

Quarter 3

1 January to 31 March 2023

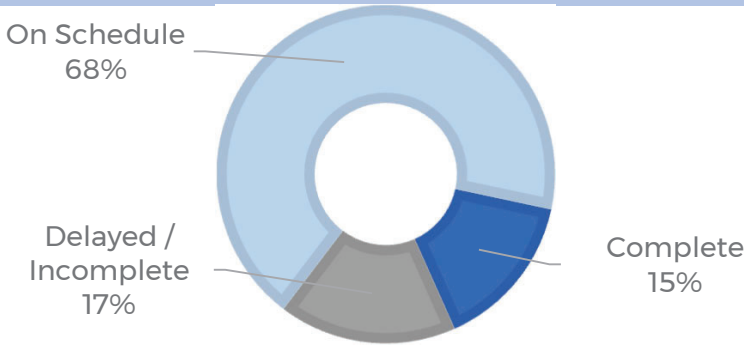
# Manningham Quarterly Report

*Key information on our performance and governance*



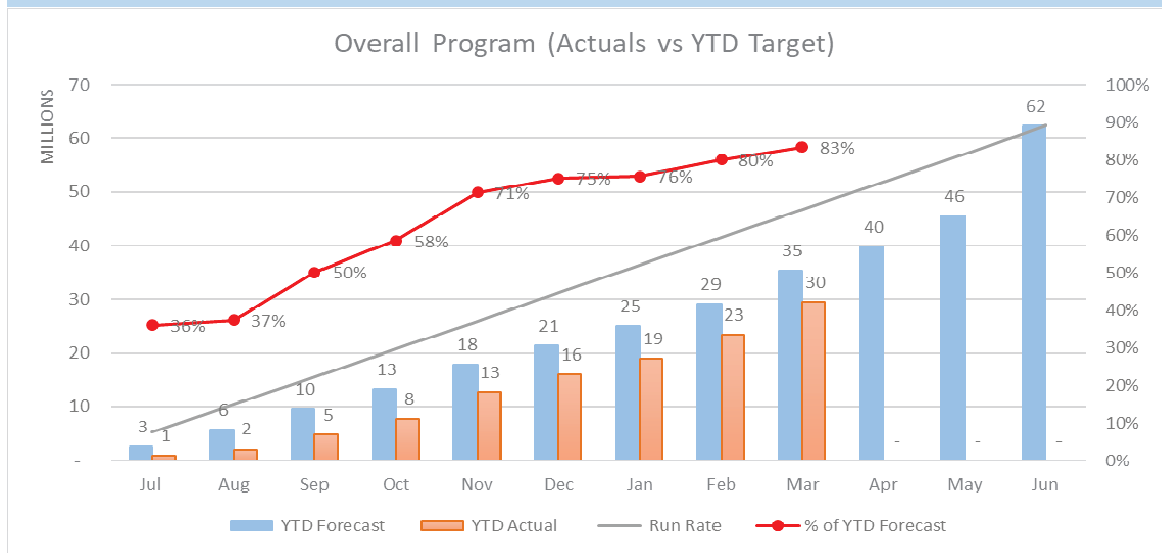
# 1. Capital Works

## Project Overview



<b>Adopted Budget</b>	<b>\$65.2m</b>
<b>less carry forward adjustments</b>	<b>~-\$0.7m</b>
<b>Final Approved Budget</b>	<b>\$64.5m</b>
<b>less adjustments</b>	<b>-\$2.2m</b>
<b>updated Forecast</b>	<b>\$62.3m</b>

Program	Projects	Value of Capital	Capital Income
Complete	Complete	Works	& Grants
<b>48%</b>	<b>15%</b>	<b>\$30.2m</b>	<b>\$6.8m</b>



## Capital Spotlight

- \$30.2m (million) has been spent on capital projects, which is 48% of the overall adopted capital works program budget of \$64.5m. The current forecasted spend for the financial year is \$51.6m, which is significantly more than in any previous 12-month period, but still less than the 90% of budget KPI.
- 16 of 183 (or 9%) of current year projects will not be completed this year and have been nominated for carry forwards. In total \$10.9m will need to be carried forward to allow these projects to be completed in 2023/24. This equates to 18% of the capital budget.
- A further 15 projects to a value of \$3.9m that were listed in the original adopted budget have been rescheduled and replaced by fast-tracked future year projects. This is in order to achieve the best possible outcome for project delivery, and to reduce total under-expenditure.
- Project delivery in the first three quarters of this year has been significantly impeded by the current market conditions, which are affecting design and consultancy works including:
  - sourcing contractors from the market, with a number of projects having to be re-tendered.
  - securing material to undertake the works and long times for materials. For example, the current industry wait time for drainage pipes is 6 months.
  - contractors having significant longer construction programs than in previous years due to labour shortages.
  - a limited pool of available contractors, with long lead times before they can start projects.
  - significant delays in consultancy work and external approvals due to labour shortages

# 1. Capital Works

## Major Projects

### Sporting and Community Facilities completed



Domeney Reserve Goal Squares Replaced Using HG Xtra Turf



Deep Creek Reserve Turfing of Bare Areas



Upgrade of Schramms Reserve Sight Screens (co-funded with club)



Pettys Reserve new playspace - slide tower, caterpillar, spinner, trampoline and mound slide



Grover Reserve playspace renewal completed in just 5 days with new equipment, furniture and access path



Morris Williams Reserve multipurpose court painted (last part of the playspace upgrade done in 2022)

### Roads and Drainage completed (unless noted otherwise)



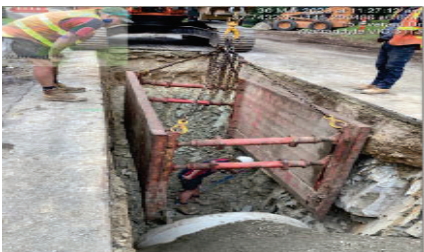
Deep Creek Irrigation (in progress)



Koonung Reserve Irrigation (in progress)



Concrete pad installed for storage of red porous material for the baseball diamond at Deep Creek Reserve



