,094
Loss (gain) on disposal of property, infrastructure, plant & equipment	402	400	(2)
Contributed assets	464	464	0
Net movement in current assets and liabilities	(769)	(423)	346
Cash flows available from operating activities	37,815	37,604	(211)

11.1.2 Investing activities (\$4.40 million decrease)

Capital works expenditure in 2016/17 is planned to be \$7.45 million greater than 2015/16 forecasts. This mainly relates to the planned expenditure of \$5.80 million expenditure to replace waste bins and \$1.98 million in capital projects carried forward from 2015/16 to 2016/17. Proceeds from the sale of assets represents the proposed part sale of Council's land assets on Montgomery Street and the cyclical replacement of part of the plant and vehicle fleet.

11.1.3 Financing activities (\$1.68 million increase)

In 2016/17, Council is planning to borrow \$1.92 million to bring forward investment in efficient street lighting and repayment of \$0.24 million of this loan during the year (refer to 10.3.7 for detailed analysis).

11.1.4 Cash and cash equivalents at end of the year (\$4.59 million decrease)

Overall, total cash and investments is forecast to decrease by \$4.59 million to \$42.57 million as at 30 June 2017. This mainly relates to significant large capital works program in 2016/17. Total cash and investments includes statutory, discretionary and other reserves, and is not available for Council's normal operations (see 11.2 for break up of cash reserves).

11.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June 2017 it will have cash and investments of \$42.57 million, which has been restricted as shown in the following table.

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	Ref	Forecast Actual 2015/16 \$'000	Budget 2016/17 \$'000	Variance \$'000
Total cash and investments		47,166	42,574	(4,592)
Restricted cash and investments				
Statutory reserves	11.2.1			
- Resort and recreation reserve and Doncaster Hill activity centre reserve		(3,482)	(5,390)	(1,908)
- Waste initiative/bin replacement		(14,808)	(8,758)	6,050
		(18,290)	(14,148)	4,142
Other restricted cash	11.2.2			
- Trust funds and deposits		(6,569)	(7,034)	(465)
- Manningham Recreation Association contribution for future capital works		(400)	-	400
- Asset sale proceeds to fund future capital works		-	(1,000)	(1,000)
- Cash held to fund 2015/16 carry forward capital works		(1,980)	-	1,980
		(8,949)	(8,034)	915
Unrestricted cash and investments	11.2.3	19,927	20,392	465
Intended use of cash	11.2.4			
- Loan repayment		(1,456)	(2,184)	(728)
- Superannuation Defined Benefits liability		-	(200)	(200)
- Family Day Care workcover liability		(196)	(196)	-
		(1,652)	(2,580)	(928)
Unrestricted cash adjusted for intended use of cash	11.2.5	18,275	17,812	(463)

11.2.1 Statutory reserves (\$15.95 million)

These funds must be applied for specified statutory purposes in accordance with various legislative requirements. While these funds earn interest revenues for Council, the funds are not available for other purposes. During 2016/17 Council will draw a projected \$6.05 million from cash collected in prior years to fund the purchase of a fleet of approximately 125,000 waste bins.

Cash collected from developer levies for open space and the Doncaster Hill Activity Centre contributions is retained in reserves until funding is required as part of the capital works program and other strategies. There are a number of properties in Manningham over which Council has placed a public acquisition overlay for strategic land purchases for transport (road) and open space purposes. Council does not control the timing of when the owners of these properties wish to sell, as a result the reserve needs to have sufficient cash to purchase these properties as they arise.

Manningham City Council - Annual Budget 2016/17**11.2.2 Other restricted cash (\$6.23 million)**

Council receives refundable deposits and other trust funds. This group includes contractor deposits, landscape, bonds for the hire of Council facilities and other works bonds. In addition, other restricted reserve includes cash held for capital works budgeted but not completed in 2015/16 financial year and future capital works funded from Council's asset sale proceeds and Manningham Recreation Association contribution. Section 6.2 contains further details on capital works funding. There is no amount shown as cash held to fund carry forward works at 30 June 2017, as it is expected that the capital works budget in the 2016/17 financial year will be fully completed.

11.2.3 Unrestricted cash and investments (\$20.39 million)

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants and contributions. Council regards these funds as necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

11.2.4 Intended use of cash (\$2.58 million)

This group includes cash set aside for specific future purposes by Council which is not subject to any external restriction or legislative requirements. This mainly includes:

- Loan repayment reserve for the future repayment of interest only bond maturing in November 2019. Each year, Council holds \$0.73 million and is forecast to have sufficient to repay \$3.64 million (50 per cent) of bond principal in November 2019.
- In 2016/17 Budget, Council proposes to commence a cash backed reserve to fund, if needed, a potential future defined benefits superannuation call.

11.2.5 Unrestricted cash adjusted for intended uses (\$17.81 million)

After adjusting for intended use of cash allocations, Council is forecasting to hold \$17.81 million as at 30 June 2017.

Manningham City Council - Annual Budget 2016/17

12. Analysis of capital budget

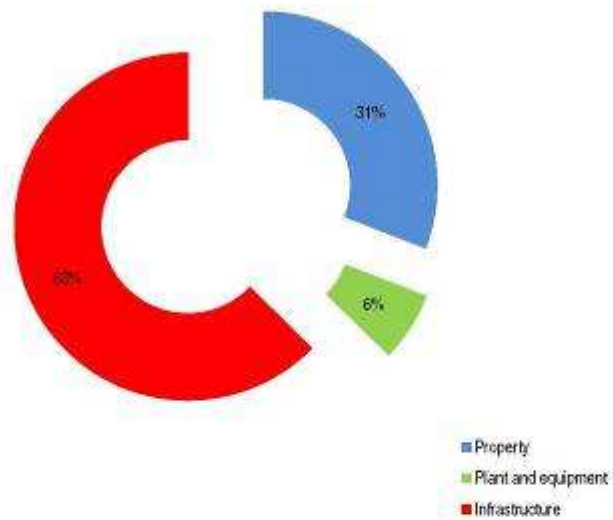
This section analyses the planned capital expenditure budget for the 2016/17 year and the sources of funding for the capital budget. Further detail on the capital works program can be found in Section 6.

12.1 Capital works

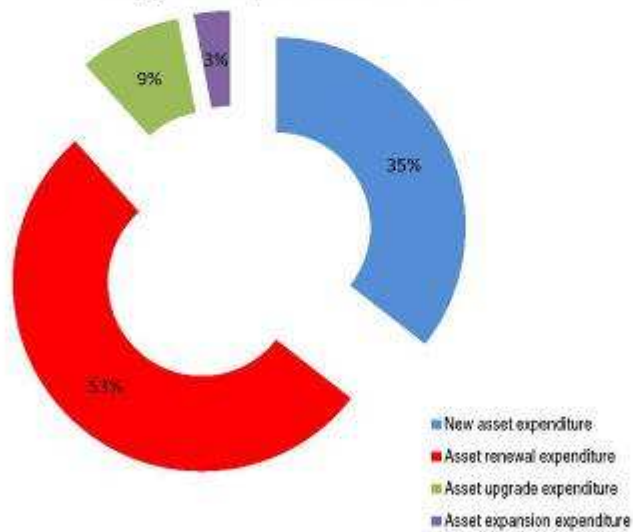
Capital Works Areas	Ref	Forecast Actual 2015/16 \$'000	Budget 2016/17 \$'000	Variance \$'000
Works carried forward	12.1.1			
Property				
Buildings		823	250	(573)
Building improvements		114	-	(114)
Total buildings		937	250	(687)
Total property		937	250	(687)
Plant and equipment				
Computers and telecommunications		596	200	(396)
Total plant and equipment		596	200	(396)
Infrastructure				
Roads		905	-	(905)
Footpaths and cycleways		302	-	(302)
Drainage		723	881	158
Recreational, leisure and community		335	169	(166)
Parks, open space and streetscapes		490	480	(10)
Other infrastructure		693	-	(693)
Total infrastructure		3,448	1,530	(1,918)
Total works carried forward		4,981	1,980	(3,001)
New works				
Property	12.1.2			
Buildings		10,304	14,475	4,171
Building improvements		0	61	61
Total buildings		10,304	14,536	4,232
Total property		10,304	14,536	4,232
Plant and equipment	12.1.3			
Plant, machinery and equipment		1,970	2,020	50
Fixtures, fittings and furniture		43	55	12
Computers and telecommunications		795	810	15
Total plant and equipment		2,808	2,885	77
Infrastructure	12.1.4			
Roads		8,925	10,445	1,520
Footpaths and cycleways		929	909	(20)
Drainage		1,234	2,891	1,657
Recreational, leisure and community		4,979	2,085	(2,894)
Waste management		-	5,800	5,800
Parks, open space and streetscapes		4,406	2,682	(1,724)
Off street car parks		104	356	252
Other infrastructure		1,752	3,306	1,554
Total infrastructure		22,329	28,474	6,145
Total new works		35,441	45,895	10,454
Total capital works expenditure		40,422	47,875	7,453
Represented by:				
New asset expenditure	12.1.5	13,986	17,039	3,053
Asset renewal expenditure	12.1.5	18,150	25,221	7,071
Asset upgrade expenditure	12.1.5	5,376	4,171	(1,205)
Asset expansion expenditure	12.1.5	2,910	1,444	(1,466)
Total capital works expenditure		40,422	47,875	7,453

Manningham City Council - Annual Budget 2016/17

Budgeted capital works 2016/17



Budgeted capital works 2016/17



Source: Section 3. A more detailed listing of capital works is included in Section 6.

Manningham City Council - Annual Budget 2016/17**12.1.1 Carried forward works (\$1.98 million)**

At the end of each financial year there are projects which are either incomplete or not commenced due to factors including planning issues, weather delays and extended consultation. For the 2015/16 year it is forecast that \$1.98 million of capital works will be incomplete and be carried forward into the 2016/17 year.

The more significant projects include the Drainage Strategy Implementation Program (\$0.88 million), Mullum Mullum Linear Park Stage 3 (\$0.48 million), Sheahans Road Highball Facility (\$0.20 million), Park Avenue Reserve Synthetic Soccer Pitch (\$0.17 million) and purchase and implementation of Project Management and Contract Management Solution (\$0.20 million).

12.1.2 Property (\$14.54 million)

The property class comprises buildings and building improvements including community facilities, municipal offices, sports facilities and pavilions.

For the 2016/17 year, \$14.54 million will be expended on building and building improvement projects. The more significant projects include:

- \$7.00 million for Highball Infrastructure Plan Stage 1
- \$2.48 million for ongoing refurbishment and renewal of Council's building assets
- \$1.98 million for Donvale Reserve Management Plan upgrade
- \$1.19 million for Colman Park Pavilion extension
- \$1.10 million for Highball Facilities Sheahans Road

12.1.3 Plant and equipment (\$2.89 million)

Plant and equipment includes plant, machinery and equipment, computers and telecommunications, and fixtures, fittings and furniture.

For the 2016/17 year, \$2.89 million will be expended on plant, equipment and other projects. The more significant projects include ongoing cyclical replacement of the plant and vehicle fleet (\$2.02 million), purchase, upgrade and replacement of information technology (\$0.81 million).

12.1.4 Infrastructure (\$28.47 million)

Infrastructure includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes, off street car parks and other structures.

Roads (\$10.44 million)

For the 2016/17 year, \$10.35 million will be expended on road projects. The more significant projects include:

- \$6.15 million for ongoing refurbishment and renewal of local road resurfacing
- \$2.10 million to upgrade various roads as part of Council's Road Management Strategy Program as part of Roads to Recovery projects
- \$0.48 million on advanced design fees (fees for forward design of road projects)
- \$0.47 million for ongoing program to construct bicycle paths, signage and barriers as part of Council's Bicycle Strategy Program
- \$0.36 million for Road Strategy and Transport

Manningham City Council - Annual Budget 2016/17**Footpaths and cycleways (\$0.91 million)**

For the 2016/17 year, \$0.85 million will be expended on new footpath construction as part of the Principle Pathways Network.

Drainage (\$2.89 million)

2016/17 capital budget includes \$2.67 million allocation for strategic drainage works to protect properties and assets from inundation.

Recreational, leisure and community facilities (\$2.09 million)

Recreational, leisure and community facilities includes Park Avenue Reserve synthetic soccer pitch expenditure of \$1.05 million and ongoing implementation of Playspaces Development Program of \$0.46 million.

Waste management (\$5.80 million)

During 2016/17, Council forecasts to replace approximately 130,000 waste bins throughout the municipality. Exact cost of bins is not known at the time of preparing 2016/17 capital budget and will be finalised once the waste tender is finalised. However earlier estimate indicates that this project will cost \$5.80 million covering bin purchases and rollout which will be funded from the waste bin reserve.

Parks, open space and streetscapes (\$2.68 million)

For the 2016/17 year, \$2.68 million will be expended on parks, open space and streetscapes. The more significant projects include:

- \$0.61 million for Mullum Mullum State 3 Section 6 (Park Road to Heads Road)
- \$0.46 million for ongoing program to fund the renewal of Council's open space assets
- \$0.38 million for Lawford Reserve Development Plan implementation
- \$0.37 million for Strategic Streetscape & Street Planting Program across the municipality
- \$0.30 million for ongoing upgrade and acquisition of open space to ensure Council meets its obligations and commitments in the ongoing management of Bushland Management Strategy implementation

Off street car parks (\$0.36 million)

Off street car parks capital budget of \$0.36 million is mainly to fund Lees Street intended parking bays

Other infrastructure (\$3.31 million)

Major projects include:

- \$1.92 million to install energy efficient street lighting across the municipality
- \$0.85 million for Neighbourhood Activity Centres
- \$0.26 million for Yarra Street - Pride of Place as part of ongoing implementation of upgrade of infrastructure and landscaping in Warrandyte Township

12.1.5 Asset renewal (\$25.22 million), new assets (\$17.04 million), upgrade (\$4.17 million) and expansion (\$1.44 million)

A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

Manningham City Council - Annual Budget 2016/17

During 2016/17, \$25.22 million (52.7 per cent) of the capital program will be expended on asset renewal, \$17.04 million (35.6 per cent) on new assets, \$4.17 million (8.7 per cent) and \$1.44 million (3.0 per cent) on asset expansion.

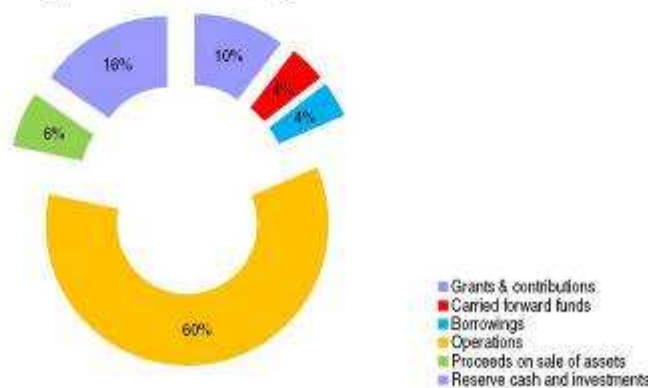
This balance ensures that assets/services continue to meet the needs of the community and capital expenditure and is consistent with Council's Financial Strategy of providing sustainable levels of capital funding to meet community needs and growth of the city.

Please note that Council may vary the detailed composition of the Capital Works Program during the year to ensure that maximum benefit is achieved from funds available and to offset delays in project delivery beyond Council's control.

12.2 Funding sources

Sources of funding	Ref	Forecast Actual 2015/16 \$'000	Budget 2016/17 \$'000	Variance \$'000
Works carried forward				
Current year funding				
Council cash				
- operations		4,981	1,980	(3,001)
Total works carried forward	12.1.1	4,981	1,980	(3,001)
New works				
Current year funding				
Grants & contributions	12.2.2	5,832	4,971	(861)
Borrowings	12.2.3	-	1,920	1,920
Council cash				
- operations	12.2.4	25,746	28,635	2,889
- proceeds on sale of assets	12.2.5	950	3,000	2,050
- reserve cash and investments	12.2.6	2,913	7,369	4,456
Total new works		35,441	45,895	10,454
Total funding sources		40,422	47,875	7,453

Budgeted total funding sources 2016/17



Source: Section 6

Manningham City Council - Annual Budget 2016/17**12.2.2 Grants - Capital (\$4.97 million)**

Capital grants include all monies received from State and Federal sources for the purposes of funding the capital works program. Significant grants. The budget forecasts capital grants and community contributions of \$4.97 million (including \$0.44 million of funds received in 2015/16 for 2016/17 capital works program):

- \$1.26 million Federal Roads to Recovery Program
- \$1.10 million for Sheahans Road Highball facility (\$0.50 million from State, \$0.40 million Manningham Recreation Association contribution received in 2015/16 and \$0.20 from Club)
- \$0.77 million Victorian Grants Commission road allocation
- \$0.70 million State grants for Mullum Mullum Stadium
- \$0.59 million Club contribution for Donvale Reserve pavilion upgrade
- \$0.43 million from various other community / club contribution for capital projects.

12.2.3 Borrowings (\$1.92 million)

Council is planning to borrow \$1.92 million to fund replacement of energy efficient street lights across the municipality.

12.2.4 Council cash - operations (\$28.64 million)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. Council's Financial Strategy provides for the allocation of a minimum of 33.0 per cent of rate revenue to the Capital Program. Council is forecasting to apply \$28.64 million or the equivalent of 34.8 per cent from the 2016/17 rate revenue to fund the capital works program.

12.2.5 Council cash - proceeds from sale of assets (\$3.00 million)

Proceeds from sale of assets are comprised of the planned and cyclical replacement of motor vehicles and plant items and Council's land holdings to fund the capital works program.

12.2.6 Reserve cash - reserve cash and investments (\$7.37 million)

The Council has statutory cash reserve that are available to fund part of the capital works program. These reserves include monies set aside for specific purposes.

Council has allocated \$7.37 million from reserves to fund for open space improvements, Doncaster Hill activity centre projects and the replacement of 125,000 waste bins that are at the end of their useful life.

Manningham City Council - Annual Budget 2016/17

13. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2015/16 and 2016/17. It also considers a number of key financial performance indicators.

13.1 Budgeted balance sheet

	Ref	Forecast	Budget	Variance	
		Actual 2016 \$'000	2017 \$'000	\$'000	%
Current assets	13.1.1				
Cash and cash equivalents		47,166	42,574	(4,592)	(9.7%)
Trade and other receivables		8,096	8,046	(50)	(0.6%)
Other assets		973	983	10	1.0%
Total current assets		56,235	51,603	(4,632)	(8.2%)
Non-current assets	13.1.2				
Investments in regional library corporation		1,992	1,992	-	0.0%
Trade and other receivables		31	31	-	0.0%
Investments		169	169	-	0.0%
Property, infrastructure, plant & equipment		1,826,821	1,883,278	56,457	3.1%
Intangible assets		2,279	2,783	504	22.1%
Total non-current assets		1,831,292	1,888,253	56,961	3.1%
Total assets		1,887,527	1,939,856	52,329	2.8%
Current liabilities	13.1.3				
Trade and other payables		10,290	10,770	(480)	(4.7%)
Trust funds and deposits		6,568	7,033	(465)	(7.1%)
Provisions		11,766	12,098	(332)	(2.8%)
Interest-bearing loans and borrowings		-	253	(253)	(100.0%)
Income received in advance		693	743	(50)	(7.2%)
Total current liabilities		29,317	30,897	(1,580)	(5.4%)
Non-current liabilities	13.1.4				
Provisions		778	715	63	8.1%
Interest-bearing loans and borrowings		7,279	8,703	(1,424)	(19.6%)
Total non-current liabilities		8,067	9,418	(1,361)	(16.9%)
Total liabilities		37,374	40,315	(2,941)	(7.9%)
Net assets	13.1.5	1,850,153	1,899,541	49,388	2.7%
Equity	13.1.6				
Accumulated surplus		633,383	647,197	13,814	2.2%
Asset revaluation reserve		1,213,092	1,246,758	33,666	2.8%
Reserves		3,678	5,586	1,908	51.9%
Total equity		1,850,153	1,899,541	49,388	2.7%

Source: Section 3

13.1.1 Current Assets (\$4.63 million decrease)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in term deposits at call or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$4.59 million during the year mainly to fund the capital works program during the year.

Manningham City Council - Annual Budget 2016/17

Trade and other receivables are monies owed to Council by ratepayers and others related to the general operations of Council. Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months. Both trade and other receivables and other assets are budgeted to remain consistent with 2015/16 levels.

13.1.2 Non-current Assets (\$56.96 million increase)

The increase in non-current assets chiefly relates to a forecast increase in assets values arising from the annual revaluation of Council's land, building and infrastructure assets. Along with the revaluation of \$33.67 million, the capital works program also contributes \$26.43 million to the increase in asset values after taking depreciation into account.

13.1.3 Current Liabilities (\$1.58 million increase)

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to increase by \$0.46 million in 2016/17.

Trust funds and deposits include contractor deposits, landscape, bonds for the hire of Council facilities and other works bonds and is expected to increase by \$0.47 million over 2015/16.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are expected to increase by \$0.33 million as at 30 June 2016.

During the year, Council is proposing to make principal repayment of \$0.25 million of interest bearing loan to fund street lighting project (refer below - 13.1.4).

Overall total current liabilities (that is, obligations Council must pay within the next year) are forecast to increase by \$1.33 million as at 30 June 2016.

13.1.4 Non-current Liabilities (\$1.36 million increase)

The liability for accrued long service leave provisions that are not yet an employee entitlement is forecast to remain consistent with 2015/16 levels.

Interest-bearing loans and borrowings are borrowings of Council. The Council is budgeting to borrow \$1.92 million during the year to bring forward investment in efficient street lighting. Originally this project was budgeted to be implemented over 7 years, the take up of a loan will see electricity usage cost savings of \$0.97 million over the 7 years period.

13.1.5 Net Assets (\$49.39 million increase)

Net assets is the difference between the value of total assets and value of total liabilities. It represents the net worth of Council as at 30 June.

As explained earlier, the increase in net assets of \$49.39 million results mainly from the forecast increase in asset values from the revaluation of Council's land, buildings and infrastructure assets during 2016/17 and the large capital works program as detailed in Section 6.

13.1.6 Equity and Reserves (\$49.39 million increase)

Total equity always equals net assets and is made up of the following components:

- Accumulated surplus which is the value of all the net assets less reserve that have accumulated over time
- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations

Manningham City Council - Annual Budget 2016/17

- Other reserves which Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. This group includes Public Resort and Recreation Reserve, Doncaster Hill Activity Centre Reserve and the Family Day Care Work cover Reserve. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.

13.1.7 Working Capital (\$20.71 million)

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Some of Council's cash assets are restricted in that they are required by legislation to be held in reserve for specific purposes or are held to fund carry forward capital works from the previous financial year.

The Working Capital Ratio indicates the ability of Council to meet expenses as they fall due. The forecast June 2017 Working Capital Ratio is 167.02 per cent and is calculated by dividing current assets into current liabilities.

The table below details the restricted cash and investment to calculate the unrestricted working capital as at 30 June 2017.

		Forecast		Variance	
		Actual 2016	Budget 2017	\$'000	%
		\$'000	\$'000	\$'000	
Current assets		56,235	51,603	(4,632)	(8.2%)
Current liabilities		29,317	30,897	(1,580)	(5.4%)
Working capital		26,918	20,706	(6,212)	(23.1%)
Restricted cash and investment -					
current assets					
- Statutory reserves	11.2.1	(18,290)	(14,148)	4,142	22.6%
- Other	11.2.2	(2,380)	(1,000)	1,380	58.0%
- Intended use	11.2.4	(1,652)	(2,560)	(928)	(56.2%)
Unrestricted working capital		4,596	2,978	(1,618)	(35.2%)

In addition to the statutory and other reserves as shown above, Council is also projected to hold \$2.58 million for intended use at 30 June 2017. Although not restricted by a statutory purpose, Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes.

13.2 Key assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2017 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- A total of 98.0 per cent of total rates and charges raised will be collected in the 2016/17 year, similar to recent performance
- Non-current investments (i.e. Equity share in Whitehorse Manningham Regional Library Corporation) are assumed to remain at current levels
- Employee entitlements will increase by existing entitlement patterns (estimate only)
- Other debtors and creditors to forecast at existing pattern (estimate only)
- Asset sales proceeds to be reinvested back into the Capital Works Program

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- An allowance for revaluation process of \$33.67 million has been provided in the property plant and equipment line item in the balance sheet for 2016/17
- Total capital expenditure of \$47.86 million will be fully spent in 2016/17
- Existing interest bearing loan is a fixed 5 year, interest only bond maturing in full in November 2019. A new loan of \$1.92 million is a fixed 7 year, interest and principal maturing in full in 2023.
- The Fire Services Levy introduced by the State Government on 1 July 2013 will be treated as an Agency Payment arrangement and will not appear in Council's financial statements.

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Long term strategies

This section includes the following analysis and information.

- 14 Strategic resource plan
- 15 Rating information
- 16 Other long term strategies

Manningham City Council - Annual Budget 2016/17**14. Strategic resource plan**

This section includes an extract of the adopted Strategic Resource Plan to provide information on the long term financial projections of the Council.

14.1 Plan development

The *Local Government Act 1989* requires a Strategic Resource Plan (SRP) to be prepared describing both financial and non-financial resources (including human resources) for at least the next four financial years to achieve the strategic objectives in the Council Plan. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

Council has prepared an SRP for the four years 2016/17 to 2019/20 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, while still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain existing services and service levels
- Achieve financial strategy objectives
- Maintain rates funding to capital at a minimum of 33 per cent

In preparing the SRP, Council has also been mindful of the need to comply with the following Principles of Sound Financial Management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information

The SRP is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

14.2 Financial resources

The following table summarises the key financial results for the next four years as set out in the SRP for years 2016/17 to 2018/19. Budget Reports Section include a more detailed analysis of the financial resources to be used over the four year period.

Indicator	Forecast	Budget	Strategic Resource Plan			Trend +/-
	Actual		Projections			
	2015/16 \$'000	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	
Surplus/(deficit) for the year	17,371	15,722	18,506	18,175	19,921	+
Adjusted underlying result	8,720	7,246	12,542	14,010	16,240	+
Cash and investments balance	47,166	42,574	45,332	47,375	46,015	+
Cash flows from operations	37,815	37,604	38,482	40,347	42,879	+
Capital works expenditure	40,422	47,875	39,471	39,041	41,377	+

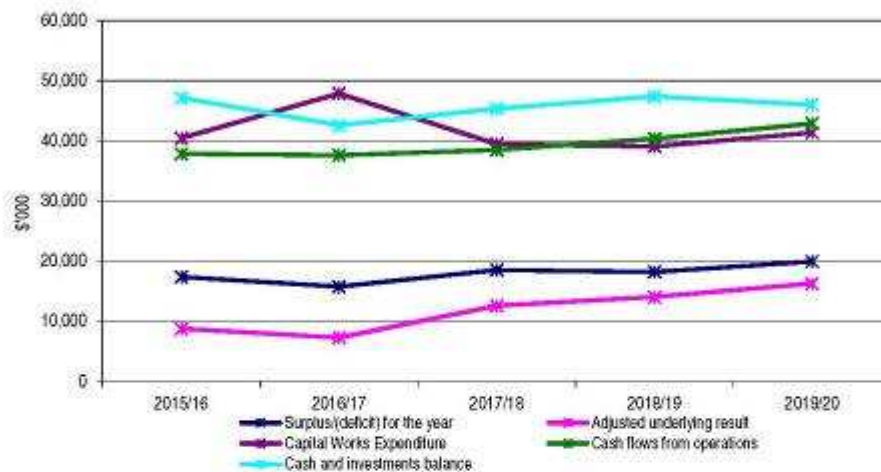
Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator

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- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

The following graph shows the general financial indicators over the four year period.



The key outcomes of the Plan are as follows:

- **Financial sustainability (Section 3.4)** - Cash and investments is forecast to increase over the four year period from \$42.57 million to \$46.02 million, which indicates a balanced budget on a cash basis in each year.
- **Rating levels (Section 15)** – Modest rate increases are forecast over the four years at an average of 2.5 per cent.
- **Service delivery strategy (section 16.3)** – Service levels have been maintained throughout the four years period. Operating surpluses are forecast in all four years to fund the extensive capital program. The underlying result is a measure of financial sustainability and is an important measure as once-off capital items can often mask the operating result.
- **Borrowing strategy (Section 16.1)** – Borrowings are forecast to reduce from \$8.96 million to \$4.53 million over the four years period. This includes new borrowings of \$1.92 million in 2016/17.
- **Infrastructure strategy (Section 16.2)** - Capital expenditure over the four years period will total \$167.76 million at an average of \$41.94 million.

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15. Rating information

This section contains information on Council's past and foreshadowed rating levels along with Council's rating structure and the impact of changes in property valuations.

15.1 Rating context

In developing the Strategic Resource Plan (referred to in Section 14.), rates and charges were identified as an important source of revenue as Council's primary source of revenue, accounting for approximately 72 per cent of the total revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Manningham community.

However, it has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases, particularly recent changes in property valuations and subsequently rates for some properties in the municipality. The following table shows a comparison of the last five years and the average rates per capita for the 2016/17 year.

Movement in total rates and charges bill for an average property	
2011/12	5.00%
2012/13	6.83%
2013/14	4.84%
2014/15	3.80%
2015/16	3.53%
Average increase over last five years	4.80%
Average increase for 2016/17	(1.17%)
Average rates per property	1,931.23
Average rates per capita 2016/17	\$765.73

The table indicates that over the past five years Council's average rate increase is below 5.0 per cent and for 2016/17 it is budgeted to be -1.17 per cent as a result of new waste collection contract (refer to Section 10.2.1). Besides this savings to ratepayers, Council is again offering a Council funded waiver of rates for the principal place of residence to a ratepayer who is the holder of a low income ("LI" designated) health care card. For 2016/17 the waiver is \$60, an increase from \$50 in 2015/16. This waiver is in addition to the State Government pensioner rebate (estimated at \$213 in 2016/17).