Yarra St and Everard Dr drain



Blackburn Road footpath

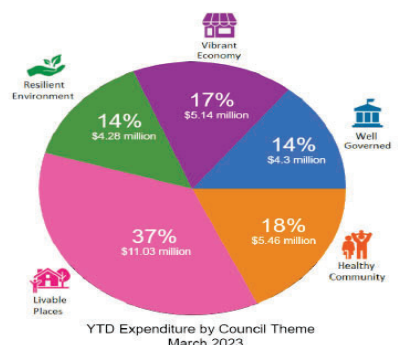


Saxonwood Drive road resealing

### Streetscapes



High volume traffic areas paved to improve safety



# 2. Financial Status

## Year to Date (YTD) Income Statement

Account Group	YTD Current Budget \$'000	YTD Actuals \$'000	YTD Variance \$'000	YTD Variance %	Annual Adopted Budget \$'000	Annual Forecast \$'000
<b>1. Income</b>						
Rates - General	116,822	117,075	253	0.2%	117,381	117,423
Statutory Charges, Fees & Fines	2,820	2,198	(622)	(22.1%)	3,726	2,842
User Charges	7,042	6,122	(920)	(13.1%)	10,073	8,481
Interest Received	487	1,852	1,365	280.3%	650	2,500
Grants & Subsidies	6,924	8,155	1,231	17.8%	11,375	12,307
Capital Grants & Contributions	838	2,743	1,905	227.3%	6,624	6,261
Other Income	5,097	3,508	(1,589)	(31.2%)	8,014	6,692
Net gain/(loss) on disposal of Property, Infrastructure, Plant and Equipment	68	359	291	427.9%	91	(478)
<b>Total 1. Income</b>	<b>140,098</b>	<b>142,012</b>	<b>1,914</b>	<b>1.4%</b>	<b>157,934</b>	<b>156,027</b>
<b>2. Expenditure</b>						
Employee Costs	44,150	41,817	2,333	5.3%	57,869	57,010
Materials & Contracts	22,574	22,104	470	2.1%	30,696	31,265
Interest	34	7	27	79.4%	45	45
Utilities	1,729	1,408	321	18.6%	2,304	2,140
Other	15,281	16,323	(1,042)	(6.8%)	17,775	19,387
Depreciation	21,945	21,867	78	0.4%	29,261	29,421
<b>Total 2. Expenditure</b>	<b>105,713</b>	<b>103,526</b>	<b>2,187</b>	<b>2.1%</b>	<b>137,952</b>	<b>139,268</b>
<b>Operating Surplus / (Deficit)</b>	<b>34,385</b>	<b>38,486</b>	<b>4,101</b>	<b>11.9%</b>	<b>19,982</b>	<b>16,758</b>

### Executive Summary

At the end of March 2023, Council's Operating Surplus was \$4.10m or 11.9% favourable compared to the year-to-date (YTD) Adopted Budget.

The key favourable variances include:

- \$2.33m favourable Employee Costs due to a large number of vacancies.
- \$1.90m favourable Capital Grants income primarily due to unbudgeted \$1.48m receipt of Local Roads and Community Infrastructure Program (Phase 2) monies from the Department of Infrastructure & Transport for road sealing projects. Various capital projects have also received unbudgeted monies.
- \$1.36m favourable Interest Received due to increasing term deposit interest rates.
- \$1.23m favourable Operating Grants income primarily due to the timing of School Crossing supervision funding, protecting Manningham's biodiversity values through strategic deer control grant, recognition of prior year funding for Social Support and Food Subsidy, and an increase in the Grants Commission payment amount for 2022/23.
- \$470k favourable Materials & Contracts due to the timing of expenditure for City Amenity, City Infrastructure and City Projects - mainly in the Contractors account. Economic & Community Wellbeing is also favourable in the Youth program.
- \$320k favourable Utilities due to a mix of timing and some permanent savings.

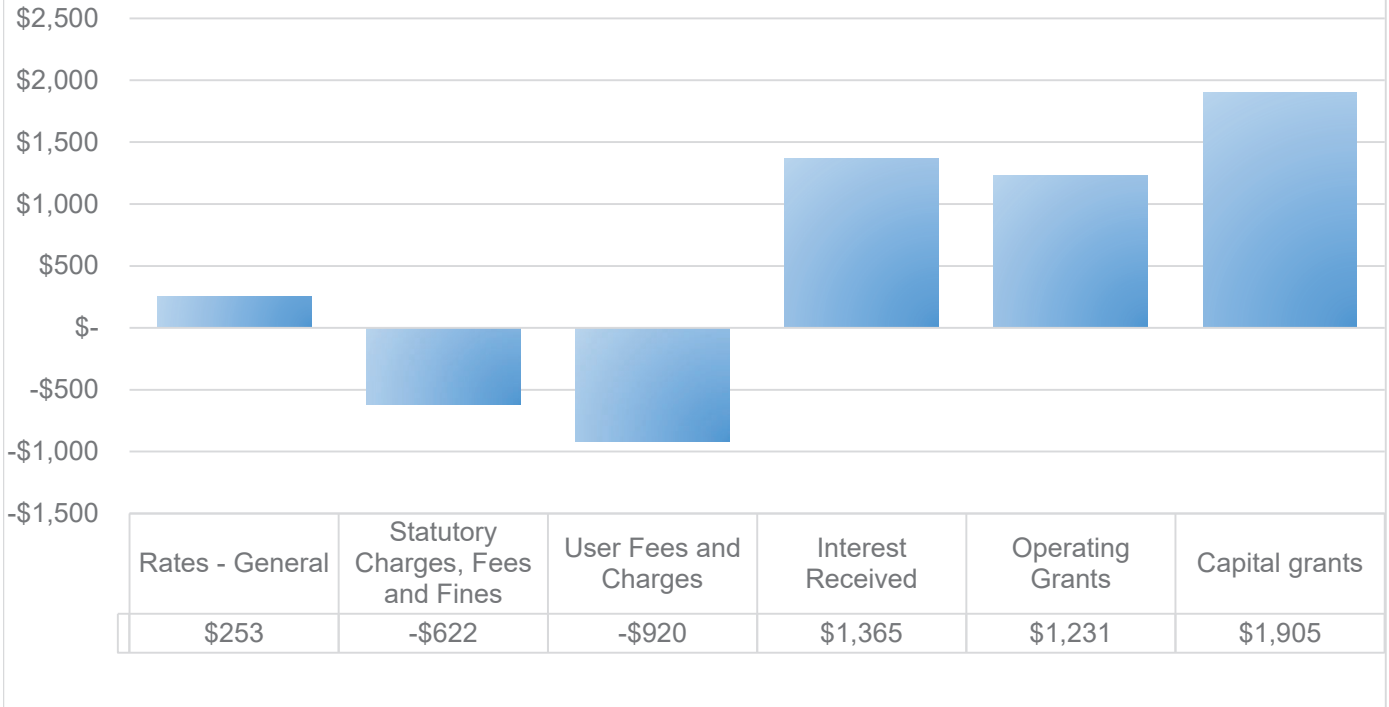
These are partly offset by:

- \$1.59m unfavourable Other Income mainly due to Developers (Open Space) Contributions being lower than budgeted.
- \$1.04m unfavourable Other Expenses mainly due to software licence costs being \$976k greater than budgeted and \$229k of unbudgeted legal expenses for historical and other matters. Partly offsetting this is a favourable timing difference of \$351k in consultancy costs.
- \$919k unfavourable Fees & User Charges primarily due to lower than anticipated activities in Community Venues & Functions \$526k, Aquarena contract income \$555k and Traffic & Development \$172k. Significantly offsetting this is a favourable timing difference of \$654k in Animal Management Registrations.
- \$622k unfavourable Statutory Charges, Fees & Fines income mainly due to lower than anticipated parking infringements, fire infringements, permits/consultancy & infringement court lodgement.

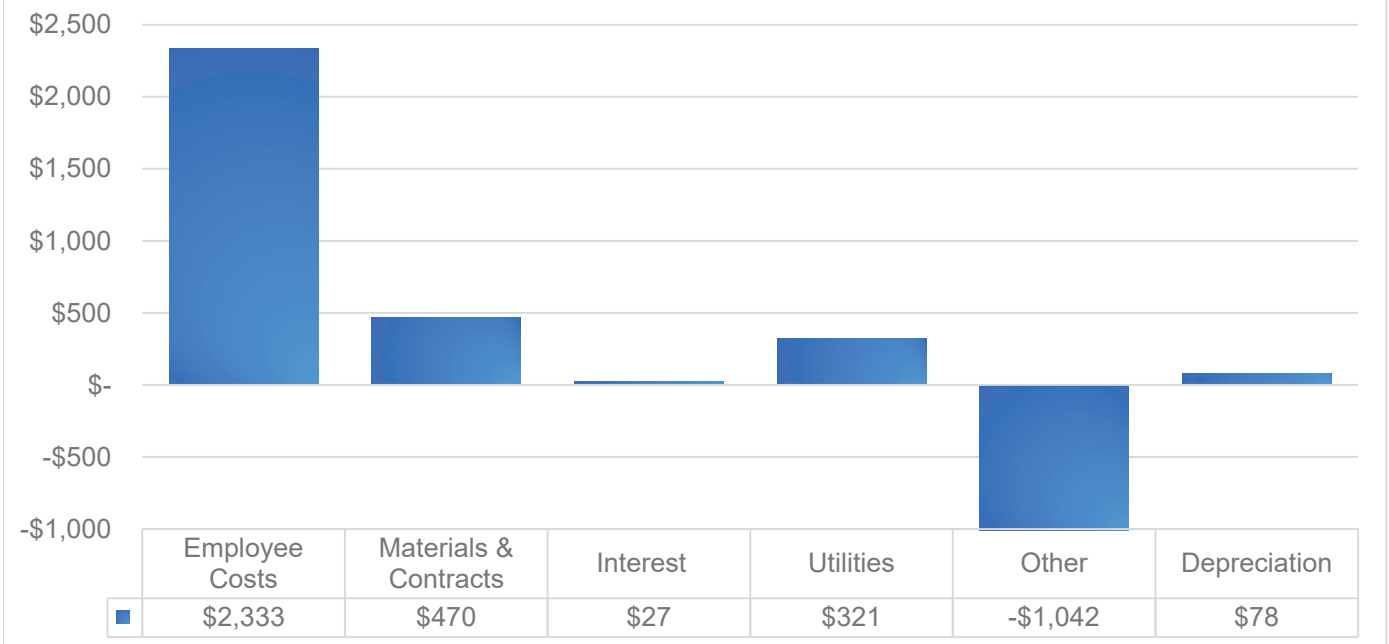
# 2. Financial Status

## Year to Date Income and Expenditure Variances by Category

YTD Income Variances ('000)



YTD Income Expenses ('000)



# 2. Financial Status

## Cash and Investments

Council's cash and cash investments balance as at March 2023 is \$85.72 million

## Summary of Council Investments

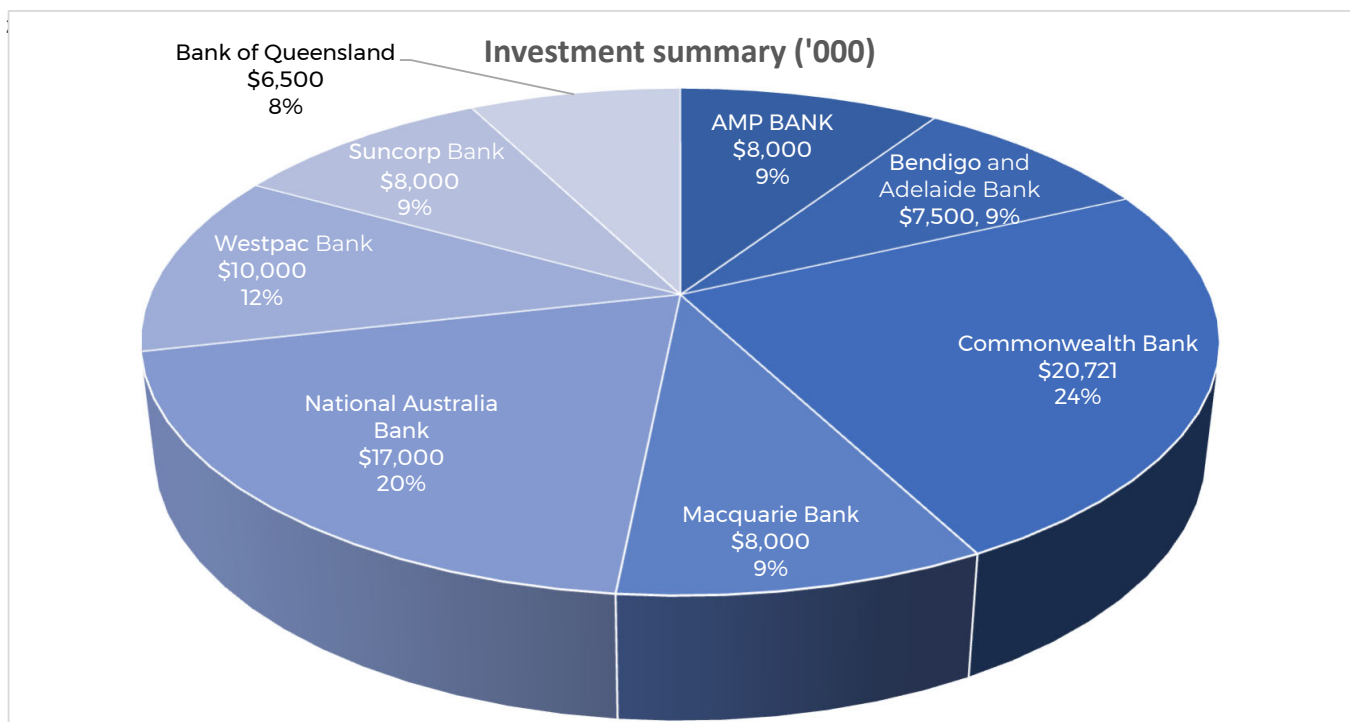
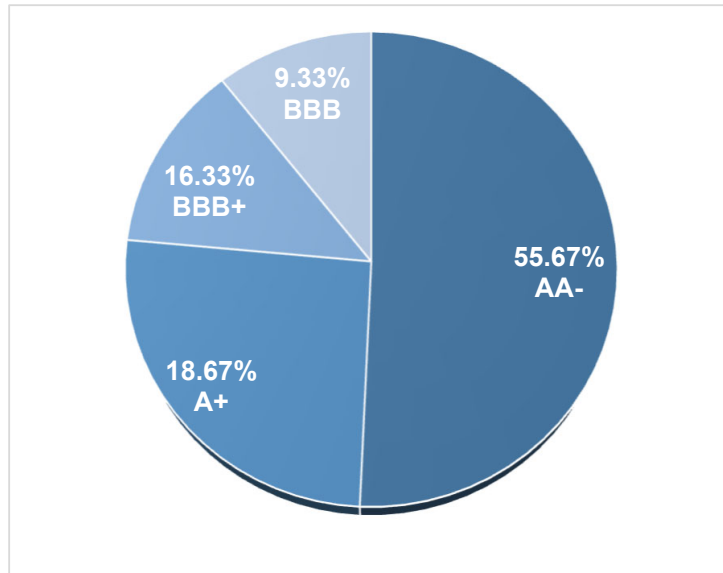
Average Weighted interest rate	4.11%
Average monthly interest \$	\$205,735
Maximum interest rate earned	4.55%

## Investments by risk (S & P Long Term Credit Rating)

### What is the S& P Risk Rating?

The Standard & Poor (S&P) is a universal credit rating. There are 17 ratings, using letters A-D. This is achieved by doubling or tripling letters—the more the better. Ratings can also include a plus sign (which is better than standalone letters) or a minus sign (which is worse than standalone letters).