15.2 Current year rate increase

The 2016/17 Budget provides for funding to maintain existing service levels and deliver a strong capital works program of \$47.88 million. To achieve these objectives Council is proposing to increase the average general rate by 2.5 per cent (per the rate cap) and reduce waste charges by 24.1 per cent from their 2015/16 levels. The combination of these two outcomes will result in an average ratepayer having a combined rates and charges bill decrease of \$23 or 1.17 per cent.

	2015/16	2016/17	Change	
	\$	\$	\$	%
Average property rates	1,684.13	1,726.23	42.10	2.50%
Standard waste service	270.00	205.00	(65.00)	-24.07%
Total rates and waste charges bill	1,954.13	1,931.23	(22.90)	-1.17%

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15.3 Future rate increases

The following table sets out future proposed increases in revenue from rates and charges and the total rates to be raised, based on the forecast financial position of Council as at 30 June 2016.

Year	General Rate Increase %	Waste Charge Increase %	Average Increase *	Total Rates Raised \$'000
2015/16	4.50	-2.00	3.53	93,371
2016/17	2.50	-24.07	1.17	92,897
2017/18	2.50	5.50	2.80	97,257
2018/19	2.50	3.50	2.60	101,582
2019/20	2.50	3.50	2.60	105,983

* average property with standard waste service

15.4 Rating structure

Council has established a rating structure which is comprised of three key elements. These are:

- Property values, form the central basis of rating under the *Local Government Act 1989*
- A user pays component to reflect usage of certain services provided by Council

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

Council may make a further distinction within the rating system based on the purpose for which the property is used. This is known as differential rating. Council, has considered the application of differential rates for 2016/17 (including a differential rate for retirement villages), and elected to retain a uniform rate in the dollar for all properties regardless of their use.

Having reviewed the various valuation bases for determining the property value component of rates, Council has determined to apply a Capital Improved Value (CIV) basis on the grounds that it provides the most equitable distribution of rates across the municipality. There are currently no plans to change that basis.

The following table summarises the rates to be determined for the 2016/17 year. A more detailed analysis of the rates to be raised is contained in Section 7 'Statutory Disclosures'.

Rate type	How applied	2015/16	2016/17	Change
Uniform rate	Cents/\$ CIV	0.002213	0.001738	-21.5%
Waste charges	average cost	\$ 270.00	\$ 205.00	-24.1%

Council has a formal *Rating Strategy* that contains expanded information on Council's rating structure and the reasons behind its choices in applying the rating mechanisms it has used.

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15.5 General revaluation of properties

During the 2015/16 year, a revaluation of all properties within the municipality was carried out and will apply from 1 July 2016 for the 2016/17 year. The outcome of the general revaluation has been a significant change in property valuations throughout the municipality. Overall, property valuations across the municipal district have increased by 30.5 per cent. Of this increase, residential properties have increased by 31.5 per cent, commercial & industrial properties by 18.4 per cent.

The following table summarises the valuation changes between the 2014 and 2016 general revaluations for all properties by suburb, together with the rating changes between the 2015/16 and 2016/17 years based on a 2.5 per cent average rate increase and the valuation movements listed. Valuation data for 2016 has been lodged with the Victorian Valuer General and are awaiting final certification.

Suburb	Total number of properties	All properties		Residential only	
		Valuation Change (Decrease)	Rating Change	Valuation Change	Rating Change
Bulleen	4,728	30.6%	2.5%	31.4%	3.2%
Doncaster	9,649	29.5%	1.7%	32.6%	4.1%
Doncaster East	11,506	35.0%	6.0%	36.0%	6.8%
Donvale	4,693	28.7%	1.0%	28.8%	1.2%
Nunawading	129	42.7%	12.1%	43.9%	13.0%
Park Orchards	1,266	18.7%	-6.8%	18.7%	-6.8%
Ringwood North	121	19.3%	-6.3%	19.4%	-6.3%
Templestowe	6,302	31.5%	3.2%	31.8%	3.5%
Templestowe Lower	5,467	34.4%	5.6%	35.1%	6.1%
Warrandyte	2,057	23.2%	-3.3%	23.5%	-3.0%
Warrandyte South	214	19.7%	-6.0%	19.7%	-6.0%
Wonga Park	1,097	19.1%	-6.5%	19.1%	-6.5%
All properties	47,229	30.5%	2.5%	31.5%	3.3%
Average residential	45,217	31.5%	3.3%		
Average business	2,012	18.4%	-7.0%		

note: excludes Cultural & Recreational Lands

Key influences of the valuation changes across the municipal district include the impact of a continued strong property market for development sites, particularly within Doncaster Hill and along Main Roads within residential growth zones and having supporting planning schedules for medium to high density development.

In deliberating over the setting of the rate structure for the 2016/17 year, Council has been mindful of the greater increase in residential property valuations compared to those in the commercial and industrial business sectors.

In view of the outcomes of the general revaluation of all properties within the Council's municipal district during the 2015/16 year, Council has chosen that total rates and charges will decrease by 1.17 per cent compared to 2015/16. This will be achieved by reducing the rate in the dollar to offset the 31 per cent average increase in property valuations across the municipal district following the general revaluation.

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16. Summary of other strategies

This section sets out summaries of the strategies that have been developed and incorporated into the Strategic Resource Plan (SRP) including borrowings, infrastructure and service delivery.

16.1 Borrowings

In March 2014, Council adopted a Loan Borrowing Strategy with the objective to set in place the arrangements that protect and enhance the financial sustainability of Council through sound financial management practices. The Strategy came into effect on 25 March 2014. The overarching philosophy of the strategy is that loans create a liability which is a first call on rates. Therefore Council will not substitute loan borrowings for revenue, and as such Council will only consider taking loans where the forecast budgets provide revenues sufficient to service and repay loan commitments.

In November 2014, Council participated in a Local Government Bond issue to support its superannuation liability funding requirements. Under this arrangement, Council entered into a 5 year interest only loan bond with a value of \$7.28 million with the intention to repay 50 per cent in November 2019 and a new loan/bond facility taken out for a further 5 years for the remaining 50 per cent.

During 2015/16, no debt repayments were made and no new loans were taken up.

In 2016/17, Council is proposing to borrow \$1.92 million to bring forward investment in energy efficient street lighting. Originally budgeted to be implemented over 7 years, the take up of a loan will see procurement and electricity usage cost savings of \$0.97 million over the 7 year period.

The following table sets out future proposed borrowings, principal repayments, interest to be paid and loan balances.

Year	New Borrowings \$'000	Principal Repayments \$'000	Interest Payments \$'000	Balance 30 June \$'000
2015/16	-	-	309	7,279
2016/17	1,920	243	386	8,956
2017/18	-	253	374	8,703
2018/19	-	263	363	8,440
2019/20	-	3,912	263	4,528

The table below shows information on borrowings specifically required by the Regulations.

	2015/16 \$	2016/17 \$
Total amount borrowed as at 30 June of the prior year	7,279,000	7,279,000
Total amount proposed to be borrowed	-	1,920,000
Total amount projected to be redeemed	-	243,000
Total amount of borrowings as at 30 June	7,279,000	8,956,000

Manningham City Council - Annual Budget 2016/17

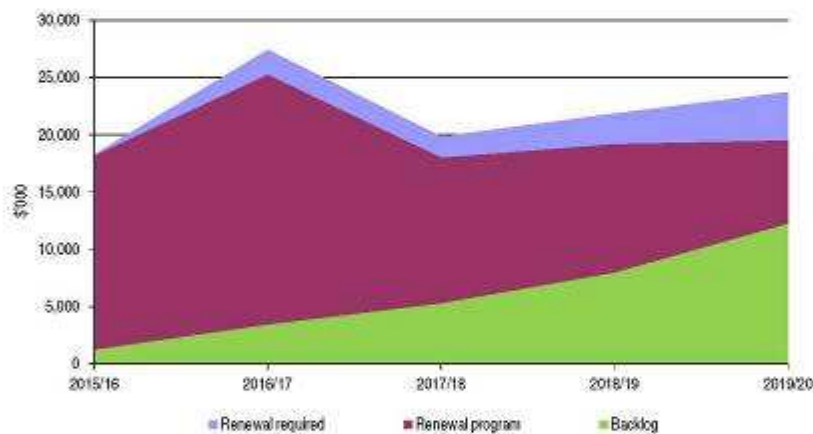
16.2 Infrastructure

The Council has developed an Asset Management Strategy based on the knowledge provided by various Asset Management Plans, which sets out the capital expenditure requirements of Council for the next 10 years by class of asset, and is a key input to the SRP. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations. The Strategy has been developed through a rigorous process of consultation and evaluation. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes
- Identification of capital projects through the preparation of asset management plans
- Prioritisation of capital projects within classes on the basis of evaluation criteria
- Methodology for allocating annual funding to classes of capital projects
- Business Case template for officers to document capital project submissions.

A key objective of the Asset Management Strategy is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

The graph below sets out the required and actual asset renewal over the life of the current SRP and the renewal backlog.



At present, Council is similar to most municipalities in that it is presently unable to fully fund asset renewal requirements identified in the Strategy. While the Strategy is endeavouring to provide a sufficient level of annual funding to meet ongoing asset renewal needs, the above graph indicates that in later years the required asset renewal is not being addressed creating an asset renewal gap and increasing the level of backlog. Backlog is the renewal works that Council has not been able to fund over the past years and is equivalent to the accumulated asset renewal gap. As at the end of 2015/16, the total renewal gap is \$1.20 million and increases to \$12.18 million by 30 June 2020. The asset renewal gap should also be considered in the context of Council's total infrastructure assets of approximately \$450 million.

Manningham City Council - Annual Budget 2016/17

In updating the Asset Management Strategy for the 2016/17 year, the following influences have had a significant impact:

- Reduction in the amount of cash and investment reserves to fund future capital expenditure programs
- Reduced availability of Federal and State funding for upgrade of infrastructure and other capital investment projects
- The enactment of the *Road Management Act 2004* removing the defence of non-feasance on major assets such as roads
- Compliance with building and statutory regulations for the renewal and upgrade of Council buildings and facilities
- Community needs and expectations, changes in standards and growth in the city

The following table summarises Council's forward outlook on capital expenditure including funding sources for the next four years.

Year	Summary of funding sources					
	Total Capital Program \$'000	Grants \$'000	Reserve \$'000	Asset Sales \$'000	Council Cash \$'000	Borrowings \$'000
2015/16	40,422	5,832	2,913	950	30,727	-
2016/17	47,875	4,971	7,369	3,000	30,615	1,920
2017/18	39,471	4,457	1,841	1,643	31,530	-
2018/19	39,041	1,475	1,868	1,000	34,698	-
2019/20	41,377	1,305	1,252	2,027	36,793	-

In addition to using cash generated from its annual operations, borrowings and external contributions such as government grants, Council has significant cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to car parking, drainage and public resort and recreation. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose.

Manningham City Council - Annual Budget 2016/17**16.3 Service delivery**

The key objectives in Council's Strategic Resource Plan (referred to in Section 14.) which directly impact the future service delivery strategy are to maintain existing service levels and to delivery of a strong capital program. The Rating Information (see Section 15.) also refers to modest rate increases into the future. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The general influences affecting all operating revenue and expenditure include the following:

	2016/17	2017/18	2018/19	2019/20
	%	%	%	%
Consumer Price Index	2.5	2.5	2.5	2.5
Building Price Index	4.0	4.0	4.0	4.0
General rate increases	2.5	2.5	2.5	2.5
Standard waste charge	-24.1	5.5	3.5	3.5
Combined rates bill (average property with standard waste charge)	-1.2	2.8	2.6	2.6
Property growth	0.70	0.70	0.70	0.70
Wages growth	3.2	2.0	2.0	2.0
Government funding	<2.0	<2.0	<2.0	<2.0
Fees and charges	3.5	3.5	3.5	3.5
Investment return	2.9	2.4	2.4	2.5

As well as the general influences, there are also a number specific influences which relate directly to service areas or activities. The most significant changes in these areas are summarised below.

Waste services

Council will be entering into new waste services contract to commence on 1 July 2016 for the collection and disposal of kerbside waste and recyclables. Savings generated as a result of new waste contracts will be passed on to ratepayers as part of waste charges reduction for 2016/17 (see Section 15).

Aged & Disability Services

The model for the delivery of Aged and Disability Services is under review by the Federal Government. The budget and forward projections assume that Council will continue to provide these services in the future.

Valuation Services

The Council is required to revalue all properties within the municipality every two years. The last general revaluation was carried out as at 1 January 2016 effective for the 2016/17 year and the next revaluation will be undertaken as at 1 January 2018. An allowance of \$0.20 million has been made every two years commencing in 2016/17 to meet the additional cost of resources to complete the revaluation process.

Statutory Planning

The level of Statutory Planning permits received by Council over the last three years is significantly above trend. This has placed considerable pressure on the resourcing in this area. To help meet the high demand for permit applications a \$150,000 increase in the resourcing budget was applied in 2015/16. This level of additional funding has again being applied in the 2016/17 budget.

Manningham City Council - Annual Budget 2016/17**Appendix A**
Fees and charges schedule

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2016/17 year.

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable	
Social & Community Services	Maternal and Child Health	Parent Education Program	MCC resident		28.00	29.00	Yes	
			Non resident		40.00	42.00	Yes	
	Early Years at MCC	Child Care	HealthyCare Card Holder		10.00	11.00	Yes	
			Full week	Monday to Friday (8.00 am - 6.00 pm)	466.00	510.00	No	
			Full individual days	8.00 am - 6.00 pm	101.00	104.00	No	
	Late Fee	A late fee will be charged for the late collection of children after 6.00 pm		as above	as above	No		
Cultural Services	Public Halls	Concorder Playhouse	Bond		525.00	525.00	No	
			Hire Per performance (5 hours)		360.00	410.00	Yes	
			Rehearsal per hour		72.00	82.00	Yes	
			Bump in/bring out		72.00	82.00	Yes	
			Use of piano		60.00	60.00	Yes	
			Hourly Rental		72.00	82.00	Yes	
			Manningham Art Studio	Bond		100.00	100.00	No
				Studio 1 Casual Commercial		87.00	107.00	Yes
				Studio 1 Regular Commercial		86.00	95.00	Yes
				Studio 1 Regular Community		75.00	75.00	Yes
				Studio 1 Regular Community		66.00	66.00	Yes
		Studio 2 Casual Commercial			36.00	40.00	Yes	
		Studio 2 Regular Commercial			21.00	24.00	Yes	
		Studio 2 Casual Community			21.00	21.00	Yes	
		Studio 2 Regular Community			12.00	12.00	Yes	
		Studio 3 Casual Commercial			21.00	24.00	Yes	
		Studio 3 Regular Commercial			16.00	16.00	Yes	
		Studio 3 Casual Community			12.00	12.00	Yes	
		Studio 3 Regular Community			6.00	6.00	Yes	
		Studio 4 Casual Commercial			36.00	43.00	Yes	
		Studio 4 Regular Commercial			21.00	24.00	Yes	
		Studio 4 Casual Community			21.00	21.00	Yes	
		Studio 4 Regular Community			12.00	12.00	Yes	
		Studio 5 Casual Commercial			21.00	24.00	Yes	
		Studio 5 Regular Commercial		16.00	16.00	Yes		
		Studio 5 Casual Community		12.00	12.00	Yes		
		Studio 5 Regular Community		6.00	6.00	Yes		
		Studio 6 Casual Commercial		52.00	58.00	Yes		
		Studio 6 Regular Commercial		41.00	46.00	Yes		

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable
Cultural Services (cont.)	Public Halls (cont.)		Studio 5 Casual Community		30.00	30.00	Yes
			Studio 5 Regular Community		24.00	24.00	Yes
		Manningham Art Gallery	Gallery 1 - Community hire fee	minimum 4 weeks	1,430.00	1,430.00	Yes
			Gallery 2 - Community hire fee	minimum 4 weeks	1,430.00	1,430.00	Yes
			Gallery 1 - Commercial hire fee	minimum 4 weeks	1,660.00	1,660.00	Yes
			Gallery 2 - Commercial hire fee	minimum 4 weeks	1,660.00	1,660.00	Yes
			Both Galleries - Community hire fee	minimum 4 weeks	2,200.00	2,200.00	Yes
			Both Galleries - Commercial hire fee	minimum 4 weeks	2,530.00	2,530.00	Yes
		All Halls	Insurance - Alcohol		58.00	58.00	Yes
			Insurance - No Alcohol		38.50	40.00	Yes
			Insurance - Regular Hire		25.00	24.00	Yes
		M27 (Doncaster and Teapstone Rooms) (Bulleen, Warrandyte and Donvale Rooms)	Community Hire	per hour	22.00	20.00	Yes
			Commercial Hire	per hour		35.00	Yes
			Community Hire	per hour		22.00	Yes
			Commercial Hire	per hour	37.00	28.00	Yes
		Ajani Community Hall	Insurance (Regular Hire)		25.00	24.00	Yes
			Bond Casual Hire		800.00	600.00	No
			Bond Regular Hire		300.00	300.00	No
			Casual Hire Commercial	per hour	120.00	126.00	Yes
			Casual Hire Community/Private	per hour	72.00	72.00	Yes
			Casual setup charge - max 2 hrs	per hour	40.00	40.00	Yes
			Regular Hire Commercial	per hour	35.00	35.00	Yes
			Regular Hire Community	per hour	27.00	27.00	Yes
			Bond Casual Hire		500.00	600.00	No
			Bond Regular Hire		300.00	300.00	No
		Ajani Centre	12hr Hire		900.00	900.00	Yes
			Casual Hire Commercial	per hour	185.00	170.00	Yes
			Casual Hire Community/Private	per hour	100.00	100.00	Yes
			Casual setup charge - max 2 hrs	per hour	80.00	80.00	Yes
			Regular Hire Commercial	per hour	52.00	44.00	Yes
			Regular Hire Community	per hour	31.00	31.00	Yes
		Cummerag Bush Park (Conference Centre)	Casual Hire Commercial/Conference Room	per day	240.00	215.00	Yes
			Casual Hire Community/Private/Conference Room	per day (Mon-Fri)	180.00	180.00	Yes
			Casual Hire Community	half day	100.00	100.00	Yes

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable
Cultural Services (cont.)	Public Halls (cont.)		Casual Hire Commercial Conference Room	Evening hire (5pm-11pm) Mon/Fri	150.00	150.00	Yes
			Casual Hire Community/Private Conference Room	Evening hire (5pm-11pm) Mon/Fri	110.00	110.00	Yes
			Casual Hire Commercial Conference Room	Weekend hire (per day)	330.00	250.00	Yes
			Casual Hire Community/Private Conference Room	Weekend hire (per day)	230.00	230.00	Yes
		Currawong Bush Park (Environment Centre)	Casual Hire Commercial	per day	165.00	160.00	Yes
			Casual Hire Community/Private	per day	115.00	110.00	Yes
			Casual Hire Commercial	Weekend hire (per day)	180.00	180.00	Yes
			Casual Hire Community/Private	Weekend hire (per day)	130.00	140.00	Yes
		East Concorra Hall/Koonara Hall/Wing Park Hall/Selma Centre (both hall and multipurpose room/Dameny Recreation Centre (each room)/Tangilestone Memorial Hall and Senior Citizens Centres (Smaller Rooms) Senior Citizens Centres and Tangilestone Memorial Supper Room	Camping fee per person	per night	16.00	16.00	Yes
			Bond Casual Hire		500.00	500.00	No
			Bond Regular Hire		300.00	300.00	No
			Casual Hire Commercial	per hour	50.00	60.00	Yes
			Casual Hire Community/Private	per hour	50.00	50.00	Yes
			Casual setup charge - max 2 hrs	per hour	38.00	38.00	Yes
			Regular Hire Commercial	per hour	26.00	27.00	Yes
			Regular Hire Community	per hour	22.00	23.00	Yes
			Bond Casual/Regular Hire		100.00	100.00	No
			Casual Hire Commercial	per hour	36.00	36.00	Yes
			Casual Hire Community/Private	per hour	28.00	28.00	Yes
			Regular Hire Commercial	per hour	26.00	28.00	Yes
		Regular Hire Community	per hour	17.00	18.00	Yes	
		The Pines Learning Centre (Function Room)	Bond Casual Hire		500.00	500.00	No
			Bond Regular Hire		300.00	300.00	No
			Casual Hire Commercial	per hour	165.00	170.00	Yes
			Casual Hire Community/Private	per hour	100.00	100.00	Yes
			Regular Hire Commercial	per hour	52.00	44.00	Yes
			Regular Hire Community	per hour	31.00	31.00	Yes
			Bond Casual/Regular Hire		100.00	100.00	No
			Casual Hire Commercial	per hour	46.00	46.00	Yes
		(Smaller Rooms) Pines Learning Centre	Casual Hire Community/Private	per hour	35.00	40.00	Yes
			Regular Hire Commercial	per hour	35.00	35.00	Yes
			Regular Hire Community	per hour	25.00	25.00	Yes

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Rate of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable	
Cultural Services (cont.)	Bus Rental		Bond			500.00	500.00	No
			Community only	half day		60.00	60.00	Yes
			Community only	per day		170.00	170.00	Yes
			Community only	per weekend		305.00	305.00	Yes
			Community only	per week		610.00	610.00	Yes
Aged and Disability Support Services	Food Services	Meals on Wheels	3 course meals (delivered)	Agency purchased meals for Packaged Clients (Full Cost Recovery)	20.00	22.00	Yes	
			3 course meals (delivered)	Delivered direct by Food Services, Manningham City		-	No	
	General Home Care			Low Rate		9.50	9.50	No
				Medium Rate		NA	20.00	No
				High rate		NA	30.00	No
				- Low Rate		6.50	7.00	No
				- Medium Rate		14.50	15.50	No
	Personal Care Service			- High Rate		45.00	46.00	No
				- Low Rate		5.00	5.50	No
				- Medium Rate		9.00	10.00	No
	Respite Care Service			- High Rate		45.00	46.00	No
				- Low Rate		3.50	4.50	No
				- Medium Rate		5.00	7.00	No
	Assisted Transport			- High Rate		45.00	46.00	No
				per day		4.00	5.00	No
				Planned Activity Groups - High	Church Rd Centre	12.50	13.00	No
	Manningham			per day (No Transport)		12.50	13.00	No
				per day (With Transport)		12.50	13.00	No
	Social Support			School Holiday Care		26.00	27.00	No
				Fee depends on nature of activity	Range of Specific Activities	3.00	4.00	No
					4.00	5.00	No	
					5.00	6.00	No	
					6.00	6.50	No	
Community Relations and Marketing	Buildings and Room Hire - Weekdays	Manningham Function Centre Council Chambers	Late cancellation fees may apply		32.00	31.50	Yes	
			Mo - Fr. per hour					
			Manningham Function Centre Hide Room	Mo - Fr. per hour	73.00	75.00	Yes	

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable	Yes/No
Community Relations and Marketing (cont.)	Buildings and Room Hire - Weekdays (cont.)	Manningham Function Centre Room 1		Mon - Fri 8.00am to 5.00pm per hour	155.00	160.45	Yes	Yes
		Manningham Function Centre Room 1		Mon - Fri 5.00pm to 12.00am per hour	155.00	160.45	Yes	Yes
		Manningham Function Centre Room 2		Mon - Fri 8.00am to 5.00pm per hour	135.00	139.70	Yes	Yes
		Manningham Function Centre Room 2		Mon - Fri 5.00pm to 12.00am per hour	135.00	139.70	Yes	Yes
		Manningham Function Centre Room 3		Mon - Fri 8.00am to 5.00pm per hour	109.00	112.80	Yes	Yes
		Manningham Function Centre Room 3		Mon - Fri 5.00pm to 12.00am per hour	109.00	112.80	Yes	Yes
		Manningham Function Centre Rooms 1 and 2		Mon - Fri 5.00pm to 12.00am per hour	238.00	246.30	Yes	Yes
		Manningham Function Centre Rooms 1, 2 and 3		Mon - Fri 5.00pm to 12.00am per hour	363.00	375.70	Yes	Yes
	Buildings and Room Hire - Weekends	Manningham Function Centre Rooms 1 and 2		Friday, Saturday and Sunday per day	3,000.00	3,106.00	Yes	Yes
		Manningham Function Centre Rooms 1, 2 and 3		Friday, Saturday and Sunday per day	3,555.00	3,679.45	Yes	Yes
		Manningham Function Centre Rooms 2 and 3		Friday, Saturday and Sunday per day	3,470.00	3,581.90	Yes	Yes
		Manningham Function Centre Council Chambers		Per hour (weekend) only if catering and in conjunction with other booking	218.00	225.45	Yes	Yes
		Manningham Function Centre Mezz Room		Per hour (weekend) only in conjunction with other hire	\$0.00	\$1.30	Yes	Yes

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year 16/17
Economic and Environmental Planning	Planning Scheme	Fees for Planning Scheme Amendments	Advertising notice of approval (per applicant credit sign)	Larger \$50.00 (as per Statutory Planning)	55.65	50.00	No
			Advertising other fee (for sign where applicant credit sign)	Small \$30.00 (as per Statutory Planning)		30.00	No
			Advertising other fee (one sign - no credit available)	In line with Statutory Planning charges	162.00	200.00	No
			Advertising other fee (two signs)	In line with Statutory Planning	227.30	250.00	No
			Advertising other fee (three signs erected on site)	In line with Statutory Planning charges	266.10	300.00	No
			Advertising other fee (four signs or more erected on site)	In line with Statutory Planning charges		350.00	No
			Notice of Approval - print media (ad)	Gov. Gaz = \$260 / Leader \$1100	456.00	576.50	No
			Notice of Exhibition - print media (ad)		1,060.50	1,124.50	No
			Notice of exhibition (per letter)		1.55	2.10	No
			Advertising-Planning-Registered Fee		1.55	2.10	No
			Stage 1 - Pre-submission	Statutory charge set by Department of Environment, Land, Water and Planning (DELWP)	756.00	625.90	No
			Stage 2 - Exhibition	Statutory charge set by DELWP	756.00	625.90	No
			Stage 3 Adoption	Statutory charge set by DELWP	524.00	542.30	No
			Stage 4 Approval	Statutory charge set by DELWP	756.00	625.90	No
Health and Local Laws	Animal Registration Statutory	Dog Registrations - Reduced Fee	Sterilised		47.00	46.00	No
		Dog Registrations - Full Fee	Non sterilised		141.00	147.00	No
		Cat Registrations - Reduced Fee	Sterilised		31.00	32.00	No
		Cat Registrations - Full Fee	Non sterilised		130.00	136.00	No
		Late Registration Fee			10.00	10.00	No
		Dangerous Dog			167.00	165.00	No
		Restricted Breed Dog			167.00	165.00	No
		Menacing Dog			167.00	165.00	No
		Rat Register information	per entry inspected		16.00	16.00	No
		Animal trap - hire (sat)	2 weeks (refundable deposit \$90)	deposit only	60.00	60.00	Yes

Note - Council may review and change prices during the year

Service/Item Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year to 2017
Health and Local Laws (cont.)	Animal Registration Statutory (cont.)	Impounded Animal Release Fees	Release Fees		80.00	85.00	No
			Sustenance charge per day		15.00	16.00	No
			Business day per hour for larger animals		75.00	75.00	No
			Weekends and Public holidays		145.00	150.00	No
		Float Charge (per animal)		160.00	160.00	No	
		Release Fee - Small animal (per day)		16.00	16.00	No	
		Release Fee - Large animal (per day)		32.00	35.00	No	
		Cat Boarding Fee		19.00	15.00	Yes	
		Domestic Animal Businesses Advertisements and Signs - Permit Fees	(per year)	105.00	110.00	No	
		Fixed Permit Fees	Rubbish Moppers - Permit Fees	(per year)	855.00	860.00	No
			Charity Clothing Bins - Permit Fees	(per bin)	105.00	110.00	No
			Residential Parking Permits		55.00	57.00	Yes
			Residential Parking Permits		80.00	110.00	No
			Traders Parking Permits - Permit Fees		25.00	26.00	No
	Traders Parking Permits - Permit Fees			55.00	57.00	No	
	Tradesman Parking Permit - Permit Fees		per month		30.00	No	
	Recreational Vehicles - Permit Fees			105.00	110.00	No	
	Aquarium Medical Parking Permit Zone		per permit		57.00	No	
	Animals			105.00	110.00	No	
	Camping on Private Property			105.00	110.00	No	
	Noise Permit			105.00	110.00	No	
	Advertisements		105.00	110.00	No		