The best is "AAA." This rating means it is highly likely that the borrower will repay its debt. The worst is "D," which means the issuer has already defaulted.



# 2. Financial Status

## Balance Sheet

	March 2023 (\$)	June 2022 (\$)	Movement (\$)
<b>Assets</b>			
<b>Current Assets</b>			
Trade and Other Receivables	47,667,790	15,924,167	31,743,623
Accrued Income	1,401,068	692,721	708,347
Cash and Cash Equivalents	2,221,185	12,622,907	(10,401,722)
Other Financial Assets	83,500,000	80,679,367	2,820,633
Prepayments	417,372	1,461,554	(1,044,182)
	135,207,415	111,380,715	23,826,700
<b>Non-Current Assets</b>			
Investments in associates	2,865,159	2,865,159	0
Sundry Debtors - Non Current	586,953	590,227	(3,274)
Infrastructure, Property, Plant & Equipment	2,461,580,935	2,454,017,279	7,563,656
	2,465,033,048	2,457,472,666	7,560,382
<b>Total Assets</b>	<b>2,600,240,463</b>	<b>2,568,853,381</b>	<b>31,387,082</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	18,538,479	24,684,395	6,145,916
Provisions	13,881,830	14,427,560	545,730
Trust Funds and Deposits	13,315,673	13,722,789	407,116
	45,735,982	52,834,744	7,098,762
<b>Non-Current Liabilities</b>			
Provisions - Non Current	3,305,477	3,305,477	0
	3,305,477	3,305,477	0
<b>Total Liabilities</b>	<b>49,041,459</b>	<b>56,140,222</b>	<b>7,098,763</b>
<b>Net Assets</b>	<b>2,551,199,005</b>	<b>2,512,713,158</b>	<b>38,485,847</b>
<b>Equity</b>			
Accumulated Surplus	822,328,506	790,207,403	32,121,103
Reserves	1,690,384,653	1,690,384,653	0
Current Retained Earnings	38,485,845	32,121,101	6,364,744
<b>Total Equity</b>	<b>2,551,199,005</b>	<b>2,512,713,158</b>	<b>38,485,847</b>

## Reason for YTD variances

**Current Assets** (trade and other receivables) have increased compared to 30 June 2022 due to the 2022/23 annual rates and charges being raised during July 2022.

*Current assets include cash and cash equivalents (cash held in bank accounts and term deposits or other highly liquid investments with terms of three months or less), other financial assets (term deposits with terms between three and twelve months) and monies owed to Council by ratepayers and others.*

**Non Current Assets** have slightly increased compared to June 2022 figure due to an increase in work in progress

*Non-current assets include property, infrastructure, plant & equipment and intangible assets represents 99.9 per cent of Council's non-current assets*

**Current Liabilities** have decreased compared to 30 June 2022 primarily due to the timing of payments to be made to creditors (trade and other payables).

**Non Current Liabilities** are in line with the 30 June 2022 figure.

**Equity** has increased compared to 30 June 2022 is essentially related to the Year to Date Surplus.

*Equity includes Accumulated Surplus and Reserves. Reserves include Asset Revaluation reserves and other cash reserves which Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. This component includes Reserves such as the Open Space Reserve and the Doncaster Hill Development Contributions Plan Reserve. These amounts are transferred to or from the accumulated surplus of Council and are separately disclosed.*

# 2. Financial Status

## Cash Reserves

The Open Space (resort and recreation) Reserve was established to control contributions received from developers that will, upon completion of developments be utilised to acquire and create open space, and develop recreation and other facilities for residents in the respective development areas.

The Doncaster Hill activity centre DCP Reserve was established to control contributions levied on developers under the Doncaster Hill Development Contributions Plan Overlay (DCPO) and funds will be used to develop social and community infrastructure in accordance with the conditions contained in the DCPO.

\$'000	Opening Balance at 1 July 2022	YTD Actual Income at	Forecast Expenditure 2022/23	Projected Reserve Balance
Open Space Reserve	\$13,159	\$2,133	\$6,199	\$9,093
Doncaster Hill DCP Reserve	\$1,103	\$74	\$0	\$1,177

## 2022/23 Open Space Reserve Contributions Summary

Property	Amount
777 Doncaster Road DONCASTER VIC 3108	\$320,000
13 Arnold Grove DONCASTER VIC 3108	\$134,000
30 Churchill Street, DONCASTER EAST VIC 3109	\$133,600
14 Elvie Street, DONCASTER EAST VIC 3109	\$128,000
12 Montgomery Street, DONCASTER EAST VIC 3109	\$126,400
26 Oxford Street Nunuwading Vic 3131	\$122,500
121 Beverley Street, DONCASTER EAST VIC 3109	\$120,000
1/8 Anderson Street TEMPLESTOWE VIC 3106	\$112,000
23 Banool Quadrant DONCASTER EAST VIC 3109	\$108,000
5 Saxon Street, DONCASTER VIC 3108	\$108,000
11 Balmoral Avenue TEMPLESTOWE LOWER VIC 3107	\$100,000
55 Williamsons Road, DONCASTER VIC 3108	\$90,000
45 Glendale Avenue TEMPLESTOWE VIC 3106	\$90,000
3 Fran Court, TEMPLESTOWE LOWER VIC 3107	\$88,000
108 Manningham Road, BULLEEN VIC 3105	\$80,000
18 Morna Road DONCASTER EAST VIC 3109	\$70,000
24 Sunhill Road, TEMPLESTOWE LOWER VIC 3107	\$67,500
29 Lawanna Drive, TEMPLESTOWE VIC 3106	\$65,000
24 Studley Street, DONCASTER VIC 3108	\$62,000
817 Doncaster Road, DONCASTER VIC 3108	\$7,500
<b>Total Year to Date</b>	<b>\$2,132,500</b>



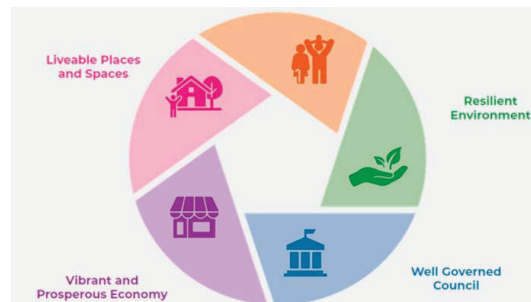
# 3. Council Plan 2021-2025

Our Council Plan 2021-2025 has five themes:

- Healthy Community
- Liveable Places and Spaces
- Resilient Environment
- Vibrant and Prosperous Economy
- Well Governed Council

We developed goals for each theme in consultation with our local community, partners, Councillors and staff. We then progress the goals through actions and Major Initiatives each year.

Major Initiatives are significant pieces of work, usually over the four years of the Council Plan. There are 20 major initiatives and initiatives to progress our 2021-25 Council Plan goals. You can find the full details of previous quarters and our full year's progress in our Manningham Annual Report at [www.manningham.vic.gov.au](http://www.manningham.vic.gov.au).