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year to 2015/16
Health and Local Laws (cont.)		Dogs & Cats			105.00	110.00	No
	Food Act	Poddy and Pigeons			105.00	110.00	No
		Class 1 (Standard FSP) - Registration Fee	High Risk Premises using a Standard FSP	New categories for food businesses	700.00	730.00	No
		Class 1 (Standard FSP) - Transfer Fee			350.00	360.00	No
		Class 1 (Standard FSP) - Transfer Report			225.00	230.00	No
		Class 1 (Standard FSP) - Plan Approval			165.00	200.00	No
		Class 1 (Non Standard FSP) - Registration Fee	High Risk Premises using a Non Standard FSP		450.00	450.00	No
		Class 1 (Non Standard FSP) - Transfer Fee			210.00	217.50	No
		Class 1 (Non Standard FSP) - Transfer Report			225.00	230.00	No
		Class 1 (Non Standard FSP) - Plan Approval			165.00	200.00	No
		Class 2 (Standard FSP) - Registration Fee	Moderate Risk Premises using a Standard FSP		450.00	465.00	No
		Class 2 (Standard FSP) - Transfer Fee			225.00	230.00	No
		Class 2 (Standard FSP) - Transfer Report			225.00	230.00	No
		Class 2 (Standard FSP) - Plan Approval			165.00	200.00	No
		Class 2 (Non Standard FSP) - Registration Fee	Moderate Risk Premises using a Non Standard FSP		360.00	370.00	No
		Class 2 (Non Standard FSP) - Transfer Fee			180.00	185.00	No
		Class 2 (Non Standard FSP) - Transfer Report			225.00	230.00	No
		Class 2 (Non Standard FSP) - Plan Approval			165.00	200.00	No
		Class 2 >20EFT (Standard FSP) - Registration Fee	Moderate Risk Premises with > 20 EFT using a Standard FSP		910.00	940.00	No
		Class 2 >20 EFT (Standard FSP) - Transfer Fee			455.00	470.00	No
		Class 2 >20 EFT (Standard FSP) - Transfer Report			270.00	280.00	No

Note - Council may review and change prices during the year

Service/Item Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year to 2016/17		
Health and Local Laws (cont.)		Class 2 >20EFT(Standard FSP) - Plan Approval			260.00	270.00	No		
		Class 2 >20EFT(Non Standard FSP) - Registration Fee	Moderate Risk Premises with >20EFT using a Non Standard FSP		820.00	840.00	No		
		Class 2 >20EFT(Non Standard FSP) - Transfer Fee			310.00	320.00	No		
		Class 2 >20EFT(Non Standard FSP) - Transfer Report			270.00	280.00	No		
		Class 2 >20EFT (Non Standard FSP) - Plan Approval			260.00	270.00	No		
		Class 2 Community Group (Standard FSP) - Registration Fee	Community Group using a Standard FSP		190.00	200.00	No		
		Class 2 Community Group (Standard FSP) - Transfer Fee			90.00	100.00	No		
		Class 2 Community Group (Standard FSP) - Transfer Report			140.00	145.00	No		
		Class 2 Community Group (Standard FSP) - Plan Approval			170.00	175.00	No		
		Class 3 - Registration Fee	Moderate to Low Risk Premises using a Minimum Records		390.00	300.00	No		
		Class 3 - Transfer Fee			140.00	150.00	No		
		Class 3 - Transfer Report			225.00	230.00	No		
		Class 3 - Plan Approval			160.00	165.00	No		
		Class 3 (Community Group) - Registration Fee	Moderate to Low Risk Community Group using a Minimum Records		170.00	175.00	No		
		Class 3 (Community Group) - Transfer Fee			85.00	87.50	No		
		Class 3 (Community Group) - Transfer Report			140.00	145.00	No		
		Class 3 (Community Group) - Plan Approval			170.00	175.00	No		
		Class 2 Home based Business Plan Approval			60.00	60.00	No		
		Class 3 Home Based Business Plan Approval			60.00	60.00	No		
		Class 2 Food Vehicle (business)				New State wide registration system now in operation	450.00	465.00	No
		Additional class 2 food vehicle (business)					225.00	230.00	No

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year 16/17		
Health and Local Laws (cont.)	Mobile / Temporary Food Premises	Class 3 Food Vehicle (Business)			290.00	300.00	No		
		Additional class 3 food vehicle (business)			145.00	150.00	No		
		Class 2 community group Food Vehicle			160.00	165.00	No		
		Additional class 2 community group food			80.00	85.00	No		
		Class 3 community group Food Vehicle			160.00	165.00	No		
		Additional class 3 community group food			80.00	85.00	No		
		Class 2 Temporary food premises (business)			165.00	165.00	No		
		Additional class 2 Temporary food premises			82.50	100.00	No		
		Class 3 Temporary food premises (business)			165.00	175.00	No		
		Additional class 3 Temporary food premises (business)			82.50	90.00	No		
		Public Health and Wellbeing Act	Registration Fee	High - Skin penetration			260.00	300.00	No
				Moderate- Beauty			270.00	280.00	No
				Low- Hairdressing	one off notification from 1 March		240.00	150.00	No
				2nd Registration			85.00	70.00	No
				3rd Registration			35.00	40.00	No
	Pen Approval			High - Skin penetration	New classification in use		200.00	205.00	No
				Moderate- Beauty			190.00	195.00	No
				Low- Hairdressing			160.00	165.00	No
				Transfer Fee	High - Skin penetration	New classification in use - 50% of rego fee	145.00	150.00	No
	Transfer Report			Moderate- Beauty			135.00	140.00	No
			Low- Hairdressing	one off notification from 1 March		120.00	100.00	No	
			High - Skin penetration	New classification in use		200.00	205.00	No	
	Prescribed Accommodation - Renewal Fee		Moderate- Beauty			160.00	165.00	No	
			Low- Hairdressing			170.00	175.00	No	
			<20 beds			230.00	240.00	No	
			20 - 40 beds			310.00	320.00	No	
			>40 beds			410.00	420.00	No	
			Prescribed Accommodation - Transfer Fee	<20 beds		115.00	120.00	No	
			20 - 40 beds			155.00	160.00	No	
			>40 beds			205.00	210.00	No	
			Prescribed Accommodation - Transfer Inspection & Report	Inspection Report <20			160.00	165.00	No
				Inspection Report <40			180.00	185.00	No
				Inspection Report >40			190.00	195.00	No

Note - Council may review and change prices during the year

Service/Item Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year 15/16	
Health and Local Laws (cont.)		Prescribed Accommodation - Plan Approval	<20			170.00	175.00	No
			<40			180.00	185.00	No
			>40			190.00	195.00	No
		Caravan Parks Registration Fee	<25	Fee unit per Act (515.00) x 17		218.25	221.25	No
			25 < 50	Fee unit per Act (515.00) x 24		436.99	462.40	No
			50 < 100	Fee unit per Act (515.00) x 68		873.12	924.80	No
		Caravan Parks Transfer Fee	<25	Fee unit per Act (15.80) x 9		64.20	66.90	No
			25 < 50	Fee unit per Act (15.80) x 5		64.20	66.90	No
		50 < 100	Fee unit per Act (15.80) x 5		64.20	66.90	No	
	Caravan Transfer Inspection Report				230.00	240.00	No	
	Parking	For a period longer than 1000	Road Safety (General) Regulations 1989	state govt. determines these fees (0.5 penalty unit)		74.00	76.90	No
		Contrary to conditions so fixed	Road Safety (General) Regulations 1989	state govt. determines these fees (0.5 penalty unit)		74.00	76.90	No
		Fail to park within a single bay	Road Safety (General) Regulations 1989	state govt. determines these fees (0.5 penalty unit)		74.00	76.90	No
		In a no parking area	Road Safety (General) Regulations 1989	state govt. determines these fees (0.5 penalty unit)		74.00	76.90	No
		Leave vehicle other than manner indicated	Road Safety (General) Regulations 1989	state govt. determines these fees (0.5 penalty unit)		74.00	76.90	No
Other infringement		Road Safety (General) Regulations 1989	state govt. determines these fees (0.5 penalty unit)		74.00	76.90	No	
Local Laws	For any infringements under Local Laws	Manningham, General and Health Local Laws			200.00	200.00	No	
	For any infringements under Local Laws	Manningham, General and Health Local Laws			500.00	500.00	No	
Local Laws and Traders	Shopping Trolley				55.00	55.00	No	
	Real Estate advertising board sign release fee				95.00	100.00	No	
	Placing goods and furniture on footpaths	less than 5 square metres			240.00	250.00	No	
		in excess of 5 square metres (per sq			65.00	70.00	No	
	Signs				105.00	110.00	No	
	Craft market stalls				105.00	110.00	No	
	Local Law - General				105.00	110.00	No	

Note - Council may review and change prices during the year

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Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable	
Health and Local Laws (cont.)	Footpath	Placing goods and furniture on footpaths	less than 5 square metres		240.00	250.00	No	
			in excess of 5 square metres per sq		66.00	71.00	No	
		Signs			106.00	110.00	No	
		Crack marked stails			106.00	110.00	No	
		Local Law - General			106.00	110.00	No	
		Footpath occupation - real estate agents	per company, per annum	open for inspection boards etc		520.00	540.00	No
		Footpath occupation - BBQ and food sampling	Permit per 6/2			106.00	110.00	No
		Obstructions - Permit				106.00	110.00	No
		Impounded Vehicle	Release fee			150.00	160.00	No
			daily charge			25.00	26.00	No
			Towing Fee		designation change	160.00	155.00	No
		Parks	Use of reserves - Permit	per day		106.00	110.00	No
		Other	Blackberry Control - 1/4			160.00	165.00	No
			Blackberry Control - One acre			260.00	280.00	No
	Vaccines	Hepatitis B Vaccines - Adult	per dose		Price based on wholesale price + profit margin	25.00	25.00	Yes
		Hepatitis B Vaccines - Child	per dose		Price based on wholesale price + profit margin	23.00	23.00	Yes
		Hepatitis A Vaccines - Adult	per dose		Price based on wholesale price + profit margin	60.00	60.00	Yes
		Typhoid Vaccines - Adult	per dose		Price based on wholesale price + profit margin	60.00	60.00	Yes
		Flu Vaccine (Not at risk Group)	per dose		Price based on wholesale price + profit margin	25.00	25.00	Yes
		Flu Vaccine (Not at risk Group- children)	per course		Price based on wholesale price + profit margin	25.00	25.00	Yes
		Pneumococcal (Not at risk group)	per dose		Price based on wholesale price + profit margin	50.00	50.00	Yes
		Diphtheria, tetanus, pertussis (Boostrix)	per dose		Price based on wholesale price + profit margin	50.00	50.00	Yes
		Chickenpox	per dose		Price based on wholesale price + profit margin	65.00	65.00	Yes
		Meningococcal C	per dose		Price based on wholesale price + profit margin	80.00	80.00	Yes
	Other Charges	Bulking permit fee	per day			106.00	-	No
		Discuses and terminals on Council/Crown land				106.00	550.00	No
		Public entertainment permit	Festivals, street parties etc			106.00	110.00	No

Note - Council may review and change prices during the year

Service/Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year to 2017	
Health and Local Laws (cont.)		No-standing signs	per day, also deposit and commercial centres excess		125.00	110.00	No	
		Mobile Canteen - Permit Fees	per month		1,500.00	1,550.00	No	
		Sale of Goods - Permit Fees	per day		105.00	110.00	No	
		Collect or Collect - Permit Fees	per day		105.00	110.00	No	
		Storing Vehicles & Machinery - Permit Fees	per year		105.00	110.00	No	
		Camping on Private Property - Permit Fees			105.00	110.00	No	
		Camping on Council Land - Permit Fees	per day		105.00	110.00	No	
		Fencing	per hour		105.00	110.00	No	
		Septic Tank Domestic	New Installation and Major Alterations	Domestic		390.00	400.00	No
			Minor Alteration	Domestic		210.00	215.00	No
	Septic Tank Commercial	Commercial Installation and Alteration	Commercial - \$10.00 per \$100 of cost of system		-	-	No	
		Sand analysis			120.00	125.00	No	
		Copy of existing septic tank system plan	per plan		35.00	35.00	No	
		Divide location of existing septic tank			235.00	240.00	No	
	Fire Prevention	Backberry Control -	Hourly rate \$110.00 per hour		-	-	Yes	
		Standard Block	Administrative Fee		410.00	425.00	No	
		Double Block	Administrative Fee		520.00	540.00	No	
		Acne Block	Administrative Fee		750.00	760.00	No	
		Unaccessible	Hourly rate \$110.00 per hour		-	-	No	
	Statutory Planning	Planning Permit Application	Advertising - Planning - Residential fee	per additional		5.50	6.00	No
Advertising - Planning - Residential fee			up to 50 notices/letters		115.00	118.00	No	
Advertising Other fee			per additional		5.50	6.00	No	
Advertising Other fee			up to 50 notices		160.00	160.00	No	
Advertising Signs, Pl Notices			Large		70.00	75.00	No	
			Small		30.00	35.00	No	
Amend an application			after notice has been given	Statutory Fee	152.00	152.00	No	
Amended Plans					320.00	340.00	No	
Application for Planning Permit			use only (includes liquor licenses, signage applications, etc)	Statutory Fee	502.00	502.00	No	
Create, vary or remove a restriction or create, remove a ROW		Statutory Fee	541.00	541.00	No			

Note - Council may review and change prices during the year

Service/Item Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year to 2017	
Statutory Planning (cont.)		Create, vary or remove an easement (not RDW), or vary or remove condition of easement		Statutory Fee	404.00	404.00	No	
		Extension of Time			300.00	320.00	No	
		General Enquiries			100.00	110.00	Yes	
		Heritage Enquiries			100.00	110.00	Yes	
		Waiver of Notice, Planning	For an Individual		Statutory Fee	738.00	738.00	No
			For a Corporation		Statutory Fee	1,476.00	1,476.00	No
		Landscape Bond	per dwelling, as a condition of permit			1,550.00	1,550.00	No
		Maintenance Deposit	value of work			-	-	No
		Multiple Dwelling	\$1,000,000 - \$7,000,000		Statutory Fee	1,155.00	1,155.00	No
			\$10,000 - \$200,000		Statutory Fee	404.00	404.00	No
			\$10,000,000 - \$50,000,000		Statutory Fee	8,064.00	8,064.00	No
			\$250,000 - \$500,000		Statutory Fee	707.00	707.00	No
			\$500,000 - \$1,000,000		Statutory Fee	815.00	815.00	No
			\$7,000,000 - \$10,000,000		Statutory Fee	4,837.00	4,837.00	No
			<\$10,000		Statutory Fee	102.00	102.00	No
		>\$50,000,000		Statutory Fee	16,130.00	16,130.00	No	
		Open Space Contribution	Varies between 2% to 5% of site			-	-	No
		Outstanding Works	Bond (to enable issuing a statement of compliance)		There is no standard fee for this in Statutory Planning	-	-	No
		Photocopying A1				10.00	11.00	No
		Photocopying A3				1.50	2.00	No
		Photocopying A4				1.00	1.00	No
		Plan Certification Fee	\$100 plus a fee per lot		Statutory Fee	100.00	100.00	No
		Property Search - Other				175.00	185.00	No
		Property Search -	Includes planning search			150.00	160.00	No
		Realign Common Boundary or Consolidate			Statutory Fee	388.00	388.00	No
		Remove Restriction if land has been used for develop 2 plus years			Statutory Fee	240.00	240.00	No
		Retrospective				400.00	420.00	No
		Section 173 Agreement	Administration			230.00	300.00	No
			Preparation			600.00	630.00	Yes
		Signs on Site	One Sign			200.00	207.00	No
			Two Signs			250.00	254.80	No
			Three Signs			300.00	310.50	No
			Each additional Sign		New*	20.00	20.00	No
		Single Dwelling	\$10,000 - \$100,000		Statutory Fee	230.00	230.00	No
			>\$100,000		Statutory Fee	480.00	480.00	No
		Subdivide Existing			Statutory Fee	388.00	388.00	No
		Subdivide Land			Statutory Fee	781.00	781.00	No

*Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year 16/17		
Statutory Planning (cont.)		Subdivide Land into 2 Lots		Statutory Fee	388.00	388.00	No		
		To change a permit (other than for a single dwelling)	1. To change the statement of what the permit allows.	Statutory Fee	492.00	492.00	No		
			2. To change any or all of the conditions which apply to the permit.	Statutory Fee	500.00	500.00	No		
			3. Any other amendment not specified	Statutory Fee	500.00	500.00	No		
		Vegetation Removal	1 tree	Statutory Fee	34.00	34.00	No		
			2-5 trees	Statutory Fee	66.00	66.00	No		
			6 plus trees	Statutory Fee	102.00	102.00	No		
		Title Search Fee	Title Search	Title Search		45.00	50.00	No	
		Pre-Application Service	Pre-Application Meeting (Multi-Unit/Commercial Development)			260.00	260.00	Yes	
		Sign	Community event sign			45.00	50.00	No	
		Amendments to Permits	Amend a Planning Permit	use only (includes liquor licence, signage applications etc)		Statutory Fee	500.00	500.00	No
			Amend a Permit to Create, vary or remove a restriction or create, remove a (RCM)			Statutory Fee	500.00	500.00	No
			Amend a Permit to Create, vary or remove an easement (not RDW), or vary or remove condition of easement			Statutory Fee	500.00	500.00	No
Statutory Planning (cont.)	Amendments to Permits (cont.)	Amend a Permit for Multiple Dwelling	\$1,000,000 - \$7,000,000	Statutory Fee	\$15.00	\$15.00	No		
			\$700,000 - \$250,000	Statutory Fee	\$64.00	\$64.00	No		
			\$15,000,000 - \$50,000,000	Statutory Fee	\$15.00	\$15.00	No		
			\$250,000 - \$500,000	Statutory Fee	707.00	707.00	No		
			\$500,000 - \$1,000,000	Statutory Fee	\$15.00	\$15.00	No		
			\$7,000,000 - \$10,000,000	Statutory Fee	\$15.00	\$15.00	No		
		Amend a Permit for a Single Dwelling	\$310,000	Statutory Fee	102.00	102.00	No		
			\$10,000 - \$100,000	Statutory Fee	\$10.00	\$10.00	No		
		Amend a Permit to Subdivide Easement	>\$100,000	Statutory Fee	460.00	460.00	No		
				Statutory Fee	388.00	388.00	No		
		Amend a Permit to Subdivide Land		Statutory Fee	500.00	500.00	No		
				Statutory Fee	388.00	388.00	No		
		To change a permit (other than for a single dwelling)	1. To change the statement of what the permit allows.	Statutory Fee	500.00	500.00	No		
			2. To change any or all of the conditions which apply to the permit.	Statutory Fee	500.00	500.00	No		
			3. Any other amendment not specified	Statutory Fee	500.00	500.00	No		
		Amend a Permit for Vegetation Removal	1 tree	Statutory Fee	34.00	34.00	No		
2-5 trees	Statutory Fee		66.00	66.00	No				
	6 plus trees	Statutory Fee	102.00	102.00	No				

Note: Council may review and change prices during the year

Service/Item Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year 16/17
Building Services	Building Surveying	Residential building permit document search & copies			125.33	108.93	No
		Commercial building permit document search & copies			158.00	163.90	No
		Certificate search & copy			40.30	51.00	No
		Additional copies of documents			POA	POA	No
		Report and Consent Applications (Part 4 Discretionary Fee)		Prescribed - regulations	250.80	255.80	No
		Property Information (3(6)(1), (2) & (3))		Prescribed - regulations	48.00	50.80	No
		Lodgement Fee residential and commercial		Prescribed - regulations minimum	37.40	38.15	No
		Section 22A certificates		Prescribed - regulations	62.00	63.85	No
Planning referrals			50.40	52.25	No		
Swimming Pool Inspection fee and			740.75	766.95	Yes		
Building Services (cont.)	Building Surveying (cont.)	Variation to building permit (amended documentation)		Subject to nature of amendments and time needed to assess and approve	POA	POA	Yes
		Request to finalise Lapsed Permits (minor)			191.55	190.25	Yes
		Request to finalise Lapsed Permits			364.90	406.70	Yes
		Request for Building Inspection or additional required inspection		Fee for each additional mandatory building inspection or to resolve a lapsed permit	156.00	163.90	Yes
		Occupancy Permit (OPE)		Base fee of \$900, depending on type of event and other factors	POA	POA	No
		SIS request for 12 month			191.55	190.25	Yes
		Building Permit fees			POA	POA	Yes
Parks and Recreation	Council Sports fields	Sport Fields - Winter Hire	Grade 1 Seasonal Charge		2,266.30	2,245.93	Yes
		Grade 2 Seasonal Charge		1,787.20	1,645.80	Yes	
		Grade 3 Seasonal Charge		793.50	790.00	Yes	
		Grade 4 Seasonal Charge		756.00	764.90	Yes	
		Level 1 Pavilion Seasonal Charge		640.50	662.90	Yes	
		Level 1 Pavilion Seasonal sub let Levy		3,228.20	3,341.30	Yes	
		Level 2 Pavilion Seasonal Charge		412.10	426.50	Yes	
		Level 3 Pavilion Seasonal Charge		285.30	285.30	Yes	
		Casual Ground Charge Commercial Use		352.10	264.82	Yes	

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable			
Parks and Recreation (cont.)			Casual Ground Charge Community Use			176.00	182.30	Yes		
			Casual Ground Charge Finals with gate bookings			352.10	364.40	Yes		
			Casual Ground Charge Commercial use Turf wicket preparation			176.00	182.30	Yes		
			Casual Ground Charge Community use Turf wicket preparation			117.40	121.50	Yes		
			Casual Ground Charge Finals use Turf wicket preparation			117.40	121.50	Yes		
			Casual Pavilion Charge Commercial Use			266.40	303.70	Yes		
			Casual Pavilion Charge Community Use			146.00	151.90	Yes		
			Casual Pavilion Charge School Use			117.40	121.50	Yes		
			Readiness Reserve Athletic Track	Senior Schools (Local) - (Includes pavilion cleaning charge)				379.10	392.40	Yes
				Junior Schools (Local) - (Includes pavilion cleaning charge)				213.10	224.50	Yes
				Others - (Includes pavilion cleaning charge)				426.00	512.30	Yes
				Others - (Includes pavilion cleaning charge)				437.20	649.20	Yes
		Training per hour (Local) Minimum 2 hours					52.40	54.30	Yes	
		Training per hour (Outside) Minimum 2 hours				74.00	77.90	Yes		
		Readiness Reserve Sports Fields - Summer	Hire of Pavilion				412.10	426.90	Yes	
			Grade 1 Seasonal Charge				2,266.30	2,345.90	Yes	
			Grade 2 Seasonal Charge				1,767.30	1,846.90	Yes	
			Grade 3 Seasonal Charge				763.30	790.00	Yes	
			Grade 4 Seasonal Charge				756.00	764.50	Yes	
			Level 1 Pavilion Seasonal Charge				840.50	862.90	Yes	
			Level 1 Pavilion Seasonal sub Mt				3,228.20	3,341.20	Yes	
			Level 2 Pavilion Seasonal Charge				412.10	426.90	Yes	
			Level 3 Pavilion Seasonal Charge				262.30	280.30	Yes	
			Casual Ground Charge Commercial Use				352.10	364.40	Yes	
			Casual Ground Charge Community Use				176.00	182.30	Yes	
			Casual Ground Charge Finals with gate bookings				352.10	364.40	Yes	
			Casual Ground Charge Commercial use Turf wicket preparation				176.00	182.30	Yes	
			Casual Ground Charge Community use Turf wicket preparation				117.40	121.50	Yes	
			Casual Ground Charge Finals use Turf wicket preparation				117.40	121.50	Yes	

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year to Year	
Parks and Recreation (cont.)			Casual Pavilion Charge Commercial Use		290.40	303.70	Yes	
			Casual Pavilion Charge Community Use		146.00	151.90	Yes	
			Casual Pavilion Charge School Use		117.40	121.50	Yes	
			Donvale #1 Seasonal Turf wicket change		3,406.10	3,526.40	Yes	
			Roehung Res Seasonal Turf wicket change		3,866.40	4,106.30	Yes	
			Schramms #1 Seasonal Turf wicket change		4,281.90	4,431.80	Yes	
			Zarnes Seasonal Turf wicket change		3,325.90	3,446.20	Yes	
			Donvale #2 Seasonal Turf wicket change		2,631.60	2,723.70	Yes	
			Schramms #2 Seasonal Turf wicket change		2,385.70	2,467.70	Yes	
			Anderson Park Synthetic Pitch	Casual Use Local Sporting Club per hour		35.20	36.40	Yes
				Casual Use Local School per hour		38.00	39.40	Yes
				Casual Commercial Use per hour		122.50	127.80	Yes
			Miscellaneous Works Permit	Reserve Crossing Deposit	Minimum	\$23.50 admin charge to apply - Non Statutory. The remaining charge of \$235.50 constitutes a bond, not a fee or charge.	23.50	24.30
	Maximum	\$23.50 admin charge to apply - Non Statutory. The remaining charge of \$1,376.50 constitutes a bond, not a fee or charge.			23.50	24.30	No	
Engineering Operations	Waste	Residential Service						
		Waste Service Charge	80 litre Garbage, 240 litre Recycle and 240 litre Garden Waste	Annual charge		205.00	No	
		Upgrade to 120 litre Garbage	120 litre Garbage	Annual charge		63.00	No	
		Upgrade to 360 litre Recycle	360 litre Recycle	Annual charge		30.00	No	
		Additional Garbage	80 litre	Annual charge	174.00	136.00	No	
			120 litre	Annual charge	176.00	160.00	No	
		Additional Recycle	240 litre	Annual charge	75.00	58.50	No	
			360 litre	Annual charge		88.00	No	
		Additional Garden Waste	120 litre	Annual charge	165.00	77.00	No	
			240 litre	Annual charge	165.00	96.50	No	
		Domestic Change Bin Choice H	Fee for change to waste service. For Units: 80 litre Garbage and 102 litre 240 litre Recycle	Annual charge	45.50	40.00	No	
		Annual charge	154.50	206.00	No			

Note - Council may review and change prices during the year

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Yes/No	
Engineering Operations (cont.)		Special Accomodation		Annual charge				
		WasteNS	Waste Donvale RV	Annual charge	137.50	143.00	No	
		WasteNT	Waste Doncaster RV	Annual charge	102.50	136.00	No	
		WasteSB	Waste Rossmore	Annual charge	929.50	1,181.00	No	
		WasteSA	Waste Alexandria Golf	Annual charge	1,473.50	1,518.00	No	
		WasteWA	Waste Applewood	Annual charge	148.50	131.00	No	
		WasteVT	Waste Rossville RV	Annual charge	204.50	106.50	No	
		WasteVP	Waste Rossville RV	Annual charge	149.00	156.50	No	
		WasteVP	Waste Pinetree RV	Annual charge	116.50	153.00	No	
		WasteVT	Waste Terangstone RV	Annual charge	2,184.50	1,696.00	No	
		WasteGS	Waste Greenleaves	Annual charge	178.50	205.00	No	
		WasteMAL	Waste 2 Malcolm Crescent Doncaster	Annual charge	206.00	205.00	No	
		WasteSMT	Waste 28-30 Midcham Road Donvale East	Annual charge		205.00	No	
			Waste 6 Clay Drive Doncaster	Annual charge		205.00	No	
			Garden Waste Recycle Centre					
			Chipping and mulching fees (Manningham Residents)	Per Cubic Metre		70.00	75.00	Yes
			Chipping and mulching fees (Non Manningham Residents / Others)	Per Cubic Metre		60.00	65.00	Yes
			Chipping and mulching fees for Front End Loader loading (Manningham Residents)	Per load		10.00	10.00	Yes
			Chipping and mulching fees for Front End Loader loading (Non Manningham Residents / Others)	Per load		15.00	15.00	Yes
			MCS					
			MCS-Cafe	Annual charge		602.00	623.20	No
			MCS-Interact Australia	Annual charge		49.50	51.20	No
			MCS-YMCA	Annual charge		66.00	66.30	No
			MCS-Doncare	Annual charge		472.50	480.00	No
			MCS-Chinese Community Services	Annual charge		164.00	169.75	No
			MCS-Doncaster Kindergarten	Annual charge		157.50	163.00	No
			MCS-Manningham Community Health	Annual charge		86.50	89.50	No
			MCS-Library	Annual charge		1,926.50	1,690.00	No

Note - Council may review and change prices during the year

LOS

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable) \$	2016/17 Price (incl. GST where applicable) \$	GST Applicable Yes/No	
Engineering Operations (cont.)	Commercial Waste Services	Commercial Waste Services		Annual charge				
		Commercial Waste Disposal	240 litre	Annual charge	235.00	400.00	No	
		Additional Commercial Waste Disposal	240 litre	Annual charge	358.50	500.00	No	
		Warrnambool Business Recycling		Annual charge	62.00	85.00	No	
	Asset Protection	Asset Protection Permit	Developments where the value of the work is less than or equal to \$1M		Non-Statutory - relates to Mairangiham Local Law Clause 9.1	205.00	250.00	No
			Developments where the value of the work is greater than \$1M		Non-Statutory - relates to Mairangiham Local Law Clause 9.1		500.00	No
		Roading Permit	Including an occupancy charge of \$3 per m ² per week, capped at \$200 per week. Where occupation is less than 7 days a minimum charge of \$105 will apply.	Non-Statutory - relates to Mairangiham Local Law Clause 9.1	207.00	250.00	No	
	Engineering Works	Vehicle crossing permit	Inspection of vehicle crossing			212.00	220.00	No
		Vehicle crossing permit	Reinspection (per return visit) of			150.00	155.00	No
		Works within Road Reserve (non utility)	Minor works within road reserve by contractors, etc	Amount set by Road Management Regulations 2005 - Eng Ours responsibility	206.00	213.00	No	
Engineering & Technical Services	Buildings, Drains, Roads, and Crossings	Building over easement			200.00	207.00	No	
		Connection into Council Drains - Easement	Application, Consent and Supervision		130.00	134.50	No	
		Connection into Council Drains - Road Reserve (Footpath)	Application, Consent and Supervision Road Management Act	Amount set by Road Management Regulations 2005	152.50	156.43	No	
		Connection into Council Drains - Road Reserve (No Footpath)	Application, Consent and Supervision Road Management Act	Amount set by Road Management Regulations 2005	66.20	68.01	No	
		Easements, Build Over Easement Preparation Fee	Consent and Legal, Section 173 Local Government Act to encumber, via 2.4 Building Regulations		620.00	656.00	No	
		Land/Road closure			92.00	96.00	No	
		Legal points of discharge	Application and Consent	Amount set by Building Regulations	60.00	62.00	No	
		OSD systems	Assessments to approved plans			245.00	253.00	No
			Plan checking			245.00	253.00	No
			Resourcing inspection fee			116.00	116.00	No
			Supervision			320.00	331.00	No
		Subdivision development work	Plan checking 0.75% of value			PCA	PCA	No
			Supervision 2.5% of value			PCA	PCA	No

Note - Council may review and change prices during the year

L04

Service Unit Description	Service Category	Name of service provided	Description of service	Comments	2015/16 Price (incl. GST where applicable)	2016/17 Price (incl. GST where applicable)	GST Applicable Year(s)	
Engineering & Technical Services (cont.)		Flood level	Application for flood level information	New charge will only apply once Planning scheme amendment C100 has been adopted.		51.52		
	Miscellaneous Works Permit	Works Within Road Reserves - Not Utilities	2 levels of charges	Amount set by Road Management Regulations 2005	206.70	212.95	No	
Finance	General	Dishonoured Cheque and Direct Debits Administration Fee			38.00	38.00	No	
		Penalty Unit		Penalty units are used in Victoria's Acts and Regulations to define the amount payable for fees for many offences. As of 1 July 2015, one penalty unit is \$151.45 and is determined for the financial year by the Treasurer by notice published in the Government Gazette under the Monetary Units Act 2004. The value of the penalty unit is updated on 1 July each year. The 2016/17 value of \$155.45 is an estimate only allowing for a 2.5% CPI escalation.	151.67	155.45	No	
	Valuation and Rates	Confirmation of ownership letter	Processed by council rates department			32.00	32.00	No
		Land Information Certificates	statutory urgent fee - same next day	up to 3 working days		24.00	25.40	No
				includes statutory fee component + Urgent Fee		72.50	74.10	No
		Request to forward				40.00	41.00	No
		Street Number Change	Maximum			615.05	636.55	No
	Minimum			156.30	163.85	No		

Note - Council may review and change prices during the year

Manningham City Council - Annual Budget 2016/17**Budget processes**

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the *Local Government Act 1989* (the Act) and *Local Government (Planning and Reporting) Regulations 2014* (the Regulations).

Under the Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Regulations which support the Act.

The 2016/17 budget, which is included in this report, is for the year 1 July 2016 to 30 June 2017 and is prepared in accordance with the Act and Regulations. The budget includes financial statements being a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows and Statement of Capital Works. These statements have been prepared for the year ended 30 June 2016 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards. The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information Council requires in order to make an informed decision about the adoption of the budget.

In advance of preparing the budget, Officers firstly review and update Council's long term financial projections. Financial projections for at least four years are ultimately included in Council's Strategic Resource Plan, which is the key medium-term financial plan produced by Council on a rolling basis. The preparation of the budget, within this broader context, begins with Officers preparing the operating and capital components of the annual budget during January and February. A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings during March and April. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in April for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption. The key dates for the budget process are summarised below:

Budget process	Timing
1. Officers update Council's long term financial projections	Jan/Feb
2. Officers prepare operating and capital budgets	Feb
3. Councillors consider draft budgets at informal briefings	Mar/Apr
4. Proposed budget submitted to Council for approval	26-Apr
5. Public notice advising intention to adopt budget	26-Apr
	28 Apr - 26
6. Budget available for public inspection and comment	May
7. Public submission process undertaken	28-Apr
8. Submissions period closes (28 days)	26-May
9. Submissions received by Council/Committee	07-Jun
10. Submissions considered by Council/Committee	14-Jun
11. Budget and submissions presented to Council for adoption	28-Jun
12. Copy of adopted budget submitted to the Minister	30-Jun



PROPOSED
STRATEGIC
RESOURCE
PLAN
2016-2020
& ANNUAL
INITIATIVES
2016/17

26 April 2016

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Notice to Readers

Council consideration of the 2016/17 Annual Budget and 2016 – 2020 Strategic Resource Plan and Annual Initiatives 2016/17:

Draft documents adopted 'in principle' by Council - 26 April 2016

Draft documents placed on public exhibition - May 2016

Public Submission Hearings – 7 June 2016

Final documents considered for adoption by Council - 28 June 2016

Any amendment following the exhibition period is detailed in a report to Council for the adoption of the 2016/17 Annual Budget and Strategic Resource Plan

For further information on the Strategic Resource Plan or the Annual Budget please contact:

Mr Kevin Ayre; Manager Finance on 9840 9212 or email kevin.ayre@manningham.vic.gov.au

Message from the Mayor and CEO

What's your wish for Manningham? That is the question we asked the Manningham community a few years ago, and delivering on those wishes continues to be at the core of Council activity and our plans for 2016/17.

The Strategic Resource Plan outlines the initiatives that Council intends to undertake to achieve the strategic objectives (or goals) as set out in our Council Plan, as well as a four-year forecast of the resources required to deliver on these services and activities.

Now as we approach the last year of the 2013-2017 Council Plan, we continue to invest in the renewal and upgrade of our community assets and local infrastructure, such as roads, sporting facilities and open space.

We have also placed a high priority on advocating on behalf of the community on important issues and priorities, such as public transport improvements, affordable housing, and funding for community programs including school focused youth services.

Our strategies and plans have been targeted at greater community connectivity, improved services and facilities, supporting the health and wellbeing of the community, and protecting the environment.

In 2016/17 we are committed to our program of works and the remaining initiatives originally outlined in the Council Plan 2013-2017.

The major initiatives outlined in the proposed Strategic Resource Plan for 2016/17 include:

- Continuing the Live Well in Bulleen Community Strengthening Project
- Finalising and opening the final one kilometre section of the Mullum Mullum Trail between Park and Heads roads to complete the 42-kilometer trail.
- Advocating to Public Transport Victoria and Transdev to improve bus services and increase capacity on the bus network in Manningham
- Commencing construction of the Mullum Mullum Stadium as a multi-use stadium, including five sport courts with seating for up to 500 spectators and improvements to the existing hockey, bowls and tennis facilities, pedestrian and cycling access, as well as landscaping
- Continuing to implement the actions of the 2011-2030 Economic Development Strategy with a strong focus on engaging local business
- Developing a new Council Plan and Municipal Public Health and Wellbeing Plan in consultation with the community.

The Strategic Resource Plan plays an important part in turning visions and objectives into tangible community-focused programs, facilities and services. While the current environment is full of challenges, equally there are many wonderful opportunities and we look forward to ongoing conversations with the community about our City's future priorities and services.

We are pleased to present you with the proposed 2016 - 2020 Strategic Resource Plan and Annual Initiatives 2016/17.

Jennifer Yang
Mayor

Warwick Winn
CEO

Council Plan 2013 - 2017

The mission, vision, values and strategic objectives are as stated in the *Council Plan 2013 – 2017*.

Council's Mission

To serve our community by delivering valued services and programs that meet community expectations.

Council's Vision

To be a city that values people, heritage and resources. A city with a strong economy and diverse social and natural environment that will enrich our vibrant community.

Council's Values

Honesty	We commit to truth, integrity and goodwill in our community.
Inclusiveness	We embrace and promote all people.
Transparency	We will be open in our practices and communication with the community.
Equity	We will be fair and impartial in serving the community.
Respect	We will treat people with dignity and courtesy.

Strategic Objectives

The Strategic Objectives and the goals that underpin them, reflect our local community's aspirations as identified in the development of our *Generation 2030 Community Plan*. The Objectives are overarching themes that guide the Council Plan, as well as the Initiatives and Major Initiatives in the Strategic Resource Plan.

The Strategic Objectives are:

1. Our Community Spirit
2. Enjoy and Protect Our Natural Spaces
3. Getting from Place to Place
4. Planning for Where We Live
5. Everything We Need is Local
6. Council Leadership and Organisational Performance

About the Strategic Resource Plan

The Strategic Resource Plan is the key medium-term financial plan produced by Council. It is a rolling plan (one year to the next) that summarises the resources allocated and plans developed to achieve the Strategic Objectives over the next four years.

The 2016/17 Strategic Resource Plan should be read in conjunction with the Annual Budget 2016/17 and the Council Plan 2013 – 2017.

Purpose

The purpose of the Strategic Resource Plan is to:

- Establish a framework to manage the resources required to achieve the Strategic Objectives detailed in the Council Plan
- Detail the resources required to achieve the Strategic Objectives of the Council Plan as well as commitments in the adopted plans and strategies of Council
- Plan for the long-term financial sustainability of the Council
- Identify our key initiatives and major initiatives for the upcoming year
- Assist the Council to comply with sound financial management principles

How the Strategic Resource Plan was developed

Manningham City Council strives to deliver on its goals as outlined in the Council Plan 2013-2017.

The development of the Strategic Resource Plan follows extensive consultation, review and deliberation on past and future financial years to provide the best financial model to deliver on our key commitments. The details in this document are also the result of substantial internal planning and prioritising by Council.

The community are then invited to make submissions on the draft Strategic Resource Plan and Annual Budget, which can result in amendment and further refinement. Council then considers a final draft for adoption. Once the plan is adopted it becomes a key document of Council.

How the Strategic Resource Plan achieves our Strategic Objectives

The Strategic Resource Plan lists the key plans and strategies adopted by Council that will achieve its Strategic Objectives on the final page of this Plan. These plans and strategies provide the context for Council's resourcing requirements over the next four years as outlined in the financial statements and non financial resource statements.

Council has also identified how it will progress its goals for the 2016/17 financial year by identifying 24 initiatives. Of these, there are 6 'major initiatives' or priorities. Progress on the initiatives is reported throughout the year through the quarterly Organisational CEO Report to ensure success.

Significant Matters Impacting the Strategic Resource Plan

The Strategic Resource Plan is developed in line with the recently introduced State Government legislation on the 'Fair Go Rates System' which has capped rate increases by Victorian councils to the forecast movement of Consumer Price Index.

In addition to the Fair Go Rates System', Council's budget continues to be affected by the impact of long term cost shifting, grant reductions and increased charges from both State and Federal governments. Two such examples are the Federal Government freezing assistance grants funding which has reduced money available for roads in Manningham. Library funding from the State Government has also continually declined over the past decade, and Council has had to rely on rate revenue to cover the funding gap.

Key Assumptions underlying the Forecasts in the Strategic Resource Plan

The Financial Statements in the Strategic Resource Plan were developed as part of the 2016/2017 Annual Budget process. The same statements are included in the 2016/2017 Annual Budget document. For more information refer to Section 9 of the Budget.

The Financial Statements were prepared with the following underlying assumptions:

- Service levels and standards are to remain at existing levels
- Government grants have been included where there is a high degree of certainty that the grant will be received
- Government grants to be escalated at below CPI (or at the advised level)
- General Rate increases as per the FGRS
- Financial principles and objectives in the Financial Strategy to be observed
- Economic and financial conditions remain within forecast parameters
- Minimum 33 per cent of rates will be applied to Council's Capital Works Program
- Salaries and wages to increase in 2016/2017 in line with current EBA.
- No significant cost shifting from other levels of government

The Victorian Reporting and Accountability Framework

Changes to Acts and Regulations

In January 2014 the *Local Government Amendment (Performance Reporting and Accountability) Act 2014* was passed by the Victorian Parliament.

To support this new legislation, the *Local Government (Finance and Reporting) Regulations 2004* were repealed and replaced with the *Local Government (Planning and Reporting) Regulations*.

The Regulations contain a number of important changes including strengthened disclosure requirements for:

- Capital works and human resource planning in councils' strategic resource plan and budget
- Proposed changes to rates and charges to inform public consultation on the proposed budget.

Manningham City Council strives to promote transparency and accountability as well as meeting all legislative requirements.

Alongside the Strategic Resource Plan, Manningham City Council has prepared various documents that make up the planning and accountability framework for local government, including a Council Plan, an annual budget for each financial year and an annual report in respect of each financial year.

The relationships between these planning and reporting documents are shown below.



Diagram 1: Planning and Accountability Framework

The Council Plan

Manningham City Council has a four year Council Plan. Our current Council Plan 2013 – 2017 states the Strategic Objectives of Council. The Council Plan details how we will achieve these objectives through our adopted plans and strategies, as well as listing indicators to monitor and measure our success.

The legislation introduced changes to the language used in the Manningham Council Plan and the 2013/14 Action Plan. Table One identifies some of these language changes.

Language changes	
Previous (Council Plan)	New (Local Government Performance Reporting Framework)
Themes	Strategic Objectives
Activities	Services
Council Plan Actions	Initiatives
Key Strategic Activities	Major Initiatives

Table One: Language Changes – Council Plan compared to new reporting requirements

The Annual Budget

- Is a plan which reflects the first year of the strategic resource plan
- Describes services and initiatives which are to be funded for that financial year
- Includes service performance outcome indicators for monitoring performance
- Contains financial statements and other information including capital works, human resources and rating information as prescribed by the regulations.

The Annual Report

- Provides an annual account of what Council has delivered over the financial year in a report of operations which includes details of major initiatives and initiatives.
- Details financial statements and capital works progress
- Includes a governance and management checklist for Council
- Includes reporting on service performance, financial performance and sustainability.

2016/17 Major Initiatives and Initiatives

To achieve our strategic objectives and goals, Manningham City Council is committed to delivering on the following initiatives in the 2016/17 financial year. The 24 Initiatives are set out under the most relevant strategic objectives, and are as follows:

1. Our Community Spirit (3 initiatives)	4. Planning for Where We Live (3 initiatives)
2. Enjoy and Protect Our Natural Spaces (6 initiatives)	5. Everything We Need is Local (4 initiatives)
3. Getting from Place to Place (3 initiative)	6. Council Leadership and Organisational Performance (5 initiatives)

STRATEGIC OBJECTIVE ONE: OUR COMMUNITY SPIRIT

Goals

- 1.1. An inclusive and harmonious community that celebrates our diversity and draws strength from our differences
- 1.2. Safe and secure households and neighbourhoods, where people look out for one another
- 1.3. A community that is involved and well connected, strengthening community spirit
- 1.4. A community that feels a greater sense of public safety

Major Initiative

No.	Goal	Name	Description	Measure of Success
1	1.3	Implementation of the Live Well in Bulleen Community Strengthening Project	To promote better health outcomes for people in Bulleen by conducting new research that aims to understand ways to minimise social isolation and disadvantage.	Development of Live Well Bulleen Action Plan. Implementation of relevant community initiatives.

Initiatives

2	1.1	Community Facilities Resourcing Plan	Development of the Community Facilities Resourcing Plan	Community Facilities Resourcing Plan completed
3	1.2	Emergency Management Prevention and Preparedness Education Program	To continue to implement Emergency Management Prevention and Preparedness Education Programs to promote community resilience in times of emergency events impacting on the City of Manningham.	Draft disaster resilience strategy consultation with community/partners. Development of action/implementation plan in line with the finalised strategy.

STRATEGIC OBJECTIVE TWO: ENJOY AND PROTECT OUR NATURAL SPACES				
Our unique balance of City and Country is one of our defining traits. We value Manningham's natural environment and endeavour to maintain and protect it as a valuable community resource.				
Goals				
2.1. Our unique balance of City and Country is safeguarded into the future				
2.2. Our open spaces, bushlands, creeks and rivers are valued and preserved				
2.3. We proactively seek innovative solutions to address the effects of climate change and work together to protect the environment				
2.4. We protect our environment by providing responsive waste management services for our community				
No.	Goal	Name	Description	Measure of Success
Major Initiative				
4	2.1	Mullum Mullum Creek Linear Park	To complete Mullum Mullum Creek Linear Park (Stage 3) - opening of the Trail	Opening of the final one kilometre section of the Mullum Mullum Trail between Park and Heads Roads.
Initiatives				
5	2.2	Bolin Bolin Billabong Integrated Water Management Project	To implement the Bolin Bolin Billabong Integrated Water Management Project.	Construction to be completed by 30 June 2017.
6	2.2	Implement the Open Space Strategy	Open Space Contribution proposed Planning Scheme Amendment	Finalise open space developer contribution rate, and commence Planning Scheme Amendment to introduce rate into the Manningham Planning Scheme
7	2.3	Revised Drainage Strategy	To develop and implement a revised Drainage Strategy that will coordinate, maintain and improve Manningham's drainage infrastructure to achieve acceptable standards of stormwater performance and management.	Revised strategy to be presented for Council endorsement by 30 June 2017. (This item has been carried over from 2015/16)
8	2.3	Sustainable Management, Monitoring and Enhancement for the Natural and Built Environment	To continue to implement environmental services and programs and encourage the community to engage with environmental sustainability issues and make environmental improvements in their everyday lives.	Successful achievement of major projects on the Natural Environment (18), Environmental Stewardship/Education (5) and Sustainability projects (7) by 30 June 2017.
9	2.4	Implementation of improved Waste Management System	To deliver a waste management system that is responsive to our community needs	To reduce the percentage of household waste diverted from landfill.

STRATEGIC OBJECTIVE THREE: GETTING FROM PLACE TO PLACE

We acknowledge the importance of an integrated and efficient transport network, with a variety of accessible, safe and affordable transport options to enable travel, in, out and around the area. The reduction on the reliance on cars is a priority for Council and we will endeavour to ensure pedestrian and bicycle routes are well integrated with connections to public transport and the City.

Goals

- 3.1. The need for an integrated and efficient transport network providing affordable, well connected and alternative forms of travel
- 3.2. A well connected and accessible community with linked bicycle and walking pathways

No	Goal	Name	Description	Measure of Success
Major Initiative				
10	3.1	Transport Advocacy	To continue Council's advocacy for improved public transport options for Manningham, including improvements to the bus, cycling, pedestrian and road network, and advocacy for heavy rail to Doncaster.	Coordinate with PTV and Transdev to improve bus services and increase capacity on the bus network in Manningham by 30 June 2017. Secure the median-strip of the Eastern Freeway for future public transport purposes (rail or Bus Rapid Transit).
Initiative				
11	3.1	Doncaster Hill Mode Shift Plan	To implement the Doncaster Hill Mode Shift Plan as a high priority action of the Doncaster Hill Strategy	Implementation of the Doncaster Hill Mode Shift Behaviour Change Plan in accordance with the Action Plan by 30 June 2017.
12	3.2	Improvements to the Principal Pedestrian Network	Develop a program for the installation of facilities including seating in support of the Principal Pedestrian Network.	Program to be developed, costed and finalised by 30 June 2017.

STRATEGIC OBJECTIVE FOUR: PLANNING FOR WHERE WE LIVE

We recognise the need to continue to respond to the challenges of population growth. Council endeavours to take a considered and sustainable approach to development, respecting the natural environment. Council will work collaboratively with the community to ensure effective planning is in place and local infrastructure meets the needs of future populations.

Goals

- 4.1. A considered and sustainable approach to residential and commercial development balancing the needs of our diverse population with our natural surroundings
- 4.2. A diverse range of affordable and accessible housing options are available to accommodate the changing needs of our community
- 4.3. Effective planning for local infrastructure that addresses increasing population pressures

No	Goal	Name	Description	Measure of Success
Major Initiative				
13	4.3	Mullum Mullum Stadium	Complete working drawings to enable Construction Tender to be awarded	40% construction of the Mullum Mullum stadium completed
Initiatives				
14	4.2	Manningham Residential Strategy (2012) Implementation	To continue to implement the high priority actions of the Manningham Residential Strategy by developing new planning policies and controls.	Progression of 90 per cent of the strategy's short term actions by 30 June 2017
15	4.3	Completion of the 2016/17 Capital Works Program	To complete capital works in accordance with the proposed Program	To complete the 2016/17 capital works in accordance with the proposed Program schedule, to expend equal to or at least 90% of the adopted capital budget.

STRATEGIC OBJECTIVE FIVE: EVERYTHING WE NEED IS LOCAL				
<p>We support sustainable, cohesive and well resourced communities with relevant services and facilities. Council seeks to ensure all community members have access to vital services that meet their needs. Promotion of distinct local villages and activity centres are valued and cultivated and we aim to support businesses and traders to build a resilient local economy.</p>				
Goals				
5.1. Accessible services and facilities for people of all abilities and ages				
5.2. Our distinct local villages and activity centres are vibrant places to meet and provide support to local businesses and traders				
5.3. Access to services that promote health, wellbeing and education				
No	Goal	Name	Description	Measure of Success
Major Initiative				
16	5.2	Economic Development Strategy Implementation	To continue to implement the Economic Development Strategy with a particular focus on enhancing Manningham's tourism and activity centres to improve the economy of the City.	Continue to implement the actions of the 2011-2030 Economic Development Strategy with a strong focus on engaging local businesses that results in 10% increases in subscribers and local directory contacts.
Initiatives				
17	5.1	Dementia friendly City	To promote a dementia friendly municipality	<ul style="list-style-type: none"> • Dementia Alliance Group Established • 2016-2017 Action Plan developed • Alzheimer's Australia Victoria /DHHS HACC Dementia Advisory Group participation
18	5.1	Bulleen Library Feasibility	Consideration of the feasibility study findings which identifies and investigates options for the future relocation of the Bulleen Library.	Feasibility recommendations and actions for 2016/17 considered by Council.
19	5.3	Active for Life Strategy Minor Review	To undertake a minor review of Active for Life Recreation Strategy. The Strategy guides the provision of recreation programs and facilities to better support the recreation needs of residents.	Complete a minor review including an evaluation, benchmarking, consultation and an updated action plan for the next five years.

STRATEGIC OBJECTIVE SIX: COUNCIL LEADERSHIP AND ORGANISATIONAL PERFORMANCE				
<p>We strive to be an innovative and progressive Council that actively seeks partnerships and opportunities to expand its knowledge base. Council leads through transparent processes and mechanisms, effective planning, advocacy and accountability. We pursue best practice in engaging our local community in the decision making process.</p>				
Goals				
6.1. A responsive Council which leads through effective planning, advocacy, transparency and accountability				
6.2. An efficient organisation that aims to continuously improve service delivery to benefit community outcomes				
No	Goal	Name	Description	Measure of Success
Major Initiative				
20	6.1	Development of the Council Plan	To engage the community in the development of the 2017 - 2021 Council Plan	A Council Plan developed in consultation with the community
Initiatives				
21	6.1	Development of the Municipal Public Health and Wellbeing Plan	To undertake the development of Council's Municipal Public Health and Wellbeing Plan 2017 - 2021 in partnership with community, to ensure that Council meets its statutory obligations.	Draft Municipal Public Health and Wellbeing Plan prepared in readiness for public comment
22	6.2	IT Major Project Management and Implementation	To employ additional IT resources to help deliver a range of critical IT projects and systems needed to support customer service and service delivery outcomes.	Implementation of Invoice Scanning, implementation and rollout of an Asset Management System and improvement of project and contract management processes.
23	6.2	Customer Service Improvement Opportunities (Phase 2)	Enhance Council's customer service quality and responsiveness through strengthening processes and systems.	Implementation of the 2016/17 actions from the customer service strategy and roadmap to increase service standards.
24	6.2	Continuous Improvement Program	To work collaboratively across the organisation to identify improvements that will result in better service delivery and customer satisfaction in preparation for the future.	A program of continuous improvement results in documented benefits for the community and organisation

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Table 1: Comprehensive Income Statement

For the four years ending 30 June 2020

	Budget	Strategic Resource Plan Projections		
	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000
Income				
General Rates	82,209	85,925	89,795	93,724
Waste charges	10,688	11,332	11,787	12,259
Statutory fees and fines	1,976	1,889	1,955	2,022
User fees	10,482	10,856	11,597	11,918
Interest income	1,530	1,194	1,244	1,239
Grants - Operating (recurrent)	10,982	11,201	11,425	11,653
Grants - Operating (non-recurrent)	76	78	80	82
Grants - Capital (non-recurrent)	2,512	3,276	266	68
Grants - Capital (recurrent)	2,023	1,181	1,209	1,237
Contributions - monetary	3,477	1,043	2,226	1,912
Contributions - non-monetary	464	464	464	464
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	400	2,433	300	315
Other income	964	998	1,033	1,070
Total income	127,783	131,870	133,381	137,963
Expenses				
Employee costs	49,825	50,634	51,432	52,337
Materials, services and contracts	11,633	12,019	12,523	13,402
Waste contracts	10,215	10,835	11,261	11,703
Utilities	2,721	2,627	2,758	3,001
Community grants	5,517	5,574	5,713	5,856
Depreciation and amortisation	21,441	22,033	22,091	22,708
Finance costs	386	374	363	263
Rate capping savings target	0	(428)	(872)	(1,435)
Other expenses	10,323	9,696	9,937	10,207
Total expenses	112,061	113,364	115,206	118,042
Surplus/(deficit) for the year	15,722	18,506	18,175	19,921
Other comprehensive income				
Items that will not be reclassified to surplus or deficit in future periods:				
Net asset revaluation increment /(decrement)	33,666	34,673	35,764	36,909
Total comprehensive result	49,388	53,179	53,939	56,830

Table 2: Balance Sheet

For the four years ending 30 June 2020

	Budget	Strategic Resource Plan		
	2016/17	Projections		
	2016/17	2017/18	2018/19	2019/20
	\$'000	\$'000	\$'000	\$'000
Assets				
Current assets				
Cash and cash equivalents	42,574	45,332	47,375	46,015
Trade and other receivables	8,046	8,345	8,649	8,867
Other assets	983	993	1,003	1,013
Total current assets	51,603	54,670	57,027	55,895
Non-current assets				
Investments in regional library corporation	1,992	1,992	1,992	1,992
Trade and other receivables	31	31	31	31
Investments	169	169	169	169
Property, infrastructure, plant & equipment	1,883,278	1,934,243	1,986,814	2,042,197
Intangible assets	2,783	2,826	2,733	2,657
Total non-current assets	1,888,253	1,939,261	1,991,739	2,047,046
Total assets	1,939,856	1,993,931	2,048,766	2,102,941
Liabilities				
Current liabilities				
Trade and other payables	10,770	11,125	11,480	11,923
Trust funds and deposits	7,033	7,498	7,963	8,428
Provisions	12,098	12,440	12,792	13,154
Interest-bearing loans and borrowings	253	263	3,913	285
Income received in advance	743	793	843	893
Total current liabilities	30,897	32,119	36,991	34,683
Non-current liabilities				
Provisions	715	652	589	526
Interest-bearing loans and borrowings	8,703	8,440	4,527	4,243
Total non-current liabilities	9,418	9,092	5,116	4,769
Total liabilities	40,315	41,211	42,107	39,452
Net assets	1,899,541	1,952,720	2,006,659	2,063,489
Equity				
Accumulated surplus	647,197	666,501	684,318	703,579
Asset revaluation reserve	1,246,758	1,281,431	1,317,195	1,354,104
Reserves	5,586	4,788	5,146	5,806
Total equity	1,899,541	1,952,720	2,006,659	2,063,489

Table 3: Statement of Changes in Equity

For the four years ending 30 June 2020

	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2017				
Balance at beginning of the financial year	1,850,153	633,383	1,213,092	3,678
Surplus/(deficit) for the year	15,722	15,722	-	-
Net asset revaluation increment/(decrement)	33,666	-	33,666	-
Transfer to other reserves	-	(3,477)	-	3,477
Transfer from other reserves	-	1,569	-	(1,569)
Balance at end of the financial year	1,899,541	647,197	1,246,758	5,586
2018				
Balance at beginning of the financial year	1,899,541	647,197	1,246,758	5,586
Surplus/(deficit) for the year	18,506	18,506	-	-
Net asset revaluation increment/(decrement)	34,673	-	34,673	-
Transfer to other reserves	-	(1,043)	-	1,043
Transfer from other reserves	-	1,841	-	(1,841)
Balance at end of the financial year	1,952,720	666,501	1,281,431	4,788
2019				
Balance at beginning of the financial year	1,952,720	666,501	1,281,431	4,788
Surplus/(deficit) for the year	18,175	18,175	-	-
Net asset revaluation increment/(decrement)	35,764	-	35,764	-
Transfer to other reserves	-	(2,226)	-	2,226
Transfer from other reserves	-	1,868	-	(1,868)
Balance at end of the financial year	2,006,659	684,318	1,317,195	5,146
2020				
Balance at beginning of the financial year	2,006,659	684,318	1,317,195	5,146
Surplus/(deficit) for the year	19,921	19,921	-	-
Net asset revaluation increment/(decrement)	36,909	-	36,909	-
Transfer to other reserves	-	(1,912)	-	1,912
Transfer from other reserves	-	1,252	-	(1,252)
Balance at end of the financial year	2,063,489	703,579	1,354,104	5,806

Table 4: Statement of Cash Flows

For the four years ending 30 June 2020

	Budget	Strategic Resource Plan Projections		
	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities				
Rates and waste charges	92,947	96,958	101,278	105,765
Statutory fees and fines	1,976	1,889	1,955	2,022
User fees	10,532	10,906	11,647	11,968
Grants - operating	11,058	11,279	11,505	11,735
Grants - capital	4,535	4,457	1,475	1,305
Contributions - monetary	3,477	1,043	2,226	1,912
Interest income	1,530	1,194	1,244	1,239
Trust funds and deposits	465	465	465	465
Other receipts	964	998	1,033	1,070
Employee costs	(49,384)	(50,323)	(51,122)	(51,710)
Materials and services	(11,334)	(11,706)	(12,199)	(13,297)
Waste contracts	(10,215)	(10,835)	(11,261)	(11,703)
Utilities	(2,721)	(2,627)	(2,758)	(3,001)
Finance costs	(386)	(374)	(363)	(263)
Other payments	(15,840)	(14,842)	(14,778)	(14,628)
Net cash provided by/(used in) operating activities	37,604	38,482	40,347	42,879
Cash flows from investing activities				
Payments for property, infrastructure, plant and equipment	(47,875)	(39,471)	(39,041)	(41,377)
Proceeds from sale of property, infrastructure, plant and equipment	4,002	4,000	1,000	1,050
Net cash provided by/ (used in) investing activities	(43,873)	(35,471)	(38,041)	(40,327)
Cash flows from financing activities				
Finance costs				
Proceeds from borrowings	1,920	-	-	-
Repayment of borrowings	(243)	(253)	(263)	(3,912)
Net cash provided by/(used in) financing activities	1,677	(253)	(263)	(3,912)
Net increase/(decrease) in cash & cash equivalents	(4,592)	2,758	2,043	(1,360)
Cash and cash equivalents at the beginning of the financial year	47,166	42,574	45,332	47,375
Cash and cash equivalents at the end of the financial year	42,574	45,332	47,375	46,015