Tracking our progress: On Track ● Off Track ●

Action we have taken to progress the goals of our Council Plan

Progress

## Healthy Community

Goals:

- Healthy, Safe and Resilient
- Inclusive and Connected

1. We will undertake evidence-based planning for equitable, inclusive and accessible services and infrastructure improvements for prominent issues including: ●

i. Commence gender equality impact assessments on Council policies, services and programs.

Action

- In line with our commitment to gender equality and to fulfill requirements of the Victorian Gender Equality Act 2020, we are completing gender equality impact assessments as needed. This quarter an impact assessment was undertaken on changes to the Commonwealth-funded Aged Care Service.
- Development of a Manningham Gender Impact Assessment Framework has commenced, which will facilitate the program of assessments to be initiated each year.

ii. Improve the range of accessible supports and services available to young people within Manningham, exploring a youth hub, advocating for improved mental health resources and working collaboratively with youth agencies. ●

Action

- Alongside regular activities, experts have been engaged to look at suitable location for a Youth Hub. Ten properties have been inspected with one option being pursued for further investigation.

iii. Developing a collaborative forum to engage with businesses, community leaders, community groups and residents from culturally diverse backgrounds. ●

Action

- We held a successful Manningham Volunteer Expo to promote volunteering in Manningham across areas from aged care, disability, new migrant services, gardening and conservation, animal welfare, hospitality, emergency and other community services.
- Meetings of the Manningham RAP, Multicultural Network and Multicultural Communities Advisory Committee were held to engage across these groups.

iv. Investigate extended use of community facilities, including libraries through a new Community Infrastructure Plan. ●

Action

- Extended hours for Doncaster and The Pines Libraries continue. Doncaster Library is now open until 8pm on Mondays, Tuesdays and Fridays. The Pines Library is now open on Sundays 1-4pm.
- Our 20-year Community Infrastructure Plan is to guide and maximise the use of our community facilities. A draft will be presented at the April Council Meeting. It is anticipated that the draft will be ready for public comment in May 2023.
- We have upgraded the furniture at Doncaster library.

# 3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress

## 2. Work to connect service providers, community groups, local organisations and networks to improve and profile community outcomes through forums and connections

Action

- We have focused on building our strategic planning relationship with AccessHealth through a series of priority setting meetings focused on our Health & Wellbeing Strategy.
- Our Manningham Food Relief Network continues to meet. The demand for food relief and dignity products continues to rise with reports of more local people living in their vehicles and families being unable to meet all their living requirements. We are assisting organisations with training on providing Halal food packages.
- After an increase in customer calls on people sleeping rough, we have strengthened our referral relationship with the Salvation Army, so they can assist in providing relevant social workers and information.
- We are also updating the Manningham Wellbeing Card with support information for people during crisis.

## 3. We will support and educate to connect inclusive and healthy communities (inclusive of our First Nations and culturally diverse communities) through:

- Environmental and waste program
- Implementing the Reconciliation Action Plan (RAP) to enhance recognition of First Nation Peoples
- Resources and information that link our community to understanding of and responses to family violence

Action

- We continue to engage the community in the popular Food Organics Green Organics (FOGO) tour which includes a visit to the Bio Gro organics facility, in anticipation of FOGO starting in Manningham on 1 July.
- A *Manningham Healing* ceremony took place on January 26 in the forecourt at MC<sup>2</sup> with about 90 residents coming along. There was very positive feedback from people who identify as First Nations.
- Our Manningham RAP was endorsed by Reconciliation Australia in January and then Council in February. We launched the RAP at the Yaluk Langa Community Day on 18 March 2023.
- Project planning underway for a Multicultural Peace Community Arts project.
- We launched the *Racism Not Welcome* program as part of the National campaign to reduce racism.



## Liveable Places and Spaces

### Goals:

- Inviting places and spaces
- Enhanced parks, open space, and streetscapes
- Well connected, safe and accessible travel
- Well utilised and maintained community infrastructure

## 4. Strengthen our principles to guide responsible planning for new developments by:

- Adoption of key strategic documents including Liveable City Strategy 2040, the Environmental Strategy and review of the Manningham Planning Scheme by June 2022, and
- A gap in understanding about the provision of Halal food was identified

Action

- The Manningham Planning Scheme review recommendations as well as the Liveable City Strategy and the Climate Emergency Action Plan have been adopted and are being implemented

## 5. Provide ways for people to connect by:

- Prioritise grant funding to support community inclusion and connections to respond to community needs.
- deliver actions in our Transport Action Plan and Bus Network Review 2017 including contributing to the planning of the Suburban Rail Loop (SRL), Doncaster Busway, Bus Rapid Transits, bus network and service improvements and enhancing our walking and cycling network.

Action

- Our Annual Community Grants program has closed, and applications are being assessed. The new Community Assessment Panel aims to present recommendations to Council in June.
- The Annual Grants Program will run between July 2023 and June 2024. The Community Grants with the new Neighbourhood House funding stream will open for submissions in late 2023 to commence January 2024 inline with the current partnership grants.
- We will continue to advocate for better connections in the mirroring of the Stages 1 and 2 alignments with a bus service in discussions with the Victorian Government on the proposed bus reform and changes proposed as part of the new Bulleen Park and Ride facility.
- The Suburban Rail Loop East Environmental Effects Statement process is complete with the Minister for Planning assessment released.

# 3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress

## 6. Investigate use of our facilities and identify opportunities to develop or repurpose facilities and the use of Council land for multi-use purposes to meet changing community needs through:

- i. Finalising the Community Infrastructure Plan and commence implementing the 20-year Action Plan.
- ii. Strengthening utilisation and performance of stadiums in conjunction with stadium managers, and
- iii. Improving access to sport and recreation facilities and spaces for broad community use and benefit.

Action

- A new contract has been awarded to *Aligned Leisure* for the management of our leisure facilities. Efficient and multi-use of these indoor facilities is a key outcome of the awarded contract.
- The Sports Facility Development Plan has also looked at current facilities and how they can be improved, whilst also identifying opportunities for new facilities. This includes consideration of how current land is used and whether this land can be re-purposed to address emerging sport trends.
- Planning and action of the 20 year Community Infrastructure Plan is via ongoing capital works scheduling.

## 7. We will continue to advocate, influence and respond to the North East Link Project (NELP) authority for improved mitigation measures and environmental outcomes, particularly around urban design outcomes and to reduce construction impact of the project on the community.

Action

- The *Early Works Package* of the Project is complete. The *Central Tunnel Package* works have started and we are reviewing design plans, construction compound plans; liaising daily with NELP / SPARK.
- The new Bulleen Park and Ride facility is nearing completion with an opening date of late April 2023.
- The *Southern Package Alliance* has been engaged and we have commenced meeting with NELP to advocate across a number of issues, including improvements along Koonung Creek Linear Trail.

## 8. We will continue to work to maintain to a high standard our roads, footpaths and drains (as scheduled) including Melbourne Hill Road Drainage Upgrade.

Action

- Major drainage and roads projects are continuing with design of Jumping Creek Road and Melbourne Hill Road area (drainage) nearing completion. See page 2 for more details.

## 9. We will deliver the Road Improvement Program (as scheduled) including Jumping Creek Road, Tucker Road, Knees Road and Templestowe Village connecting roads

Action

- Delivery of Tuckers Road upgrade is continuing with completion expected late this year.
- Knees Road works have been completed.
- Jumping Creek Road early works and footpath construction has commenced with the design now complete. Further community information sessions are scheduled for May.