Table 5: Statement of Capital Works

For the four years ending 30 June 2020

	Budget		Strategic Resource Plan Projections	
	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000
Property				
Buildings	14,725	14,149	4,648	4,275
Building improvements	61	64	66	69
Total buildings	14,786	14,213	4,714	4,344
Total property	14,786	14,213	4,714	4,344
Plant and equipment				
Plant, machinery and equipment	2,020	2,071	2,121	2,273
Fixtures, fittings and furniture	55	64	66	69
Computers and telecommunications	1,010	549	413	430
Total plant and equipment	3,085	2,684	2,600	2,772
Infrastructure				
Roads	10,445	11,708	16,392	17,096
Footpaths and cycleways	909	976	1,300	1,677
Drainage	3,772	2,834	3,044	3,155
Recreational, leisure and community facilities	2,254	1,097	1,341	1,569
Waste management	5,800	-	-	-
Parks, open space and streetscapes	3,162	4,237	8,147	9,031
Off street car parks	356	326	229	432
Other infrastructure	3,306	1,396	1,274	1,301
Total infrastructure	30,004	22,574	31,727	34,261
Total capital works expenditure	47,875	39,471	39,041	41,377
Represented by:				
New asset expenditure	17,039	16,918	13,946	15,476
Asset renewal expenditure	25,221	17,980	19,165	19,479
Asset expansion expenditure	1,444	1,145	1,671	1,853
Asset upgrade expenditure	4,171	3,428	4,259	4,569
Total capital works expenditure	47,875	39,471	39,041	41,377

Table 6 Statement of Human Resources

For the four years ending 30 June 2020

	Budget	Strategic Resource Plan Projections		
	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000
Staff expenditure				
Employee costs - operating	49,825	50,634	51,432	52,337
Employee costs - capital	1,575	1,607	1,639	1,672
Total staff expenditure	51,400	52,241	53,071	54,009
	EFT	EFT	EFT	EFT
Staff numbers				
Employees	498.2	498.2	498.2	498.2
Total staff numbers	498.15	498.15	498.15	498.15

Table 7: Summary of Planned capital works expenditure
For the four years ended 30 June 2020

Capital Works Area	Project cost \$'000	Asset expenditure type				Summary of funding sources				
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Asset sales \$'000	Borrowings \$'000
2017										
PROPERTY										
Buildings	14,725	7,939	5,316	903	567	2,587	194	9,944	2,000	-
Building Improvements	61	27	16	12	6	-	-	61	-	-
TOTAL PROPERTY	14,786	7,966	5,332	915	573	2,587	194	10,005	2,000	-
PLANT AND EQUIPMENT										
Plant, Machinery and Equipment	2,020	-	2,020	-	-	-	-	1,020	1,000	-
Fixtures, Fittings and Furniture	55	-	55	-	-	-	-	55	-	-
Computers and Telecommunications	1,010	443	452	75	-	-	-	1,010	-	-
TOTAL PLANT AND EQUIPMENT	3,085	443	2,567	75	-	-	-	2,085	1,000	-
INFRASTRUCTURE										
Roads	10,445	1,322	7,293	1,211	619	2,023	-	8,422	-	-
Footpaths and Cycleways	909	909	-	-	-	-	-	909	-	-
Drainage	3,772	1,282	1,246	1,244	-	-	-	3,772	-	-
Recreational, Leisure and Community Facilities	2,254	1,131	690	311	122	171	490	1,590	-	-
Waste Management	5,800	-	5,800	-	-	-	-	5,800	-	-
Parks, Open Space and Streetscapes	3,162	2,113	964	55	10	101	885	2,176	-	-
Off Street Car Parks	356	166	82	108	-	-	-	356	-	-
Other Infrastructures	3,306	1,707	1,227	252	120	89	-	1,297	-	1,920
TOTAL INFRASTRUCTURE	30,004	8,630	17,322	3,181	871	2,384	7,175	18,525	-	1,920
TOTAL CAPITAL WORKS 2016-17	47,875	17,039	25,221	4,171	1,444	4,971	7,369	30,615	3,000	1,920
2018										
PROPERTY										
Buildings	14,149	8,343	5,257	336	214	3,213	15	10,921	-	-
Building Improvements	64	29	16	13	6	-	-	64	-	-
TOTAL PROPERTY	14,213	8,372	5,273	349	220	3,213	15	10,985	-	-
PLANT AND EQUIPMENT										
Plant, Machinery and Equipment	2,071	-	2,071	-	-	-	-	1,071	1,000	-
Fixtures, Fittings and Furniture	64	-	64	-	-	-	-	64	-	-
Computers and Telecommunications	549	75	459	75	-	-	-	549	-	-
TOTAL PLANT AND EQUIPMENT	2,684	15	2,594	75	-	-	-	1,684	1,000	-
INFRASTRUCTURE										
Roads	11,708	1,862	7,268	1,613	826	1,181	-	10,527	-	-
Footpaths and Cycleways	976	976	-	-	-	-	-	976	-	-
Drainage	2,834	964	936	936	-	-	-	2,834	-	-
Recreational, Leisure and Community Facilities	1,087	527	495	74	-	63	512	522	-	-
Parks, Open Space and Streetscapes	4,237	3,018	1,116	100	3	-	1,314	2,923	-	-
Off Street Car Parks	326	150	75	101	-	-	-	326	-	-
Other Infrastructures	1,398	914	204	162	96	-	-	753	643	-
TOTAL INFRASTRUCTURE	22,574	8,531	10,113	3,005	925	1,244	1,826	18,861	643	-
TOTAL CAPITAL WORKS 2017/18	39,471	16,918	17,980	3,428	1,145	4,457	1,841	31,530	1,643	-

Table 7: Summary of Planned capital works expenditure
For the four years ended 30 June 2020

Capital Works Area	Asset expenditure type					Summary of funding sources				
	Project cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Asset sales \$'000	Borrowings \$'000
2018										
PROPERTY										
Buildings	4,648	422	4,086	84	56	-	17	4,631	-	-
Building Improvements	66	30	17	13	7	-	-	66	-	-
TOTAL PROPERTY	4,714	452	4,103	97	63	-	17	4,697	-	-
PLANT AND EQUIPMENT										
Plant, Machinery and Equipment	2,121	-	2,121	-	-	-	-	1,121	1,000	-
Fixtures, Fittings and Furniture	66	-	66	-	-	-	-	66	-	-
Computers and Telecommunications	413	15	388	-	-	-	-	413	-	-
TOTAL PLANT AND EQUIPMENT	2,600	15	2,585	-	-	-	-	1,600	1,000	-
INFRASTRUCTURE										
Roads	16,392	3,806	8,631	2,847	1,508	1,208	-	15,183	-	-
Footpaths and Cycleways	1,300	1,300	-	-	-	-	-	1,300	-	-
Drainage	3,044	1,035	1,005	1,005	-	-	-	3,044	-	-
Recreational, Leisure and Community Facilities	1,341	700	664	77	-	266	532	543	-	-
Parks, Open Space and Streetscapes	8,147	5,902	2,021	222	3	-	1,319	6,826	-	-
Off Street Car Parks	229	152	51	27	-	-	-	229	-	-
Other Infrastructures	1,274	785	206	184	97	-	-	1,274	-	-
TOTAL INFRASTRUCTURE	31,727	13,479	12,478	4,162	1,609	1,475	1,851	28,401	-	-
TOTAL CAPITAL WORKS 2018/19	39,041	13,946	19,166	4,259	1,671	1,475	1,888	34,698	1,000	-

2020										
PROPERTY										
Buildings	4,275	558	3,476	145	96	-	-	4,275	-	-
Building Improvements	69	31	17	14	7	-	-	69	-	-
TOTAL PROPERTY	4,344	589	3,493	158	103	-	-	4,344	-	-
PLANT AND EQUIPMENT										
Plant, Machinery and Equipment	2,273	-	2,273	-	-	-	-	1,223	1,050	-
Fixtures, Fittings and Furniture	69	-	69	-	-	-	-	69	-	-
Computers and Telecommunications	430	15	415	-	-	-	-	430	-	-
TOTAL PLANT AND EQUIPMENT	2,772	15	2,757	-	-	-	-	1,722	1,050	-
INFRASTRUCTURE										
Roads	17,096	3,753	8,825	2,870	1,848	1,237	-	15,859	-	-
Footpaths and Cycleways	1,677	1,677	-	-	-	-	-	1,677	-	-
Drainage	3,155	1,073	1,041	1,041	-	-	-	3,155	-	-
Recreational, Leisure and Community Facilities	1,569	861	828	80	-	68	553	940	-	-
Parks, Open Space and Streetscapes	9,031	6,401	2,422	205	3	-	898	7,355	977	-
Off Street Car Parks	432	303	101	28	-	-	-	432	-	-
Other Infrastructures	1,301	805	211	167	96	-	-	1,301	-	-
TOTAL INFRASTRUCTURE	34,261	14,872	13,228	4,411	1,750	1,305	1,252	30,727	977	-
TOTAL CAPITAL WORKS 2019/20	41,377	15,476	19,478	4,569	1,853	1,305	1,252	36,793	2,027	-

Table 8: Summary of Planned Human Resources Expenditure (and EFT)
For the four years ending 30 June 2020

Directorate	Budget	Strategic Resource Plan Projections		
	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000
Chief Executive and Councillors				
- Permanent full time	600	610	619	630
- Permanent part time	-	-	-	-
- Casual and other employee costs	6	6	6	6
Total Chief Executive and Councillors	606	616	625	636
Shared Services				
- Permanent full time	8,738	8,875	9,010	9,165
- Permanent part time	1,039	1,060	1,081	1,103
- Casual and other employee costs	243	248	253	258
Total Shared Services	10,020	10,183	10,344	10,526
Community Programs				
- Permanent full time	4,377	4,410	4,436	4,489
- Permanent part time	8,708	8,882	9,060	9,241
- Casual and other employee costs	1,368	1,395	1,423	1,451
Total Community Programs	14,453	14,687	14,919	15,181
Strategic Governance				
- Permanent full time	670	680	691	703
- Permanent part time	100	102	104	106
- Casual and other employee costs	-	-	-	-
Total Governance Services	770	782	795	809
Planning and Environment				
- Permanent full time	7,014	7,118	7,220	7,341
- Permanent part time	2,043	2,084	2,126	2,169
- Casual and other employee costs	363	370	377	385
Total Planning and Environment	9,420	9,572	9,723	9,895
Assets and Engineering				
- Permanent full time	13,393	13,607	13,817	14,058
- Permanent part time	683	697	711	725
- Casual and other employee costs	254	259	264	269
Total Assets and Engineering	14,330	14,563	14,792	15,052
Corporate Finance				
- Permanent full time	-	-	-	-
- Permanent part time	-	-	-	-
- Casual and other employee costs	226	231	235	239
Total Corporate Finance	226	231	235	239
Total Staff Expenditure	49,825	50,634	51,433	52,338

Table 8: Summary of Planned Human Resources Expenditure (and EFT)
For the four years ending 30 June 2020

Directorate	Budget	Strategic Resource Plan Projections		
	2016/17 EFT	2017/18 EFT	2018/19 EFT	2019/20 EFT
Chief Executive and Councillors				
- Permanent full time	2.97	2.97	2.97	2.97
- Permanent part time	-	-	-	-
- Casual and other employee costs	0.03	0.03	0.03	0.03
Total Chief Executive and Councillors	3.00	3.00	3.00	3.00
Shared Services				
- Permanent full time	77.23	77.23	77.23	77.23
- Permanent part time	11.88	11.88	11.88	11.88
- Casual and other employee costs	-	-	-	-
Total Shared Services	89.11	89.11	89.11	89.11
Community Programs				
- Permanent full time	41.38	41.38	41.38	41.38
- Permanent part time	103.73	103.73	103.73	103.73
- Casual and other employee costs	4.91	4.91	4.91	4.91
Total Community Programs	150.02	150.02	150.02	150.02
Strategic Governance				
- Permanent full time	6.00	6.00	6.00	6.00
- Permanent part time	0.91	0.91	0.91	0.91
- Casual and other employee costs	-	-	-	-
Total Governance Services	6.91	6.91	6.91	6.91
Planning and Environment				
- Permanent full time	65.55	65.55	65.55	65.55
- Permanent part time	22.28	22.28	22.28	22.28
- Casual and other employee costs	2.47	2.47	2.47	2.47
Total Planning and Environment	90.30	90.30	90.30	90.30
Assets and Engineering				
- Permanent full time	151.65	151.65	151.65	151.65
- Permanent part time	7.16	7.16	7.16	7.16
- Casual and other employee costs	-	-	-	-
Total Assets and Engineering	158.81	158.81	158.81	158.81
Total Staff Numbers	498.15	498.15	498.15	498.15

Plans and Strategies to achieve our Strategic Objectives

The Strategic Resources Plan takes into account the services and initiatives as stated in the key adopted plans and strategies following.

Objective 1: Our Community Spirit

Access, Equity and Diversity Strategy	Ageing Well in Manningham Strategy
Active for Life Recreation Strategy	Community Safety Plan
Cultural Strategy	Municipal Public Health and Wellbeing Plan
Prevention of Violence Against Women Strategy	Indigenous Peoples Policy
Disability, Access and Inclusion Plan	

Objective 2. Enjoy and Protect Our Natural Spaces

Domestic Animal Management Plan	Climate 2020 Action Plan
Green Wedge Strategy and Action Plan 2020	Park Asset Management Plan
Open Space Strategy	Domestic Waste Water Management
Healthy Habitats: Bushland Management Strategy	Sustainable Water Management Plan - Water 15
Securing The Future Adaptation Plan 2012	

Objective 3. Getting from Place to Place

Road Safety Strategy	Walk Manningham Plan
Arterial Roads Strategy	Bicycle Strategy
Doncaster Hill Mode Shift Behaviour Change Plan	Integrated Transport Strategy
Road Asset Management Plan	Road Management Plan

Objective 4. Planning for Where We Live

Manningham Planning Scheme	Flood Management Plan
Emergency Management Plan	Streetscape Character Study
Drainage Strategy	Stormwater Management Plan
Fire Management Plan	Sustainable Water Management Plan
Waste Management Strategy	Outdoor Signage Strategy

Objective 5. Everything We Need is Local

Manningham Early Years Plan	Residential Strategy
Doncaster Hill Strategy	Templestowe Village Structure Plan
Doncaster East Structure Plan	The Pines Activity Centre Structure Plan
Economic Development Strategy	Tunstall Square Structure Plan

Objective 6. Council Leadership and Organisational Performance

Asset Management Plans	Risk Management Framework
Ten Year Financial Strategy	Manningham's Community Local Law 2013
Special Rates and Charges Policy	Strategic Resource Plan
Council Plan	Municipal Strategic Statement

13.2 Financial Status Report - March 2016

Responsible Director: Director Shared Services

File No. T16/77

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

The attached Financial Status Report for the period ending 31 March 2016 is provided for review and consideration.

The March report indicates that Council is expected to perform better than year end reviewed forecast endorsed by Council on 2 February 2016.

1 BACKGROUND

- 1.1 The attached Financial Status Report for the period ending 31 March 2016 reflects an overall positive performance against the year to date operating budget. Commentary on performance is by exception and as appropriate.
- 1.2 Reporting on the performance of the Capital Works Program, Customer Feedback System, Council Plan Initiatives, Local Government Performance and Reporting Framework and Councillor expenditure is provided through alternate reporting mechanisms.

2 PROPOSAL/ISSUE

- 2.1 It is proposed that the attached Financial Status Report for the period ending 31 March 2016 be noted.

3 FINANCIAL RESOURCE IMPLICATIONS

- 3.1 There are no adverse financial resource impacts arising from the review of Council's March 2016 financial results.

4 CONCLUSION

- 4.1 It can be concluded that satisfactory progress has been made in regard to the achievement of budget outcomes to the end of March 2016.

OFFICER'S RECOMMENDATION

That the attached Financial Status Report detailing the financial performance of Council to 31 March 2016 be noted.

MOVED: GRIVOKOSTOPOULOS
SECONDED: KLEINERT

That the Recommendation be adopted.

CARRIED

"Refer Attachments"

* * * * *



Financial Status Report

March 2016

FINANCIAL STATUS REPORT - MARCH 2016

Overview

This Financial Status Report covers the period ending 31 March 2016. Variances are reported against the reviewed forecast endorsed by Council on 2 February 2016.

Operating Surplus

	Year to 31 March 2016			
	Revised Budget \$'000	Actual \$'000	Variance \$'000	Variance %
Revenues	116,843	118,705	1,862	F 1.6%
Expenses	80,495	80,202	293	F 0.4%
Operating surplus	36,348	38,503	2,155	F 5.9%

Commentary

Council's financial position reflects an overall positive performance against the year to date operating budget. The key revenue increase includes:

- * \$1,158,000 in unbudgeted Doncaster Hill developers contributions income
- * capital grants and contributions are \$268,000 favourable, being a combination of income received in advance and unbudgeted monies
- * user charges are \$117,000 favourable, statutory fees and charges \$65,000, interest income \$92,000, operating grants and subsidies \$68,000 and general rates \$46,000.

On the expenses side, employee costs are currently favourable by \$124,000, materials and contracts \$78,000 and depreciation \$49,000 favourable.



the increased variance from Feb to March chiefly relates to the receipt of unbudgeted developer levies and capital grants

Underlying Surplus

The Underlying surplus is a measure of the actual surplus realised by the Council excluding non cash revenues and expenses, capital income, sale of assets and transfers to reserves. Council uses the underlying surplus, in addition to external grants, to fund the capital program.

	Revised Budget \$'000	Actual \$'000	Variance \$'000	Variance %
Operating surplus	36,348	38,503	2,155	5.9%
less/add) capital grants & contributions	2,415	2,683	268	11%
less/add) developer contributions	2,351	3,508	1,158	49%
less/add) net gain or loss on disposal of assets	251	251		
add/less) depreciation	15,142	15,093	49	0%
add/less) other adjustments	(2)	(23)	20	841%
Underlying surplus	46,471	47,131	660	1.4%

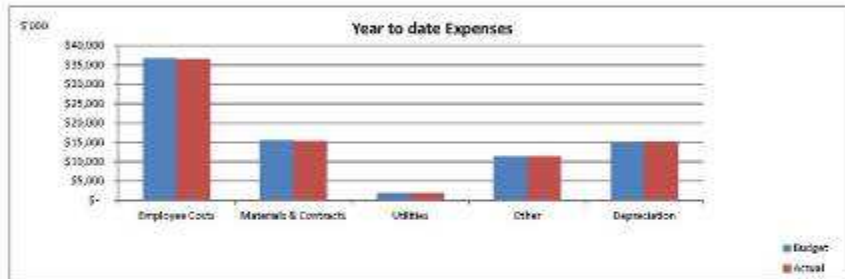
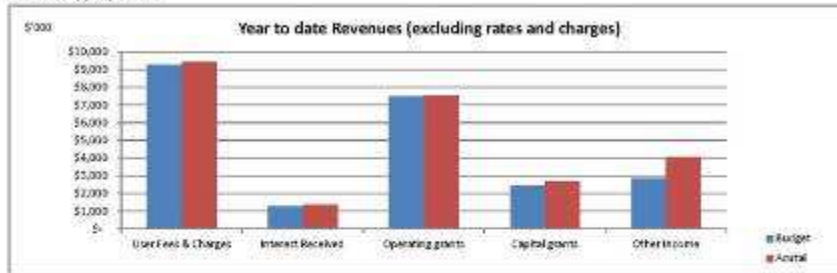
Other key indicators

Cash and investment balance	\$58.84 million
Unrestricted cash	\$26.10 million
Rates and charges debtors	\$24.23 million (76.27% of the \$93.37 m raised in 2015/16 have been collected)

FINANCIAL STATUS REPORT - MARCH 2016

Income and Expenditure

This section details the year to date results against each major revenue and expenditure groupings. Explanations of key variances have been provided where the line item has a variance of greater than 10 per cent reporting threshold or where further explanation is deemed appropriate.



Reason for year-to-date variances	Action required/taken
<p>1 Other Income \$1,207,000 Favourable</p> <p>Unbudgeted development contributions for 1 Grosvenor Street Doncaster and 101-105 Tram Road Doncaster have been received resulting in a favourable budget position of \$1,018,000.</p> <p>Other unbudgeted income items have also been received including insurance refunds relating to street light and fencing damage, settlement of a discontinued road adjoining 426 Yarra Road, Wonga Park, and the sale of the discontinued right of way at the rear of 25 Queens Avenue Doncaster.</p> <p>The unbudgeted items are mostly offset by unfavourable quarry royalties due mainly to less availability of clean fill to dump on the site.</p>	<p>These funds are placed into a reserve and used to fund capital works projects as part of the capital work program.</p> <p>To be updated in the end of year forecast.</p>
<p>2 Capital grants and Contributions \$268,000 Favourable</p> <p>Unbudgeted and early receipt of capital contributions have been received for the following projects:</p> <ul style="list-style-type: none"> * Wonga Park Tennis Club upgrade \$115,000 * Playspaces Development Program \$60,000 * Melbourne Water grant for Corridors of Green received in advance for 2016/17 \$33,000 * Yarra Street Urban Design - Pride of Place \$27,000 <p>Other unbudgeted miscellaneous items have been received \$17,000</p>	<p>Unbudgeted revenue has been included in the capital works program and will be included in updated forecasts. These new capital grants will be used for capital works in 2015/16 and 2016/17 financial years.</p>

Conclusion

The March 2016 financial results indicate that Council is expected to perform better than year end reviewed forecast. Any material variation since the reviewed forecast was adopted in February 2016 has been reflected in the end of year forecasts.

13.3 Delegations - Update April 2016

Responsible Manager: ACTING MANAGER STRATEGIC GOVERNANCE

File No. EF15/28896

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

Council delegates various powers to staff to assist in the streamlining of the day-to-day business operations and thereby providing a more effective and timely service to residents, customers and other stakeholders. There are five Instruments of Delegation within Council's overall delegations framework but only two are made by the Council. These are delegations to the Chief Executive Officer (CEO) pursuant to the Local Government Act 1989 and directly to other staff members under the authority of other State Government Acts or Regulations. The other three Instruments are made to Council Officers by the CEO or the Municipal Building Surveyor.

The Instrument of Delegation to the CEO is usually remade at each half yearly update on the advice of Maddocks Lawyers to ensure it continues to be current and appropriate to any recent legislative changes.

The Instrument of Delegation from Council to Staff has been reviewed and updated pursuant to changes to Acts and Regulations made since the last update of the Instrument of Delegation made in 2015.

1 BACKGROUND

- 1.1 The Local Government Act 1989 (LGA) provides that Council may delegate to a member of staff most powers, duties or functions (powers) of a Council under that Act or any other Act that empowers Council to delegate powers to members of Council staff.
- 1.2 The delegation framework in use at Manningham Council consists of the following five Instruments of Delegation.
 - i. Instrument of Delegation from Council to the CEO (S5).
 - ii. Instrument of Delegation from Council to Organisational Positions (S6).
 - iii. Instrument of Sub-Delegation from the CEO to Officers (S7).
 - iv. Instrument of Delegation by the Municipal Building Surveyor (S12).
 - v. Instrument of Delegation by the CEO for VicSmart Applications (S14).
- 1.3 These Instruments of Delegation are kept up-to-date in two ways. The first is by subscription to a delegations service provided by Maddocks giving information of changes in legislation and delegated powers to Council every six months. The second is by way of a total review conducted after every general election of Council.
- 1.4 In respect of the LGA the delegations are all made to the CEO and are contained in the S5 Instrument which was last updated on 31 March 2015. The CEO may further delegate any of his powers to a member of his staff.

These sub-delegations are contained within the S7 Instrument of Sub-Delegation which was last updated on 1 April, 2015.

- 1.5 The S12 Instrument is managed independently by the MBS and it was last updated on 1 April 2015.
- 1.6 The S14 Instrument was introduced in 2014 due to the Planning and Environment (VicSmart Planning Assessment) Act 2012 amending the Planning and Environment Act 1987 to enable planning schemes to set out different procedures for different classes of application. Under the new VicSmart planning provisions clause 61 nominates the CEO as the responsible authority for considering and deciding VicSmart applications. Under section 98(2) of the Local Government Act 1989 and section 188 of the Planning and Environment Act 1987, the CEO is able to delegate the responsible authority powers to other officers of the Council. This Instrument of Delegation was last approved by the CEO on 1 April 2015.
- 1.7 All Instruments of Delegation are contained within a public register and are published on Council's website.
- 1.8 This report constitutes the first update of delegations for 2016 as it takes into account all legislative changes since that occurred in 2015 that affect the powers of Council and is concerned only with the S5 and S6 Instruments of Delegation.

2 PROPOSAL/ISSUE

2.1 Instrument of Delegation from Council to CEO (S5)

- 2.1.1 There are no changes proposed for this Instrument but in line with the practice of Council since August 2012 it is proposed to remake this Instrument to ensure the certainty of the delegations currently in place under this Instrument and for the other Instruments of Sub-delegations.
- 2.1.2 The proposed renewed Instrument is shown in Attachment A and it details the conditions and limitations placed on the delegations to the CEO.

2.2 Instrument of Delegation from Council to Organisational Positions (S6)

- 2.2.1 Section 98(1) of the LGA provides that Council may delegate to a member of its staff any powers of Council under that Act or any other Act. No delegations have been made direct from Council to staff under the LGA, other than the CEO, as this is considered best left to the CEO to do and is adequately covered by the CEO's sub-delegation ability.
- 2.2.2 Other Acts such as the Planning and Environment Act 1987, Domestic Animals Act 1994, Food Act 1984 and the Road Management Act 2004 do not permit Council to delegate directly to the CEO so Council needs to perform this task itself through the S6 Instrument.
- 2.2.3 The changes proposed to this Instrument are due to information received from Maddocks in regard to changes in State Government legislation made since the last update of the Instrument and concern several new duties powers that have been inserted into the Planning and Environment Act 1987.
- 2.2.4 The table below details the proposed new delegations.

ACT	Section	Proposed Delegate
Planning & Environment Act	46GF	DPE, MEEP, MSP(1) SPC
	46GG	DPE, MEEP, MSP(1) SPC
	46GH(1)	DPE, MEEP, MSP(1) SPC
	46GH(2)	DPE, MEEP, MSP(1) SPC
	46GH(3)	DPE, MEEP, MSP(1) SPC
	46GI(1)	DPE, MEEP, MSP(1) SPC
	46GI(2)	DPE, MEEP, MSP(1) SPC
	46GI(3)	DPE, MEEP, MSP(1) SPC
	46GI(4)	DPE, MEEP, MSP(1) SPC
	46GI(5)	DPE, MEEP, MSP(1) SPC
	46GL	DPE, MEEP, MSP(1) SPC
	46GM	DPE, MEEP, MSP(1) SPC
	46QD	DPE, MEEP, MSP(1) SPC
	60(1B)	DPE, MSP(1)
<i>DPE means Director Planning & Environment MEEP means Manager Economic and Environmental Planning MSP(1) means Manager Statutory Planning SPC means Statutory Planning Coordinator</i>		

2.2.5 Improved delegation to the subdivision officer will allow the officer to sign and issue the permits on SPEAR the same time as assessing and preparing the report and permit. See Attachment B.

Note: SPEAR is a paperless application process for procedural and/or minor applications. This will result in faster turnaround times.

3 PRIORITY/TIMING

3.1 The updated Instruments, when adopted by Council, will come into force immediately the common seal of Council is affixed to each Instrument.

4 SUSTAINABILITY

4.1 Council's delegations are maintained in an up-to-date form by Council subscribing to the delegations and authorisations service provided by Maddocks. This service covers all Victorian Acts and Regulations under which Council has powers and responsibilities and provides updates on any legislative changes twice a year.

5 CONSULTATION

5.1 In undertaking this update the Manager Statutory Planning, Director Planning and Environment and the Executive Management Team have been consulted prior to presentation to Council to ensure the accuracy and appropriateness of the delegations.

6 COMMUNICATIONS STRATEGY

6.1 Pursuant to S98 of the LGA a register of delegations must be kept for public inspection. The register is held by the Strategic Governance Service Unit and individual Instruments of delegation are all displayed on Council's website.

7 CONCLUSION

- 7.1 This report updates the two Instruments of Delegation under Council's direct authority to ensure their accuracy and effectiveness and takes into account recent organisational changes as well as recent legislative changes that have affected current delegations or introduced new matters for delegation.
- 7.2 It is recommended that the Instrument of Delegation S5 (Attachment A) be remade and the new delegations by Council to staff be incorporated within the Instrument of Delegation S6 and both adopted by Council.

OFFICER'S RECOMMENDATION

That:

- A. In the exercise of the powers conferred by section 98(1) of the Local Government Act 1989, Council resolves that:-
- a) there be delegated to the person holding the position, acting in or performing the duties of Chief Executive Officer the powers, duties and functions set out in the Instrument of Delegation S5 (Attachment A) Council to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument;
 - b) the Instrument comes into force immediately the Common Seal of Council is affixed to the instrument;
 - c) on the coming into force of the Instrument all previous delegations to the Chief Executive Officer are revoked;
 - d) the duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt;
 - e) it is noted that the Instrument includes a power of delegation to members of Council staff, in accordance with section 98(3) of the Act; and
 - f) Council affix the Common Seal to this Instrument.

And

- B. In the exercise of the powers conferred by section 98(1) of the Local Government Act 1989 (the Act) and the other legislation referred to in the above report Council further resolves that:-
- a) the new delegations referred to in the above report be incorporated within a new S6 Instrument of Delegation Council to Organisational Positions;
 - b) the S6 Instrument comes into force immediately the Common Seal of Council is affixed to the Instrument;
 - c) on the coming into force of the S6 Instrument, all previous delegations from Council to members of Council Staff (other than the Chief Executive Officer) are revoked;
 - d) the duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt; and
 - e) Council affix the Common Seal to the updated S6 Instrument.

MOVED: O'BRIEN
SECONDED: GRIVOKOSTOPOULOS

That the Recommendation be adopted.

CARRIED

"Refer Attachment"

ATTACHMENT A

Manningham City Council

Instrument of Delegation

to

The Chief Executive Officer

Manningham City Council

S5. Instrument of Delegation to Chief Executive Officer

Instrument of Delegation

In exercise of the power conferred by section 98(1) of the *Local Government Act 1989* (the Act) and all other powers enabling it, the Manningham City Council (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that:-

- 1. this Instrument of Delegation is authorised by a Resolution of Council passed on 26 April 2016;
- 2. the delegation
 - 2.1 comes into force immediately when the common seal of Council is affixed to this Instrument of Delegation;
 - 2.2 is subject to any conditions and limitations set out in the Schedule;
 - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.4 remains in force until Council resolves to vary or revoke it.
- 3 The member of Council staff occupying the position or title of or acting in the position of Chief Executive Officer may delegate to a member of Council staff any of the powers (other than the power of delegation conferred by section 98 (3) of the Act of any other powers not capable of sub-delegation) which this Instrument of Delegation delegates to him or her

THE COMMON SEAL of)
MANNINGHAM CITY COUNCIL)
was hereunto affixed in the presence of:)

..... Mayor

..... Chief Executive Officer

Dated 26 April 2016

Manningham City Council

S5. Instrument of Delegation to Chief Executive Officer

SCHEDULE

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Without limiting the above, this includes the power:

- a. To negotiate the sale of Council properties;
- b. To affix the common seal to documents that are of a routine administrative nature, incidental to a decision taken by Council or a duly authorised Council delegate, applications for funding grants, consequential to the conditions applicable to a planning permit or as a consequence of a decision of a tribunal or similar body;
- c. To negotiate the sale of easements and laneways or of land identified under the Planning Scheme to be acquired by public authorities, upon the recommendation of the City Valuer as a Qualified Valuer and after all statutory requirements have been met; and
- d. To negotiate the purchase of land following an in principle decision by Council to purchase the property and in accordance with any conditions approved by Council including the price range.

Conditions and Limitations

The delegate must not determine the issue; take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves
 - 1.1 any expenditure not contained in a budget approved by the Council;
 - 1.2 making a local law under Part 5 of the Act;
 - 1.3 approval of the Council Plan under s.125 of the Act;
 - 1.4 adoption of the Strategic Resource Plan under s.126 of the Act;
 - 1.5 preparation or adoption of the Budget or a Revised Budget under Part 6 of the Act;
 - 1.6 adoption of the Auditor's report, Annual Financial Statements, Standard Statements and Performance Statement under Part 6 of the Act;
 - 1.7 resort and recreation payments and "cash-in-lieu" of car parking payments where either of the matters will be inconsistent with Council Policy;
 - 1.8 liquor licensing or gaming licence applications contrary to Council policy;
 - 1.9 adoption of Council Policy other than policy relevant to the day to day administration of Council;
 - 1.10 major policy or strategic matters which will have an impact on the operation of Council;
 - 1.11 determining pursuant to s.37 of the Act that an extraordinary vacancy on Council not be filled;
 - 1.12 exempting a member of a special committee who is not a Councillor from submitting a return under s.81 of the Act;
 - 1.13 appointment of councillor or community delegates or representatives to external organisations; or
 - 1.14 the return of the general valuation.

Manningham City Council

S5. Instrument of Delegation to Chief Executive Officer

2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution or which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
3. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy; or strategy adopted by Council; or
4. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 98(1)(a)-(f) (inclusive) of the Act or otherwise; or
5. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff;
6. powers delegated under paragraphs (a), (b), (c) and (d) above are subject to reports in the Weekly Information Summary;
7. in respect to the power delegated under paragraph (a) above, the Chief Executive Officer can negotiate the sale of a Council property below the reserve previously set by Council, where such reserve was not reached at public auction, subject to:
 - 7.1 The sale price not being more than 10 per cent below the reserve so set: and
 - 7.2 The Chief Executive Officer has consulted the Mayor and is acting upon the recommendation of a Qualified Valuer.

ATTACHMENT B

Recommended delegations due to Statutory Planning Unit work approval changes

<i>DPE means Director Planning & Environment</i>	<i>TLSP means Team Leader Statutory Planner</i>
<i>MSP means Manager Statutory Planning</i>	<i>SPO means Statutory Planning officer</i>
<i>SPC means Statutory Planning Coordinator</i>	<i>SO means Subdivision Officer</i>

Task under the Planning and Environment Act	Current Delegations	Proposed additional delegations
Request for further information under Section 54(1), 54(1A) & 54(1B) of the Act	DPE, MSP, SPC, TLSP	SO
Power to extend time or refuse to extend time for providing further information under Section 54A(3), 54A(4)	DPE, MSP	SPC, TLSP, SO
Determine to amend an application under Sections 50(4), 50A(1), 50A(3) of the Act (before advertising)	DPE, MSP, SPC, TLSP	SO
Determination to advertise an Application under Section 52 of the Act	DPE, MSP, SPC, TLSP	SO
Duty to refer an application under Section 55(1)	DPE, MSP, SPC, TLSP	SO
Power to amend an application under Section 57A (after advertising)	DPE, MSP, SPC, TLSP	SO
Determination to advertise an Application under Section 57B of the Act	DPE, MSP, SPC, TLSP	SO
Duty to refer an amended application under 57C(1) of the Act	DPE, MSP, SPC, TLSP	SO
Duty to consider every application for permit under Section 58 of the Act	DPE, MSP, SPC, TLSP	SO
Duty to consider matters under Section 60, 60(1A) of the Act	DPE, MSP, SPC, TLSP	SO
Power to decide an application 61(1)	Only 61(1)(a) DPE, MSP, SPC, TLSP	61(1)(a) & (b) – approval and inclusion of conditions SO Condition Permit must be consistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006
Duty to include conditions on a permit where necessary under Section 62 of the Act	DPE, MSP, SPC, TLSP	SO
Duty to issue a planning permit (if no one has objected) under Section 63 of the Act	DPE, MSP, SPC, TLSP	SO Conditions Where the planning scheme exempts the land, use or development under s.96(1), DPE and MSP, SPC may issue permit in respect of minor and standard Council developments.

Task under the Planning and Environment Act	Current Delegations	Proposed additional delegations
Duty not to issue a permit until after the specified period under Section 64(3) – issue the permit	DPE, MSP, SPC, TLSP	SO Conditions Nil
Duty to give objector a copy of an exempt decision under Section 64(5) - applications exempt from notice and appeal	DPE, MSP, SPC, TLSP	SO Conditions Nil
Duty to give notice of decision to referral authorities under Section 66(1)	DPE, MSP, SPC, TLSP, SO	Major – DPE, MSP, SPC Standard - DPE, MSP, SPC, TLSP Minor – DPE, MSP, SPC, TLSP, SPO, SO
Approve an extension of time for a permit under Section 69 of the Act	DPE, MSP, SPC, TLSP	SO
Refuse an extension of time for a permit under Section 69 of the Act	DPE, MSP, SPC, TLSP	SO
Power to correct mistakes under Section 71 of the Act	DPE, MSP, SPC, TLSP	SO
Power to decide to amend a permit under Section 73 of the Act	DPE, MSP, SPC, TLSP	SO Conditions <ul style="list-style-type: none"> • TLSP have authority to determine applications where no more than ten (10) objections have been received. • SO not delegated to determine if there are any objections.
Duty to issue amended permit (no objections) under Section 74 of the Act	DPE, MSP, SPC, TLSP	SO
Duty to give notice of an amendment to a permit under Section 76A(1), (2) & (6)	76A(2) DPE, MSP, SPC, TLSP, SO	SO
Duty to issue a permit at the direction of the Tribunal under Section 84 (6) & 86	Section 84(6) DPE, MSP Section 86 DPE, MSP, SPC, TLSP	SPC, TLSP, SO SO
Power to decide, in relation to any planning scheme or permit that a specified thing has or has not been done to the satisfaction of Council (such as final inspections, landscape inspections, etc.)	No delegation	DPE, MSP, SPC, TLSP, SPO, SO

13.4 Quarterly Organisational CEO Report - Quarter 3 (January - March) 2016

Responsible Director: Strategic Governance

File No. T16/86

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

The Quarterly Organisational CEO Report aims to:

- 1. Streamline the reporting requirements under the Local Government Performance Reporting Framework (LGPRF)*
- 2. Monitor and track key aspects of council's performance for continuous improvement purposes*
- 3. Highlight Council's services, activities and achievements.*

The Quarter 3, 2015/16 Report is presented for endorsement.

1 BACKGROUND

- 1.1 The CEO Organisational Quarterly Report incorporates key aspects of current reporting in a streamlined approach, as well as highlighting council performance and achievements across a broad range of activities.
- 1.2 The Report has been developed to:
 - a) Streamline current reporting to meet the requirements under the Local Government Performance Reporting Framework (LGPRF). The LGPRF requirements this report will meet include:
 - Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including results in relation to strategic indicators, for the first six months of the financial year)
 - Financial reporting (quarterly report to Council comparing budgeted revenue and expenditure with actual revenue and expenditure)
 - Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)
 - Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance).
 - b) Monitor and track key aspects of Council's performance for continuous improvement in quality, effectiveness and efficiency:
 - EMT and Managers have put forward indicators to depict key areas of activity. Work will continue to ensure that the information provided strengthens its focus on productivity, efficiency and effectiveness.

- 2014/15 data is shown where available for comparison over time in the indicator sets.
- c) Promote Council performance and achievements across a broader range of services and activities:
- It is timely to promote the value, quality and breadth of activities and services that Council is providing its residents, particularly in light of the potential impact of rate capping and the launch of the 'Know Your Council' State Government website.

2 PROPOSAL/ISSUE

- 2.1 The report format aims to be easy to read for Council and the community. To keep the report concise, council services and activities not included in the indicator information will be featured in achievements and activities.
- 2.2 The report tracks the major initiatives and initiatives published in the Strategic Resource Plan. These are tracked against a common accumulative target of 25% per quarter, aiming at 100% achievement of the goal by the end of Quarter 4.

OFFICER'S RECOMMENDATION

That Council endorse the Quarterly Organisational CEO Report – Quarter 3 (January – March) 2016.

**MOVED: DOWNIE
SECONDED: GALBALLY**

That the Recommendation be adopted.

CARRIED

"Refer Attachment"

* * * * *

MANNINGHAM CITY COUNCIL



QUARTERLY ORGANISATIONAL CEO REPORT

1. SUMMARY

QUARTER 3 (JANUARY – MARCH) 2016

The organisational CEO Report features a selection of activities, achievements and challenges at Council for the first three months of 2016 and into the near future. The report also includes performance results on service delivery in key areas. While not all of our activities are included, this report is designed to give a greater understanding of the breadth, quality and timeliness of the services we provide to the Manningham community.



Chris Potter, Acting CEO

KEY STRATEGIC ACTIVITIES

- Council secured external funding including: \$49,750 from Maternal Child Health Innovation Fund for the Connecting Bulleen Families project, \$106K from Melbourne Water for educational infrastructure at Mullum Mullum Stadium and \$650K from Sport & Recreation Vic towards capital infrastructure for Mullum Mullum Stadium.
- Council advocated through the Municipal Association of Victoria to advocate on behalf of residents for:
 - A continuation of Universal Access to Early Childhood Education Program (15 Hours of Kindergarten)
 - Additional stimulus funding to registered housing services to work in partnerships with Councils to support vulnerable residents, particularly those with a disability
- 19 of the 24 Initiatives in the 2015/16 Strategic Resource Plan are on track for successful completion, including five initiatives that are tracking ahead of schedule and two complete. Five of the six major initiatives are on schedule for successful completion. At this time, 'on schedule' is deemed to be 75% completion.
- Manningham City Council has made a submission to the State Government on the draft Plan Melbourne Refresh to advocate for:
 - Improving future public transport infrastructure
 - Better addressing environmental climate change and affordable housing
 - Better clarification on how Plan Melbourne will be implemented.

Plan Melbourne is expected to be released in mid 2016 by the State Government.

- Council contributed to the Draft Resilient Melbourne Strategy. The Strategy sees 32 metropolitan councils come together in a project to strengthen our city's resilience, and is to be launched in mid 2016.

SECTOR NEWS

- Minister for Local Government Natalie Hutchins has called for feedback on changes to Victoria's local government electoral regulations in the lead up to the October council elections. Submissions close Friday, 6 May. Further information is available online <http://www.delwp.vic.gov.au/local-government>
- The Local Government (Fair Go Rate Cap) Act rate capping to be implemented for the 2016-17 financial year. The Minister for Local Government has asked the Essential Services Commission (ESC) to publish its annual rate cap recommendations on an annual basis.
- Over 200 submissions were received to the review of the Local Government Act by the State Government. Local Government Victoria is now tasked with developing a Directions Paper for further consultation through 2016.

2. FINANCIAL REPORT

Detailed in Attachment 1

Council's financial position reflects an overall positive performance against the financial year to date operating budget through raising additional revenue, with employee costs and expenses are favourable.

3. CAPITAL WORKS REPORT

Detailed in Attachment 2

At the end of March, 59.1% of the total adopted budget allocation and 56.6% of the mid year budget has been delivered (on ground value). Compared to the end of year forecast, 55.0% of the total program allocation has been completed.

PLANNING AND ENVIRONMENT

BUILDING | ECONOMIC DEVELOPMENT | ENVIRONMENTAL HEALTH | LOCAL LAWS | STATUTORY PLANNING

Key Achievements – Quarter 3

- ✓ Warrandyte Community Association have been appointed as Management of the Warrandyte Market following an expression of interest process.
- ✓ Public exhibition of an Amendment to the Manningham Planning Scheme to introduce an Environmentally Sustainable Development Policy resulted in 11 submissions, 10 in support.
- ✓ Since January, over 600 customers have taken up the opportunity to apply for animal registration using the new tool.
- ✓ Council is currently working on a plan to encourage Doncaster Hill residents to leave their cars at home and walk, cycle or catch public transport, to ease future traffic congestion in the Hill. A pilot behaviour change project is being developed in consultation with the residents in Sovereign Point Court in Doncaster Hill, as part of the Doncaster Hill Mode Shift Plan. A precinct-based travel Behaviour Change Plan is being prepared, commencing with a pilot project involving a group of local residents of the Hill
- ✓ Works commenced in February 2016 to upgrade to the footpath behind the temporary Aquarena gymnasium in Hummell Way, at the rear of the Manningham Civic Centre. A new section of shared path and an upgrade to the adjacent car park are anticipated to be completed in mid-April.
- ✓ Walk It Up community walk in Ruffey Lake Park.
- ✓ Development of a Food Security Plan finalised with key actions responding to Climate Change, and implementation of Council's Healthy City Plan.



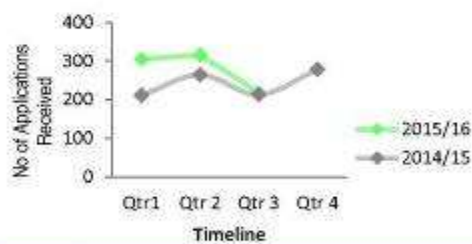
Key Activities – Quarter 4

- Manningham Heritage Festival
- Consideration of Amendment C102 Montgomery Precinct Panel Report
- Public exhibition of Lawford Reserve Plan and Koonung Reserve Management Plan
- Consideration of exhibition of Westfield Planning Scheme Amendment C104

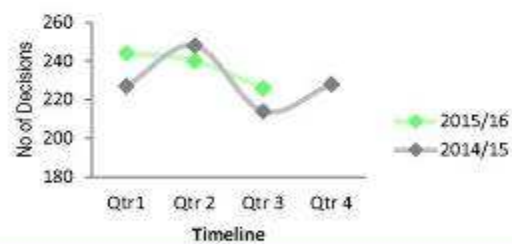
Key Organisational Indicators

STATUTORY PLANNING

1. Number of Planning Applications Received

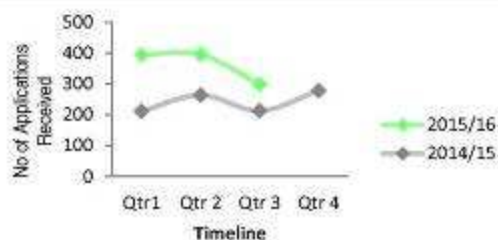


2. Number of Planning Decisions Made

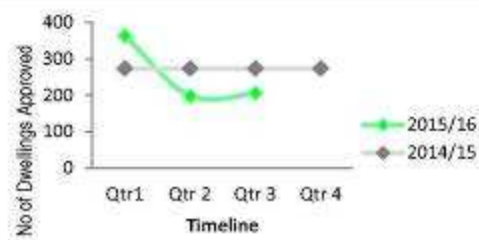


BUILDING

3. Number of Building Permits Issued in the Municipality



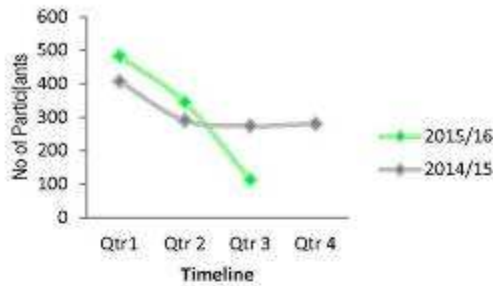
4. Number of Residential Dwellings Approved



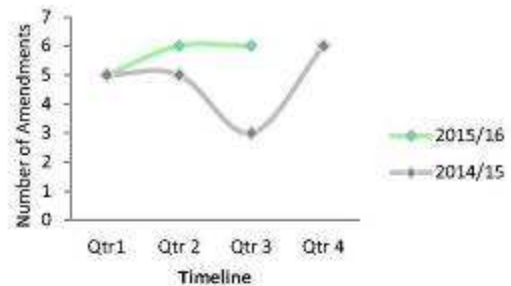
2014/15 is the annual figure.

ECONOMIC DEVELOPMENT

5. Participation in Business Development Activities



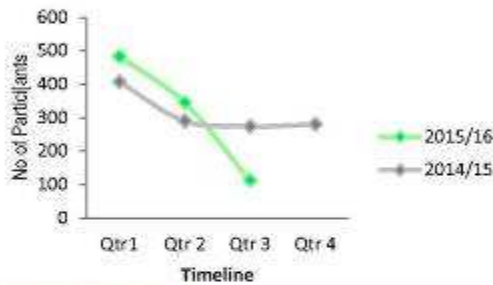
6. Number of Planning Scheme Amendments in Progress



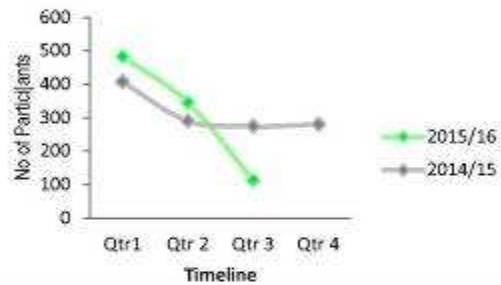
To date 37 events have been delivered in 2015/16

LOCAL LAWS

7a. Number of Local Law Requests Received

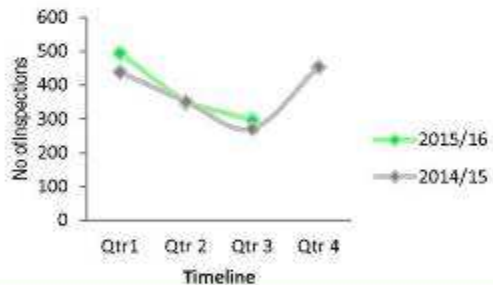


7b. Percentage of Local Law Requests Resolved in Time

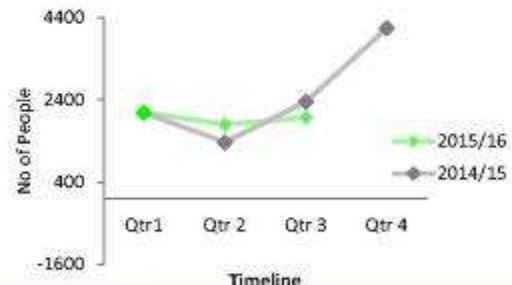


ENVIRONMENTAL HEALTH

8. Number of Food Premises Inspections

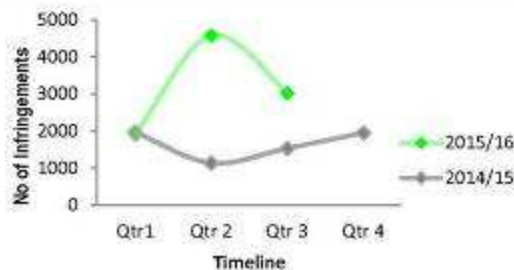


9. Number of People Immunised

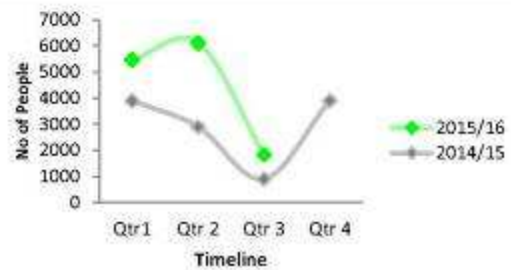


ENVIRONMENTAL

10. Number of Parking Infringements Issued



11. Participation in Environmental Activities



Planning and Environment			
MAJOR INITIATIVES AND INITIATIVES			
	Initiative	Progress	Target
1.	<p>Mullum Mullum Creek Linear Park (Major) GOAL: <i>Commence construction of the final one kilometre section of the Mullum Mullum Trail between Park and Heads roads.</i></p>		
Action	Construction works are on schedule to commence at the Heads Road end in February 2016. Fabrication of footbridge and boardwalk components off-site is well progressed. On-site construction is now scheduled to commence in April 2016		
2.	<p>Warrandyte township heritage plaques GOAL: <i>Installation of at least five heritage plaques by June 2016.</i></p>		
Action	The design for the five plaques has been prepared, and the Warrandyte Historical Society (WHS) are in the process of drafting text. Business owners will be contacted to confirm support for plaques on their buildings. A prototype will then be developed in preparation for production and installation in May/ June 2016.		
3.	<p>Engagement, monitoring and management services to support a sustainable environment GOAL: <i>Achievement of annual targets for 18 major natural environment projects, five major stewardship and education projects and seven major sustainability projects by 30 June 2016.</i></p>		
Action	<p>So far in 2015/16, there have been over 35 environmental activities undertaken that have reached over 2,000 community members:</p> <ul style="list-style-type: none"> Natural Environment: Activities included Landcare, Friends Groups, Threatened Species, LEAF and Nature Walks, advice provided to regional/ state environment policy reviews. Two funding applications submitted and Landcare planning for grant spending on revegetation activities. Additional staff appointed to manage increase in statutory planning referrals and illegal vegetation removals. Environmental Education: Spring Outdoors, Veggie Patch Kids, Summer in the Community Garden, Home Harvest, Community Food Swaps, Environment Seminars, Smart Living, WaterWatch, Junior Ranger, School Holiday Nature Play, Currawong Schools' Day, Schools Food Network, Youth Climate Action Day, Warrandyte Festival and Stargazing activities Sustainability and energy activities: included 99 kilowatt Depot solar system installed and Positive Charge residential solar installations continued. Ecofootprint report completed including quantifying Council energy use. Security Plan drafted and the Northern Alliance for Greenhouse Actions' Adaptation in the North report finalised. Submitted and supported five New Energy Jobs Fund applications for council and community solar and energy efficiency projects. 		
4.	<p>Implement the Open Space Strategy GOAL: <i>implementation of the high priority actions of the Open Space Future Needs Plan by 30 June 2016. Additional community events and programs to promote the use of local open space held by June 2016.</i></p>		
Action	<p>Implementation of the high priority actions of the Open Space Future Needs Plan has progressed significantly including:</p> <ul style="list-style-type: none"> Sites for 17 new playspaces have been identified. The first, a new playspace for Westwood Reserve in Bulleen is being designed in consultation with the community and is expected to be constructed in the first half of 2016. Various recommendations around Doncaster Hill, Eastern Golf Course and Lawford Reserve are being implemented. The Open Space in Tullamore Development is progressing well on Stage 1. An initial phase of public consultation regarding Lawford Reserve Development Plan has been completed and design works are progressing. 		
5.	<p>Environmentally Sustainable Design (ESD) Policy proposed Planning Scheme Amendment GOAL: <i>Preparation, exhibition and panel hearing held in relation to an amendment to the Manningham Planning Scheme to introduce an ESD Policy by 30 June 2016.</i></p>		
Action	The ESD Policy was exhibited as part of Amendment GC42 from 11 February to 15 March 2016. One submission was received. As such, Amendment GC42 will be referred to an independent Panel for further consideration in May 2016.		
6.	<p>Manningham Residential Strategy (2012) Implementation Commencement or progression of 90% of short term actions by 30 June 2016.</p>		
Action	The short term actions of the Residential Strategy continue to be implemented. Amendment C110, which revises Clauses 22.04 and 22.05, was gazetted and came into effect on 3 March 2016. Streetscape works in Tunstall Square Structure Plan are progressing and the procurement process has commenced for a consultant to prepare an open space contribution rate.		

7. Active for Life Strategy Implementation

GOAL: Delivery of six diverse recreation programs that encourage our community to be more physically active in our parks and open spaces by 30 June 2016



Action
 A range of programs that have either commenced or continued that have been well supported by the community and include:

- Diversity of recreation programs for Nature Play Autumn School Holiday Fun including nature play activities and bird watching at Currawong. Recreation activities included Fun & Games at Plaza Park and Tai Chi Fridays. Free fitness demonstrations held at newly installed fitness equipment in parks.

B. Economic Strategy Implementation

GOAL: Development and commencement of implementation of a Visitor and Tourism Marketing Plan by 30 June 2016



Action
 Focus is now on implementing the Visitor and Tourism Marketing Plan. For the quarter activities have included:

- 37 events with 1,314 attendees included workshops and seminars in, events included Small Business Advisory, Manningham Business Network breakfast meetings and two industry specific networking lunches.
- Participation on the Melbourne East Regional Economic Development Group on a collaborate online presence.
- Aimed at increasing exposure and targeting of tourism businesses, reviewing the Things To Do section of Council's website to better target tourist and visitors to the City.
- Council continues to work with Destination Melbourne Ltd and the Discover Your Own Backyard program.

COMMUNITY PROGRAMS

AGED & DISABILITY SUPPORT SERVICES | COMMUNITY SERVICES | CULTURAL EVENTS | LIBRARY SERVICES | MATERNAL AND CHILD HEALTH

Key Achievements – Quarter 3

- ✓ A successful program was held in March for Cultural Diversity Week. The Week is aimed at uniting multifaith and multicultural communities through sport and is held in collaboration with Manningham Interfaith Network and Victoria Police and supported by Melbourne City Soccer Club. In celebration a program of activities included the Respect Soccer tournament at Andersons Park, Harmony Day Celebration (600 attendees including 4 local schools), Ajani Multicultural Community Festival, Chinese Chess at the Doncaster Library, and a bi-cultural exhibition in the Walk of Art at MC Square.
- ✓ Work has been undertaken in exploring the potential for Council to be involved in two international initiatives: the Rockerfella 'Resilient Communities' project and the Scanlon Foundation 'Welcoming Cities' network.
- ✓ Continued circulation of the four Welcome Trees to local schools and organisations – whereby people add their messages of welcome to migrants and refugees on welcome leaves. We now have several thousand welcome messages and are planning for the installation of a permanent Welcome Tree in the grounds of the Civic Centre / MC Square.
- ✓ Council in partnership Onemda and Inner Melbourne VET cluster delivered an National Disability Insurance Scheme (NDIS) forum (22 March 2016) to inform and support the Community and professionals to prepare for this huge reform to the disability sector. Over 350 people attended the forum, which included people with disabilities, family members, carers and professionals to hear presentations from the National Disability Insurance Agency (NDIA), National Disability Service (NDS), Disability service providers and individuals with personal experience participating in the NDIS trial sites in Barwon.
- ✓ Manningham community members enjoyed a day of family fun at the Plaza Park at MC2 as part of Australia Day celebrations on Tuesday 26 January.
- ✓ 2016 Manningham Citizen, announced as Geoff Kloot for his 40 year contribution to Neighbourhood Watch and Young Citizen as Chandler Lancaster, for his contribution to volunteering and as a Scout Youth Helper.
- ✓ In partnership with the Federation of Chinese Associations (VIC) a free community event in celebration of the Chinese Lunar New Year was held on Sunday 7 February.
- ✓ As part of the continuing Plaza Park Project, three music and dance events and circus workshops in collaboration with the Arts Centre Melbourne and Circus Oz were delivered in February.
- ✓ The annual International Women's Day event, with this year's theme 'Women inspiring Women', was held on Sunday 6 March, featuring key note speaker Professor Gillian Triggs, President of the Australian Human Rights Commission, and attracted 250 people.
- ✓ Manningham Art Gallery exhibited one of Australia's significant ceramic artists, Ted Secombe.
- ✓ Council delivered a suite of programs in celebration of Cultural Diversity Week in March. Currently the Walk of Art is showcasing the work by ONEMDA to celebrate International Day of People with a Disability
- ✓ Our Volunteer program continues with great enthusiasm, at the moment we have 14 active volunteers that undertake a number of supporting roles including invigilation.
- ✓ The Manningham Art Studio's school holiday program has expanded to incorporate themes that fit with the art gallery exhibitions.