## 10. We will deliver Parks and Recreation Facilities Upgrades (as scheduled) including Pettys Reserve Sporting Development (Stage 2), Rieschiecks Reserve Pavilion Redevelopment and Deep Creek Reserve

Action

- Pettys Reserve Sporting Development (Stage 2) is completed with a new playspace and synthetic soccer pitches that are now being enjoyed by the community.
- Rieschiecks Reserve Pavilion Redevelopment is complete and Deep Creek Reserve underway.

## 11. We will deliver the Parks Improvement Program including Ruffey Lake Park Landscape Masterplan, New Open space on Hepburn Road, Victoria Street place space upgrade, Wonguim Wilam (stage play space 2 upgrade)

Action

- Delivering on the Ruffey Lake Park Landscape Masterplan has included installing new signage, a Disc Golf upgrade, third exercise station with ninja style, yoga and meditation platform and tree planting.
- The new open space on Hepburn will go out to tender in later in the year
- Victoria Street playspace is in detailed design and will be out for tender in July.



## Resilient Environment

### Goals:

- Protect and enhance our environment and biodiversity
- Reduce our environmental impact and adapt to climate change

### 12. We will deliver the Environmental Strategy and strengthen principles to protect the environment, biodiversity and wildlife by:

- i. Advocating to government and business on environmental issues
- ii. Improving management practices of bushland maintenance, pest animal and environmental weed control and monitoring, evaluating and improvement mechanisms
- iii. Exploring biodiversity improvement or environmental community engagement programs for local public areas in collaboration with the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation, Melbourne Water and Parks Victoria
- iv. Exploring protection measures in the new Community Local Law, and
- v. Improving the sustainability of Council's environmental practices

Action

- We are advocating to influence state and federal governments to fund important priority projects including the environmentally sensitive area of Jumping Creek Road in Wonga Park and improved environmentally friendly transport options.
- The Environment Strategy will be completed once the implementation plan for the Climate Action Plan is underway. There may be a rethink on whether such a Strategy is required. This will be revisited once the new Environment Coordinator is recruited.
- The draft Community Local Law is in the final stages of being drafted after extensive consultation and feedback from Councillors. The final draft will be presented to Council for its consideration at the 30 May Council meeting.
- Council promoted and participated in Clean Up Australia Day on 5 March with events in Warrandyte, Ruffey Lake Park and Lawford Reserve and Tullamore Parklands.



## Vibrant and Prosperous Economy

### Goals:

- Grow our local business, tourism and economy

### 15. Support local business through:

- i. Demonstrating leadership to increase procurement with Social Enterprises, Aboriginal Enterprises and Australian Disability Enterprises (collectively known as Social Benefit Suppliers) and local businesses.
- ii. Capacity building and support through the Business Development Program.
- iii. Exploring local opportunities to support local businesses to collaborate via a hub or co-working space
- iv. Implementing the recommendations in the Doncaster Hill Strategy and Economic Development Strategy to encourage and support tourism and employment opportunities

Action

- The key objectives of the Doncaster Hill Strategy (2002, revised 2004) to support tourism and employment opportunities continue to be implemented through the mixed-used developments, such as part the Bunnings development which includes a hotel, and the proposed Doncaster Church of Christ development.
- We have appointed a Senior Economic Development Officer to engage with businesses in the larger centres of Macedon Square, Templestowe Village and Jackson Court. They are continuing to build relationships with traders.
- The business support initiative 'Find Your Local' launched with the successful promotion "30 Favs in 30 Days" which asks the community to nominate their favourite local business.

# 3. Council Plan 2021-2025

Action we have taken to progress the goals of our Council Plan

Progress



## Well Governed Council

### Goals:

- A financially sustainable Council that manages resources effectively and efficiently
- A Council that values our customers and community in all that we do change

### 16. Explore different ways to improve community satisfaction with our communications on local community issues, services and activities

Action

- We consulted our Advisory Groups and agreed which documents should be translated into Easy English.
- We are making information available in our major languages and also in Easy English to support the community to be ready for the introduction of FOGO on 1 July.
- To make our Policy, Strategies and Action Plans easier to find and understand we have improved their presence on the Manningham website.

### 17. Explore ways to enhance performance reporting across social, environment and economic outcomes against community need.

Action

- We are looking at opportunities to include partners, customers and community voices in the progress and outcomes of projects.
- We spoke about our progress at a Community Panel Breakfast, with representatives from the residents who were involved in writing the 2040 Community Vision and recommendations for our Council Plan.
- We are improving our understanding of community need through a Community Satisfaction Survey calling local residents about their experience with a number of Council services.

### 18. Improve our customer experience to better understand and meet their specific needs

Action

- We are in the planning stages of progressing market options to better understand customer needs. Our internal data dashboards are being updated/refined to better capture and report customer needs across multiple channels including chat, phone and cases logged through our Customer Relationship Management system.

### 19. Ensure our long-term financial sustainability by preparing our Budget and 10-year Financial Plan incorporating key strategies to Council by 30 June 2022

Action

- The draft 2023/24 Budget and draft 10 Year Financial Plan are in the final stages of development following on from the extensive involvement of Councillors and Officers. Sessions were held with Councillors during November 2022 and across February and March 2023.
- Online community engagement via *YourSay Manningham* on budget priorities was also undertaken from November 2022 to January 2023. 213 community members participated in this online engagement, which has helped inform the draft budget.
- Please refer to section 2 of this report for details.

### 20. We will maximise public value through the systematic planning and review of Council's services and effective, early and broad engagement on projects

Action

- Four service reviews have been completed in 2022/23 to date. Two more are in the scoping stage.
- Service plans have been updated to inform and reflect the development of the 2023/24 Annual Budget.
- Early community engagement continues to occur, examples for the quarter include the Community Local Law, Aquarena Outdoor Master Plan and Tom Kelly Athletics Track Review.

### 21. We will take a proactive and motivated approach to be an open and transparent Council

Action

- The Strategic Property Portfolio will provide the City of Manningham with an additional funding source to enhance services and infrastructure for the benefit of the community.
- We have made the Strategic Property Portfolio activity available on the Manningham website so that residents can see Council's progress in this area in a clear and transparent way.

# 4. Councillor Expenses

An allocation of \$10,473 for each Councillor and \$11,896 for the Mayor is budgeted each financial year to reimburse Councillors for expenses incurred while carrying out their official roles.

Significant demands are placed on Councillors in carrying out their civic and statutory roles attending community meetings and events, capacity building and advocacy meetings in pursuit of the best outcomes for the municipality. The Mayor has a slightly higher allowance as they are required to carry out additional civic and ceremonial duties.

The Council Expenses Policy guides the reimbursement of Councillor expenses. This budget is all inclusive and covers conferences and training, travel, child minding and information and communications technology expenses. As part of Council's commitment to remaining accountable and transparent, these expenses are presented to the community each quarter.

Categories include: Travel (including accommodation, cab charges), Car Mileage, Childcare, Information and Communication Technology, Conferences and Training (including professional development, workshops), General Office Expenses (including meeting incidentals), Formal Attendances (including community events and functions) and Other (publications).

Councillor	Travel	Car Mileage	Child-care	Information Communication Technology	Conference & Training	General Office Expense	Formal Attendance	Member -ship	Other	Total Qtr	Year to Date
Cr A Chen	\$0	\$239	\$0	\$0	\$814	\$0	\$0	\$0	\$0	\$1,053	\$1,870
Cr A Conlon	\$0	\$1,407	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,407	\$1,532
Cr D Diamante (Mayor)	\$242	\$0	\$0	\$0	\$2,057	\$0	-\$22	\$0	\$0	\$2,277	\$2,840
Cr G Gough	\$0	\$0	\$0	\$0	\$814	\$0	\$0	\$0	\$0	\$814	\$1,890
Cr M Kleinert	\$26	\$0	\$0	\$124	\$1,261	\$50	\$251	\$0	\$0	\$1,711	\$3,634
Cr C Lange	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$944
Cr T Lightbody (Deputy Mayor)	\$232	\$0	\$0	\$0	\$973	\$0	\$0	\$0	\$0	\$1,205	\$1,831
Cr L Mayne	\$0	\$0	\$0	\$162	\$0	\$0	\$9	\$0	\$0	\$171	\$5,747
Cr S Mayne	\$0	\$0	\$0	\$0	\$814	\$0	\$9	\$0	\$0	\$823	\$935

## Notes for the Quarter

- \$21.82 GST adjustment for Councillor (Cr) D Diamante to the figure reported last quarter
- Allowances have been adjusted to reflect that Cr Deirdre Diamante was elected Mayor, and Cr Tomas Lightbody elected Deputy Mayor on 3 November 2022.

# 5. Chief Executive Expenses

The Chief Executive Officer (CEO) incurs expenses while carrying out the role. Expense categories related specifically to the CEO role are travel, conferences and seminars and miscellaneous. Gifts declared are also included in this report although not an expense to Council. The CEO is required to be transparent in the use of Council resources as per the Employee Code of Conduct.

	Travel	Food and beverage	Conferences and seminars	Gifts declared	Misc.	Total Qtr	Total Year
Andrew Day	\$250	\$0	\$2,173	\$0	\$0	\$2,423	\$3,509

## Notes

### Expense categories

#### Travel

Costs associated with assisting the CEO in meeting transport costs incurred whilst attending meetings, functions and conferences. This includes taxi services, uber services, car parking fees, airfares, accommodation costs etc.

#### Food and Beverage

Costs associated with food or beverages that directly relate to the CEO role within a professional context.

#### Conferences and seminars

Costs associated with registration fees from attendance by the CEO at conferences, functions and seminars. Meetings such as these are normally held by local government related organisations, professional bodies and institutions, educational institutions and private sector providers on areas and events which impact on the role of the CEO and the City in general. This category also includes memberships and subscriptions to bodies and organisations whose activities are relevant to role of the CEO.

#### Gifts Declared

Any gifts that exceed the token gift threshold (\$50) that the CEO is required to declare as per the Token Gift Policy.

#### Miscellaneous

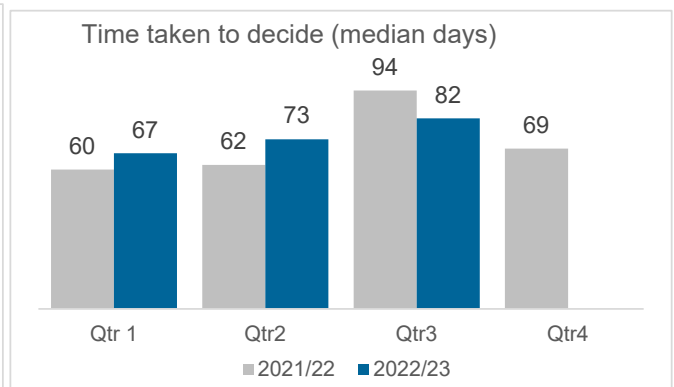
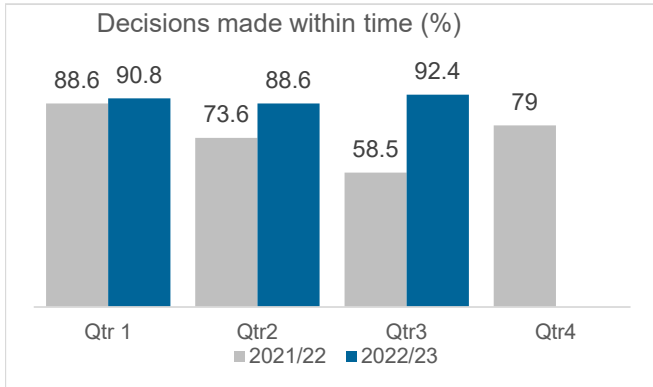
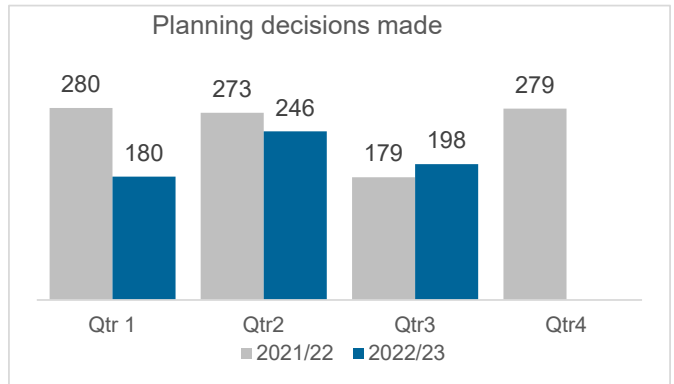
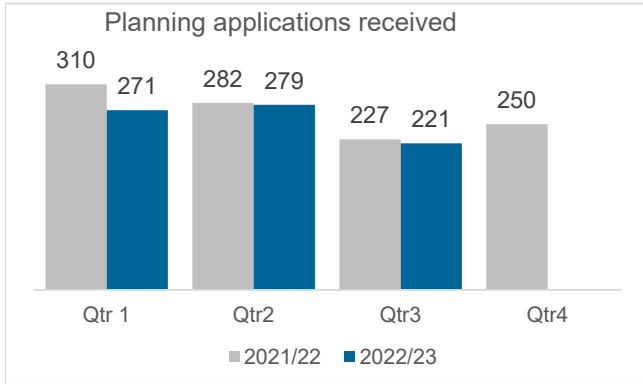
Any other costs associated with the CEO role not covered by the categories above.

# 6. Governance

We monitor our service performance to make sure we maximise our public value and to make improvements where needed. A portion of our performance indicators are in the local government performance reporting framework. The areas below are of particular interest, the full suite is published in our Annual Report.