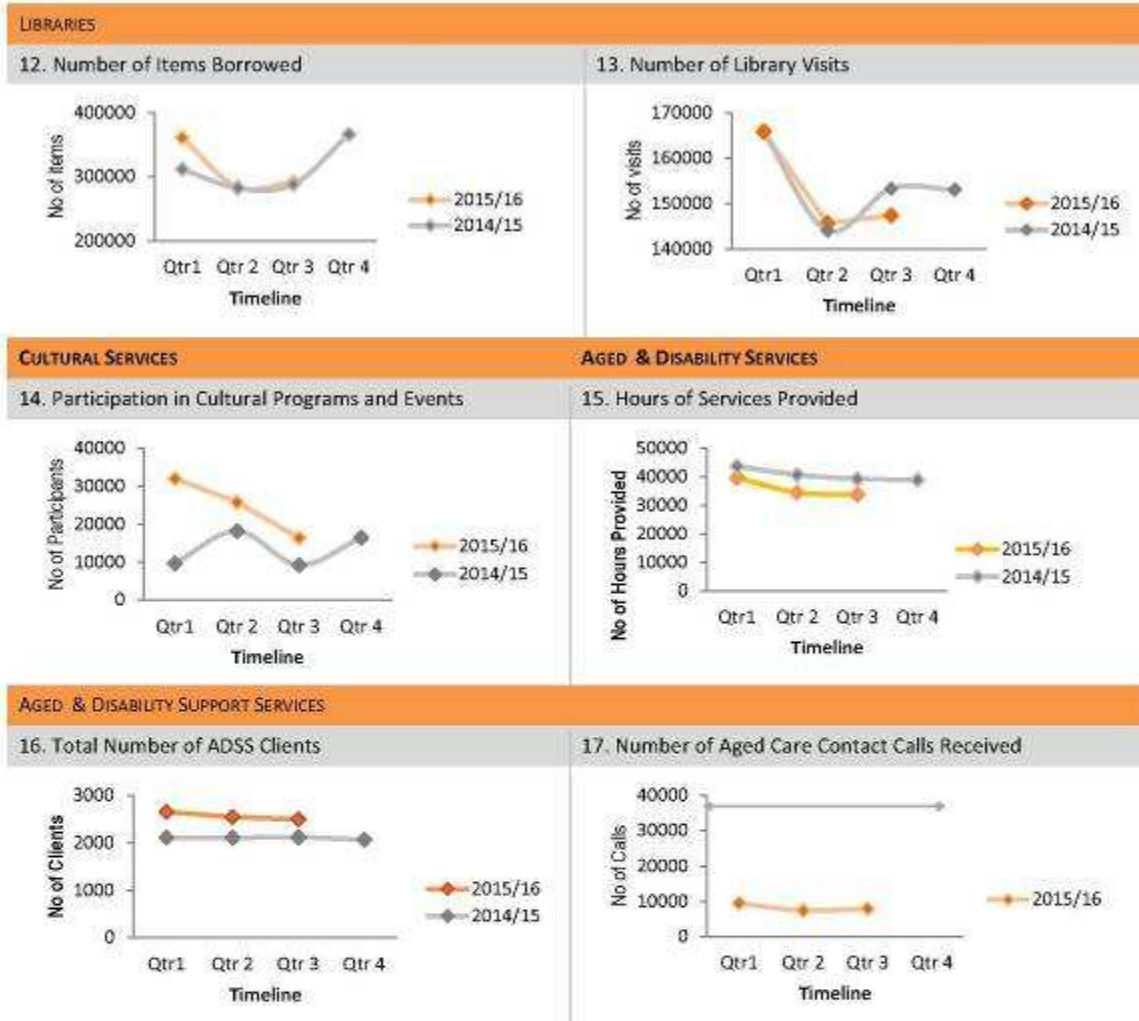


NDIS – Your Questions Answered Forum

Key Activities – Quarter 4

- Allocation of funding as part of Council's 2016/17 Community Grants Program
- Forest of Welcomes event to be held on 23 June celebrating migrants and refugees in Manningham
- Program and activities to recognise National Reconciliation Week in May.
- Completed the VicHealth-funded seven month Plaza Park Project in April

Key Organisational Indicators



2014/15 is annual figure. 2015/16 is the Quarter 1 and 2 result.

MAJOR INITIATIVES AND INITIATIVES			
	Initiative	Action	Target
	<p>9. Implementation of Live Well in Bulleen Community Strengthening Project (Major) GOAL: <i>Project preparation of a research paper and implementation of one local community strengthening initiative by 30 June 2016.</i></p>		
ACTION	<p>In exploring opportunities Reference Group for community services presence at Bulleen Plaza, funding has been successfully obtained for two new pop up children services in Bulleen. Delivery of successful Multicultural Event at Ted Ajani in partnership with key stakeholders.</p>		
	<p>10. Home and Community Care (HACC) Program Transition and Review GOAL: <i>To monitor and evaluate all 2015/16 actions in relation to the HACC program transition to the Commonwealth Home Support Program. By 30 June 2016.</i></p> <ul style="list-style-type: none"> Develop a partnership model with respective councils in the Eastern Region for the Regional Assessment Service Conduct ADSS Service review to best manage Community Care resources Complete Commonwealth requirements for the transition of the HACC program to the Commonwealth Home Support Program. 		
ACTION	<ul style="list-style-type: none"> Councils in the Eastern Region continue to work together in consultation with the MAV on the new for the Regional Assessment Service (RAS) to commence effectively on 1 July 2016. This includes the HACC Quality Improvement Forum, registration for the Assessment forums and planning for the Assessor training for the National Screening and Assessment Form (NSAF) ADSS has continued to review Service models including the Food Services area, Service hours required related to the Commonwealth and State Gov't models for the aged split ADSS continues to work with the regional colleagues and the MAV to be best prepared for the Transition to the CHSP as of 1 July 2016 		
	<p>11. Feasibility study for the future relocation of the Bulleen Library. GOAL: <i>Completion of the feasibility study report by 30 June 2016.</i></p>		
ACTION	<p>Expression of Interest undertaken for consultant to undertake the study. As a result a MACH 2 consultant has been appointed and commenced the feasibility study as scheduled. The consultant met with the Project Control Group on 15 March 16.</p>		

ASSETS AND ENGINEERING

PARKS AND RECREATION | ROADS | WASTE | CAPITAL WORKS | STRATEGIC PROJECTS

Key Achievements – Quarter 3

- ✓ Near completion of Aquarena upgrade works.
- ✓ Award of mobile garbage bin supply contract.
- ✓ Completion of annual road reseal program.
- ✓ Handover of reconstructed Stintons Reserve oval to clubs.
- ✓ Completion of Tindals Road Stage 2 works
- ✓ The development of an engagement/disaster resilience strategy and implementation plan for the Manningham community.
- ✓ Ongoing implementation of education and awareness programs in partnership with emergency management agency's /organisations.
- ✓ Mullum Mullum Reserve Management Plan Stage 1 works commenced.
- ✓ Preferred tenderer advised for new Asset Management System.
- ✓ On-site verification of around 450 submissions to the proposed Land Subject to Flooding Overlay.
- ✓ Radio campaign with Eastern FM delivered in January / February. Vehicle Mounted Signs display occurring throughout the Bushfire Prone Area with fire safety messaging for the community.
- ✓ Resilience research complete and being developed into a strategy/framework for Manningham.
- ✓ Street sweeping is being completed in accordance with programs. An increase in leaf fall during the dry summer has impacted the service demand. The suction pit cleaner/sweeper has been utilised to meet the increased demand.
- ✓ Public exhibition of road closure of Beverley Street entrance to Tunstall Square Activity Centre



Works at Aquarena

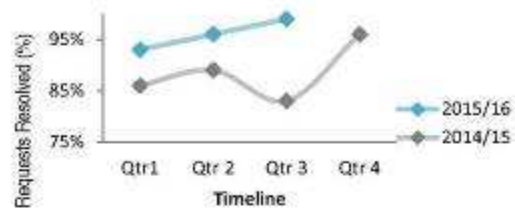
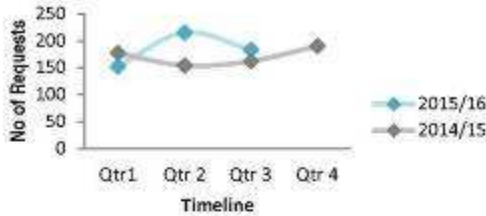
Key Activities – Quarter 4

- February to lock in pre-works in time for Autumn planting.
- Working with Manningham SES unit on the dissemination of flood info packs in the coming months.
- New waste bins rollout survey and associated information to be sent to all properties, for return by 20 May.
- Practical completion of Aquarena upgrade.
- Works to start on stage 2 of Tunstall Square Activity Centre improvements and Stage 4 of Jackson Court Activity Centre improvements.
- Works to continue on Heads Road improvements.
- Completion of Mullum Mullum Reserve Management Plan Stage 1 works.

Key Organisational Indicators

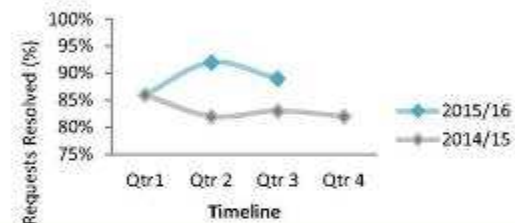
ROADS

21. Number of Roads Service Requests 22. Percentage of Roads Service Requests Resolved in Time



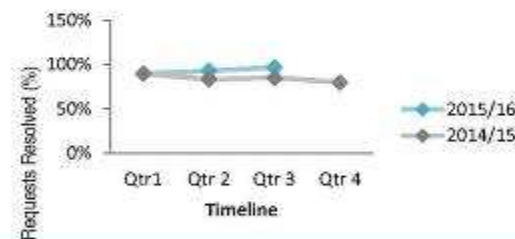
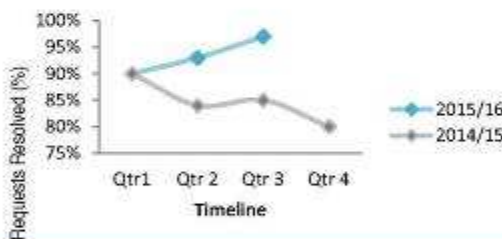
PARKS

23. Number of Parks Service Requests 24. Percentage of Park Service Requests Resolved in Time



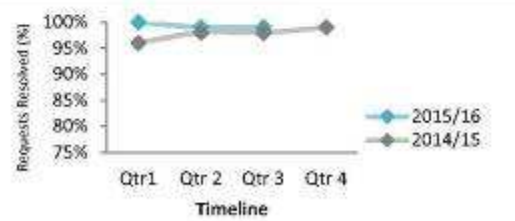
DRAINS

25. Number of Drain Service Requests 26. Percentage of Drain Service Requests Resolved in Time



BUILDING

27. Number of Building Service Requests 28. Percentage of Building Service Requests Resolved in Time





Assets and Engineering

MAJOR INITIATIVES AND INITIATIVES

No.	Initiative	Progress	Target
12.	<p>Transport Advocacy (Major) GOAL: <i>Briefing to key members of parliament on Manningham transport priorities by 30 June 2016. Work with Public Transport Victoria (PTV) to facilitate implementation of PTV's new bus network for Manningham by 30 June 2016.</i></p> <p>ACTION Currently recruiting to the newly established Integrated Transport Advisory Committee. Ongoing discussions with Public Transport Victoria to fund and improve bus services and capacity on the network. Council has liaised with Infrastructure Victoria to include a future Doncaster Rail link in their 15 year Strategy, along with a Bus Rapid Transit network to the CBD.</p>		
13.	<p>Aquarena Aquatic and Leisure Centre (Major) GOAL: <i>Implementation of Aquarena Masterplan Stages 4 - 6 completed by 30 June 2016</i></p> <p>ACTION The implementation of stages 4, 5 & 6 of the Aquarena Aquatic and Leisure Centre Master Plan is progressing well with key milestones met. The outside splash pool has opened ahead of schedule, the temporary wall separating the existing pool and the extension has been removed, with works proceeding in accordance with the agreed implementation plan.</p>		
14.	<p>Mullum Mullum Stadium (Major) GOAL: <i>Have obtained planning approval, and have publically tendered the construction contract for the Stadium by 30 June 2016</i></p> <p>ACTION The project is ahead of schedule against the measure of success. The planning permit has been obtained and drawings are being finalised for tender at end of April.</p>		
15.	<p>Emergency Management Prevention and Preparedness Education Program GOAL: <i>The development of an engagement/disaster resilience strategy for the local community by 30 June 2016. Ongoing implementation of education and awareness programs in partnership with emergency management agencies/organisations.</i></p> <p>ACTION The community resilience sub-committee met to consolidate all resilience based programs and initiatives across agencies, community groups and Council to ensure a collaborative approach. Planning for the fire garden project continued as well as pre-works planning in time for Autumn planting. Working with Manningham SES unit on the dissemination of flood info packs.</p>		
16.	<p>Bolin Bolin Billabong Integrated Water Management Project GOAL: <i>Construction to be completed by 30 June 2016. *subject to receiving grant funding</i></p> <p>ACTION At the February 2016 meeting, Council noted the delays in securing grant funding from DELWP and endorsed an extension of time for the completion of project construction from 30 June to 31 December 2016.</p>		
17.	<p>Revised Drainage Strategy GOAL: <i>Strategy to be presented for Council endorsement by 30 November 2015.</i></p> <p>ACTION This action has been deferred until 2016/17 to better align with State Government water planning and the C109 Amendment.</p>		
18.	<p>Doncaster Hill Mode Shift Plan GOAL: <i>Commence micro-simulation modelling to test the feasibility of installing continuous bus lanes through Doncaster Hill by 30 June 2016. Adoption of the Doncaster Hill Mode Shift Behaviour Change Plan by 30 June 2016.</i></p> <p>ACTION Following modelling, the Behaviour Change Plan was adopted by Council in March 2016. This action has been completed.</p>		

SHARED SERVICES

CUSTOMER SERVICE | COMMUNICATIONS AND ENGAGEMENT | INFORMATION TECHNOLOGY | FINANCE | HUMAN RESOURCES

Key Achievements – Quarter 3

- ✓ The Community Engagement Framework has been reviewed and expanded to include more specific guidance on how engagement on specific projects will be evaluated
- ✓ 2016/17 Budget and Strategic Resource Plan documents preparation in progress. Documents to be presented to Council on 26 April for adoption of proposed budget.
- ✓ Requirements for major PC & Technology Refresh Project written and completed, tender released 8/04/16.
- ✓ Project & Contract Management Solution project reshaped to meet organisational needs, Council reporting system replacement project and Print Optimisation project kicked off.
- ✓ Public notice for the proposed MCA Sub-Lease and Lease has been issued and public submission period has commenced for 28 days.
- ✓ Transition Plan and review of Terms of Reference for Audit Committee members approved by Council.
- ✓ Manningham, Banyule, Yarra Ranges, Monash and Nillumbik have now awarded lump sum block street pruning. Manningham is analysing schedule of rates component.
- ✓ Implementation of new IT Helpdesk tool (IT Support Centre) to help manage IT requests both from a customer perspective and an IT Support Team perspective. Key features of this tool include a simple and user friendly web portal, more online functions for users and accurate reporting on IT performance.
- ✓ Significant progress has been made in developing the Customer Service roadmap and service strategy, including workshops with a range of key stakeholders, end-to-end customer journey mapping and process reviews in two service areas.

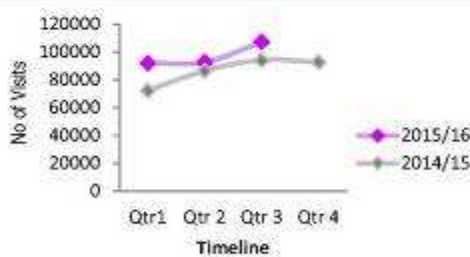
Key Activities – Quarter 4

- Information Technology is finalising a review to provide strategic direction for service and storage infrastructure.
- Manningham’s electronic titles conversion project in association with Land Victoria is ongoing and is still being processed by our Record Department. It is anticipated all Council’s paper titles will be sent to Land Victoria Title office for processing and conversion to electronic form.

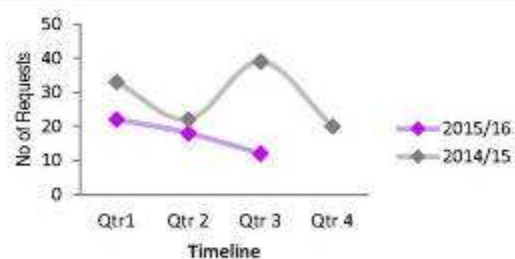
Key Organisational Indicators

COMMUNICATIONS

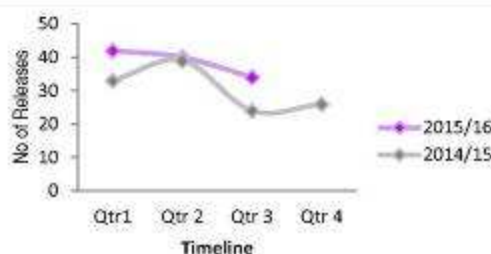
31. Number of Visits to Council Website



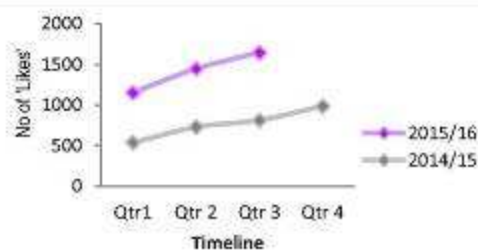
32. Number of Media Requests



33. Number of Media Releases

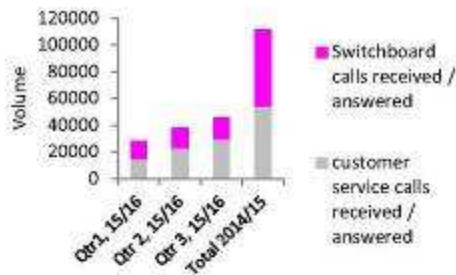


34. Total Number of Facebook ‘Likes’

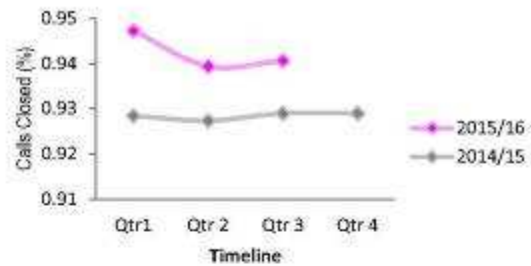


CUSTOMER SERVICE

35. Volume of Calls into Council



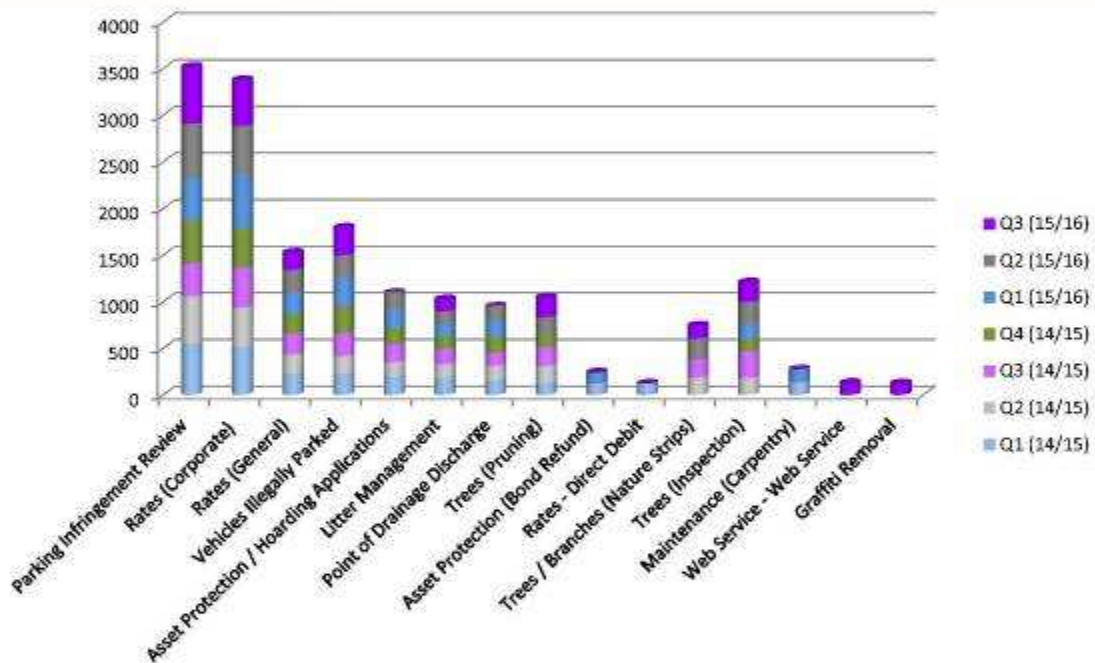
36. Customer Contact into Council Closed in Time



All calls are received by the switchboard in the first instance.

'In Time' figures reflects the number of CFS requests that have been 'Closed - In Time' during the period specified

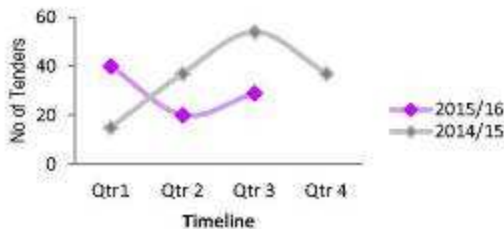
44. Top Ten Topics – Customer Enquiries



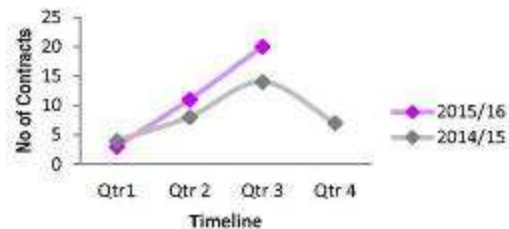
Reading this graph: Quarters are shaded in similar colours with the current year a darker shade.
 Note: Rates (corporate) is defined as customers contacting Council regarding a change of details.

PROCUREMENT

37. Number of Tenders and Quotations Issued

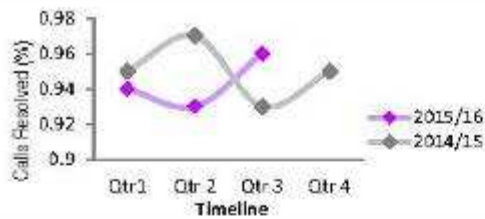


38. Number of Contracts Entered Into

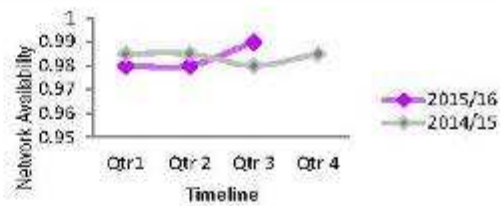


INFORMATION TECHNOLOGY

39. Percentage of HelpDesk calls Resolved in Time

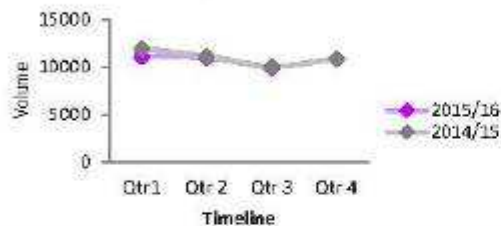


40. Network Availability

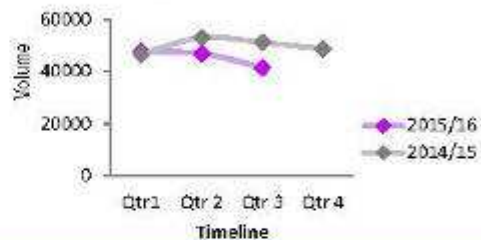


RECORDS

34. Volume of Incoming Mail



35. Volume of Outgoing Mail



Shared Services

MAJOR INITIATIVES AND INITIATIVES

No.	Initiative	Progress	Target
19.	Customer Service Improvement Opportunities (Major) GOAL: <i>The Roadmap for customer service improvements and moving to a centralised call centre will be completed by 30 June 2016.</i>		
ACTION	Vision and scope of works is being finalised with the support of a consultant who will conduct a corporate wide Customer Service 'Health Check' to result in a strategic plan and road map for the future direction of Customer Service.		
20.	Identification and Resolution of Council Land Ownership Issues GOAL: <i>A plan to address high priority actions has been developed by 30 June 2016.</i>		
ACTION	The priority matters have been identified and subject to actioning. Current action sees a number of land tenure matters resolving or proceeding to resolution.		
21.	IT Major Project Management and Implementation GOAL: <i>Implementation of Invoice Scanning, an Asset Management System and a Project and Contract Management System by 30 June 2016.</i>		
ACTION	Project progress: Invoice Scanning - 39%, Asset Management System - 40% and Project and Contract Management Solution - 15% (reshaped to focus on holistic solution, not just a system)		
22.	IT Infrastructure Strategic Review GOAL: <i>Review to be completed by 30 June 2016.</i>		
ACTION	Review has been completed currently finalising documentation.		
23.	Cloud Readiness Review. GOAL: <i>Review to be completed by 30 June 2016.</i>		
ACTION	Vendor has been selected schedule to begin the review.		
24.	Participation in Municipal Association of Victoria Procurement LEAP Program GOAL: <i>Cost and process improvement opportunities identified by December 2015 for implementation by the end of December 2015.</i>		
ACTION	Cost and process improvement opportunities identified and submitted for internal review and approval.		

Financial Report Attachment 1

Overview

This Financial Status Report covers the period ending 31 March 2016. Variances are reported against the reviewed forecast endorsed by Council on 2 February 2016.

Operating Surplus

	Year to 31 December 2015				
	Adopted Budget \$'000	Actual \$'000	Variance \$'000	Favourable / Unfavourable	Variance %
Revenues	116,843	116,705	1,862	Favourable	1.6%
Expenses	80,485	80,202	293	Favourable	0.4%
Operating surplus	36,348	38,503	2,155	Favourable	5.9%

Council's financial position reflects an overall positive performance against the year to date operating budget. The key revenue increase includes:

- \$1,158,000 in unbudgeted Doncaster Hill developers contributions income
- capital grants and contributions are \$268,000 favourable, being a combination of income received in advance and unbudgeted monies
- user charges are \$117,000 favourable, statutory fees and charges \$65,000, interest income \$92,000, operating grants and subsidies \$68,000 and general rates \$46,000.
- On the expenses side, employee costs are currently favourable by \$124,000, materials and contracts \$78,000 and depreciation \$49,000 favourable.



the increased variance from Feb to March chiefly relates to the receipt of unbudgeted developer levies and capital grants

Underlying Surplus

The Underlying surplus is a measure of the actual surplus realised by the Council excluding non cash revenues and expenses, capital income, sale of assets and transfers to reserves. Council uses the underlying surplus, in addition to external grants, to fund the capital program.

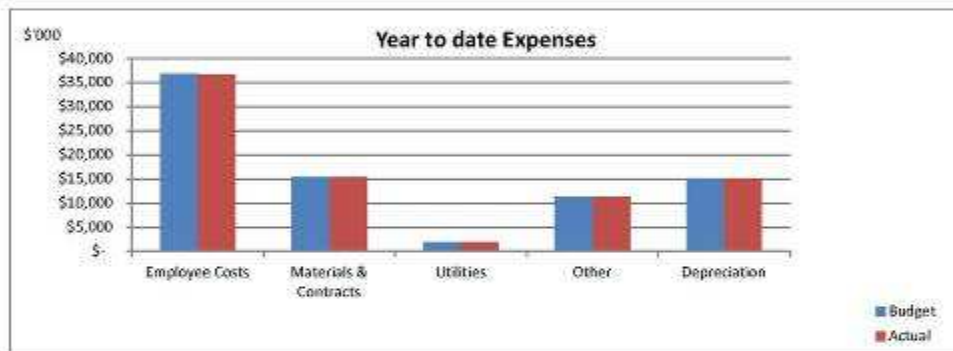
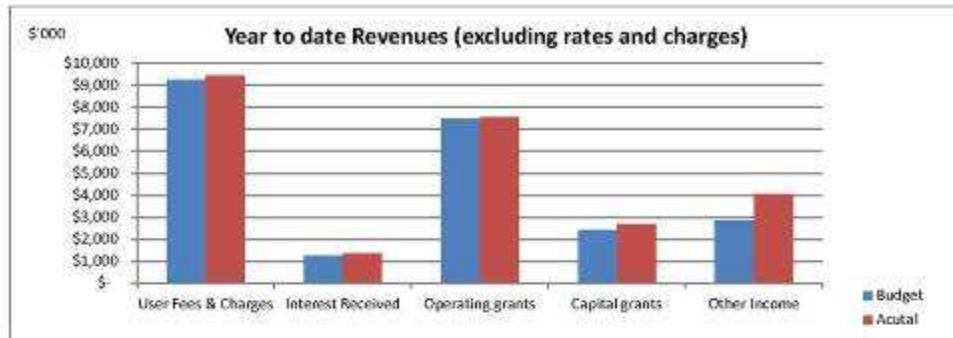
	Adopted Budget \$'000	Actual \$'000	Variance \$'000	Variance %
Operating surplus	36,348	38,503	2,155	5.9%
less/(add) capital grants & contributions	2,415	2,683	268	11%
less/(add) developer contributions	2,351	3,508	1,158	49%
less/(add) net gain or loss on disposal of assets	251	251		
add/(less) depreciation	15,142	15,093	49	0%
add/(less) other adjustments	(2)	(23)	20	841%
Underlying surplus	46,471	47,131	660	1.4%

Other Indicators

Cash and investment balance	\$56.53 million
Unrestricted cash	\$25.27 million
Rates and charges debtors	\$48.54 million (55.43% of the \$93.022 m raised in 2015/16 have been collected)

Income and Expenditure

This section details the year to date results against each major revenue and expenditure groupings. Explanations of key variances have been provided where the line item has a variance of greater than 10 per cent reporting threshold or where further explanation is deemed appropriate.



Reason for year-to-date variances	Action required/taken
<p>1 Other Income \$1,207,000 Favourable</p> <p>Unbudgeted development contributions for 1 Grosvenor Street Doncaster and 101-105 Tram Road Doncaster have been received resulting in a favourable budget position of \$1,018,000.</p> <p>Other unbudgeted income items have also been received including insurance refunds relating to street light and fencing damage, settlement of a discontinued road adjoining 426 Yarra Road, Wonga Park, and the sale of the discontinued right of way at the rear of 25 Queens Avenue Doncaster.</p> <p>The unbudgeted items are mostly offset by unfavourable quarry royalties due mainly to less availability of clean fill to dump on the site</p>	<p>These funds are placed into a reserve and used to fund capital works projects as part of the capital work program.</p> <p>To be updated in the end of year forecast.</p>
<p>2 Capital grants and Contributions \$268,000 Favourable</p> <p>Unbudgeted capital contributions have been received for following projects:</p> <ul style="list-style-type: none"> * Manningham Recreation Association for Highball Facilities \$663,000 * Wonga Park Tennis Club upgrade \$95,000 * Montessori Pre School upgrade and refurbishments \$88,000 * Stride Early learning Centre upgrade and refurbishments \$83,000 * Wonga Park Sportsground refurbishment (State Gov't grant) \$61,000 * Melbourne Water grant for Mullum Mullum Highball \$53,000 * Bus stop at Springvale Rd and Leslie St, Donvale \$15,000 * Centre wickets construction \$13,000 	<p>Unbudgeted revenue has been included in the capital works program and will be included in updated forecasts. These new capital grants will be used for capital works in 2015/16 and 2016/17 financial years.</p>

Conclusion

The March 2016 financial results indicate that Council is expected to perform better than year end reviewed forecast. Any material variation since the reviewed forecast was adopted in February 2016 has been reflected in the end of year forecasts.

Capital Works Program 2015/16

Attachment 2

This Status report covers the period ending 31 March 2016. Variances are reported against the Adopted Budget, Mid Year Review Budget, and YTD Forecast Outcome. The value of works completed at end of March is \$22.219 million.

- * YTD Completed Works \$0.19 million unfavourable to the YTD Adopted Budget¹
- ✓ YTD Completed Works \$2.03 million favourable to the YTD MYR Budget¹
- ✓ YTD Completed Works \$2.54 million favourable to the YTD Forecast

Legend ✓ - Favourable against YTD Target, ✗ - Unfavourable against YTD Target

¹ This represents the financial outcome after accruing for works completed.

Financial Performance

The following table provides a snapshot of the performance in regard to the implementation of the Capital Works Program.

	End of Year Forecast Budget (YTD)									
	Adopted Budget \$'000	YTD Adopted Budget \$'000	MYR Budget \$'000	EoY Forecast \$'000	YTD MYR Budget \$'000	YTD Forecast \$'000	YTD Actual \$'000	YTD Variance \$'000	YTD Variance %	Fav / Unfav
A. Compared to Adopted Budget										
Budget YTD Outcome	37,616	22,024					22,219	(195)	-0.9%	U
B. Compared to Mid Year Review Budget										
MYR Budget YTD Outcome			39,225		24,251	24,761	22,219	2,032	8.4%	F
C. Compared to Forecast outcome										
Budgeted works:	33,572		33,572	34,234	19,175	17,777	16,384	1,393		
Budgeted carry forwards	4,044		4,044	4,044	3,455	3,455	2,351	1,104		
Additional carry forwards from 2014/15			937	937	970	970	806	164		
New Works (MYR):			1,622		1,205	1,205	781	504		
Approved carry forwards to 2016/17 (Table B)			(950)							
Additional New Works (Post MYR):										
Additional grants & income (Table D)				108		54	14			
Proposed carry forwards to 2016/17 (Table C)				(1,030)	(698)	(638)		(638)		
Budget Adjustments (Table E)				2,130		1,898	1,883	15		
Forecast YTD Outcome	37,616		39,225	40,422	24,251	24,761	22,219	2,542	10.3%	F
D. Income (Table A)										
Budget including plant sales	5,085	2,330	6,707	6,661	3,212	3,258	3,688	(371)		
Additional grants and income				108		27	27	(77)		
Grants & income removed from the budget				13						
Forecast YTD Outcome	5,085	2,330	6,707	6,782	3,212	3,285	3,610	(396)	-12.4%	F

Legend: F - Favourable U - Unfavourable

At the end of March, 59.1% of the total adopted budget allocation and 56.6% of the MYR budget has been delivered (on ground value). Compared to the EoY forecast, 55.0% of the total program allocation has been completed.

Of the \$22.219 million of works completed at the end of March, the value of budgeted works completed, excluding the carry forward projects and new post budget adoption projects, is \$16.384 million. The completed value of the carry forward projects that were delayed from 2014/15, including those in the 2015/16 adopted budget, is \$3.157 million. The net value of new post budget adoption projects is \$2.678 million.

Program Status and YTD Profile

A year end expenditure of \$40.422 million is currently forecast against the adopted budget of \$37.616 million and MYR budget of \$39.225 million. The net difference between the EoY forecast and MYR budget being an increase in grants and income of \$0.088 million, plus other budget adjustments of \$2.139 million, less proposed carry forwards of \$1.030 million.

The total value of the carry forward amount to 2016/17 is \$1.98 million, and includes \$0.950 million approved at the MYR, plus a further \$1.03 million (post MYR). The value of works completed at end of March is \$22.219 million, which is \$2.032 million (8.4%) below the YTD MYR budget of \$24.251 million. Compared to the YTD Forecast, the value of works completed is \$2.542 million (10.3%) below the YTD forecast amount of \$24.761 million.

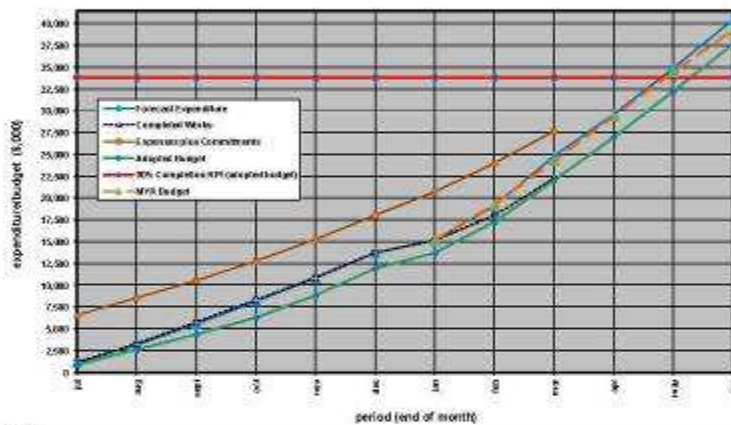
Capital Works Program 2015/16 (continued)

However, against the YTD adopted budget, there is an unfavourable variance of \$0.195 million (0.9%), which can be attributed to a number of ongoing projects that were carried forward from 2014/15, plus additional new works that were not part of the 2015/16 adopted budget.

The variance against the YTD MYR Budget and YTD forecast can be largely attributed to a number of project delivery variations on the following projects, which are lagging from a project expenditure perspective: New Footpath Construction (Templestowe Road and Parker Street), Road Management Strategy Traffic and Road Use (Heads Road), Bicycle Strategy Implementation (Park Road), Drainage Strategy (Bolin Bolin wetlands, Prospect Road, and Melbourne Hill Road drainage improvements), Mullum Mullum Linear Park Stage 3, Finns Reserve Management Plan (footbridge), Mullum Mullum Highball Facility, and Templestowe Heights Stadium refurbishment.

Works have commenced on the majority of these projects however, the Mullum Mullum Footbridge and Linear Trail works, Bolin Bolin wetlands and Prospect Road drainage improvement projects will not be completed due to planning permit compliance issues and ongoing consultation and approval delays. The following provides a chart of financial performance for Capital Works Expenditure to end of March.

Capital Expenditure



Capital Income

Capital Income received is ahead of YTD budget income at end of March with a variance of 12.4%. This variance can be attributed to a number of grants and income being received in advance plus additional unbudgeted grants and income that was not identified as a part of the 2015/16 budget, for works to be undertaken this financial year.

Year End Position 2015/16

An EoY forecast total of **\$40.422** million is currently stated with the following variances and adjustments

Summary of Variances	\$'000
Approved Carry Overs to 2016/17 MYR	950
Proposed Carry Overs to 2016/17 Post MYR	1,030
Additional Grants and Income (Post MYR)	88
Budget Adjustments (Post MYR)	2,139
Approved Deferrals/Transfers	3,065
Proposed Deferrals/Transfers	455
Savings (end of March)	Nil

It can be concluded that reasonable progress has been made in regard to the implementation of the Capital Works Program in terms of overall performance.

13.5 Record of Assembly of Councillors - April 2016

Responsible Manager: Acting Manager Strategic Governance

File No. .

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

Section 80A of the Local Government Act 1989 requires a record of each meeting that constitutes an Assembly of Councillors to be reported to the next ordinary meeting of Council and those records be incorporated into the minutes of the Council Meeting. The Assemblies to be reported to this Council Meeting took place between 21 March and 15 April 2016 (both dates inclusive). They are:-

- *Access and Equity Advisory Committee on 4 April*
- *Council Meeting Briefing Session on 29 March*
- *Senior Citizens Reference Group Committee on 13 April*
- *Strategic Briefing Sessions on 22 March and 5 & 12 April*

1 BACKGROUND

- 1.1 An Assembly of Councillors is defined in the Local Government Act 1989 and means a meeting of an advisory committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be:-
- 1.1.1 the subject of a decision of the Council; or
 - 1.1.2 subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee but does not include a meeting of the Council, a special committee of the Council, an audit committee established under section 139, a club, association, peak body, political party or other organisation.
- 1.2 An advisory committee can be any committee or group appointed by Council and does not necessarily have to have the term 'advisory' or 'advisory committee' in its title.
- 1.3 Written records of Assemblies of Councillors must be kept and that record presented to the next practicable ordinary meeting of Council. The record is to include the names of all Councillors and members of Council staff attending, a list of the matters considered, any conflict of interest disclosures made by a Councillor attending and whether a Councillor who has disclosed a conflict of interest leaves the assembly for the item in which he or she has an interest.

1.4 A Councillor who has a conflict of interest at an assembly of Councillors must disclose to the meeting that he or she has a conflict of interest, and leave the meeting while the matter is being discussed.

1.5 The details of each Assembly are shown in the Attachments to this report.

2 PROPOSAL/ISSUE

2.1 To receive and note the record of Assemblies of Councillors which took place in the past month.

3 CONCLUSION

3.1 The Assembly of Councillors' Records are submitted to Council, in accordance with the requirements of Section 80A of the Local Government Act 1989.

OFFICER'S RECOMMENDATION

That the records of the Assemblies of Councillors as listed in the summary to this report and shown attached be noted and incorporated in the minutes of this Council Meeting.

**MOVED: DOWNIE
SECONDED: GRIVOKOSTOPOULOS**

That the Recommendation be adopted.

CARRIED

"Refer Attachments"

* * * * *

Record of an Assembly of Councillors

Manningham City Council

ACCESS & EQUITY ADVISORY COMMITTEE

Meeting Date: Monday 1 February 2016
Venue: Function Room 3
Starting Time: 5.00pm

Attendance & Apologies

Councillors in Attendance

Cr Michelle Kleinert

Other Committee Members in Attendance

Sally Both, Varvara Ioannou, Helen Jurcevic, Rosa Miot, Chris Mountford, Simone Pilens, Elizabeth Sidiropoulos, Yo Yo Tang, Carolyn Vimpani.

Officers in Attendance

Jan Loughman, Jon Adams, Keri Kennealy.

Apologies Received From

Brooke Andrews, Annie Carnell, Huss Mustafa, Elizabeth Ignys, Vasu Srinkvasan, Nicole Harrop, Eugenia Grammatikakis, Sue Sharrock, Anna Chen, Emily Ma

Disclosure of any Conflict of Interest

No disclosures were made

Items Considered:

1. International Women's Day Event 2016: Women Inspiring Women highlights
2. Gender Equity: Manningham Gender Equity Project
3. Community Organisation and Agency Updates
4. Advisory Committee Highlights and Achievement for 2014-16

Finishing Time: 7.00pm

Completed By:-

Name: Jon Adams Title: Community Development Officer – Metro Access Date: 15 April 2016

Record of an Assembly of Councillors

Manningham City Council

Council Meeting Briefing Session

Meeting Date: 29 March 2016.
Venue: Council Chamber, City Office, 699 Doncaster Rd, Doncaster.
Starting Time: 6.30pm.

1. Present & Apologies
 Councillors Present:
 Councillor Jennifer Yang (Mayor)
 Councillor Dot Haynes (Deputy Mayor)
 Councillor Meg Downie
 Councillor Sophy Galbally
 Councillor Geoff Gough
 Councillor Jim Grivokostopoulos
 Councillor Michelle Kleinert
 Councillor Stephen O'Brien (arrived at 7.40pm)

 Officers Present:
 Acting Chief Executive Officer, Ms Teresa Dominik
 Director Shared Services, Mr Philip Lee
 Acting Director Assets & Engineering, Mr Dario Bolzonello
 Acting Director Community Programs, Mr Malcolm Foard
 Acting Director Planning & Environment, Mr Jeff Gower
 Acting Manager Strategic Governance – Ms Jill Colson

 Apologies were received from Cr P McLeish and Cr S O'Brien.
2. Prior Notification Of Conflicts Of Interest
 - Cr J Grivokostopoulos for Item 9.3 Concerning Planning Application P115/025566 - 180-182 Manningham Road, Bulleen, the interest being an indirect interest because of residential amenity; and
 - Cr G Gough for Item 9.3 Concerning Planning Application P115/025566 - 180-182 Manningham Road, Bulleen, the interest being an indirect interest because of residential amenity.
3. Confirmation of Minutes of the ordinary meeting of Council on 1 march 2016
4. Planning Application PL15/025029 at 51-53 Beverley Street, Doncaster East
5. Planning Application PL15/025261 148-150 Mitcham Road, Donvale
6. Planning Application PL15/025566 - 180-182 Manningham Road Bulleen
7. Planning Application PL14/024406 for 600 Doncaster Road, Doncaster
8. Managing Residential Development Advisory Committee – Council Submission
9. Municipal Emergency Management Plan Audit 2016
10. Doncaster Hill Behaviour Change Plan - SRP Action 3.1 (Council Plan)
11. Election Period Policy
12. Record of Assembly of Councillors - March 2016
13. Documents for Sealing - 29 March 2016
14. Strategic Risk Register Report to Council - six month period ending 31 December 2015
15. MAV State Council Motions - May 2016
- CONFIDENTIAL REPORTS**
16. 18.1 Manningham Centre Association - Letter Agreement between Council and MCA
17. 18.2 Audit Committee Transition Arrangements 2016 (Committee)

The Meeting ended at 8.31pm.

Record of an Assembly of Councillors

Manningham City Council

Senior Citizens Reference Group Committee

Meeting Date: Wednesday 13 April 2016

Venue: Manningham City Council, Heide Room

Starting Time: 9.30am

Apologies

John Kostoulias – Bulleen and Templestowe Pensioners Association.

Joan Good – Bulleen and Templestowe Senior Citizens Club Inc.

Anna Eminagov – Macedonian Senior Citizens of Manningham.

Councillors in Attendance

Cr. Meg Downie

Other Committee Members in Attendance

David Jenz – Manningham U3A Incorporated

Gordon Gee Wah – The Chinese Senior Citizens Club of Manningham Inc.

Pamela Rose – Greek Elderly Citizens Club of Manningham Inc.

Helen Jurcevic – Women's Friendship Group Inc.

Claudia Raiola – National Seniors Australia, Doncaster Branch.

Ali Shaigan – Australian Iranian Senior Citizens Society of Victoria.

Barry Holding – Probus Reference Group.

Malcolm Burgess – Doncaster Senior Citizens Club.

Hussein Pourasgheri – Warrandyte Senior Citizens Centre.

Spiro Georgiou - St. Haralambos Greek Elderly Citizens Club.

Spiro Georgiou, St. Haralambos Greek Elderly Citizens Club.

Antonio Guerra – Italian Senior Citizens Group – Doncaster Inc

Yvette Manoli – The Australian Coptic Senior Citizens Club of Manningham.

Officers in Attendance

Keri Kennealy

Catherine Walker

Disclosure of any Conflict of Interest

No conflicts of interest were declared.

Items Considered:

Guest Speaker

Debra Coddington, Access and Support Program Carrington Health

Other Business

- Visit from CEO Warwick Winn
- Dapper Day Out – Seniors Afternoon Tea Dance
- Winter death statistics
- Elder abuse session – Hosted by Probus club of Warrandyte and Park Orchards
- Update on HACC transition
- Meal Subsidy program

Finishing Time: 11.00am

Record of an Assembly of Councillors

Manningham City Council

Strategic Briefing Session

Meeting Date: 22 March 2016.
Venue: Council Chamber, City Office, 699 Doncaster Rd, Doncaster.
Starting Time: 6.30pm.

1. Attendance & Apologies

Councillors in Attendance

Cr Jennifer Yang (Mayor)(arrived at 8.09pm), Cr Meg Downie , Cr Sophy Galbally, Cr Geoff Gough, Cr Dot Haynes (Deputy Mayor & Temporary Chairperson), Cr Michelle Kleinert and Cr Paul McLeish

Apologies from Councillors

Cr Jennifer Yang to arrive late to the meeting. Cr Jim Grivokostopoulos and Cr Stephen O'Brien also tendered their apology for non-attendance.

Executive Officers Present

Chris Potter, Acting Chief Executive Officer
Teresa Dominik, Director Planning & Environment
Dario Bolzonello, Acting Director Assets & Engineering
Kevin Ayre, Acting Director Shared Services

Other Officers in Attendance

Roger Woodlock, Manager Engineering & Technical Services
Liz Lambropoulos, Traffic and Transport Engineer
Vivien Williamson, Manager Economic and Environmental Planning
Anthony Petherbridge, Coordinator Strategic Planning
Vicki Miller, Risk Management and Safety Coordinator
Richard Bramham, Assets Coordinator
Jill Colson, Acting Manager Strategic Governance
Peter Thomson, Co-ordinator Governance

2. Conflict of Interest – Disclosure
There were no disclosures of conflict of interest.
3. Identification of Confidential or Sensitive Issues
4. Communications & Media Report
5. Forward Agenda
6. Strategic Risk Register Report to Council - ending 31 December 2015
7. Audit Committee Transition Arrangements (CONFIDENTIAL)
8. Westfield Master Plan - Traffic Modelling
9. Flood Management Manningham (C109) (CONFIDENTIAL)
10. 2016-17 Budget, Strategic Resource Plan & Capital Works Program
11. MAV State Council Motions - May 2016
12. Manningham City Council Food Security Plan 2016-2021

The meeting concluded at 11.20pm.

Record of an Assembly of Councillors

Manningham City Council

Strategic Briefing Session

Meeting Date: 5 April 2016.
Venue: Council Chamber, City Office, 699 Doncaster Rd, Doncaster.
Starting Time: 6.37pm.

1. Attendance & Apologies

Councillors in Attendance

Cr Dot Haynes (Deputy Mayor), Cr Paul McLeish, Cr Jim Grivokostopoulos, Cr Michelle Kleinert, Cr Geoff Gough, Cr Sophy Galbally

Apologies from Councillors

Cr Meg Downie, Cr Stephen O'Brien, Cr Jennifer Yang

Executive Officers Present

Chris Potter, Acting Chief Executive Officer
Teresa Dominik, Director Planning & Environment
Leigh Harrison, Director Assets & Engineering
Malcolm Foard, Acting Director Community Programs
Philip Lee, Director Shared Services

Other Officers in Attendance

Roger Woodlock, Manager Engineering & Technical Services
Frank Vassilacos, Strategic Transport Planner
Lachlan Johnson, Strategic Project Manager
Anthony Petherbridge, Co-ordinator Strategic Planning
Jill Colson, Acting Manager Strategic Governance
Michael Simentriadis, Governance Officer, Strategic Governance Unit

2. Conflict of Interest – Disclosure

There were no disclosures of conflict of interest.

3. Identification of Confidential & Sensitive Issues

4. Communications & Media Report

5. Forward Agenda

6. Jumping Creek Road Upgrade Draft Development Framework and Proposed Community Consultation (CONFIDENTIAL)

7. Amendment C109 – Additional Information (CONFIDENTIAL)

8. Doncaster Hill Parking Management during Apartment Construction

9. 2016/17 Initiatives (Strategic Resource Plan)

10. Other Matters Not Listed

10.1 Tattersson Reserve Update

11. Customer Service Health Workshop

The meeting concluded at 8.50pm.

Record of an Assembly of Councillors

Manningham City Council

Strategic Briefing Session

Meeting Date: 12 April 2016.
Venue: Council Chamber, City Office, 699 Doncaster Rd, Doncaster.
Starting Time: 6.30pm.

1. Attendance & Apologies
Councillors in Attendance
Cr Jennifer Yang (Mayor), Cr Meg Downie , Cr Sophy Galbally, Cr Geoff Gough, Cr Jim Grivokostopoulos, Cr Paul McLeish and Cr Stephen O'Brien
Apologies from Councillors
Cr Dot Haynes (Deputy Mayor) and Cr Michelle Kleinert

Executive Officers Present
Warwick Winn, Chief Executive Officer, Leigh Harrison, Director Assets & Engineering, Teresa Dominik, Director Planning & Environment, Chris Potter, Director Community Programs and Philip Lee, Director Shared Services
Other Officers in Attendance
Vivien Williamson, Manager Economic and Environmental Planning, Anna Bunbury, Senior Open Space Planner, Paul Goodison, Coordinator Landscape and Leisure, Roger Woodlock, Manager Engineering & Technical Services, Jill Colson, Acting Manager Strategic Governance and Peter Thomson, Co-ordinator Governance
2. Conflict of Interest – Disclosure
The Chief Executive Officer advised that a written disclosure of conflict of interest had been received from Cr S O'Brien for Item 9 on Amendment C102 – Montgomery Street Proposal to Rezone Land – Consideration of Panel Report and Adoption of Amendment, being an indirect interest by close association.
3. Identification of Confidential or Sensitive Issues
4. Communications & Media Report
5. Forward Agenda
6. Draft Lawford Reserve Plan - Endorsement for Consultation Lawford Reserve to Doncaster Road former Reserve
7. Koonung Park Draft Management Plan - Endorsement for Public Exhibition
8. Amendment C102 - Montgomery Street Proposal to Rezone Land - Consideration of Panel Report and Adoption of Amendment
(Cr O'Brien having disclosed a conflict of interest in Item 8 left the Meeting Room at 7.08pm and returned at 7.15 pm for the duration of the item.)
9. Amendment C109
10. Planning Scheme Amendment GC42 - Environmentally Sustainable Development Policy- Consideration of Submissions
11. Regional Kitchen Restructure - Shareholder Agreement
12. Appointment of new community representatives for Advisory Committees - Access & Equity, Open Space & Streetscape, Integrated Transport, Arts
13. Other Matters Not Listed
 - 14.1 Manningham Matters
 - 14.2 Car Parking – Jackson Court
 - 14.3 Shaw Street Closure – Tunstall Square
 - 14.4 Amendment C109
 - 14.5 Manningham Road, Bulleen
 - 14.6 Grant Olsen Avenue Traffic Lights
 - 14.7 Planning Permit Time Delay
 - 14.8 Local Government (Electoral) Regulations
 - 14.9 Meet Your Local Councillors
 - 14.10 Manningham Events Calendar

The meeting concluded at 8.45pm.

13.6 Documents for Sealing - 26 April 2016

Responsible Director: Strategic Governance

File No. .

The ultimate destination for this report is: COUNCIL AGENDA

Neither the responsible Director, Manager nor the Officer authoring this report has a conflict of interest in this matter.

SUMMARY

The following documents are submitted for signing and sealing by Council.

1 BACKGROUND

- 1.1 The Council's common seal must only be used on the authority of the Council or the Chief Executive Officer under delegation from the Council. An authorising Council resolution is required in relation to the documents listed in the Recommendation section of this report.

OFFICER'S RECOMMENDATION

That the following documents be signed and sealed:

**Consent Agreement to Build Over an Easement
Section 173 of the Planning and Environment Act 1987
Council and J L Birckel
20 Esther Street, Templestowe Lower**

**Consent Agreement to Build Over an Easement
Section 173 of the Planning and Environment Act 1987
Council and N & I Dafinis
107 Yarra Valley Boulevard, Bulleen**

**MOVED: GRIVOKOSTOPOULOS
SECONDED: KLEINERT**

That the Recommendation be adopted with the addition of the following agreements:

**Community Services Lease
Council and Beverley Hills Kindergarten Inc
2-4 Damala Street, Doncaster East;**

**Lease – Section 17D of the Crown Land (Reserves) Act 1978
Council, Park Orchards Kindergarten Inc and Department of Environment, Land, Water and Planning
Crown Allotment 25B, Parish of Warrandyte (570 Park Road, Park Orchards); and**

**Consent Agreement to Build Over an Easement
Section 173 of the Planning and Environment Act 1987
Council and R Fu & Y Lei
5 and 7 Avocet Street, Doncaster East**

CARRIED

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14. CHIEF EXECUTIVE OFFICER

There were no Chief Executive Officer reports.

15. NOTICES OF MOTION**15.1 Notice of Motion by Councillor G Gough (Nom No.1/2016)****MOTION**

“That Council

- A. Note that as Amendment C109 has proceeded, incomplete and confusing information has been provided to potential affected properties and perhaps unaffected properties. Also note that only certain areas have been mapped and are not covered by this amendment leading to confusion and a feeling of injustice by some residents. This has compromised the exhibition process as it unclear whether the properties that were sent notices are or are not detrimentally affected. Information in the maps provided by Council and used for assessment by landowners was either missing, unclear or perhaps inaccurate. This failure to provide accurate and unambiguous information has seriously compromised the exhibition and amendment process and could clearly be challenged in court.**
- B. Thoroughly check the flood mapping and modelling and test it is accurate for every property and ensure correct, current and accurate maps are used in the future for Council and others to make decisions.**
- C. Research other methods and terms to achieve the same outcomes of providing building floor height and stormwater flow information and publicise these to the community.**
- D. Postpone advancing the planning scheme Amendment C109 process until all residents have the right to submit again if they wish ensuring that anyone who has not submitted can do so and inform all affected residents of this new opportunity.**
- E. Research ways and means of abandoning C109 in various stages of the Amendment process and make this information available to the community.”**

Cr Haynes made the following statement in respect to this matter:

“I wish to advise that I have relied on legal advice that my land ownership in the affected Amendment C109 area, under consideration in this item does not constitute a conflict of interest, based on the exemption under section 77A(5) of the Local Government Act 1989, as I am one amongst a large class of persons and as such do not need to leave the Council Chamber for any debate and vote on this matter.”

Cr Kleinert made the following statement in respect to this matter:

“I wish to advise that I have relied on legal advice that my land ownership in the affected Amendment C109 area, under consideration in this item does not constitute a conflict of interest, based on the exemption under section 77A(5) of the Local Government Act 1989, as I am one amongst a large class of persons and as such do not need to leave the Council Chamber for any debate and vote on this matter.”

Cr Gough made the following statement in respect to this matter:

“I wish to advise that I have relied on legal advice that my land ownership may be in the affected Amendment C109 area, under consideration in this item does not constitute a conflict of interest, based on the exemption under section 77A(5) of the Local Government Act 1989, as I am one amongst a large class of persons and as such do not need to leave the Council Chamber for any debate and vote on this matter.”

MOVED: GOUGH
SECONDED: DOWNIE

That Notice of Motion No.1/2016 be adopted.

An extension of speaking time was granted to Cr Gough.

An extension of speaking time was granted to Cr McLeish.

The original MOTION was then PUT and LOST

DIVISION

A Division having been demanded the Council divided as follows:

FOR (2): Crs Gough and Downie.

AGAINST (6): Crs O’Brien, McLeish, Grivokostopoulos, Kleinert, Galbally & Yang.

THE MOTION WAS DECLARED LOST

16. URGENT BUSINESS REPORTS

There were no Urgent Business Reports.

17. QUESTIONS FROM THE PUBLIC

There were no questions from the public.

18. QUESTIONS WITHOUT NOTICE

Questions were asked by Councillors on various topics other than Council business matters. These can be heard on the audio for the Council Meeting on Council's website.

19. CONFIDENTIAL REPORTS

There were no Confidential Reports

The meeting concluded at 8:39pm.

Chairman
CONFIRMED THIS 31 MAY 2016.

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