## Statutory Planning

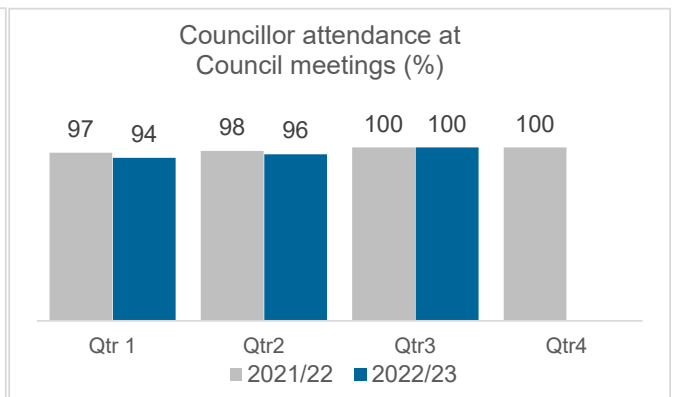
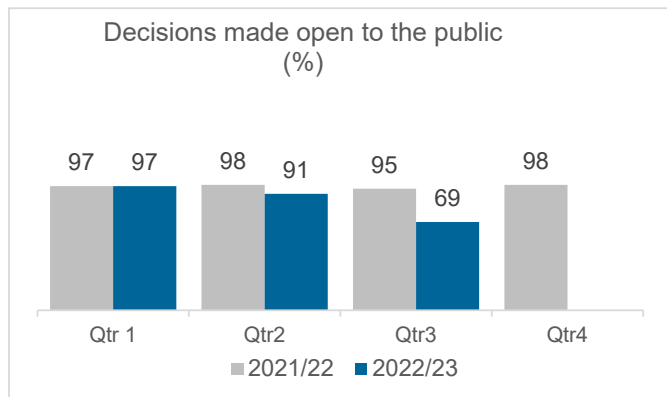
Statutory planning services include the assessment of planning permit applications for new development proposals and changes to land use activities under the Planning and Environment Act 1987.



Statutory Planning have continued to process planning applications in a timely manner achieving 92.4% of standard stream applications decided within 60 statutory days. The number of applications received and the number of decisions made, is also generally consistent with the previous years data for Quarter (Qtr) 3.

## Council decision making

Manningham Council is committed to being open and transparent Council

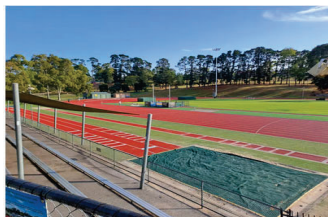


The decisions made closed to the public included tender and contractual matters. Confidential matters are defined in the in the Local Government Act 2020 and include contractual and property matters and information that would prejudice the Council's position in commercial negotiations if prematurely released.



# 7. Community Engagement

## Engagement Projects



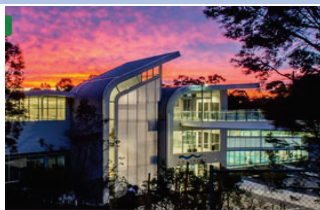
### Tom Kelly Athletics Track

Tell us how you use the Athletics Track so we can understand how to make it more accessible and user-friendly.



### Main Yarra Trail Extension

We're extending the Main Yarra Trail to provide a seamless connection from Warrandyte to the CBD,



### Aquarena draft Master Plan

We're seeking feedback and expressions of interest to join a community focus group to discuss the proposed changes.



### Donvale Reserve

As part of our Parks Improvement Program, we're upgrading the playspace and installing a new outdoor fitness hub at Donvale Reserve!

## What you told us

### Aquarena draft Masterplan

**We've developed a draft masterplan that will provide clear direction for the future design and development of the outdoor pool area at Aquarena to create a space that can be enjoyed for a long time.**

**Polis is an online tool to** gather and understand what large groups of people think in their own words.

For the Aquarena draft Masterplan poll, there were 402 participants who made 20,665 votes (shown below).



Statement (dots) to the left were voted on the same way - either everyone agreed or disagreed. Statements to the right were divisive where opinion was split between agree and disagree.

### The results

The café and its outdoor decking are suitably located" received a high level of agreement (dots to the left) while "The outdoor area has enough seating space" was a more divisive statement (dots to the right).

The feedback will be analysed and we will organise focus group sessions for further feedback.

## Progress on recent engagement

### Tom Kelly Athletics Track

As part of our ongoing commitment to making sporting facilities more accessible, we are reviewing the use and management of the Tom Kelly Athletics Track in Doncaster East. A survey opened in March and an onsite community session is planned.

### Main Yarra Trail Construction Update

Following earlier consultation, construction on stage one of the Main Yarra Trail Extension commenced at the end of January. The project started from Alexander Road and is moving towards Beasleys Nursery. The project is anticipated to be completed in May, subject to weather conditions. Limitations on traffic flow with one-lane closure, appropriate detour signage, and traffic management are in place to assist with vehicle flow.

### Donvale Reserve Playspace upgrade

As part of our Parks Improvement Program, we are upgrading the playspace and installing a new outdoor fitness hub at Donvale Reserve. 67 people participated in the survey and shared their ideas which is relatively high for a project of this size. Our next consultation will be in May when we'll present the draft concept plan for community feedback.

# 8. Chief Executive KPIs

In September each year, Key Performance Indicators (KPIs) are developed in collaboration with our Councillors as key pieces of work that require our Chief Executive's particular attention in the pursuit of improved community outcomes and organisation excellence. Progress on indicators to improve community outcomes is presented below.

**Performance: On Track** ● **Off Track** ● **Monitor** ●

## Community

- 1 Provide quarterly reports to Council on the implementation of the Community Infrastructure Plan ●
- 2 Develop community assets 'access and utilisation report' and present to Council by 30 September 2023 ●
- 3 Implementation of strategies to improve retention and encourage diversity, including employment opportunities targeting youth (such as graduate programs). ●

## Environment

- 4 Climate Action Plan adopted and Year 1 actions commenced by September 2023. ●
- 5 Progress flood mapping reforms with committee convened and timelines for mapping established by 1 July 2023. ●
- 6 Develop a 10-year prioritised list of drainage projects which will consider available flood mapping for presentation to Council by 30 September 2023. ●

## Places and Spaces

- 7 Active transport strategy presented to Council by 1 July 2023. ●
- 8 90% completion of Capital Works Program.  
*Please see section 1 for detailed performance update.* ●
- 9 Provide quarterly progress reports to Council on the implementation of the Asset Plan. ●
- 10 Immediate Liveable City Strategy actions are categorised into a 5-year implementation plan and presented to Council by 30 June 2023. 90% of high priority actions to be delivered during this timeframe. ●
- 11 Provide quarterly reports to Council on the Road Management Plan (including maintenance scheduling). ●
- 12 Implement a new Community Bus Service model by 1 July 2023. ●

## Economy

- 13 Economic Development Strategy presented to Council by 1 July 2023. Progress plans for business hub and co-working space options. If feasible, complete preliminary design phase by 30 September. ●

## Well Governed Council

- 14 Preparation of preliminary designs for at least one of the key Strategic Property Portfolio sites and present a process and options for property portfolio transactions by 1 July 2023. ●
- 15 Council's State election advocacy agenda is promoted with a report to SBS on outcomes by 30 March. ●
- 16 90% of the Council Plan Major Initiatives and Initiatives are on track at the end of the financial year. ●
- 17 Prepare and present an Annual Budget to Council in alignment with Council's 10 year Financial Plan. Meet the organisation financial budget target as set out in the annual budgets for 2022/23. ●
- 18 Provide an annual report to Councillors on service review areas and outcomes. ●
- 19 Improved collaborative processes and reporting in place to reduce response and resolution times for service requests and community enquiries / community feedback on service handling satisfaction. ●
- 20 Annual reporting of employee diversity (gender/young people/older workers/culture) to Council. ●